



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
1332 Seward Ave.  
Room 229  
Sitka, AK  
(907)747-1811

## Minutes - Final

### City and Borough Assembly

*Mayor Mim McConnell*  
*Deputy Mayor Matt Hunter*  
*Vice-Deputy Mayor Benjamin Miyasato*  
*Aaron Swanson, Steven Eisenbeisz*  
*Tristan Guevin, and Bob Potrzuski*

*Municipal Administrator: Mark Gorman*  
*Acting Municipal Attorney: Brian Hanson*

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Thursday, May 19, 2016

6:00 PM

Assembly Chambers

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Meeting to be held at the Sealing Cove Business Center 601 Alice Loop

#### SPECIAL MEETING

#### I. CALL TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL

**Present:** 5 - McConnell, Hunter, Swanson, Eisenbeisz, and Potrzuski

**Absent:** 2 - Miyasato, and Guevin

#### IV. PERSONS TO BE HEARD

None.

#### V. NEW BUSINESS:

- A**     [16-098](#)     Discussion/Direction/Decision of the FY2017 Sitka Community Hospital budget
- Sitka Community Hospital CEO Rob Allen and CFO Cynthia Brandt gave an overview of the budget process, operating budget, cash flow, income statement with assumptions for operating and non-operating gains/losses, volumes, and financial indicators. Chief Finance and Administrative Officer, Jay Sweeney, gave details of the repayment of the loan and answered questions with regards to cash on hand. Allen and Brandt answered Assembly members questions with regards to bad debt, definitions, employees, building/rentals, cash on hand, and the collaboration with SEARHC. Eisenbeisz commented that the newly formed Hospital Board was interactive.

**A motion was made by Swanson to APPROVE the FY2017 Sitka Community Hospital Budget. The motion PASSED by the following vote.**

**Yes:** 5 - McConnell, Hunter, Swanson, Eisenbeisz, and Potrzuski

**Absent:** 2 - Miyasato, and Guevin

**B**     [16-099](#)

Discussion/Direction/Decision of the FY2017 General Fund and as it relates to other Funds, the School District, and the Sitka Community Hospital

Chief Finance and Administrative Officer Jay Sweeney told of final steps taken to balance the FY2017 General Fund including assumption of Sales Tax revenue increase and reductions in wage, benefits, and force. Budget/Treasury Officer Janet Schwartz gave details of the reductions in the wage, benefits, and grant reimbursement. Sweeney answered questions with regards to furlough, told that marijuana licensing fees was not included, and of landslide financial information.

**VI. EXECUTIVE SESSION**

None.

**VII. ADJOURNMENT**

A motion was made by Hunter to ADJOURN. Hearing no objections, the meeting ADJOURNED at 7:58pm.

**ATTEST:** \_\_\_\_\_  
Melissa Henshaw  
Acting Municipal Clerk