



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
1332 Seward Ave.
Room 229
Sitka, AK
(907)747-1811

Minutes - Final

City and Borough Assembly

Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Bob Potrzuski

Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Schmid

Tuesday, May 3, 2016

6:00 PM

Assembly Chambers

Meeting to be held at the Sealing Cove Business Center 601 Alice Loop

SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

Assembly member Potrzuski attended telephonically.

Present: 7 - McConnell, Hunter, Swanson, Miyasato, Eisenbeisz, Guevin, and Potrzuski

IV. CORRESPONDENCE/AGENDA CHANGES

None.

V. PERSONS TO BE HEARD

Public Works Director, Michael Harmon introduced Michael Colliver the new Public Works Building, Grounds and Parks Supervisor.

VI. NEW BUSINESS:

A [16-089](#) Administrative report on the Internal Service, Special Revenue, and Trust Funds

Chief Finance and Administrative Officer, Jay Sweeney, provided an overview of the evening's budget agenda and explained the subject Funds.

B [16-085](#) Discussion/Direction/Decision on proposed Internal Service, Special Revenue, and Trust Funds operating outlays

Chair of the Investment Committee, Mike Reif, stated the Sitka Permanent Fund had not been inflation proofed. He noted since 2000, the take out had been 6% and added the outside management firm, Alaska Growth Capital, recommended a take out of 4%. Based on this recommendation, the Investment Committee urged the Assembly to begin scaling back each year on the percentage. Reif offered a take out of 6% was unsustainable.

A motion was made by Hunter to APPROVE the proposed Internal Service, Special Revenue, and Trust Funds operating outlays of \$5,308,596. The motion PASSED by the following vote.

Yes: 7 - McConnell, Hunter, Swanson, Miyasato, Eisenbeisz, Guevin, and Potrzuski

C [16-087](#)

Discussion/Direction/Decision on proposed Internal Service, Special Revenue, and Trust Funds capital outlays

Maintenance and Operations Superintendent, Nick Kepler, offered an overview and analysis of the Central Garage vehicle and equipment replacement.

A motion was made by Hunter to APPROVE the proposed Internal Service, Special Revenue, and Trust Funds capital outlays of \$821,200. The motion PASSED by the following vote.

Yes: 7 - McConnell, Hunter, Swanson, Miyasato, Eisenbeisz, Guevin, and Potrzuski

D [16-088](#)

Discussion/Direction/Decision of the FY2017 Internal Service, Special Revenue, Trust Funds, Enterprise Funds or General Fund and as they relate to other Funds, the School District, and the Sitka Community Hospital

Assembly members Eisenbeisz and Hunter asked questions of Chief Finance and Administrative Officer, Jay Sweeney, on the Sitka Community Hospital loans.

VII. PERSONS TO BE HEARD:

None.

VIII. EXECUTIVE SESSION

None.

IX. ADJOURNMENT

A motion was made by Miyasato to ADJOURN. Hearing no objections, the meeting ADJOURNED at 7:20pm.

ATTEST: _____
Sara Peterson, CMC
Municipal Clerk