



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Final

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Crystal Duncan,
Thor Christianson, Chris Ystad,
Timothy Pike, JJ Carlson*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Thursday, March 2, 2023

6:00 PM

Assembly Chambers

SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Present: 7 - Christianson, Mosher, Eisenbeisz, Duncan, Ystad, Pike, and Carlson

V. PERSONS TO BE HEARD

None.

VI. NEW BUSINESS:

- A [23-034](#) Discussion / Direction / Decision of the FY2024 Draft Administrator's Budget with focus on the General Fund (Assembly action may be taken)

Finance Director Melissa Haley provided an overview of the draft General Fund budget. She explained the process used to develop the budget, reviewed revenue and expenses, growth in sales tax, new non-core expenses, told of FY24 capital appropriations, and summarized General Fund capital repairs.

- B [23-035](#) Discussion / Direction / Decision, if desired, of the FY2024 Draft Administrator's Budget as it relates to the General Fund, Enterprise Funds, Internal Service Funds, School Funding, and other Funds (Assembly action may be taken)

Eisenbeisz encouraged the Assembly to consider the employee vacancy rate.

Without staff, projects couldn't move forward. Christianson wondered of the possibility of bonuses. Municipal Administrator John Leach told of the compensation/wage study planned. Human Resources Director Valarie Ruff provided additional details on executing a study and anticipated timeline.

VII. PERSONS TO BE HEARD:

Dave Nichols wondered of the legality and benefits to establishing a Permanent Fund.

VIII. EXECUTIVE SESSION

None.

IX. ADJOURNMENT

A motion was made by Christianson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 7:10pm.

ATTEST: _____
Sara Peterson, MMC
Municipal Clerk