

Consideration of waiver for late fee

Step 1

Procedural advice – Municipal Attorney Brian Hanson

Step 2

Hearing

- A. Appellant presentation of evidence and argument
- B. CBS presentation of evidence and argument
- C. Appellant response or clarifying statement
- D. CBS response or clarifying statement
- E. Executive session if needed
- F. Deliberation by Assembly
- G. Decision by Assembly

Step 3

Executive Session (*if applicable*)

I MOVE TO go into executive session* to discuss matters, the immediate knowledge of which would adversely affect the finances of the municipality, with respect to the Siemens Industry Inc. waiver request and invite in, if desired and when ready, a representative of Siemens Industry Inc. if available.

*Reasons for going into executive session per SGC 2.04.020(D):

- 1. Matters, the immediate knowledge of which would adversely affect the finances of the municipality;
- 2. Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;
- 3. Matters which by law, municipal Charter or ordinances are required to be confidential;
- 4. Communications with the municipal attorney or other legal advisors concerning legal matters affecting the municipality or legal consequences of past, present or future municipal actions.

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Step 4

POSSIBLE MOTION

I MOVE TO grant the waiver of a \$100 late fee penalty assessed for Siemens Industry Inc. for Q4 2020 sales tax filing period.