

PUBLIC WORKS ASSEMBLY UPDATE
WORK COMPLETED THROUGH MAY 2021

Wastewater Treatment Plant (WWTP) Rehabilitation (CONSTRUCTION PHASE)		
General	Schedule	Budget
Project is Substantially Complete	Ahead of Schedule	Currently within the budget
Key Status Updates:		
<ul style="list-style-type: none">Design & Bidding 100% completeConsultant Construction Administration 95% completeConstruction Substantially Complete 100%One-year warranty period 0% complete (begins at Physical Completion)Budget is 90.30% spent.		
Milestones This Period:		
<ul style="list-style-type: none">Work on punch list items for Physical Completion.Owner training on remaining mechanical systems.		
Future Milestones:		
<ul style="list-style-type: none">Physical Completion (completion of all remaining punch list items), June 7, 2021.Final Completion (completion of all paperwork), June 2021.		
Estimated Total Project Cost: \$9,782,000		
Authorized Budget:		
<ul style="list-style-type: none">WW Fund Working CapitalWW Working Capital moved to the SCADA Control ProjectDEC Loans		<div>\$263,000</div> <div>(\$218,000)</div> <div><u>\$9,737,000</u></div> <div>\$9,782,000</div>
Total Available Project Funding		
Contracts:		
<ul style="list-style-type: none">McCool Carlson Green (design):MCG Constructors, Inc./DCI Joint Venture (w/CO-1):		<div>\$955,284</div> <div>\$7,432,800</div>
Background		
<p>The Wastewater Treatment Plant was built in the early 1980’s and many of the building systems, including the building envelope (exterior siding, windows and doors), electrical, plumbing and mechanical, including the heating, ventilation and air conditioning (ventilation air) system, failed or were past their useful life and required replacement. The air quality within the building was inadequate and corrosive, which corroded the exposed piping and metal within the building. The rehabilitation of the building addressed and corrected these problems.</p>		

Sitka Seaplane Base (SPB) (PLANNING PHASE)		
General Momentum has slowed	Schedule Very tight for completing grant Applications for next funding Cycle, which will be 100% Federal Funding and 0% local match	Budget Funding not yet secured for Land acquisition, design, & Construction.
Key Status Updates: <ul style="list-style-type: none">Design and Bidding 0% completeConstruction 0% completePermitting 25% completeBudget is 60% spent Facility Planning and Environmental Assessment (EA) 95% completeLand Acquisition 15% completeFacility Planning and Environmental Assessment (EA) 95% complete		
Milestones This Period: <ul style="list-style-type: none">Final Environmental Assessment with draft conditional Finding of No Significant Impact ‘FONSI’ submitted to the Federal Aviation Administration (FAA) for review and decision.Published Request for Qualifications (RFQ) for Aviation Professional Design Services for the SPB design and bidding services.Scheduled the Land Acquisition Fair Market Value Appraisal and Review Appraisal required for the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant Application.		
Future Milestones: <ul style="list-style-type: none">Prepare and submit Airport Improvement Program grant applications to FAA for Professional Design Services and separately Land Acquisition. The AIP grants this funding cycle are 100% Federal Funds with 0% local match. June through July 2021.Assembly update presentation and public meeting for grant application: July 2021.Design (timeline includes grant application, permitting, and bidding) April 2021 – March 2023.Construction: 2023-2025.		
Estimated Total Project Cost: \$19.8 million		
Authorized Budget: This Phase- <ul style="list-style-type: none">Federal Aviation Administration Airport Improvement Program Grant\$842,629General Fund Working Capital (Require CBS Match @ 6.25%)\$56,176<ul style="list-style-type: none">Total Available Project Funding\$898,805		
Contracts: <ul style="list-style-type: none">DOWL\$707,079		
Background <p>The existing Seaplane Base has been operating for 65 years and is at the end of its useful life. The Assembly passed an action plan to construct a new facility just inside the breakwater on Japonski Island (end of Seward Street) making this a top priority to secure Federal funding, land, and ultimately construction. Federal funding is anticipated to cover 93.75% of the cost of construction and another \$150k per year in annual entitlements for the Airport Capital Improvements Program (ACIP) for long term major maintenance or expansion projects. Developing the SPB ACIP (5-year plan) along with an airport operation plan for airport sustainability are tasks included in the project planning and design development of the project.</p>		

For more information and history on this project, visit www.dowl.com/outreach and look for the Sitka SPB Project or visit the City website at:
<https://www.cityofsitka.com/government/departments/publicworks/SitkaSeaplaneBaseSitingStudy.html>

Airport Terminal Improvements (DESIGN PHASE)

General	Schedule	Budget										
Complicated phasing & funding	Funding delays	Additional funding sources required										
Key Status Updates: <ul style="list-style-type: none">35% design is 93% complete.Permitting, Bidding, and Construction is 0% complete.Received confirmation from the State that the project is in the States FY23 Airport Improvement Program (AIP) Funding Plan for \$7 million.The project is one of the CBS 2021 Legislative Priorities - Request assistance from the State to help fund the project predicted funding shortfall.Current budget is 12% spent.												
Milestones This Period: <ul style="list-style-type: none">Completing Phasing Plans.Revising and refining draft of the Request for Proposal for Construction Manager-At-Risk (CM-A-R), which is the Federal Aviation Administration title for General Contractor (CM/GC).												
Future Milestones: <ul style="list-style-type: none">Complete Construction Manager-At-Risk Request for Proposal, publish, and select Construction Manager.Complete the 65% design milestone: September 2021.Resolve the remaining 30% TSA design submittal issues for the TSA Baggage Screening Area during the 35% to 65% design phase: September 2021.Bid phase 1 of project: Winter/Spring 2022.Construct phase 1: 2022/2023.Phased construction subject to funding 2022 through 2025.Identify funding sources to fill the predicted funding shortfalls for terminal improvements beyond the Passenger Facility Charges (PFC) & Bonding and Airport Improvement Program (AIP) grant through the State, like airport terminal user fees, parking fees, curbside, and taxi permit fees, which are all typical Airport Revenue sources.												
Estimated Total Project Cost: \$18.5 - \$20 million.												
Authorized Budget: <table><tr><td>• Passenger Facility Charge Revenue</td><td>\$4,025,000 - Bond Secured</td></tr><tr><td>• TSA Design Grant</td><td>\$158,569 - Secured</td></tr><tr><td>• TSA Design Grant Amendment</td><td>\$86,817 - Secured</td></tr><tr><td>• TSA Construction Grant Funding</td><td>\$3,397,500 - Unsecured</td></tr><tr><td>• AIP Grant AK-DOT Funding Plan FY23</td><td>\$7,000,000 - Unsecured</td></tr></table>			• Passenger Facility Charge Revenue	\$4,025,000 - Bond Secured	• TSA Design Grant	\$158,569 - Secured	• TSA Design Grant Amendment	\$86,817 - Secured	• TSA Construction Grant Funding	\$3,397,500 - Unsecured	• AIP Grant AK-DOT Funding Plan FY23	\$7,000,000 - Unsecured
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Contracts: <table><tr><td>• MCG Architects (design)</td><td>\$449,069</td></tr></table>			• MCG Architects (design)	\$449,069								
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Background:												

The Airport Terminal Improvement Project is intended to remedy existing critical problems identified in the Airport Terminal Master Plan 2008-2011, including working conditions in the baggage make-up area and TSA baggage screening area, as well as problems with congested passenger queuing, screening, baggage, fish boxes, waiting areas and passenger flow. CBS accepted a TSA design grant and a recent grant amendment totaling \$245,385.95 to design specific improvements to the TSA Baggage Screening Area. Other areas impacted by these design changes are ineligible for the TSA design funding. The Assembly approved moving forward to the 65% Schematic Design Milestone for the preferred concept plan that was presented in the Assembly work-session August 8, 2017. Passenger Facility Charges (PFC) were applied for and approved by the State and Federal Aviation Administration (FAA). Collection of the Passenger Facility Charges (PFC) began May 1, 2018. The total anticipated revenue collection over the 20-year period of collection is \$6,840,000.00, which will finance the \$4,025,000 revenue bond along with its fees and debt service.

CRITICAL SECONDARY WATER SUPPLY (CONSTRUCTION PHASE)

General	Schedule	Budget
Key Status Updates: <ul style="list-style-type: none"> • Total project is 65% complete. • Design is 100% complete. • Construction is 15% complete. • Permitting is 99.9% complete. • Budget is 16% spent. • Project work north of Sawmill Creek Road will result in closures to public access to Sawmill Creek. • BCI notified CBS that they would be unable to support the project further. RMC Engineering has been contracted to be the new controls contractor and will be responsible for all scope previously assigned to BCI. 		
Milestones This Period: <ul style="list-style-type: none"> • Membrane Filtration Plant pad completed, and foundation installed. • Treated water and backwash lines have been installed, tested, and encased in concrete for the Membrane Filtration Plant. • Blasting started for installation of new intake wet wells and 24" water supply pipe. • In water work and stream diversion work has begun for the Intake Structure. 		
Future Milestones: <ul style="list-style-type: none"> • Receive Building permit, May 2021. • Construct retaining wall for Intake Structure, June 2021. • Install electrical conduit in Membrane Filtration Plant, June 2021. • Begin construction of pre-engineered steel structure for the Membrane Filtration Plant, June 2021. • Substantial construction completion, April 15, 2022. 		
Estimated Total Project Cost: \$18,000,000		
Authorized Budget: <ul style="list-style-type: none"> • Working Capital \$530,000 • Alaska Clean Water Fund loan \$17,620,000 • Alaska Clean Water Fund loan <u>\$400,000</u> Total Available Project Funding \$18,550,000 		
Contracts: <ul style="list-style-type: none"> • PTS, Inc. (project management) \$110,000 		

<ul style="list-style-type: none"> • CRW Engineering Group (design and construction mgmt) • Jacobs (design review, design management) • Pall Water (supply filtration equipment) • McGraw/Dawson JV 	\$1,769,046 \$87,000 \$2,341,355 \$10,673,020.66
Background: The project is for design and construction of a secondary water source, for when the primary water source – Blue Lake water treated with ultraviolet (UV) radiation – is unavailable. Blue Lake water will not be available when the Electric Department inspects and maintains the penstock providing water from the dam to the power plant. Blue Lake water may also require filtration – not just UV treatment – if turbidity levels exceed regulatory thresholds. For more information and history on this project, visit the City website at: www.cityofsitka.com > Public Works Department > Public Works Projects > Critical Secondary Water Supply or go directly to: https://www.cityofsitka.com/government/departments/publicworks/projects.html www.cityofsitka.com > Public Works Department > Public Works Projects > Critical Secondary Water Supply or go directly to: https://www.cityofsitka.com/government/departments/publicworks/projects.html	

SITKA SEA WALK PHASE 2 (PLANNING & DESIGN PHASE)		
General	Schedule	Budget Budget is tight
Key Status Updates: <ul style="list-style-type: none"> • Total project is 10% complete. • Design is 20% complete. <ul style="list-style-type: none"> ○ Scoping report 100% complete. • Construction is 0% complete. • Permitting is 0% complete. • Budget is 2% spent. 		
Milestones This Period: <ul style="list-style-type: none"> • Draft Maintenance Agreement received from Alaska Department of Transportation (ADOT) and under review by CBS. • Draft Memorandum of Agreement received from ADOT and initial comments provided. • Meeting between PTS, ADOT and Western Federal Lands (WFL) to discuss agreement comments. 		
Future Milestones: <ul style="list-style-type: none"> • Finalize Memorandum of Agreement between CBS, ADOT and WFL, Spring 2021. • Finalize Maintenance Agreement between CBS and ADOT, Spring 2021. • Design phase, Summer 2021-Spring 2022. • Construction, Summer 2022. 		
Estimated Total Project Cost: \$2,500,000		
Authorized Budget: <ul style="list-style-type: none"> • Grants from WFL • CBS GF and/or Commercial Passenger Excise Tax (CPET) funds for federal match • Additional federal funding + ADOT match. Total Available Project Funding	\$1,896,084 \$153,058 <u>\$650,000</u> \$2,699,142	
Contracts: <ul style="list-style-type: none"> • PTS, Inc. (project management) 	\$50,000	

Background:

The project includes extending the Sitka Sea Walk from the Sitka Public Library toward (and under) O'Connell Bridge and terminating at the West end of Lincoln Street at its intersection with Harbor Way. Phase 2 of the Sea Walk, an 8-foot-wide handicap accessible multi-use path, will continue the same theme as the first phase of the Sea Walk that extends from Harrigan Centennial Hall East through Crescent Harbor Park toward Sitka National Historical Park. Per the Scoping Report completed in 2020, construction of only a portion of the remaining Sea Walk alignment is expected to fit within the available budget. This portion of the Sea Walk will travel along the outside embankment of O'Connell Bridge and will connect to existing pedestrian facilities on either end.

The project is being delivered (managed) by ADOT and WFL in coordination with CBS. The project will be designed in 2021 and construction is expected to begin in 2022. Multiple rounds of public involvement are anticipated throughout the design process.

PETERSON STREET FISH PASSAGE CULVERT IMPROVEMENTS (CONSTRUCTION PHASE)

General	Schedule	Budget
Key Status Updates: <ul style="list-style-type: none"> • Total project is 50% complete. • Design is 100% complete. • Construction is 10% complete. • Permitting is 100% complete. • Budget is 15% spent. 		
Milestones This Period: <ul style="list-style-type: none"> • All permits approved. • Temporary construction easements signed. • Public Service Announcement regarding construction and summer road closure were issued. • Clearing activities completed. 		
Future Milestones: <ul style="list-style-type: none"> • Road excavation and closure to commence upon end of school year, ~May 27. • Install temporary water and sewer lines, early June 2021. • In water work and stream diversion, mid-June 2021. • Construct new culvert, June-July 2021. • Substantial construction completion, August 19, 2021. 		
Estimated Total Project Cost: \$1,200,000		
Authorized Budget: <ul style="list-style-type: none"> • General Fund Working Capital \$1,020,000 • National Fish & Wildlife Foundation design grant \$55,000 • U.S. Fish and Wildlife Service (USFWS) Fish Passage construction grant \$60,000 • USFWS Fish Passage construction grant \$80,000 • USFWS Fish Passage construction grant \$40,000 • Alaska Sustainable Salmon Fund (AKSSF) grant <u>\$125,000</u> Total Available Project Funding \$1,380,000 		
Contracts: <ul style="list-style-type: none"> • DOWL (design) \$137,070 		

<ul style="list-style-type: none"> PTS, Inc. (project management) Marble Island, LLC 	\$41,000 \$761,008.11
Background: The project includes replacement of deteriorated 60" corrugated metal culvert crossing under Peterson Street with a 15' wide plate arch culvert, allowing for fish passage. Peterson Street is a collector street that provides critical access to side streets and local residences as well as to Sitka High School. Remaining funds will be allocated to sister project at Wachusett Street.	

BRADY LIFT STATION REHABILITATION (CONSTRUCTION PHASE)		
General See schedule notes	Schedule Construction delayed until September 13, 2021 due to delay in receipt of materials from supplier	Budget Budget is tight
Key Status Updates: <ul style="list-style-type: none"> Total project is 60% complete. Design is 100% complete. Construction is 5% complete. Permitting is 100% complete. Budget is 32% spent. Commencement of site disturbing activities delayed from Spring 2021 until September 13, 2021, due to delay in receipt of pre-ordered materials. Leak in the existing main was identified during installation of the temporary bypass system. The leak will be repaired during construction of the new lift station. 		
Milestones This Period: <ul style="list-style-type: none"> Permit for temporary sewer bypass plan approved. Temporary sewer bypass system installed and operating. Change order processed to address the leak in the existing main. 		
Future Milestones: <ul style="list-style-type: none"> Maintain temporary bypass system until construction begins in September 2021. Monitor identified leak in the existing system now through September 2021. Lift station construction September 13, 2021-December 1, 2021. 		
Estimated Total Project Cost: \$1,000,000		
Authorized Budget: <ul style="list-style-type: none"> Alaska Clean Water Fund (ACWF) loan \$217,400 Wastewater Fund Working Capital <u>\$828,759</u> Total Available Project Funding \$1,046,159 Remaining funding from Channel/Eagle Way to be allocated to Brady, estimated at ~\$60,000. Leak repairs to be paid from separate funding source. 		
Contracts: <ul style="list-style-type: none"> DOWL (Brady portion of bigger design project) \$145,458 DXPE (Brady portion of pump supply contract) \$53,730 Boreal Control (Brady portion of control equipment supply contract) \$78,192 PTS, Inc. (project management) \$37,000 		

<ul style="list-style-type: none"> K&E Alaska (construction) 	\$678,898
Background: Brady Lift Station is responsible for pumping all sewage generated north of Brady Street to the Wastewater Treatment Plant. A plug valve in the lift station has failed, making it impossible to isolate one of the three pumps for maintenance. Equipment is outdated and requires excessive maintenance. Project will rehabilitate lift station, re-using existing infrastructure to the extent feasible. Work is scheduled to minimize impacts to True Value. The project will require use of part of their parking lot.	

<u>KNUTSON DRIVE EMERGENCY ROAD RECONSTRUCTION (DESIGN PHASE)</u>		
General See schedule and budget notes	Schedule Completion of construction as soon as possible is a high priority due to risk of further slope failure	Budget Budget is tight based on preliminary engineer's estimates
Key Status Updates: <ul style="list-style-type: none"> Total project is 15% complete. Design is 35% complete. Construction is 0% complete. Permitting is 0% complete. Budget is 5% spent. 		
Milestones This Period: <ul style="list-style-type: none"> Reviewed 35% plans from DOWL. Coordinated with DOWL on additional design and bid preparations. 		
Future Milestones: <ul style="list-style-type: none"> Bidding, June-July 2021; Design-build bid solicitation anticipated. Construction, Summer-Fall 2021. 		
Estimated Total Project Cost: \$1,000,000		
Authorized Budget: <ul style="list-style-type: none"> General Fund Working Capital 		\$1,000,000
Contracts: <ul style="list-style-type: none"> DOWL (design) PTS, Inc. (project management) 		\$48,070 \$80,000
Background: The project was developed to study embankment stabilization and road repairs necessary due to the gradual subsidence of the slope on the downhill side of Knutson Drive in two locations. The slope failures have required the closure of 1 lane of Knutson Drive in two locations. CBS previously contracted with DOWL to perform geotechnical explorations and a report analyzing the Knutson Drive embankment. The report recommended slope reinforcement and retaining wall construction. CBS has executed a follow up contract with DOWL to perform conceptual design of two retaining walls. A design build solicitation is anticipated to facilitate final design and construction in 2021.		

CRESCENT HARBOR HIGH LOAD DOCK AND NET SHED (DESIGN PHASE)		
General See schedule and budget notes	Schedule Completion of construction as soon as possible is a high priority due to partial closure of dock	Budget It is likely that some identified repairs will not fit within the current budget
Key Status Updates: <ul style="list-style-type: none"> • Total project is 20% complete. • Design phase is 75% complete. • Construction is 0% complete. • Permitting is 0% complete. • Budget 17% spent. 		
Milestones This Period: <ul style="list-style-type: none"> • PTS has provided design memo review comments to Jacobs. • PTS has prepared and submitted a memo to CBS to discuss prioritization of construction activities needed to reopen dock. 		
Future Milestones: <ul style="list-style-type: none"> • Design completion, June 2021. • Bidding, June-July 2021; Design-build bid solicitation being considered. • Construction, Summer 2021. 		
Estimated Total Project Cost: \$450,000		
Authorized Budget: <ul style="list-style-type: none"> • Harbor Fund Working Capital \$450,000 		
Contracts: <ul style="list-style-type: none"> • Jacobs (design) \$16,100 • PTS, Inc. (project management) \$42,000 		
Background: <p>This project was developed to assess the condition of the Crescent Harbor High Load Dock and Net Shed. Jacobs Engineering performed a site visit to assess both above water and below water conditions in 2019. Jacobs prepared a report in 2020 which found that several elements of the facility need repairs/maintenance to extend the life of the dock to its design life of 2037. Most notably, 4 piles were severely deteriorated, resulting in closure of a portion of the dock by CBS. Additional design and analysis are underway by Jacobs to design cost effective pile repairs based on the level of pile deterioration observed. The preliminary design and analysis will also prioritize other repairs needed to extend the life of the facility as a whole within the current project budget. A design build solicitation is anticipated to complete repair process and get the dock fully reopened in 2021.</p>		

MARINE SERVICES CENTER BULKHEAD CONDITION ASSESSMENT (DESIGN PHASE)		
General See budget and schedule notes	Schedule Infrastructure aging, assessment time sensitive	Budget Budget for assessment is tight
Key Status Updates: <ul style="list-style-type: none"> Total project is 0% complete. Design is 0% complete. Construction is 0% complete. Permitting is 0% complete. Budget is 0% spent. 		
Milestones This Period: <ul style="list-style-type: none"> Executed contract for DOWL to perform a condition assessment. 		
Future Milestones: <ul style="list-style-type: none"> DOWL to perform site visit and survey. Receive draft report. 		
Estimated Total Project Cost: \$80,000		
Authorized Budget: <ul style="list-style-type: none"> Working Capital <u>\$80,000</u> Total Available Project Funding \$80,000 		
Contracts: <ul style="list-style-type: none"> PTS, Inc. (project management) \$16,260 DOWL (design) \$47,000 		
Background: <p>This project will assess the condition of the Marine Services Center Bulkhead Dock constructed in 1976. The 2011 Marine Services Center (MSC) Bulkhead Condition Assessment prepared by PND rated the condition of the sheet pile bulkhead as fair to poor with a conservative estimate of 5 years of remaining life. CBS requested another condition assessment be performed by a different consultant to verify the findings of the original report. DOWL will inspect the facility and provide a report to CBS. The report will include at minimum, the condition of the dock, evaluation of safety risks associated with continued use, remaining life expectancy, extent of the repairs needed, recommendations for those repairs, and cost estimates for design, permitting, and construction.</p>		

Sitka Cross Trail Phase 6 (CONSTRUCTION PHASE)		
General Trail tread 76%	Schedule Project on schedule	Budget Currently within budget
Key Status Updates: <ul style="list-style-type: none"> 707 lineal feet of trail constructed since last report. 19% of trail base course left to construct as well as the No Name bridge, Sitka Sound Dock connector trail and finishing course of D-1 gravel. 75% budget expended or \$1,504,487 out of \$2,010,644. 		
Milestones This Period: <ul style="list-style-type: none"> Mainline trail is constructed past the junction with the Sitka Sound Dock connector and is approximately 580' from No Name Creek crossing. 		
Future Milestones: <ul style="list-style-type: none"> Installation of No Name Creek bridge. Construction completion October 2021. 		
Estimated Total Budget Cost: \$2,347,869		
Authorized Budget: <ul style="list-style-type: none"> Federal Lands Access Grant from Western Fed. Lands \$2,132,698 City General Fund and Passenger Tax Funds \$72,575 Sitka Trail Works contribution <u>\$142,596</u> Total Available Project Funding \$2,347,869 		
Contracts: <ul style="list-style-type: none"> Sitka Trail Works, Inc. \$2,010,644 		
Background: <p>The project is being constructed by Sitka Trail Works, who has assisted with the development of the project from start to finish. The project includes extending the Sitka Cross Trail from Harbor Mountain Road north to the Starrigavan Boat Launch overflow parking lot, adjacent to the USFS Forest & Muskeg trailhead. The project also includes a connector trail and small parking lot for users to access the Cross Trail from the Old Sitka cruise ship dock. The total length of new trail to be constructed is 14,000 feet (2.6 miles), increasing the total length of the Sitka Cross Trail system to over 8 miles, including multiple access points throughout.</p> <p>The project is being constructed by Sitka Trail Works, who has assisted with the development of the project from start to finish.</p>		

Grounds Maintenance

Completed:

- Preventive maintenance schedule – 12 normal operations preventative maintenance (PMs).
- Reactive/requested work orders – 10 (logged).
- Multiple games and 2 mound removals from Moller field. Extra custodial services and trash pickups over weekend events.
- Scoreboard problems with LED Drivers. Ordered replacement Drivers, worked with contractor on going through score board 2 times. Worked well for last 3 games. May we need to look at replacing/updating whole scoreboard if not all electronics alone.



- Met with AmeriCorp. Lead Sarah Lawrie on September 2021, project planning and general scope of work. Possibly 30+ volunteers.
- SHS Graduation, grounds prep.
- Memorial Day Cemetery maintenance.
- Kimsham Field A, fill a low spot and due temporary sod repairs made due to drainage problems.
- A group reached out about a plant harvesting permit with BSC, Sitka Tribal Enterprises is working with the forest service.
- Little League shed at Keet fields, off Mills Street was broken into 2 times. Does not appear anything was taken. Police Report filed on first incident. After second it appears it maybe people at practices. Crew made first repairs. Second repairs adding a hasp and padlock for the users. Locks installed in 2019, have not had any problem with that shed till now, only shed on the keyway – swapped outdoor hardware with clasp and padlock.
- Provided equipment to Fire Hall for special project.
- Vandalism at Kimsham complex- possible suspects caught on camera. Police investigating incident.
- BBC production reached out on permits and filming on CBS trail system. Currently we do not have a permit for these types of operations. Followed up with other departments to confirm they do not either.
- Multiply mobile vendors looking for approval for selling product during sporting events on CBS property. Direct through Parks & Rec. committee for approval along with other affiliated CBS depts.

- Hydro seeded where lawn repairs were made along with other sites. Also helped Electric Department with hydro seeding area they had power pole construction happen.

Ongoing

- Looking at Southeast men's baseball being held in Sitka at Moller Field
- Adult Softball is now looking at starting up this season. Discussion had with point of the league. They are getting their paperwork in and ready for season 2021.
- Pump track discussion – Sitka cycling club proposing MOA updates and looking at plans to install pump track along turnaround complex, close to Skate Park.
- Maintenance spring/summer rotation plans. Still need to finish up on edging curbs and sidewalks along with liming key lawn sites.
- Athletic groups request and field turn overs as needed.
- Training new Ground Maintenance Specialist.
- Hiring two seasonal temp crew to assist with grounds maintenance and operations.
- Working on operational comprehensive plan and lifecycle analysis. Update our preventative maintains electronic program.
- City Hall parking lot tree. Connected with State Park Service due to rock face sluffing along City Hall parking lot. Met with State Parks. Looking at removing trees under there protocol. CBS will assist with affected area; however State Parks will be doing more extensive vegetation removal of the whole hillside.
- Marble construction using Kimsham back lot for staging for Peterson Road Construction. Coordinating with contractor and grounds crew.

Building Maintenance

Completed

- Preventive maintenance schedule – normal operations – 99 PMs.
- Work requests 0 (logged).
- Wastewater Treatment Plant- training on new building HVAC System signoff.
- Public Service Center, HVAC Heat Detector problem. Trouble shoot fire panel and searched our issue. Contact contractor to make final repairs.
- Police Dept. custodial contract refinishing vct floors. Building maint. moved appliances and to allow for better cleaning and finish.
- City/State main building air handler problems. Had to bring boiler offline to allow for building to cool down. Ran air handler 100% to exhaust heat plus opened exterior door and windows.
- City/State assisted fish and game with their new cellphone booster. Provide access to roof and State tower, mechanical areas, and showed them the possible ideal route.
- Honeywell contract, technician in town. Went through systems and building currently on Honeywell controls and digital program. Looking into system upgrade due to age of server.

Ongoing

- City/State PD toilet had crack through bowl. Current out of order and is a special-order toilet setup.
- Airport Exterior Painting RFP – met with PTS on scope of work. Hope to have finalized soon. However, maybe too late for this season.
- Replacement of existing faucets with touch less devices will continue throughout all facilities.
- Support to Senior Center Catholic Services for office building out and fireplace removal.

- City/State District Attorney's office paying for the replacement of 7 windows. CBS building maintenance coordinating work. Windows have been ordered. 12-14 week lead time.
- State DOT/PF requesting City/State to no longer be part of their infrastructure. Discussion on option to proceed with City/State 1967 Agreement.

Monitoring

- Harrigan Centennial Hall, tile floor cracking in the common areas was found. We are waiting to see if weather changes create more issues.
- Harrigan Centennial Hall additional cracks were discovered under Meeting Room 5's carpet tiles. We are waiting to see what happens with weather changes and activate a plan for repairs if required.
- Library's roof leak – working with PTS on building assessment report/warranty.
- Senior Center's roof leak.
- City/State building's roof leak.

Streets

Check storm drains

Fill potholes

Ditch Kramer Ave

Sweep downtown working out on HPR and the school parking lots

Grade gravel roads

Bury bio solids

Fence off sidewalk where porch was damaged on Katlian St.

Camel catch basins

Clean up landfill prep bio solids

Repair a driveway on DeGroff

Repair drainage by Post Office

Haul left over materials from HHW event to Scrapyard

Prep spray patcher

Spot grade Thompson Harbor

Mob equipment for work on Edgumbe Drive

Repair asphalt collar on SMC

Sent streets maintenance crewmember to assist with scrapyard operations

Used new reclaimer to repair valley gutter on Edgumbe Drive

Spray patch Seward St

Water dusty roads

Flush sewer on Monastery Street

Central Garage

Senior Center

Repaired door Senior Center Van

Repaired back up camera

Preventive maintenance

Electric Dept

Ordered new tires for Unit 418 repaired leaking tire

Replaced wiper motor Unit 405

Fire Dept

440 Ambulance repaired electric window

487 Ambulance changed tires and serviced the unit

Grounds

442 Bobcat repaired U joint sweeper

PD

459 Ford Interceptor service

479 Ford Explorer tire repair

465 Ford Escape inspection installed new lights

488 Ford Explorer replaced lights

424 Ford Explorer repaired door locks

488 Ford Explorer checked rear window ordered repair part

424 Ford Explorer prep vehicle for surplus auction

479 Ford Explorer tire repair

Solid Waste

Sierra logger baler serviced

Installed new muffler

Inspected air cleaner

Streets

500 Asphalt reclaimer electrical issues

345 Backhoe replaced hydraulic line

468 F350 serviced this unit

413 Freightliner changed front tires

330 Roll Off truck replaced speed sensor

413 Welded a spout on water tank

469 Replaced a switch on the plow truck

Water

419 F-350 service

WWTP

443 Roll Off truck repaired two flat tires and had spare keys made

Scrapyard

Received 113 Vehicles from City Clean Up. Shipped out two Gondolas totaling 30,390 pounds of recycle material Copper Aluminum, catalytic converters, alternators, rotors and brake drums. These materials are in the high end of the recycle market.