

SPD ADMINISTRATIVE REPORT JUNE 2021

To CBS Administrator:

DEPARTMENT OVERVIEW:

The overall assessment of the Police Department is that we are continue to be close to full manpower and have reached a level of stability in hiring and retention of personnel. The overall health of the Department is stable and morale is high.

As stated in the last quarterly report, COVID has not adversely affected our response to community needs other than not being able to attend the many community functions that were held in the past. We have adopted a policy of wearing a mask when contacting all individuals while indoors.

We have opened up services to the public to apply for TSA pre-check and TWIC cards. Those services can be arranged by applying online and scheduling an appointment to come to the station. Masks must be worn while obtaining the credentials.

- **JAIL:** All positions are filled. Our newest jailer has completed his training and is on his own He will need to attend the yearly municipal academy next January to become fully certified.
- **DISPATCH:** Currently one position down. Dispatch continues to be a hard position to fill. Many applicants get screened out of potential hire during the preliminary background stage.
- **PATROL:** The Department is funded for 16 sworn positions. One officer was released during their probationary period. Officer Munier is currently at the Academy and is expected to graduate June 12th. By all accounts he has performed exceptionally well and represented himself and the Department well. I am planning on holding in house interviews for our open Sergeant position by the end of June.

RECRUITMENT AND TRAINING:

The Dispatch position is an open recruitment. As of July we will have the second position funded and hope to have both filled. It is anticipated that one dispatcher will be leaving us in September to move out of state, creating a vacancy.

We continue to provide weekly training in-house training to our supervisors and conduct daily shift trainings to Officers.

In May, Sitka Police Department hosted a three day Patrol level drug enforcement course. The training was made available to the whole State and was attended by 37 officers. We also took this opportunity to have a Departmental meeting in which every employee was able to attend. We were able to take a full Departmental photograph to memorialize the members. Thanks to the Fire Department for covering dispatch to allow this and thanks to Don Kluting for taking our photograph.

We are planning on hosting a leadership training the last week of July. The training will also be made available to all State and Municipal agencies and we plan on having 50 training slots available for that training.

In the past quarter the cumulative hours of training that Police Department personnel have completed adds up to approximately 632 hours!

Animal Control officer position is currently open. We have five applicants and are planning on conducting interviews to fill the position during the week of June 7th.

PROJECTS:

Currently working on a COPS grant to fund another Police Officer position in the event that the Assembly approves the grant application. The COPS grant is due at the end of June.

STATISTICS:

The following are the number of calls for the last quarter, Feb 18, 2021 through May 31, 2021.

- Phone calls answered: 8357
- 911 Emergency calls: 1031
- Calls for Service: 2542
- Incident Reports: 226

*1031 of the 8357 calls were 911 calls.

*Any call that requires action from staff is a Call for Service. This may be generated from a 911.

*Any Call for Service that rises to the level of needing documentation is labeled an Incident Report. This may be generated from a 911 or a call for service.