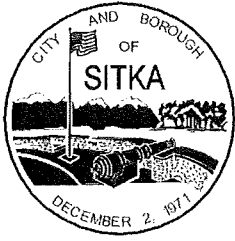


POSSIBLE MOTION

I MOVE to approve the hire offer for Library Director Jessica Ieremia as recommended by the Interim Municipal Administrator.



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

MEMORANDUM

To: Mayor Gary Paxton and Assembly Members

From: Hugh Bevan, Interim Municipal Administrator

HB 2-6-20

Date: February 6, 2020

Subject: Sitka Public Library Director

Background

Sitka's previous Library Director resigned last September, and the City has been seeking another Director since then. Joanna Perensovich has done a great job as Acting Director during the interim.

Analysis

Jessica Ieremia has been with the Petersburg library for the past 9 years. She holds a master's degree in library information management. She has considerable experience with creating library programs that involve native people in the Petersburg community.

Our interview committee consisted of myself, Chief Baty, Michael Harmon and Library Commission Chair Nicole Filipek. The committee unanimously supports the hiring of Jessica as our new Library Director.

Fiscal Note

The Library Director position is funded at Range 35A in the FY21 budget. I made the following offer to Ms. Ieremia which she has accepted:

Starting wage Range 35A

After six months increase to Range 35B with a satisfactory job evaluation

Increase to Range 35C when she completes a Library Strategic Plan that is acceptable to the Library Commission.

Beginning annual leave balance of 40 hours

Annual leave accrual rate of 152 hours per year per the personnel policy

Sick leave accrual rate of 12 hours per month per the personnel policy

Moving allowance up to \$10,000 based upon approved receipts.

Recommendation

Hire Jessica Ieremia as Sitka's Library Director under the terms stated above.