



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Coast Guard City, USA

Announcement of Contest to Design the Official Seal of the City and Borough of Sitka

We invite individuals to design a new official seal of the City and Borough of Sitka (CBS).

The City and Borough of Sitka was incorporated on December 2, 1971. The first (and only) official seal of the City and Borough of Sitka consists of depiction of a cannon on Castle Hill facing Sitka Sound, the U.S. flag, and oceans, mountains, and foliage. "CITY AND BOROUGH OF SITKA" appear across the top, and the incorporation date of December 2, 1971 appears on the bottom.

The current official seal of the City and Borough of Sitka does not reflect the rich history, society, culture, geography, flora, fauna, economy, or other important characteristics of the area and people within the boundaries of CBS.

In contrast, for more than a century, the official Seal of Alaska (District, Territory, and State) has depicted Alaska's industrial and natural wealth. The rays above the mountains represent the famous Alaskan northern lights. The smelter symbolizes mining, the train stands for Alaska's rail transportation, and ships denote marine transportation. The trees symbolize Alaska's wealth of timber and other forest products, and the farmer, his horse, and the three shocks of wheat portray Alaska's agriculture. The fish and seals signify the importance of seafood to Alaska's economy.

The contest to design a new official seal for the City and Borough of Sitka offers an opportunity for citizens to learn more about CBS government and the area within its boundaries, contribute artistically to the community, and celebrate the diversity of our city.

The winner(s) will be invited to an Assembly meeting to be honored by the Assembly. A total cash award of \$1,000 is available for the winning design(s). If multiple designs are selected, the award will be split in equal parts between the selected entrants.

The winning design will be the sole property of CBS. CBS reserves the right to make modifications and enhancements before adopting the design for use as the official seal.

CONTEST PROCEDURE:

- Contestants must submit designs to the Clerk's Office at City Hall (100 Lincoln Street) on or before 4:00 p.m., March 31, 2020. Entries will be numbered so that the contestants remain anonymous throughout the process;
- The Assembly will designate a Design Review Committee, comprised of elected officials (Assembly members Eisenbeisz and Knox), city staff (the Municipal Administrator, Municipal Clerk, and Planning Director), and representation from tribal council. The Design Review Committee will prepare a list of "finalists" for public consideration. The Selection Committee reserves the right to reject any and all submissions without disclosure. All entrants will be notified of the results;
- Local boards and commissions will review the designs and select their top 3 favorites. There will also be review with the tribal government, and an open public forum to give thoughts and feedback;
- The Design Review Committee will compile feedback from the board/commission reviews and the public forum. A report will be presented to the Assembly for selection by the Assembly at the second regular Assembly meeting in May.

ENTRY QUALIFICATIONS:

- Submissions are encouraged from current and former City and Borough of Sitka residents;
- The design must reflect the rich history, society, culture, geography, flora, fauna, economy, or other important characteristics of the area and people within the City and Borough of Sitka;
- The design must contain the name "City and Borough of Sitka"; and incorporation date of December 2, 1971
- All submissions must be entrant's original work. No copyrighted characters, images, or clip art are permitted;
- The original design must be submitted in both color and in black and white. Each rendering must be submitted on 8 1/2" x 11" paper. Electronic entries will be accepted; however, the applicant must be willing to provide a printed hardcopy if requested by CBS;
- An individual may submit only one entry in the contest;
- Each entry must be accompanied by a completed Official Entry Form; and
- The original entry and entry form must be received by the Clerk's Office located at City Hall, 100 Lincoln Street, Sitka, AK 99835, or by email, by 4 p.m. on March 31, 2020. LATE ENTRIES WILL NOT BE ACCEPTED.

The winning design(s) become the property of the City and Borough of Sitka and will not be returned. The design(s) may be refined or modified by CBS at its discretion

Entry forms can be found on the CBS website www.cityofsitka.com or by contacting Sara Peterson, Municipal Clerk, at 747-1811 or sara.peterson@cityofsitka.org

**OFFICIAL ENTRY FORM
CITY AND BOROUGH OF SITKA SEAL CONTEST**

DEADLINE to submit designs with entry form: **4:00 PM AKST on March 31, 2020**
LATE ENTRIES WILL NOT BE ACCEPTED.

SUBMIT entries in a SEALED envelope addressed to:

City and Borough of Sitka
c/o Municipal Clerk
100 Lincoln Street
Sitka, AK 9985

Contact Sara Peterson at (907) 747-1811 or via email at sara.peterson@cityofsitka.org for details.

ONE ENTRY PER PERSON: Please print and fill in blanks.

Name: _____

Residence Address: _____

Phone Number: _____

Email Address: _____

Description and explanation of design:

Certification:

I, _____, hereby certify that the submitted design is entirely my own original work. I agree to donate my work and allow the seal to become the sole property of the City and Borough of Sitka, which will then have the right to modify, promote, and publish the seal in any format without permission, notice, or additional compensation beyond the \$1,000 allotted for the winner. I understand that two or more entries may be chosen, and key elements of each design may be combined. I understand that if two or more designs are chosen, the \$1,000 award shall be divided equally amongst the winning entrants. I also understand and agree to make requested design changes if chosen. Should my design be selected, I agree to the release of my name, photo, and posting of that information on the City and Borough of Sitka's website. I understand that all decisions made by the Design Review Committee and Assembly are final. All personal information will be kept strictly confidential.

Signature: _____

Date: _____

(For official use only)

Date Received: _____

Entry No.: _____

Received by: _____