

# Review the planned budget process and dates for development of the FY21 operating and capital budgets.

<b>City and Borough of Sitka</b> <b>Proposed Fiscal Year 2021 Budget Preparation</b> <b>Planning Schedule (subject to change)</b>		
<b>Day of Week</b>	<b>Date</b>	<b>Action</b>
Tuesday	10/23/2019	Budget Preparation Memo Distributed to Staff
Monday	12/18/2019	Municipal Department Budgets Due in computer
Monday	12/18/2019	Municipal FY 2020 Capital Program Finalized
Thursday	12/19/2019	Special Meeting with Assembly - General Fund/Utility Funds
Monday	1/13/2020	Rough Draft Budget to Finance Director/Administrator
Monday-Friday	1/13/2020-1/17/2020	Finance Director and Administrator review and finalized budget
Thursday	1/23/2020	Budget Special Meeting with Assembly - 6:00 p.m. - Revenue Projections (All Funds)
Thursday	2/6/2020	Assembly Special Meeting with School District - 6:00 p.m.
Thursday	2/20/2020	Budget Special Meeting with Assembly - 6:00 p.m. - All Funds
Thursday	3/5/2020	Budget Special Meeting with Assembly - 6:00 p.m. - General Fund
Thursday	3/19/2020	Budget Special Meeting with Assembly - 6:00 p.m. - Enterprise/Internal Funds
Thursday	4/2/2020	Budget Special Meeting with Assembly - 6:00 p.m. - All Funds
Monday	4/27/2020	Administrator's Budget Letter Input Due
Monday	5/4/2020	Final Budget to Assembly
Tuesday	5/12/2020	1st Reading Budget Ordinance
Tuesday	5/26/2020	2nd Reading Budget Ordinance
	7/5/2020	Taxpayer Notice Publication
Revised: 12/18/19		