



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Coast Guard City, USA

MEMORANDUM

To: Mayor Paxton and Members of the Assembly

From: Dave Miller, Interim Municipal Administrator

CC: Amy Ainslie, Planner I
Jay Sweeney, Chief Finance and Administrative Officer
Melissa Haley, Controller

Date: July 19, 2018

Subject: Certified Local Government Grant Application – Sitka Woman’s Club

Background

The Historic Preservation Commission has recommended approval of a Certified Local Government grant application submitted by Robin McNeille on behalf of the Sitka Woman’s Club, a registered public charity organization. The recommendation was made at their July 10, 2019 meeting.

The intent is to nominate its historic clubhouse, Cottage by the Sea/Sitka Woman’s Clubhouse (located at 300 Harbor Drive) to the National Register of Historic Places, develop a historic structures report for the clubhouse, and gather Club documents from the membership and community to archive and use for both the National Register of Historic Places nomination as well as 2020 presentations celebrating the 100th anniversary of women’s suffrage.

The State Historic Preservation Office announced the FY 19 grant on May 31, 2019. The Historic Preservation Commission considered the application on July 10, 2019 and voted 4-0 to support the project. The application deadline is July 31, 2019.

Analysis

The Sitka Woman’s Club seeks to preserve the historic clubhouse as well as promote and strengthen the role of the organization in the community and the service work/resources the organization provides. The project is supported by Goal 6 of the Sitka Comprehensive Plan, which is to “Celebrate Sitka’s historic, cultural, and arts resources, which are ethnically, religiously, and

racially diverse; highly valued and essential to defining Sitka and local quality of life; and integral to the economic base of the community.”

The subgrantee must follow all applicable federal, state, and city requirements regarding procurement, entity status, and reporting. Qualified historic preservation professionals must be consulted throughout the project as directed by the State Historic Preservation Office. If awarded, a municipal subgrantee agreement must be signed prior to commencement of the project. An administrative fee will be charged to the grant in accordance with Finance Department policy.

Fiscal Note

The grant application is for a 60-40 match grant. The Sitka Woman’s Club intends to contribute \$13,158 with in-kind and donated resources and requests \$19,737 from the Historic Preservation Fund for Certified Local Governments (Federal Share).

Recommendation

Approve the resolution supporting the grant application.