



# City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

*Coast Guard City, USA*

## MEMORANDUM

**To:** Mayor Paxton and Members of the Assembly

**From:** Dave Miller, Interim Municipal Administrator

**CC:** Amy Ainslie, Planner I  
Jay Sweeney, Chief Finance and Administrative Officer  
Melissa Haley, Controller

**Date:** July 19, 2018

**Subject:** Certified Local Government Grant Application – St. Peter’s and See House

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### **Background**

The Historic Preservation Commission has recommended approval of a Certified Local Government grant application submitted by Linda Trierschild on behalf of St. Peter’s by the Sea Episcopal Church. The recommendation was made at their July 10, 2019 meeting.

The intent is to obtain conditions assessments for the historic St. Peter’s by the Sea Episcopal Church and the See House. Both structures were placed on the National Register of Historic Places in 1978 for their architectural design and high artistic value, as well as their associated history of a social organization in service to the community since 1899. The aim and scope of the project is to provide the building committee and wardens with an assessment of the properties’ conditions and historic structures report to guide decisions regarding timely and appropriate repairs and the development of maintenance schedules. A publication of the character defining features and their architectural significance will be developed for public education.

The State Historic Preservation Office announced the FY 19 grant on May 31, 2019. The Historic Preservation Commission considered the application on July 10, 2019 and voted 4-0 to support the project. The application deadline is July 31, 2019.

### **Analysis**

St. Peter's by the Sea Episcopal Church and See House building committee have undertaken the maintenance and repair of the buildings, with notable increase in the need for work on the structures beginning in 1995. The project is supported by Goal 6 of the Sitka Comprehensive Plan, which is to "Celebrate Sitka's historic, cultural, and arts resources, which are ethnically, religiously, and racially diverse; highly valued and essential to defining Sitka and local quality of life; and integral to the economic base of the community."

The subgrantee must follow all applicable federal, state, and city requirements regarding procurement, entity status, and reporting. Qualified historic preservation professionals must be consulted throughout the project as directed by the State Historic Preservation Office. If awarded, a municipal subgrantee agreement must be signed prior to commencement of the project. An administrative fee will be charged to the grant in accordance with Finance Department policy.

### **Fiscal Note**

The grant application is for a 60-40 match grant. St. Peter's by the Sea Episcopal Church and See House intends to contribute \$13,605 with in-kind and donated resources and requests \$20,408 from the Historic Preservation Fund for Certified Local Governments (Federal Share).

### **Recommendation**

Approve the resolution supporting the grant application.