

POSSIBLE MOTION

I MOVE TO approve the hire offer for Bruce Wall as Planning Director with a starting salary of \$93,724.80 with the following conditions:

- opening balance of 40 hours annual leave and accrual thereafter at 12.67 hours per month,
- up to \$15,000 moving allowance.



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

MEMORANDUM

To: Mayor Paxton and Assembly Members
From: Keith Brady, Municipal Administrator
Date: April 3, 2019
Subject: Approval to Hire Planning Director

Summary

Sitka's Home Rule Charter 4.04(1) requires the Assembly to approve the hire of department heads. The Planning Director position has been vacant since August 2018.

Detail

The Planning Director position was advertised since August and we have gone through several rounds of applications and interviews. The applications were reviewed by Scott Brylinsky, Pat Swedeen, Matthew Lone and myself. Based on his qualifications and the results of his pre-screening interview, Scott, Pat, Matthew and I chose to interview Bruce Wall. We all agreed that his resume and interview showed that he has the experience to do the job well and would be a great asset to the City and Borough of Sitka.

The offer includes the following:

- Annual Salary: \$93,724.80 annually, paid bi-weekly
- Start Date: July 1, 2019
- Annual Leave Accrual: 12.67 hours per month (152 hours per year)
- Starting Annual Leave Bank: 40 hours
- Moving Expenses: Up to \$15,000 payable as reimbursement of expenses

Recommendation

Approval of Bruce Wall as the Planning Director.