



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: Gary Paxton Industrial Park Board at Large
Name: Sheila Tinkenbinder Preferred Phone: [REDACTED]
Address: [REDACTED] Alternate Phone: 11
Email Address: [REDACTED] Fax Number: -
Length of Residence in Sitka: 28 years Registered to vote in Sitka? X Yes No
Employer: Retired

Organizations you belong to or participate in: Sitka Chamber, Sitka Historical Society, Alaska Native Sisterhood, Sitka Republicans

Explain your main reason for applying: Desire to contribute to the growth and development of Sitka's economy in a healthy and positive way.

What background, experience or credentials will you bring to the board, commission, or committee membership?
I've been an active participant and leader in several organizations over the years.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

None

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 2/25/2019 Signature: [Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? X Yes No

Return to:

Melissa Henshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street
Fax: 907-747-7403 Email: melissa.henshaw@cityofsitka.org

Sheila Finkenbinder



Mayor Gary Paxton
City & Borough of Sitka Assembly
100 Lincoln Street
Sitka, AK 99835

March 6, 2019

Re: GPIIP Board position

Dear Mayor and Assembly Members,

With this letter, I am reapplying for the position I currently hold on the Gary Paxton Industrial Park Board. I appreciate the importance of this board in helping the City of Sitka to move into the future in a thoughtful, well planned and even imaginative way. I would like to continue with the work that the board is doing.

The GPIIP has come a long way; and I believe that it is finally getting to the point where a lot more exciting things are happening, that will bring good jobs and tax revenues for the city. Careful deliberation and planning are very important at this point. I believe I've done a good job so far, and would like to continue my involvement.

Thank you for your consideration of my application.

Respectfully,



Sheila Finkenbinder

Sheila Finkenbinder

SUMMARY OF QUALIFICATIONS

- Skilled at preparing accurate and thoughtful written materials and public presentations
- Creative and experienced at developing, administering and evaluating grants and programs
- Excellent people skills with wide network of local and statewide contacts
- Skilled at Mac or PC use; Word, Excel, PowerPoint, WordPress
- Organized, thorough, analytical, productive and positive

EMPLOYMENT ACCOMPLISHMENTS

Retirement Jobs, Russian American Co. 2018 & 2015; Sitka Chamber/Visit Sitka, 2017; Alaska Raptor Center, 2016; Spenard Builders Supply, 2014

Legislative Aide, Representative Peggy Wilson (907) 465-3824 Jan. 2011 - Dec. 2012

- Assisted the representative in Juneau during two legislative sessions: researching; writing/editing letters, newsletters, proposed bills, citations, website, etc.; preparing the representative for committee meetings; assisting with constituent issues/questions; 'pushing' two bills through the legislature. Maintained Rep. Wilson's Sitka office during interim months.

Executive Director, Greater Sitka Chamber of Commerce (907) 747-8604 August 2008 - Dec. 2010

- Successfully implemented all aspects of a business/trade organization: membership, weekly luncheons, events organization, policy etc., reporting to a 12-member board of directors.
- Prepared and managed the budget and maintained impeccable financial records.
- Upgraded Chamber's website. Weekly informative newsletters. Grew the annual events calendar

Founding Director, Sitka Works! (No longer in business) October 1997 – July 2008

- Founded and successfully led a non-profit agency, providing workforce and business development services.
- Hired, trained and supervised staff; reporting to 6-member board of directors.
- Developed and managed the agency's policies and procedures, as well as all program goals and objectives.
- Planned, wrote proposals, and administered over \$2 million in grants, from state, federal and city sources.
- Initiated and managed the Sitka Business Resource Center project: providing entrepreneurial counseling, training, and technical assistance. Developed and oversaw the Sitka Artisans Market, 2001-2007.
- Promoted the agency through extensive media marketing, public presentations and website.

Employment Program Director, Sitka Tribe of Alaska (907) 747-3207 Jan. 1996 - July 1997

- Implemented employment and training programs for Alaska Native youths and adults.

Employment Specialist, Sitka Teen Resource Center, Jeff Budd, ED Oct. 1991 - Nov. 1995

- Coached 'at-risk' teenagers in job search and work maturity skills through Youth Employment Program.

Teacher/Substitute Teacher, Sitka School District (907) 966-1256,

- Substitute for elementary age students. Oct. - Nov. 1990
- Taught at various schools in Idaho, Utah and New Mexico - Elementary level 1977-1985

Business Owner, Lemmon Hardware, Richfield, Idaho (No longer in business)

- Owned and operated hardware store & repair shop in small farming community. 1983-1990
- Family-owned construction/repair businesses in small towns throughout the Southwest. 1972-1983

EDUCATION

Bachelor of Arts in Drama and Certificate of Education, K-12 University of Washington, Seattle, WA

RELATED ACTIVITIES / EXPERIENCE

Gary Paxton Industrial Park Board	2017-present
Candidate for Sitka Assembly	2017 & 2018
Candidate for Alaska State House	2016
Alaska Native Sisterhood	2016-present
Sitka Historical Society, Secretary	2013-present
Alaska Business Week, Company Advisor to high school students	2010-2013
Sitka Woman's Club, President, V-P, Secretary, Treasurer	2006-2015
Sitka Republican Women, President 2010-2013	2006-2016
Cape Decision Lighthouse Society, Secretary	1998-2009
Alaska InvestNet, Governing Board member	2004-2006
Fortress of the Bear, Secretary	2007-2010
Hunter Education Instructor, Idaho and Alaska	1985-2005
Road tripping, on a mission to see the country	2014-2019



GARY PAXTON INDUSTRIAL PARK **BOARD OF DIRECTORS**

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
SCOTT WAGNER 304 Nicole Drive	747-6850 w 747-3791 h scott_wagner@nsraa.org	11/25/14 6/28/16 6/26/18	6/24/16 6/28/18 6/26/20	CHAIR
DAN JONES 719 Sirstad Street	738-6998 c 747-6373 h danielgjonespe@gci.net	10/11/11 10/22/13 10/27/15	10/11/13 10/22/15 10/27/17	VICE-CHAIR
VAUGHN MORRISON 114 Toivo Circle	738-0294 vmorrison26@yahoo.com	9/25/18	9/25/20	
SHEILA FINKENBINDER 415 DeArmond Street	738-3098 c sitkasheila@gmail.com	3/28/17	3/28/19	
WAYNE UNGER PO Box 833	738-9396 wayne.unger@silverbayseafoods.com	4/24/18	4/24/20	
Garry White 329 Harbor Drive, #212	747-2660 w 747-7688 fax garrywhite@gci.net			GPIP Director
Keith Brady City & Borough of Sitka 100 Lincoln Street	747-1808 w 747-7403 fax keith.brady@cityofsitka.org			Municipal Administrator
Kevin Mosher 100 Lincoln Street	752-0467 assemblymosher@cityofsitka.org			Assembly Liaison
Sarah Nelson 329 Harbor Drive, #212	747-2660 w 747-7688 fax sedasitka@gmail.com			Secretary

Established by Ordinance 00-1568

Five members appointed by the Assembly for 2-year terms, one designated At-Large

Revised: October 10, 2018