



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Draft

### City and Borough Assembly

*Mayor Gary Paxton*  
*Deputy Mayor Steven Eisenbeisz,*  
*Vice Deputy Mayor Valorie Nelson,*  
*Aaron Bean, Kevin Knox, Dr. Richard Wein, Kevin Mosher*

*Municipal Administrator: Keith Brady*  
*Municipal Attorney: Brian Hanson*  
*Municipal Clerk: Sara Peterson*

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Thursday, January 31, 2019

6:00 PM

Assembly Chambers

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#### SPECIAL MEETING

#### I. CALL TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL

**Present:** 6 - Knox, Bean, Wein, Paxton, Mosher, and Nelson

**Absent:** 1 - Eisenbeisz

#### IV. PERSONS TO BE HEARD

None.

#### V. UNFINISHED BUSINESS:

##### A 19-023 Discussion / direction / decision of the Enterprise Funds

Municipal Administrator Brady noted this was a follow-up meeting from January 24 and unless otherwise directed, ordinances for the enterprise funds would be brought forward to the Assembly in February.

Chief Finance and Administrative Officer Jay Sweeney reminded the proposed budget for enterprise funds was designed to ensure the City continue to deliver utility services with the consistency citizens had become accustomed to. Controller Melissa Haley relayed the need to maintain infrastructure was the driver of enterprise funds. Haley reviewed FY2020 priority infrastructure projects and summarized, for each enterprise fund, the operating and capital, proposed rate increases, and new loan/grant application approval. Funds with proposed rate increases were the Wastewater Fund (6.5%), Solid Waste Fund (6.5%), and Harbor Fund (3%).

A discussion ensued. Some members suggested the budget process be slowed down

to allow for thorough review of materials and offered cuts may need to be made. With regards to the harbor fund, and seaplane base project, the Assembly asked staff to provide funding options if 100% grant funding was not received.

**A motion was made by Bean to direct the Administrator to bring back a balanced budget without rate increases. The motion FAILED by the following vote.**

**Yes:** 3 - Bean, Mosher, and Nelson

**No:** 3 - Knox, Wein, and Paxton

**Absent:** 1 - Eisenbeisz

**A motion was made by Wein to postpone introduction of enterprise fund ordinances in February to a later date, bring forward the general fund budget for review in late February, and move general fund budget meetings scheduled for April to March.**

**Yes:** 6 - Knox, Bean, Wein, Paxton, Mosher, and Nelson

**Absent:** 1 - Eisenbeisz

**A motion was made by Wein to direct the Administrator to bring forward options (disseminate by email) for a 3% reduction (operations and capital) in each enterprise fund. The motion PASSED by the following vote.**

**Yes:** 4 - Bean, Wein, Mosher, and Nelson

**No:** 2 - Knox, and Paxton

**Absent:** 1 - Eisenbeisz

#### **VI. PERSONS TO BE HEARD:**

None.

#### **VII. EXECUTIVE SESSION**

None.

#### **VIII. ADJOURNMENT**

**A motion was made by Bean to ADJOURN. Hearing no objections, the meeting ADJOURNED at 7:48pm.**

**ATTEST:** \_\_\_\_\_

**Sara Peterson, MMC  
Municipal Clerk**