



**CITY AND BOROUGH OF SITKA**  
PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT  
GENERAL APPLICATION FORM

RECEIVED SEP 04 2018

- Applications must be deemed complete at least TWENTY-ONE (21) days in advance of next meeting date.
- Review guidelines and procedural information.
- Fill form out completely. No request will be considered without a completed form.
- Submit all supporting documents and proof of payment.

**APPLICATION FOR:**



VARIANCE



CONDITIONAL USE



ZONING AMENDMENT



PLAT/SUBDIVISION

**BRIEF DESCRIPTION OF REQUEST:** Plotting VARIANCE TO CREATE BUILDABLE  
LOT on 12,300SF EXISTING PROPERTY USING EXISTING  
INFRASTRUCTURE

**PROPERTY INFORMATION:**

CURRENT ZONING: R-1MH PROPOSED ZONING (if applicable): N/A  
CURRENT LAND USE(S): RESIDENTIAL PROPOSED LAND USES (if changing): RESIDENTIAL

**APPLICANT INFORMATION:**

PROPERTY OWNER: ADAM & KRIS Chinalski  
PROPERTY OWNER ADDRESS: PO Box 2493 Sitka  
STREET ADDRESS OF PROPERTY: 2174 HPR Sitka  
APPLICANT'S NAME: ADAM Chinalski  
MAILING ADDRESS: PO Box 2493 Sitka  
EMAIL ADDRESS: hmrREPAIRGuy@gmail.com DAYTIME PHONE: 360.652.9092

**PROPERTY LEGAL DESCRIPTION:**

TAX ID: 2-5189.001 LOT: lots 1 BLOCK: \_\_\_\_\_ TRACT: \_\_\_\_\_  
SUBDIVISION: wright subd., Addition Two, US SURVEY: 2418

Last Name

Date Submitted

Project Address

## REQUIRED INFORMATION:

### For All Applications:

- ☒ Completed General Application form
- ☒ Supplemental Application (Variance, CUP, Plat, Zoning Amendment)
- ☒ Site Plan showing all existing and proposed structures with dimensions and location of utilities
- ☐ Floor Plan for all structures and showing use of those structures
- ☒ Copy of Deed (find in purchase documents or at Alaska Recorder's Office website)
- ☒ Copy of current plat (find in purchase documents or at Alaska Recorder's Office website)
- ☐ Site photos showing all angles of structures, property lines, street access, and parking – emailed to [planning@cityofsitka.org](mailto:planning@cityofsitka.org) or printed in color on 8.5" x 11" paper
- ☐ Proof of filing fee payment

### For Marijuana Enterprise Conditional Use Permits Only:

- ☐ AMCO Application

### For Short-Term Rentals and B&Bs:

- ☐ Renter Informational Handout (directions to rental, garbage instructions, etc.)

## CERTIFICATION:

I hereby certify that I am the owner of the property described above and that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application, and does not ensure approval of the request. I understand that public notice will be mailed to neighboring property owners and published in the Daily Sitka Sentinel. I understand that attendance at the Planning Commission meeting is required for the application to be considered for approval. I further authorize municipal staff to access the property to conduct site visits as necessary. I authorize the applicant listed on this application to conduct business on my behalf.

Adam K Chinalski  
Owner

9/4/18  
Date

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date

I certify that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application, and does not ensure approval of the request.

\_\_\_\_\_  
Applicant (If different than owner)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
Project Address