

Pat Kehoe, Matt Donohoe, and Sherri Aitken spoke in support of full funding for the Chinook Futures Coalition, Inc. Charles Bingham suggested the Assembly compromise and award \$5,000.

**A motion to AMEND the award to Chinook Futures Coalition, Inc. to \$2,500 was made by Eisenbeisz. The motion FAILED by the following vote.**

**Yes:** 2 - Potrzuski, and Hunter

**No:** 4 - Miyasato, Eisenbeisz, Knox, and Wein

**Absent:** 1 - Bean

**A motion was made by Eisenbeisz to award the remaining \$22,500 to the Sitka Sound Science Center. The motion PASSED by the following vote.**

**Yes:** 6 - Miyasato, Eisenbeisz, Potrzuski, Hunter, Knox, and Wein

**Absent:** 1 - Bean

Assembly Member Knox gave notice to reconsider the amounts awarded to Sitka Sound Science Center (\$22,500) and Alaska Longline Fisherman's Association (\$10,000) at the June 26 Assembly meeting.

- L**     [18-114](#)     Approve a lease agreement between Trident Seafoods Corporation and the City and Borough of Sitka for Block 4, Lot 6 of the Gary Paxton Industrial Park
- No action taken, item pulled from agenda.

- M**     [RES 18-06A](#)     Increasing Grid, Eliason Harbor Load Zone, and Work Float Charges and Fees (*this amends Resolution 2018-06 approved on April 25, 2018*)
- Harbormaster, Stan Eliason, stated he recommended the elimination of fees for the work float and drive down load zone from September 15 through March 15 thereby encouraging boat owners to conduct major repairs during the off season. This resolution replaces Resolution 2018-06 approved in April 2018.

**A motion was made by Miyasato to APPROVE this Resolution on FIRST AND FINAL READING. The motion PASSED by the following vote.**

**Yes:** 6 - Miyasato, Eisenbeisz, Potrzuski, Hunter, Knox, and Wein

**Absent:** 1 - Bean

- N**     [18-112](#)     Direct the Administrator to explore Pittman-Robertson funding opportunities and prepare a grant application for potential cabin development on City and Borough of Sitka property

Cosponsors Hunter and Eisenbeisz summarized the item. Hunter explained Representative Jonathan Kreiss-Tomkins had notified him of a surplus of federal Pittman-Robertson funds available to build infrastructure that improved access to hunting and wildlife viewing. The funds, administered by the Alaska Department of Fish and Game, were collected through taxes on the sale of firearms and ammunition. At a 3:1 match, Pittman-Robertson funds would increase a CBS outlay of \$50,000 to a project total of \$200,000, providing a budget large enough to build two cabins on municipal land. Hunter noted CBS profits were approximately \$4-5,000 per year on the

Tom Young Cabin. Hunter and Eisenbeisz reminded the only action before the Assembly was to direct the Administrator to explore the funding opportunities and prepare a grant application.

**A motion was made by Miyasato to direct the Administrator to explore Pittman-Robertson funding opportunities and prepare a grant application by August 2018 for potential cabin development on municipal land. The motion PASSED by the following vote.**

**Yes:** 6 - Miyasato, Eisenbeisz, Potrzuski, Hunter, Knox, and Wein

**Absent:** 1 - Bean

### **XIII. PERSONS TO BE HEARD:**

Charles Bingham announced Mark Winne, a food policy expert, was planning a visit to Sitka; reminded the Sitka Farmer's Market started July 7; and urged the Assembly to consider contacting the State of Alaska to explore a collaborative management agreement for the local parks.

Helen Craig reminded the Assembly to speak clearly into the microphones; stated increased rates had created financial hardships for citizens; requested the City build a dog park for Sitkans to bring their dogs to; and stated properly functioning voting booths were needed for the local, state, and federal elections.

### **XIV. EXECUTIVE SESSION**

None.

### **XV. ADJOURNMENT**

**A motion was made by Miyasato to ADJOURN. Hearing no objections, the meeting ADJOURNED at 9:58pm.**

**ATTEST:** \_\_\_\_\_  
**Sara Peterson, MMC**  
**Municipal Clerk**



# City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

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## MEMORANDUM

**To:** Assembly Members Knox, Wein, Miyasato, Bean, and Potrzuski

**From:** Mayor Hunter and Deputy Mayor Eisenbeisz

**Date:** June 6, 2018

**Subject:** Direct the Administrator to prepare a grant application for a municipal cabins project

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### Background:

The State of Alaska has a surplus of federal Pittman-Robertson funds available to build infrastructure that improves access to hunting and wildlife viewing. (These funds are collected through taxes on the sale of firearms and ammunition.) Grants require a 25% non-federal match. Pittman-Robertson funds are administered by the Alaska Department of Fish and Game (ADF&G). Third parties such as the City and Borough of Sitka can work with ADF&G staff to submit projects for federal review. Project grant applications are considered on a case-by-case basis at the state and federal levels. Approved grants generally allow up to five years for project planning and implementation.

### Our Proposal:

We have a rare opportunity to expand our highly-popular recreation infrastructure in Sitka using predominantly federal funds. New public-use cabins would likely generate operational profit to pay back a local match.

At a 3:1 match, Pittman-Robertson funds would increase a CBS outlay of \$50,000 to a project total of \$200,000, providing a budget large enough to build two cabins on municipal land. Once the cabins are operational, we expect the revenue would easily reimburse the original funding source within five to ten years.

The Tom Young Memorial Cabin provides a model for a successful CBS cabin facility. Thanks to the help of dedicated volunteers, the City is able to allocate only a small amount to cover maintenance costs. In recent years, the cabin has generated roughly \$8,000 in annual revenue. Future cabins can seek to replicate this strong community ownership. (See attached financial statements for Tom Young Cabin.)

At present, demand for cabins far exceeds supply throughout the summer months. Additional cabins would improve quality of life for Sitkans and help attract independent travelers. Cabin use could be further increased if we moved to a digital reservation system, removing the onerous process of visiting city hall in order to reserve a cabin. (IS staff report that this will be very easy to do without new software systems.)

**Assembly Action:**

We ask for the assembly to give the administrator direction to prepare a grant application for a municipal cabins project.

## City of Sitka

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G/L Account Inquiry - 100-300-360 3606.000 - Rent-Tom Young Cabin

8.1

Summary Detail Five Year Trend Budget Analysis Budget History

Fiscal Year 2016

G/L Account

Search Reset

- 100 - General Fund
  - 300 - Revenue
    - 301 - Property Tax
    - 302 - Sales Tax
    - 303 - Bed Tax
    - 304 - Other Local Taxes
    - 310 - State Revenue
    - 315 - Federal Revenue
    - 320 - Licenses & Permits
    - 330 - Services
    - 340 - Operating Revenue
    - 360 - Uses of Prop & Investment
      - 3601.000 Rent - Land
      - 3602.000 Rent - Building
      - 3603.000 Rent-Centennial Building
      - 3603.001 Rent-Centennial Bldg 5%
      - 3604.000 Rent-Senior Center
      - 3605.000 Rent-House
      - 3606.000 Rent-Tom Young Cabin
      - 3608.000 Hames PE Center
      - 3610.000 Interest Income
      - 3612.000 Change in FMV - Investmnt
      - 3615.000 Gain(Loss)on Investments
      - 3620.000 Sale of Fixed Assets
      - 3621.000 Cost of Fixed Assets Sold
      - 3635.000 Gravel & Rock Royalties

Annual Totals YTD Reclass Journal Type Prior Year Include					
Classification Uses of Property & Investments Fiscal Year 2016					
Amended Budget	Revenues	YTD Balance	Percent Received		
\$3,500.00	\$8,224.00	-\$4,724.00	235%		
Month	Budget	Amendments	Revenues	Current YTD Balance	Percent Received
July	\$3,500.00	\$0.00	\$318.00	\$3,182.00	9 %
August	\$0.00	\$0.00	\$259.00	\$2,923.00	16 %
September	\$0.00	\$0.00	\$345.00	\$2,578.00	26 %
October	\$0.00	\$0.00	\$419.00	\$2,159.00	38 %
November	\$0.00	\$0.00	\$803.00	\$1,356.00	61 %
December	\$0.00	\$0.00	\$180.00	\$1,176.00	66 %
January	\$0.00	\$0.00	\$450.00	\$726.00	79 %
February	\$0.00	\$0.00	\$410.00	\$316.00	91 %
March	\$0.00	\$0.00	\$1,760.00	-\$1,444.00	141 %
April	\$0.00	\$0.00	\$1,470.00	-\$2,914.00	183 %
May	\$0.00	\$0.00	\$1,160.00	-\$4,074.00	216 %
June	\$0.00	\$0.00	\$650.00	-\$4,724.00	235 %
Total	\$3,500.00	\$0.00	\$8,224.00	-\$4,724.00	235 %

## City of Sitka

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## G/L Account Inquiry - 100-300-360 3606.000 - Rent-Tom Young Cabin

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Fiscal Year 2017

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Summary Detail Five Year Trend Budget Analysis Budget History

Annual Totals YTD ☒ Reclass Journal Type ☐ Prior Year ☒ Include ☒

Classification Uses of Property &amp; Investments

Fiscal Year 2017

	Amended Budget	Revenues	YTD Balance	Percent Received	
	\$3,500.00	\$8,042.00	-\$4,542.00	230%	
Month	Budget	Amendments	Revenues	Current YTD Balance	Percent Received
July	\$3,500.00	\$0.00	\$300.00	\$3,200.00	9 %
August	\$0.00	\$0.00	\$700.00	\$2,500.00	29 %
September	\$0.00	\$0.00	\$20.00	\$2,480.00	29 %
October	\$0.00	\$0.00	\$656.00	\$1,824.00	48 %
November	\$0.00	\$0.00	\$1,010.00	\$814.00	77 %
December	\$0.00	\$0.00	\$256.00	\$558.00	84 %
January	\$0.00	\$0.00	\$670.00	-\$112.00	103 %
February	\$0.00	\$0.00	\$700.00	-\$812.00	123 %
March	\$0.00	\$0.00	\$1,220.00	-\$2,032.00	158 %
April	\$0.00	\$0.00	\$1,650.00	-\$3,682.00	205 %
May	\$0.00	\$0.00	\$710.00	-\$4,392.00	225 %
June	\$0.00	\$0.00	\$150.00	-\$4,542.00	230 %
Total	\$3,500.00	\$0.00	\$8,042.00	-\$4,542.00	230 %

## City of Sitka

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G/L Account Inquiry - 100-300-360 3606.000 - Rent-Tom Young Cabin

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Summary Detail Five Year Trend Budget Analysis Budget History

Annual Totals YTD ☒ Reclass Journal Type  Prior Year ☒ Include ☒

Classification Uses of Property & Investments Fiscal Year 2018

	Amended Budget	Revenues	YTD Balance	Percent Received
	\$3,500.00	\$4,032.00	-\$532.00	115%

Month	Budget	Amendments	Revenues	Current YTD Balance	Percent Received
July	\$3,500.00	\$0.00	\$416.00	\$3,084.00	12 %
August	\$0.00	\$0.00	\$520.00	\$2,564.00	27 %
September	\$0.00	\$0.00	\$700.00	\$1,864.00	47 %
October	\$0.00	\$0.00	\$306.00	\$1,558.00	55 %
November	\$0.00	\$0.00	\$0.00	\$1,558.00	55 %
December	\$0.00	\$0.00	\$510.00	\$1,048.00	70 %
January	\$0.00	\$0.00	\$260.00	\$788.00	77 %
February	\$0.00	\$0.00	\$1,320.00	-\$532.00	115 %
March	\$0.00	\$0.00	\$0.00	-\$532.00	115 %
April	\$0.00	\$0.00	\$0.00	-\$532.00	115 %
May	\$0.00	\$0.00	\$0.00	-\$532.00	115 %
June	\$0.00	\$0.00	\$0.00	-\$532.00	115 %
Total	\$3,500.00	\$0.00	\$4,032.00	-\$532.00	115 %

Land Ownership Map  
Center of the Borough

Prepared for:  
City & Borough of Sitka, AK  
Planning Department

Print Date: 3/1/13



Land Ownership Classification

- BIA
- BLM - Forest Service
- Dept. of Transportation
- Federal
- Haida Corporation
- Mental Health
- Municipal
- Municipal Tideland
- Municipal Tideland - ATS15
- Native Allotment
- Native selected
- Private
- Sealaska
- Shee Atika
- State - DOE/MEHS
- State Owned
- USCG
- University of Alaska

