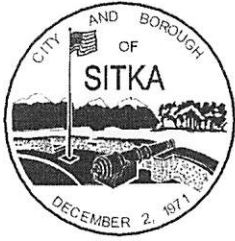


Discussion / Direction of the Sitka Community Hospital RFP process

Note: Hospital RFP Consultants, Steve Huebner and Sarah Cave will be joining by phone.



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

MEMORANDUM

To: Mayor Hunter and Assembly Members

From: Keith Brady, Municipal Administrator *KB*

Date: June 20, 2018

Subject: Direction to continue with the Sitka Community Hospital RFP timeline

Summary

At the Special Meeting on June 5, 2018 the Assembly approved a motion that all proposers move to Phase 2, with a requirement to publicly release their proposal in order to advance. We received confirmation from three of the proposers moving forward to Phase 2: Sitka Jet Center, Quorum, and SEARHC. Their proposals have been made public and are available on the City's website.

The timeline for Phase 2 is the following:

- Site visit scheduled for July 11-13, 2018
- Refined proposal due on July 27, 2018
- Oral presentation given to the Assembly in a work session on August 13, 2018
- Final decision of the Assembly set for August 28, 2018

The desire from the Assembly on June 5 was for the proposals to be made public and process to be as transparent as possible. Based on that feedback I recommend the Assembly consider directing me to organize a moderated public forum on Thursday, August 16 to allow the public to provide input on the proposals. This date allows time for the public and the Assembly to receive and review the refined proposals due July 27 and hear oral presentations from the proposers on August 13.

August 16 also gives the Assembly time to assess all that has been presented to them from the proposers and the public before convening on August 28 in regular meeting to make a final decision.

Recommendation

To move forward according to the RFP timeline as prescribed with the additional date for the Assembly to receive input from the public in a moderated public forum on August 16.