

If this item is pulled from the consent agenda the following motion would be in order:

**POSSIBLE MOTION**

**I MOVE TO** approve the Health Needs and Human Services Commission goals for 2018.

## MEMORANDUM

**To:** Mayor Hunter and Members of the Assembly

**From:** Doug Osborne, Chair of the Health Needs and Human Services Commission

**Subject:** Health Needs and Human Services Commission 2018 Goals

**Date:** June 7, 2018

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At the June 7<sup>th</sup> meeting, our commission unanimously voted to submit the following four goals for you to review and potential approval.

1. Develop ideas and options to address and positively impact local issues around affordability;
2. Develop ideas and options to address and positively impact local issues around substance abuse especially related to alcohol misuse and abuse;
3. Develop ideas and options to address and positively impact local issues around enhancing local food production while reducing waste, i.e., composting; and
4. Support the successful implementation of Tobacco 21 ordinance 2018-24.

Our seven person commission is full and ready for another productive year.

Thank you for your time and consideration.

Doug Osborne  
Chair HNHS Commission

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# Health Needs and Human Services Commission Minutes

Thursday, June 7, 2018 2:00 p.m.

Harrigan Centennial Hall

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**Commission Members:** Doug Osborne, Loyd Platson, Jeff Arndt,  
Barbara Kendall, Vera Gibson, Martha Pearson, Jennifer Herrera  
Dr. Richard Wein (Assembly Liaison)

**I. CALL TO ORDER**

Chair Osborne called the meeting to order at approximately 2:00 p.m.

**II. ROLL CALL**

Commissioners Present: Doug Osborne, Loyd Platson, Jeff Arndt, Barbara Kendall, Vera Gibson, Jennifer Herrera

Absent: Martha Pearson (excused)

Other: Holly Marban, Melissa Henshaw

**III. AGENDA CHANGES**

None.

**IV. APPROVAL OF MINUTES**

**A. May 10, 2018**

**M - Platson / S - Arndt moved to approve the May 10, 2018 minutes as written. Motion passed unanimously.**

**V. PERSONS TO BE HEARD/CORRESPONDENCE**

None.

**VI. REPORTS**

Chair - Osborne relayed distracting driving statistics.

Commissioners - Gibson reported from May 31<sup>st</sup> Pick It Up Cigarette Butts and wellness coalition conference. Arndt updated on Sitka Trail Works and difficulties in the process and of continuing education by Sitka Counseling he completed. Platson reported two medication drop boxes would arrive soon at Sitka Community Hospital and Sitka Police Department.

City Staff - None.

Assembly Liaison - Not in attendance.

Other(s) - None.

**VII. UNFINISHED BUSINESS**

**B. 2018 Goals**

Chair Osborne reminded commissioners that annual goals are required to be approved by the assembly. He gave the suggestion to continue to support a successful implementation with Tobacco 21 and to come up with options to bring forward as potential ordinances. Arndt agreed with the follow through for Tobacco 21. Herrera added to have more public/private partnerships and pedestrian stop lights. Platson thought of a formalized composting site, to reduce/reuse plastic bags, and track data regarding marijuana. Kendall mentioned a goal dealing with alcohol tax. There was consensus of having broad topics surrounding cost of living, alcohol tax, and composting solid waste

**M - Platson / S - Gibson moved to recommend to the Assembly goal #1: develop ideas and options to address and positively impact local issues around affordability. Goal #2: develop ideas and options to address and positively impact local issues around substance abuse especially related to alcohol misuse and abuse. Goal #3: develop ideas and options to address and positively impact local issues around enhancing local food production while reducing waste, i.e., composting. Motion passed on a roll call vote. Yes: 6 – Osborne, Platson, Arndt, Kendall, Gibson, Herrera.**

**M – Kendall / S – Arndt moved to recommend to the Assembly goal #4: support the successful implementation of Tobacco 21 ordinance 2018-24. Motion passed unanimously.**

**M – Arndt / S – Osborne moved to amend goal #2 to include “especially related to alcohol misuse and abuse.” Motion passed unanimously.**

The goals would go to the June 26, 2018 assembly meeting.

**C. Tobacco 21**

Consensus was to place a time limit on any future Tobacco 21 discussions.

**D. Electric rate increase**

Chair Osborne told of program to offset cost of converting from fuel to electric.

**VIII. NEW BUSINESS**

None.

**IX. ADJOURNMENT**

**F. Agenda items for the next meeting of July 12, 2018 at 2:00 p.m., Harrigan Centennial Hall**

**M – Platson / S – Herrera moved to adjourn at 3:29 p.m. Motion passed unanimously.**

Attest:  
Melissa Henshaw, Deputy Clerk

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## Chapter 2.13 HEALTH NEEDS AND HUMAN SERVICES COMMISSION

### Sections:

- [2.13.010](#) Health needs and human services commission.
- [2.13.020](#) Term.
- [2.13.030](#) Meetings.
- [2.13.040](#) Organization.
- [2.13.050](#) Resignation.
- [2.13.060](#) Powers and duties.

### **2.13.010 Health needs and human services commission.**

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There shall be a commission known as the health needs and human services commission which shall be composed of seven members appointed by the assembly and, to the extent deemed advisable by the assembly, include professionals from among the fields of health and human services including medicine, psychology, public health, social services, public safety, public administration and other related fields. A member of the Sitka assembly will serve as a liaison for the commission. All members of the commission shall be at-large members and represent a diverse cross-section of the community. (Ord. [13-23](#) § 4 (part), 2013.)

### **2.13.020 Term.**

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The term of a member shall be three years or until a successor is appointed; except, term of the assembly liaison shall be for one year. The first members appointed to the commission shall, upon appointment, determine the length of the terms so that the terms of three members shall be for one year and the terms of two members shall be for two years, and the terms of two members shall be for three years, resulting in staggered terms for members subsequently appointed. A vacancy on the commission shall be filled by appointment by the assembly for any remainder of an unexpired term. (Ord. [13-23](#) § 4 (part), 2013.)

### **2.13.030 Meetings.**

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- A. Meet a minimum of four times per year at such times that the chair or, in his or her absence, the vice-chair shall determine.
- B. Give reasonable public notice of its meetings and shall comply in all respects with the Alaska Open Meetings Law.

(Ord. [13-23](#) § 4 (part), 2013.)

### **2.13.040 Organization.**

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The commission shall organize itself by electing a chairman, vice chairman, and secretary, each of whom shall be elected by the members of the commission at the first meeting of the fiscal year and shall serve a term to expire upon election of officers at the first meeting of the following fiscal year.

(Ord. [13-23](#) § 4 (part), 2013.)

**2.13.050 Resignation.**

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Should an officer resign from their position prior to expiration of their term, or otherwise is unable or unwilling to perform duties as required of the office, the commission may elect an officer to serve out the remainder of that term. In addition to the above officers, the commission, by a majority vote of its members, may designate and elect or appoint such other officers, assistant officers and agents as it deems necessary at such time, in such manner, and upon and for such terms as it shall prescribe. All officers and agents shall serve at the pleasure of the commission, whenever in its judgment the best interest of the commission will be served. (Ord. [13-23](#) § 4 (part), 2013.)

**2.13.060 Powers and duties.**

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A. The commission will annually identify goals developed through the collection and consolidation of vital and current information on human service trends as well as public input. All goals shall be approved by the assembly prior to the commission initiating action. All findings of the commission will be made available to benefit and educate city and borough of Sitka decision-makers.

B. The commission will perform other activities which are necessary and proper to carry out the above duties and any other actions determined by the assembly to be beneficial to carry out the health and human service goals necessary in the city and borough of Sitka.

C. The commission will coordinate with local entities such as the Sitka Tribe of Alaska, Sitka Community Hospital, SEARHC as well as applicable nonprofits and local businesses providing health/human services to identify human service needs as well as to best streamline the collection and consolidation of vital and current information on human service needs.

(Ord. [13-23](#) § 4 (part), 2013.)

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**The Sitka General Code is current through Ordinance 18-25, passed May 22, 2018.**

Disclaimer: The City and Borough Clerk's Office has the official version of the Sitka General Code. Users should contact the City and Borough Clerk's Office for ordinances passed subsequent to the ordinance cited above.

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