

POSSIBLE MOTION

I MOVE TO approve renewal of a three-year Microsoft Enterprise Agreement.



City and Borough of Sitka

Information Technology Department

100 Lincoln Street • Sitka, Alaska 99835

MEMORANDUM

To: Mayor Hunter and Assembly Members
Keith Brady, Municipal Administrator

From: Ron Duvall, Information Technology Director *RD*

Date: April 30, 2018

SUBJECT: MICROSOFT ENTERPRISE AGREEMENT RENEWAL

Background

The City and Borough of Sitka (CBS) has been operating under a Microsoft Enterprise Agreement (MEA) for server, desktop, productivity licensing, and hosted email services since May of 2015. These agreements are typically 3 years in length and the CBS current MEA is set to expire May 31, 2018. This renewal process gives the CBS an opportunity to modify what products and services we utilize through the MEA and ensure we are getting the best price for these products and services.

Analysis

The CBS has been using Microsoft software for more than 15 years and have successfully standardized server, desktop, and productivity versions, and email services since January of 2016. It would not be fiscally responsible to migrate away from the products and services that Microsoft provides at this time.

Fiscal Note

This MEA will cost the CBS \$66,676.92 per year for each of the next 3 years. This amount is about \$8,000 less than the current MEA and is built into the MIS Fund operating budget annually.

Recommendation

My recommendation is to renew our Microsoft Enterprise Agreement which will continue hosting the CBS email system and keep server, desktop, and productivity software standardized across the CBS.