

POSSIBLE MOTION

I MOVE TO approve Ordinance 2018-12 on second and final reading.




City and Borough of Sitka

Information Technology Department

100 Lincoln Street • Sitka, Alaska 99835

MEMORANDUM

To: Mayor Hunter and Assembly Members
Keith Brady, Municipal Administrator

From: Ron Duvall, Information Technology Director 

Cc: Jay Sweeney, Chief Finance and Administrative Officer,
Stan Eliason, Harbormaster

Date: April 4, 2018

SUBJECT: TWIC CARD READER

Background

The United States Coast Guard is issuing a final rule to require owners and operators of certain vessels and facilities regulated by the Coast Guard to conduct electronic inspections of Transportation Worker Identification Credentials (TWICs) as an access control measure; and is effective August 23, 2018. This final rule also implements recordkeeping requirements and security plan amendments that would incorporate these TWIC requirements. The TWIC program, including the electronic inspection requirements in this final rule, is an important component of the Coast Guard's multi-layered system of access control requirements designed to enhance maritime security.

Analysis

The City and Borough of Sitka has received a waiver to delay the implementation of the final rule until March of 2019. However, we feel it is important to bring this summer when we do not have USCG requirements adding pressure to the success or failure of implementation. We can then use actual data we collect in modifying our Port Security Plan, which is also outlined in the USCG final rule.

Teaming up with the Marine Exchange of Alaska and other Southeast Alaska Harbors we have

selected a solution from idSoftware that will include one fully functional TWIC reader (hardware and software licensing) and one TWIC reader (hardware only) purchased as an emergency spare.

Fiscal Note

These TWIC readers will be used solely for Cruise Ship Vessels and the Facilities associated with the Cruise Ships and, as such, would qualify for the usage of CPET funds.

CPET FUND Undesignated Balance: \$689,000

Licensed TWIC reader: \$14,000

Hardware Only Spared TWIC reader: \$3,500

Recommendation

It is my recommendation that you authorize the Information Department to purchase two TWIC readers using CPET funds.