



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Coast Guard City, USA

Planning and Community Development Department

Case No: CU 18-05
Proposal: Marijuana Cultivation Facility
Applicant: Eric VanVeen
Owner: George and Steven Skannes
Location: 224 Smith Street, Units D&E
Legal Desc.: Lot 6 Smith Street Industrial Subdivision
Zone: Industrial zoning district (I)
Size: approx. 15,723 square feet
Parcel ID: 3-0350-006
Existing Use: Industrial/Commercial – Outboard Motors
Adjacent Use: Industrial, Commercial
Utilities: Existing
Access: Via Smith Street and Beardslee Way

KEY POINTS AND CONCERNS:

- Setbacks: existing building and site received a variance to reduce Smith Street setback to 10 feet in 2004. This creates potential parking impact. Parking Plan will need to be amended to meet code. While a challenge, not a problem to overcome it.
- Odor: a more detailed Odor Control Plan is needed (this can be a condition subsequent).
- Security: security will be checked by police prior to occupancy.
- Waste: a waste plan has been provided that is adequate.
- Recreational uses within 500 feet do not meet state definition to be considered a protected “sensitive use.”

RECOMMENDATION: Approve the conditional use permit subject to the attached conditions of approval.

ATTACHMENTS:

- I. Staff Material
 - a. Maps
 - b. Comments
- II. Applicant’s Material
 - a. CBS Application

- b. AMCO Application
- c. Narrative and Plans
- d. Site Plan
- e. Floor Plan
- f. Other Detailed Plans
- g. Pictures

BACKGROUND/PROJECT DESCRIPTION

The proposal is for a conditional use permit for a marijuana cultivation facility located at 224 Smith Street, Units D & E, which is in an Industrial Zoning District (I). This zone requires a conditional use permit¹ pursuant to SGC 22.24.026 for a marijuana cultivation facility in an I zone.²

The request is to utilize an existing building that is used for light to medium level commercial use (Outboard Motors). The proposal would occupy a 40' x 50' portion of a 125' x 50' existing building. The proposal is for 2 floors for total net floor area of approximately 2,784 s.f. The first floor would occupy approximately 1,920 s.f. and the second floor would occupy approximately 864 s.f. The first floor would contain a flower room, two work rooms, storage, stairs, and restrooms; and the second floor would contain a veg room and stairs.

The area is primarily heavy commercial and industrial in nature. Though there are residential uses approximately 407 feet from the proposed location. In addition, a recreation (sports) use is within about 500 linear feet.

STAFF ANALYSIS

All review shall include standard application requirements as other conditional use permits. Review shall use specific criteria that are applicable to determine impact analysis, whether conditions of approval can mitigate negative impacts, and if there are remaining impacts that have not been mitigated by the proposed conditions. The criteria for analysis shall include all criteria in SGC 22.24.010(E)(1) and any impact or criteria that surfaces through public comment, planning staff review, or planning commission review.³

Findings of fact shall also be made in compliance with SGC.⁴ If approved, standard conditions as well as any additional conditions required to mitigate adverse impacts shall be required.

ANALYSIS (The following analysis via the criteria is required by code)

1. CRITERIA TO BE USED IN DETERMINING THE IMPACT OF CONDITIONAL USES⁵

a. Amount of vehicular traffic to be generated and impacts of the traffic on nearby land uses:

Using observation and modeling, the average trip rate for cultivation was about 6.97 trips per 1,000 square feet per day. Average peak parking was about 6 spaces in the highest hour and day. There was

¹ SGC Table 22.16.015-5 CUP required for Industrial zone for Marijuana cultivation facility.

² SGC 22.08.587(C): "Marijuana cultivation facility" means an entity registered to cultivate, prepare, and package marijuana and to sell marijuana to retail marijuana stores, to marijuana product manufacturing facilities, and to other marijuana cultivation facilities, but not to consumers."

³ SGC 22.24.026(D)[staff note: Criteria for Review].

⁴ Findings of Fact for Marijuana conditional use permits at SGC 22.24.026.E. (and in general 22.30.160.C.).

⁵ Criteria for Analysis prescribed by code at SGC 22.24.026.D

correlation between square footage and trip rates for cultivation. The proposed space is approximately 2,784 square feet. The applicant proposed up to 5 full time employees.

In addition, cultivation does not appear to create high traffic peak demand per hour nor per day that exceeds the existing road system and layout. Parking will need a revised updated parking plan that meets SGC 22.20.100.G.13.

b. Amount of noise to be generated and its impacts on surrounding land use:

There is no objective analysis regarding noise. Subjectively, cultivation use would not appear to create any noise impacts any more than other industrial or commercial uses. Moreover, cultivation is not a major noise generator. The proposed interior self-contained unit will eliminate much of the noise related to fans and exhaust. Odor mitigating conditions, such as a sealed HVAC or air scrubbing system will also help eliminate any noise issues via sealing of vents, etc.

c. Odors to be generated by the use and their impacts: Odors are a major concern. State regulations and City conditions of approval require odor mitigation via high-grade commercial filtration such as inline carbon filtration within any HVAC and inline carbon filters for any heat and air exhaust systems (air scrubbing outside of HVAC system). Additional HEPA filtration systems may be required if carbon filtration is not effective. Some odors may be expected in an industrial and heavy commercial zone. However, according to note 3 of Table 22.16.015-5, “no industrial use shall be of a nature, which is noxious or injurious to nearby properties by reason.

Applicant proposes to strategically use climate control, air filtration, ventilation, and exhaust. Staff will require a more detailed Odor Control Plan as a conditions of approval.

d. Hours of operation: Shall be allowed to fullest extent allowable by zoning. Due to the character of the commercial area and the characteristics of a cultivation operation, staff does not see hours of operation generating an adverse impact.

e. Location along a major or collector street: Smith street is accessed off of Sawmill Creek Road. The site has direct access from Smith Street. In addition, the location can also be accessed via Beardslee Way. No anticipated adverse impacts due to low trip volumes of proposed use and adequacy of surrounding road, driveway, access, and parking features.

f. Potential for users or clients to access the site through residential areas or substandard street creating a cut through traffic scenario: Proposed use is in an existing building. The use itself will not create or alter any access.

g. Effects on vehicular and pedestrian safety: Use, parking, and existing roads and access appear adequate;

h. Ability of the police, fire, and EMS personnel to respond to emergency calls on the site: The site is located off of Sawmill Creek Road and Smith Street, which is approximately 1.44 miles away from the fire department and police department. Part of the operating plan will include emergency access. Due to operating plan and regulations, emergency access may be better than average use. In addition, attached security and electronic monitoring system will reduce emergency notification time for emergencies. Positive impact only.

i. Logic of the internal traffic layout: Property has extensive space and traffic areas. Parking plan has been submitted that shows 4 dedicated spaces, which exceed code requirements.

j. Effects of signage on nearby uses: Any signs will need to comply with Sitka General Code and State of Alaska requirements.

k. Presence of existing or proposed buffers on the site or immediately adjacent the site: The site has substandard setbacks and was granted a variance in 2004 reducing the Smith Street front setback to 10 feet. This can be problematic in regards to parking. Parking would not be able to technically fit on-site without encroaching into the Smith Street ROW. Therefore, the lot is constrained from providing parking in the front of the building without trespassing or violating existing parking code, unless angled or parallel parking was utilized.

l. Relationship of the proposed conditional use to the goals, policies, and objectives of the comprehensive plan: There are many goals, policies, and objectives that this proposal could fall under, these include but are not limited to: 2.1.2 economic growth, 2.1.3 foster quality family life (condition to protect these), 2.1.10 diverse and vital local job base, 2.1.13 diversified industry and utilizing Sitka's resources for best return on investment (renewable electricity), 2.2.1 economic base, 2.2.3 produce high quality goods, 2.2.5 protect health and welfare of community (through conditions), 2.2.10 respect social and community values (70% support recreational marijuana), 2.3.6 focus on waste water and watershed protection (through conditions and operating plan), 2.4.1 orderly use, 2.4.4 resolve conflicts of use through public process, and 2.6.2 commercial development without substantial negative impacts (through conditions and regulations). Overall, the conditional approval with appropriate conditions and default state regulations appears to offer the best economic development by providing jobs, tax revenue, utilizations of electricity that has extra supply, comports with existing community values, and creates harmony of use for the area.

Some of the positive impacts include increasing jobs directly and indirectly through on-site employees, contractors for building and business design, sale tax revenue, tourism incentives, and sale of electricity. Potential negative impacts are adequately mitigated through stringent state regulations incorporated into the municipal conditional use permit via security protocols, tracking system, diversion protocols, camera and security features, odor control, other means.

m. Other criteria that surface through public comments or planning commission review

1. Any impact or criteria that surfaces through public comment, planning staff review, or planning commission review.

Safety: Building Safety is being reviewed by the Building Department and shall be governed by Conditions of Approval:

1. All licensed facilities shall comply with all life and safety regulations as promulgated by the municipal Building Official.
2. All licensed manufacturing and cultivation uses shall provide a fire safety plan, material handling plan, and comply with all fire safety regulations that satisfies the Fire Marshal or their designee and the Building Official.

Planning staff do have a security concern and it is conditioned that the Sitka Police Department opine whether they feel the security features and final building improvements adequately present reasonable security for the intended use as a condition of approval.

In addition, all public, health and safety has been adequately addressed, as conditioned, with the operating plan and proposed conditions regarding security, odor control, waste management, and other conditions. Emergency access, security, and diversion programs have all addressed any other potential safety concerns.

Parking: Per section 22.20.100(G)(13), the applicant shall provide parking in compliance with code of one space per every 3 employees. In addition, a specific loading area shall be designated and marked. Though applicant can meet parking requirements, a condition will require the applicant to provide an updated parking plan showing existing parking that is one site and within the lots dimensions. All uses, including the outboard and cultivation use would have to provide the required parking (1 space per 400 sf of floor area for outboard use aka industrial). Staff believe this can be easily accomplished with a revised parking plan.

Waste Water – Staff have consulted with industry experts for cultivation and waste water and there are no anticipated impacts to the current wastewater treatment facility. Applicant has provided an operational plan that addresses this topic.

Marijuana 500 Foot Buffers

The state requires a 500 foot buffer from sensitive uses that include educational facilities, recreational centers, youth centers, churches, or correctional facilities. The state defines a “recreation of youth center” as meaning a building, structure, athletic playing field or playground (A) run or created by a municipality or the state to provide athletic, recreational, or leisure activities for minors; or (B) operated by a public or private organization licensed to provide shelter, training, or guidance for minors.⁶ It is conditioned that the project comply with state buffers and the burden is upon applicant.

The distance is measured in 2 different ways depending on type of use. Educational, recreation center, and youth center type uses are measured from the public entrance of the marijuana establishment to the outer boundary of the sensitive use by the shortest pedestrian route (determined by State AMCO Board); or 2) from the public entrance of the marijuana establishment to the main public entrance of the religious or correctional facility measured by the shortest pedestrian route (determined by State AMCO Board)⁷.

In this case, there are no “sensitive” uses that fall within these protections. In addition, the closest non-protected recreational use is almost 500 linear feet away at 311 Price Street.

The state, per Cynthia Franklin, the prior Director of the Alcohol and Marijuana Control Office, stated June 16, 2016 in a call to staff that great deference to local decisions regarding sensitive uses and interpretation of land use regulations will be given. Ultimately, these decisions are up to the Marijuana Control Board of the State, but as stated, the municipality can influence that process.

Staff does not view the private recreational uses as state protected sensitive uses, especially considering the decision in CUP 16-13 that approved a cultivation facility adjacent to a state park and recreation site. However, the Planning Commission potentially could make a determination that the adjacent recreational/sport uses are a type that should be protected from a marijuana cultivation facility.

Findings of Fact for Marijuana Uses⁸

Findings of Fact: Upon review and considerations of the required criteria, the Planning Commission shall determine whether the proposed use(s) at the proposed project location are found to not present a negative impact to the public's health, safety, and welfare.

⁶ § AS 17.71.900 (20) Definition of Recreation or Youth Center

⁷ § 3 AAC 306.010 (a) License Restrictions

⁸ SGC 22.24.026(E) Findings of Fact.

1. If such a finding can be made, then the proposed use shall be approved with standard regulations, dimensions, and setbacks.
2. In the alternative, where the Planning Commission finds negative impacts are present, the Planning Commission shall only approve conditional use permits where the negative impacts can be adequately mitigated by conditions of approval that preserve the public's health, safety, and welfare. These conditions of approval shall be case by case specific and in addition to the standard regulations.
3. If negative impacts to the public's health, safety, and welfare cannot be mitigated through conditions of approval then the Planning Commission shall so find and deny the proposed conditional use permit.

Staff's Suggested Findings

Staff did find the potential for adverse impacts from parking, traffic, odor, and public safety/security/safety as well as other public health, safety, and welfare issues. However, the standard conditions of approval coupled with the additional suggested conditions of approval adequately mitigate any potential negative impacts. Specifically, with an approved parking plan and loading area potential impacts to traffic will be mitigated. Odor impacts have been reasonably mitigated through requirement for best means of filtration including inline carbon filters and the ability to further regulate odor control. Public safety and security impacts will be mitigated through the proposed security plan and the additional review by the SPD. Therefore, it can be found that the zoning code has been followed, that the comprehensive plan has consulted, and that there are no negative impacts present that have not been adequately mitigated by the attached conditions of approval for the proposed marijuana cultivation conditional use permit.

RECOMMENDATION

It is recommended that the Planning Commission adopt the staff analysis and findings as found in the staff report. And move to approve the proposal subject to the attached conditions of approval.

Recommended Motions: (two motions - read and voted upon separately)

- 1) I move to adopt staff's finding in the written report and find that the zoning code has been followed, that the comprehensive plan has consulted, and that there are no negative impacts present that have not been adequately mitigated by the attached conditions of approval for the proposed marijuana cultivation conditional use.

2)I move to approve the conditional use permit for a marijuana cultivation facility at 224 Smith Street in the Industrial zoning district. The property is also known as Lot 6 Smith Street Industrial Subdivision. The request is filed by Eric VanVeen. The owners of record are George and Steven Skannes.

Required Standard Conditions of Approval:⁹

1. Owners, operators, and staff of conditional uses shall comply with all state and municipal licensing regulations.
2. All licensed facilities shall comply with all life and safety regulations as promulgated by the municipal Building Official.
3. All licensed manufacturing and cultivation uses shall provide a fire safety plan, material handling plan, and comply with all fire safety regulations that satisfies the Fire Marshal or their designee and the Building Official.
4. All licensed facilities and/or uses shall provide screening from public view of any marijuana related commercial, retail, cultivation, or manufacturing use.
5. All licensed facilities and/or uses shall establish an active sales account and business registration with the Municipality and shall comply with all standard & required accounting practices.
6. It shall be a standard regulation that all conditional uses comply with all applicable state regulations and licensing laws or it shall be deemed to abandon and extinguish and associated municipal license or conditional use permit.
7. All approved conditional use permits shall comply with all Sitka General Code or shall be deemed to abandon and extinguish any associated municipal license or conditional use permit

Additional Recommended Conditions

8. **Applicant shall provide a Parking Plan that complies with Section 22.20.100 for all uses present and proposed at the current property including number of required parking and loading spaces to be approved by the Planning Director. Spaces shall include 3 parking space for employees and one loading zone for the cultivation use, and one space for every 400 square feet of industrial use (outboard).**

⁹ §22.24.026(C)

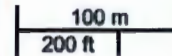
- 9. The applicant must provide more detail for an Odor Control Plan to be submitted and approved by the Planning Director prior to issuance of any occupancy permit.
 - a. Odor Control shall include reasonable best means that include, but are not limited to inline carbon filters within HVAC, inline carbon filters for any heat and odor exhaust systems, to limit and mitigate odor impacts to surrounding uses and industrial park employees. The project must comply with the submitted odor control plan and odor control features. Should a meritorious odor complaint be received, the Planning Commission may require additional odor control measures to mitigate any actual negative impacts, such as additional advanced odor filtration systems.****
- 10. The proposed cultivation site shall not be located within 500 feet of any school grounds, recreation or youth center, religious service building, or correctional facility that was legally established prior to approval of this conditional use permit as intended by licensing restriction and regulations of the state in 3 AAC Chapter 306.**
- 11. The permittee shall report, annually, to the planning commission on gross sales, sales tax amounts, electrical consumption, number of employees, hours of operation, complaints, police or other law or regulation enforcement activity, and summary of operations.**
- 12. The permit is subject to review should there be a meritorious complaint, impact to public health safety or welfare, or violation of a condition of approval. The review may occur at the discretion of the Planning Director or by motion of the Planning Commission to address meritorious issues or complaints that may arise. During this review, based on the evidence provided, existing code and conditions of approval, the permit may be amended or revoked to address impacts to public health, safety, and welfare.**
- 13. Prior to operation, the Sitka Police Department shall approve the security features as being reasonable security measures as outlined in the proposed operating plan and security plan submitted by applicant.**
- 14. The use shall comply with all applicable deed reservations, conditions, restrictions, limitations or exceptions.**



City & Borough of Sitka, Alaska

Selected Parcel: 224 Smith St ID: 30350006

Printed 1/30/2018 from <http://www.mainstreetmaps.com/ak/sitka/internal.asp>



This map is for informational purposes only. It is not for appraisal of, description of, or conveyance of land. The City & Borough of Sitka, Alaska and MainStreetGIS, LLC assume no legal responsibility for the information contained herein.

CERTIFICATE OF PAYMENT OF LOCAL IMPROVEMENT DISTRICT

I, THE UNDERSIGNED, BEING DULY APPOINTED AND QUALIFIED AND ACTING PRINCIPAL SURVEYOR FOR THE CITY AND BOROUGH OF SITKA, DO HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF THE CITY AND BOROUGH OF SITKA, THE FOLLOWING DESCRIBED PROPERTY IS CARRIED ON THE RECORDS IN THE NAME OF:

SITKA DEVELOPERS, INC.

AND THAT, ACCORDING TO THE RECORDS IN MY POSSESSION, ALL LOTS ARE ASSSESSED AGAINST SAID LOTS AND IN FAVOR OF THE CITY AND BOROUGH OF SITKA AND PAID IN FULL.

DATED THIS 18th DAY OF April, 1999.

Charles A. Smith

PRINCIPAL SURVEYOR, CITY AND BOROUGH OF SITKA

CERTIFICATE OF APPROVAL BY THE BOARD

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS OF THE CITY AND BOROUGH OF SITKA, AND THAT SAID PLAT HAS BEEN APPROVED BY THE BOARD BY PLAT RESOLUTION NO. 298-5, DATED March 16, 1998.

AND THAT THE PLAT SHOWN HEREON HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE DISTRICT CLERK, CLERK OF DISTRICT COURT, SITKA, ALASKA.

ATTEST:

William R. Smith

SECRETARY

CERTIFICATE OF APPROVAL BY THE ASSEMBLY

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS OF THE CITY AND BOROUGH OF SITKA, AND THAT SAID PLAT HAS BEEN APPROVED BY THE ASSEMBLY AS RECORDED IN MINUTE BOOK 16, PAGE 117 & 118, DATED March 16, 1998.

AND THAT THE PLAT SHOWN HEREON HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE DISTRICT CLERK, CLERK OF DISTRICT COURT, SITKA, ALASKA.

ATTEST:

William R. Smith

SECRETARY

CERTIFICATE

STATE OF ALASKA

NOT JUDICIAL DISTRICT

I, THE UNDERSIGNED, BEING DULY APPOINTED AND QUALIFIED AND ACTING PRINCIPAL SURVEYOR FOR THE CITY AND BOROUGH OF SITKA, DO HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF THE CITY AND BOROUGH OF SITKA, THE FOLLOWING DESCRIBED PROPERTY IS CARRIED ON THE RECORDS IN THE NAME OF:

SITKA DEVELOPERS, INC.

AND THAT, ACCORDING TO THE RECORDS IN MY POSSESSION, ALL LOTS ARE ASSSESSED AGAINST SAID LOTS AND IN FAVOR OF THE CITY AND BOROUGH OF SITKA AND PAID IN FULL, MOST CURRENT TAXES FOR THE YEAR

1998 WILL BE PAID ON OR BEFORE August 15, 1999.

AT SITKA, ALASKA.

DATED THIS 18th DAY OF April, 1999.

Charles A. Smith

PRINCIPAL SURVEYOR, CITY AND BOROUGH OF SITKA

PLAT PURPOSE

THE PURPOSE OF SAID PLAT IS TO SUBDIVIDE LOT 12, U.S.S. 3695 INTO THE CONFIGURATION SHOWN HEREON.

PLAT RECORDS

SAID SURVEY BASED ON U.S.S. 3695 AND SITKA PROJECTS PLAT NO. 87-10, SITKA RECORDING DISTRICT.

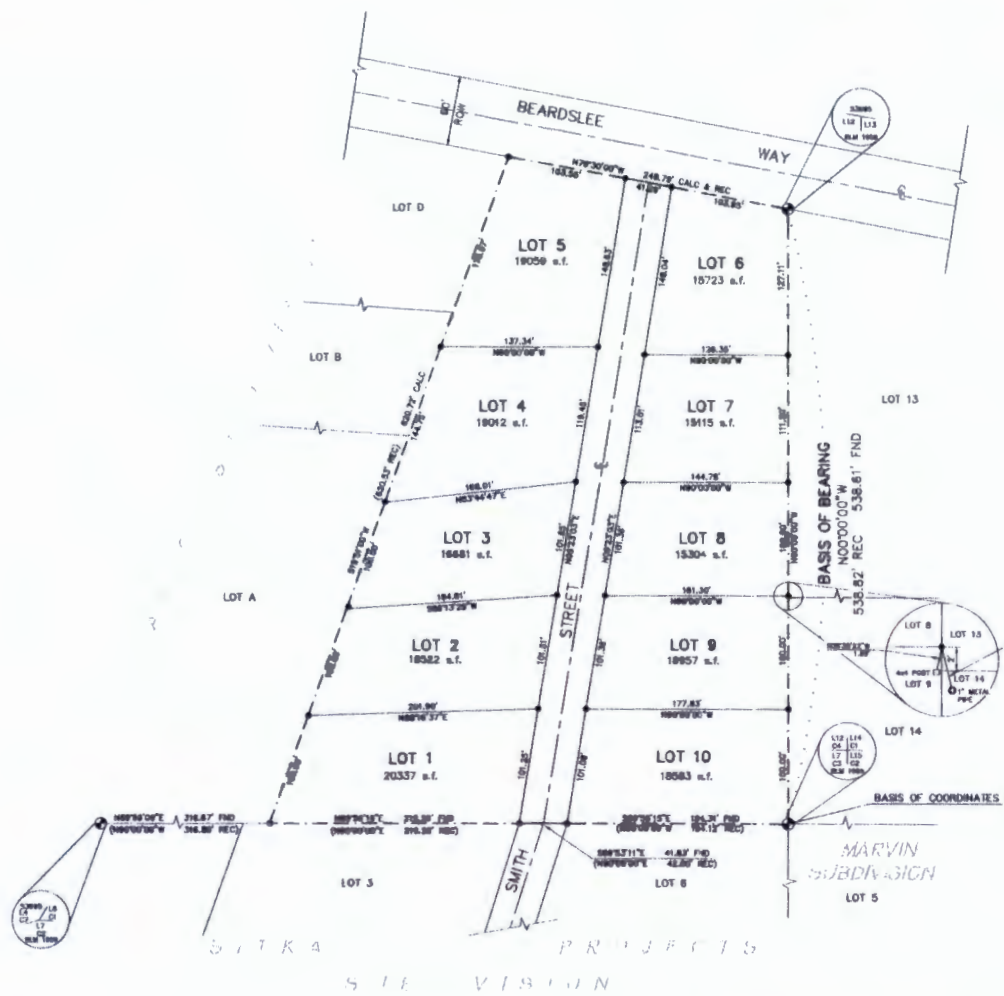
LEGEND

- 1/2" BRASS CAP MONUMENT
- 1/2" IRON NAIL & ALUM CAP
- REBAR & 1-1/2" ALUM CAP SET THIS SURVEY
- SUBDIVISION BOUNDARY
- INTERIOR LOT LINES

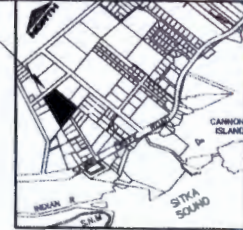
TYPICAL PROP CORNER

1-1/2" ALUM CAP SET ON 3/4" REBAR (UNLESS NOTED OTHERWISE)

SCALE IN FEET



THIS PLAT



VICINITY MAP

SCALE 1"=100'

CERTIFICATE OF OWNERSHIP AND

I HEREBY CERTIFY THAT I AM THE OWNER OF PROPERTY SHOWN AND DESCRIBED HEREON AND HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY FREE CONSENT AND RESOLVE ALL PUBLIC RIGHTS, ALLEYS, EASEMENTS, RIGHTS AND OTHER INTERESTS TO PUBLIC OR PRIVATE USE AS SHOWN.

DATED 4-18-99 BY William R. Smith

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DATE 4-18-99 BY William R. Smith

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I AM PROPERLY REGISTERED AND LICENSED TO PRACTICE LAND SURVEYING IN THE STATE OF ALASKA, AND THAT THIS PLAT REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION, AND THE MONUMENTS SHOWN THEREON ACTUALLY EXIST AS DESCRIBED, AND THAT ALL DIMENSIONS AND OTHER DETAILS ARE CORRECT TO THE BEST OF MY KNOWLEDGE.

DATED 4-18-99, REGISTRATION NO. 3337-1

REGISTERED LAND SURVEYOR

WILLIAM R. SMITH

WILLIAM R. SMITH

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WILLIAM R. SMITH

PREPARED BY:

STRAGIER ENGINEERING SERVICES, INC.

CIVIL & STRUCTURAL ENGINEERING
LAND, CADASTRAL & TOPOGRAPHIC SURVEYS

204 DeWitt St., Sitka, Alaska 99833

TEL: 907-477-0803 FAX: 907-477-0803

email: info@stragier.com



SMITH STREET INDUSTRIAL SUBDIVISION

A SUBDIVISION OF LOT 12

U.S.S. 3695

JOB NO. 2941

DRAWN BY: PS/DO

CHECKED BY: WFS

DATE: 4/12/99

SCALE: 1"=50'

PREPARED FOR:

SITKA DEVELOPERS, INC.

315 SEWARD STREET

SITKA, ALASKA 99835

Dear Planning and Zoning Commission:

I wish to bring your attention to a potential conflict if a marijuana cultivation facility at 202 Smith Street is approved. There are several already established & permitted recreational athletic programs in the immediate vicinity, at least four of which are youth-serving.

The Alaska [regulations for marijuana establishments](#) §3 AAC 306.010 (a) says that
“The board will not issue a marijuana establishment license if the licensed premises will be located within 500 feet of a school ground, a recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility.”

The definition of recreation or youth center provided in regulation §3 AAC 306.990 may apply to one or more of the adjacent buildings.

“(35) “recreation or youth center” means a building, structure, athletic playing field, or playground

(B) operated by a public or private organization licensed to provide shelter, training, or guidance for persons under 21 years of age”

Across the street from the proposed cultivation site at 207 Smith Street is the Gravity building. This building hosts Sitka Cirque (circus arts), Sitka Gymnastics Academy, Kronos Titan Ninja Warrior (obstacle course). Next door at 208 Smith Street is the New Archangel Dancers Studio where that group holds practice. Kenwa Karate of Sitka (which I teach for) and swing dance classes also use the N.A.D. space. Both the Gravity and New Archangel Dancers buildings are within 500 pedestrian feet of the proposed cultivation facility as shown below.





My expertise is neither in zoning regulations nor interpreting state statutes. Still, I see two possible outcomes you must consider.

- (a) If neither the Gravity and the New Archangel Dancers studio are considered recreation or youth facilities, then there would not be a zoning conflict with allowing a cultivation facility at 202 Smith Street. OR
- (b) If either or both buildings or the programs therein meet the definition of a “recreation or youth center” then there would be a zoning conflict with the proposed cultivation facility.

In the case of (b) if there is conflict in zoning, I would hope that the established uses in the area would preclude the newly proposed use. Relocating an existing business or non-profit, especially when the entity was not planning to do so, is quite time-consuming and financially disruptive. The established recreation programs collectively serve hundreds of Sitka residents, especially children, and help these residents better themselves by staying active and engaged. I would hate to see these programs and their customers and clients disrupted by a single proposed new business.

Thank you for your consideration on this matter.

Sincerely,

Laurinda Marcello



City & Borough of Sitka, Alaska

Selected Parcel: 202 Smith St ID: 30407008

Printed 2/14/2018 from <http://www.mainstreetmaps.com/ak/sitka/internal.asp>

100 m
500 ft



MainStreetGIS
MainStreetGIS, LLC
www.mainstreetgis.com

This map is for informational purposes only. It is not for appraisal of, description of, or conveyance of land. The City & Borough of Sitka, Alaska and MainStreetGIS, LLC assume no legal responsibility for the information contained herein.

RECEIVED FEB 14 2018



CITY AND BOROUGH OF SITKA

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT
GENERAL APPLICATION FORM

1. Request projects at least TWENTY-ONE (21) days in advance of next meeting date.
2. Review guidelines and procedural information.
3. Fill form out completely. No request will be considered without a completed form.
4. Submit all supporting documents and proof of payment.

APPLICATION FOR:

☐ VARIANCE

☒ CONDITIONAL USE

☐ ZONING AMENDMENT

☐ PLAT/SUBDIVISION

BRIEF DESCRIPTION OF REQUEST: small crop hydroponic marijuana cultivation

PROPERTY INFORMATION:

CURRENT ZONING: I PROPOSED ZONING (if applicable): NA

CURRENT LAND USE(S): outboard engine repair PROPOSED LAND USES (if changing): Agriculture, small crop farming

APPLICANT INFORMATION:

PROPERTY OWNER: Steve Skannes
PROPERTY OWNER ADDRESS: 4763 North Golf Course Dr. Blaine, WA. 98230
STREET ADDRESS OF PROPERTY: 224 Smith St. D & E
APPLICANT'S NAME: Eric vanVeen
MAILING ADDRESS: 107 Somer Dr.
EMAIL ADDRESS: Vangreen907@gmail.com DAYTIME PHONE: 738-9554

PROPERTY LEGAL DESCRIPTION:

TAX ID: 30350006 LOT: 6 BLOCK: TRACT:
SUBDIVISION: Smith Street industrial US SURVEY: 3695

OFFICE USE ONLY

COMPLETED APPLICATION		SITE PLAN	
NARRATIVE		CURRENT PLAT	
FEE		PARKING PLAN	

REQUIRED SUPPLEMENTAL INFORMATION:For All Applications:

- ☒ Completed application form
- ☐ Narrative
- ☒ Site Plan showing all existing and proposed structures with dimensions and location of utilities
- ☐ Proof of filing fee payment
- ☐ Proof of ownership
- ☐ Copy of current plat

For Conditional Use Permit:

- ☒ Parking Plan
- ☒ Interior Layout

For Plat/Subdivision:

- ☐ Three (3) copies of concept plat
- ☐ Plat Certificate from a title company
- ☐ Topographic information
- ☐ Proof of Flagging

If Pertinent to Application:

- ☐ Landscape Plan
- ☐ Drainage and Utility Plan

CERTIFICATION:

I hereby certify that I am the owner of the property described above and that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application, and does not ensure approval of the request. I understand that public notice will be mailed to neighboring property owners and published in the Daily Sitka Sentinel. I further authorize municipal staff to access the property to conduct site visits as necessary. I authorize the applicant listed on this application to conduct business on my behalf.

Steve Skanner

Owner

1/23/2018

Date

I certify that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application, and does not ensure approval of the request.

Eric Unken

Applicant (if different than owner)

1-23-18

Date



Alaska Marijuana Control Board

Form MJ-00: Application Certifications**What is this form?**

This application certifications form is required for all marijuana establishment license applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306.

This form must be completed and submitted to AMCO's main office by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	vanGreen's LLC	License Number:	16738		
License Type:	standard cultivation facility				
Doing Business As:	vanGreen's				
Premises Address:	224 Smith St. #D & #E				
City:	Sitka	State:	AK	ZIP:	99835

Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

Name:	Eric vanVeen
Title:	owner

Section 3 – Other Licenses

Ownership and financial interest in other licenses:

Yes No

Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?

☐☒

If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?

--



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.

EV

I certify that I am not currently on felony probation or felony parole.

EV

I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.

EV

I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.

EV

I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.

EV

I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.

EV

I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).

EV

I certify that my proposed premises is not located in a liquor licensed premises.

EV

I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.

EV

I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) and affiliates (as defined in 3 AAC 306.990(a)(1)) have been listed on my online marijuana establishment license application.

EV

I certify that all proposed licensees have been listed on my application with the Division of Corporations.

EV

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.

EV



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Read each line below, and then sign your initials in the box to the right of only the applicable statement:

Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.

☐

Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.

☒

All marijuana establishment license applicants:

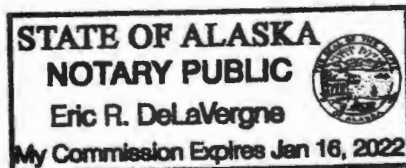
As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that I have examined the online application and this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find them to be true, correct, and complete.

Signature of licensee

Eric VanVeen

Printed name

Subscribed and sworn to before me this 26th day of January, 20 18.



Notary Public in and for the State of Alaska.

My commission expires: Jan 16 2022

APPLICANT

LEAVE BLANK

TYPE OR PRINT ALL INFORMATION IN BLACK

LAST NAME NAM

FIRST NAME

MIDDLE NAME

FBI

LEAVE BLANK

VANVEEN, ERIC

SIGNATURE OF PERSON FINGERPRINTED

ALIASES AKA

AK0010900

SIDENCE OF PERSON FINGERPRINTED

DPS ANCHORAGE, AK

DATE OF BIRTH DOB
Month Day Year

05/14/1972

**107 SOMNER DRIVE
SITKA AK**

CITIZENSHIP CTZ

SEX M RACE W HGT 600 WGT 190 EYES BLU HAIR BRO OR

PLACE OF BIRTH POB

1/26/2018 McClenahan, Herb

YOUR NO OCA

CLIENT ID:1000

LEAVE BLANK

LIC AGY:

TCN:AK20180126132024LS08

PROVEY AND ADDRESS

NO FBI

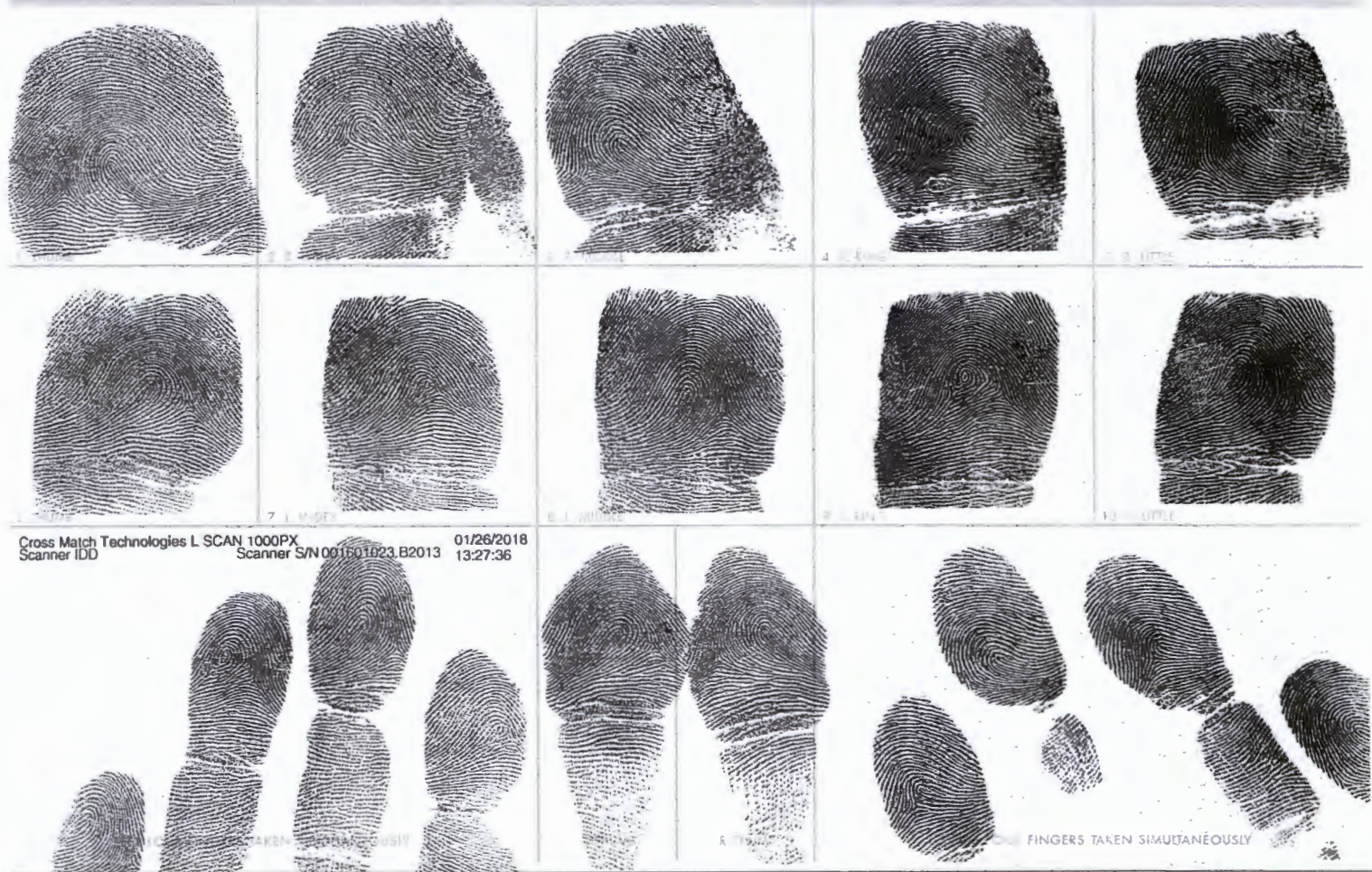
ARMED FORCES NO MNU

SOCIAL SECURITY NO. SOC

RCF

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LEAVE BLANK

TYPE OR PRINT ALL INFORMATION IN BLACK

FBI

LEAVE BLANK

APPLICANT

LAST NAME NAM

FIRST NAME

NAME

VANVEEN, ERIC

RECEIVED PERSON FINGERPRINTED

ALIASES AKA

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R
I

AK0010900

EVIDENCE OF PERSON FINGERPRINTED

DPS ANCHORAGE, AK

DATE OF BIRTH DOB

Month Day Year

05/14/1972

107 SOMNER DRIVE
SITKA AK

CITIZENSHIP CTZ

SEX

RACE

HGT

WGT

EYES

HAIR

PLACE OF BIRTH POB

M

W

600

190

BLU

BRO

OR

DATE SIGNATURE OF OFFICIAL TAKING FINGERPRINTS

11/26/2018 McClenahan, Herb

YOUR NO OCA

CLIENT ID:1000

LEAVE BLANK

LIC AGY:

TCN:AK20180126132024LS08

EMPLOYER AND ADDRESS

FBI NO FBI

ARMED FORCES NO MNU

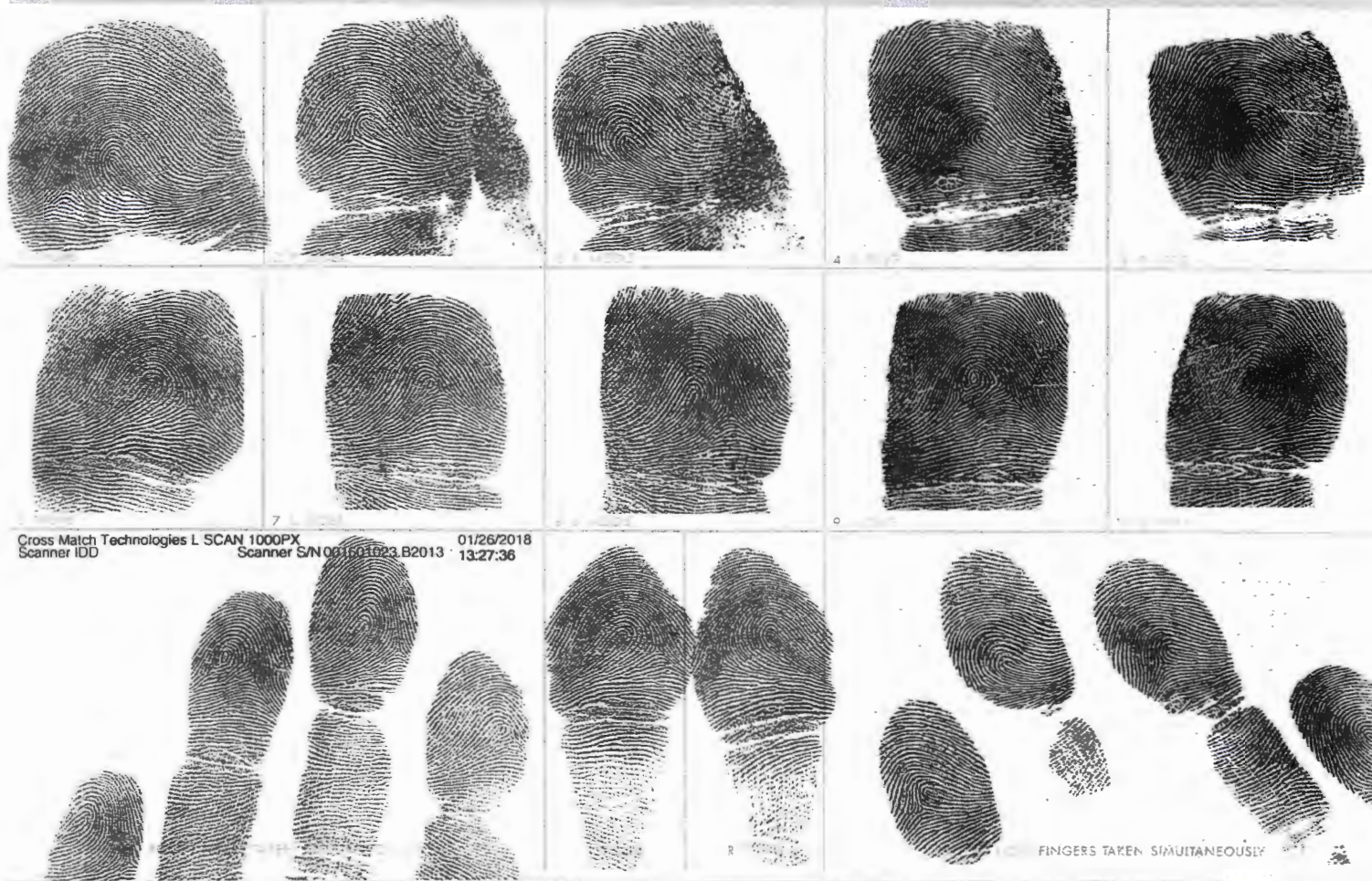
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Personal Request AS 12 62 160 b 10

SOCIAL SECURITY NO SOC

MISCELLANEOUS NO MNU

EF



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13:27:36

FINGERS TAKEN SIMULTANEOUSLY



Alaska Marijuana Control Board

Form MJ-00: Application Certifications**What is this form?**

This application certifications form is required for all marijuana establishment license applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306.

This form must be completed and submitted to AMCO's main office by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	VanAreen's LLC	License Number:	16738
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	VanAreen's		
Premises Address:	224 Smith St. # D #E		
City:	Sitka	State:	AK
		ZIP:	99835

Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

Name:	Anna Michelle Cleaver
Title:	owner

Section 3 – Other Licenses

Ownership and financial interest in other licenses:

Yes No

Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?

☒ ☐

If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?

Retail Marijuana Store # 10220



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.

AMC

I certify that I am not currently on felony probation or felony parole.

AMC

I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.

AMC

I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.

AMC

I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.

AMC

I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.

AMC

I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).

AMC

I certify that my proposed premises is not located in a liquor licensed premises.

AMC

I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.

AMC

I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) and affiliates (as defined in 3 AAC 306.990(a)(1)) have been listed on my online marijuana establishment license application. Additionally, if applicable, all proposed licensees have been listed on my application with the Division of Corporations.

AMC

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.

AMC



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify and understand that I must operate in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.



I certify and understand that I must operate in compliance with each applicable public health, fire, safety, and tax code and ordinance of this state and the local government in which my premises is located.

Read each line below, and then sign your initials in the box to the right of only the applicable statement:

Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.

Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

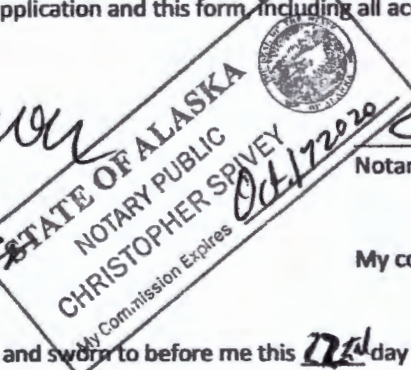
I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.

**All marijuana establishment license applicants:**

As an applicant for a marijuana establishment license, I declare under penalty of perjury that I have read and am familiar with AS 17.38 and 3 AAC 306, and that the online application and this form, including all accompanying schedules and statements, is true, correct, and complete.

Anna Michelle Cleaver
Signature of licensee

Anna Michelle Cleaver
Printed name of licensee



[Signature]
Notary Public in and for the State of Alaska

My commission expires: Oct 17 2020

Subscribed and sworn to before me this 12th day of December, 2020.

APPLICANT

LEAVE BLANK

TYPE OR PRINT ALL INFORMATION IN BLACK
LAST NAME NAM FIRST NAME MIDDLE NAME

FBI

LEAVE BLANK

CLEAVER, ANNA

SIGNATURE OF PERSON FINGERPRINTED

Anna Cleaver

ALIASES AKA

O
R
I

AKAST0100
DPS
ANCHORAGE, AK

DATE OF BIRTH DOB
Month Day Year

05/14/1962

RESIDENCE OF PERSON FINGERPRINTED

100 BAHOVEC COURT
SITKA AK

CITIZENSHIP CIT

SEX F RACE W HGT 506 WGT 205 EYES BLU HAIR BRO

PLACE OF BIRTH DOB

AK

12/22/2017 McClenahan, Herb

YOUR NO OCA

CLIENT ID:1000

LEAVE BLANK

LIC AGY:

TCN:AK20171222101616LS08

EMPLOYER AND ADDRESS

FBI NO. FBI

ARMED FORCES NO. MNU

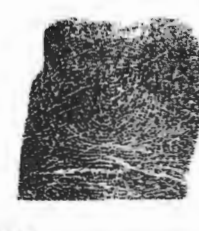
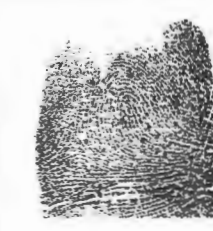
REASON FINGERPRINTED

Personal Request AS 12 62 160 b 10

SOCIAL SECURITY NO. SOC

REF.

MISCELLANEOUS MNU



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FOUR FINGERS TAKEN

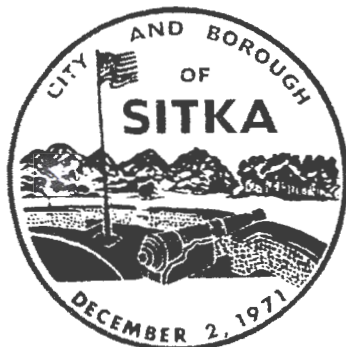


L. THUMB

R. THUMB



FINGERS TAKEN SIMULTANEOUSLY



City and Borough of Sitka

POLICE DEPARTMENT

304 Lake Street, Room 102 • Sitka, Alaska 99835

Jeff Ankerfelt
Chief of Police

Business 747-3245
Fax 747-1075

Friday, December 22, 2017

To Whom It May Concern,

I fingerprinted Anna Michelle Cleaver (DOB: 05/14/1962), for a manufacturing license. It has been my experience that persons working for a long time in certain professions tend to have severely degraded fingerprints from years of paper handling, hand washing and chemicals. They usually don't print well, even with the best of techniques. Ms. Cleaver has been working with paper for all of her adult life. Her fingers are soft, smooth, and have very little discernible ridges left.

We currently do fingerprinting on a laser Crossmatch System. I used a Lansberry's Ridge Builder on her fingers. Ms. Cleaver's fingerprints still failed to Sequence in all instances. They also failed to exhibit acceptable prints in most cases.

Please now accept this letter of explanation for Ms. Cleaver's License Application. These prints are most likely the best able to be produced.

Sincerely,

Herbert C McClenahan
Jail Officer
Sitka Police Department
907 747 3245



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

What is this form?

This application certifications form is required for all marijuana establishment license applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306.

This form must be completed and submitted to AMCO's main office by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) before any license application will be considered complete.

Section 1 - Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	VanGreen's LLC	License Number:	16738		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	VanGreen's				
Premises Address:	224 Smith St. #D #E				
City:	Sitka	State:	AK	ZIP:	99835

Section 2 - Individual Information

Enter information for the individual licensee or affiliate.

Name:	Bae Olney-Miller
Title:	owner

Section 3 - Other Licenses

Ownership and financial interest in other licenses:

Yes No

Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?

☐ ☒

If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?

--



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.

I certify that I am not currently on felony probation or felony parole.

I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.

I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.

I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.

I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.

I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).

I certify that my proposed premises is not located in a liquor licensed premises.

I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.

I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) and affiliates (as defined in 3 AAC 306.990(a)(1)) have been listed on my online marijuana establishment license application. Additionally, if applicable, all proposed licensees have been listed on my application with the Division of Corporations.

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify and understand that I must operate in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

BS

I certify and understand that I must operate in compliance with each applicable public health, fire, safety, and tax code and ordinance of this state and the local government in which my premises is located.

BS

Read each line below, and then sign your initials in the box to the right of only the applicable statement:

Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.

☐

Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

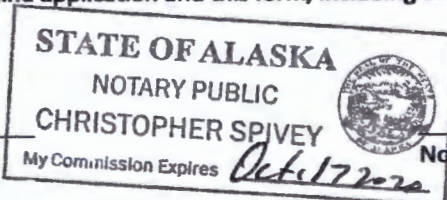
I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.

BS

All marijuana establishment license applicants:

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that the online application and this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee



Notary Public in and for the State of Alaska

Bae Olney-Miller
Printed name of licensee

My commission expires: *Oct 17 2020*

Subscribed and sworn to before me this *4th* day of *January*, 20*17*.

APPLICANT

LEAVE BLANK

LAST NAME NAM

FIRST NAME

MIDDLE NAME

FBI

LEAVE BLANK

OLNEY- MILLER, BAE

ATURE OF PERSON FINGERPRINTED

ALIASES AKA

AK0010900

ESIDENCE OF PERSON FINGERPRINTED

DPS ANCHORAGE, AK

DATE OF BIRTH DOE

Month Day Year

08/03/1973

**505 O'CAIN AVE
SITKA AK**

CITIZENSHIP CTZ

SEX

RACE

HGT

WGT

EYES

HAIR

PL CE OF BIRTH POB

M

W

603

190

BRO

BRO

OR

1/22/2017 McClenahan, Herb

YOUR NO. OCA

CLIENT ID:1000

LEAVE BLANK

LIC AGY:

TCN:AK20171122111728LS08

EMPLOYER AND ADDRESS

FBI NO. FBI

ARMED FORCES NO. MNU

ASON FINGERPRINTED

SOCIAL SECUR. NO. SOC

MISCELLANEOUS NO. MNU

Personal Request AS 12 62 160 b 10



4. R. RING

5. R. LITTLE



L. RING

TO. L. LITTLE

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FOUR FINGERS TAKEN

THUMB

R. THUMB

FOUR FINGERS TAKEN SIMULTANEOUSLY

APPLICANT

LAST NAME NAM

FIRST NAME

MIDDLE NAME

FBI

LEAVE BLANK

OLNEY- MILLER, BAE

SIGNATURE OF PERSON FINGERPRINTED

ALIASES AKA

AK0010900

EVIDENCE OF PERSON FINGERPRINTED

DPS ANCHORAGE, AK

DATE OF BIRTH DOB

Month Day Year

08/03/1973

**505 O'CAIN AVE
SITKA AK**

DATE OTE

SEX M RACE W HGT 603 WGT 190 EYES BRO HAIR BRO OR

1/22/2017 McClenahan, Herb

NO OCA

CLIENT ID:1000

LEAVE BLANK

LIC AGY:

TCN:AK20171122111728LS08

PERSONAL ADDRESS

NO FBI

ARMED FORCES NO. MNU

PERSON FINGERPRINTED

SOCIAL SECURITY NO. SOC

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Personal Request AS 12 62 160 b 10

MISCELLANEOUS NO. MNU



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FOUR FINGERS TAKEN SIMULTANEOUSLY

THUMB

R

FOUR FINGERS TAKEN SIMULTANEOUSLY



Alaska Marijuana Control Board

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Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	VanGreen's LLC	License Number:	16738
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	Van Green's		
Premises Address:	224 Smith St. #D #E		
City:	Sitka	State:	AK
		ZIP:	99825

Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

Name:	VIRGINIA EOLNEY
Title:	OWNER

Section 3 – Other Licenses

Ownership and financial interest in other licenses:

Yes No

Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?

☐ ☒

If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?

--



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.

UJO

I certify that I am not currently on felony probation or felony parole.

UJO

I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.

UJO

I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.

UJO

I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.

UJO

I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.

UJO

I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).

UJO

I certify that my proposed premises is not located in a liquor licensed premises.

UJO

I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.

UJO

I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) and affiliates (as defined in 3 AAC 306.990(a)(1)) have been listed on my online marijuana establishment license application. Additionally, if applicable, all proposed licensees have been listed on my application with the Division of Corporations.

UJO

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.

UJO



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify and understand that I must operate in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

I certify and understand that I must operate in compliance with each applicable public health, fire, safety, and tax code and ordinance of this state and the local government in which my premises is located.

Read each line below, and then sign your initials in the box to the right of only the applicable statement:

Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.

Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

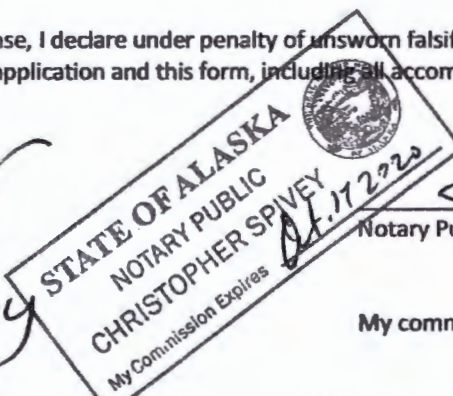
I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.

All marijuana establishment license applicants:

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that the online application and this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Printed name of licensee



Notary Public in and for the State of Alaska

My commission expires: 01.17.2020

Subscribed and sworn to before me this 22nd day of December, 2017.



City and Borough of Sitka

POLICE DEPARTMENT

304 Lake Street, Room 102 • Sitka, Alaska 99835

Jeff Ankerfelt
Chief of Police

Business 747-3245
Fax 747-1075

Friday, December 22, 2017

To Whom It May Concern,

I fingerprinted Virginia Elizabeth Olney (DOB: 05/26/1943), for a manufacturing license. It has been my experience that persons working for a long time in certain professions tend to have severely degraded fingerprints from years of paper handling, hand washing and chemicals. They usually don't print well, even with the best of techniques. Ms. Olney has been working with paper for all of her adult life. Her fingers are soft, smooth, and have very little discernible ridges left.

We currently do fingerprinting on a laser Crossmatch System. I used a Lansberry's Ridge Builder on her fingers. Ms. Olney's fingerprints still failed to Sequence in all instances. They also failed to exhibit acceptable prints in most cases.

Please now accept this letter of explanation for Ms. Olney's License Application. These prints are most likely the best able to be produced.

Sincerely,

Herbert C McClenahan
Jail Officer
Sitka Police Department
907 747 3245

LEAVE BLANK

LAST NAME NAM

FIRST NAME

NAME

FBI

LEAVE BLANK

OLNEY, VIRGINIA

SIGNATURE OF PERSON FINGERPRINTED

ALIASES AKA

AK0010900

SIDENCE OF PERSON FINGERPRINTED

DPS ANCHORAGE, AK

DATE OF BIRTH DOB
Month Day Year

05/26/1943

**1615 HALIBUT POINT RD #5
SITKA AK**

CITIZENSHIP CTZ

SEX F RACE W HT 504 WT 118 GRN GRN GRY GRY WA WA

2/22/2017 McClenahan Herb

YOUR NO. OCA

CLIENT ID:1000

LEAVE BLANK

APPROVER AND ADDRESS

FBI NO FBI

LIC AGY:

TCN:AK20171222100520LS08

ARMED FORCES NO. MNU

ASON FINGERPRINTED

SOCIAL SECURITY SOC

Personal Request AS 12 62 160 b 10

MISCELLANEOUS NO. MNU



Cross Match Technologies L SCAN 1000PX
Scanner ID: S/N 001601023.B2013 12/22/2017 10:14:02

LEAVE BLANK

TYPE OR PRINT ALL INFORMATION IN BLACK

FBI

LEAVE BLANK

APPLICANT

LAST NAME NAM

FIRST NAME

NAME

OLNEY, VIRGINIA

SIGNATURE OF PERSON FINGERPRINTED

ALIASES AKA

AK0010900

SIDENCE OF PERSON FINGERPRINTED

DPS ANCHORAGE, AK

**1615 HALIBUT POINT RD #5
SITKA AK**

DATE OF BIRTH DOB
Month Day Year
05/26/1943

2/22/2017 McClenahan, Herb

SEX F RACE W HEIGHT 504 WEIGHT 118 HAIR GRN EYES GRY SKIN WA

CLIENT ID:1000

LEAVE BLANK

LIC AGY:

TCN:AK20171222100520LS08

ASON FINGERPRINTED

Personal Request AS 12 62 160 b 10

ARMED FORCES NO. MNU

SOCIAL SECURITY NO. SOC

MISCELLANEOUS NO. MNU

R.F.



THUMB

2. R. INDEX

3. R. MIDDLE

4. R. RING

5. R. LITTLE



7

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TAKEN SIMULTANEOUSLY



L. THUMB

R. THUMB



FINGERS TAKEN



Alaska Marijuana Control Board

Form MJ-00: Application Certifications**What is this form?**

This application certifications form is required for all marijuana establishment license applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306.

This form must be completed and submitted to AMCO's main office by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) before any license application will be considered complete.

Section 1 - Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	VanGreen's LLC	License Number:	16130
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	Van Green's		
Premises Address:	224 Smith St #D #E		
City:	Setha	State:	AK
		ZIP:	99535

Section 2 - Individual Information

Enter information for the individual licensee or affiliate.

Name:	Darby Pock
Title:	OWNER

Section 3 - Other Licenses

Ownership and financial interest in other licenses:

Yes No

Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?

☐☒

If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?

--



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.



I certify that I am not currently on felony probation or felony parole.



I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.



I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.



I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.



I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.



I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).



I certify that my proposed premises is not located in a liquor licensed premises.



I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.



I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) and affiliates (as defined in 3 AAC 306.990(a)(1)) have been listed on my online marijuana establishment license application. Additionally, if applicable, all proposed licensees have been listed on my application with the Division of Corporations.



I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.





Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify and understand that I must operate in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.



I certify and understand that I must operate in compliance with each applicable public health, fire, safety, and tax code and ordinance of this state and the local government in which my premises is located.



Read each line below, and then sign your initials in the box to the right of only the applicable statement:

Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.



Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.



All marijuana establishment license applicants:

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that the online application and this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Notary Public in and for the State of Alaska

Printed name of licensee

My commission expires: 08/28/2018

Subscribed and sworn to before me this 5 day of January, 2018.



APPLICANT

LEAVE BLANK

LAST NAME NAM

FIRST NAME

MIDDLE NAME

FBI

LEAVE BLANK

IPOCK, DARBY LYNNE

SIGNATURE OF PERSON FINGERPRINTED

[Signature]

RESIDENCE OF PERSON FINGERPRINTED

707 B LAKE
SITKA AK

1/16/2017 McClenahan Herb

DATE AND ADDRESS

CLASSES AKA

AK0010900

DPS ANCHORAGE, AK

DATE OF BIRTH DOB

Month Day Year

10/31/1969

SEX F RACE W HGT 502 WGT 175 EYES BRO HAIR BRO PLACE OF BIRTH AK

CLIENT ID:1000

LEAVE BLANK

LIC AGY:

TCN:AK20171116123418LS08

EDUCATION CTZ

EDUCATION CCA

EDUCATION FBI

ED FORCES MNU

SOCIAL SECURITY SOC

MISCELLANEOUS NO. MNU

PERSON FINGERPRINTED

Personal Request AS 12 62 160 b 10



1. R. THUMB



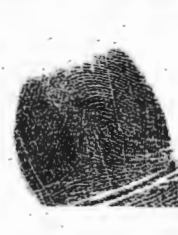
2. R. INDEX



3. R. MIDDLE



4. R. RING



5. R. LITTLE



6. L. THUMB



7. L. INDEX



8. L. MIDDLE



9. L. RING



10. L. LITTLE

Cross Match Technologies L SCAN 1000PX
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L. THUMB

R. THUMB



FINGERS TAKEN



Alaska Marijuana Control Board

Form MJ-00: Application Certifications**What is this form?**

This application certifications form is required for all marijuana establishment license applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306.

This form must be completed and submitted to AMCO's main office by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	VanGreen's LLC	License Number:	16732
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	Van Green's		
Premises Address:	224 Smith St. #1 #E		
City:	Sitka A	State:	AK
		ZIP:	99835

Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

Name:	Lewis Schumegga
Title:	Owner

Section 3 – Other Licenses

Ownership and financial interest in other licenses:

Yes No

Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?

☐ ☒

If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?

--



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.

JS

I certify that I am not currently on felony probation or felony parole.

JS

I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.

JS

I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.

JS

I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.

JS

I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.

JS

I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).

JS

I certify that my proposed premises is not located in a liquor licensed premises.

JS

I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.

JS

I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) and affiliates (as defined in 3 AAC 306.990(a)(1)) have been listed on my online marijuana establishment license application. Additionally, if applicable, all proposed licensees have been listed on my application with the Division of Corporations.

JS

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.

JS



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify and understand that I must operate in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

PS

I certify and understand that I must operate in compliance with each applicable public health, fire, safety, and tax code and ordinance of this state and the local government in which my premises is located.

PS

Read each line below, and then sign your initials in the box to the right of only the applicable statement:

Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.

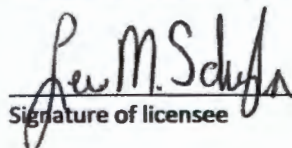
Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.

PS

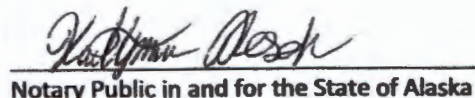
All marijuana establishment license applicants:

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that the online application and this form, including all accompanying schedules and statements, is true, correct, and complete.


Signature of licensee



Official Seal
Kaitlynn Resch
Notary Public-State of Alaska
My Comm. Expires Aug. 15 2021


Notary Public in and for the State of Alaska

LEWIS M. Schmejda
Printed name of licensee

My commission expires: Aug. 15th 2021

Subscribed and sworn to before me this 5th day of Jan., 2018.

APPLICANT

LEAVE BLANK

LAST NAME NAM

FIRST NAME

MIDDLE NAME

FBI

LEAVE BLANK

SCHUMEJDA, LEWIS

SIGNATURE OF PERSON FINGERPRINTED

ALIASES AKA

AK0010900

RESIDENCE OF PERSON FINGERPRINTED

DPS ANCHORAGE, AK

2 GUERTIN ISLAND
SITKA AK

CITIZENSHIP CTZ

DATE OF BIRTH DOB

Month Day Year

05/26/1971

SIGNATURE OF OFFICIAL TAKING FINGERPRINTS

1/22/2017 McClenahan, Herb

YOUR NO. OCA

SEX	RACE	HGT	WGT	EYES	HAIR	PLACE OF BIRTH POB
M	W	601	215	BLU	BRO	NY

EMPLOYER AND ADDRESS

FBI NO. FBI

CLIENT ID:1000

LEAVE BLANK

LIC AGY:

TCN:AK20171122111056LS08

ARMED FORCES NO. MNU

SOCIAL SECURIT NO. SOC

MISCELLANEOUS NO. MNI

Personal Request AS 12 62 160 b 10



R. THUMB



2. R. INDEX



3. R. MIDDLE



4. R. RING



5. R. LITTLE



L. THUMB



7. L. INDEX



8. L. MIDDLE



9. L. RING



10. L. LITTLE

Cross Match Technologies L SCAN 1000PX
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FINGERS TAKEN SIMULTANEOUSLY



FINGERS TAKEN SIMULTANEOUSLY



FINGERS TAKEN SIMULTANEOUSLY



Alaska Marijuana Control Board

Form MJ-00: Application Certifications**What is this form?**

This application certifications form is required for all marijuana establishment license applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306.

This form must be completed and submitted to AMCO's main office by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	VanGreen's LLC	License Number:	16738
License Type:	Standard Marijuana Cultivation Facility		
Doing Business As:	VanGreen's		
Premises Address:	224 Smith St #D #E		
City:	Sitka	State:	AK
		ZIP:	99835

Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

Name:	CAROL WRIGHT
Title:	OWNER

Section 3 – Other Licenses

Ownership and financial interest in other licenses:

Yes No

Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?

☐ ☒

If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?

--



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.

CW

I certify that I am not currently on felony probation or felony parole.

CW

I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.

CW

I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.

CW

I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.

CW

I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.

CW

I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).

CW

I certify that my proposed premises is not located in a liquor licensed premises.

CW

I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.

CW

I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) and affiliates (as defined in 3 AAC 306.990(a)(1)) have been listed on my online marijuana establishment license application. Additionally, if applicable, all proposed licensees have been listed on my application with the Division of Corporations.

CW

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.

CW



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify and understand that I must operate in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

CW

I certify and understand that I must operate in compliance with each applicable public health, fire, safety, and tax code and ordinance of this state and the local government in which my premises is located.

CW

Read each line below, and then sign your initials in the box to the right of only the applicable statement:

Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.

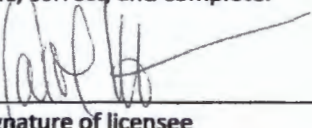
Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.

CW

All marijuana establishment license applicants:

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that the online application and this form, including all accompanying schedules and statements, is true, correct, and complete.


Signature of licenseeCAROL WRIGHT
Printed name of licensee
Notary Public in and for the State of AlaskaMy commission expires: PostmasterSubscribed and sworn to before me this 20th day of November, 2017.

APPLICANT

LEAVE BLANK

LAST NAME NAM

FIRST NAME

MIDDLE NAME

FBI

LEAVE BLANK

WRIGHT, CAROL LYNN

AT RECEPTION FINGERPRINTED

ALIASES AKA

AK0010900

IDENTIFICATION OF PERSON FINGERPRINTED

DPS ANCHORAGE, AK

409 MILLS STREET
SITKA AK 99835

CITIZENSHIP CTZ

SEX F RACE W HGT 503 WGT 180 HAIR BLU EYES BLN PLACE OF BIRTH KS

1/20/2017 Nelson, Dave

OID: A115

ARMED FORCES NO. OCA

ARMED FORCES NO. FBI

ARMED FORCES NO. MNU

SECURITY NO. SOC

510642087

MISCELLANEOUS NO. AK07178158

CLIENT ID: 1000

LEAVE BLANK

LIC AGY:

TCN: AK20171120120029LS08

PERSON FINGERPRINTED

Personal Request AS 12 62 160 b 10

E

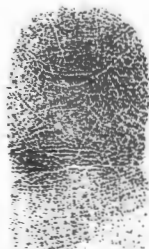
'DL: AK7110133



THUMB



2 R. INDEX



3 R. MIDDLE



RING



5 R. LITTLE



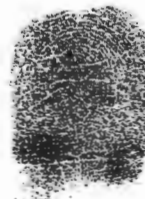
L. THUMB



7. L. INDEX



8. L. MIDDLE



9. L. RING



10. L. LITTLE

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L. THUMB



R. THUMB





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03**, **Form MJ-04**, **Form MJ-05**, or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	vanGreen's LLC	License Number:	16738		
License Type:	Standard marijuana cultivation facility				
Doing Business As:	vanGreens				
Premises Address:	224 Smith St. #D & #E				
City:	Sitka	State:	ALASKA	ZIP:	99835

Mailing Address:	107 somer dr.				
City:	Sitka	State:	ALASKA	ZIP:	99835

Primary Contact:	Eric vanVeen				
Main Phone:	(907)738-9554	Cell Phone:	(907)738-9554		
Email:	vangreen907@gmail.com				



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

All access to vanGreens facility, and restricted access areas, will be secured and monitored 24 hours a day. The entry/exit doors will be secured with commercial grade self locking mechanisms. The locks will have a number code to gain entry. The door codes will be changed frequently. All visitors must provide a valid state issued identification to a vanGreen employee, showing proof of being 21 yrs old or older. No visitor is allowed to be in the facility with out being escorted by a vanGreen employee. vanGreens will have an alarm system, and video surveillance cameras throughout that will be on and running for 24 hours a day that allow for monitoring all areas throughout the facility. All restricted access areas and doors will be locked 24 hrs a day, only ownership and managment will have access code and/or key.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

No person will be allowed entry to vanGreens without a valid state issued ID showing proof of being 21 yrs or older. Once ID is checked by an vanGreen employee, our visitor will be escorted to sign into vanGreen's visitors log book, recording name, date, time of entry and departure time. After sign in visitor will be instructed on visitor protocol. No visitor is to be on premise without a vanGreen employee present at all times. Once visit is complete the visitor will be signed out and escorted out of the facility.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your recordkeeping of visitors who are escorted into restricted access areas:

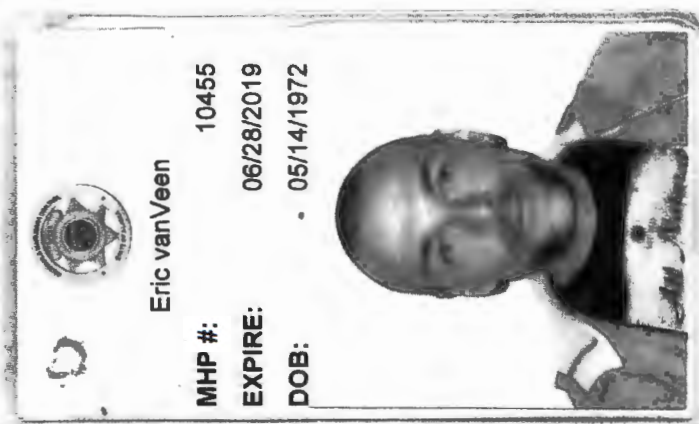
visitors will have signed into vanGreens visitors log recording their name, the date and time of visit. All records will be kept in a format that is readily understood and available immediately upon request and stored in secure location.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

Front

VanGreens

Back





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

vanGreens facility lights will be positioned to facilitate surveillance of entry/exits and all areas within 20 feet of the building, to ensure maximum visibility and security. lights will turn on before sunset and turn off after sunrise. Also camera system has night vision.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

vanGreens facility will have 2 separate security systems,
One system will be the video surveillance with motion sensors which will notify ownership, management, and/ or the local law enforcement of any after hours attempted or unauthorized entry.
The second alarm system will have motion sensors and all restricted access doors and entry/exit doors will have door triggers that sounds an alarm if unauthorized entry occurs and will send a notification to vanGreen owners, and/or law enforcement if not deactivated within 60 seconds with a predetermined number code. This system also has a forced entry code and 2 panic buttons, that immediately notify the local law enforcement if forced entry or any such emergency should occur.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

vanGreens will have an alarm system that has door triggers and motion activated sensors. The alarm system will active 24 hours a day and 7 days a week. At the end of each work day the last vanGreen employee to be leaving the premises will activate alarm system and double check all secure doors. The alarm system will be triggered by any movement inside the facility or by any attempt of exterior entry. If predetermined code is not entered within 60 seconds of being triggered ownership and local law enforcement will be notified.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

All employees will be informed that any diversion, stealing or illegal selling of vanGreen product could lead to being arrested and being punished to the fullest extent of the law. If any employee should be found to be violating the law ownership or management will pro-actively notify the local law enforcement and AMCO.

All vanGreens employees will be trained to recognize potential theft and required to notify ownership and or management of any suspicious activity. Employees will also be required to work fully and cooperatively with AMCO and the local law enforcement. Any and all records will be made available upon request.

Describe your policies and procedures for preventing loitering:

The vanGreens facility will have signage posted at the entry/exit stating "No loitering."

There will also be signage stating that there are "Surveillance Cameras in Use."

If a loitering situation should arise, management will politely make loiterers aware of policy and politely ask persons to leave the premises. If persons should refuse to leave, they will be made aware that the local law enforcement will be called for assistance. If that is not encouragement enough to leave, management will call local law enforcement and stand by to assist in any way needed.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

All of vanGreens employees will be appropriately trained on how to use the alarm systems, entry and end of day codes, forced entry code and panic buttons. Employees will be made aware of and the proper use of the panic buttons and forced entry codes. If any of alarms are triggered a notification will be sent to owners, and the local law enforcement. vanGreens policy will be to stay safe, not to take any unnecessary risk, to stand by for the arrival of the local law enforcement.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

In the event that a dangerous, threatening or unauthorized situation arises management will ensure visitor and employee safety. Employees and visitors will be instructed to and/ or escorted out of the facility to a safe location. Employees are to cooperate with any instruction from the local law enforcement. Live video feed of the facility will be available to the local law enforcement for assistance in assessing the situation at hand. Any and all stored surveillance footage and information needed will be made available to the local law enforcement and AMCO.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:

Yes No

Each restricted access area and each entrance to a restricted access area

☒ ☐

Both the interior and exterior of each entrance to the facility

☒ ☐

Each point of sale area

☒ ☐

Each video surveillance recording:

Yes No

Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing

☒ ☐

Clearly and accurately displays the time and date

☒ ☐

Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated

☒ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

All cameras will be positioned in a manner as to get the best facial image of anyone present within the building and within 20 ft of the licensed facility. There will also be cameras installed throughout the premises that allow for monitoring all areas of the facility at all times. All cameras will have infrared technology (night vision), high quality resolution, 24 hour recording for a minimum of 40 days. The camera system will have a battery back up that will operate for at least one hour if a power outage should happen.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

All video surveillance recording equipment and records will be housed and stored in its own lock box that will be secured to wall and locked at all times in a restricted access area. The restricted access area will have all egresses monitored by magnetic switch or motion detector and video cameras. Any recordings will be kept on site for a minimum of 40 days and made available to AMCO or local law enforcement upon request.

Location of Surveillance Equipment and Video Surveillance Records:	Yes	No
Surveillance room or area is clearly defined on the premises diagram	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Video surveillance records are stored off-site	<input type="checkbox"/>	<input checked="" type="checkbox"/>



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:

Yes No

All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises

☒ ☐

A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment

☒ ☐

The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises

☒ ☐

Records related to advertising and marketing

☒ ☐

A current diagram of the licensed premises including each restricted access area

☒ ☐

A log recording the name, and date and time of entry of each visitor permitted into a restricted access area

☒ ☐

All records normally retained for tax purposes

☒ ☐

Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed

☒ ☐

Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)

☒ ☐



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Form MJ-01: Marijuana Establishment Operating Plan

A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records.

Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All business and regulatory documents, recordings, surveillance, logs and communications will be stored at the facility. All will have hard copies and hand written copies if applicable. Records within the facility will be stored in secure/safe room and stored in a locked cabinet. Only ownership and management will have access to the locked records. vanGreens management will be trained in standard retention policies to ensure that all records are maintained and filed in a consistent manner. All records will be made available to AMCO upon request.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:

Yes No

A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used

☒ ☐

All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745

☒ ☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

vanGreens will be using the franwell Alaska METRC system. vanGreens owners and management have 18 months previous experience using this system. vanGreens will use METRC to track the cultivation and movement of all marijuana products and to minimize diversion and illegal practices. All employees will be trained in using the tracking system to ensure that: (1) all marijuana propagated, grown, or cultivated on the premises is identified and tracked from the time the marijuana is propagated through either its transfer to another licensed marijuana establishment, or its destruction; (2) all establishments transacting to purchase or otherwise receive marijuana or marijuana products from the facility are licensed facilities; and (3) any loss or theft of marijuana products is promptly reported. Employees will record data at several stages of the cultivation process, including: (1) during cultivation; (2) during sale, sample, and transport; (3) during disposal, destruction, and theft. The facility will assign a tracking number to each plant over eight (8) inches tall and enter all inventory into Metrc. Each harvest batch will be given an inventory tracking number and entered into Metrc. All clones or cuttings will be limited to fifty (50) or fewer plants and identified by a batch tracking number. After harvest and processing, employees will record all sales in Metrc as they are processed. All marijuana used to prepare and package samples for the purpose of testing or for negotiating sales will also be recorded, including: (1) the amount of each sample; (2) the facility that received the sample; and (3) the disposal of any expired or



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

(Additional Space as Needed):

vanGreens will be using the franwell Alaska METRC system. vanGreens owners and management have 18 months previous experience using this system. vanGreens will use METRC to track the cultivation and movement of all marijuana products and to minimize diversion and illegal practices. All employees will be trained in using the tracking system to ensure that: (1) all marijuana propagated, grown, or cultivated on the premises is identified and tracked from the time the marijuana is propagated through either its transfer to another licensed marijuana establishment, or its destruction; (2) all establishments transacting to purchase or otherwise receive marijuana or marijuana products from the facility are licensed facilities; and (3) any loss or theft of marijuana products is promptly reported. Employees will record data at several stages of the cultivation process, including: (1) during cultivation; (2) during sale, sample, and transport; (3) during disposal, destruction, and theft. The facility will assign a tracking number to each plant over eight (8) inches tall and enter all inventory into Metrc. Each harvest batch will be given an inventory tracking number and entered into Metrc. All clones or cuttings will be limited to fifty (50) or fewer plants and identified by a batch tracking number. After harvest and processing, employees will record all sales in Metrc as they are processed. All marijuana used to prepare and package samples for the purpose of testing or for negotiating sales will also be recorded, including: (1) the amount of each sample; (2) the facility that received the sample; and (3) the disposal of any expired or outdated promotional sample returned to the facility. For each batch, employees will record all transportation arrangements and will generate a transport manifest to accompany the batch in transit. Employees will use Metrc to verify each prospective sale or sample shipment is being delivered to a licensed marijuana establishment, and the identity and handling permit of all individuals who arrive at the facility to conduct business. In the event that marijuana or marijuana products are flagged for disposal, the facility will record the disposal in Metrc at least three (3) days prior to taking any disposal action. In addition to notifying the appropriate local and/or state authorities, any destruction, loss, or theft of marijuana will be promptly recorded in Metrc to give notice to AMCO Director and/or designated staff or agents.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Handler Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Describe how your establishment will meet the requirements for employee qualifications and training:

Potential employees will need to show a state issued valid ID showing proof of being 21 years of age or older. Potential employees will need to present Alaska State Marijuana Handlers Permit when applying. Ownership or management will confirm MHP validity with METRC and/or AMCO before hiring.

Ownership and management will train employees in policy and procedures in regard to vanGreens work standard, safety, alarm systems, all AMCO regulations as in regard to employees position.

As the industry grows and changes, vanGreens will offer continuing education as to be in compliance with all AMCO regulations.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:

Yes No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it



Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

All solid waste will be logged and filed.
Liquid waste from cultivation will be pumped into city sewage system in compliance with city codes. Solid waste will be stored in a locked, secure box, and made unusable before it leaves the facility and is brought to the waste transfer station and disposed of.
Solid waste will be rendered unusable no sooner than 72 hours after METRC notice to AMCO, and delivered by staff to the local waste station as needed.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

recycled vegetable oil from a local fast food establishment or dirt



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Form MJ-01: Marijuana Establishment Operating Plan

Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

Marijuana waste will be ground down to manageable size and stored in a secured/locked container. vanGreen employee will notify METRC of intended disposal and wait the mandated 72 hours before rendering unusable. Once the 72 hrs has passed, vanGreens employee will mix used vegetable oil or dirt to make product unusable.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:

Yes No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700

☐

The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle

☐

The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport

☐

During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport

☐

Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment

☐

When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received

☐

The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest

☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

vanGreens will ensure that the individual transporting product has a MHP.
vanGreens will use the METRC system to record the type, amount and weight of product being transported, the name of the transporter, the time of departure and expected delivery, the expected route of delivery, the make, model and license of transporting vehicle.
The complete printed transfer manifest will be kept with product at all times during transport.
The product will be in a sealed package with a metrc tracking tag, in a secure and locked storage compartment in the vehicle transporting and the vacuum sealed package will not be opened during transport.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

3 1/2 ft. x 3 1/2 ft. x 3 1/2 ft. custom made steel lock box that will be bolted to transport vehicle.
lock box will have 2 entry key locks.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

1- "vanGreens"	12"x36"	
1 - Operating hours	12"x10"	
2 - No Loitering	12"x10"	
2 - Surveillance Camera in Use	12"x10"	
1 - Restricted Access visitors must be escorted	12"x10"	12"x10"
1- no person under 21 allowed	12"x10"	

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:

Agree Disagree

Is false or misleading

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Promotes excessive consumption

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Represents that the use of marijuana has curative or therapeutic effects

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Depicts a person under the age of 21 consuming marijuana

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21

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On or in a public transit vehicle or public transit shelter

☐ ☐

On or in a publicly owned or operated property

☐ ☐

Within 1000 feet of a substance abuse or treatment facility

☐ ☐

On a campus for post-secondary education

☐ ☐

Signage and Promotional Materials:

Agree Disagree

I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)

☐ ☐

The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products

☐ ☐

All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)

☐ ☐



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Form MJ-01: Marijuana Establishment Operating Plan

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

The facility will refuse entrance to any person who does not produce a form of state issued valid photo identification showing that person is twenty one (21) years of age or older. At no time will a person under the age of twenty one (21) be permitted to remain on the premises. If at any time an employee suspects that a person is a minor, the employee will refuse access and have the individual escorted off the premises. Entry will be locked 24 hours a day.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

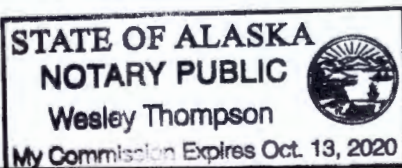
Eric van Veen

Signature of licensee

Eric van Veen

Printed name

Subscribed and sworn to before me this 28th day of January, 2018.



[Signature]
Notary Public in and for the State of Alaska.

My commission expires: Oct. 13, 2020



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Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

(Additional Space as Needed):



Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex. For those applying for a limited marijuana cultivation license, the proposed area(s) for cultivation must be clearly delineated.

The **second page of this form is not required**. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.



Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	vanGreen's LLC	License Number:	16738		
License Type:	standard cultivation facility				
Doing Business As:	vanGreen's				
Premises Address:	224 Smith St. #D & #E				
City:	Sitka	State:	AK	ZIP:	99835



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Form MJ-02: Premises Diagram

Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances, walls, partitions, counters, windows, areas of ingress and egress, restricted access areas, and storage areas. Include dimensions in your drawing. Use additional copies of this form or attached additional documents as needed.

see attached documents

HVAC and Electrical Load Calculations

65 amps per flower room for LEDs
40 amps for Mother/Veg room
40 amps for dehumidifier in each flower room
20 amps for dehumidifier in Mother room
20 amps for dehumidifier in Drying Room
60 amps for cooling in each flower room
40 amps for cooling in Mother room
20 amps for cooling in Drying room, etc.

Other 20 amps general lighting
 20 amps security cameras, etc.

Dehumidification

16 oz water per pot per day
1 pint per pot
384 pots per room (2 gal)
384 pints per day
24 hours to remove all the moisture
16 pints per hour

Cooling - A/C

Sensible Load

24 LEDs in each flower room
2150 Btu's per light
51600 Btu's required for cooling lights

970 Btu's per pound of water
1.04 pound per pint of water
1008.8 Btu's per pint of water
16 pints per hour transpired by plants
16141 Btu's per room heat of transpiration

920 watts per dehumidifier
2 units per room
1840 watts total
3.4 Btu's per watt
541 Btu's generated by dehumidifiers

68282 Btu's Total Sensible Load per Flower Room
12000 Btu's per ton
5.69 tons cooling
20 percent buffer for people, infiltration, etc.
6.83 total tons required per Flower Room

Drying Room Specifications

VOLUME CALCULATIONS

7 sq ft of shelf required for 20 oz wet product
7.5 sq ft per shelf (30" x 36")

9.25 lbs dried per week

148 oz dried yield per week

370 oz wet yield per week (2.5 => 1)

20 oz wet per shelf

18.5 shelves required for drying

9 inches between shelves

9 shelves per rack

2 racks per week

15 sq ft of floor area per week for racks

Note: shelves are constructed of fine metal screen

WATER REMOVAL CALCULATIONS

assume:

20 oz wet product yields =>

8 oz dried product = 2.5:1

9.25 lbs dried per week

148 oz dried yield per week =>

370 oz wet yield per week

222 oz of water removed

16 oz per pound

14 pounds of water removed

8.34 pounds per gallon

1.66 gallons removed

128 fl. oz per gallon

213 fl oz removed

16 fl oz per pint

13.3 pints removed per drying cycle

Parking

9x18

9x18

Gary's outboard

VanGreens

125'

50'

40'

85'

Handicapped
Parking



25'

9x18

9x18

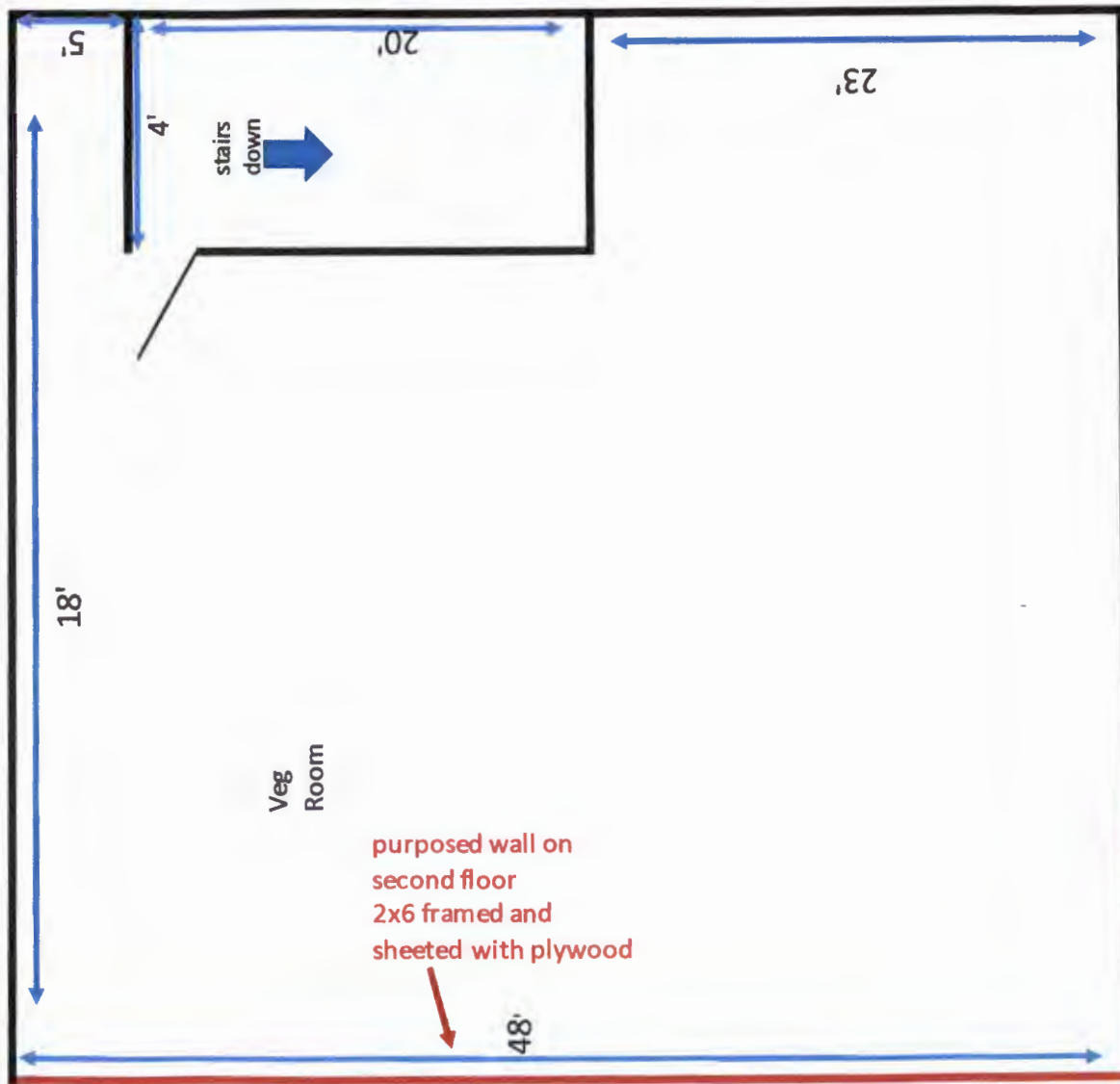
Parking
9x18

9'

18'

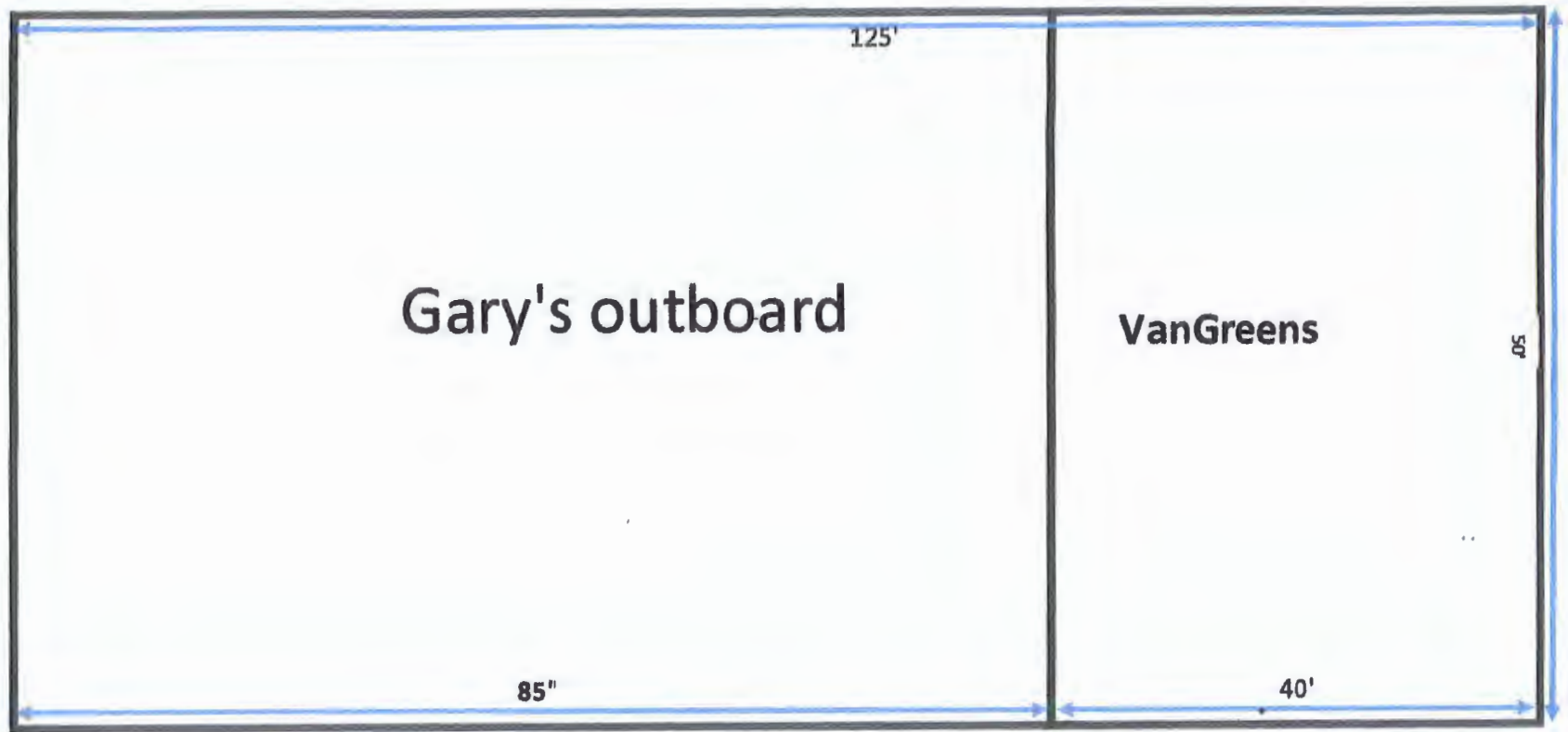
25' From
building to road





2nd Floor

Front of Building



Parking →



NOV 04, 2005 • 11:07 AM

37

02

CLIENT: CRESENT PLUMBING
804 KATLIAN STREET
SIKKA, ALASKA 99835

DRAWN BY: JCH/ACAD
CHECKED BY: PHO
DATE PLATTED: 01 NOV 05
DATE SURVEYED: 01 NOV 05
SCALE: 1" = 30'
SURVEYOR: PATRICK K. O'NEILL
PROJ NO: 20521-02

BASIS OF BEARINGS

S 00°08'51" V 340.48' RECORD PLAT 899-6)
CS 00°08' V 340.08' RECORD BLND
S 00°08'51" V 340.63' 00

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT I HAVE SURVEYED THE PROPERTY DESCRIBED ON THIS PLAT. I DECLARE THAT IMPROVEMENTS AND VISIBLE ENCROACHMENTS HAVE BEEN ESTABLISHED TO THE BEST OF MY PROFESSIONAL KNOWLEDGE AND BELIEF. THIS SURVEY IS FOR THE USE OF LENDING INSTITUTIONS SPECIFICALLY TO SHOW ANY CONFLICTS BETWEEN EXISTING STRUCTURES AND PLATTED LOT LINES OR EASEMENTS. UNDER NO CIRCUMSTANCES SHOULD THE DATA HEREIN BE USED FOR POSITIONING ADDITIONAL STRUCTURES, BUILDING FENCES, OR LOCATING BOUNDARY LINES. IT IS THE RESPONSIBILITY OF THE OWNER TO VERIFY THAT IMPROVEMENTS SITUATED ON THIS PARCEL MEET ALL SUBDIVISION COVENANTS AND ZONING ORDINANCES. A COR. SET.

11/4/05
DATE

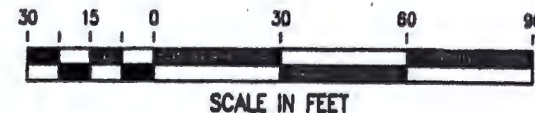
Patrick K. O'Neill
PATRICK K O'NEILL LS 6304



LEGEND

- BLK/GLD 4X4 WOOD POST
- REBAR AND ALUMINUM CAP (RECOVERED)
- REBAR AND ALUMINUM CAP (RECOVERED)
- CO CLEAN CUT
- ⊙ MH MANHOLE
- (R) RECORD DATA
- (C) COMPUTED DATA
- (M) MEASURED DATA

Received
NOV 1 8, 2005



SCALE IN FEET

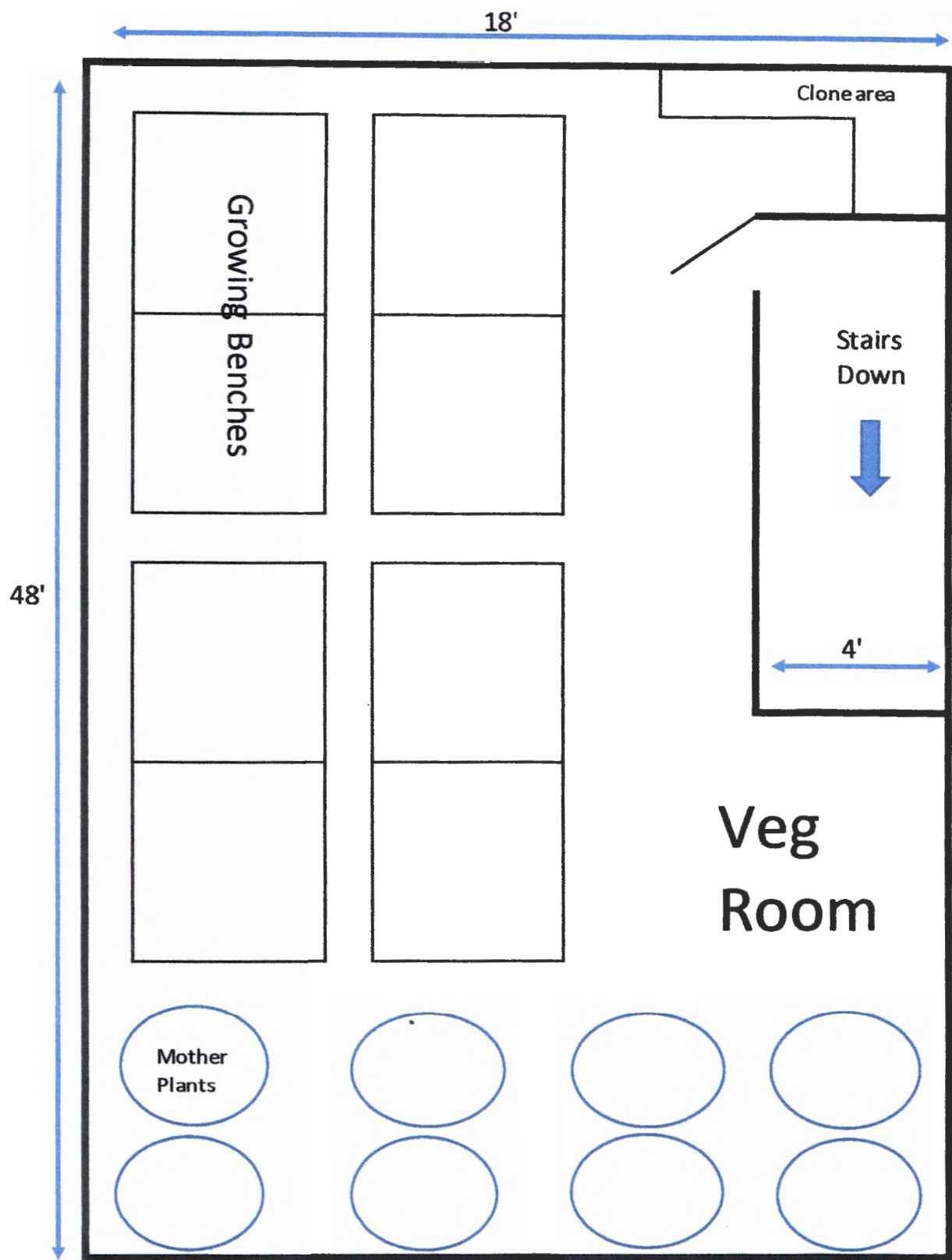
O'NEILL

SURVEYING AND ENGINEERING

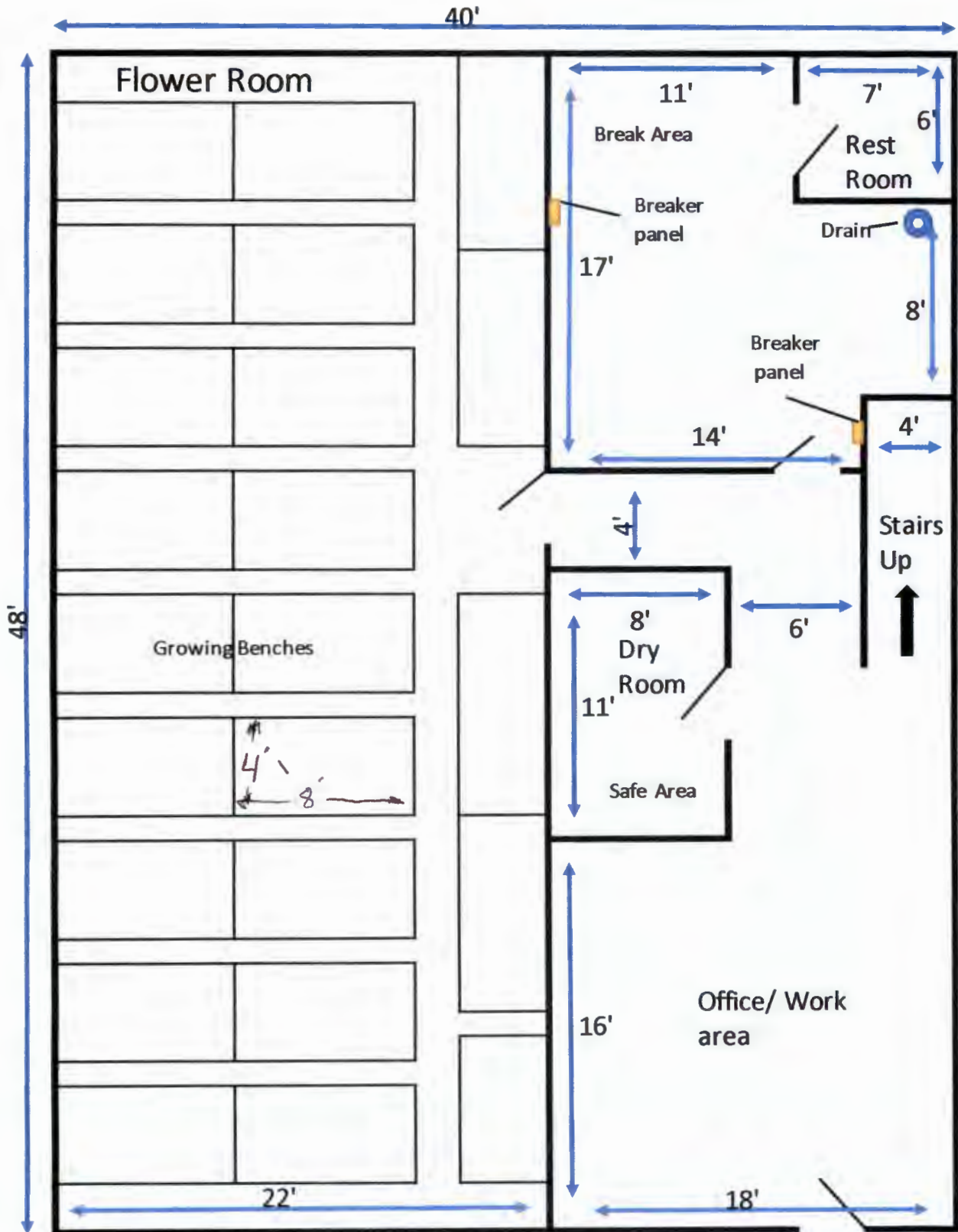
P.O. BOX 1849 SITKA, ALASKA 99835

FOUNDATION ONLY
AS-BUILT SURVEY
LOT 6

SMITH STREET INDUSTRIAL SUBDIVISION



2nd Floor



First Floor

Entry/Exit



Alaska Marijuana Control Board

Operating Plan Supplemental Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Odor control
- Testing procedure and protocols
- Security

This form must be submitted to AMCO's main office before any marijuana cultivation facility license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	vanGreen's llc	License Number:			
License Type:	standard cultivation facility				
Doing Business As:	vanGreen's				
Premises Address:	224 smith st. #D & #E				
City:	sitka	State:	ALASKA	ZIP:	99835



Alaska Marijuana Control Board
**Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility**

Alcohol and Marijuana Control Office
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Anchorage, AK 99501
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Section 2 – Prohibitions

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer “Agree” to all items below.

The marijuana cultivation facility will not:

Agree Disagree

Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation

☒ ☐

Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its licensee premises or within 20 feet of the exterior of any building or outdoor cultivation facility

☒ ☐

Treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana

☒ ☐

Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Building is steel built, with one entry/exit door.
Total square footage will be. 2,800 sq.ft. total

FIRST FLOOR:

flower room 1,056 sq.ft.
dry room 90 sq.ft.
office area 288 sq.ft.
work area 235 sq.ft.

SECOND FLOOR:

veg room 800 sq.ft.



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

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Describe the marijuana cultivation facility's growing medium(s) to be used:

mother plants will be grown in clay pellets and or coco coir.
plants intended for flowering will be grown in 6"x6" rockwool cubes and or coco coir.
clones will be rooted in 1 1/2" rockwool cubes and or coco coir.

Describe the marijuana cultivation facility's fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used:

vanGreen's will be using organic fertilizers designed for use in hydroponic grow environments.
They will be environmentally friendly and safe for all applications.

Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

The plant watering system will be closed loop (recycled nutrient water). The cultivation facility will use the city of Sitka's potable water and waste water systems. vanGreen's attended local committee meetings discussing commercial cannabis cultivation effects on city waste water systems, and according to representatives from Sitka's public works department there will be none.



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

Describe the marijuana cultivation facility's waste disposal arrangements:

vanGreen's will implement a disposal plan for cannabis waste. The expected cannabis waste we will dispose include: (1) waste from cannabis flowers, trim, and solid plant materials. (2) cannabis that is identified as infected or fails to meet quality testing. (3) cannabis plant waste. (4) run off water from plants during cultivation. (5) medium used for cultivation and root matter. vanGreens will ensure that all cannabis waste is rendered unusable prior to leaving the facility. The manager will maintain a log on the status of all cannabis waste, tracking the type of waste from the plants during cultivation, the date of disposal, and the date it was rendered unusable. To render cannabis unusable vangreens will grind cannabis waste and mix with recycled vegetable oil from local fast food restaurants or dirt. Ground cannabis waste will be mixed with oil or dirt.

Section 4 – Odor Control

Review the requirements under 3 AAC 306.430, and identify how the proposed premises will meet the listed requirement.

Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

The facility will be constructed to maximize odor control using several large charcoal filters that are designed for commercial cannabis cultivation odor control. These filters will be monitored daily and replaced as needed to keep odors from the public. vanGreens will also be using several air scrubbers inside the facility to clean air before it is discharged, along with temperature and humidity control for maximum odor control.



Alaska Marijuana Control Board
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Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer “Agree” to the item below.

I understand and agree that:

Agree Disagree

The board will or the director shall from time to time require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks



Describe the testing procedure and protocols the marijuana cultivation facility will follow:

vanGreen's understands and will comply with all testing regulations to ensure our product exceeds the testing requirements. Immediately before packaging, a random sample from each batch of cannabis cultivated will be selected for testing at an independent testing lab. The remainder of the batch will be packaged for storage and stored in a secure/safe room and will be quarantined until test results are returned. The employee that takes test samples will sign a statement declaring the selection of the sample was done randomly, and the facility will provide the original signed statement to the testing lab and keep a copy as a business record. The sample will be transported in full compliance with 3 AAC 306.750 and the facility transportation plan. The facility will segregate the entire batch from which the testing sample was taken from, from any other cannabis on site, and will not sell or deliver any cannabis until the sample from that specific batch has been tested and the results are received in writing. All testing reports on batches of cannabis will be secured and kept in the business books and records. vanGreen's will comply with any request from AMCO and local law enforcement.



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

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Section 6 – Security

Review the requirements under 3 AAC 306.430 and 3 AAC 306.470 – 3 AAC 306.475, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer “Agree” to the two items below.

The marijuana cultivation facility applicant has:

Agree Disagree

Read and understands and agrees to the packaging of marijuana requirements under 3 AAC 306.470

☒☐

Read and understands and agrees to the labeling of marijuana requirements under 3 AAC 306.475

☒☐

Restricted Access Area (3 AAC 306.430):

Yes

No

Will the marijuana cultivation facility include outdoor production?

☐☒

If “Yes”, describe the outdoor structure(s) or the expanse of open or clear ground fully enclosed by a physical barrier:

N/A



Alaska Marijuana Control Board
Operating Plan Supplemental
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Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

The public will not be able to view the inside of the facility from the outside from any vantage point. Windows will be blackened, shaded or covered with reinforced plywood.

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

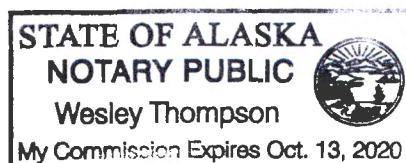
I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Eric van Veen

Printed name

Subscribed and sworn to before me this 28th day of January, 2018.


Notary Public in and for the State of Alaska.

My commission expires: Oct. 13, 2020



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

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<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

(Additional Space as Needed):



Alaska Marijuana Control Board

Form MJ-09: Statement of Financial Interest

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

What is this form?

A statement of financial interest completed by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) and affiliate (as defined in 3 AAC 306.990(a)(1)) is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(4). A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

This form must be completed and submitted to AMCO's main office by each proposed licensee or affiliate before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	vanGreen's LLC	License Number:	16738		
License Type:	standard cultivation facility				
Doing Business As:	vanGreen's				
Premises Address:	224 Smith St. #D & #E				
City:	Sitka	State:	AK	ZIP:	99835

Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

Name:	Eric vanVeen
Title:	owner
SSN:	541-90-9638



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Anchorage, AK 99501
marijuana.licensing@alaska.gov
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Alaska Marijuana Control Board

Form MJ-09: Statement of Financial Interest

Section 3 – Certifications

I certify that no person other than a proposed licensee listed on my marijuana establishment license application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which a marijuana establishment license is being applied for.

I further certify that any ownership change shall be reported to the board as required under 3 AAC 306.040.

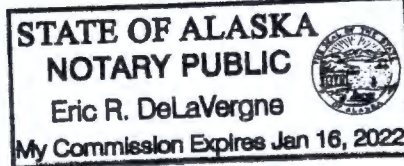
I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee/affiliate

Eric van Veen

Printed name

Subscribed and sworn to before me this 26th day of January, 2018.



Notary Public in and for the State of Alaska.
My commission expires: Jan 16, 2022

Lease Agreement

Date: 1/18/2018

Building: CPH Rentals

Location: 224 Smith Street Units D & E

Sitka Alaska

Lessee: CPH Rentals Inc

**Leaser: Michelle Cleaver & Eric VanVeen DBA VanGreen's LLC 109 Somer Drive
Sitka, AK**

Amount per month: \$3,600.00

Terms

1. This is a three year lease with option to buy. There is no early out, leaser is responsible for the complete year starting 2/1/2018 ending 3/1/2019
2. Leaser to give proof of renters insurance binding to CPH Rentals Inc.
3. Signage to be minimal and not to have any lighted flashy signs. They should be shown to John Skannes for approval. We do not want to impact the businesses located in the building.

4. Any modifications or remodels should have a plan shown to John Skannes before start of project. Any impact on any utilities or sprinkler design is to be paid for by leaser. Only licensed, bonded, and insured people are to be hired for any major remodel. CPH Rental Inc will decide what is major. If unit is vacated all remodels are to be removed and rental left as it was when rented. If not it will be done by CPH Rental Inc and billed to leasers.

5. All utilities and heat to be paid by leasers

6. Snow removal is the responsibility of Leaser

7. Parking is to be directly in front of leased area, directly in back, or to the side of the building. Leaser can't impact Gary's Outboard business. All grounds around the leased area are to be kept picked up and neat.

8. There will be no sub leasing without the approval of CPH Inc Rentals.

9. Signatures on this contract are binding the person to this contract.

10. The exterior of the building shall remain the same, no painting, remodels, or ground work until approved by John Skannes.

11. John Skannes 907-738-1999

12. First month rent, last month rent, and damage deposit totaling \$10,800.00
13. Leaser's Can buy building in Oct of 2018 according to terms to be worked out.
14. If city or State does not agree to the grow portion it reverts back to a 1 year lease.

X Michelle Cleaver 1-23-18
Michelle Cleaver

X Eric Van Veen
Eric Van Veen

X Steve Stannes
Steve Stannes

State of Alaska
Department of Commerce, Community, and Economic Development
Corporations, Business, and Professional Licensing

Certificate of Organization

The undersigned, as Commissioner of Commerce, Community, and Economic Development of the State of Alaska, hereby certifies that a duly signed and verified filing pursuant to the provisions of Alaska Statutes has been received in this office and has been found to conform to law.

ACCORDINGLY, the undersigned, as Commissioner of Commerce, Community, and Economic Development, and by virtue of the authority vested in me by law, hereby issues this certificate to

vanGreen's LLC



IN TESTIMONY WHEREOF, I execute the certificate
and affix the Great Seal of the State of Alaska
effective December 13, 2017.

Mike Navarre
Commissioner

Alaska Business License # 1063448

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business and Professional Licensing
P.O. Box 110806, Juneau, Alaska 99811-0806

This is to certify that

VANGREEN'S LLC

107 SOMER DRIVE SITKA AK 99835

owned by

VANGREEN'S LLC

is licensed by the department to conduct business for the period

December 13, 2017 through December 31, 2019
for the following line of business:

11 - Agriculture, Forestry, Fishing and Hunting



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Mike Navarre

Drying Room Specifications

VOLUME CALCULATIONS

7 sq ft of shelf required for 20 oz wet product
7.5 sq ft per shelf (30" x 36")

9.25 lbs dried per week
148 oz dried yield per week
370 oz wet yield per week (2.5 => 1)
20 oz wet per shelf
18.5 shelves required for drying
9 inches between shelves
9 shelves per rack
2 racks per week
15 sq ft of floor area per week for racks

Note: shelves are constructed of fine metal screen

WATER REMOVAL CALCULATIONS

assume: 20 oz wet product yields =>
8 oz dried product = 2.5:1

9.25 lbs dried per week
148 oz dried yield per week =>
370 oz wet yield per week
222 oz of water removed
16 oz per pound
14 pounds of water removed
8.34 pounds per gallon
1.66 gallons removed
128 fl. oz per gallon
213 fl oz removed
16 fl oz per pint
13.3 pints removed per drying cycle



THE STATE
of **ALASKA**

Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806
(907) 465-2550 • Email: corporations@alaska.gov
Website: Corporations.Alaska.gov

FOR DIVISION USE ONLY

Limited Liability Company
Initial Biennial Report

Web-12/13/2017 4:56:28 PM

Entity Name: vanGreen's LLC
Entity Number: 10073693
Home Country: UNITED STATES

Registered Agent

Name: Anna Cleaver
Physical Address: 100 BAHOVEC COURT, SITKA,
AK 99835
Mailing Address: 100 BAHOVEC COURT, SITKA,
AK 99835

Home State/Province: ALASKA

Entity Physical Address: 107 SOMER DRIVE, SITKA, AK 99835

Entity Mailing Address: 107 SOMER DRIVE, SITKA, AK 99835

Please include all officials. Check all titles that apply. Must use titles provided. Please list the names and addresses of the members of the domestic limited liability company (LLC). There must be at least one member listed. If the LLC is managed by a manager(s), there must also be at least one manager listed. Please provide the name and address of each manager of the company. You must also list the name and address of each person owning at least 5% interest in the company and the percentage of interest held by that person.

Name	Address	% Owned	Titles
Eric vanVeen	107 Somer Drive, Sitka, AK 99835	55	Member
Anna Cleaver	100 Bahovec Court, Sitka, AK 99835	9	Member
Bae Olney-Miller	505 O'Cain Street, Sitka, AK 99835	9	Member
Virginia Olney	PO Box 2456, Sitka, AK 99835	9	Member
Carol Wright	409 Mill Street, Sitka, AK 99835	9	Member
Darby Ipock	707B Lake Street, Sitka, AK 99835	4.5	Member
Lewis Schumajda III	PO Box 2182, Sitka, AK 99835	4.5	Member

NAICS Code: 111998 - ALL OTHER MISCELLANEOUS CROP FARMING

New NAICS Code (optional):

I certify under penalty of perjury under the Uniform Electronic Transaction Act and the laws of the State of Alaska that the information provided in this application is true and correct, and further certify that by submitting this electronic filing I am contractually authorized by the Official(s) listed above to act on behalf of this entity.

Name: Anna Cleaver



THE STATE

of

ALASKA

Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806
(907) 465-2550 • Email: corporations@alaska.gov
Website: Corporations.Alaska.gov

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Articles of Organization

Domestic Limited Liability Company

Web-12/13/2017 4:41:45 PM

1 - Entity Name

Legal Name: vanGreen's LLC

2 - Purpose

Small Crop Agricultural Farming

3 - NAICS Code

111998 - ALL OTHER MISCELLANEOUS CROP FARMING

4 - Registered Agent

Name: Anna Cleaver

Mailing Address: 100 Bahovec Court, Sitka, AK 99835

Physical Address: 100 Bahovec Court, Sitka, AK 99835

5 - Entity Addresses

Mailing Address: 107 Somer Drive, Sitka, AK 99835

Physical Address: 107 Somer Drive, Sitka, AK 99835

6 - Management

The limited liability company is managed by its members.

7 - Officials

Name	Address	% Owned	Titles
Anna Cleaver			Organizer

Name of person completing this online application

I certify under penalty of perjury under the Uniform Electronic Transaction Act and the laws of the State of Alaska that the information provided in this application is true and correct, and further certify that by submitting this electronic filing I am contractually authorized by the Official(s) listed above to act on behalf of this entity.

Name: Anna Cleaver

Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional
Licensing

State of Alaska > Commerce > Corporations, Business, & Professional Licensing > Search & Database Download > Corp. > Corporation Details

NAME(S)

Type	Name
Legal Name	vanGreen's LLC

ENTITY DETAILS

Entity Type: Limited Liability Company
Entity #: 10073693
Status: Good Standing
AK Formed Date: 12/13/2017
Duration/Expiration: Perpetual
Home State: ALASKA
Next Biennial Report Due: 1/2/2019
Entity Mailing Address: 107 SOMER DRIVE, SITKA, AK 99835
Entity Physical Address: 107 SOMER DRIVE, SITKA, AK 99835

REGISTERED AGENT

Agent Name: Anna Cleaver
Registered Mailing Address: 100 BAHOVEC COURT, SITKA, AK 99835
Registered Physical Address: 100 BAHOVEC COURT, SITKA, AK 99835

OFFICIALS

 Show Former

AK Entity #	Name	Titles	Owned
	Anna Cleaver	Member	9
	Bae Olney-Miller	Member	9
	Carol Wright	Member	9
	Darby Ipock	Member	4.50
	Eric vanVeen	Member	55
	Lewis Schumejda III	Member	4.50
	Virginia Olney	Member	9

FILED DOCUMENTS

Date Filed	Type	Filing	Certificate
12/13/2017	Creation Filing	Click to View	Click to View
12/13/2017	Initial Report	Click to View	

Juneau Mailing Address

P.O. Box 110806
 Juneau, AK 99811-0806

Physical Address

333 Willoughby Avenue
 9th Floor
 Juneau, AK 99801-1770

Phone Numbers

Anchorage Mailing/Physical Address

550 West Seventh Avenue
 Suite 1500
 Anchorage, AK 99501-3567

Phone Numbers

Main Phone: (907) 269-8160
 FAX: (907) 269-8156



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Security

RECEIVED
FEB 12 2018

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

All access to vanGreens facility, and restricted access areas, will be secured and monitored 24 hours a day. The entry/exit doors will be secured with commercial grade self locking mechanisms. The locks will have a number code to gain entry. The door codes will be changed frequently. All visitors must provide a valid state issued identification to a vanGreen employee, showing proof of being 21 yrs old or older. No visitor is allowed to be in the facility with out being escorted by a vanGreen employee. vanGreens will have an alarm system, and video surveillance cameras throughout that will be on and running for 24 hours a day that allow for monitoring all areas throughout the facility. All restricted access areas and doors will be locked 24 hrs a day, only ownership and management will have access code and/or key.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

No person will be allowed entry to vanGreens without a valid state issued ID showing proof of being 21 yrs or older. Once ID is checked by an vanGreen employee, our visitor will be escorted to sign into vanGreen's visitors log book, recording name, date, time of entry and departure time. After sign in visitor will be instructed on visitor protocol. No visitor is to be on premise without a vanGreen employee present at all times. Once visit is complete the visitor will be signed out and escorted out of the facility.



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<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

RECEIVED

FEB 12 2018

Describe your recordkeeping of visitors who are escorted into restricted access areas:

visitors will have signed into vanGreens visitors log recording their name, the date and time of visit. All records will be kept in a format that is readily understood and available immediately upon request and stored in secure location.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

Front

VanGreens


Back

Eric vanVeen

MHP #: 10455

EXPIRE: 06/28/2019

DOB: 05/14/1972





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Security Alarm Systems and Lock Standards (3 AAC 306.715):

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Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

vanGreens facility lights will be positioned to facilitate surveillance of entry/exits and all areas within 20 feet of the building, to ensure maximum visibility and security. lights will turn on before sunset and turn off after sunrise. Also camera system has night vision.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

vanGreens facility will have 2 separate security systems,
One system will be the video surveillance with motion sensors which will notify ownership, management, and/ or the local law enforcement of any after hours attempted or unauthorized entry.
The second alarm system will have motion sensors and all restricted access doors and entry/exit doors will have door triggers that sounds an alarm if unauthorized entry occurs and will send a notification to vanGreen owners, and/or law enforcement if not deactivated within 60 seconds with a predetermined number code. This system also has a forced entry code and 2 panic buttons, that immediately notify the local law enforcement if forced entry or any such emergency should occur.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

vanGreens will have an alarm system that has door triggers and motion activated sensors. The alarm system will active 24 hours a day and 7 days a week. At the end of each work day the last vanGreen employee to be leaving the premises will activate alarm system and double check all secure doors. The alarm system will be triggered by any movement inside the facility or by any attempt of exterior entry. If predetermined code is not entered within 60 seconds of being triggered ownership and local law enforcement will be notified.



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Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

All employees will be informed that any diversion, stealing or illegal selling of vanGreen product could lead to being arrested and being punished to the fullest extent of the law. If any employee should be found to be violating the law ownership or management will pro-actively notify the local law enforcement and AMCO.
All vanGreens employees will be trained to recognize potential theft and required to notify ownership and or management of any suspicious activity. Employees will also be required to work fully and cooperatively with AMCO and the local law enforcement. Any and all records will be made available upon request.

Describe your policies and procedures for preventing loitering:

The vanGreens facility will have signage posted at the entry/exit stating "No loitering." There will also be signage stating that there are " Surveillance Cameras in Use." If a loitering situation should arise, management will politely make loiterers aware of policy and politely ask persons to leave the premises. If persons should refuse to leave, they will be made aware that the local law enforcement will be called for assistance. If that is not encouragement enough to leave, management will call local law enforcement and stand by to assist in any way needed.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

All of vanGreens employees will be appropriately trained on how to use the alarm systems, entry and end of day codes, forced entry code and panic buttons. Employees will be made aware of and the proper use of the panic buttons and forced entry codes. If any of alarms are triggered a notification will be sent to owners, and the local law enforcement. vanGreens policy will be to stay safe, not to take any unnecessary risk, to stand by for the arrival of the local law enforcement.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

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Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

In the event that a dangerous, threatening or unauthorized situation arises management will ensure visitor and employee safety. Employees and visitors will be instructed to and/ or escorted out of the facility to a safe location. Employees are to cooperate with any instruction from the local law enforcement. Live video feed of the facility will be available to the local law enforcement for assistance in assessing the situation at hand. Any and all stored surveillance footage and information needed will be made available to the local law enforcement and AMCO.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:

Yes No

Each restricted access area and each entrance to a restricted access area

☒ ☐

Both the interior and exterior of each entrance to the facility

☒ ☐

Each point of sale area

☒ ☐

Each video surveillance recording:

Yes No

Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing

☒ ☐

Clearly and accurately displays the time and date

☒ ☐

Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated

☒ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

All cameras will be positioned in a manner as to get the best facial image of anyone present within the building and within 20 ft of the licensed facility. There will also be cameras installed throughout the premises that allow for monitoring all areas of the facility at all times. All cameras will have infrared technology (night vision), high quality resolution, 24 hour recording for a minimum of 40 days. The camera system will have a battery back up that will operate for at least one hour if a power outage should happen.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

All video surveillance recording equipment and records will be housed and stored in its own lock box that will be secured to wall and locked at all times in a restricted access area. The restricted access area will have all egresses monitored by magnetic switch or motion detector and video cameras. Any recordings will be kept on site for a minimum of 40 days and made available to AMCO or local law enforcement upon request.

Location of Surveillance Equipment and Video Surveillance Records:

Yes No

Surveillance room or area is clearly defined on the premises diagram

☒ ☐

Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area

☒ ☐

Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board

☒ ☐

Video surveillance records are stored off-site

☐ ☒

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Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

Describe the marijuana cultivation facility's waste disposal arrangements:

vanGreens will implement a disposal plan for cannabis waste. The expected cannabis waste we will dispose includes: (1) waste from cannabis flowers, trim, and solid plant materials; (2) cannabis that is identified as infected or fails to meet quality testing; (3) cannabis plant waste; (4) run off water from plants during cultivation; (5) medium used for cultivation and root matter. vanGreens will ensure that all cannabis waste is rendered unusable prior to leaving the facility. The manager will maintain a log on the status of all cannabis waste, tracking the type of waste from the plants during cultivation, the date of disposal, and the date it was rendered unusable. To render cannabis unusable vanGreens will grind cannabis waste and mix with recycled vegetable oil from local fast food restaurants or dirt. Ground cannabis waste will be mixed with oil or dirt.

Section 4 - Odor Control

Review the requirements under TAC 806.130, and identify how the proposed premises will meet the listed requirement.

Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility.

The facility will be constructed to maximize odor control using several large charcoal filters that are designed for commercial cannabis cultivation odor control. These filters will be monitored daily and replaced as needed to keep odors from the public. vanGreens will also be using several air scrubbers inside the facility to clean air before it is discharged, along with temperature and humidity control for maximum odor control.





























