

City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Coast Guard City, USA

Planning and Community Development Department

Case No: P 17-08

Proposal: Final plat – minor subdivision to result in 2 lots

Applicant: Steve Reifenstuhl

Owner: Steven Reifenstuhl and Andrea Thomas

Location: 218 Shotgun Alley

Legal Desc.: Lot 3 WR Resubdivision

Zone: SFLD Single Family Low Density

Size: Existing Plat - Lot 3: approx. 65,245 square feet

Proposed Plat:

Proposed Lot 1: 50,238 square feet Proposed Lot 2: 15,011 square feet

Total: 65,249 sf.

Parcel ID: 31150003

Existing Use: low density residential Adjacent Use: low density residential

Utilities: Existing

Access: Shotgun Alley/Yakobi Way

KEY POINTS AND CONCERNS:

- Area standards have not been met in regards to lot width; however, lot dimensions are adequate for lot development.
- Citizens concerned about utilities (access and maintenance), access, additional structures on the property, and density.
- Staff concerns about off-site parking on Shotgun Alley, off-site boat parking on Yakobi Way, Shed encroachment on Shotgun Alley, access and use of accessory structures.

RECOMMENDATION: Approve the final plat of the minor subdivision of 218 Shotgun Alley subject to the attached conditions of approval.

ATTACHMENTS:

- I. Staff Attachments
 - a. Maps
 - b. Pictures
 - c. Utility Diagram
- II. Applicant's Supporting Documents

- a. Application and Deed
- b. Existing and Proposed Plats
- c. As-built Lot 3
- d. Utility Details
- e. Flagging Photos

BACKGROUND:

218 Shotgun Alley, Lot 3, was created by W.R. Resubdivision in 1985 (Plat 85-4), which listed 65,245 square feet (sf).

PROJECT DESCRIPTION:

The proposed Minor Subdivision is intended to divide Lot 3 into two parcels: As proposed, Lot 1: 50,238 square feet and Lot 2: 15,011 square feet (Total: 65,249 sf).

The applicant has provided updated plats showing topography, improvements, etc. The proposed lots have been flagged and pictures provided. Utility details have also been provided.

CODE OVERVIEW

Title 21

The purposes of the subdivision regulations are: to promote and protect the public, health, safety and welfare; provide for appropriate roads, streets, and access; provide for useful, adequate and convenient open space; provide for means for efficient transportation, mobility, and access; assure adequate utilities; provide for emergency response accessibility; provide adequate recreation, light, and air; avoid population congestion; facilitate orderly development and growth; and accurate surveying. ¹

Title 22:

22.16.030 SF/SFLD single-family residential and single-family low density residential districts.

A. Intent.

- 1. The SF/SFLD districts are intended to include lands suited by topography and other natural conditions for urban development and which are provided with a full range of public utilities including sewer, water, electricity and storm drains or are intended to be provided with such utilities in the near future.
- 2. The SF/SFLD districts are very restrictive districts and may also be utilized as holding districts for lands which are located within the urban area but are not presently served by access or utilities until such time as a full-scale development plan can be adopted to allow a more permanent zoning district designation.
- 3. For the SFLD, all provisions of the SF district shall apply except that the minimum <u>lot</u> size shall be fifteen thousand square feet.
- 4. This district is intended for areas where the lack of utilities or topography makes increased density undesirable.
- B. Prohibited Uses. Short-term rentals are prohibited in SF and SFLD districts.

Development Standards

The minimum lot area for the SFLD Single Family Low Density District is 15,000 square feet. Minimum lot width is 80 feet.

¹ SGC Section 21.04.020

Accessory Uses and Structures

Under SGC section 22.16.016, the following accessory uses and structures are allowed: 1. In all zones, uses such as a garage or shed are permitted accessory uses; 2. Loading facilities are permitted accessory uses in all zones; and 3. Parks, playground, and open space are permitted accessory uses in all residential zones. However; private recreational cabins are only allowed as permitted accessory uses in the GI, LI, and OS zones.

Project Analysis

Site: Lot 2 would be 15,011 sf, just slightly larger than the minimum lot size. Lot 1 would be a very large lot at 50,238 sf. Both lots meet the minimum square footage requirement of 15,000 sf. Lot 2 has an oblong shape and meets the 80 foot width requirement at some points but does not meet the required width dimension in other areas. Overall, the lots' dimensions are adequate for development in all other regards.

Utilities: Public utilities are accessible off of Shotgun Alley. It is important to note, that there could be design, accessibility, maintenance, and cost issues associated with developing utilities through Yakobi Way. The applicant has provided utility details. In addition, it is conditioned that all utility development will have to comply with code and get all necessary permits.

Access, Roads, Transportation, and Mobility: Lot 2 would have direct access from Yakobi Way. Lot 2's frontage on Shotgun Alley would be inadequate for direct access of utilities and access or maintenance, since its width of 2.77 feet would not be adequate for that purpose. Lot 1 has adequate frontage along Shotgun Alley for direct utilities, access, and parking. However, the topography would have to be altered for future driveway access or easy maintenance for vehicular or equipment access.

Off-site parking in encroaching into the Shotgun Alley right of way. A shed is encroaching into the Shotgun Alley ROW. And a boat is parked in the Yakobi ROW. The Sitka General Code section 22.20.100.D.1 requires on-site residential parking of two 9'x18' parking spaces per residential lot.

Public, Health, Safety and Welfare: Lack of proper parking and access could have impacts to present and future public. There were some community concerns regarding presence of additional structures and whether they were legal. Other citizen concerns were regarding access and maintenance of private and public utilities.

Rec, Light, Air: Proposal is low density and there is little impact to these items.

Orderly and Efficient Layout and Development: Some concern about access, parking and use of the land. As is and as proposed, the development uses off-site parking and storage. There is concern here. Staff highly recommend this development come into conformity.

Comprehensive Plan

The proposed minor subdivision will need to be in line with Comprehensive Plan Sections 2.4.19 and 2.5.7 which state respectively to use the subdivision process as the primary tool to manage land use and to assure through the subdivision process that all lots have adequate size and access, including adequate lot width ratios. In this case, the proposed Lot 2 falls below the width standard; however, overall width is adequate. The proposal utilizes off-site parking for cars and boats in the adjacent rights of way. This will need to be corrected to be in conformity with the Comprehensive Plan and Sitka General Code in regards to on-site parking requirements.

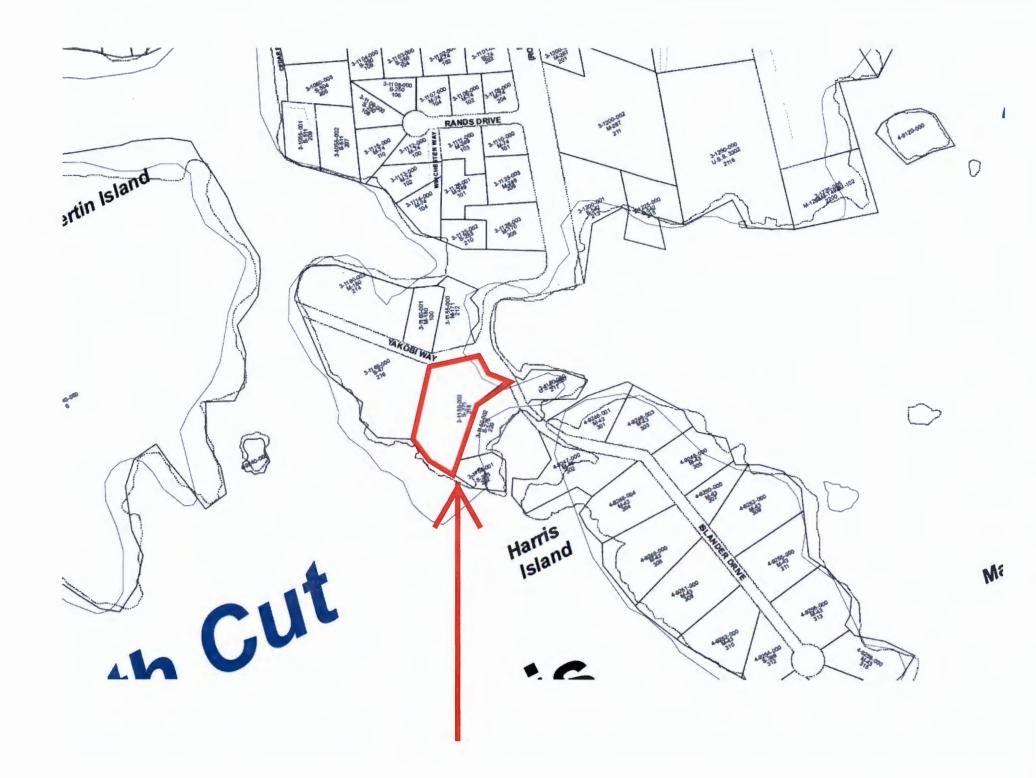
Recommendation and Motions

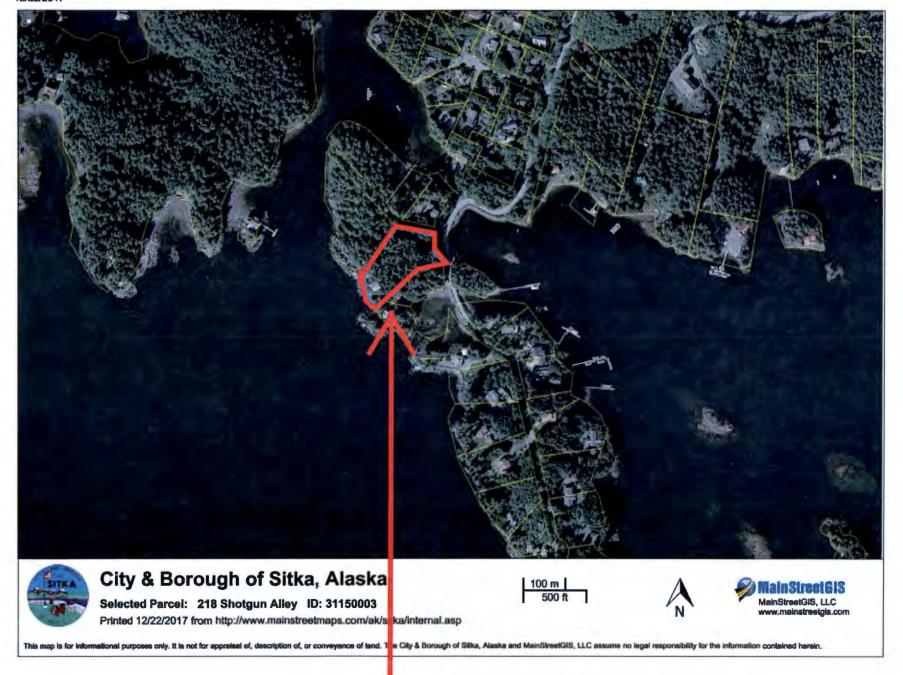
It is recommended that the Planning Commission adopt the staff analysis and findings and move to approve the minor subdivision final plat subject to conditions of approval.

1) I move to find that:

- a. As modified and conditioned, the final plat does meet its burden of proof as to access, lot width, utilities, and parking.
- b. As modified and conditioned, that the proposed minor subdivision final plat complies with the Comprehensive Plan Sections 2.4.19 and 2.5.7 by using the subdivision process as the primary tool to manage land and have orderly development and layout;
- c. As modified and conditioned, that the proposed minor subdivision final plat may comply with the subdivision code; and
- d. As modified and conditioned, that the minor subdivision final plat may not be injurious to the public health, safety, and welfare and further that the proposed plat notes and conditions of approval protect the harmony of use and the public's health, safety and welfare.
- 2) <u>I move to approve</u> the final plat (Reifenstuhl Subdivision), for a minor subdivision at 218 Shotgun Alley subject to the attached conditions of approval. The property is also known as Lot 3 WR Resubdivision. The request is filed by Steve Reifenstuhl. The owners of record are Steven Reifenstuhl and Andrea Thomas.
 - a. Conditions of Approval.
 - Prior to recording, all angle points shall have secondary monumentation and at least one primary monument recovered or placed along the boundary line of the subdivision.
 - 2. The applicant shall use all accessory structures as accessory structures and not as principal residential uses nor for temporary residential uses.
 - 3. On-site parking shall comply with code prior to recording the final plat (SGC 22.20.100.D.1: two 9'x18' parking spaces per residential lot shall be provided on site).
 - a. This can occur through a variety of means such as providing access to Lot 1 via Lot 2 (would require easement added to plat), or showing on-site parking on lot 1 that is readily accessible.
 - 4. Encroachments off-site by any temporary structure, such as the shed and off-site parking improvements, shall be corrected or receive proper permission of use within 3 months of approval.
 - 5. All utilities, including water, sewer, and electricity shall be required to have an approved permit from the municipality; and all utility permits and design shall

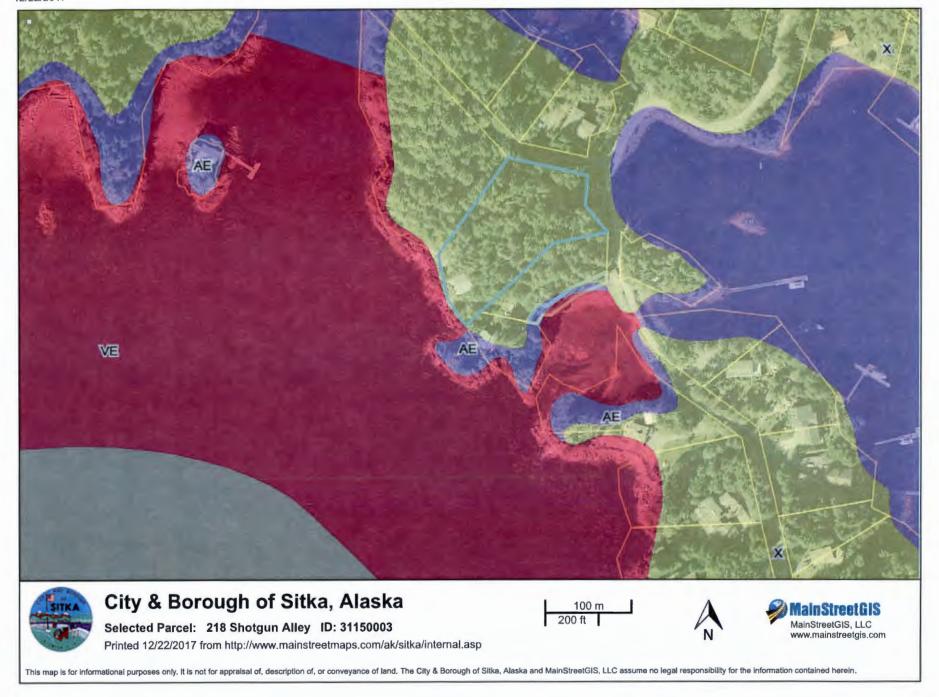
- comply with all applicable code and design polices including, but not limited to 15.04.100, 15.04.110, 15.04.240, and 15.04.250.
- 6. This subdivision development and the final plat shall comply with all applicable Sitka General Code prior to recording.
- 7. Note: there may be difficulty developing utilities through Yakobi Way.
- 8. Please note: Minor errors, corrections, and language of plat notes, may be approved by the Planning Director that do not substantially and materially impact the nature of the subdivision.
- 9. All applicable state, federal, and tribal permits, licenses, regulations, and statutes shall be followed in subdividing this land.







This map is for informational purposes only. It is not for appraisal of, description of, or conveyance of land. The City & Borough of Sitka, Alaska and MainStreetGIS, LLC assume no legal responsibility for the information contained herein.



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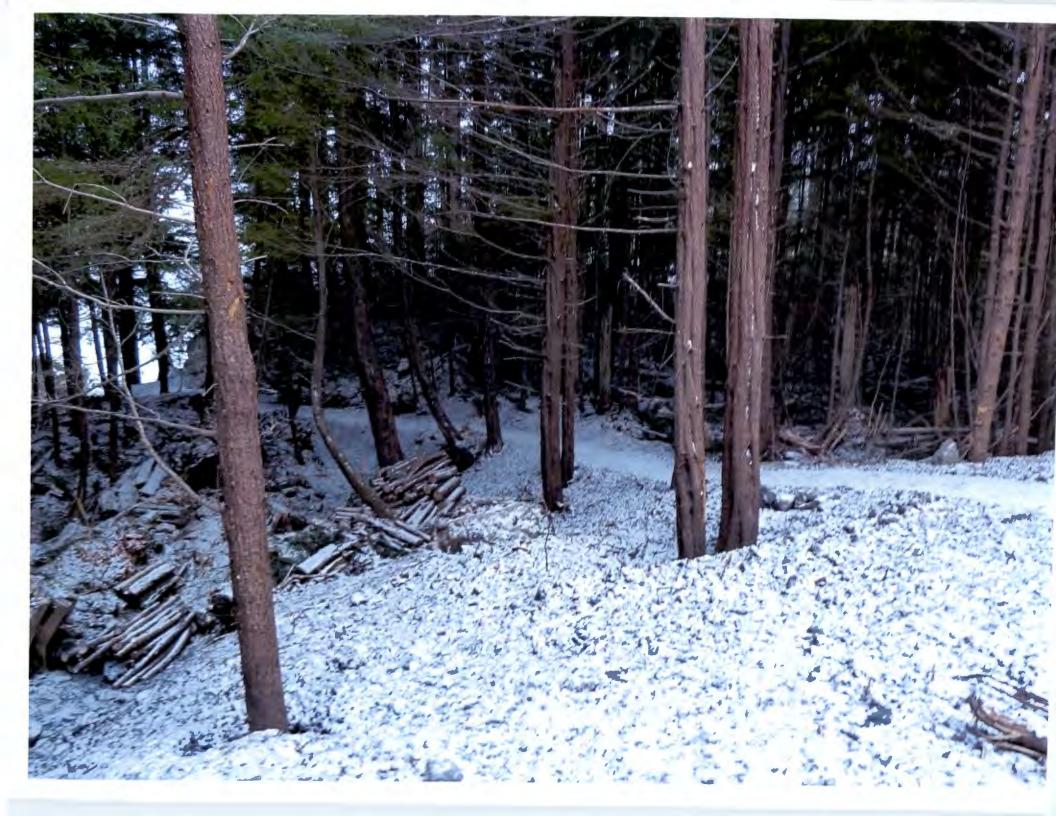






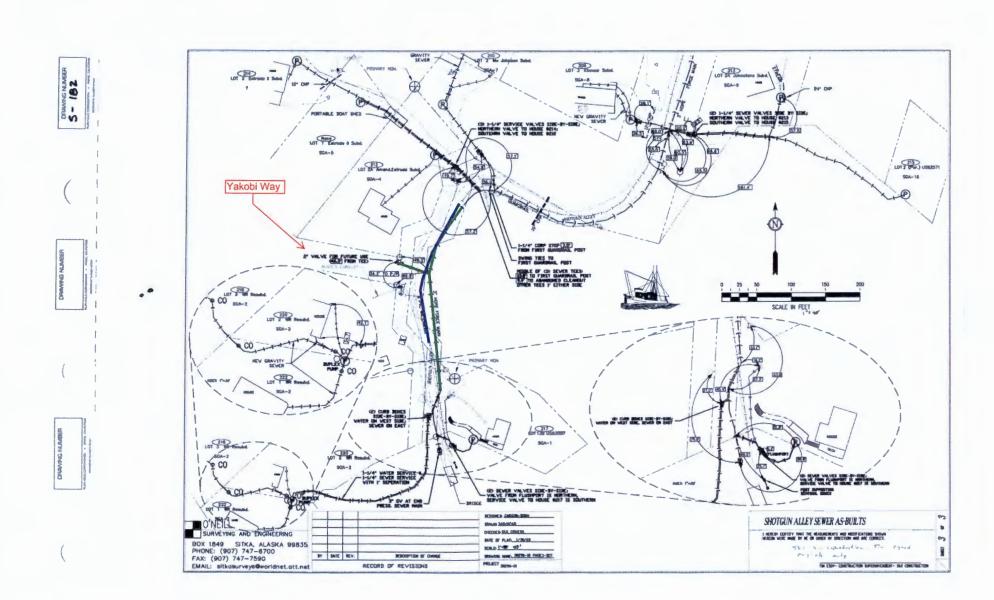












Samantha Pierson

From:

David Longtin

Sent:

Tuesday, January 09, 2018 2:47 PM

To: Subject: Samantha Pierson Yakobi Way utilities

Attachments:

Yakobi Way utilities.pdf

Sam,

Here's the best drawing we have showing water and sewer utilities adjacent to Yakobi Way. I highlighted the nearby 8" PVC water main in blue, and the nearby 3" HDPE sewer force main in green. The sewer line running west up Yakobi is 2" HDPE.

Some electrical utilities are shown as well, but the drawing is an as-built of a sewer project, so I'm not sure how reliable they are.

Dave Longtin, P.E.

Senior Engineer City and Borough of Sitka Department of Public Works 100 Lincoln Street Sitka, AK 99835 P (907) 747-1883 F (907) 747-3158

CITY AND BOROUGH OF SITKA PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT GENERAL APPLICATION FORM

2. Review guidelines and	procedural information y. No request will be con	nsidered without a completed form.
APPLICATION FOR:	□ VARIANCE	□ CONDITIONAL USE
	☐ ZONING AMENDMENT	PLAT/SUBDIVISION
		INITE LOT 218 SHOTGIN ALLEY.
		BI WAY. NEW LOT 15 ~ 15,000 59 H.
CURRENT LOT	65,245 saft. M	11NUS 15,000 sqft. = ~ 40,000 sqft.
PROPERTY INFORMATI		
CURRENT ZONING: 5FL	PROPOSED 20	NING (if applicable):SAMC
-		POSED LAND USES (if changing): CONSTRUCT TIMBER RAME
		HOUSE IN NEXT TYEARS
APPLICANT INFORMAT	ION:	
PROPERTY OWNER: ST	EVE REIFENS	TUHE + ANDREA THOMAS
		N AUEY
STREET ADDRESS OF PROPERTY:		/
APPLICANT'S NAME:	WE REIFENSON	1Hz
MAILING ADDRESS: 218	SHOTGUN ALLE	Y RD
EMAIL ADDRESS: 5-C.R.	itenstihl@gmai	1. UMOAYTIME PHONE: 907 738 3509
PROPERTY LEGAL DESC TAXID: 3 - 1150 - 0		BLOCK:TRACT:
		us survey: 3557
	OFFICE	USE ONLY
COMPLETED APPLICATION		SITE PLAN
NARRATIVE		CURRENT PLAT
FEE		PARKING PLAN

REQUIRED SUPPLEMENTAL INFORMATION:

or All Applications:	For Conditional Use Permit:
Completed application form	Parking Plan
Narrative	Interior Layout
Site Plan showing all existing and proposed structures with dimensions and location of utilities Proof of filing fee payment Proof of ownership Copy of current plat	For Plat/Subdivision: Three (3) copies of concept plat Plat Certificate from a title company Topographic information Proof of Flagging if Pertinent to Application: Landscape Plan
	Drainage and Utility Plan
CERTIFICATION:	
thereby certify that I am the owner of the property described above statements are seneral Code and hereby state that all of the above statements are ne best of my knowledge, belief, and professional ability. I acknow over costs associated with the processing of this application, and outice will be mailed to neighboring property owners and published costs the property to conduct site visits as necessary. I authorize the company of the property of the conduct of the property of t	e true. I certify that this application meets SCG requirements to viedge that payment of the review fee is non-refundable, is to does not ensure approval of the request. I understand that public d in the Daily Sitka Sentinel. I further authorize municipal staff to
certify that I desire a planning action in conformance with Sitka General Function (see that this application meets SCG requirements to the becknowledge that payment of the review fee is non-refundable, is the does not ensure approval of the request	
policing (if different than a uppr)	Date

Quit Claim De	ad and OF OWN
Quit Claim De	ed BOOK 75 PAGE 857 Sieles Recording Disselet
THE GRANIOR Steve Reifenstuhl	P.O. BOX 149 5 Sitka, Alaska 99835
for and in consideration of one cont	7835
romory and quit claim to Sleve Reifenstuhl a	and Andrea Thomas huband & wife
whose address is P.O. BOX 1495 , Sitken , Ala	iska 99835
the following described real estate, situated in the S/+ka	Recentifug (States
State of Alaska including any interest therein which grantor may be	
Lot 3 of the WR resubdivision, as	ccording to the plat there of
filed April 12, 1985 as plat # 85.	4, formerly contained
within tract A, Bice Subdivision, a	ccording to the plat
thereof filed January 15, 1982 as	s platet 82-5, Sitka
Recording District, First Judicial Di	strict at Sitka, Alaska.
*	
-	
Dated this 27th day of	December, 1991
Stu	08 Reifenstall (UN)
STATE OF ALASKA, fuelicial District }ss.	(94)
On this day personally appeared before me Steve Reife	enstuhl
	ried the within and foregoing instrument, and
acknowledged that he signed the same as a.	free and voluntary act and deed, for the state
uses and purposes therein mentioned.	
GIVEN under my hand and official seal this 2nd d	lay of January
	can myer " (200)
	Motary Public in and for the State of Medo. My Commission Employ 2-11-93
This Space Reserved for Recorders Use	AFTER RECORDING MAIL TO:
9 2-0 0 2 7	
RECORDED-FILED	Filed for Record at Request of:
SITKA REC.	
DISTRICT	

Se' H9 ec & 3 mal

REQUESTED BY & Return to.

ADDRESS Andrea Thomas
PO Box 1495
SI+Ka AK 99835

CERTIFICATE OF OWNERSHIP AND DEDICATION WIR TERREBY CROPLEY THAT ME AIGH THE CHARGE OF THE PROPERTY SHOWN AND DESCRIBED BERGON AND THAT UP RESERV ADDRESS THIS PLAN OF SURDIVISION WITH DOD PRIE CONSENT, AND DEDICATE ALL STRUCTS, AGLIYS, WALKS, PARKS, AND JUMER OPEN SPACES TO PUBLIC OM PRIVATE USE AS NOTED. date 2 SITKA SOUND 355> date NOTARY'S ACKNOWLEDGEMENT U.S. OF AMERICA STATE OF ALASKA guertin CITY & BOROUGH OF SITERA THIS IS TO CERTIFY THAT ON THIS DAY OF ... BEPURK MK, THE UNDERSIGNED, A NOTARY PUBLIC IN AND POR THE STATE OF ALASKA, DOLY COMMISSIONED AND BHORN, PER-SONALLY APPEARED ___ TO HE KNOWN TO BE THE THENTICAL INDIVIDUAL(S) MENTIONE AND WHO EXECUTED THE WITHIN PLAT AND ... ACKNOWLEDGED TO ME THAT SIGNED THE SAME FREILY AND VOLUMEARILY VICINITY MAP POR THE USES AND PURPOSES THEREIN SPECIFIED. WITHESS MY HAND AND MOTARIAL SEAL THE DAY AND YEAR IN THIS CERTIFICATE PIRST BEREIN MRITTING NOTARY PUBLIC IN AND POR THE STATE OF ALASKA MY COMMISSION EXPIRES LOT 3 CERTIFICATE STATE OF ALASKA 65,245 S.F. FIRST JUDICIAL DISTRICT) 155 THE UNDERSIGNED, REING DOLY APPOINTED AND QUALIFIED, AND AN ACTING ASSESSOR FOR THE CITY AND HOROGOLOP SITKA HERRBY CERTAFY THAT ACCORDING TO THE RECORDS IN MY POSSESSION, THE FOLLOWING DESCRIBED PROTERTY IS CARRIED ON THE TAX RECORDS OF THE CLTY AND HOR AUGUST STEEL IN THE HAME OF AND THAT ACCORDING TO THE RECORDS IN MY POSSESSION. LOT 1 ALL, TAXES ASSESSED AGAINST SAID LANDS AND IN PAVOR OF THE CITY AND BORODON OF SIPKA ARE PAID IN FULLY THAT 18 514 SE COURSENT TAKES FOR THE YEAR 192 WILL HE DUP ON OR BEFORE JULY 11, 19 DATED THIS TORY OF ASSESSOR, CITY AND BOROGOU OF SYMM ROAD LOT 2 27, 692 S.F. W CERTIFICATE OF APPROVAL NAM BY THE BOARD I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN BERRON HAS BERN FOLDED TO COMPLY WITH THE SUBDIVE-SION REGULATIONS OF THE CITY AND BORDESS OF SITEA 9 BY THE MAND BY PLAY RESCRIPTION NO. 119 APPROVED BY THE MAND BY PLAY RESCRIPTION NO. 119 AND THAT THE PLAY SHOWN HINGON HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE DISTRICT MAGISTRATE, RE-OFFICE RECEDER, SITKA, ALLEY SHOTGUN CERTIFICATE OF APPROVAL BY THE ASSEMBLY I HEREBY CURTIFY THAT THE SUBDIVISION PLAT SHOWN HERBERG BLAS MISEN MODING WO LYMPLY WITH THE STRUCTURE COM RECULATIONS OF THE CITY AND BUROUGH OF SITKA ASSIMBLY AS RECORDED IN MINUTE BOX K PAGE DATED CERTIFICATE OF OWNERSHIP W.R. RESUBDIVISION 19. AND THAT THE PLAT SHOWN HEREON HAS BEEN APPROVE the undersigned, hereby (er ily that am the owner of 157.3 FOR RECORDING IN THE OFFICE OF THE DISTRICT COURT, SK-SURVEYOR'S CERTIFICATE as shown hereon. I hereby approve I hereby certify that I am a registered Surveyor, BICE SUBDIVISION this survey and mat licensed in the State of Alaska, and that in FOR: WILLA RABINOVITCH PO. BOX 1476 SITKA, ALASKA 99835 OCTOBER 1984 a survey of the herein described lands was conducted under my direct Subscribed and sworn hehre me on supervision and that this plat is a true and DAVIS & ASSOCIATES, INC. accurate representation of the field notes of 13 day of no. f 198 LAND SURVEYORS said survey, and that all dimensions and other details are correct according to said field notes. BOX 1849 the weith Mis. SITKA, ALASKA 99835 Notary Public for the State of NAME OF SURVEYOR PROJECT NUMBER OCTOBER 1, 1984 DAVIS & ASSOC., INC. 21589 - 01-00 DRAWN BY SCALE FE 40' My commission expires ___

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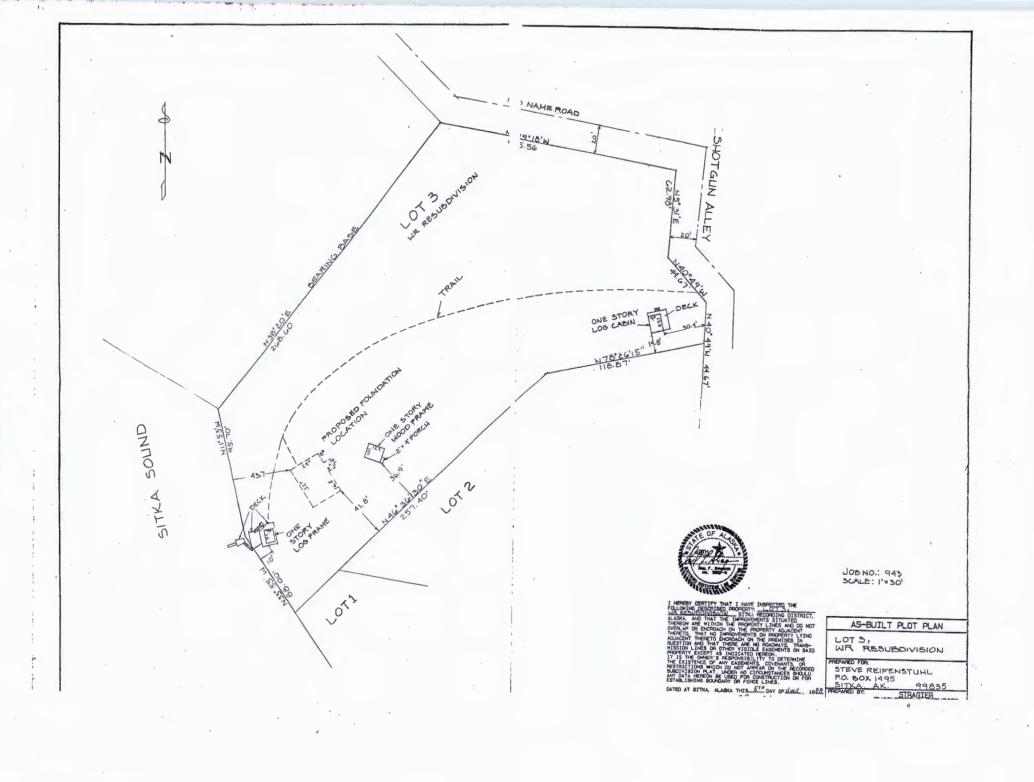
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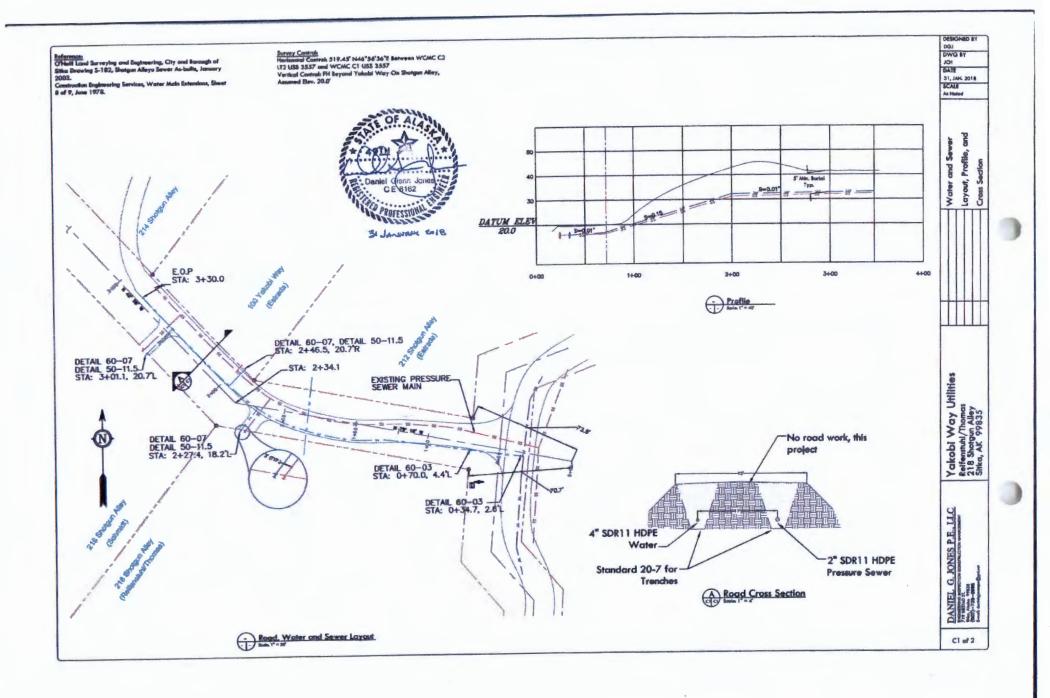
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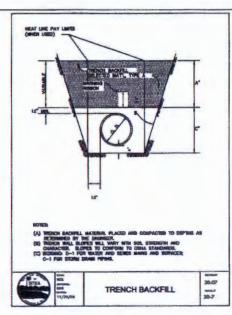
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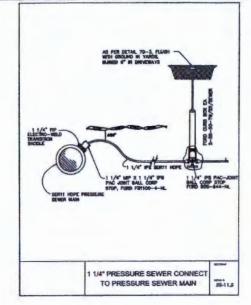
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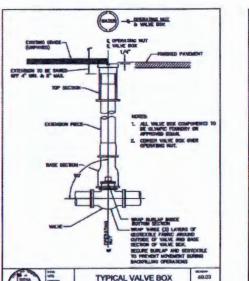


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DATE CHAIRMAN, PLATTING BOARD	D) THE PURPOSE OF THIS PLAT IS TO SUBDIVIDE LOT 3 OF THE V.R. RESURDIVISION INTO 2 LOTS.	
SECRETARY	WONC C2 L12 S3557	
CERTIFICATE OF APPROVAL BY THE ASSEMBLY		
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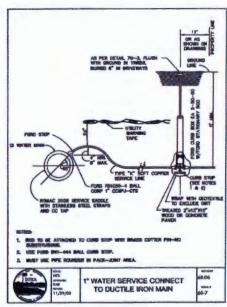








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Construction Nation:

- Nestee shall be given by the Ovener/Contractor to the City and Bureagh of Satus (CISS) Ceptuly Underenmental Superintendent (Salas Velliams, 747-4073) or designated alternate at least 45 Tours pater to determinenting seads on the scatter or severe reals.
- Installation from the CBS water and sower mains in thatgun Alley to the south-eastern edge of the Yalobi May ROW shall be completed by a Scoreed sentractor approved by the Cby and Servaged Public Verder Director.
- Except as otherwise states, all construction is subject to trie City and Seconds of Sithe Standard Specifications for States, Orainago, Utilities and Parks (2003), hereafter referred to as CIESS.
- 4. Chemor/Contractor will see the host-top method to install a a" corporation value to the 8" cost lon water main to Shottger Alley, A.4" 19074 (SINI 5.1) spead of water main will extend from the corporation value to a 4" see a value located on the hoststating between the Shottger Alley and Valob! Way RDNs. The speed of pape will be heefeled as shown in Detail 50-07. A value box will be installed over the gater value as shown in Detail 60-3. The gate value and the value tox will be comed and maintained by Carl.
- 5. Owner/Contractor will catend a 4" MDFE (MDR 3.1) pipe from the CIG gate valve at the base of Yatobi Way, as shown on those disevings, seel fuez a cap at the eard of the law. Owner/Contractor may install sever reviews on the lates 2.31, 2.16, 2.14 Schiptor Alley and 201 Yakobi Wiley per those drawings, but convocition of the services to a residence self-require a semantic country.
- The following construction responsers will be applied both in the Shetgun Alley ICOV and to the private work in Valobi Way, for both water and sever work:
 - the water and source mains shall be buried at least 3' below final grade to avoid freezing:
 - warring tupe be installed approximately 2' above the main:
 - . the water and sewer mains shall be separated by at least 10° harisontally to allow febrer cons;
 - d. No. 10 expertrace who shall be installed above all HDPE pipe. The selectful be irrought to the surface at every value lase; and
 - CBS thay require over-excavation and/or the installation of support faint: under the stillates in the Shotgan Alley ROW if soft sells are encountered during construction.
- "water service commissions shall be apprecimately in accordance with CIIS Standard Detail 60-7, waspil that connection to the main sluid live with 1"FP Electro-weld transition saidle, Ferri Crop Stop shall be 1" MEP x 1" PPC Pacjoins, and Pand Carb Stop shall be 1" Pec-joins x 2" Pscjoins.
- 8. All brass fittings want in the water service must meet the "no lead" criteria.
- Owner/Contractor will extend a 2" MDPE (SDR 3.1) sever force main from the CBS sever value, as shown on those deadings, and force a cap at the med of the fine. Owner/Contractor may install sever services onto this lots at 216, 218, 214 Shotgan Allay and 100 Yaladi May or those diseasings, but connection of the services to a residence will require a separate permit.
- Commer/Contractor is required to comply with the current version of the Mensai of Uniform Traffic Control Devices and the Aleake Traffic Mensai. Both discenses on a scalable on City
 - https://www.chyefshko.com/government/depn/tments/publicvorins/contractorrocurtes.htm A Ywillic Control Plan is required; it must be approved by the Municipal Engineer prior to the Owner/Control on stating the work.
- 2.1. Any aspirals within tim ICDW that is damaged by exceeding shall be repaired pur CIS Standard Dated 46-1. If applied is berepacedly unwallable, occurring or other matter be used as a sempency packs which one unwelled of connections to the public unities. The sempency packs is to be replaced with fact only aspirals within a year. Materiaeance of the temporary packs had be to make the pack.
- 13. A swing-timil as-fault drawing of the completed work shall be provided to the City and Borough Engineer within 19 days offer completion of the work. A foundation as-body extended to Auto-CAO Secretal shooting the bootins of the carb volves is also acceptable in line of the owing-terminal control.

Advisory regarding Alaska Department of Environmental Consurvation Asiackstons

I... The applicant is learnedly restified that Alaska Dispartment of Environmental Conservation (ACEC) waters jurisdiction over any water or season this title as seven revue than our restalkens. ACEC regularizates are often actions than those of the CSS Fulfix Worlds Department. The Fulfix World Department does not accept any resourcefulful for observativing the applicability of ACEC, jurisdiction with regards to this project on the reflecting ACEC regulations. DESIGNED BY
DOJ
DWG BY
CM
DATE
31, JAN. 2018
SCALE
As Noted

YAKOBI WAY UTILITIES REFENSIUHL/THOMAS 218 SHOTGUN ALLY SHKa, AK 99835

JONES P.E. LLC

DANIEL G. JOH

C2 of 2

31 JANUARY 2018

Daniel Glenn Jones CE 8182

