



# City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

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## MEMORANDUM

**To:** Utility Billing Clerk – Diana  
Collections - Sunni  
Municipal Billings – Lindsey  
Sales Tax/Property Tax - Hannah  
Fire Department  
Police Department  
Building Official(s)

**From:** Sara Peterson, Municipal Clerk

**Date:** January 26, 2018

**Subject:** Liquor License Renewal Application – The Longliner Lodge & Suites

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The Municipal Clerk's Office has been notified by the Alcohol and Marijuana Control Office of the following liquor license renewal application submitted by:

**Lic #:** 4117  
**DBA:** The Longliner Lodge & Suites  
**License Type:** Beverage Dispensary  
**Licensee:** The Longliner Lodge & Suites, LLC  
**Premises Address:** 485 Katlian Street

Please notify no later than **noon on Friday, February 2** of any reason to protest this renewal request. This request is scheduled to go before the Assembly on February 13.

Thank you.



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

January 19, 2018

City and Borough of Sitka

Attn: Sara Peterson, Municipal Clerk

Via Email: [sara.peterson@cityofsitka.org](mailto:sara.peterson@cityofsitka.org)  
[melissa.henshaw@cityofsitka.org](mailto:melissa.henshaw@cityofsitka.org)

**Re: Notice of 2018/2019 Liquor License Renewal Application**

<b>License Type:</b>	Beverage Dispensary	<b>License Number:</b>	4117
<b>Licensee:</b>	The Longliner Lodge & Suites, LLC		
<b>Doing Business As:</b>	The Longliner Lodge & Suites		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell, Director  
[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

## Master Checklist: Renewal Liquor License Application

License Type:	BD	License Number:	4117
Doing Business As:	The Longliner Lodge and Suites		
Examiner:	Carrie	Transaction #:	1020532

Document	Received	Completed	Notes
AB-17: Renewal Application	12/15	1/18	
App and License Fees	12/15	1/18	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation	12/15	1/18	
AB-30: Minimum Operation			
Fingerprint Cards & Fees / AB-08a: Crim. History			
Late Fee			

Names on FP Cards:	
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	Yes	No
Selling alcohol in response to written order (package stores)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mailing address different than one in database?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
In "Good Standing" with CBPL (skip this and next question for sole proprietor)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Officers and stockholders match CBPL and database (if "No", determine if transfer necessary)?	<input type="checkbox"/>	<input type="checkbox"/>



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Alaska Alcoholic Beverage Control Board

## Form AB-17: 2018/2019 Renewal License Application

### What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

### Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

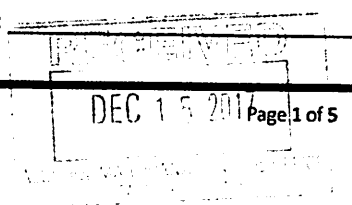
Licensee:	The Longliner Lodge & Suites, LLC	License #:	4117
License Type:	Beverage Dispensary	Statute:	AS 04.11.090
Doing Business As:	The Longliner Lodge and Suites		
Premises Address:	485 Katlian Street		
Local Governing Body:	City & Borough of Sitka		
Community Council:	None		

Mailing Address:	485 Katlian Street				
City:	Sitka	State:	AK	ZIP:	99835

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	Jon Martin		
Contact Phone:	907.738.3017	Business Phone:	907.747.7910
Contact Email:	northpacificguides@gmail.com		

Seasonal License? ☐ Yes ☒ No  
If "Yes", write your six-month operating period:





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550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
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Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

## Form AB-17: 2018/2019 Renewal License Application

### Section 2 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐☒

If "Yes", disclose the name of the individual and the reason for this authorization:

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### Section 3 – Sole Proprietor Ownership Information

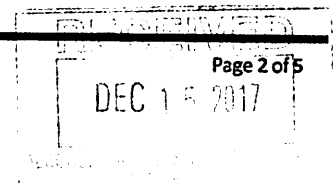
This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4.  
If more space is needed, please attach a separate sheet with the required information.  
The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





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Alaska Alcoholic Beverage Control Board

## Form AB-17: 2018/2019 Renewal License Application

### Section 4 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>. Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	<del>105104</del> 10052600
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You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

JAM

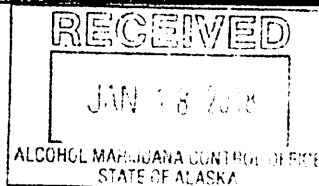
This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official Name:	Jon Andrew Martin					
Title(s):	JAM	Partner Member	Phone:	907 738 3017	% Owned:	30
Mailing Address:	108 Nanay Court					
City:	Sitka	State:	AK	ZIP:	99835	

Entity Official Name:	Herbert Tennell					
Title(s):	JAM	Partner Member	Phone:	360 461 1600	% Owned:	50
Mailing Address:	2174 Blue Mt. Rd.					
City:	Port Angeles	State:	WA	ZIP:	98362	

Entity Official Name:	James Heiser					
Title(s):	JAM	Partner Member	Phone:	760 518 0703	% Owned:	10
Mailing Address:	P.O. Box 232368					
City:	Encinitas	State:	CA	ZIP:	92623	





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Alaska Alcoholic Beverage Control Board

**Form AB-17: 2018/2019 Renewal License Application**

**Section 4 – Entity Ownership Information**

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>. Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	1051041
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You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.



This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

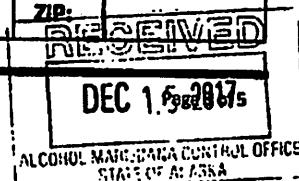
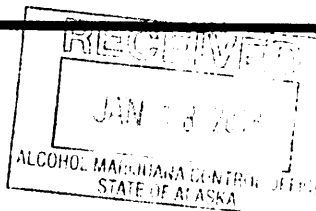
- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official Name:	Riley Poud					
Title(s):	JAM	Partner Member	Phone:	253 509 3695	% Owned:	10
Mailing Address:	3519 Harborview Dr. #1					
City:	Gig Harbor	State:	Wa	ZIP:	98332	

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

[Form AB-17] (rev 10/16/2017)  
License #4117 DBA The Longfiner Lodge and Suites





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**Form AB-17: 2018/2019 Renewal License Application**

**Section 5 – License Operation**

Check a single box for each calendar year that best describes how this liquor license was operated:

2016 2017

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

☒ ☐

The license was regularly operated during a specific season each year, for 8 or more hours each day.

☐ ☐

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.

☐ ☐

*If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.*

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.

☐ ☒

*If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.*

**Section 6 – Violations and Convictions**

Applicant violations and convictions in calendar years 2016 and 2017:

Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?

☐ ☒

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?

☐ ☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

**Section 7 – Alcohol Server Education**

This section must be completed only by the holder of a beverage dispensary, club, or pub license or conditional contractor's permit. The holders of all other license types should skip to Section 8.

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.

JAM





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**Form AB-17: 2018/2019 Renewal License Application**

**Section 8 – Certifications**

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

JAM

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

JAM

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

JAM

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

JAM

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Jon Andrew Martin  
Printed name of licensee

Signature of Notary Public

Notary Public in and for the State of Alaska

STATE OF ALASKA

NOTARY PUBLIC

CHRISTOPHER SPIVEY

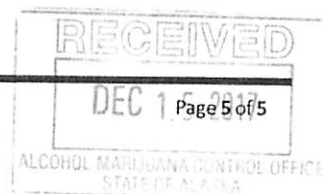
My Commission Expires

Oct 17 2020

My commission expires: Oct 17 2020

Subscribed and sworn to before me this 5 day of December, 2017.

License Fee:	\$ 2500.00	Application Fee:	\$ 200.00	TOTAL:	\$ 2700.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					



Department of Commerce, Community, and Economic Development  
Division of Corporations, Business and Professional  
Licensing

State of Alaska > Commerce > Corporations, Business, & Professional Licensing > Search & Database Download > Corp. > Corporation Details

## NAME(S)

Type	Name
Legal Name	the Longliner Lodge & suites, LLC

## ENTITY DETAILS

Entity Type: Limited Liability Company  
 Entity #: 10052600  
 Status: Good Standing  
 AK Formed Date: 2/28/2017  
 Duration/Expiration: Perpetual  
 Home State: ALASKA  
 Next Biennial Report Due: 1/2/2019  
 Entity Mailing Address: 485 KATLIAN STREET, SITKA, AK 99835  
 Entity Physical Address: 485 KATLIAN STREET, SITKA, AK 99835

## REGISTERED AGENT

Agent Name: Jon Martin  
 Registered Mailing Address: 108 NANCY COURT, SITKA, AK 99835  
 Registered Physical Address: 108 NANCY COURT, SITKA, AK 99835

## OFFICIALS

AK Entity #	Name	Titles	Owned	<input type="checkbox"/> Show Former
	Herbert Tennell	Member	50	
	James Heiser	Member	10	
	Jon Martin	Member	30	
	Riley Dowd	Member	10	

## FILED DOCUMENTS

Date Filed	Type	Filing	Certificate
2/28/2017	Creation Filing	<a href="#">Click to View</a>	<a href="#">Click to View</a>
3/27/2017	Initial Report	<a href="#">Click to View</a>	
3/29/2017	Change of Officials	<a href="#">Click to View</a>	

## Juneau Mailing Address

P.O. Box 110806  
 Juneau, AK 99811-0806

## Physical Address

333 Willoughby Avenue  
 9th Floor  
 Juneau, AK 99801-1770

## Phone Numbers

Main Phone: (907) 465-2550  
 FAX: (907) 465-2974

## Anchorage Mailing/Physical Address

550 West Seventh Avenue  
 Suite 1500  
 Anchorage, AK 99501-3567

## Phone Numbers

Main Phone: (907) 269-8160  
 FAX: (907) 269-8156