

POSSIBLE MOTION

I MOVE TO approve Ordinance 2017-40 on
second and final reading.



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

MEMORANDUM

To: Mayor Hunter and Assembly Members
Keith Brady, Municipal Administrator *PCB*

From: Dan Tadic, P.E., Municipal Engineer *DT*
Melisa Haley, Controller *MH*

Cc: Jay Sweeney, Chief Finance and Administrative Officer
Michael Harmon, P.E., Public Works Director
Brian Hanson, Municipal Attorney *BH*

Date: November 20, 2017

Subject: Sitka Community Playground Budget Ordinance 2017-40
Contingent Appropriation of Grant Funds

Background

The Sitka Community Playground project will replace the current deficient playground with an Americans with Disabilities Act compliant, universally inclusive playground designed to excite and engage children in active and imaginative play. The project has been identified as a community goal in the Outdoor Recreation Plan, Parks and Recreation Committee, Sitka Health Summit, and Assembly Legislative Priorities.

The Assembly approved the City to be the applicant (on behalf of the Sitka Community Playground Volunteer Group and Southeast Alaska Independent Living - the non-profit umbrella for the project) for two separate Land and Water Conservation Fund (LWCF) grants (\$212,515 total) and a Rasmuson grant (\$275,000). The CBS has received and executed a grant agreement for LWCF Phase I grant and has received a Notification of Grant Award letter for LWCF Phase II grant indicating the funds will be available in Spring 2018. Rasmuson has been very positive about that grant application and more feedback is anticipated in late November with grant award possibly by years end.

Analysis

The Sitka Playground Volunteer Group has done a remarkable job planning, designing, and fundraising for the project while keeping the City informed and engaged along the way. They have developed an aggressive project schedule with grand opening planned

for Memorial Day weekend 2018. While no procurements will be made before grant funds (and necessary match funds) have been secured, the procurements need to be made expeditiously once funds are available to keep the project on schedule. CBS Staff feel that, in order to be as responsive as possible, a contingent appropriation is necessary to achieve the goals established by the Volunteer Playground Group.

All procurements utilizing grant funds received and managed by CBS will adhere to CBS Procurement Policies. In addition, a Memorandum of Understanding is being developed by Staff and will be in place before any grant or match funds are expended.

Fiscal Note

CBS requests an additional appropriation of \$362,516, contingent upon receiving approval of the full amounts requested from LWCF and Rasmuson. This additional appropriation would bring the full amount appropriated for the capital expenditure on the Crescent Harbor Playground to \$527,515. Contingently appropriating these expenditures now will ensure that the CBS, in coordination with the Volunteer Playground Group, will be able to begin project implementation upon award and execution of the prospective grants.

Recommendation

Staff recommends that the Assembly approve Ordinance 2017-40, appropriating an additional \$362,516 contingent upon award of grants from the Land and Water Conservation fund and the Rasmuson Foundation.