

City and Borough of Sitka

ANNUAL GRANTS FROM GENERAL FUND

SUMMARY SHEET

Name of Organization: Betty Eliason Child Care Center (BECCC)

Alaska State Business License Number (if applicable): 47847

Name of Contact Person: Kayla Peterson

Phone: (907) 747-5892 Email: sitka-beccc@yahoo.com

Mailing address: 607 Lincoln St. Sitka, AK 99835

Grant Category (check either annual or special emergency grant, and check type of services for annual grant):

- ☒ Annual Grant:
- ☐ Human Services or
  - ☒ Cultural and Educational Services
  - ☐ Community Development
- ☐ Special Emergency Grant

Dollars Requested: \$2500

Match Dollars Committed: N/A

Percentage: N/A

Sources of Matched Dollars: N/A

Brief Description of the Purpose of the Grant: To provide tuition for the annual childcare conference in Juneau for full-time BECCC employees.

I, Shanna Tadic, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: Shanna Tadic

Title: Board President

Date: 08/24/17

## **City and Borough of Sitka**

### **General Fund Grants for Non-Profit Organizations**

#### **Betty Eliason Child Care Center**

#### **Project Description Overview**

Betty Eliason Child Care Center (BECCC) is applying for an annual grant in the Cultural and Education Services category. The grant funds will be used to pay for tuition (\$175/person) to the annual early childhood childcare training conference in Juneau, AK. BECCC's director, Kayla Peterson, will be responsible for using the grant funds to pay for the training conference for 14 full-time BECCC employees. Employees at BECCC, who are required by law to earn 25 yearly hours of continuing education, will be the ones attending multiple, focused seminars and will greatly benefit from the new knowledge. Few opportunities for training in early childhood education exist in Sitka, so traveling to Juneau to get 15 of the 25 yearly hours is a great opportunity. All the children attending BECCC, ages six weeks to 12 years, will significantly benefit from the training that their caregivers acquire as they are the direct recipients of the new knowledge and current best practices. The annual conference is March 15-17, 2018 with teachers implementing in the classrooms what they've learned immediately after the conference has concluded.

Betty Eliason Child Care Center has been a previous recipient of a CBS grant September 17, 2010, in the amount of \$5,590 for classroom enrichment.

## **Expected Outcomes**

This project will be measured as successful if, 1) all employees attend and receive the required continuing education units (CEUs), and 2) the employees take what they've learned and transfer that knowledge into action back at BECCC. This will be measured by observing the way teachers interact with children, conduct routines, and implement new projects and activities.

A tangible community benefit consists of a staff that has furthered their education to improve the lives of the children of Sitka to provide the highest level of childcare available. Benchmarks to make sure things are going in the right direction would include: Benchmark 1- immediately following the conference, each teacher would be required to write down a list of three things that she learned that she wishes to implement in her classroom. Benchmark 2- the assistant director would create a checklist and be responsible for making sure each idea gets implemented in the classroom. Documentation through photographs will be included along the way.

## **Statement of Need**

BECCC is applying in the Cultural and Education Services category and the request aligns perfectly with this category. BECCC is a non-profit with a small margin of actual profit each year. Most of the employees at BECCC fall in the low- to moderate- income range. About half the families who attend BECCC also fall into the low- to moderate- income range. They rely on the consistent quality services that BECCC provides. Paying for transportation, lodging, food, and conference fees each year that BECCC employees have attended is one of the larger expenditures at the Center. For BECCC to be awarded a grant for these employees to further

their education and careers is a very valuable accolade. Also, for the children to be secondary recipients of this grant is an honor.

Receiving this grant takes a financial burden off BECCC so we may allocate funds to other much needed areas (such as saving for essential building upgrades, playground improvements, and Center supplies & other necessities). The documented need that this project addresses is helping employees meet the state mandated 25 yearly hours of continuing education. There are no other grants or funding that will be leveraged by the receipt of a CBS grant. BECCC has had an extremely slim 2017 and we are looking forward in ways to balance our budget, while keeping our employees up to-date with training hours. Receiving a grant to cover the tuition of this conference would release a great burden off the financial shoulders of BECCC.

### **Organizational Capacity**

BECCC has completed two playground upgrades in the past two years. Local and out of town grants were awarded to BECCC to make these possible in addition to years of saving on BECCC's part. Most recently a hillslide was installed in the preschool and school-age playground area. BECCC's Director and Board President presided over securing funding, ordering, installing, and maintaining the slide, all while doing it as efficiently and cost-effectively as possible. Receiving a grant from the City and Borough of Sitka will be no different. Those families in the community whose children attend BECCC are absolutely in support of our employees attending the conference in Juneau. Any prospective families will see that the quality of care the BECCC provides is an asset to the community and to their children. BECCC must close its doors for one day because of the conference. This could inconvenience

families, but they are always in support of their children's caregivers furthering their education as it directly relates to their children. By attending this conference and getting hands-on experience, Betty Eliason is raising the quality of childcare in Sitka, as well as offering employees valuable training in their chosen careers.

Betty Eliason Child Care Center Board Members:

Shanna Tadic, President

Kime Palmer, Vice President

Stan Eliason, Treasurer

Ashley Kinney, Secretary

Melissa Bacon, Member

**Budget**

For a statement of assets, revenues, and expenditures for previous year, see attached document titled, "Betty Eliason Child Care Center Profit & Loss Budget Overview January through December 2016". For a detailed budget for the current year, including funds for this project, see attached document titled, "Betty Eliason Child Care Center Profit & Loss Budget Overview January 1 through August 22, 2017".

Itemized List of Grants for Current and Previous Year:

May 1, 2016	Holland America Cruise Lines	\$1,200
September 2, 2016	Juneau Community Foundation	\$500
August 1, 2016	Crossett Fund	\$4,400

**Required Documentation**

IRS 501c3- See Attached IRS letter

Alaska Business License- See Attached

CBS Liabilities Form- See attached

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08/22/17

Accrual Basis

**Betty Eliason Child Care Center**  
**Profit & Loss Budget Overview**  
 January through December 2016

	Jan 16	Feb 16	Mar 16	Apr 16	May 16
Inspections	2,100.00	0.00	0.00	0.00	0.00
Insurance					
Directors & Officers Liability	1,050.00	0.00	0.00	0.00	0.00
Liability	8,300.00	0.00	0.00	0.00	0.00
Total Insurance	9,350.00	0.00	0.00	0.00	0.00
Licenses & Permits	100.00	0.00	0.00	0.00	0.00
Miscellaneous Items	0.00	0.00	0.00	0.00	0.00
Personnel Expenses					
Director's Salary	37,000.00	0.00	0.00	0.00	0.00
Payroll Taxes	26,448.00	0.00	0.00	0.00	0.00
Teacher Wages	205,000.00	0.00	0.00	0.00	0.00
Workers Compensation	8,463.00	0.00	0.00	0.00	0.00
Total Personnel Expenses	276,911.00	0.00	0.00	0.00	0.00
Postage and Freight	195.00	0.00	0.00	0.00	0.00
Professional Fee					
Accounting	1,900.00	0.00	0.00	0.00	0.00
Total Professional Fee	1,900.00	0.00	0.00	0.00	0.00
Repairs & Maintenance					
Snow Removal	400.00	0.00	0.00	0.00	0.00
Repairs & Maintenance - Other	3,000.00	0.00	0.00	0.00	0.00
Total Repairs & Maintenance	3,400.00	0.00	0.00	0.00	0.00
Supplies					
Childcare	825.00	0.00	0.00	0.00	0.00
Classroom Supplies	3,600.00	0.00	0.00	0.00	0.00
Employee	1,000.00	0.00	0.00	0.00	0.00
Equipment	330.00	0.00	0.00	0.00	0.00
Food	8,500.00	0.00	0.00	0.00	0.00
Janitorial Supplies	3,600.00	0.00	0.00	0.00	0.00
Non-Food Meal	930.00	0.00	0.00	0.00	0.00
Office Supplies	1,245.00	0.00	0.00	0.00	0.00
Other Supplies	350.00	0.00	0.00	0.00	0.00
Small Furnishings and Fixtures	450.00	0.00	0.00	0.00	0.00
Total Supplies	20,830.00	0.00	0.00	0.00	0.00
Utilities					
Electric. Water, etc.	15,000.00	0.00	0.00	0.00	0.00
Heating Fuel Oil	2,800.00	0.00	0.00	0.00	0.00
Telephone/Internet	2,800.00	0.00	0.00	0.00	0.00

9:44 AM

08/22/17

Accrual Basis

**Betty Eliason Child Care Center**  
**Profit & Loss Budget Overview**  
 January through December 2016

	Jan 16	Feb 16	Mar 16	Apr 16	May 16
Utilities - Other	0.00	0.00	0.00	0.00	0.00
Total Utilities	20,600.00	0.00	0.00	0.00	0.00
Total Expense	344,381.00	0.00	0.00	0.00	0.00
Net Ordinary Income	16,042.00	0.00	0.00	0.00	0.00
Other Income/Expense					
Other Expense					
Theft	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	<u>16,042.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

9:44 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center

## Profit & Loss Budget Overview

January through December 2016

	Jun 16	Jul 16	Aug 16	Sep 16	Oct 16
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Annual Registration Income	0.00	0.00	0.00	0.00	0.00
CACFP - Meal Reimbursement Prog	0.00	0.00	0.00	0.00	0.00
CCG - Child Care Grant	0.00	0.00	0.00	0.00	0.00
Child Care Services	0.00	0.00	0.00	0.00	0.00
Donation	0.00	0.00	0.00	0.00	0.00
1% Lakeside Income	0.00	0.00	0.00	0.00	0.00
Board Member Donation	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Donation</b>	0.00	0.00	0.00	0.00	0.00
Fund-Raising	0.00	0.00	0.00	0.00	0.00
Interest Income	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Recovery of Bad Debt	0.00	0.00	0.00	0.00	0.00
<b>Total Income</b>	0.00	0.00	0.00	0.00	0.00
<b>Cost of Goods Sold</b>					
IPN/Merchant Fees	0.00	0.00	0.00	0.00	0.00
<b>Total COGS</b>	0.00	0.00	0.00	0.00	0.00
<b>Gross Profit</b>	0.00	0.00	0.00	0.00	0.00
<b>Expense</b>					
Advertising	0.00	0.00	0.00	0.00	0.00
Bank Fees	0.00	0.00	0.00	0.00	0.00
Collections	0.00	0.00	0.00	0.00	0.00
Contract Services	0.00	0.00	0.00	0.00	0.00
Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00
Employee Training	0.00	0.00	0.00	0.00	0.00
CPR/First Aid training	0.00	0.00	0.00	0.00	0.00
Employee Training & Travel	0.00	0.00	0.00	0.00	0.00
Employee Training - Other	0.00	0.00	0.00	0.00	0.00
<b>Total Employee Training</b>	0.00	0.00	0.00	0.00	0.00
<b>Employment/Hiring Expense</b>					
Advertising	0.00	0.00	0.00	0.00	0.00
Criminal Background/Fingerprint	0.00	0.00	0.00	0.00	0.00
Employment/Hiring Expense - Other	0.00	0.00	0.00	0.00	0.00
<b>Total Employment/Hiring Expense</b>	0.00	0.00	0.00	0.00	0.00
<b>Finance Charge</b>	0.00	0.00	0.00	0.00	0.00
<b>Fundraising Expenses</b>	0.00	0.00	0.00	0.00	0.00

9:44 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center

## Profit & Loss Budget Overview

January through December 2016

	Jun 16	Jul 16	Aug 16	Sep 16	Oct 16
Inspections					
Insurance	0.00	0.00	0.00	0.00	0.00
Directors & Officers Liability					
Liability	0.00	0.00	0.00	0.00	0.00
Total Insurance	0.00	0.00	0.00	0.00	0.00
Licenses & Permits					
Miscellaneous Items	0.00	0.00	0.00	0.00	0.00
Personnel Expenses	0.00	0.00	0.00	0.00	0.00
Director's Salary					
Payroll Taxes	0.00	0.00	0.00	0.00	0.00
Teacher Wages	0.00	0.00	0.00	0.00	0.00
Workers Compensation	0.00	0.00	0.00	0.00	0.00
Total Personnel Expenses	0.00	0.00	0.00	0.00	0.00
Postage and Freight					
Professional Fee	0.00	0.00	0.00	0.00	0.00
Accounting	0.00	0.00	0.00	0.00	0.00
Total Professional Fee	0.00	0.00	0.00	0.00	0.00
Repairs & Maintenance					
Snow Removal	0.00	0.00	0.00	0.00	0.00
Repairs & Maintenance - Other	0.00	0.00	0.00	0.00	0.00
Total Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00
Supplies					
Childcare	0.00	0.00	0.00	0.00	0.00
Classroom Supplies	0.00	0.00	0.00	0.00	0.00
Employee	0.00	0.00	0.00	0.00	0.00
Equipment	0.00	0.00	0.00	0.00	0.00
Food	0.00	0.00	0.00	0.00	0.00
Janitorial Supplies	0.00	0.00	0.00	0.00	0.00
Non-Food Meal	0.00	0.00	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00	0.00	0.00
Other Supplies	0.00	0.00	0.00	0.00	0.00
Small Furnishings and Fixtures	0.00	0.00	0.00	0.00	0.00
Total Supplies	0.00	0.00	0.00	0.00	0.00
Utilities					
Electric. Water, etc.	0.00	0.00	0.00	0.00	0.00
Heating Fuel Oil	0.00	0.00	0.00	0.00	0.00
Telephone/Internet	0.00	0.00	0.00	0.00	0.00

9:44 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center Profit & Loss Budget Overview January through December 2016

	Jun 16	Jul 16	Aug 16	Sep 16	Oct 16
Utilities - Other	0.00	0.00	0.00	0.00	0.00
Total Utilities	0.00	0.00	0.00	0.00	0.00
Total Expense	0.00	0.00	0.00	0.00	0.00
Net Ordinary Income	0.00	0.00	0.00	0.00	0.00
Other Income/Expense					
Other Expense					
Theft	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	0.00	0.00	0.00	0.00	0.00

9:44 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center

## Profit & Loss Budget Overview

January through December 2016

	Nov 16	Dec 16	TOTAL Jan - Dec 16
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Annual Registration Income	0.00	0.00	1,525.00
CACFP - Meal Reimbursement Prog	0.00	0.00	0.00
CCG - Child Care Grant	0.00	0.00	9,600.00
Child Care Services	0.00	0.00	350,000.00
Donation			
1% Lakeside Income	0.00	0.00	0.00
Board Member Donation	0.00	0.00	0.00
Other	0.00	0.00	0.00
<b>Total Donation</b>	0.00	0.00	0.00
Fund-Raising	0.00	0.00	0.00
Interest Income	0.00	0.00	18.00
Miscellaneous	0.00	0.00	0.00
Recovery of Bad Debt	0.00	0.00	0.00
<b>Total Income</b>	0.00	0.00	361,143.00
<b>Cost of Goods Sold</b>			
IPN/Merchant Fees	0.00	0.00	720.00
<b>Total COGS</b>	0.00	0.00	720.00
<b>Gross Profit</b>	0.00	0.00	360,423.00
<b>Expense</b>			
Advertising	0.00	0.00	300.00
Bank Fees	0.00	0.00	0.00
Collections	0.00	0.00	0.00
Contract Services	0.00	0.00	1,500.00
Dues & Subscriptions	0.00	0.00	1,000.00
Employee Training			
CPR/First Aid training	0.00	0.00	360.00
Employee Training & Travel	0.00	0.00	2,000.00
Employee Training - Other	0.00	0.00	2,000.00
<b>Total Employee Training</b>	0.00	0.00	4,360.00
<b>Employment/Hiring Expense</b>			
Advertising	0.00	0.00	490.00
Criminal Background/Fingerprint	0.00	0.00	350.00
Employment/Hiring Expense - Other	0.00	0.00	495.00
<b>Total Employment/Hiring Expense</b>	0.00	0.00	1,335.00
Finance Charge	0.00	0.00	0.00
Fundraising Expenses	0.00	0.00	500.00

9:44 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center

## Profit & Loss Budget Overview

January through December 2016

	Nov 16	Dec 16	TOTAL Jan - Dec 16
Inspections			
Insurance	0.00	0.00	2,100.00
Directors & Officers Liability	0.00	0.00	1,050.00
Liability	0.00	0.00	8,300.00
Total Insurance	0.00	0.00	9,350.00
Licenses & Permits	0.00	0.00	100.00
Miscellaneous Items	0.00	0.00	0.00
Personnel Expenses			
Director's Salary	0.00	0.00	37,000.00
Payroll Taxes	0.00	0.00	26,448.00
Teacher Wages	0.00	0.00	205,000.00
Workers Compensation	0.00	0.00	8,463.00
Total Personnel Expenses	0.00	0.00	276,911.00
Postage and Freight	0.00	0.00	195.00
Professional Fee			
Accounting	0.00	0.00	1,900.00
Total Professional Fee	0.00	0.00	1,900.00
Repairs & Maintenance			
Snow Removal	0.00	0.00	400.00
Repairs & Maintenance - Other	0.00	0.00	3,000.00
Total Repairs & Maintenance	0.00	0.00	3,400.00
Supplies			
Childcare	0.00	0.00	825.00
Classroom Supplies	0.00	0.00	3,600.00
Employee	0.00	0.00	1,000.00
Equipment	0.00	0.00	330.00
Food	0.00	0.00	8,500.00
Janitorial Supplies	0.00	0.00	3,600.00
Non-Food Meal	0.00	0.00	930.00
Office Supplies	0.00	0.00	1,245.00
Other Supplies	0.00	0.00	350.00
Small Furnishings and Fixtures	0.00	0.00	450.00
Total Supplies	0.00	0.00	20,830.00
Utilities			
Electric, Water, etc.	0.00	0.00	15,000.00
Heating Fuel Oil	0.00	0.00	2,800.00
Telephone/Internet	0.00	0.00	2,800.00

9:44 AM

08/22/17

Accrual Basis

**Betty Eliason Child Care Center**  
**Profit & Loss Budget Overview**  
 January through December 2016

	Nov 16	Dec 16	TOTAL Jan - Dec 16
Utilities - Other	0.00	0.00	0.00
Total Utilities	0.00	0.00	20,600.00
Total Expense	0.00	0.00	344,381.00
Net Ordinary Income	0.00	0.00	16,042.00
Other Income/Expense			
Other Expense			
Theft	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00
Net Income	<u>0.00</u>	<u>0.00</u>	<u>16,042.00</u>

9:43 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center

## Profit & Loss Budget Overview

January 1 through August 22, 2017

Ordinary Income/Expense	Jan 17	Feb 17	Mar 17
<b>Income</b>			
Annual Registration Income			
Box Tops for Education	578.00	0.00	0.00
CACFP - Meal Reimbursement Prog			
CCG - Child Care Grant			
Child Care Services	11,710.00	0.00	0.00
Donation	350,000.00	0.00	0.00
1% Lakeside Income			
Board Member Donation	90.00	0.00	0.00
Infant Program			
Other			
Donation - Other	150.00	0.00	0.00
	0.00	0.00	0.00
<b>Total Donation</b>	240.00		0.00
DVR Payroll Reimbursement		0.00	0.00
Fund-Raising	0.00	0.00	0.00
Grant Income	3,000.00	0.00	0.00
Interest Income	2,500.00	0.00	0.00
Miscellaneous	2.40	0.00	0.00
Recovery of Bad Debt	0.00	0.00	0.00
Write off Bad Debt	0.00	0.00	0.00
	0.00	0.00	0.00
<b>Total Income</b>	368,030.40	0.00	0.00
<b>Cost of Goods Sold</b>			
IPN Fees			0.00
IPN/Merchant Fees			
50000 - Cost of Goods Sold	300.00	0.00	0.00
<b>Total COGS</b>	300.00	0.00	0.00
<b>Gross Profit</b>	367,730.40	0.00	0.00
<b>Expense</b>			
Advertising			0.00
Bank Fees	50.00	0.00	0.00
Collections			0.00
Contract Services	0.00	0.00	0.00
Depreciation Expense	3,000.00	0.00	0.00
Dues & Subscriptions			0.00
Employee Training	800.00	0.00	0.00
CPR/First Aid training			
Employee Training & Travel	300.00	0.00	0.00
Food Worker Card	2,000.00	0.00	0.00
Lodging			
Travel			

9:43 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center

## Profit & Loss Budget Overview

January 1 through August 22, 2017

	Jan 17	Feb 17	Mar 17
Employee Training - Other			
Total Employee Training	2,300.00	0.00	0.00
Employment/Hiring Expense			
Advertising	200.00	0.00	0.00
Criminal Background/Fingerprint	100.00	0.00	0.00
Employment/Hiring Expense - Other			0.00
Total Employment/Hiring Expense	300.00	0.00	0.00
Finance Charge	0.00	0.00	0.00
Fundraising Expenses	500.00	0.00	0.00
Inspections	1,500.00	0.00	0.00
Insurance			0.00
Directors & Officers Liability	1,035.00	0.00	0.00
Liability	8,328.72	0.00	0.00
Insurance - Other			0.00
Total Insurance	9,363.72	0.00	0.00
Licenses & Permits	125.00	0.00	0.00
Miscellaneous Items	0.00	0.00	0.00
Personnel Expenses			0.00
Director's Salary	36,500.00	0.00	0.00
Employee Health			0.00
Payroll Taxes			
AK SUI			
FICA - Company			
Medicare - Company			
Payroll Taxes - Other	24,495.75	0.00	0.00
Total Payroll Taxes	24,495.75	0.00	0.00
Teacher Wages	220,000.00	0.00	0.00
Workers Compensation	6,500.00	0.00	0.00
Personnel Expenses - Other			0.00
Total Personnel Expenses	287,495.75	0.00	0.00
Postage and Freight	350.00	0.00	0.00
Professional Fee			
Accounting	282.10	0.00	0.00
Attorney			0.00
Consulting	238.88	0.00	0.00
Professional Fee - Other	201.91	0.00	0.00
Total Professional Fee	722.89	0.00	0.00

9:43 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center

## Profit & Loss Budget Overview

January 1 through August 22, 2017

	Jan 17	Feb 17	Mar 17
Repairs & Maintenance			
Snow Removal	400.00		
Repairs & Maintenance - Other	5,000.00	0.00	0.00
		0.00	
Total Repairs & Maintenance	5,400.00		0.00
		0.00	
Supplies			0.00
Childcare	600.00		
Classroom Supplies	2,500.00	0.00	0.00
Employee	950.00	0.00	0.00
Equipment	500.00	0.00	0.00
Food	7,500.00	0.00	0.00
Janitorial Supplies	3,900.00	0.00	0.00
Non-Food Meal	500.00	0.00	0.00
Office Supplies	1,307.14	0.00	0.00
Other Supplies	0.00	0.00	0.00
Small Furnishings and Fixtures	350.00	0.00	0.00
Supplies - Other		0.00	0.00
Total Supplies	18,107.14		
		0.00	0.00
Utilities			
Electric. Water, etc.	15,300.00		
Heating Fuel Oil	1,750.00	0.00	0.00
Telephone/Internet	3,000.00	0.00	0.00
Utilities - Other		0.00	0.00
Total Utilities	20,050.00		
		0.00	0.00
66000 - Payroll Expenses			
66900 - Reconciliation Discrepancies			
Total Expense	350,064.50		
		0.00	0.00
Net Ordinary Income	17,665.90		
		0.00	0.00
Other Income/Expense			
Other Expense			
ASK MY ACCOUNTANT			
Capital Expense			
Theft			
Total Other Expense			
Net Other Income	0.00		
		0.00	0.00
Net Income	17,665.90	0.00	0.00

9:43 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center

## Profit & Loss Budget Overview

January 1 through August 22, 2017

Ordinary Income/Expense	Apr 17	May 17	Jun 17
Income			
Annual Registration Income			
Box Tops for Education	0.00	0.00	0.00
CACFP - Meal Reimbursement Prog			
CCG - Child Care Grant			
Child Care Services	0.00	0.00	0.00
Donation	0.00	0.00	0.00
1% Lakeside Income			
Board Member Donation	0.00	0.00	0.00
Infant Program			
Other			
Donation - Other	0.00	0.00	0.00
	0.00	0.00	0.00
Total Donation			
	0.00	0.00	0.00
DVR Payroll Reimbursement			
Fund-Raising	0.00	0.00	0.00
Grant Income	0.00	0.00	0.00
Interest Income	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00
Recovery of Bad Debt	0.00	0.00	0.00
Write off Bad Debt	0.00	0.00	0.00
	0.00	0.00	0.00
Total Income			
	0.00	0.00	0.00
Cost of Goods Sold			
IPN Fees			
IPN/Merchant Fees			
50000 * Cost of Goods Sold	0.00	0.00	0.00
Total COGS			
	0.00	0.00	0.00
Gross Profit			
	0.00	0.00	0.00
Expense			
Advertising			
Bank Fees	0.00	0.00	0.00
Collections			
Contract Services	0.00	0.00	0.00
Depreciation Expense	0.00	0.00	0.00
Dues & Subscriptions			
Employee Training	0.00	0.00	0.00
CPR/First Aid training			
Employee Training & Travel	0.00	0.00	0.00
Food Worker Card	0.00	0.00	0.00
Lodging			
Travel			

9:43 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center

## Profit & Loss Budget Overview

January 1 through August 22, 2017

	Apr 17	May 17	Jun 17
Employee Training - Other			
Total Employee Training	0.00	0.00	0.00
Employment/Hiring Expense			
Advertising	0.00	0.00	0.00
Criminal Background/Fingerprint	0.00	0.00	0.00
Employment/Hiring Expense - Other			0.00
Total Employment/Hiring Expense	0.00	0.00	0.00
Finance Charge	0.00		0.00
Fundraising Expenses	0.00	0.00	0.00
Inspections	0.00	0.00	0.00
Insurance		0.00	0.00
Directors & Officers Liability	0.00	0.00	0.00
Liability	0.00		0.00
Insurance - Other		0.00	0.00
Total Insurance	0.00	0.00	0.00
Licenses & Permits	0.00	0.00	0.00
Miscellaneous Items	0.00	0.00	0.00
Personnel Expenses	0.00	0.00	0.00
Director's Salary	0.00	0.00	0.00
Employee Health			0.00
Payroll Taxes			
AK SUI			
FICA - Company			
Medicare - Company			
Payroll Taxes - Other	0.00	0.00	0.00
Total Payroll Taxes	0.00	0.00	0.00
Teacher Wages	0.00		0.00
Workers Compensation	0.00	0.00	0.00
Personnel Expenses - Other	0.00	0.00	0.00
Total Personnel Expenses	0.00	0.00	0.00
Postage and Freight	0.00		0.00
Professional Fee		0.00	0.00
Accounting	0.00	0.00	0.00
Attorney			0.00
Consulting	0.00	0.00	0.00
Professional Fee - Other	0.00	0.00	0.00
Total Professional Fee	0.00	0.00	0.00

9:43 AM

08/22/17

Accrual Basis

**Betty Eliason Child Care Center**  
**Profit & Loss Budget Overview**  
 January 1 through August 22, 2017

	Apr 17	May 17	Jun 17
Repairs & Maintenance			
Snow Removal	0.00		
Repairs & Maintenance - Other	0.00	0.00	0.00
<b>Total Repairs &amp; Maintenance</b>	0.00	0.00	0.00
Supplies			
Childcare			0.00
Classroom Supplies	0.00	0.00	
Employee	0.00	0.00	0.00
Equipment	0.00	0.00	0.00
Food	0.00	0.00	0.00
Janitorial Supplies	0.00	0.00	0.00
Non-Food Meal	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00
Other Supplies	0.00	0.00	0.00
Small Furnishings and Fixtures	0.00	0.00	0.00
Supplies - Other	0.00	0.00	0.00
<b>Total Supplies</b>	0.00	0.00	0.00
Utilities			
Electric. Water, etc.	0.00		
Heating Fuel Oil	0.00	0.00	0.00
Telephone/Internet	0.00	0.00	0.00
Utilities - Other	0.00	0.00	0.00
<b>Total Utilities</b>	0.00	0.00	0.00
66000 - Payroll Expenses			0.00
66900 - Reconciliation Discrepancies			
<b>Total Expense</b>	0.00	0.00	0.00
<b>Net Ordinary Income</b>	0.00	0.00	0.00
Other Income/Expense			
Other Expense			0.00
ASK MY ACCOUNTANT			
Capital Expense			
Theft			
<b>Total Other Expense</b>			
<b>Net Other Income</b>	0.00	0.00	0.00
<b>Net Income</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

9:43 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center

## Profit & Loss Budget Overview

January 1 through August 22, 2017

	Jul 17	Aug 1 - 22, 17	TOTAL Jan 1 - Aug 22, 17
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Annual Registration Income	0.00	0.00	578.00
Box Tops for Education		0.00	0.00
CACFP - Meal Reimbursement Prog		0.00	0.00
CCG - Child Care Grant	0.00	0.00	11,710.00
Child Care Services	0.00	0.00	350,000.00
Donation			
1% Lakeside Income	0.00	0.00	90.00
Board Member Donation		0.00	0.00
Infant Program		0.00	0.00
Other	0.00	0.00	150.00
Donation - Other	0.00	0.00	0.00
Total Donation	0.00	0.00	240.00
DVR Payroll Reimbursement		0.00	0.00
Fund-Raising	0.00	0.00	3,000.00
Grant Income	0.00	0.00	2,500.00
Interest Income	0.00	0.00	2.40
Miscellaneous	0.00	0.00	0.00
Recovery of Bad Debt	0.00	0.00	0.00
Write off Bad Debt	0.00	0.00	0.00
Total Income	0.00	0.00	368,030.40
<b>Cost of Goods Sold</b>			
IPN Fees		0.00	0.00
IPN/Merchant Fees	0.00	0.00	300.00
50000 - Cost of Goods Sold		0.00	0.00
Total COGS	0.00	0.00	300.00
Gross Profit	0.00	0.00	367,730.40
<b>Expense</b>			
Advertising	0.00	0.00	50.00
Bank Fees		0.00	0.00
Collections	0.00	0.00	0.00
Contract Services	0.00	0.00	3,000.00
Depreciation Expense	0.00	0.00	0.00
Dues & Subscriptions		0.00	800.00
Employee Training	0.00	0.00	0.00
CPR/First Aid training	0.00	0.00	300.00
Employee Training & Travel	0.00	0.00	2,000.00
Food Worker Card		0.00	0.00
Lodging		0.00	0.00
Travel		0.00	0.00

9:43 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center

## Profit & Loss Budget Overview

January 1 through August 22, 2017

	Jul 17	Aug 1 - 22, 17	TOTAL Jan 1 - Aug 22, 17
Employee Training - Other		0.00	0.00
Total Employee Training	0.00	0.00	2,300.00
Employment/Hiring Expense			
Advertising	0.00	0.00	200.00
Criminal Background/Fingerprint	0.00	0.00	100.00
Employment/Hiring Expense - Other		0.00	0.00
Total Employment/Hiring Expense	0.00	0.00	300.00
Finance Charge	0.00	0.00	0.00
Fundraising Expenses	0.00	0.00	500.00
Inspections	0.00	0.00	1,500.00
Insurance			
Directors & Officers Liability	0.00	0.00	1,035.00
Liability	0.00	0.00	8,328.72
Insurance - Other		0.00	0.00
Total Insurance	0.00	0.00	9,363.72
Licenses & Permits	0.00	0.00	125.00
Miscellaneous Items	0.00	0.00	0.00
Personnel Expenses			
Director's Salary	0.00	0.00	36,500.00
Employee Health		0.00	0.00
Payroll Taxes		0.00	24,495.75
AK SUI			
FICA - Company		0.00	0.00
Medicare - Company		0.00	0.00
Payroll Taxes - Other	0.00	0.00	0.00
Total Payroll Taxes	0.00	0.00	24,495.75
Teacher Wages	0.00	0.00	220,000.00
Workers Compensation	0.00	0.00	6,500.00
Personnel Expenses - Other		0.00	0.00
Total Personnel Expenses	0.00	0.00	287,495.75
Postage and Freight	0.00	0.00	350.00
Professional Fee			
Accounting	0.00	0.00	282.10
Attorney		0.00	0.00
Consulting	0.00	0.00	238.88
Professional Fee - Other	0.00	0.00	201.91
Total Professional Fee	0.00	0.00	722.89

9:43 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center

## Profit & Loss Budget Overview

January 1 through August 22, 2017

	Jul 17	Aug 1 - 22, 17	TOTAL Jan 1 - Aug 22, 17
Repairs & Maintenance			
Snow Removal			
Repairs & Maintenance - Other	0.00	0.00	400.00
Total Repairs & Maintenance	0.00	0.00	5,000.00
Supplies	0.00	0.00	5,400.00
Childcare			
Classroom Supplies	0.00	0.00	600.00
Employee	0.00	0.00	2,500.00
Equipment	0.00	0.00	950.00
Food	0.00	0.00	500.00
Janitorial Supplies	0.00	0.00	7,500.00
Non-Food Meal	0.00	0.00	3,900.00
Office Supplies	0.00	0.00	500.00
Other Supplies	0.00	0.00	1,307.14
Small Furnishings and Fixtures	0.00	0.00	0.00
Supplies - Other	0.00	0.00	350.00
Total Supplies	0.00	0.00	0.00
Utilities	0.00	0.00	18,107.14
Electric. Water, etc.			
Heating Fuel Oil	0.00	0.00	15,300.00
Telephone/Internet	0.00	0.00	1,750.00
Utilities - Other	0.00	0.00	3,000.00
Total Utilities	0.00	0.00	0.00
66000 - Payroll Expenses		0.00	20,050.00
66900 - Reconciliation Discrepancies		0.00	0.00
Total Expense		0.00	0.00
Net Ordinary Income	0.00	0.00	350,064.50
Other Income/Expense	0.00	0.00	17,665.90
Other Expense			
ASK MY ACCOUNTANT		0.00	0.00
Capital Expense		0.00	0.00
Theft		0.00	0.00
Total Other Expense		0.00	0.00
Net Other Income		0.00	0.00
Net Income	0.00	0.00	0.00
	0.00	0.00	17,665.90

9:44 AM

08/22/17

Accrual Basis

# Betty Eliason Child Care Center

## Profit & Loss Budget Overview

January through December 2016

	Jan 16	Feb 16	Mar 16	Apr 16	May 16
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Annual Registration Income	1,525.00	0.00	0.00	0.00	0.00
CACFP - Meal Reimbursement Prog	0.00	0.00	0.00	0.00	0.00
CCG - Child Care Grant	9,600.00	0.00	0.00	0.00	0.00
Child Care Services	350,000.00	0.00	0.00	0.00	0.00
Donation			0.00	0.00	0.00
1% Lakeside Income	0.00	0.00	0.00	0.00	0.00
Board Member Donation	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
<b>Total Donation</b>	0.00	0.00	0.00	0.00	0.00
Fund-Raising	0.00	0.00	0.00	0.00	0.00
Interest Income	18.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Recovery of Bad Debt	0.00	0.00	0.00	0.00	0.00
<b>Total Income</b>	361,143.00	0.00	0.00	0.00	0.00
<b>Cost of Goods Sold</b>					
IPN/Merchant Fees	720.00	0.00	0.00	0.00	0.00
<b>Total COGS</b>	720.00	0.00	0.00	0.00	0.00
<b>Gross Profit</b>	360,423.00	0.00	0.00	0.00	0.00
<b>Expense</b>					
Advertising	300.00	0.00	0.00	0.00	0.00
Bank Fees	0.00	0.00	0.00	0.00	0.00
Collections	0.00	0.00	0.00	0.00	0.00
Contract Services	1,500.00	0.00	0.00	0.00	0.00
Dues & Subscriptions	1,000.00	0.00	0.00	0.00	0.00
Employee Training			0.00	0.00	0.00
CPR/First Aid training	360.00	0.00	0.00	0.00	0.00
Employee Training & Travel	2,000.00	0.00	0.00	0.00	0.00
Employee Training - Other	2,000.00	0.00	0.00	0.00	0.00
<b>Total Employee Training</b>	4,360.00	0.00	0.00	0.00	0.00
<b>Employment/Hiring Expense</b>					
Advertising	490.00	0.00	0.00	0.00	0.00
Criminal Background/Fingerprint	350.00	0.00	0.00	0.00	0.00
Employment/Hiring Expense - Other	495.00	0.00	0.00	0.00	0.00
<b>Total Employment/Hiring Expense</b>	1,335.00	0.00	0.00	0.00	0.00
Finance Charge	0.00	0.00	0.00	0.00	0.00
Fundraising Expenses	500.00	0.00	0.00	0.00	0.00



Department of the Treasury  
Internal Revenue Service

P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248162362

Aug. 21, 2013 LTR 4168C 0

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BODC: TE

BETTY ELIASON CHILD CARE CENTER  
607 LINCOLN ST  
SITKA AK 99835



036932

Employer Identification Number: [REDACTED]  
Person to Contact: Mr. McQueen  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Aug. 12, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in June 1980.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(ii).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

Alaska Business License #

47847

**Alaska Department of Commerce, Community, and Economic Development**

Division of Corporations, Business and Professional Licensing

P.O. Box 110806, Juneau, Alaska 99811-0806

This is to certify that

**BETTY ELIASON CHILD CARE CENTER**

607 LINCOLN STREET SITKA AK 99835

owned by

THE BETTY ELIASON CHILD CARE CENTER, INC.

is licensed by the department to conduct business for the period

November 17, 2016 through December 31, 2018

for the following line of business:

62 - Health Care and Social Assistance




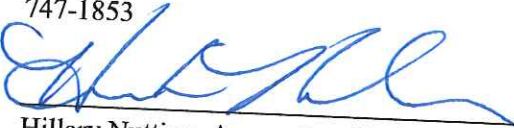



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.  
It is not transferable or assignable.

Chris Hladick

Organization Name: Betty Eliason Child Care Center

**CBS Liabilities Form**

- Property Tax  
  
Hannah Nelson, Tax Accountant  
747-1853
- Sales Tax  
  
Hillary Nutting, Accounting Clerk  
747-1840
- Municipal Leases  
  
Lindsey Vilandre, Payroll Specialist  
747-1825
- Loan/Promissory Note  
  
Larry Fitzsimmons, Senior Accountant  
747-1801
- Utilities  
  
Diana Spiegler, Utility/Harbor Billing Clerk  
747-1843

Please have CBS Departments sign off that your organization is current on all CBS liabilities.

This form must be completed and submitted with your Non-Profit Grant Application.