

Inspiring Personal Independence

SOUTHEAST ALASKA INDEPENDENT LIVING



514 Lake St, Suite C, Sitka, Alaska 99835, ph/tty: 907-747-6859, fx: 907-747-6783

August 25, 2016

Dear Mayor and Assembly Members,

Thank you for your dedication to assisting organizations that provide essential services to the citizens of your community. The process of reviewing all the received applications is appreciated.

We would remind the community that Southeast Alaska Independent Living offers more than the recreation programs that are seen around the community. On a daily basis SAIL staff are coordinating valuable and urgent services for individuals experiencing disabilities and seniors facing challenges. The services provided by our staff may be considered as valuable to Sitkans as the services the Salvation Army provides for individuals that are low income or facing hardships, or that SAFV provides for women experiencing harm. SAIL often provides urgent assistance for individuals who cannot be discharged from the hospital without medical equipment and accessibility in their home, cannot afford equipment they desperately need, require housing assistance or facing evictions, or applying for benefits to get daily needs met.

Please consider the importance of the services we provide as you review our application.

We greatly respect and appreciate your time and dedication representing the citizens of Sitka.

Sincerely,

Dave Nuetzel
Sitka Program Director

An Aging and Disability Resource Center and Partner Agency of United Way of Southeast Alaska

Information and Referral · Advocacy · Peer Support · Independent Living Skills Training
De-Institutionalization · Outdoor Recreation and Community Access (ORCA)

www.sailinc.org

City and Borough of Sitka
ANNUAL GRANTS FROM GENERAL FUND
SUMMARY SHEET

Name of Organization: Southeast Alaska Independent Living - SAIL

Alaska State Business License Number (if applicable): 182852

Name of Contact Person: David Nuetzel

Phone: 747-6859 Email: dnuetzel@SAILinc.org

Mailing address: 514 Lake Street, Suite C, Sitka, Alaska 99835

Grant Category (check either annual or special emergency grant, and check type of services for annual grant):

- ☒ Annual Grant:
- ☒ Human Services or
 - ☐ Cultural and Educational Services
 - ☐ Community Development
 - ☐ Special Emergency Grant

Dollars Requested: \$25,000

Match Dollars Committed: \$129,785 Percentage: 84% committed; 16% requested

Sources of Matched Dollars: US Dept. of Ed, AK Dept. of Health and Social Services, Sitka Charitable Trust, White Elephant, Donations, In-kind, Fundraising, Fees for Service

Brief Description of the Purpose of the Grant: SAIL's request to provide essential, often urgent services and support to seniors and/or people with a disability. Additionally for SAIL to engage the community through accessibility assessments and education to increase inclusion of disabilities.

I, David Nuetzel, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name:



Title: Sitka Program Director

Date: August 25, 2016

1. Project Description - Grant Category: Human Services

Southeast Alaska Independent Living (SAIL)'s mission is simple. It is to *Inspire Personal Independence*. The SAIL Sitka Program empowers Southeast Alaskan seniors and people with disabilities by promoting options to live as active, productive, and involved citizens. SAIL does this by providing services and supports necessary for independent living including home modifications, assistive devices, emergency financial assistance, loans of assistive devices and durable medical equipment, peer support groups, recreation and inclusion activities, and providing educational and outreach programs to the Sitka community.

SAIL does not duplicate services provided by other agencies in a service area, instead it collaborates with existing agencies and attempts to pick up what is ‘falling through the cracks.’ Our collaborative efforts with local organizations such as Alaska Division of Vocational Rehabilitation, Center for Community, Brave Heart Volunteers, Sitka Tribe of Alaska, Baranof Island Housing Authority, Sitka School District, Sitka Counseling & Prevention, Sitka Public Library, Southeast Senior Services, CBS departments and many other agencies are a key to our success.

What will be done with the funds and who will do it: The nature of our work and mission requires SAIL services be extremely personnel intensive—in Sitka, personnel costs account for 71% of the operating budget. Our services are delivered by a Program Director/Independent Living Advocate, an Independent Living Advocate Jesuit Volunteer, an Employment Specialist and a part-time assistant. This proposal requests \$16,629 for personnel expenses to serve our consumers and to provide disability awareness presentations to the broader community and \$3,852 for operating costs necessary to deliver essential services. This proposal also requests \$500 for the Last Resort Fund (LRF) and Loan Closet. These funds provide assistance for the purchase or short term loan of home modifications or assistive devices (such as ramps, grab bars, walkers, hearing devices, etc.) to help our consumers live independently in their home, their workplace, and their community. To that end SAIL helps consumers seek other available funding prior to application for our LRF, recognizing the LRF fills in the gap when no other funding is available. Although this request for \$25,000 represents only 16% of our annual budget, support by the City is a vital piece in demonstrating community buy-in, which is critical to leveraging outside dollars to fund our core programs here in Sitka.

Who will be served: SAIL Sitka serves seniors and people of all ages and all disabilities including: physical, cognitive, neurological, and mental health disabilities. Thanks to funding received from the City and Borough last year, SAIL Sitka provided Independent Living Services to **245** individuals with significant disabilities and seniors and collaborated with numerous local agencies to ensure success. Education and awareness increased understanding of disabilities and fostering acceptance of all people. Disability Awareness and Americans with Disabilities Act (ADA) presentations will continue to be offered to the students and staff in the Sitka School District, to employees of local businesses, and to other community groups as requested. Last year **308** students and numerous business and organizations received training and education.

When will service be provided: Project services and expenses will be conducted throughout FY17.

CBS General Fund Grants previously received:

FY 2005 \$5,000;	FY 2006 \$5,000;	FY 2007 \$4,000;	FY 2008 \$8,850;
FY 2009 \$7,500;	FY 2010 \$5,000;	FY 2011 \$7,500;	FY 2012 \$5,000;
FY 2013 \$10,000;	FY 2014 \$10,000;	FY 2015 \$8,357;	FY 2016 \$4,833;

2. Expected Outcomes

Measurement of Success: The success and community benefit of this project will be measured by comparing stated objectives and outcomes (table below) against actual results. Obtaining these objectives or “outputs” is quantifiable, tangible and easily measured. Outcomes such as maintaining or increasing independence, improvement in attitudes and quality of life improvements, by nature are more difficult to measure therefore pre and post service surveys and comparison of individual goals to post-service results will be used.

Tangible Community Benefits:

Objective	Outcome
Empower two hundred (200) Sitka residents by providing Independent Living services for individualized requests (e.g. assistance securing essential life services such as housing, employment, transportation, and benefits such as Social Security, Medicaid, Alaska Public Assistance, etc.)	Sitka residents with disabilities or seniors will increase or maintain independence; increase self-esteem; become active, productive and involved citizens. Bettering the entire community.
Three hundred (300) Sitka school students and ten (10) local businesses or groups will receive disability awareness/ADA training and/or education.	A greater understanding and inclusion of seniors and people with disabilities. Local businesses voluntarily become more accessible after learning the direct benefits of removing both architectural and attitudinal barriers.
Help one hundred (100) individuals acquire necessary Assistive Technology, home modifications, durable medical equipment or funding through the Loan Closet and Last Resort Fund.	Provide more accessibility, safer environments and reduce health disparities in the home, community and work place. Allow individuals to remain in their home and community.

Evaluation/Benchmarks- SAIL maintains complete records for all services and programs both to ensure we meet the needs of our consumers and the community and to provide accurate and timely reports. We use a number of methodologies to evaluate programs and services, ascertain the project is going in the right direction, and adjust services accordingly, as noted below:

- Consumers identify specific individual goals during the original point of program entry; progress and goal attainment monitored
- All individualized and community services are documented in MiCIL, a database designed specifically for Independent Living Centers such as SAIL
- Teachers, students and businesses are surveyed before and after disability awareness training
- Quarterly and annual fiscal & narrative reporting comparing proposed to actual results
- Yearly consumer satisfaction surveys mailed to consumers and results are collated
- Website feedback links. Annual fiscal audits by the firm of Elgee, Rehfeld and Mertz CPAs. Regular site reviews by Alaska Department of Health and Social Services and the US Dept. of Education-Rehabilitation Services Administration

3. Statement of Need

Funding Category: This proposal aligns with the **Human Services** Category.

Documented Need:

According to the State of Alaska Governor's Council on Disabilities and Special Education, "it is generally accepted that 1 in 7 people have some sort of disability according to the definition used in the American with Disabilities Act." Roughly 1,294 Sitka residents experience disability. We also offer our services, as Sitka's Aging and Disability Resource Center, to everyone over 60. In Sitka there are over 1,500 seniors.

Healthy People 2020, a joint project of the US Department of Health and Human Services, Centers for Disease Control and Prevention, and the US Department of Education-National Institute on Disability and Rehabilitation Research, reported, "People with disabilities play an important and valued role in every community. All people, including people with disabilities, must have the opportunity to take part in important daily activities that add to a person's growth, development, fulfillment, and community contribution. The Disability and Health objectives highlight areas for improvement and opportunities for people with disabilities:

- 1- Reduce the proportion of people with disabilities who report barriers to obtaining the assistive devices, service animals, technology services, and accessible technologies that they need.
- 2- Reduce the proportion of people with disabilities who encounter barriers to participating in home, school, work, or community activities.

Without these opportunities, people with disabilities will continue to experience disparities, compared to the general population. The 2020 objectives were developed with extensive input from disability communities, and this partnership between the public health and disability communities must continue over the decade in order to meet the *Healthy People 2020* objectives."

The need for disability awareness education is expressed well by Judy Heumann, former Assistant Secretary at the Office of Special Education and Research Services at the United States Department of Education, when she said: "When I speak out about the oppression of people with disabilities, some professionals will ask, 'Is she bitter about being handicapped?' The answer is yes, I am bitter about being handicapped, but not about having a disability for **it is not my disability that handicaps me. It is society that handicaps me**, and my brothers and sisters, handicaps us by building inaccessible schools, theaters, buses, houses, and the list goes on. All this helps keep us in our place."

As individuals age (and we know Sitka is the fastest aging community in the state, per capita) they more often than not have need for adaptive equipment, including durable medical equipment to live more independently and safely in their homes. SAIL's Loan Closet and HomeMAP assessments are available to assist with needed accommodations so seniors can live safely and independently in their home and community of choice.

This proposal directly addresses the documented need for assistive technology, accessibility modifications, and social participation for seniors and people with disabilities and the need for education and public awareness about the subject of 'disability.'

Funding Leverage: This proposal will most definitely help SAIL Sitka leverage additional program support. Most grant applications SAIL puts forward look for demonstration of community support. Funding provided by the City of Sitka is a proven commitment to our services and to the city's support of and belief in, the necessity of our programs.

4. Organizational Capacity (track record, community support, Board attendance)

Track Record – SAIL has enjoyed an impeccable record for grant management and service delivery since its inception. The State Independent Living Council conduct an annual consumer satisfaction survey throughout the state and results show an overwhelming enthusiasm for SAIL. The agency and staff have received local, state, and national recognition for excellence. The Alaska Legislature has honored SAIL with a proclamation for providing “people with disabilities the chance to work for self-determination, equal opportunities and self-respect.” SAIL has demonstrated success for the last twenty three years, managing literally dozens of grants every year—every one, without exception, completed successfully.

Community Support – One of the agency’s biggest strengths is our ability to collaborate with others by leading and participating in community coalitions. Currently SAIL has formal agreements with numerous agencies in Sitka including the Alaska Division of Vocational Rehabilitation, Center for Community, Sitka Tribes of Alaska, Southeast Alaska Regional Health Consortium, Sitka Community Hospital, Sitka School District, Southeast Senior Services, and others. In addition to agency support, SAIL is supported financially by individual and business donors.

The support of the City and Borough of Sitka is a very important factor in our ability to leverage additional funds. The Last Resort Fund (LRF) is a fund of last resort and has a proven success rate at seeking out other agencies and alternative funding before the LRF kicks in. Most often this leads to a collaborate effort with different agencies, businesses and individuals. Though the successes we witness at SAIL could appear minor to some, for those we serve they are major.

For example, we have been working with a man who has a traumatic brain injury after being struck by a car in 1984. His brain has been very slowly recovering, but during this process he has not been able to maintain a permanent home. He would purchase a harbor boat but be forced off his boat because others believed he could not take care of himself. He would move into housing for the homeless but then be evicted when funding ran out. For the last two years he was living in a derelict boat on land that was damp and covered in mold. He was unable to afford a place to rent as it would cost him all his monthly Social Security benefits and not leave him anything for food or other essentials. SAIL has been working with him for the past few years, coordinating with housing agencies and legal services for disability rights to get him into a subsidized apartment. He now has a place of his own that he and his companion dog can call home. Another example is of an independent elder who has become frail and needed accessibility features to continue living on her own. SAIL installed a ramp so that she can use her wheelchair to leave her home. Inside her home SAIL purchased a support pole with the Last Resort Funds so that she can stand from her couch and also use bathroom independently.

Board of Directors – SAIL is pleased to have an active, engaged Board of Directors with higher than 80% attendance. As a member of the Foraker Group, SAIL has adopted their recommendation of 100% board giving, and a tracking system endorsed by them and the Rasmuson Foundation. One-hundred percent of the Board of Directors make significant annual financial contributes to SAIL.

SAIL Board Officers: Board Chair, Kate Burkhart - Douglas; Vice Chair, Elizabeth Williams Spence - Juneau; Secretary, Suzanne Williams - Ketchikan; Treasurer, Mary Gregg - Ketchikan
Members: Robert Purvis - Sitka, Cheryl Putnam - Juneau, Jason Burke - Juneau, Jeff Irwin - Gustavus

Sitka City Grant Proposal Budget FY17 and Actual Revenue and Expense FY16

EXPENDITURES				TOTAL Budget FY 2017	TOTAL Actual FY16
	FTE	This Request	Other Funds		
A. 100 Personnel Services					
Sitka staff	1.00	\$10,000	\$38,565	\$48,565	\$48,565
Admin Support	0.50	\$2,682	\$25,318	\$28,000	\$4,476
Jesuit Volunteer	1.00		\$12,000	\$12,000	\$11,729
Fringe Benefits/Payroll taxes		\$3,947	\$18,253	\$22,200	\$17,692
<i>TOTAL Personnel Services</i>		\$16,629	\$94,136	\$110,765	\$82,462
B 200 Travel					
Staff travel		\$0	\$2,000	\$2,000	\$1,300
Auto gas		\$0	\$900	\$900	\$873
<i>TOTAL Travel</i>		\$0	\$2,900	\$2,900	\$2,173
C. 300 Facility					
Office rental		\$2,147	\$9,853	\$12,000	\$12,000
Postage		\$21	\$99	\$120	\$112
Telephone		\$501	\$2,299	\$2,800	\$2,675
<i>TOTAL Facility</i>		\$2,669	\$12,251	\$14,920	\$14,787
D. 400 Supplies					
Printing & Copying		\$50	\$450	\$500	\$467
Office supplies		\$138	\$662	\$800	\$723
Program supplies		\$889	\$2,111	\$3,000	\$2,137
<i>TOTAL Supplies</i>		\$1,077	\$3,223	\$4,300	\$3,327
E. 500 Equipment					
Vehicle		\$0	\$600	\$600	\$591
<i>TOTAL Equipment</i>		\$0	\$600	\$600	\$591
F. 600 Other Operating Expense					
Accounting		\$0	\$0	\$0	\$2,500
Agency liability insurance		\$0	\$0	\$0	\$1,600
Advertising		\$0	\$300	\$300	\$50
Dues, fees, and licenses		\$0	\$0	\$0	\$850
Last Resort Fund		\$500	\$0	\$500	\$100
Education & Training		\$0	\$0	\$0	\$0
Scholarships		\$0	\$600	\$600	\$485
Tech Support		\$0	\$0	\$0	\$400
Audit		\$0	\$0	\$0	\$1,200
Fundraising expense		\$0	\$2,000	\$2,000	\$500
Indirect Cost Rate		\$4,125	\$13,775	\$17,900	\$2,250
<i>TOTAL Other Expense</i>		\$4,625	\$16,675	\$21,300	\$9,935
TOTAL PROJECT COSTS		\$25,000	\$129,785	\$154,785	\$113,275
REVENUE					
		Project Request	Other Funds	TOTAL Project Budget	TOTAL Actual FY16
Local, State, Federal grants					
Sitka City grant		\$25,000		\$25,000	\$4,833
ADRC State grant			\$61,000	\$71,000	\$55,721
HHS-ACL			\$34,385	\$34,385	\$32,851
Fundraising and Support					
White Elephant			\$2,000	\$2,000	\$3,000
Sitka Charitable Trust			\$4,400	\$4,400	\$4,400
Holland & Other Donations			\$4,000	\$4,000	\$5,000
Fundraising			\$4,000	\$4,000	\$2,470
Fees for service			\$20,000	\$10,000	\$5,000
TOTAL PROJECT REVENUE		\$25,000	\$129,785	\$154,785	\$113,275



OGDEN UT 84201-0038

In reply refer to: 0638181542
Mar. 14, 2012 LTR 6168C 0
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SOUTHEAST ALASKA INDEPENDENT LIVING
INC
SAIL
3225 HOSPITAL DR UNIT 300
JUNEAU AK 99801-7863

034190

Employer Identification Number: [REDACTED]
Person in Contact: Annette Eddy
Toll Free Telephone Number: 1-877 829-5500

Dear Taxpayer:

This is in response to your Mar. 05, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in February 1993.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/efo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

Alaska Business License # 182852

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business and Professional Licensing
P.O. Box 110806, Juneau, Alaska 99811-0806

This is to certify that

SAIL

3225 HOSPITAL DR UNIT 300 JUNEAU AK 99801

owned by

SOUTHEAST ALASKA INDEPENDENT LIVING, INC.

is licensed by the department to conduct business for the period

October 29, 2015 through December 31, 2017
for the following line of business:

62 - Health Care and Social Assistance




This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Chris Hladick


CBS Liabilities Form

- Property Tax



Hannah Nelson, Tax Accountant
747-1853

- Sales Tax



Kristy Crews, Accounting/Sales Tax Clerk
747-1840

- Municipal Leases



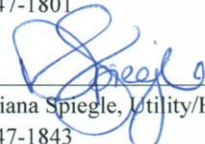
Lindsey Vilandre, Payroll Specialist
747-1825

- Loan/Promissory Note



Larry Fitzsimmons, Senior Accountant
747-1801

- Utilities



Diana Spiegle, Utility/Harbor Billing Clerk
747-1843

Please have CBS Departments sign off that your organization is current on all CBS liabilities.

This form must be completed and submitted with your Non-Profit Grant Application.