

APPOINT INTERIM (ACTING) ASSEMBLY MEMBER

I nominate Jack Ozment, Bill Paden, Michelle Putz, Matthew Hunter, Ryan Haug, and Sherry Aitken to fill Blake's assembly seat until a candidate is elected in October to fill the remaining balance of his term.

Note: Financial Disclosures are on file at the Municipal Clerk's Office

Sitka Home Rule Charter Excerpt

Section 2.10 Voting

A vote by secret ballot shall be taken only to elect assembly officers and fill assembly vacancies.

**APPOINTMENT OF AN ASSEMBLYMEMBER TO
TERRY BLAKE'S TERM EFFECTIVE UNTIL
OCTOBER 2012.**

I HAVE PREPARED A NUMBER OF COLORED BALLOTS; A DIFFERENT COLOR FOR EACH TIME YOU VOTE TO KEEP THE VOTES SEPARATED. YOU WILL ALSO HAVE A GRAY SECRECY SLEEVE TO SLIDE YOUR VOTED BALLOT INTO. IT OPENS AT THE END.

PLEASE MARK YOUR BALLOT WITH THE PENCILS I HAVE PROVIDED. THAT WAY YOU WON'T BE ABLE TO DECIFER ONE PERSONS VOTE FROM ANOTHER E.G. BLUE INK VS. BLACK. FOLD YOUR BALLOT ONE TIME IN HALF.

**INTERIM ASSEMBLY MEMBER
SECRET BALLOT
JULY 10, 2012**

INSTRUCTIONS

To vote for the candidate of your choice, mark the square to the right of the person's name.

**ONE to be appointed
Vote for NO MORE than 1**

JACK OZMENT

BILL PADEN

MICHELLE PUTZ

MATTHEW HUNTER

RYAN HAUG

SHERRY AITKEN

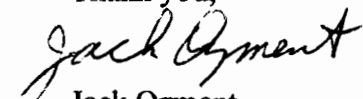
Late Filer Name

Sitka, AK
May 18, 2012

To: The Assembly of the City and Borough of Sitka
Re: Letter of Intent

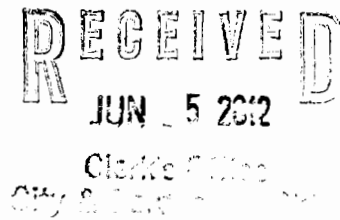
Please accept this as a Letter of Intent for your consideration for the appointment of Jack Ozment to the Assembly, until the next Municipal election, to fill the seat vacated by Mr. Blake.

Thank you,


Jack Ozment

RECEIVED
MAY 21 2012

City & Borough of Sitka



June 1, 2012

Dear Assemblymembers,

Please let this letter serve as my desire to fulfill Assemblymember Terry Blake's assembly seat through the October 9, 2012 regular meeting. At which time a successful candidate will be sworn in to fulfill the remainder of Blake's term.

I was elected to the Sitka Assembly in October of 2002 and served a three-year term through October of 2005. First and foremost, I believe it is important to appoint someone who has previously served on the Assembly, especially for such a short duration. They are familiar with municipal processes, laws and issues and won't require the time it would take a new member to get up to speed, which realistically takes about one year.

I have been a resident of Sitka for 46 years and I will bring that knowledge to the table. When I ran for office I received 1913 votes, the highest number of votes cast for a candidate at that particular election, indicating strong support from our citizens.

While serving my attendance record was excellent. I did my home work, kept well informed on the issues and listened to a wide variety of Sitkans before casting my votes. I believe I served the municipality and citizenry well, was always open minded and even tempered. I treated people with respect and in return they respected me.

I'm enjoying my family and retirement and have no desire to seek another term. Yet I felt it was my duty to offer up my services as an experienced Assemblymember. Over the next few months the Sitka Assembly will be addressing several critical issues that will impact us all for years to come including our electrical and harbor rate structures. I believe as a Sitka resident for nearly half a century that I can best represent Sitkans and the municipality in reaching those critical decisions.

Respectfully Submitted,


Bill Paden

June 11, 2012

Michelle Putz
131 Shelikof Way
Sitka, AK 99835
(907) 747-2708, muperc@alaska.net

RECEIVED
JUN 11 2012
Clerk's Office
City & Borough of Sitka

Dear Mayor and Sitka Assembly:

Please consider me for the vacant City and Borough of Sitka Assembly seat. I qualify for the position, as I am a qualified voter of the municipality with nearly seven years of residency. Beyond being qualified, I would be a good choice for the seat because I have:

- A proven record of community and public service
- Exceptional knowledge of many of the issues facing the City, the schools, and the community,
- Good working relationships with City staff, Assembly, and government agencies, as well as Sitka citizens, groups, and businesses, and
- Experience working across political and social boundaries to get projects done.

I also believe that I would bring an important, fresh perspective to the assembly. I am part of a younger generation that is working to afford housing in Sitka. I understand and regularly seek ways to support local businesses. I understand better than many the need to bring and keep good jobs in Sitka. I have served on one of the City's commissions – I know what it feels like behind the scenes. I believe that my experience and my abilities, as well as my strengths in communications, strategic thinking, and activating, would greatly benefit the Sitka Assembly, and therefore, the community.

Thank you for your consideration. Please contact me if you would like further information or references.

Sincerely,



Michelle K. Putz

RECEIVED
JUN 18 2012

Clerk's Office
City & Borough of Sitka

June 18, 2012

Dear Mayor Westover and Assembly Members,

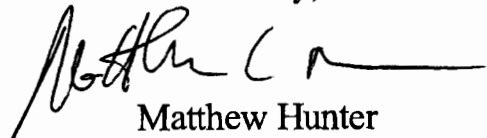
I am writing in hopes of being considered to fill the vacant seat on the City and Borough of Sitka Assembly. Sitka will continue to be my home for my entire life.

I was born at the Mt. Edgecumbe Public Health Service Hospital in 1982. I attended Sitka School District all 13 years, graduating in 2001. I am now six years into a career teaching math and science at Mt. Edgecumbe High School. I am an active and dedicated citizen in love with our community. I am familiar with the issues facing Sitka today.

My goal is the long-term success of Sitka. As part of planning for the future, Sitka must attract and keep more members of the younger generations. This will mean creation of new jobs and additional affordable housing. I will be accessible to the younger residents of our town, and I will keep an open mind to new solutions and points of view. I look forward to working with the rest of the Assembly to keep Sitka the special place it is for years to come.

Thank you for considering me for this seat.

Sincerely,



Matthew Hunter

Message Phone: 747-6851

E-mail: mhunter1@gmail.com

Matthew C. Hunter

102 Remington Way

Sitka, AK 99835

907-747-6851

mchunter1@gmail.com

EMPLOYMENT

- 2006-Present **Mt. Edgcumbe High School (State of Alaska)** **Sitka, AK**
Mathematics & Physics Teacher, Grades 9-12
Designed hands-on, Alaska-Specific curricula for Physics, Geometry, and Algebra 2. Worked with 90% Alaska Native student demographic from over 100 villages throughout rural Alaska. Coordinated building of 60ft school wind turbine with US Coast Guard, City of Sitka Electric Dept., and many other partners. Club Advisor: Future Educators of Alaska.
- 2011-2012 **Sitka Sound Ocean Adventures** **Sitka, AK**
(Summers) **Kayak Guide (Part Time)**
Led groups of up to six clients on 2 to 4.5 hour kayak tours of Sitka Sound and the Fort Rousseau Causeway State Historic Park. Responsible for timeliness and safety.
- 2001-2004 **Harris Aircraft Services, Inc.** **Sitka, AK**
(Summers) **Ramp Service Agent**

EDUCATION

- 2005-2006 **University of Alaska Southeast** **Sitka, AK**
Master of Arts in Teaching, June 2006
 - Twelve month, master's degree program including a nine-month in-school internship with master teachers and technology training
- 2001-2005 **St. Olaf College** **Northfield, MN**
Bachelor of Arts in Physics & Mathematics, May 2005
 - Studied abroad in Greece, Cuba, and the Baltic States
 - Laboratory Assistant: Physics & Astronomy
- 1997-2001 **Sitka High School** **Sitka, AK**
Diploma, June 2001

VOLUNTEERISM & INTERESTS

- 2007-Present Sitka Mountain Rescue - Technical Rescue Team, Team Leader & Medic
- 2009-Present Sitka Fire Department EMS - Alaska EMT-2 & WMA WEMT Certified
- 2007-2011 Board Member: Sitka Maritime Heritage Society
- Local WWII History – Speaker, Researcher, & Webmaster: www.sitkaww2.com
- Flying - Earned Private Pilot Certificate in August 2000
- Computer Programming – HTML, JavaScript, Microsoft Excel
- Outdoor Activities – Bicycle Commuting, Hiking, Mountaineering, Kayaking, Camping, etc.



Ryan J. Haug
710 Monastery Street
Sitka, AK 99835
ryan.haug@sitkayouth.org

RECEIVED
JUN 18 2012
Clerk's Office
City & Borough of Sitka

6/19/2012

City of Sitka Assembly
100 Lincoln Street
Sitka, AK 99835

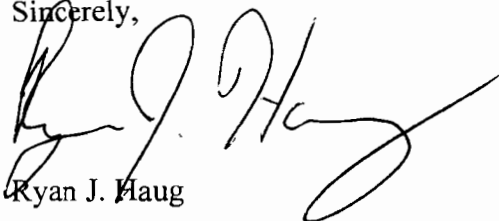
Dear Assembly Members:

I am writing to express my interest in the assembly seat vacated by Terry Blake. I have lived in Sitka since October 1996. During my time here in Sitka I have fallen in love with this community and the way I show my love for this community is service. When I was younger I volunteered at the Raptor Center and Search & Rescue while more recently serving as Chair for the Police and Fire Commission for two years of my three year appointment and as Treasurer of the Alaska Association of Homes for Children.

For the past ten years I have been working for Youth Advocates of Sitka with severely emotionally disturbed youth here in Sitka. Through my work with youth and their parents I have learned patience, caring and empathy, all great traits of a civil servant. Currently I hold the position of Programs Director. In this position I supervise 14 employees directly, am responsible for program budgeting, act as an advisor for all program coordinators and serve as acting Executive Director in her absence.

I hope you take my interest in this opportunity to serve Sitka seriously and I appreciate your time in doing so. If selected for this appointment I would be available immediately to begin my service.

Sincerely,


Ryan J. Haug



Application for Appointment to Boards, Committees, and Commissions City and Borough of Sitka

Board/Commission/Committee: City Assembly-interim appointment

Name: Sherry Aitken Daytime Phone: 907-747-7290

Address: 415 Arrowhead Street Evening Phone: 907-738-3451

Email Address: smaitken@hotmail.com Fax Number: n/a

Length of Residence in Sitka: 41 years Registered to vote in Sitka? Yes No

Employer: Sitka Tribe of Alaska dba Tribal Tours

Organizations you belong to or participate in: I am currently participating in a SEDA generated multi-agency marketing group focusing on Sitka visitor industry.

Explain your main reason for applying: I think that this is a very crucial time for Sitka and the opportunity to work for the community even for a very limited time would be interesting and worthwhile. I feel that a broad range of voices on the Assembly is always very beneficial and that new participants to the process can bring fresh perspectives. Also I noted the procedural delay and thought that an additional choice amongst applicants would be a positive for the current assembly members.

What background, experience or credentials will you bring to the board, commission, or committee membership? While I have had the opportunity to travel widely Sitka has always been my home. I have been fortunate enough to have worked in Sitka in the service industry, commercial fishing (harvesting & processing), charter fishing, and the travel/visitor sector. Through my family I am also very familiar with construction and forestry in our area. Most recently I have been concentrating on career and parenthood but have many volunteer experiences as well. Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 6/29/12 Signature: smaitken

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:
Sara Peterson, Deputy Clerk
100 Lincoln Street
Fax: 907-747-7403
Email: sara@cityofsitka.com

SHERRY M. AITKEN

QUALIFICATIONS

- 24 years of customer service experience, last 12 yrs. in the tourism industry in Sitka
- Highly organized with attention to detail
- Warm, engaging manner in high energy environments
- Excellent communication skills both written and verbal
- Supportive team member, committed and loyal

WORK EXPERIENCE

- Tour Operations Manager-Sitka Tribe of AK d/b/a Tribal Tours-Sitka, AK 2011-2012
- Sales & Service Manager-Allen Marine Tours-Sitka, AK 2004-2010
- Lead Tour Rep/Supply Coordinator-Allen Marine Tours-Sitka, AK 2001-2003
- Reservation Sales Agent/Ramp Agent-Alaska Airlines-Tempe, AZ/Sitka, AK 1998-2000
- IFQ Coordinator/Acct. Assistant-Seafood Producers Coop.-Sitka, AK 1995-1998
- Slimmer/Grader/Scaler/Driver/Ice Shack-Seafood Producers Coop.-Sitka, AK 1985-1994
(started as my summer job for college)

EDUCATION

- Bachelor of Arts-Baylor University, Waco, TX—graduated top 10% Dec. 1989
Double Major: Journalism/Foreign Service—100% self-financed