

**Application for Appointment to Boards, Committees, and Commissions**  
**City and Borough of Sitka**

Board/Commission/Committee: Health Needs and Human Services  
Name: Annette Evans Preferred Phone: [REDACTED]  
Address: [REDACTED] Alternate Phone: —  
Email Address: [REDACTED] Fax Number: —  
Length of Residence in Sitka: 44 (left for 20) Registered to vote in Sitka? ☒ Yes ☐ No  
Employer: Sitka School District and City of Sitka  
Organizations you belong to or participate in:  
See Resume

Explain your main reason for applying: I am actively working to improve living conditions in Sitka, primarily focusing on the childcare crisis. I would like to see the Health Needs and Human Services commission active again and feel I can extend support to our community as a commissioner.  
See Resume

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

None

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 1/17/2023 Signature: [Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? ☐ Yes ☐ No

Return to:

Jess Earnshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street  
Fax: 907-747-7403 Email: [clerk@cityofsitka.org](mailto:clerk@cityofsitka.org)

## City of Sitka

### Health Needs and Human Services

January 16, 2023

Dear City Assembly Members,

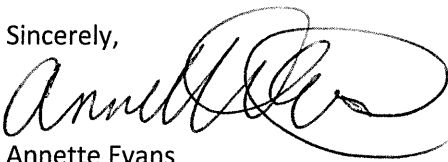
Thank you for your service and dedication to the City Assembly helping provide a livable place for all, including the creativity, cooperation, and commitment you give the development of our community projects and priorities. I would like to better serve my community by taking a seat on the Health Needs and Human Services Commission.

I was born and raised in Sitka. After attending college and living elsewhere for 25 years, I returned to Sitka, drawn back by the idea of a strong community both in support of my development as a citizen, and the desire to serve others in my community.

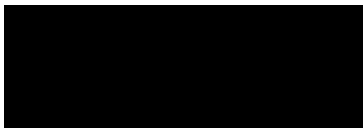
I have been an active community member primarily through youth activities, but I also have a strong interest in the outdoors and seeing others thrive. Currently I volunteer with the Child Care Coalition and am advocating for change in the local and state childcare systems through Sitka's Childcare Now task force. I enjoy attending Sitka Community Land Trust meetings and receiving Newsletters from Sitka Trail Works. As a single-income Parent, I work multiple jobs; my full-time job is with the Sitka School District as the Ventures Childcare Director, my part time job is as a Facility Attendant for Parks and Rec., and my side jobs are respite care for children and families within the foster care system and keeping books & clock for high school basketball games.

Although I am a busy person, I feel I can make this commitment to better serving my community as part of a city advisory body. Please consider me to be a commissioner for Sitka's Health Needs and Human Services.

Sincerely,



Annette Evans





# Annette Evans

*Passionate & dedicated to providing quality life, care and education for our community.*

## Skills

Tenacious  
Patient  
Adaptable  
Caring and Empathetic  
Energetic & Fun  
Interpersonal Communication  
Team Player  
Eager to Learn

## Education

Montana Infant - Toddler Caregiver Training Certification  
Montana Early Childhood Project, April 2011  
Bozeman, Montana

Montessori Teacher's Certification, ages 2.5 – 6 years  
Caspari Montessori Institute, June 2004  
Bozeman, Montana

BA English with Writing Concentration, Minor in Psychology  
Western Washington University, June 2001  
Bellingham, Washington

Associates of Arts, focus on Early Childhood Education  
Whatcom Community College, June 1999  
Bellingham, Washington

## Professional Experience

### Ventures Coordinator

**Ages 5 – 12 years**

Sitka School District

Sitka, Alaska

April 2021 – Present

- Coordinate all activities to confirm to state laws and regulations and District guidelines
- Supervise all aspects of the program.
- Prepare and maintain records, reports and forms required for both staff and students.
- Conduct continuous review and evaluation of materials and equipment.
- Adhere to all district health and safety policies and support values of education.
- Maintain accurate control of Ventures Program budget; coordinate childcare grants.
- React to change productively and handle other tasks as assigned.

### Facility Attendant, Temp./PT

Parks and Recreation Dept.

City of Sitka

October 2022—Present

- Responsible for opening and closing of facility for Parks and Recreation events/activities.
- Attention to youth & adults participating at facility.
- Answer public's questions, take money, record payments.
- Communicate with Parks & Rec. Director any questions/concerns, and share my input with program team to continue developing the newly reopened Parks and Recreation program.

### Nurturing Nest

Independent Business

Sitka, Alaska

October 2022—Present

- Providing family support & educational services to Foster Care families & at-risk youth.
- A nurturing environment providing overnight & hourly care, family consulting, & tutoring.



**Childcare Center Director      Infants – Age 10 years**

Hearts and Hands Montessori      Belgrade, Montana      September 2006 – Present

- Established & guided the program with a Vision; Enrollment Development; Managing & Overseeing employees; Coaching & Mentoring staff; Building and Supporting Community; Activist for Program; Business Administration; Provided Care as a Sub for all age groups.

**Preschool Teacher      Ages 3 – 5 years**

Hearts and Hands Montessori      Belgrade, Montana      September 2006 – Present

- Provided guidance to students academically, physically, and socially through individual lessons and mentoring, small group and large group leadership and lesson presentation. Prepared the learning environment, collaborated with other teachers and cohesively as a large Center.

**Primary Montessori Teacher      Ages 2.5 – 6 years**

Middle Creek Montessori      Bozeman, Montana      September 2003 – June 2006

- Completed 9 month internship for Montessori Teaching certification.
- Co-taught in a small classroom of up to 16 students/day, and then became Lead Teacher in a large classroom with up to 32 students/day.
- Collaborated with other teachers and mentored Montessori Interns.

**Para Educator**

Blatchley Middle School	Sitka, Alaska	September 2020 – April 2021
Special Needs Preschool	Sitka, Alaska	June 2003 – August 2003
Hellgate High School	Missoula, Montana	September 2002 – May 2003
Blatchley Middle School	Sitka, Alaska	June 2002 – August 2002

**Coaching**

Rugby, High School Co-ed	Missoula, Montana	Spring 2003
T-Ball, Co-ed	Three Forks, Montana	Spring 2018
Fast-Pitch Softball, U8 Girls	Three Forks, Montana	Spring 2019 & 2020
Basketball, 7 <sup>th</sup> /8 <sup>th</sup> Grade Girls	Sitka, Alaska	Fall 2020 & 2021

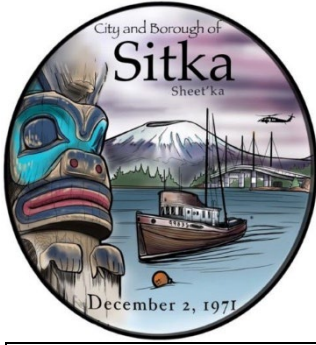
**Other Community Involvement**

Keeping Book & Running Clock for High School Basketball Games		Paid
Child Care Coalition	Active Member	Volunteer
Childcare Now Task Force	Active Member	Volunteer

**Continued Education course titles and dates upon request.**

Continued Education & Approved Training, 8-23 hours per year  
 Montana State Childcare Licensing Requirements, 2004 – 2020  
 Alaska School Employee annual required training, 2020—Present  
 Alaska State Childcare Licensing Requirements, 2021 – Present  
 Lifeguard & CPR/FA Certified, June 2022  
 ALICE Training, January 2023





## Health Needs and Human Services Commission

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
TRISTAN GUEVIN 200 Seward Street	907-738-5415 tristan.guevin@gmail.com	3/23/21 2/9/22	1/8/22 2/9/25	Vice Chair
DOUG OSBORNE 222 Tongass Drive	907-966-8674 douglaso@searhc.org	1/27/15 10/24/17 11/10/20	10/14/17 10/24/20 11/10/23	
LAKOTA HARDEN 113 Metlakatla Street	907-747-3636 ext. 224 51-827- 7689 lharden@scpsak.org	3/23/21 11/8/22	11/26/22 11/8/25	
CECILIA DUMOUCHEL PO Box 6573	617-871-9842 ckdumouchel@gmail.com	12/8/20	12/8/23	Resigned 7/26/22
ELLIE LO RE 700 Etolin Street	301-518-0097 elore@scpsak.org	1/26/22	8/24/24	Resigned 8/1/22
ALBERT (ALEC) DUNCAN 2716 Halibut Point Road Space #21	907-738-0975 albert.duncan@sitkatriben-sn.gov	4/13/22	11/9/24	Resigned 8/31/22
LEXI FISH HACKETT 228 Lakeview Drive	907-738-5684 fish.lexi@gmail.com	4/13/21	4/13/24	Resigned 2/18/22
Jess Earnshaw Deputy Clerk	907-747-1826 jessica.earnshaw@cityofsitka.org			Secretary
Crystal Duncan PO Box 174	907-738-1910 assemblyduncan@cityofsitka.org			Assembly Liaison
Kevin Mosher 100 Lincoln Street	907-752-0467 assemblymosher@cityofsitka.org			Alternate Assembly Liaison

Established by Ordinance 2013-23

7 members, 3-year terms. A vacancy on the commission shall be filled by appointment by the Assembly for any remainder of an unexpired term.

Meeting schedule: 3<sup>rd</sup> Wednesday of the month; Noon at Harrigan Centennial Hall, 330 Harbor Drive –  
Meetings are to be held no less than four times per year.

Revised: December 16, 2022