

Holley Dennison

From: Ben Hughey <ben@sitkatrailworks.org>
Sent: Monday, August 15, 2022 1:27 PM
To: Holley Dennison
Subject: Sitka Trail Works Nonprofit Grant application
Attachments: 2023 STW CBS Grant Application.pdf

Hi Holley,

Sitka Trail Works is applying for support for the Sitka Trail Plan, a community planning process we're leading now to chart the future of outdoor recreation in town.

I'm attaching our full application. Please let me know if there's anything missing!

Could you remind me about the process moving forward? Will there be an opportunity to present in person or share more information?

Thanks so much,
Ben

Ben Hughey
Executive Director
[Sitka Trail Works](#)
O - 907.747.7244
M - 907.738.1252

[Support the Sitka Trail Plan](#)

City and Borough of Sitka

ANNUAL GRANTS FROM GENERAL FUND

SUMMARY SHEET



Name of Organization: SITKA TRAIL WORKS INC.

AK Certificate of Good Standing
AK Business License
AK Business License
AK Business License

AK DCED Non-Profit Corporations Section
Forestry
Construction
Specialty Contractor – Landscaping, Rough Carpentry

Name of Contact Person: Ben Hughey, Executive Director

Phone: (907) 747-7244 **Email:** ben@sitkatrailworks.org

Mailing address: 801 Halibut Point Road, Sitka, AK 99835

Grant Category: Annual Grant: **Community Development**

Dollars Requested: \$10,000

Match Dollars Committed: \$15,000 STW General Fund
\$7,015 Pro bono and professional volunteer hours
\$8,975 Business & foundation contributions

Percentage: 309% STW match dollars to CBS funds
(\$30,990/\$10,000)

Sources of Matched Dollars: STW General Fund & Reserves, Fisherman's Quay, ALPS, Arrowhead Transfer, Chelly Revocable Trust, Aspen Hotels, Horan & Co, Sitka Vision Clinic, Beach Family Trust, Sitka Realty, Pro bono professional consulting, volunteer hourly contributions.

Brief Description of the Purpose of the Grant: Sitka Trail Works is leading a new community planning effort and will use the City grant to create a robust, actionable Trail Plan that charts the future of outdoor access for Sitkans. The City and Borough of Sitka is an MOU partner to the original Sitka Trail Plan of 2003, which led to the development of the Herring Cove, Thimbleberry to Heart Lake, and the Cross Trail.

I, Ben Hughey, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: Ben Hughey

Title: Executive Director

Date: August 15, 2022

Detailed project description overview – Total pts 10

• What grant category are you applying for?

Community Development

• What will be done with these funds and who will do it?

Sitka Trail Works will invest the CBS grant in the creation of a new Trail Plan, building off the success of the landmark 2003 Sitka Trail Plan. The original Trail Plan guided the construction of the Herring Cove Trail, the Thimbleberry to Heart Lake Trail, the entire Cross Trail network, and other destinations that Sitkans cherish today. Twenty years later, it's time for a new vision.

Sitka Trail Works (STW) staff is leading a new community planning process to chart the future of Sitka's outdoor access. This spring, we conducted initial public engagement reaching over 10% of Sitkans, including a public survey with 787 respondents, an open house, and presentations to multiple other community organizations. This summer we're identifying trail route ideas that meet stated public demand, which we'll then compile into a draft plan to be shared with the public this fall.

The CBS grant will cover staff time and contracted professional services to map, analyze, and prioritize among potential future trail projects. With the support of a local cartographer, Sitka Trail Works will use Lidar terrain data to identify potential trail alignments for initial proposals. To highlight the projects with the highest return on investment, STW will hire a landscape architect to develop cost estimates. Staff will manage the analysis, lead a second round of public feedback, coordinate with land management agencies including CBS, and create a publication that formalizes the community vision in a readable and actionable planning document.

The City funding is uniquely important because it supports pre-development planning, which is integral to leveraging additional grants for local trail maintenance and construction efforts in the future.

• Who will be served? And when?

All Sitka residents and visitors have access to the trail system and the chance to benefit from an active outdoor lifestyle. Sitkans use trails far more than the average Americans. Responses to the 2022 Trail Plan Survey reveal that hundreds of Sitkans use the trail system almost daily and 94% of respondents use trails at least several times a year.

The current trail planning process aims to provide a diversity of recreation opportunities so that all Sitkans can reap the benefits of time spent outdoors. The 2022 Survey showed that Sitkans use trails for exercise, for recreation, for subsistence hunting and foraging, and to access the mental and spiritual benefits of peaceful time in nature. In addition to the local dog walkers, daily strollers, avid trail runners, berry pickers and road system hunters, our trails serve the visitor industry.

The outdoors is a primary draw for visitors to Sitka and trails are the best way to directly experience our spectacular rainforest. A well developed and maintained trail system is essential infrastructure for the visitor economy, attracting independent travelers and supporting local guiding businesses.

• Has the (Agency) Non-Profit received grants previously?

Yes, see table to the right.

For every dollar invested in our trail system, our community reaps significant benefits through local quality of life, the visitor economy, and public health.

CBS Nonprofit grants received previously	
Date	Amount
08/30/2010	30,000.00
10/03/2011	10,000.00
09/16/2012	10,000.00
09/24/2013	10,000.00
09/15/2014	8,166.00
09/15/2015	8,400.00
09/26/2016	7,428.00
09/16/2017	7,000.00
09/21/2018	8,714.00
09/21/2019	9,000.00
11/10/2020	8,000.00
9/24/2021	5,750.00

Expected Outcomes – total pts. 10

• How will the project be measured as successful?

This project will be successful when a new Sitka Trail Plan is published that represents the vision of the community, receives the support of all land management agencies, and outlines an actionable path to enhance Sitka's outdoor recreation infrastructure.

A successful plan is dependent on:

- A thorough community engagement process that allows all Sitkans the opportunity to share their input
- The robust involvement and approval by the City and Borough of Sitka, Alaska State Parks, the US Forest Service, Sitka Tribe of Alaska, and the National Park Service
- Drafting the planning document to be easily readable and understandable by a lay audience

• What will the tangible community benefit be?

The benefits of this new Trail Plan can be forecasted based on the outcomes of the 2003 Trail Plan. The original Trail Plan laid the groundwork and facilitated the development of some of the most popular outdoor destinations in the Sitka area, including the Herring Cove-Beaver Lake Trail, the Thimbleberry to Heart Lake Trail, and the Cross Trail network. This infrastructure supports active lifestyles that keep Sitkans healthy and happy while attracting independent travelers and providing opportunities for guiding businesses. Trails provide myriad benefits:

- **HEALTH** – the 2014 MAPP community health survey revealed that trails contribute to improved health conditions among Sitka's adults. Better connecting the trail system to more neighborhoods will encourage more Sitkans to take part in healthy outdoor activity, reducing incidence of preventable illnesses.
- **ECONOMY** – The outdoors offers tremendous marketing potential, as illustrated by Visit Sitka's advertising, and trails are necessary infrastructure for independent travelers to enjoy the renowned Tongass rainforest through first hand interaction.
- **TRANSPORTATION** – the SMC Separated Pathway and the Cross Trail offer walkers and bikers a safer and more pleasant option for non-motorized commuting, reducing vehicle and parking congestion during the busy summer season. A new community plan can reveal more opportunities to enhance active transportation facilities.
- **QUALITY OF LIFE** – access to the outdoors is an important part of what makes Sitka such a great place to live. Employers like the School District with limited salary ranges need benefits like outdoor access to attract strong candidates in a competitive labor market.

A new Sitka Trail Plan will ensure we continue improvements to the outdoor infrastructure that provides our community so many tangible benefits. Trails are foundational to the health and wellness of our community.

• What are some benchmarks during the project that indicate things are going in the right direction?

Active engagement in the planning process by the community and agencies is essential to the success of the final plan. Early public participation shows a high level of enthusiasm in the community, with 10% of Sitkan adults taking the 2022 Trail Survey.

For this coming year, we'll continue to engage with the public, as well as federal, state, and city staff.

After compiling initial public input this spring and assessing potential projects this summer, STW will distribute a draft Trail Plan for review this fall. The extent of distribution and level of feedback on the draft plan will be an indicator that we're going the right direction.

STW intends to propose an Assembly work session to directly gather the input and review of the City's elected officials. For the US Forest Service, National Park Service, and State Parks, STW will coordinate with local and regional staff to ensure all level of land management decision-making is aligned in the new vision.

Statement of Need – total pts. 10

How does this project align with the funding category that you are applying for?

Planning, building, and maintaining a beautiful, integrated, and diversified trail system for the community of Sitka is truly community development. Our local trails are low-maintenance and high-use recreation infrastructure that make Sitka a great place to live, work, and play. They are good for business, for transportation, and for public health. Sitka Trail Works helps our community grow and develop by creating trails that attract a talented work force and visitors, sustaining the local economy. Many people visit or move to Sitka because of the access to the outdoors, access provided in large part by our trail system that links the town with the expansive public lands in our back yard. “Maintain and expand Sitka’s diverse recreational opportunities” is a stated goal of the CBS Comprehensive Plan 2030.

• What documented needs does this project address?

For Sitka to thrive into the future, we need to support the economy, public health, and local quality of life. Sitka’s trail system is uniquely positioned to provide significant benefits in all three of those sectors. A new Trail Plan is essential to ensuring we retain and enhance those benefits into the future.

Trails provide the infrastructure for a diverse and resilient visitor economy. Many of the independent travelers that kept Sitka’s businesses afloat during the pandemic came to Sitka in part because of our robust trail network. Outdoor recreation was one of the few attractions that was safe to continue during the pandemic and is a primary marketing asset used by Visit Sitka.

We all know that time spent in nature keeps us healthy and happy. The value of public outdoor space and the need for physical activity are always high but have become even more apparent during the pandemic. Parks and trails offer a neutral, low-risk opportunity for exercise, for gathering, and for the spontaneous socializing that knits the fabric of our community. Attractive and accessible options to meet up outside allow Sitkans to continue living their lives and maintaining relationships despite the constraints of a pandemic. Similarly, the threat of contracting the virus made co-morbidities such as diabetes and heart disease even more dangerous, heightening the need to reduce preventable illness through healthy physical activity.

In a competitive labor market, the attractiveness of a job location can be the deciding factor for recruiting talent. Southeast Conference’s “Southeast Alaska by the Numbers, 2015” ranked “quality of life and recreational opportunities” as the region’s top benefits which attract and maintain businesses and residents. The 2010 McDowell Economic Report states that recreation and the quality of life are the primary reasons given for why people choose to live and remain in Sitka. About one job in ten in Alaska is tied to trip-related outdoor recreation spending. Trails provide for new small business opportunities guiding hikes and offering tours. An increase in tourism results in the generation of more business and subsequently sales tax receipts from tours, equipment rentals, meals, accommodations, and sales of outdoor recreation gear.

Outdoor recreation infrastructure is foundational to Sitka’s future economy and community wellness.

• Does the funding from this request help leverage other funds for the project? How?

When Sitka Trail Works applies for grants and appropriations for trail projects we score highly and compete well because we can point to recurring municipal support. This is a critical component and requirement of grants from the Rasmuson Foundation and other funders. The most recent case in point is STW tremendous collaboration with the City that has resulted in \$2.4 million for the Cross Trail Phase 6 design, planning and construction from the Federal Lands Access Program (FLAP) for which STW wrote the grant proposal. The grant application scored very highly because of the community support, presence of the Cross Trail project on the AK DOT STIP, and the demonstrated work efficiencies of the CBS collaboration with Sitka Trail Works.

Local trail projects receive grant funding because, in each case, they were held up high as community priorities in the Sitka Trail Plan and supported by the City and Borough of Sitka. With the original Trail Plan now twenty years old, we need an updated Plan to remain relevant and competitive for state and federal funding.

Organizational Capacity – total pts 10

• Track record

Sitka Trail Works is a long-standing partner to the City, providing the planning, grant-writing, and project management expertise that has led to one of the most robust trail networks in rural Alaska.

STW has successfully completed 19 projects include planning, permitting, construction and maintenance of trails, trailhead parking and signs in twenty years, including:

Thimbleberry-Heart Lake, Herring Cove, Sea Lion Cove, Path of Hope, Baranof Lake Trail, Cross Trail Phase I through V, new Indian River Trail access, Fort Rousseau Causeway State Historical Park.

STW collaborated and supported CBS on all 3 Phases of the Sawmill Creek Multiuse Pathway improvements, including successful lobbying for supplemental legislative funding. More recently, the 2016-17 maintenance and repairs to Mosquito Cove, 2015 Trail Storm damage repairs, Indian River maintenance (2018), permitting for Cross Trail Phase 6 complete and construction ongoing.

• Community Support

The tremendous response to the 2022 Sitka Trail Survey shows the enthusiastic local interest in trails. With over 10% of the adult population responding to a survey, hundreds of Sitkans took time to share their detailed thoughts about the future of outdoor recreation. Over 200 people entered personalized written comments with specific ideas for future trail development and maintenance priorities.

Sitka Trail Works is very widely supported in the community. From July 1, 2021 – July 1, 2022 Sitka Trail Works has received \$69,207 in donations from over 215 member households. The trail users vote with their wallets in support of the trail system.

• Board Attendance

The nine-member board meets monthly (except December) and there has never been a case when a quorum was not present. As a general rule, eight or nine members are usually present and Board members only miss meetings due to travel. All the Board members hold full time jobs in the community and attend meeting over their lunch hours. Board members also attend committee meetings and donate at least three weekend days per year to lead STW community hikes.

• List of Board Members and Officers

President Don MacKinnon (CBS Information Technology)
Vice President Dawn Johnson (Operations Manager, Northline Seafoods)
Treasurer Roslyn MacKinnon (Samson Tug and Barge, CFO)
Secretary Maegan Bosak (Senior Director of Lands and Property, SEARHC)
Lee House (Owner and Creative Lead at House Creative)
Lione Clare (Wilderness & Community Engagement Coordinator, Sitka Conservation Society)
Doug Osbourne (Health Educator, SEARHC)
Jessika Beam (Project Coordinator, SEARHC)
Mike Jones (Assistant Station Manager, Alaska SeaPlanes)

Attachments

Budget – total pts. 10

- Statement of assets, revenues, and expenditures for previous year
- Detailed budget for current calendar year (FY 2022) Operating Budget.
- Include itemized list of grants received or pending for prior and current years.

Required Documentation – total pts 10

- Copy of nonprofit documentation (IRS 501c3 designation) – 1st page Compliance Letter from IRS.
- Current State of Alaska nonprofit organization business license – State of AK Certificate of Compliance and Business Licenses.
- CBS Liabilities Form

Sitka Trail Works, Inc.

Balance Sheet

As of December 31, 2021

Dec 31, 21

ASSETS

Current Assets

Checking/Savings

1000 · Cash

1010 · FNBA Sitka Trail Works Checking

158,931.38

1013 · FNBA Certificate of Deposit-766

27,562.12

Total 1000 · Cash

186,493.50

Total Checking/Savings

186,493.50

Accounts Receivable

1100 · Accounts Receivable

38,639.04

Total Accounts Receivable

38,639.04

Other Current Assets

1200 · Undeposited Funds

1,475.00

1220 · Pre paid insurance

6,869.00

1450 · Prepaid expenses (Prepaid expenses)

2,000.00

Total Other Current Assets

10,344.00

Total Current Assets

235,476.54

Fixed Assets

1610 · Equipment & Furnishings

1612 · Office Equipment

8,761.96

1616 · Trail Maintenance Equipment

35,000.00

Total 1610 · Equipment & Furnishings

43,761.96

1620 · Vehicles

7,630.00

1690 · Accum Deprec

-51,391.96

Total Fixed Assets

0.00

TOTAL ASSETS

235,476.54

LIABILITIES & EQUITY

Liabilities

Current Liabilities

2100 · Payroll Liabilities

719.13

2140 · Accrued sales taxes (990 line 60)

5.85

2350 · Unearned/deferred rev - other (Advanced sales, etc.)

-139.05

Total Current Liabilities

585.93

Total Liabilities

585.93

Equity

3000 · Net Assets

3010 · Unrestricted Net Assets (header)

3012 · Unrestricted assets

124,519.14

Total 3010 · Unrestricted Net Assets (header)

124,519.14

3020 · Temp Restricted

10,500.30

Total 3000 · Net Assets

135,019.44

3090 · Retained Earnings/Unrestricted

107,968.73

Net Income

-8,097.56

Total Equity

234,890.61

TOTAL LIABILITIES & EQUITY

235,476.54

Sitka Trail Works, Inc.
Profit & Loss
 January through December 2021

	<u>Jan - Dec 21</u>
Ordinary Income/Expense	
Income	
4000 · Contributions & Donations (header)	
4031 · Pet Contributions	550.00
4051 · Temp Restricted-Bench Donations	5,000.00
4010 · Corporate/Business Contributions	3,500.00
4020 · Private Foundation	6,070.12
4030 · Individual Contributions	32,508.20
4040 · Board	1,125.00
Total 4000 · Contributions & Donations (header)	48,753.32
4100 · Grants	
4120 · State	5,000.00
4130 · Municipal (FLAP Reimbursement)	632,250.50
4140 · CBS Nonprofit Organiz Grant	5,750.00
4150 · Private Foundation	1,000.00
Total 4100 · Grants	644,000.50
4200 · Earned Income (header)	
4210 · Fees and Program Service	
4213 · Equipment Rental	250.00
5008 · Other Fees (990 line 2 & 93g)	500.00
Total 4210 · Fees and Program Service	750.00
4220 · Sales	
4223 · Promotional & Educational	1,361.10
Total 4220 · Sales	1,361.10
Total 4200 · Earned Income (header)	2,111.10
4900 · Other Income	
4910 · Interest and dividends	205.18
Total 4900 · Other Income	205.18
Total Income	695,070.10
Expense	
5000 · Personnel	
5011 · Salaries & Wages	
5012 · Office staff	83,610.00
5013 · Trail crew/other	102,865.00
Total 5011 · Salaries & Wages	186,475.00
5100 · Payroll Taxes	
5101 · FICA	11,989.27
5102 · FICAMED	2,803.93
5103 · AK-ESC	2,880.98
Total 5100 · Payroll Taxes	17,674.18
5200 · Fringe Benefits	
5210 · Health Insurance	6,900.00
5221 · Workers Compensation	10,871.00
Total 5200 · Fringe Benefits	17,771.00
Total 5000 · Personnel	221,920.18

Sitka Trail Works, Inc.
Profit & Loss
 January through December 2021

	<u>Jan - Dec 21</u>
6000 · Contractual/Consulting	
6010 · Accounting & Audit	2,052.45
6030 · Envir/Survey	11,755.00
6040 · Trail Construction Contract	67,580.46
6050 · Fundraising	523.00
Total 6000 · Contractual/Consulting	<u>81,910.91</u>
6100 · Travel	
6131 · Walk & Bike Conference (Fiscal agent)	5,000.00
6120 · Training & Conferences	803.50
6130 · Meetings, Meals, Retreats	1,240.97
Total 6100 · Travel	<u>7,044.47</u>
6200 · Occupancy	
6230 · Communications	1,442.61
Total 6200 · Occupancy	<u>1,442.61</u>
6300 · Vehicles & Local Transportation	
6320 · Gas & Oil	229.00
6330 · Vehicle Repairs and Maintenance	241.23
6340 · Vehicle Insurance	587.00
Total 6300 · Vehicles & Local Transportation	<u>1,057.23</u>
6500 · Supplies	
6510 · Office Supplies	655.36
6515 · Technology	1,102.61
6525 · Advertising	49.60
6530 · Printing	1,082.61
6540 · Postage	524.10
6550 · Trail Program Supplies	
6552 · Freight/shipping	6,907.47
6554 · Materials/Supplies	30,852.51
6558 · Safety Gear	49.40
6550 · Trail Program Supplies - Other	176,170.26
Total 6550 · Trail Program Supplies	<u>213,979.64</u>
Total 6500 · Supplies	<u>217,393.92</u>
6600 · Equipment lease and repair	
6616 · Mobilization	2,405.00
6615 · Construction Equip Lease	160,333.75
Total 6600 · Equipment lease and repair	<u>162,738.75</u>
6700 · Insurance/Other	
6720 · Insurance	6,176.00
6730 · Dues/Subscriptions/Fees/Permits	
6731 · Banking Fees	543.59
6730 · Dues/Subscriptions/Fees/Permits - Other	2,940.00
Total 6730 · Dues/Subscriptions/Fees/Permits	<u>3,483.59</u>
Total 6700 · Insurance/Other	<u>9,659.59</u>
Total Expense	<u>703,167.66</u>
Net Income	<u><u>-8,097.56</u></u>

SITKA TRAIL WORKS FY 2022 BUDGET

	2022 DRAFT	2021 ACTUAL	2021 BUDGET
Income			
4000 · Contributions & Donations			
4010 · Corp/Bus Contr	\$4,000	\$3,500	\$1,800
4020 · Private Foundation	\$6,000	\$6,070	\$3,400
4030 · Individual Contributions	\$35,000	\$31,133	\$25,000
Benches & estate gift	\$30,000	\$5,000	\$5,000
4031 · Pet Contributions	\$800	\$525	\$300
4040 · Board	\$1,200	\$1,125	\$1,000
Total 4000 · Contribs & Dons	\$77,000	\$47,353	\$36,500
4100 · Grants			
NFF, USFS contracts	\$1,500		
Sea Lion Cove RTP	\$6,632		
4140 · CBS Nonprofit Organiz Grant	\$5,000	\$5,750	\$7,000
Total 4100 · Grants	\$13,132	\$5,750	\$7,000
4200 · Earned Income			
4210 · Fees / Program Service	\$200	\$500	\$500
4213 · Equipment Rental	\$1,000	\$250	\$3,000
Total 4210 · Fees & Prog Serv	\$1,200	\$750	\$3,500
4220 · Sales		\$1,361	
4223 · Allen Marine Hikes	\$7,200		
4225 · Firewood/Trail Materials			
Total 4220 · Sales	\$7,200	\$1,361	\$0
Total 4200 · Earned Income	\$8,400	\$2,111	\$3,500
4900 · Other Income			
4910 · Interest and dividends	\$150	\$205	\$150
4915 · Administration Recovery CBS/FLAP	\$16,800	\$28,782	\$40,000
Total 4900 · Other Income	\$16,950	\$28,987	\$40,150
TOTAL INCOME	\$115,482	\$84,201	\$87,150

Expense

5000 · Personnel			
5012 · Salaries - Operations	\$79,277	\$60,957	\$55,605
5100 · Payroll Taxes	\$7,938	\$5,999	\$5,466
5200 · Fringe Benefits	\$8,543	\$7,500	\$5,400
Total 5000 · Personnel	\$95,758	\$74,455	\$66,471
6000 · Non-Personnel Expenses			
6000 · Contractual/Consulting	\$2,444	\$1,760	\$3,000
Trail Plan	\$15,000		
6100 · Travel/Training	\$1,400	\$709	\$1,000
6200 · Occupancy	\$1,849	\$1,443	\$5,740
6300 · Allen Marine Rental & STW Vehicle	\$3,700	\$77	\$100
6500 · Supplies & Technology	\$4,416	\$1,813	\$4,380
6600 · Equipment lease and repair	\$300	\$0	
6700 · Insurance, Dues, Other	\$4,403	\$3,468	\$4,600
Total 6000 · Non-Personnel Expenses	\$33,513	\$9,271	\$18,820
TOTAL EXPENSE	\$129,270	\$83,726	\$85,291
NET INCOME (LOSS)	-\$13,788	\$475	\$1,859

Itemized list of grants received for prior and current years

Current grants by Sitka Trail Works:

\$121,968 USDA Forest Service SE AK Sustainability Strategy recreation planning grant
\$50,651 National Forest Foundation for maintenance of Salmon Lake Trail in 2022
\$120,000 USDI National Park Service for summer youth program in 2023
\$37,368 2021 Rec. Trails Program grant for Sea Lion Cove Trail repairs, awarded.
\$250,000 Western Federal Lands FLAP grant, Phase 6 Cross Trail construction, July 2021
\$117,000 Rasmuson Cross Trail Phase 6 construction match.
\$1,930,400 2016 Federal Lands Access Grant (FLAP Phase 6 Cross Trail construction grant awarded 11/2016)

Previous Grants secured by Sitka Trail Works:

Rasmuson Foundation:

\$12,020 Rasmuson Tier One Technology Grant
\$18,000 Cross trail matching grant
\$170,000 Herring Cove Trail and Trailhead parking area
\$168,000 Thimbleberry Heart Lake Trail
\$10,000 Technology grant
\$20,000 Equipment grant

Federal Earmarks:

\$850,000 WWII Causeway and multiuse trail (Cross Trail). 2008 Award completely spent.

Alaska Trail Initiative:

\$422,000 Sitka Trail Plan Projects awarded in 2006 and completely spent.
\$130,000 for WWTI Causeway

Other:

\$250,000 2014 FLAP Cross Trail Phase 6 planning and design funding to CBS as a result of the partnership between the City, STW and the US Forest Service Sitka Ranger District
1.9 million Federal Lands Access funding for construction of the Cross Trail 4/5, in partnership with CBS and US Forest Service
\$67,000 USFS RAC funding for Cross Trail demolition of old boardwalk, steps, etc.
\$49,815 2016 Recreational Trails Program grant for State Parks Mosquito Cove Trail repairs
\$51,000 2017 Rec. Trails Program grant for Phase II State Parks Mosquito Cove Trail repairs
\$49,000 2015 Recreation Trails Program for Herring Cove storm repairs
\$50,000 2006 Recreational Trails Program for Cross Trail upgrade near High School
\$70,000 Land and Water Conservation Grant for Sea Lion Cove
\$262,000 USFS Centennial of Service Grant Herring Cove Trail
\$137,000 Outfitter/Guide fees for Herring Cove Trail

Matching funding campaigns:

\$25,185 Local match raised for Phase 6 Cross Trail construction
\$84,000 local match STW coordinated a successful effort to leverage an additional \$800,000 for the Sitka Cross Trail, Planning, Design Right of Way acquisition and Construction.
\$12,000 STW 2013 matching funding for the FLAP program.

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 26 1999

SITKA TRAIL WORKS INC.
403 LINCOLN ST STE 210
SITKA, AK 99835

Employer Identification Number:

DLN:

Contact Person:

ID#

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31

Form 990 Required:
Yes

Addendum Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

Letter 947 (DO/CG)

License #: [REDACTED]
Effective: 11/5/2021
Expires: 12/31/2023

State of Alaska

Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing

Regulation of Construction Contractors and Home Inspectors

Licensee: **SITKA TRAIL WORKS, INC.**

License Type: **Specialty Contractor**

Status: **Active**

Doing Business As: **SITKA TRAIL WORKS, INC.**

Commissioner: Julie Anderson

Relationships

No relationships found.

Designations

Type	Group
Rough Carpentry	Specialties
Landscaping	Specialties

SITKA TRAIL WORKS, INC.
801 HALIBUT POINT RD
SITKA, AK 99835-7102

Wallet Card

State of Alaska Department of Commerce, Community, and Economic Development Division of Corporations, Business, and Professional Licensing Regulation of Construction Contractors and Home Inspectors SITKA TRAIL WORKS, INC. DBA: SITKA TRAIL WORKS, INC. As Specialty Contractor		
License [REDACTED]	Effective 11/5/2021	Expires 12/31/2023

State of Alaska, Department of Law
2022 Charitable Organization Registration and Renewal

General Information

Legal Name SITKA TRAIL WORKS, INC.

Other Names **Name** _____

Mailing Address 801 HALIBUT POINT RD.
SITKA AK 99835-7102

Location Address 801 HALIBUT POINT RD.
SITKA AK 99835-7102

Telephone Number 907.747.7244 _____

Email Address TRAIL@SITKATRILWORKS.ORG _____

Website SITKATRILWORKS.ORG _____

Id Type FEIN _____

Id XXXXXXXXXX _____

Is your organization incorporated?

☒ Yes

Year of Incorporation: 1997 _____

☐ No

State of Incorporation: ALASKA _____

Alaska Business License # [REDACTED]

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

SITKA TRAIL WORKS, INC

801 HALIBUT POINT RD, SITKA, AK 99835-7102

owned by

SITKA TRAIL WORKS, INC.

is licensed by the department to conduct business for the period

October 14, 2020 to December 31, 2022
for the following line(s) of business:

23 - Construction



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

Alaska Business License # [REDACTED]

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

SITKA TRAIL WORKS, INC

801 HALIBUT POINT ROAD, SITKA, AK 99835

owned by

SITKA TRAIL WORKS, INC.

is licensed by the department to conduct business for the period

October 14, 2020 to December 31, 2022
for the following line(s) of business:

11 - Agriculture, Forestry, Fishing and Hunting



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

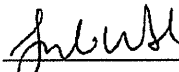
General Fund Grants for Non-Profit Organizations for Fiscal Year 2023

CBS Liabilities Form

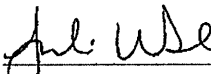
Complete and submit this form with your Non-Profit Grant Application.

Organization Name: Sitka Trail Works

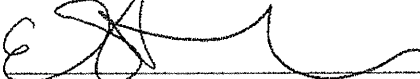
- Property Tax


Justin Harris, Supervisory Senior Accountant
747-1853 1840 Julie Windsor Tax Specialist

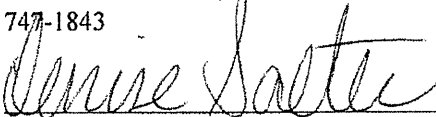
- Sales Tax


Justin Harris, Supervisory Senior Accountant
747-1853 1840 Tax Specialist


- Municipal Leases

 8/4/22
Erica Stocker, Utility/Harbor Billing Clerk
747-1843

- Loan/Promissory Note

 8/4/22
Denise Salter, Controller
747-1836

- Utilities

 8/4/22
Erica Stocker, Utility/Harbor Billing Clerk
747-1843

CBS Department signatures must be complete to verify your organization is current on all CBS liabilities.