



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz
Deputy Mayor Thor Christianson,
Vice Deputy Mayor Valorie Nelson,
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, October 20, 2020

6:00 PM

Assembly Chambers

SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

V. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VI. NEW BUSINESS:

- A** [20-209](#) Consideration of appeals filed by the following from phase one of the CARES Act business and nonprofit grant applications: 1) Alaska Coastal Outfitters, 2) Alaska Skiff LLC, 3) Ann's Gavan Hill Bed & Breakfast, 4) F/V Sea Lark, 5) Northern Images, 6) Sitka Pregnancy Center, 7) Sitka Sportsman's Association, 8) St. Gregory's Catholic Church Soup Kitchen, 9) Takeena Adventures, 10) The Greater Sitka Arts Council, and 11) Toads Taxi LLC

Attachments: [01 Process Motion Sheet](#)
 [02 CARES Act Applicants](#)
 [03 Small-Business-and-Nonprofit-Relief-and-Recovery-Grants-FAQ](#)
 [04 Alaska Coastal Outfitters](#)
 [05 Alaska Skiff](#)
 [06 Anns Gavan Hill Bed and Breakfast](#)
 [07 Fishing Vessel Sea Lark](#)
 [08 Northern Images](#)
 [09 Sitka Pregnancy Center](#)
 [10 Sitka Sportsman's Association](#)
 [11 Saint Gregorys Catholic Church](#)
 [12 Takeena Adventures](#)
 [13 The Greater Sitka Arts Council](#)
 [14 Toads Taxi](#)

VII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

VIII. EXECUTIVE SESSION

Not anticipated.

IX. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
Publish: October 16*



CITY AND BOROUGH OF SITKA

Legislation Details

File #:	20-209	Version:	1	Name:	
Type:	Item	Status:		AGENDA READY	
File created:	10/14/2020	In control:		City and Borough Assembly	
On agenda:	10/20/2020	Final action:			
Title:	Consideration of appeals filed by the following from phase one of the CARES Act business and nonprofit grant applications: 1) Alaska Coastal Outfitters, 2) Alaska Skiff LLC, 3) Ann's Gavan Hill Bed & Breakfast, 4) F/V Sea Lark, 5) Northern Images, 6) Sitka Pregnancy Center, 7) Sitka Sportsman's Association, 8) St. Gregory's Catholic Church Soup Kitchen, 9) Takeena Adventures, 10) The Greater Sitka Arts Council, and 11) Toads Taxi LLC				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	01 Process Motion Sheet 02 CARES Act Applicants 03 Small-Business-and-Nonprofit-Relief-and-Recovery-Grants-FAQ 04 Alaska Coastal Outfitters 05 Alaska Skiff 06 Anns Gavan Hill Bed and Breakfast 07 Fishing Vessel Sea Lark 08 Northern Images 09 Sitka Pregnancy Center 10 Sitka Sportsman's Association 11 Saint Gregorys Catholic Church 12 Takeena Adventures 13 The Greater Sitka Arts Council 14 Toads Taxi				

Date	Ver.	Action By	Action	Result
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Step 1

Appellant is given three minutes to explain why their application should not have been deemed ineligible or why they believe they should receive a larger grant amount than allowed per the program guidelines.

Step 2

Assembly deliberation

Step 3

I MOVE TO grant the appeal for _____.

OR

I MOVE TO deny the appeal for _____.

October 20, 2020 CARES Act Business and Nonprofit Grant Appeals

	Applicant	Amount Eligible	Amount Requested	Reason
1	Alaska Coastal Outfitters / Lucas Bastain	\$5,000	\$10,000	You requested special consideration by the Assembly for a higher award.
2	Alaska Skiff / Matthew Stroemer	\$7,500	\$10,000	You requested special consideration by the Assembly for a higher award.
3	Ann's Gavan Hill Bed and Breakfast / Ann Bills	\$2,500	\$10,000	You requested special consideration by the Assembly for a higher award.
4	Fishing Vessel Sea Lark / Richard Mulligan	\$5,000	\$7,500	You requested special consideration by the Assembly for a higher award.
5	Greater Sitka Arts Council	\$2,500	\$5,000	You requested special consideration by the Assembly for a higher award.
6	Northern Images / Dan and Janet Evans	\$5,000	\$10,000	1) Per the FAQ from the City, if you file a form 1040, you are eligible for one business grant only. Your Evans Construction grant is considered ineligible. The Northern Images application is considered eligible. The income from both Schedule C's have been combined for a \$5,000 grant level. 2) You have indicated you want to request \$10,000 from the Assembly.
7	Saint Gregory's Soup Kitchen / Ron Mathews	\$5,000	\$10,000	You requested special consideration by the Assembly for a higher award.
8	Sitka Pregnancy Center / Ann Bills	\$2,500	\$10,000	You requested special consideration by the Assembly for a higher award.
9	Sitka Sportsman's Association / John McCrehin	\$2,500	\$10,000	You requested special consideration by the Assembly for a higher award.
10	Takeena Adventures / Serena Wild	\$0	\$2,500	You had no 2018 or 2019 gross revenue reported to the IRS that met the criteria per the application or the FAQ. You failed to produce a 1040 Schedule C verifying your business status in 2018 or 2019.
11	Toads Taxi / Harmony Garnick	\$2,500	\$5,000	You requested special consideration by the Assembly for a higher award.
12				
13				
14				
15				

Small Business and Nonprofit Relief and Recovery Grants Frequently Asked Questions

Information for business and nonprofit applicants:

How can I apply?

Applications are available online at www.cityofsitka.org. You may fill them out electronically or print and scan them and submit by email to: caresgrants@cityofsitka.org. Submission online is highly preferred and provides the applicant with proof of timely submission. Applications may be hand-delivered or mailed to City of Sitka Hall at 100 Lincoln St., Sitka, AK 99835, Attn: CARES Grant Admin. No applications received after the deadline of August 31, 2020 will be accepted.

Are these loans or grants?

They are grants.

Are there fees associated with these grants?

No, there are no fees charged to the applicant.

Who can apply?

Businesses in Sitka and nonprofits that provide services to Sitka residents.

Do I have to provide financial records to prove my economic loss from the public health emergency?

You are not required to document your economic loss. You must, however, submit a 2019 or 2018 Federal tax return for your business or non-profit.

What expenses can the grant money cover?

The primary purpose of this program is to assist with costs relating to the business interruption caused by the COVID-19 pandemic and related closures. This includes loss of income due to mandatory shutdowns; inventory loss; additional operating expenses of reopening or resuming services to the public; costs of protecting staff, customers or clients; or other economic impacts due to the public health emergency. The grant funds may be used for future expenses or to cover for funds already spent.

Are grants taxable for purposes of Federal, State or local income tax?

The CBS will not provide tax advice; applicants must consult their own tax advisor for taxability determinations.

What is the timeline for the grants program?

Applications must be received by 5 p.m. Monday, August 31st.

Will the CBS mail out checks or send the funds electronically to bank accounts?

The CBS will mail out checks.

What if the CBS receives more applications than it has funds to distribute?

If the demand for grants exceeds the CBS's available funds, the CBS reserves the right to adjust the grants in order to stay within available funding.

[Will the names of grant recipients be public record?](#)

Yes, the names and amounts of the grants are public record. All tax returns and other supporting documents are not public records and will be kept confidential by the CBS.

[Will receipt of this grant make me ineligible for other grant programs?](#)

If you are going to apply for other federal or state grant or loan programs, the City advises applicants to check the eligibility rules for those programs and consult their tax advisors. The program is open to all qualifying businesses/nonprofits, regardless of whether they have applied for or have obtained any other state or federal COVID-19-related assistance.

[Is there a deadline for a grant recipient to spend the money?](#)

Yes, the grant funds received must be fully expended by Dec. 30, 2020.

[What if I don't have a local sales tax number?](#)

If your line of business is one that does not require sales tax registration (for example, commercial fishermen or long-term property rentals), please leave this field blank.

Information for business applicants:

[Do I have to keep receipts for my spending?](#)

No, the CBS is not asking for proof of the spending after the fact.

[Since business applicants' 2018 or 2019 revenue will be used to determine the amount of grant funds they might be eligible to receive, what if a business has not filed its 2019 tax return yet, but, had very different revenue in 2019 than 2018?](#)

The City and Borough of Sitka will consider unusual circumstances such as significant differences in revenue from year to year. If a business does not feel that the revenue reported on the tax return submitted with the tax return is accurate, it may request that the CBS consider its special circumstances. The CBS retains the right, however, to reject any requests for consideration of special circumstances and award grants solely on the basis of supporting tax returns submitted with the application.

[Does the business owner\(s\) have to be a resident of the City of Sitka?](#)

No, but the business must have significant permanent business operations physically conducted within the boundaries of the City and Borough Sitka.

[Does commercial or charter fishing by itself constitute significant business operations physically conducted within the boundaries of the City and Borough Sitka?](#)

No. For a commercial or charter fishing business to qualify for a grant, it must have an additional nexus to Sitka other than just fishing within Municipal boundaries. The nexus must be either permanent moorage of the fishing/charter vessel in the City and Borough of Sitka Harbor System, or, residency of the vessel permit or license holder in Sitka.

[Does a self-employed deckhand on a commercial fishing vessel or charter fishing vessel qualify for a grant?](#)

Yes, provided that the deck hand is a resident of the City and Borough of Sitka and spends at least 180 days in the last twelve months year within the City and Borough of Sitka and has experiences economic hardship due to COVID-19.

If I am a self-employed business owner or trades person whose business does not have a permanent physical presence in Sitka, but, I engage in business activities or services within the City and Borough of Sitka part of the year, am I eligible?

Yes, provided that you physically performed services on at least 180 days in the past 12 months in Sitka.

What are examples of a self-employed business owners or trades persons that would, and would not, be eligible for grants?

Example of eligible business – A refrigeration repair technician permanently residing in Wrangell who physically performed repair services, on the ground in Sitka, for at least 180 days in the past 12 months.

Example of ineligible business – A sole proprietor living in Juneau who rents a table and makes sales at the annual Christmas Bazaar.

Can a business that is behind in its sales taxes qualify for the City grant?

Yes, so long as the business is current in its filing of sales tax returns and is not under a tax lien issued by the CBS. Businesses that have entered into a sales tax repayment plan or promissory note with the CBS and are adhering to that plan or are not in default of the terms of the promissory note would be eligible for a grant.

What if my business shares physical quarters with other businesses? Can each business apply and qualify for its own grant?

Yes, so long as each (1) business has its own Alaska state business license, (2) files its own sales tax returns under its own name, (3) is not a subsidiary or DBA entity of a larger organization filing a single Federal tax return, or, (4) do not have their business income reported on separate Schedule Cs on the same Form 1040, by single or joint filers.

Information for nonprofit applicants:

Since a nonprofit's total revenue in 2018 or 2019 will be used to determine the amount of grant award it might be eligible to receive, what if a nonprofit does not have a current IRS Form 990 it can provide to the City?

In lieu of the federal report, a nonprofit may be required to submit an audited financial statement or an unaudited statement prepared by a third-party professional accountant that shows total revenue for 2019.

What if my nonprofit organization's office is outside the City of Sitka?

A nonprofit could be eligible for the grants as long as it provided services to City of Sitka residents for all of 2019, even if its main office is outside the CBS.

Can a nonprofit that operates a business receive two CBS grants under this program? One as a for-profit entity and one as a nonprofit entity?

No, a nonprofit would have to decide which how it wanted to apply.

What is, and is not, revenue for application purposes

What is revenue?

Revenue is the operating income generated from normal business operations and includes discounts and deductions for returned merchandise. It is the top line, or gross income figure, on a profit or loss statement from which costs are subtracted to determine net income.

What does revenue include?

Revenue includes sales to customers; rentals and leases of real property and equipment to customers; shipping or delivery amounts charged or billed to customers; credit card convenience fees charged to customers; grants from programs not related to the COVID-19 pandemic; and (for not-for-profit entities only) donations.

What does revenue not include?

Revenue does not include customer or tenant deposits; loan or mortgage proceeds; prepayments of subscriptions or services yet to be provided; sales taxes collected on sales to customers which must be remitted to the City and Borough of Sitka or other taxing jurisdictions; interest or dividend income; proceeds from the sale of used equipment; insurance claim settlements; tax refunds; refunds from overpayments to trade vendors; grants from the Federal Government for programs related to the COVID-19 pandemic; partnership, estate, or trust distributions reported on a Form K-1; and any receipts of money not in the normal course of day-to-day business.

Is revenue the same thing as receipts of cash or deposits to a bank account?

No. Revenue is income from business activity regardless of when cash is collected and deposited.

What is an example of revenue which does not involve the immediate receipt of cash and a bank deposit?

Sales to customers on credit is revenue. Sales to customers who use credit cards, but which has yet to be deposited into a bank account, is revenue.

What are examples of situations where the receipt of cash and a bank deposit which is not revenue?

Examples are customer or tenant deposits; loan or mortgage proceeds; prepayments of subscriptions or services yet to be provided; sales taxes collected on sales to customers which must be remitted to the City and Borough of Sitka or other taxing jurisdictions; proceeds from the sale of used equipment; insurance claim settlements; tax refunds; refunds from overpayments to trade vendors; grants from the Federal Government for programs related to the COVID-19 pandemic; partnership, estate, or trust distributions reported on a Form K-1; and any receipts of money not in the normal course of day-to-day business.

My partner and I file a joint Federal tax return and have several sole proprietorship businesses which we report on separate Schedule Cs. Can we apply for a business grant for each separate business?

No. If you file a form 1040, you are eligible for one (1) business grant only.

Where can I find my business's or organization's revenue on our Federal tax return?

C Corporation:

Form 1120, Line 1C

Subchapter S-Corporation:
Form 1120S, Line 1C

Limited Liability Company:
Form 1065, Line 1C

Partnership:
Form 1065, Line 1C

Limited Liability Partnership:
Form 1065, Line 1C

Sole Proprietorship:
Form 1040, Schedule C, Line 3

Not-For-Profit Entity:
Form 990, Line 12

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

Section 1 – Applicant Information

Business or nonprofit name:	Alaska Coastal Outfitters		
Contact Name:	Lucas Bastian		
Contact mailing address:	[REDACTED]		
City, State, Zip code:	City: Sitka	State: AK	Zip: 99835
Contact phone number:	[REDACTED]		
Contact email address:	[REDACTED]		
Physical address of business: (business must be located within the City and Borough of Sitka)	City: Sitka	State: AK	Zip: 99835
IRS Tax Identification Number: (or proprietor's Social Security Number TIN/SSN will be kept confidential)	[REDACTED]		
Local Sales Tax Number:	[REDACTED]		

Section 2 – Grant Request Information

Did your business or nonprofit experience economic hardship due to the COVID-19 public health emergency?

Impacts may include, but are not limited to, loss of sales/revenue due to mandatory shutdown measures, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.

☒ Yes

☐ No

Based on your **2018 or 2019 gross revenue** as reported to the IRS (see FAQ for guidance on reported revenue), what grant amount is your business eligible for (check only one)?

Gross revenues for the business (2018 or 2019) were:

**Eligible for \$5,000.
Asking for \$10,000**

- ☐ **under \$100,000** (\$2,500 grant)
- ☐ **over \$100,000 but less than \$250,000** (\$5,000 grant)
- ☐ **over \$250,000 but less than \$500,000** (\$7,500 grant)
- ☐ **over \$500,000** (\$10,000 grant)

- ☒ The gross revenue for my organization does not appropriately capture the scope of the services my business or nonprofit provides to the community and I would like the Assembly to consider, in public session, awarding at one of the levels reserved for organizations with higher revenue.

Please indicate below the level of support you would like the assembly to consider for your organization
(under this program no awards over \$10,000 will be considered):

☐ \$5,000

☐ \$7,500

☒ \$10,000

Please indicate in the space below, 2019 gross revenues and describe circumstances for special consideration (feel free to attach a separate document).

We have a guided fishing and hunting business that we operate out of Sitka. Our gross income for 2019 was [REDACTED]. Please note that in January of 2020 we purchased bear guiding permits that brought our projected revenues for 2020 to over [REDACTED]. Unfortunately, the spring bear hunting season was closed this year due to Covid. This closure combined with summer charter fishing cancelations has equated to a loss of nearly

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For those nonprofits that do not file with the IRS, the City and Borough of Sitka (CBS) will accept revenue as reported on an audited financial statement or an unaudited statement by a third-party preparer.

☒ I have provided a copy of my business' 2018 or 2019 tax return (or financial statements as described above, if applicable). All financial information will be kept confidential and will be immediately destroyed upon review of the application. Non-pertinent information may be redacted.

Nonprofit organizations only:

1. Did your nonprofit provide direct services to residents of the City of and Borough of Sitka in 2019? ☐ Yes ☐ No
2. Our nonprofit has a permanent presence in the City and Borough of Sitka. We have at least one employee who works in Sitka or more than 50% of our board members live in Sitka. ☐ Yes ☐ No

Check which type of IRS certification your nonprofit holds:

- ☐ 501(c)(3) Charitable organization
- ☐ 501(c)(4) Social welfare
- ☐ 501(c)(5) Labor, agricultural or horticultural organization
- ☐ 501(c)(6) Trade or professional organization
- ☐ 501(c)(19) or (23) Veterans organization
- ☐ 501(e) Cooperative hospital service organization
- ☐ 501(k) Childcare organization
- ☐ Other (please specify):

(Faith-based nonprofits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Nonprofit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible - as per 13 CFR § 120.110(k) in the Code of Federal Regulations.)

Briefly describe how the nonprofit's services have been impacted (optional—for informational purposes only to gauge community need and program effectiveness):

For-profit businesses only:

1. My business is a C Corporation, REIT or Publicly Held Limited Partnership traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange and owned in whole or majority-owned by such a publicly traded corporation. ☐ Yes ☒ No
2. My business is a national chain that owns and operates a premise in the City and Borough of Sitka (individually owned-and-operated local franchises are eligible). ☐ Yes ☒ No
3. My business is currently in bankruptcy proceedings. ☐ Yes ☒ No
4. My business is a marijuana business licensed under Alaska Statute 17.38. ☐ Yes ☒ No
5. My business **does not** have a permanent physical presence in the City and Borough of Sitka for the sale of goods or provision of services, with at least one worker assigned to that facility. (Mark NO if your business has a permanent physical presence with at least one employee) ☐ Yes ☒ No

(If you answered yes to any of the above questions, your business is not eligible for a grant)

For all Applicants


Do you intend to remain in business into 2021?

☒ Yes☐ No

The application period opens on August 1, 2020 and applications must be received by **August 31, 2020**, and may be submitted by email to: **CARESGRANTS@cityofsitka.org** or hand-delivered or mailed to City and Borough of Sitka, 100 Lincoln Street, Sitka, Alaska 99835. Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. Questions about the grant program, application process, or application status must be directed to (907) 747-1824, or email **CARESGRANTS@cityofsitka.org**. **If the demand for grants exceeds the City's available funds, the City reserves the right to adjust the grant amounts to stay within available funding.** The City reserves the right to amend any criteria or procedures as may be required if new State or Federal guidelines are issued. It is the sole responsibility of the applicant to determine or to seek independent advice as to the tax implications of receiving the grant funds. The City and Borough of Sitka reserves the right to refuse any application it deems as not meeting the specified requirements.

As an official signer for the application, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the City, if requested. **Please sign.**

Signed



Date:

08-31-2020

Print Name:

Lucas Bastian

Title:

Owner

Section 1 – Applicant Information

Business or nonprofit name: Alaska Skiff, LLC

Contact Name: Matthew Stroemer

Contact mailing address: [REDACTED]

City, State, Zip code: City: Sitka State: AK Zip: 99835

Contact phone number: [REDACTED]

Contact email address: [REDACTED]

Physical address of business: [REDACTED]
(business must be located within the City and Borough of Sitka) City: Sitka State: AK Zip: 99835

IRS Tax Identification Number: [REDACTED]
(or proprietor's Social Security Number TIN/SSN will be kept confidential)

Local Sales Tax Number: [REDACTED]

Section 2 – Grant Request Information

Did your business or nonprofit experience economic hardship due to the COVID-19 public health emergency?

Impacts may include, but are not limited to, loss of sales/revenue due to mandatory shutdown measures, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.

☒ Yes

☐ No

Based on your **2018 or 2019 gross revenue** as reported to the IRS (see FAQ for guidance on reported revenue), what grant amount is your business eligible for (check only one)?

Gross revenues for the business (2018 or 2019) were:

**Approved at the \$7,500 grant tier.
Asking for \$10,000.**

- ☐ under \$100,000 (\$2,500 grant)
- ☒ over \$100,000 but less than \$250,000 (\$5,000 grant)
- ☐ over \$250,000 but less than \$500,000 (\$7,500 grant)
- ☐ over \$500,000 (\$10,000 grant)

☐ The gross revenue for my organization does not appropriately capture the scope of the services my business or nonprofit provides to the community and I would like the Assembly to consider, in public session, awarding at one of the levels reserved for organizations with higher revenue.

Please indicate below the level of support you would like the assembly to consider for your organization (under this program no awards over \$10,000 will be considered):

☐ \$5,000

☒ \$7,500

☐ \$10,000

Please indicate in the space below, 2019 gross revenues and describe circumstances for special consideration (feel free to attach a separate document).

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

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☒ **I have provided a copy of my business' 2018 or 2019 tax return (or financial statements as described above, if applicable). All financial information will be kept confidential and will be immediately destroyed upon review of the application. Non-pertinent information may be redacted.**

Nonprofit organizations only:

1. Did your nonprofit provide direct services to residents of the City of and Borough of Sitka in 2019? ☐ Yes ☐ No
2. Our nonprofit has a permanent presence in the City and Borough of Sitka. We have at least one employee who works in Sitka or more than 50% of our board members live in Sitka. ☐ Yes ☐ No

Check which type of IRS certification your nonprofit holds:

- ☐ 501(c)(3) Charitable organization
- ☐ 501(c)(4) Social welfare
- ☐ 501(c)(5) Labor, agricultural or horticultural organization
- ☐ 501(c)(6) Trade or professional organization
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- ☐ 501(k) Childcare organization
- ☐ Other (please specify):

(Faith-based nonprofits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Nonprofit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible - as per 13 CFR § 120.110(k) in the Code of Federal Regulations.)

Briefly describe how the nonprofit's services have been impacted (optional—for informational purposes only to gauge community need and program effectiveness):

For-profit businesses only:

1. My business is a C Corporation, REIT or Publicly Held Limited Partnership traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange and owned in whole or majority-owned by such a publicly traded corporation. ☐ Yes ☒ No
2. My business is a national chain that owns and operates a premise in the City and Borough of Sitka (individually owned-and-operated local franchises are eligible). ☐ Yes ☒ No
3. My business is currently in bankruptcy proceedings. ☐ Yes ☒ No
4. My business is a marijuana business licensed under Alaska Statute 17.38. ☐ Yes ☒ No
5. My business **does not** have a permanent physical presence in the City and Borough of Sitka for the sale of goods or provision of services, with at least one worker assigned to that facility. (Mark **NO** if your business has a permanent physical presence with at least one employee) ☐ Yes ☒ No

(If you answered yes to any of the above questions, your business is not eligible for a grant)

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For all Applicants

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☒ Yes

☐ No

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As an official signer for the application, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the City, if requested.

Signed


Print Name: Matthew P Stroemer

Date:

8/27/20

Title:

Owner

RECEIVED AUG 27 2020

Section 1 – Applicant Information

Business or nonprofit name: Ann's Gavan Hill Bed & Breakfast
Contact Name: ANN L. Bills
Contact mailing address: [REDACTED]
City, State, Zip code: City: Sitka State: Alaska Zip: 99835-7214
Contact phone number: [REDACTED]
Contact email address: [REDACTED]
Physical address of business: [REDACTED]
(business must be located within the City and Borough of Sitka) City: Sitka State: Alaska Zip: 99835-7214
IRS Tax Identification Number: [REDACTED]
(or proprietor's Social Security Number TIN/SSN will be kept confidential) Alaska Business License # [REDACTED]
Local Sales Tax Number: Account No [REDACTED]

Section 2 – Grant Request Information

Did your business or nonprofit experience economic hardship due to the COVID-19 public health emergency?

Impacts may include, but are not limited to, loss of sales/revenue due to mandatory shutdown measures, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.

☒ Yes

☐ No

Based on your 2018 or 2019 gross revenue as reported to the IRS (see FAQ for guidance on reported revenue), what grant amount is your business eligible for (check only one)?

Gross revenues for the business (2018 or 2019) were:

- ☒ under \$100,000 (\$2,500 grant)
☐ over \$100,000 but less than \$250,000 (\$5,000 grant)
☐ over \$250,000 but less than \$500,000 (\$7,500 grant)
☐ over \$500,000 (\$10,000 grant)
☒ The gross revenue for my organization does not appropriately capture the scope of the services my business or nonprofit provides to the community and I would like the Assembly to consider, in public session, awarding at one of the levels reserved for organizations with higher revenue.

Please indicate below the level of support you would like the assembly to consider for your organization (under this program no awards over \$10,000 will be considered):

☐ \$5,000

☐ \$7,500

☒ \$10,000

Please indicate in the space below, 2019 gross revenues and special consideration (feel free to attach a separate document).

Gross revenues [REDACTED] My business depends on tourism supported by transportation to Sitka via the ferry or plane during the tourism season. I am open all year but most of the income comes through the summer tourism season. This year's summer season has been disastrous for me. I require reservation deposits of 50% of my base rate to secure your reservation. I do not have credit card capabilities, therefore all deposits are done with the customer's personal checks. Needless to say starting in March through the summer season all customers cancelled and I had to refund all deposits. I did get some business in August through charter fishing customers. 2019 was a bad year in the state ferry and back in the state ferry

See back side.

I already took a hit in 2019 because of the cut back in ferry service and did not make a profit. Then comes this 2020 disaster of the COVID19 virus. Ouch!

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For those nonprofits that do not file with the IRS, the City and Borough of Sitka (CBS) will accept revenue as reported on an audited financial statement or an unaudited statement by a third-party preparer.

☒ I have provided a copy of my business' 2018 or 2019 tax return (or financial statements as described above, if applicable). All financial information will be kept confidential and will be immediately destroyed upon review of the application. Non-pertinent information may be redacted.

Nonprofit organizations only:

1. Did your nonprofit provide direct services to residents of the City of and Borough of Sitka in 2019? ☐ Yes ☐ No
2. Our nonprofit has a permanent presence in the City and Borough of Sitka. We have at least one employee who works in Sitka or more than 50% of our board members live in Sitka. ☐ Yes ☐ No

Check which type of IRS certification your nonprofit holds:

- ☐ 501(c)(3) Charitable organization
- ☐ 501(c)(4) Social welfare
- ☐ 501(c)(5) Labor, agricultural or horticultural organization
- ☐ 501(c)(6) Trade or professional organization
- ☐ 501(c)(19) or (23) Veterans organization
- ☐ 501(e) Cooperative hospital service organization
- ☐ 501(k) Childcare organization
- ☐ Other (please specify):

(Faith-based nonprofits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Nonprofit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible - as per 13 CFR § 120.110(k) in the Code of Federal Regulations.)

Briefly describe how the nonprofit's services have been impacted (optional—for informational purposes only to gauge community need and program effectiveness):

For-profit businesses only:

1. My business is a C Corporation, REIT or Publicly Held Limited Partnership traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange and owned in whole or majority-owned by such a publicly traded corporation. ☐ Yes ☒ No
2. My business is a national chain that owns and operates a premise in the City and Borough of Sitka (individually owned-and-operated local franchises are eligible). ☐ Yes ☒ No
3. My business is currently in bankruptcy proceedings. ☐ Yes ☒ No
4. My business is a marijuana business licensed under Alaska Statute 17.38. ☐ Yes ☒ No
5. My business **does not** have a permanent physical presence in the City and Borough of Sitka for the sale of goods or provision of services, with at least one worker assigned to that facility. (Mark NO if your business has a permanent physical presence with at least one employee) ☐ Yes ☒ No

(If you answered yes to any of the above questions, your business is not eligible for a grant)

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For all Applicants

Do you intend to remain in business into 2021?

☒ Yes

☐ No

The application period opens on August 1, 2020 and applications must be received by **August 31, 2020**, and may be submitted by email to: CARESGRANTS@cityofsitka.org or hand-delivered or mailed to City and Borough of Sitka, 100 Lincoln Street, Sitka, Alaska 99835. Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. Questions about the grant program, application process, or application status must be directed to (907) 747-1824, or email CARESGRANTS@cityofsitka.org. If the demand for grants exceeds the City's available funds, the City reserves the right to adjust the grant amounts to stay within available funding. The City reserves the right to amend any criteria or procedures as may be required if new State or Federal guidelines are issued. It is the sole responsibility of the applicant to determine or to seek independent advice as to the tax implications of receiving the grant funds. The City and Borough of Sitka reserves the right to refuse any application it deems as not meeting the specified requirements.

As an official signer for the application, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the City, if requested.

Signed

Ann L. Bills

Date:

8/27/2020

Print Name:

ANN L. Bills

Title:

Owner

Section 1 – Applicant Information

Business or nonprofit name: F/V SEA LARK

Contact Name: RICHARD MULLIGAN

Contact mailing address: [REDACTED]

City, State, Zip code: City: SITKA State: ALASKA Zip: 99835

Contact phone number: [REDACTED]

Contact email address: [REDACTED]

Physical address of business:

(business must be located within
the City and Borough of Sitka)

City: SITKA State: ALASKA Zip: 99835

IRS Tax Identification Number:

(or proprietor's Social Security Number
TIN/SSN will be kept confidential)

Local Sales Tax Number: [REDACTED]

Section 2 – Grant Request Information

Did your business or nonprofit experience economic hardship due to the COVID-19 public health emergency?

Impacts may include, but are not limited to, loss of sales/revenue due to mandatory shutdown measures, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.

☒ Yes

☐ No

Based on your **2018 or 2019 gross revenue** as reported to the IRS (see FAQ for guidance on reported revenue), what grant amount is your business eligible for (check only one)?

Gross revenues for the business (2018 or 2019) were:

- ☐ **under \$100,000** (\$2,500 grant)
- ☒ **over \$100,000 but less than \$250,000** (\$5,000 grant)
- ☐ **over \$250,000 but less than \$500,000** (\$7,500 grant)
- ☐ **over \$500,000** (\$10,000 grant)

☐ The gross revenue for my organization does not appropriately capture the scope of the services my business or nonprofit provides to the community and I would like the Assembly to consider, in public session, awarding at one of the levels reserved for organizations with higher revenue.

Please indicate below the level of support you would like the assembly to consider for your organization (under this program no awards over \$10,000 will be considered):

☐ \$5,000

☒ \$7,500

☐ \$10,000

Please indicate in the space below, 2019 gross revenues and describe circumstances for special consideration (feel free to attach a separate document).

RECEIVED

AUG 10 2020

City & Borough of Sitka-
Clerk's Office

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For those nonprofits that do not file with the IRS, the City and Borough of Sitka (CBS) will accept revenue as reported on an audited financial statement or an unaudited statement by a third-party preparer.

☒ I have provided a copy of my business' 2018 or 2019 tax return (or financial statements as described above, if applicable). All financial information will be kept confidential and will be immediately destroyed upon review of the application. Non-pertinent information may be redacted.

Nonprofit organizations only:

- | | | |
|---|------------------------------|-----------------------------|
| 1. Did your nonprofit provide direct services to residents of the City of and Borough of Sitka in 2019? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Our nonprofit has a permanent presence in the City and Borough of Sitka. We have at least one employee who works in Sitka or more than 50% of our board members live in Sitka. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Check which type of IRS certification your nonprofit holds:

- ☐ 501(c)(3) Charitable organization
☐ 501(c)(4) Social welfare
☐ 501(c)(5) Labor, agricultural or horticultural organization
☐ 501(c)(6) Trade or professional organization
☐ 501(c)(19) or (23) Veterans organization
☐ 501(e) Cooperative hospital service organization
☐ 501(k) Childcare organization
☐ Other (please specify):

(Faith-based nonprofits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Nonprofit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible - as per 13 CFR § 120.110(k) in the Code of Federal Regulations.)

Briefly describe how the nonprofit's services have been impacted (optional—for informational purposes only to gauge community need and program effectiveness):

For-profit businesses only:

- | | | |
|---|------------------------------|--|
| 1. My business is a C Corporation, REIT or Publicly Held Limited Partnership traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange and owned in whole or majority-owned by such a publicly traded corporation. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 2. My business is a national chain that owns and operates a premise in the City and Borough of Sitka (individually owned-and-operated local franchises are eligible). | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 3. My business is currently in bankruptcy proceedings. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 4. My business is a marijuana business licensed under Alaska Statute 17.38. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 5. My business does not have a permanent physical presence in the City and Borough of Sitka for the sale of goods or provision of services, with at least one worker assigned to that facility. (Mark NO if your business has a permanent physical presence with at least one employee) | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

(If you answered yes to any of the above questions, your business is not eligible for a grant)

Ria

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For all Applicants

Do you intend to remain in business into 2021?

☒ Yes

☐ No

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Signed

Richard Mulligan

Date:

8/10/20

Print Name:

RICHARD MULLIGAN

Title:

Owner/CAPTAIN

8/11/20

CARES ACT GRANT
Explanation of why I
would like more funding
than \$2,500 below
\$100,000 income level.
Dear Assembly:

I have had difficulties
first bringing help in
from outside (ARIZONA)
to help me through this
season. Second my help
(deckhand) and his girl-
friend both had to leave
since she fell to a sickness,
Intestinal issue. She was
working at SPC fish plants.
My deckhand has to escort
her and now I'm fishing
alone. With COVID issues
this summer finding help
to be more productive is
nearly impossible.

Thanks
Richard Mulligan

Section 1 – Applicant Information

Business or nonprofit name:

Northern Images

Contact Name:

Janet Evans

Contact mailing address:

[REDACTED]

City, State, Zip code:

City: Sitka

State: AK

Zip: 99835

Contact phone number:

[REDACTED]

Contact email address:

[REDACTED]

Physical address of business:

(business must be located within the City and Borough of Sitka)

City: Sitka

State: AK

Zip: 99835

IRS Tax Identification Number:

(or proprietor's Social Security Number TIN/SSN will be kept confidential)

[REDACTED]

Local Sales Tax Number:

[REDACTED]

Section 2 – Grant Request Information

Did your business or nonprofit experience economic hardship due to the COVID-19 public health emergency?

Impacts may include, but are not limited to, loss of sales/revenue due to mandatory shutdown measures, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.

☒ Yes

☐ No

Based on your **2018 or 2019 gross revenue** as reported to the IRS (see FAQ for guidance on reported revenue), what grant amount is your business eligible for (check only one)?

Gross revenues for the business (2018 or 2019) were:

**Approved for the \$5,000 grant tier.
Asking for \$10,000 level.**

- ☒ under \$100,000 (\$2,500 grant)
- ☐ over \$100,000 but less than \$250,000 (\$5,000 grant)
- ☐ over \$250,000 but less than \$500,000 (\$7,500 grant)
- ☐ over \$500,000 (\$10,000 grant)

☐ The gross revenue for my organization does not appropriately capture the scope of the services my business or nonprofit provides to the community and I would like the Assembly to consider, in public session, awarding at one of the levels reserved for organizations with higher revenue.

Please indicate below the level of support you would like the assembly to consider for your organization (under this program no awards over \$10,000 will be considered):

☐ \$5,000 ☒ \$7,500 ☐ \$10,000

Please indicate in the space below, 2019 gross revenues and describe circumstances for special consideration (feel free to attach a separate document).

I do Custom Framing no one is paying to get that done now. Its considered a luxury now. Dropped me to Zero income.
Dance Calendar Sales Dropped due to no Tourists we lost roughly [REDACTED]
Fine Art Print Sales are way Down as well

For those nonprofits that do not file with the IRS, the City and Borough of Sitka (CBS) will accept revenue as reported on an audited financial statement or an unaudited statement by a third-party preparer.

☒ I have provided a copy of my business' 2018 or 2019 tax return (or financial statements as described above, if applicable). All financial information will be kept confidential and will be immediately destroyed upon review of the application. Non-pertinent information may be redacted.

Nonprofit organizations only:

1. Did your nonprofit provide direct services to residents of the City of and Borough of Sitka in 2019? ☐ Yes ☐ No
2. Our nonprofit has a permanent presence in the City and Borough of Sitka. We have at least one employee who works in Sitka or more than 50% of our board members live in Sitka. ☐ Yes ☐ No

Check which type of IRS certification your nonprofit holds:

- ☐ 501(c)(3) Charitable organization
- ☐ 501(c)(4) Social welfare
- ☐ 501(c)(5) Labor, agricultural or horticultural organization
- ☐ 501(c)(6) Trade or professional organization
- ☐ 501(c)(19) or (23) Veterans organization
- ☐ 501(e) Cooperative hospital service organization
- ☐ 501(k) Childcare organization
- ☐ Other (please specify):

N/A

(Faith-based nonprofits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Nonprofit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible - as per 13 CFR § 120.110(k) in the Code of Federal Regulations.)

Briefly describe how the nonprofit's services have been impacted (optional—for informational purposes only to gauge community need and program effectiveness):

For-profit businesses only:

1. My business is a C Corporation, REIT or Publicly Held Limited Partnership traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange and owned in whole or majority-owned by such a publicly traded corporation. ☐ Yes ☒ No
2. My business is a national chain that owns and operates a premise in the City and Borough of Sitka (individually owned-and-operated local franchises are eligible). ☐ Yes ☒ No
3. My business is currently in bankruptcy proceedings. ☐ Yes ☒ No
4. My business is a marijuana business licensed under Alaska Statute 17.38. ☐ Yes ☒ No
5. My business **does not** have a permanent physical presence in the City and Borough of Sitka for the sale of goods or provision of services, with at least one worker assigned to that facility. (Mark **NO** if your business has a permanent physical presence with at least one employee) ☐ Yes ☒ No

(If you answered yes to any of the above questions, your business is not eligible for a grant)

For all Applicants

Do you intend to remain in business into 2021?

☒ Yes

☐ No

The application period opens on August 1, 2020 and applications must be received by **August 31, 2020**, and may be submitted by email to: **CARESGRANTS@cityofsitka.org** or hand-delivered or mailed to City and Borough of Sitka, 100 Lincoln Street, Sitka, Alaska 99835. Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. Questions about the grant program, application process, or application status must be directed to (907) 747-1824, or email **CARESGRANTS@cityofsitka.org**. If the demand for grants exceeds the City's available funds, the City reserves the right to adjust the grant amounts to stay within available funding. The City reserves the right to amend any criteria or procedures as may be required if new State or Federal guidelines are issued. It is the sole responsibility of the applicant to determine or to seek independent advice as to the tax implications of receiving the grant funds. The City and Borough of Sitka reserves the right to refuse any application it deems as not meeting the specified requirements.

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Signed

Janet L Evans

Date:

8/27/20

Print Name:

Janet L Evans

Title:

owner

Section 1 – Applicant Information

Business or nonprofit name: SITKA PREGNANCY CENTER
Contact Name: Board Director, Treasurer / ANN BILLS
Contact mailing address: [REDACTED]
City, State, Zip code: City: Sitka State: AK Zip: 99835-7214
Contact phone number: [REDACTED]
Contact email address: [REDACTED]
Physical address of business: [REDACTED]
(business must be located within the City and Borough of Sitka) City: Sitka State: AK Zip: 99835
IRS Tax Identification Number: EIN # [REDACTED]
(or proprietor's Social Security Number TIN/SSN will be kept confidential)
Local Sales Tax Number: _____

Section 2 – Grant Request Information

Did your business or nonprofit experience economic hardship due to the COVID-19 public health emergency?

Impacts may include, but are not limited to, loss of sales/revenue due to mandatory shutdown measures, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.

☒ Yes

☐ No

Based on your **2018 or 2019 gross revenue** as reported to the IRS (see FAQ for guidance on reported revenue), what grant amount is your business eligible for (check only one)?

Gross revenues for the business (2018 or 2019) were:

- ☒ **under \$100,000** (\$2,500 grant)
☐ **over \$100,000 but less than \$250,000** (\$5,000 grant)
☐ **over \$250,000 but less than \$500,000** (\$7,500 grant)
☐ **over \$500,000** (\$10,000 grant)

☒ The gross revenue for my organization does not appropriately capture the scope of the services my business or nonprofit provides to the community and I would like the Assembly to consider, in public session, awarding at one of the levels reserved for organizations with higher revenue.

Please indicate below the level of support you would like the assembly to consider for your organization (under this program no awards over \$10,000 will be considered):

☐ \$5,000

☐ \$7,500

☒ \$10,000

Please indicate in the space below, 2019 gross revenues and describe circumstances for special consideration (feel free to attach a separate document).

The Center does not sell anything - it gives away all needed items. The Center depends on Donations (materials & money) and Fund Raiser's. (The Federal Tax Return for 2019 is attached) Form 990
We have several ongoing programs for the Community. Our future goal is to purchase a space for the Center closer to town to make access easier for clients. We also would like to have an ultra-sound on site to be used for clients. We presently have one paid employee - the Executive Director. All Board Directors are Volunteers. We would also like to purchase Baby beds, strollers & car seats to give out to potential clients. We are against the law to provide used car seats, hence

For those nonprofits that do not file with the IRS, the City and Borough of Sitka (CBS) will accept revenue as reported on an audited financial statement or an unaudited statement by a third-party preparer.

☒ I have provided a copy of my business' 2018 or 2019 tax return (or financial statements as described above, if applicable). All financial information will be kept confidential and will be immediately destroyed upon review of the application. Non-pertinent information may be redacted.

Nonprofit organizations only:

1. Did your nonprofit provide direct services to residents of the City of and Borough of Sitka in 2019? ☒ Yes ☐ No
2. Our nonprofit has a permanent presence in the City and Borough of Sitka. We have at least one employee who works in Sitka or more than 50% of our board members live in Sitka. ☒ Yes ☐ No

Check which type of IRS certification your nonprofit holds:

- ☒ 501(c)(3) Charitable organization
☐ 501(c)(4) Social welfare
☐ 501(c)(5) Labor, agricultural or horticultural organization
☐ 501(c)(6) Trade or professional organization
☐ 501(c)(19) or (23) Veterans organization
☐ 501(e) Cooperative hospital service organization
☐ 501(k) Childcare organization
☐ Other (please specify):

(Faith-based nonprofits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Nonprofit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible - as per 13 CFR § 120.110(k) in the Code of Federal Regulations.)

Briefly describe how the nonprofit's services have been impacted (optional—for informational purposes only to gauge community need and program effectiveness):

the Pregnancy Center depends on donations and Fund Raising events. Because of the Pandemic (COVID-19) we had to cancel all Fund Raising events. Our biggest Fund Raiser has been in March. Then 4th of July events & Alaska Day Parade.

For-profit businesses only:

1. My business is a C Corporation, REIT or Publicly Held Limited Partnership traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange and owned in whole or majority-owned by such a publicly traded corporation. ☐ Yes ☒ No
2. My business is a national chain that owns and operates a premise in the City and Borough of Sitka (individually owned-and-operated local franchises are eligible). ☐ Yes ☒ No
3. My business is currently in bankruptcy proceedings. ☐ Yes ☒ No
4. My business is a marijuana business licensed under Alaska Statute 17.38. ☐ Yes ☒ No
5. My business **does not** have a permanent physical presence in the City and Borough of Sitka for the sale of goods or provision of services, with at least one worker assigned to that facility. (Mark **NO** if your business has a permanent physical presence with at least one employee) ☐ Yes ☒ No

(If you answered yes to any of the above questions, your business is not eligible for a grant)

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For all Applicants

Do you intend to remain in business into 2021?

☐ Yes

☐ No

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As an official signer for the application, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the City, if requested.

Signed

Ann L. Bills

Date:

8/26/2020

Print Name:

ANN L. Bills

Title:

Board Director
Treasurer

Section 1 – Applicant Information

Business or nonprofit name: Sitka Sportsman's Association

Contact Name: April Ault

Contact mailing address:

City, State, Zip code: City: Sitka State: AK Zip: 99835

Contact phone number:

Contact email address:

Physical address of business:

(business must be located within
the City and Borough of Sitka)

City: Sitka State: AK Zip: 99835

IRS Tax Identification Number:

(or proprietor's Social Security Number
TIN/SSN will be kept confidential)

Local Sales Tax Number:

Section 2 – Grant Request Information

Did your business or nonprofit experience economic hardship due to the COVID-19 public health emergency?

Impacts may include, but are not limited to, loss of sales/revenue due to mandatory shutdown measures, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.

☒ Yes

☐ No

Based on your **2018 or 2019 gross revenue** as reported to the IRS (see FAQ for guidance on reported revenue), what grant amount is your business eligible for (check only one)?

Gross revenues for the business (2018 or 2019) were:

Eligible for \$2,500.

Asking for \$10,000.

☐ **under \$100,000** (\$2,500 grant)

☐ **over \$100,000 but less than \$250,000** (\$5,000 grant)

☐ **over \$250,000 but less than \$500,000** (\$7,500 grant)

☐ **over \$500,000** (\$10,000 grant)

☒ The gross revenue for my organization does not appropriately capture the scope of the services my business or nonprofit provides to the community and I would like the Assembly to consider, in public session, awarding at one of the levels reserved for organizations with higher revenue.

Please indicate below the level of support you would like the assembly to consider for your organization
(under this program no awards over \$10,000 will be considered):

☒ **\$5,000**

☐ **\$7,500**

☐ **\$10,000**

Please indicate in the space below, 2019 gross revenues and describe circumstances for special consideration (feel free to attach a separate document).

Please see attachments

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

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☒ **I have provided a copy of my business' 2018 or 2019 tax return (or financial statements as described above, if applicable). All financial information will be kept confidential and will be immediately destroyed upon review of the application. Non-pertinent information may be redacted.**

Nonprofit organizations only:

- | | | |
|---|---|-----------------------------|
| 1. Did your nonprofit provide direct services to residents of the City of and Borough of Sitka in 2019? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Our nonprofit has a permanent presence in the City and Borough of Sitka. We have at least one employee who works in Sitka or more than 50% of our board members live in Sitka. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Check which type of IRS certification your nonprofit holds:

- ☒ 501(c)(3) Charitable organization
☐ 501(c)(4) Social welfare
☐ 501(c)(5) Labor, agricultural or horticultural organization
☐ 501(c)(6) Trade or professional organization
☐ 501(c)(19) or (23) Veterans organization
☐ 501(e) Cooperative hospital service organization
☐ 501(k) Childcare organization
☐ Other (please specify):

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Briefly describe how the nonprofit's services have been impacted (optional—for informational purposes only to gauge community need and program effectiveness):

Please see attachments

For-profit businesses only:

- | | | |
|---|------------------------------|-----------------------------|
| 1. My business is a C Corporation, REIT or Publicly Held Limited Partnership traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange and owned in whole or majority-owned by such a publicly traded corporation. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. My business is a national chain that owns and operates a premise in the City and Borough of Sitka (individually owned-and-operated local franchises are eligible). | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. My business is currently in bankruptcy proceedings. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. My business is a marijuana business licensed under Alaska Statute 17.38. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. My business does not have a permanent physical presence in the City and Borough of Sitka for the sale of goods or provision of services, with at least one worker assigned to that facility. (Mark <u>NO</u> if your business has a permanent physical presence with at least one employee) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

(If you answered yes to any of the above questions, your business is not eligible for a grant)

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For all Applicants

Do you intend to remain in business into 2021?

☒ Yes

☐ No

The application period opens on August 1, 2020 and applications must be received by **August 31, 2020**, and may be submitted by email to: **CARESGRANTS@cityofsitka.org** or hand-delivered or mailed to City and Borough of Sitka, 100 Lincoln Street, Sitka, Alaska 99835. Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. Questions about the grant program, application process, or application status must be directed to **(907) 747-1824, or email CARESGRANTS@cityofsitka.org. If the demand for grants exceeds the City's available funds, the City reserves the right to adjust the grant amounts to stay within available funding.** The City reserves the right to amend any criteria or procedures as may be required if new State or Federal guidelines are issued. It is the sole responsibility of the applicant to determine or to seek independent advice as to the tax implications of receiving the grant funds. The City and Borough of Sitka reserves the right to refuse any application it deems as not meeting the specified requirements.

As an official signer for the application, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the City, if requested.

Signed April Ault

Digitally signed by April Ault
Date: 2020.08.28 12:14:56 -08'00'

Date: 08/28/2020

Print Name: April Ault

Title: Secr/Treas



Sitka Sportsman's Association

PO Box 3030 • SITKA AK 99835
sitkasportsmans@yahoo.com

August 28, 2020

Re: City and Borough of Sitka, Alaska 2020 CARES Act Business Relief and Recovery Grant Application

To: The City and Borough of Sitka

The Sitka Sportsman's Association maintains a permanent presence in the City of Sitka with an indoor range, classroom, outdoor skeet/trap shooting space, archery range, a storage facility for boat parking and RV camping, and they are considered a natural disaster shelter and HAM radio operations base in the event of a natural disaster. The SSA facility hosts the Sitka Shore Shots Shooting Team (a state champion youth shooting team), a much needed activity for Sitka youth. The team helps foster not only maturity and gun safety, but also competitive shooting and gives these young people a chance to travel and shoot competitively. The SSA hosts several community events, including the annual turkey shoot, the Coast Guard day of shooting, gun safety classes, concealed carry classes, pistol leagues (3 per year), a gun & gear swap (twice a year), hunter education courses (twice a year) and of course the Sitka Salmon Derby.

The Sitka Salmon Derby is our largest fundraiser of the year, and that fell right in the middle of the Covid-19 closure. We normally net between [REDACTED] for the salmon derby and those revenues go toward our annual operating expenses.

The range was closed from March-May furthering our loss of operating income, both from the loss of people able to come out and use the range, as well as classes that had to be cancelled due to the closure.

The RV park, another one of our revenue generators, was vacant for the bulk of the summer with no ferry traffic and very few travelers.

With the drop in income, things will become increasingly difficult as we move into winter.

The SSA has given about \$3,000 in scholarships to high school students in the past few years. Without the income from the Salmon Derby, the range and the RV park, this is unlikely to happen this year.

The SSA asks the City of Sitka to consider granting a higher amount for the 2020 CARES Act business Relief and Recovery Grant. If you choose not to grant the \$10,000 level, we would sincerely appreciate any amount that is deemed reasonable by the committee. We look forward to continuing to serve our community far into the future and this money would help support that mission.

Thank you!

Kind regards,

April Ault
Secretary/Treasurer
Sitka Sportsman's Association
[REDACTED]

Section 1 – Applicant Information

Business or nonprofit name: Saint Gregory's Catholic Church

Contact Name: Deacon Ron Mathews

Contact mailing address: [REDACTED]

City, State, Zip code: City: Sitka State: AK Zip: 99835

Contact phone number: [REDACTED]

Contact email address: [REDACTED]

Physical address of business:
(business must be located within the City and Borough of Sitka)
City: Sitka State: AK Zip: 99835

IRS Tax Identification Number: [REDACTED]
(or proprietor's Social Security Number
TIN/SSN will be kept confidential)

Local Sales Tax Number: [REDACTED]

Section 2 – Grant Request Information

Did your business or nonprofit experience economic hardship due to the COVID-19 public health emergency?

Impacts may include, but are not limited to, loss of sales/revenue due to mandatory shutdown measures, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.

☒ Yes

☐ No

Based on your **2018 or 2019 gross revenue** as reported to the IRS (see FAQ for guidance on reported revenue), what grant amount is your business eligible for (check only one)?

Gross revenues for the business (2018 or 2019) were:

**Eligible for \$5,000.
Asking for \$10,000.**

- ☐ **under \$100,000** (\$2,500 grant)
- ☐ **over \$100,000 but less than \$250,000** (\$5,000 grant)
- ☐ **over \$250,000 but less than \$500,000** (\$7,500 grant)
- ☐ **over \$500,000** (\$10,000 grant)

☒ The gross revenue for my organization does not appropriately capture the scope of the services my business or nonprofit provides to the community and I would like the Assembly to consider, in public session, awarding at one of the levels reserved for organizations with higher revenue.

Please indicate below the level of support you would like the assembly to consider for your organization (under this program no awards over \$10,000 will be considered):

☐ \$5,000

☐ \$7,500

☒ \$10,000

Please indicate in the space below, 2019 gross revenues and describe circumstances for special consideration (feel free to attach a separate document).
See attached document.

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For those nonprofits that do not file with the IRS, the City and Borough of Sitka (CBS) will accept revenue as reported on an audited financial statement or an unaudited statement by a third-party preparer.

☐ I have provided a copy of my business' 2018 or 2019 tax return (or financial statements as described above, if applicable). All financial information will be kept confidential and will be immediately destroyed upon review of the application. Non-pertinent information may be redacted. N/A

Nonprofit organizations only:

1. Did your nonprofit provide direct services to residents of the City of and Borough of Sitka in 2019? ☒ Yes ☐ No
2. Our nonprofit has a permanent presence in the City and Borough of Sitka. We have at least one employee who works in Sitka or more than 50% of our board members live in Sitka. ☒ Yes ☐ No

Check which type of IRS certification your nonprofit holds:

- ☐ 501(c)(3) Charitable organization
- ☐ 501(c)(4) Social welfare
- ☐ 501(c)(5) Labor, agricultural or horticultural organization
- ☐ 501(c)(6) Trade or professional organization
- ☐ 501(c)(19) or (23) Veterans organization
- ☐ 501(e) Cooperative hospital service organization
- ☐ 501(k) Childcare organization

☒ Other (please specify):

Soup Kitchen

(Faith-based nonprofits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Nonprofit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible - as per 13 CFR § 120.110(k) in the Code of Federal Regulations.)

Briefly describe how the nonprofit's services have been impacted (optional—for informational purposes only to gauge community need and program effectiveness):

We had to go from full sit down services to, to-go meals. Utilize a covid-19 plan for disbursement of meals and purchase extra supplies we normally would not have had to use.

For-profit businesses only:

1. My business is a C Corporation, REIT or Publicly Held Limited Partnership traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange and owned in whole or majority-owned by such a publicly traded corporation. ☐ Yes ☐ No
2. My business is a national chain that owns and operates a premise in the City and Borough of Sitka (individually owned-and-operated local franchises are eligible). ☐ Yes ☐ No
3. My business is currently in bankruptcy proceedings. ☐ Yes ☐ No
4. My business is a marijuana business licensed under Alaska Statute 17.38. ☐ Yes ☐ No
5. My business **does not** have a permanent physical presence in the City and Borough of Sitka for the sale of goods or provision of services, with at least one worker assigned to that facility. (Mark **NO** if your business has a permanent physical presence with at least one employee) ☐ Yes ☐ No

(If you answered yes to any of the above questions, your business is not eligible for a grant)

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For all Applicants

Do you intend to remain in business into 2021?

☒ Yes

☐ No

The application period opens on August 1, 2020 and applications must be received by **August 31, 2020**, and may be submitted by email to: **CARESGRANTS@cityofsitka.org** or hand-delivered or mailed to City and Borough of Sitka, 100 Lincoln Street, Sitka, Alaska 99835. Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. Questions about the grant program, application process, or application status must be directed to **(907) 747-1824**, or email **CARESGRANTS@cityofsitka.org**. **If the demand for grants exceeds the City's available funds, the City reserves the right to adjust the grant amounts to stay within available funding.** The City reserves the right to amend any criteria or procedures as may be required if new State or Federal guidelines are issued. It is the sole responsibility of the applicant to determine or to seek independent advice as to the tax implications of receiving the grant funds. The City and Borough of Sitka reserves the right to refuse any application it deems as not meeting the specified requirements.

As an official signer for the application, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the City, if requested.

Signed Ron Mathews

Date: 8/7/2020

Print Name: Ron Mathews

Title: Deacon

2020 CARES Act Business and Recovery Grant Application

Section 2- Grant Request Information

St Gregory's is the local non-profit Catholic Church in Sitka. We provide the space and equipment with volunteer workers to accommodate to any in need in our community a hot lunch meal every Saturday for the past 14 years, as well as a Sack lunch meal for each 5th Sunday in a given month for the past two years. We have additionally on occasion provided and delivered meals to folks at Ak State senior/disabled Housing, and to Sitka Safe Shelter.

We would propose to use the funds provided through this grant to replace aged commercial grade range/oven/griddle in our State of Alaska inspected and licensed kitchen, with like replacement. We would further seek to replace our commercial grade coffee maker with like replacement; thus enabling us to continue to serve our community.

We generally serve between 20-40 persons on any given Saturday, and we happily serve anyone who comes through our door. Most of the expense for the meals as well as equipment come from donations.

I have attached two months of documentation that reflects St. Gregory's income/expense, as well as a spread sheet to reflect 12 month income/expense figures only. I do also have on file a spread sheet reflecting the last two years of cash donations to be used towards the Soup Kitchen. If you would like a copy of this I would be glad to provide it.

Section 1 – Applicant Information

Business or nonprofit name: Takeena Adventures, LLC

Contact Name: Serena Wild

Contact mailing address:

City, State, Zip code: City: Sitka State: AK Zip: 99835

Contact phone number:

Contact email address:

Physical address of business:

(business must be located within
the City and Borough of Sitka)

City: Sitka State: AK Zip: 99835

IRS Tax Identification Number:

(or proprietor's Social Security Number
TIN/SSN will be kept confidential)

Local Sales Tax Number:

Section 2 – Grant Request Information

Did your business or nonprofit experience economic hardship due to the COVID-19 public health emergency?

Impacts may include, but are not limited to, loss of sales/revenue due to mandatory shutdown measures, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.

☒ Yes

☐ No

Based on your **2018 or 2019 gross revenue** as reported to the IRS (see FAQ for guidance on reported revenue), what grant amount is your business eligible for (check only one)?

Gross revenues for the business (2018 or 2019) were:

- ☐ **under \$100,000** (\$2,500 grant)
- ☐ **over \$100,000 but less than \$250,000** (\$5,000 grant)
- ☐ **over \$250,000 but less than \$500,000** (\$7,500 grant)
- ☐ **over \$500,000** (\$10,000 grant)
- ☐ The gross revenue for my organization does not appropriately capture the scope of the services my business or nonprofit provides to the community and I would like the Assembly to consider, in public session, awarding at one of the levels reserved for organizations with higher revenue.

Please indicate below the level of support you would like the assembly to consider for your organization (under this program no awards over \$10,000 will be considered):

☐ \$5,000

☐ \$7,500

☐ \$10,000

Please indicate in the space below, 2019 gross revenues and describe circumstances for special consideration (feel free to attach a separate document).

Our business is in its first year of operation so therefore we did not have 2018 or 2019 revenue. We started a long range eco-tour/fishing charter and are keeping our vessel in the Sitka Harbor year round as we live here. We have lost significant revenue due to COVID-19 with over half of our booked charters rescheduling for 2021 and two large government contracts, to provide transport and lodging to workers, are postponed till we don't know when.

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For those nonprofits that do not file with the IRS, the City and Borough of Sitka (CBS) will accept revenue as reported on an audited financial statement or an unaudited statement by a third-party preparer.

☐ **I have provided a copy of my business' 2018 or 2019 tax return (or financial statements as described above, if applicable). All financial information will be kept confidential and will be immediately destroyed upon review of the application. Non-pertinent information may be redacted.**

Nonprofit organizations only:

1. Did your nonprofit provide direct services to residents of the City of and Borough of Sitka in 2019? ☐ Yes ☐ No
2. Our nonprofit has a permanent presence in the City and Borough of Sitka. We have at least one employee who works in Sitka or more than 50% of our board members live in Sitka. ☐ Yes ☐ No

Check which type of IRS certification your nonprofit holds:

- ☐ 501(c)(3) Charitable organization
- ☐ 501(c)(4) Social welfare
- ☐ 501(c)(5) Labor, agricultural or horticultural organization
- ☐ 501(c)(6) Trade or professional organization
- ☐ 501(c)(19) or (23) Veterans organization
- ☐ 501(e) Cooperative hospital service organization
- ☐ 501(k) Childcare organization
- ☐ Other (please specify):

(Faith-based nonprofits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Nonprofit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible - as per 13 CFR § 120.110(k) in the Code of Federal Regulations.)

Briefly describe how the nonprofit's services have been impacted (optional—for informational purposes only to gauge community need and program effectiveness):

For-profit businesses only:

1. My business is a C Corporation, REIT or Publicly Held Limited Partnership traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange and owned in whole or majority-owned by such a publicly traded corporation. ☐ Yes ☒ No
2. My business is a national chain that owns and operates a premise in the City and Borough of Sitka (individually owned-and-operated local franchises are eligible). ☐ Yes ☒ No
3. My business is currently in bankruptcy proceedings. ☐ Yes ☒ No
4. My business is a marijuana business licensed under Alaska Statute 17.38. ☐ Yes ☒ No
5. My business **does not** have a permanent physical presence in the City and Borough of Sitka for the sale of goods or provision of services, with at least one worker assigned to that facility. (Mark **NO** if your business has a permanent physical presence with at least one employee) ☐ Yes ☒ No

(If you answered yes to any of the above questions, your business is not eligible for a grant)

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For all Applicants

Do you intend to remain in business into 2021?

☒ Yes

☐ No

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As an official signer for the application, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the City, if requested.

Signed



Date: 8/5/2020

Print Name:

Serena Wild

Title:

Managing Member

Re: Small Business and Relief Grant Application

Bones Lillehoff [REDACTED]

To: [REDACTED]

Hello Rob,

Thank you for your email.

Our business is currently in its first year of operation and we do not have 2018 or 2019 tax returns, as no business occurred those years.

We began operation of our business early this spring (2020) and started taking bookings. Since May of this year, we've had half of our pre-booked charters reschedule for 2021 and we were unable to book the other half of our season due to COVID.

We also had two large government contracts scheduled to provide transportation and housing for employees for multiple weeks. One of those contracts is postponed to 2021 and the other may not happen now.

Our business, which relies on tourism and people being able to travel to Sitka, was deeply affected by COVID-19 but it is our first season of operation and we do not have any previous income or expense history. I do know how much we have ended up making this year versus what we were projected to make based on all the bookings we had in May.

I'm finding our business situation is making it so we do not qualify for any of the financial help for businesses, which is frustrating.

Please let me know if we do not qualify for the City's grant.

Thank you,

Serena

[REDACTED]
Hello Ms. Wild,

I am the new CARES Act Grant Technician for the City of Sitka. I wanted to confirm that I have received your application and completed an initial review. You are missing two critical pieces to your application. You have not marked the level of support you are eligible to receive and you have not provided the tax return information. I've attached page 1 and 2 of your application with the areas highlighted. I have also included the FAQ from the city. Page 4 and 5 list the tax documents that are required depending upon how you file your taxes. I only need the one page identified, not your entire tax return. You can complete and initial and date and either email the documents or drop them off at the 3rd floor of city hall to my attention.

At this point your application is considered incomplete.

Thank you.

Rob Allen
CARES Act Grant Technician

Section 1 – Applicant Information

Business or nonprofit name: The Greater Sitka Arts Council

Contact Name: Rain Van Den Berg, GSAC Board Secretary

Contact mailing address: [REDACTED]

City, State, Zip code: City: Sitka State: AK Zip: 99835

Contact phone number: [REDACTED]

Contact email address: [REDACTED]

Physical address of business: [REDACTED]

(business must be located within
the City and Borough of Sitka)

City: Sitka State: AK Zip: 99835

IRS Tax Identification Number: [REDACTED]

(or proprietor's Social Security Number
TIN/SSN will be kept confidential)

Local Sales Tax Number: [REDACTED]

Section 2 – Grant Request Information

Did your business or nonprofit experience economic hardship due to the COVID-19 public health emergency?

Impacts may include, but are not limited to, loss of sales/revenue due to mandatory shutdown measures, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.

☒ Yes

☐ No

Based on your **2018 or 2019 gross revenue** as reported to the IRS (see FAQ for guidance on reported revenue), what grant amount is your business eligible for (check only one)?

Gross revenues for the business (2018 or 2019) were:

- ☐ **under \$100,000** (\$2,500 grant)
- ☐ **over \$100,000 but less than \$250,000** (\$5,000 grant)
- ☐ **over \$250,000 but less than \$500,000** (\$7,500 grant)
- ☐ **over \$500,000** (\$10,000 grant)

☐ The gross revenue for my organization does not appropriately capture the scope of the services my business or nonprofit provides to the community and I would like the Assembly to consider, in public session, awarding at one of the levels reserved for organizations with higher revenue.

Please indicate below the level of support you would like the assembly to consider for your organization
(under this program no awards over \$10,000 will be considered):

☒ \$5,000

☐ \$7,500

☐ \$10,000

Please indicate in the space below, 2019 gross revenues and describe circumstances for special consideration (feel free to attach a separate document).

The arts are a critical part of what makes Sitka special. As an umbrella organization, we offer Wearable Arts, the Artisan Market, Art Walks, Open Mic, Jam Sessions, and we support The Grind and Community Theatre and more. With the cancellation of Wearable Arts in March 2020, we lost our main fundraiser that sustains us during the year, usually bringing in \$[REDACTED]. This is why we are requesting funding at a higher level. We need support to

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For those nonprofits that do not file with the IRS, the City and Borough of Sitka (CBS) will accept revenue as reported on an audited financial statement or an unaudited statement by a third-party preparer.

☒ I have provided a copy of my business' 2018 or 2019 tax return (or financial statements as described above, if applicable). All financial information will be kept confidential and will be immediately destroyed upon review of the application. Non-pertinent information may be redacted.

Nonprofit organizations only:

1. Did your nonprofit provide direct services to residents of the City of and Borough of Sitka in 2019? ☒ Yes ☐ No
2. Our nonprofit has a permanent presence in the City and Borough of Sitka. We have at least one employee who works in Sitka or more than 50% of our board members live in Sitka. ☒ Yes ☐ No

Check which type of IRS certification your nonprofit holds:

- ☒ 501(c)(3) Charitable organization
☐ 501(c)(4) Social welfare
☐ 501(c)(5) Labor, agricultural or horticultural organization
☐ 501(c)(6) Trade or professional organization
☐ 501(c)(19) or (23) Veterans organization
☐ 501(e) Cooperative hospital service organization
☐ 501(k) Childcare organization
☐ Other (please specify):

(Faith-based nonprofits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Nonprofit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible - as per 13 CFR § 120.110(k) in the Code of Federal Regulations.)

Briefly describe how the nonprofit's services have been impacted (optional—for informational purposes only to gauge community need and program effectiveness):

Due to COVID, we have had to cancel all public events, including our main fundraiser that sustains the organization (Wearable Arts). We have continued to support the arts during

For-profit businesses only:

1. My business is a C Corporation, REIT or Publicly Held Limited Partnership traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange and owned in whole or majority-owned by such a publicly traded corporation. ☐ Yes ☐ No
2. My business is a national chain that owns and operates a premise in the City and Borough of Sitka (individually owned-and-operated local franchises are eligible). ☐ Yes ☐ No
3. My business is currently in bankruptcy proceedings. ☐ Yes ☐ No
4. My business is a marijuana business licensed under Alaska Statute 17.38. ☐ Yes ☐ No
5. My business **does not** have a permanent physical presence in the City and Borough of Sitka for the sale of goods or provision of services, with at least one worker assigned to that facility. (Mark **NO** if your business has a permanent physical presence with at least one employee) ☐ Yes ☐ No

(If you answered yes to any of the above questions, your business is not eligible for a grant)

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For all Applicants

Do you intend to remain in business into 2021?

☒ Yes

☐ No

The application period opens on August 1, 2020 and applications must be received by **August 31, 2020**, and may be submitted by email to: **CARESGRANTS@cityofsitka.org** or hand-delivered or mailed to City and Borough of Sitka, 100 Lincoln Street, Sitka, Alaska 99835. Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. Questions about the grant program, application process, or application status must be directed to **(907) 747-1824, or email CARESGRANTS@cityofsitka.org. If the demand for grants exceeds the City's available funds, the City reserves the right to adjust the grant amounts to stay within available funding.** The City reserves the right to amend any criteria or procedures as may be required if new State or Federal guidelines are issued. It is the sole responsibility of the applicant to determine or to seek independent advice as to the tax implications of receiving the grant funds. The City and Borough of Sitka reserves the right to refuse any application it deems as not meeting the specified requirements.

As an official signer for the application, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the City, if requested.

Signed _____

Date: 8/16/2020

Print Name: Rain Van Den Berg

Title: GSAC Board Secretary

Section 1 – Applicant Information

Business or nonprofit name: Toads Taxi LLC
Contact Name: Harmony Garnick
Contact mailing address: [REDACTED]
City, State, Zip code: City: Sitka State: AK Zip: 99835
Contact phone number: [REDACTED]
Contact email address: [REDACTED]
Physical address of business: [REDACTED]
(business must be located within the City and Borough of Sitka) City: Sitka State: AK Zip: 99835
IRS Tax Identification Number: [REDACTED]
(or proprietor's Social Security Number TIN/SSN will be kept confidential)
Local Sales Tax Number: [REDACTED]

Section 2 – Grant Request Information

Did your business or nonprofit experience economic hardship due to the COVID-19 public health emergency?

Impacts may include, but are not limited to, loss of sales/revenue due to mandatory shutdown measures, inventory loss, additional operating expenses of reopening and protecting staff and customers, including funds already spent for those purposes.

☒ Yes

☐ No

Based on your 2018 or 2019 gross revenue as reported to the IRS (see FAQ for guidance on reported revenue), what grant amount is your business eligible for (check only one)?

Gross revenues for the business (2018 or 2019) were:

- ☒ under \$100,000 (\$2,500 grant)
☐ over \$100,000 but less than \$250,000 (\$5,000 grant)
☐ over \$250,000 but less than \$500,000 (\$7,500 grant)
☐ over \$500,000 (\$10,000 grant)

☒ The gross revenue for my organization does not appropriately capture the scope of the services my business or nonprofit provides to the community and I would like the Assembly to consider, in public session, awarding at one of the levels reserved for organizations with higher revenue.

Please indicate below the level of support you would like the assembly to consider for your organization (under this program no awards over \$10,000 will be considered):

☒ \$5,000

☐ \$7,500

☐ \$10,000

Please indicate in the space below, 2019 gross revenues and describe circumstances for special consideration (feel free to attach a separate document)

\$ [REDACTED] Due to loss of Revenue over Covid I have had to Remove a taxi from service because I can't afford Insurance on both vehicles. The extra Grant Money Would be Used to re-insure Said Taxi.

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

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☒ I have provided a copy of my business' 2018 or 2019 tax return (or financial statements as described above, if applicable). All financial information will be kept confidential and will be immediately destroyed upon review of the application. Non-pertinent information may be redacted.

Nonprofit organizations only:

1. Did your nonprofit provide direct services to residents of the City of and Borough of Sitka in 2019? ☐ Yes ☐ No
2. Our nonprofit has a permanent presence in the City and Borough of Sitka. We have at least one employee who works in Sitka or more than 50% of our board members live in Sitka. ☐ Yes ☐ No

Check which type of IRS certification your nonprofit holds:

- ☐ 501(c)(3) Charitable organization
- ☐ 501(c)(4) Social welfare
- ☐ 501(c)(5) Labor, agricultural or horticultural organization
- ☐ 501(c)(6) Trade or professional organization
- ☐ 501(c)(19) or (23) Veterans organization
- ☐ 501(e) Cooperative hospital service organization
- ☐ 501(k) Childcare organization
- ☐ Other (please specify):

(Faith-based nonprofits are eligible, so long as they provide services that are promoted and available to the general public without regard to religious affiliation. Nonprofit organizations "that are principally engaged in teaching, instructing, counseling, or indoctrinating religion or religious beliefs, whether in a religious or secular setting, or primarily engaged in political or lobbying activities" are not eligible - as per 13 CFR § 120.110(k) in the Code of Federal Regulations.)

Briefly describe how the nonprofit's services have been impacted (optional—for informational purposes only to gauge community need and program effectiveness):

For-profit businesses only:

1. My business is a C Corporation, REIT or Publicly Held Limited Partnership traded on a U.S. stock exchange or a corporate-equivalent entity traded on a foreign stock exchange and owned in whole or majority-owned by such a publicly traded corporation. ☐ Yes ☒ No
2. My business is a national chain that owns and operates a premise in the City and Borough of Sitka (individually owned-and-operated local franchises are eligible). ☐ Yes ☒ No
3. My business is currently in bankruptcy proceedings. ☐ Yes ☒ No
4. My business is a marijuana business licensed under Alaska Statute 17.38. ☐ Yes ☒ No
5. My business does not have a permanent physical presence in the City and Borough of Sitka for the sale of goods or provision of services, with at least one worker assigned to that facility. (Mark NO if your business has a permanent physical presence with at least one employee) ☐ Yes ☒ No

(If you answered yes to any of the above questions, your business is not eligible for a grant)

City and Borough of Sitka, Alaska
2020 CARES Act Business Relief and Recovery Grant Application

For all Applicants

Do you intend to remain in business into 2021?

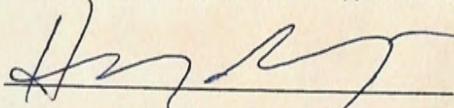
☒ Yes

☐ No

The application period opens on August 1, 2020 and applications must be received by **August 31, 2020**, and may be submitted by email to: **CARESGRANTS@cityofsitka.org** or hand-delivered or mailed to City and Borough of Sitka, 100 Lincoln Street, Sitka, Alaska 99835. Applications may be amended before the deadline. Incomplete applications will be rejected. Applicants will be notified of the status of their application via email to the contact person listed on the application. Questions about the grant program, application process, or application status must be directed to (907) 747-1824, or email **CARESGRANTS@cityofsitka.org**. If the demand for grants exceeds the City's available funds, the City reserves the right to adjust the grant amounts to stay within available funding. The City reserves the right to amend any criteria or procedures as may be required if new State or Federal guidelines are issued. It is the sole responsibility of the applicant to determine or to seek independent advice as to the tax implications of receiving the grant funds. The City and Borough of Sitka reserves the right to refuse any application it deems as not meeting the specified requirements.

As an official signer for the application, I certify that the information provided in this application is true and accurate and acknowledge that the funds will be spent by the required deadline of December 30, 2020. I agree to assist in the verification of information provided in this application and to provide additional information to the City, if requested.

Signed



Date:

Aug 31, 2020

Print Name:

Harmony Garnick

Title:

Registered Agent