



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Matthew Hunter
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Bob Potrzuski,
Aaron Bean, Kevin Knox, Dr. Richard Wein,
Benjamin Miyasato*

*Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Wednesday, May 2, 2018

6:00 PM

Assembly Chambers

SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

V. UNFINISHED BUSINESS:

- A [18-094](#) Discussion/Direction/Decision of local support of public education to the Sitka School District contained in the updated FY2019 General Fund and other issues pertaining to financial support of education related activities (Assembly action may be taken)

Attachments: [Motion and Memo.pdf](#)

- B [18-095](#) Discussion/Direction/Decision of the FY2019 Administrator's Budget including Enterprise Funds and/or General Fund and as they may relate to other Funds, the Internal Service Funds, Special Funds, the School District, and the Sitka Community Hospital (Assembly action may be taken)

Attachments: [Discussion Direction Administrator's Budget.pdf](#)

VI. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

VII. EXECUTIVE SESSION

None anticipated.

VIII. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Melissa Henshaw, CMC, Acting Municipal Clerk
Publish: April 30*

POSSIBLE MOTION

I MOVE TO make a determination that the amount of money to be made available from local sources in FY19 to the Sitka School District shall be equal the amount of \$7,124,208* and an amount not to exceed \$150,000 for building repair and maintenance.

***Notes:**

- The amount that is currently budgeted or another amount to be determined.
- The Municipal Administrator shall prepare the official statement notifying SSD that this shall be the amount made available by the Assembly for school purposes.



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

MEMORANDUM

To: Mayor Hunter and Assembly Members
Keith Brady, Municipal Administrator

From: Melissa Haley, Controller/Acting Chief Finance and Administrative Officer

Date: May 1, 2018

Subject: FY2019 Local Effort for Education Funding

The formal receipt of the Sitka School District (SSD) budget on April 30, 2018 initiated a 30-day period of time, specified in State law, during which the Assembly must act on the SSD's request, as set forth in its budget, for local effort to support education. Per State law (set forth in AS 14.14.060), once the 30-day period commences, the Assembly shall determine the total amount of money to be made available from local sources for school purposes, and shall furnish the school board with a statement of the sum to be made available. If the Assembly does furnish the school board, within 30 days, a statement of the sum to be made available, the amount requested in the school district budget is automatically approved.

At this point, SSD is requesting a total of \$179,492 more than what is the current version of the budget (plus and adjustment to account for FY2018 payment of the SRS):

Per SSD budget	Breakdown as per SSD	Per CBS	Breakdown as per CBS
6,644,941	Instructional	7,124,208	This total amount includes \$245,916 for FY2019 SRS payment)
433,759	Non-Instructional	-	SSD decides on allocation of local funding
150,000	Maintenance	150,000	Maintenance
225,000	Secure rural schools (that CBS will receive in FY19)	-	Included in 7,124,208
7,453,700	Total request from SSD to CBS in 4/30/18 budget	7,274,208	Total in Current Budget
244,000	Secure rural schools that CBS expects to receive in May 2018 (Please note that as we intend to request an FY2018 budget adjustment for this amount, it is not included in the FY2019 budget)	255,000	A budget adjustment ordinance for the FY2018 budget will be presented at the next regular assembly meeting. As this amount will be transferred to SSD in FY2018, it will become part of the transfer from operating fund reserves

We began this budget process with a total of \$6,728,292 budgeted for school support. Upon hearing that we would receive SRS we budgeted an additional \$245,916 for school support. Then, the assembly, seeking sustainable sources to further increase funding added another \$300,000 in funding for a total increase of \$545,000, bringing the total for school funding to \$7,274,208

In order to fulfill the requirements of AS 14.14.060, the traditional mechanism for determining the total amount of money to be made available from local sources for school purposes is passage of a specific motion which also directs the Administrator to prepare the required statement of the sum to be made available.



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 18-095 **Version:** 1 **Name:**
Type: Item **Status:** AGENDA READY
File created: 4/27/2018 **In control:** City and Borough Assembly
On agenda: 5/2/2018 **Final action:**
Title: Discussion/Direction/Decision of the FY2019 Administrator's Budget including Enterprise Funds and/or General Fund and as they may relate to other Funds, the Internal Service Funds, Special Funds, the School District, and the Sitka Community Hospital (Assembly action may be taken)

Sponsors:

Indexes:

Code sections:

Attachments: [Discussion Direction Administrator's Budget.pdf](#)

Date	Ver.	Action By	Action	Result
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Discussion/Direction/Decision of the FY2019
Administrator's budget including Enterprise Funds
and/or General Fund and as they may relate to
other Funds, the Internal Service Funds, Special
Funds, the School District, and the Sitka
Community Hospital
(Assembly action may be taken)