



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Matthew Hunter
Deputy Mayor Bob Potrzuski
Vice-Deputy Mayor Steven Eisenbeisz
Tristan Guevin, Kevin Knox
Aaron Bean, and Aaron Swanson

Municipal Administrator: Mark Gorman
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Wednesday, April 19, 2017

5:00 PM

Assembly Chambers

SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

V. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VI. NEW BUSINESS:

A [17-072](#) Municipal Administrator applicant interviews (Meyer, Schmitt)

Attachments: [interview schedule..pdf](#)

B [17-073](#) Discussion/Direction/Decision regarding the Municipal Administrator selection process (possible executive session)

Attachments: [Discussion Direction.pdf](#)

VII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

VIII. EXECUTIVE SESSION**IX. ADJOURNMENT**

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, CMC, Municipal Clerk
Publish: April 18*



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 17-072 **Version:** 1 **Name:**
Type: Item **Status:** AGENDA READY
File created: 4/17/2017 **In control:** City and Borough Assembly
On agenda: 4/19/2017 **Final action:**
Title: Municipal Administrator applicant interviews (Meyer, Schmitt)
Sponsors:
Indexes:
Code sections:
Attachments: [interview schedule..pdf](#)

Date	Ver.	Action By	Action	Result
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Municipal Administrator applicant in-person interviews

Date: April 19, 2017

Location: Assembly Chambers – Harrigan Centennial Hall

Interview Schedule

5:00 – 6:00 p.m. Carey Meyer

6:15 – 7:15 p.m. Sheldon Schmitt



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 17-073 **Version:** 1 **Name:**

Type: Item **Status:** AGENDA READY

File created: 4/17/2017 **In control:** City and Borough Assembly

On agenda: 4/19/2017 **Final action:**

Title: Discussion/Direction/Decision regarding the Municipal Administrator selection process (possible executive session)

Sponsors:

Indexes:

Code sections:

Attachments: [Discussion Direction.pdf](#)

Date	Ver.	Action By	Action	Result
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DISCUSSION ~ DIRECTION ~ DECISION regarding the
Municipal Administrator selection process.

POSSIBLE OPTIONS

- make an offer and negotiate a contract with one of tonight's candidates (contract is negotiated by HR)
- readvertise Municipal Administrator position
- enter into a contract with a recruitment agency

Municipal Administrator Candidates Carey Meyer and Sheldon Schmitt have been notified that in conjunction with their interviews, the Assembly may convene in executive session to discuss matters involving character and reputation. Each candidate has been informed he may request Assembly discussion of his application be held in public or authorize the Assembly to discuss his application in executive session.

- Carey Meyer (agrees to executive session if necessary)
- Sheldon Schmitt (agrees to executive session if necessary)

POSSIBLE MOTIONS – *if desired*

EXECUTIVE SESSION

I MOVE to go into Executive Session to discuss subjects that may tend to prejudice the reputation and character of Municipal Administrator Candidate, Carey Meyer, and invite in Human Resources Director, Mark Danielson.

I MOVE to go into Executive Session to discuss subjects that may tend to prejudice the reputation and character of Municipal Administrator Candidate, Sheldon Schmitt, and invite in Human Resources Director, Mark Danielson.

I MOVE to reconvene as the Assembly in regular session.