

# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Crystal Duncan,  
Thor Christianson, Chris Ystad,  
Timothy Pike, JJ Carlson*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, January 10, 2023

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. RECITAL OF LANDS ACKNOWLEDGEMENT**

**IV. ROLL CALL**

**V. CORRESPONDENCE/AGENDA CHANGES**

[23-005](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[HCH Quarterly Report](#)

[Public Works Assembly Update December 2023](#)

**VI. CEREMONIAL MATTERS**

*None.*

**VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [23-002](#)     Approve the December 27 Assembly meeting minutes

**Attachments:**   [Consent and Minutes](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

*None.*

**XI. UNFINISHED BUSINESS:**

- B**     [ORD 22-31](#)     Amending Title 6 “Business Licenses and Regulations” of the Sitka General Code by updating Chapter 6.19 “Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles” regarding the electric vehicle incentive

**Attachments:**   [Motion Ord 2022-31](#)

[Memo Ord 2022-31 electric vehicle incentive](#)

[Ord 2022-31](#)

[New Sitka General Code 6.19](#)

- C**     [ORD 22-32](#)     Amending Title 6 “Business Licenses and Regulations” of the Sitka General Code by updating Chapter 6.19 “Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles” by increasing the permit fee for thirty or more passenger vehicles

**Attachments:**   [Motion Ord 2022-32](#)

[Memo Ord 2022-32 thirty passenger vehicles](#)

[Ord 2022-32](#)

- D**     [ORD 22-33](#)     Amending Title 6 “Business Licenses and Regulations” of the Sitka General Code by updating Chapter 6.19 “Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles” regarding term of permit

**Attachments:**   [Motion Ord 2022-33](#)

[Memo Ord 2022-33 term of permit](#)

[Ord 2022-33](#)

- E      [ORD 22-34](#)      Amending Title 6 “Business Licenses and Regulations” of the Sitka General Code by updating Chapter 6.19 “Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles” by changing from sealed bid to open outcry auction

**Attachments:** [Motion Ord 2022-34](#)

[Memo outcry auction](#)

[Ord 2022-34](#)

**XII.      NEW BUSINESS:**

- F      [23-001](#)      Discussion / Direction / Decision on 2023 Tourism Management Operating Plan

**Attachments:** [Memo and 2023 Tourism Operations Plan](#)

- G      [23-003](#)      Discussion / Direction / Decision on donating \$25,000 to the Alaska Trollers Association legal defense fund

**Attachments:** [Memo](#)

[ATA.ALFA Orca White Paper Handout-1](#)

[ATA Attorney's update](#)

[For declining orcas, food is fate](#)    [Encyclopedia of Puget Sound](#)

[ORCA - Killer Whale Catastrophe](#)

[Washington launches program to cut underwater noise in Puget Sound](#)    [Cross](#)

**XIII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV.      REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XV.      EXECUTIVE SESSION**

- H      [23-004](#)      Legal/Financial Matter: 2022 Crescent Harbor Dock Fire

**Attachments:** [Motion executive session](#)

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: January 6*



# CITY AND BOROUGH OF SITKA

## Legislation Details

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**File #:** 23-005      **Version:** 1      **Name:**  
**Type:** Item      **Status:** AGENDA READY  
**File created:** 1/5/2023      **In control:** City and Borough Assembly  
**On agenda:** 1/10/2023      **Final action:**  
**Title:** Reminders, Calendars, and General Correspondence  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Reminders and Calendars](#)  
[HCH Quarterly Report](#)  
[Public Works Assembly Update December 2023](#)

Date	Ver.	Action By	Action	Result
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# ***REMINDERS***

<b><u>DATE</u></b>	<b><u>EVENT</u></b>	<b><u>TIME</u></b>
Tuesday, January 10	Regular Meeting	6:00 PM
Thursday, January 19	Budget Work Session with School Board	6:00 PM
Tuesday, January 24	Regular Meeting	6:00 PM
Thursday, January 26	Govt to Govt Dinner Mtg. Tribal Headquarters 204 Siginaka Way	6:00 PM



**January 2023**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1   Jan	2	3	4	5	6	7
	Observed Holiday		6:00pm <u>Library Commission-Liaison Duncan</u> 6:00pm <u>School Board - Liaison Mosher</u> 7:00pm <u>Planning Commission-Liaison Christianson</u>			
8	9	10	11	12	13	14
	6:30pm <u>Sustainability Commission-Liaison Mosher</u>	12:00pm <u>Parks and Recreation Committee-Liaison Duncan</u> 6:00pm <u>Regular Assembly Mtg</u>	5:00pm <u>Tree and Landscape Committee-Liaison Carlson</u> 6:00pm <u>Historic Preservation Commission-Carlson</u> 6:00pm <u>Port &amp; Harbors Commission-Liaison Ystad</u>	12:00pm <u>LEPC-Liaison Mosher</u>		
15	16	17	18	19	20	21
	Observed Holiday		12:00pm <u>Health Needs and Human Services Commission-Liaison Duncan</u> 7:00pm <u>Planning Commission - Liaison Christianson</u>	6:00pm <u>Budget Work Session with School Board</u>		
22	23	24	25	26	27	28
		6:00pm <u>Regular Assembly Mtg</u>	5:30pm <u>Police and Fire Commission-Liaison Pike</u>	6:00pm <u>Govt to Govt Dinner Meeting: Tribal Headquarters 204 Siginaka Way</u>		
29	30	31	1   Feb	2	3	4
			6:00pm <u>Library Commission-Liaison Duncan</u> 6:00pm <u>School Board - Liaison</u>	6:00pm <u>Special Budget Meeting: General Fund</u>		

## February 2023

Sunday		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	Jan	30	31	1	Feb	2	3
				6:00pm <u>Library Commission-Liaison Duncan</u> 6:00pm <u>School Board - Liaison Mosher</u> 7:00pm <u>Planning Commission-Liaison Christianson</u>		6:00pm <u>Special Budget Meeting: General Fund</u>	
5	6	7	8	9	10	11	
Eisenbeisz	Eisenbeisz	Eisenbeisz	Eisenbeisz	5:00pm <u>Tree and Landscape Committee-Liaison Carlson</u> 6:00pm <u>Historic Preservation Commission-Carlson</u> 6:00pm <u>Port &amp; Harbors Commission-Liaison Ystad</u>	12:00pm <u>LEPC-Liaison Mosher</u>	Eisenbeisz	
12	13	14	15	16	17	18	
	6:30pm <u>Sustainability Commission-Liaison Mosher</u>	12:00pm <u>Parks and Recreation Committee-Liaison Duncan</u> 6:00pm <u>Regular Assembly Mtg</u>	12:00pm <u>Health Needs and Human Services Commission-Liaison Duncan</u> 7:00pm <u>Planning Commission - Liaison Christianson</u>				
19	20	21	22	23	24	25	
	Observed Holiday		5:30pm <u>Police and Fire Commission-Liaison Pike</u>	6:00pm <u>Special Budget Meeting: Enterprise Funds</u>			
26	27	28	1	Mar	2	3	4
		6:00pm <u>Regular Assembly Mtg</u>	6:00pm <u>Library Commission-Liaison Duncan</u> 6:00pm <u>School Board - Liaison Mosher</u>	6:00pm <u>Special Budget Meeting: Review Draft GF Budget</u>			

# Harrigan Centennial Hall Quarterly Report

## Harrigan Centennial Hall Overview:

Manager – Antonio Rosas

Supervisor – Jennifer Mingo

Building Attendant – Wayne Patterson

Building Attendant - Vacant

Building Attendant - Vacant

Building Attendant (Temp) – Lynn Alexander

Harrigan Centennial Hall is currently operating with 3 FTEs with another 2 FTE positions vacant.

## Event Highlights: (July 1<sup>st</sup> thru Sept 30<sup>th</sup>)

Alaska Municipal League Conference (3 Day)

North Pacific Fisheries Management Council Meetings (4 Day)

Denali Oncology Group (3 Day)

State/Local Election

Alaska Trave Industry Association (1 Day HCH / 4 Days in town)

Alaska Independent Insurance Agents and Brokers Conference (3 Day)

Alaska Day Festivities (1 Week)

Whale Fest (4 Day)

## Budget:

Currently Harrigan Centennial Hall is at 45% operating budget for fiscal year 2023.

Maintenance Contract with Dimensional Communications Inc. – \$12,400

Maintenance visit from Pacific Lighting Systems - \$3,800

Installation of bathroom tissue dispensers - \$500

**Future Projects:**

Refinish of Auditorium Floor

Refinish Stage Floor

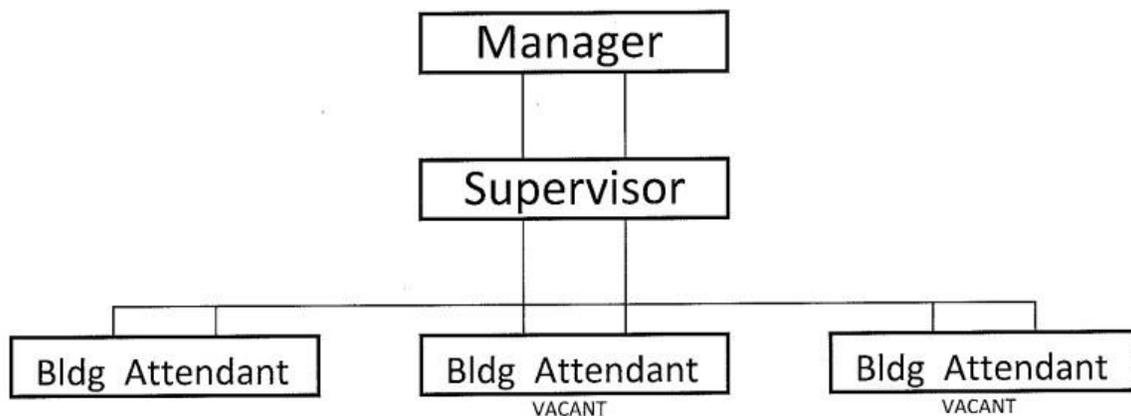
Refinish Lobby Floor

**Statistics:**

Bookings Taking Place – 317 (July 1<sup>st</sup>- September 30<sup>th</sup> - 375)

Booking Types – Non-Profit, General Use, City of Sitka, Commercial, State/Federal

Harrigan Centennial Hall





# Expense Budget Performance Report

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year YTD
Fund 100 - General Fund										
Division 540 - Public Service										
Department 043 - Centennial Building										
EXPENSE										
<b>5110</b>	<b>Regular Salaries/Wages</b>									
5110.001	Regular Salaries/Wages	255,986.19	.00	255,986.19	.00	.00	81,456.45	174,529.74	32	193,762.27
5110.002	Holidays	.00	.00	.00	.00	.00	3,222.42	(3,222.42)	+++	8,742.32
5110.003	Sick Leave	.00	.00	.00	.00	.00	4,491.30	(4,491.30)	+++	5,327.95
5110.004	Overtime	3,500.00	.00	3,500.00	.00	.00	5,565.71	(2,065.71)	159	4,014.60
5110.010	Temp Wages	122,116.00	.00	122,116.00	.00	.00	25,703.64	96,412.36	21	26,350.21
	<b>5110 - Regular Salaries/Wages Totals</b>	<b>\$381,602.19</b>	<b>\$0.00</b>	<b>\$381,602.19</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$120,439.52</b>	<b>\$261,162.67</b>	<b>32%</b>	<b>\$238,197.35</b>
<b>5120</b>	<b>Annual Leave</b>									
5120.001	Annual Leave	8,654.00	.00	8,654.00	.00	.00	6,438.03	2,215.97	74	23,854.98
5120.002	SBS	23,922.83	.00	23,922.83	.00	.00	7,777.53	16,145.30	33	16,063.83
5120.003	Medicare	5,658.70	.00	5,658.70	.00	.00	1,839.74	3,818.96	33	3,799.74
5120.004	PERS	57,086.78	.00	57,086.78	.00	.00	21,984.90	35,101.88	39	48,959.22
5120.005	Health Insurance	109,639.20	.00	109,639.20	.00	.00	14,843.56	94,795.64	14	41,383.22
5120.006	Life Insurance	30.24	.00	30.24	.00	.00	17.83	12.41	59	43.38
5120.007	Workmen's Compensation	13,279.64	.00	13,279.64	.00	.00	4,415.37	8,864.27	33	9,442.22
5120.008	Unemployment	.00	.00	.00	.00	.00	498.93	(498.93)	+++	.00
5120.011	PERS on Behalf	20,410.00	.00	20,410.00	.00	.00	.00	20,410.00	0	18,711.00
	<b>5120 - Annual Leave Totals</b>	<b>\$238,681.39</b>	<b>\$0.00</b>	<b>\$238,681.39</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$57,815.89</b>	<b>\$180,865.50</b>	<b>24%</b>	<b>\$162,257.59</b>
<b>5201</b>	<b>Training and Travel</b>									
5201.000	Training and Travel	.00	.00	.00	.00	.00	293.91	(293.91)	+++	.00
	<b>5201 - Training and Travel Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$293.91</b>	<b>(\$293.91)</b>	<b>+++</b>	<b>\$0.00</b>
<b>5203</b>	<b>Utilities</b>									
5203.001	Utilities	64,000.00	.00	64,000.00	.00	.00	37,243.44	26,756.56	58	66,255.15
5203.002	Water	.00	.00	.00	.00	.00	.00	.00	+++	.00
5203.003	Wastewater	.00	.00	.00	.00	.00	.00	.00	+++	.00
5203.004	Solid Waste	.00	.00	.00	.00	.00	.00	.00	+++	.00
5203.005	Heating Fuel	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>5203 - Utilities Totals</b>	<b>\$64,000.00</b>	<b>\$0.00</b>	<b>\$64,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$37,243.44</b>	<b>\$26,756.56</b>	<b>58%</b>	<b>\$66,255.15</b>
<b>5204</b>	<b>Telephone</b>									
5204.000	Telephone	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
5204.001	Cell Phone Stipend	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>5204 - Telephone Totals</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>0%</b>	<b>\$0.00</b>
<b>5205</b>	<b>Insurance</b>									
5205.000	Insurance	37,740.00	.00	37,740.00	.00	.00	41,163.01	(3,423.01)	109	36,426.17
	<b>5205 - Insurance Totals</b>	<b>\$37,740.00</b>	<b>\$0.00</b>	<b>\$37,740.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$41,163.01</b>	<b>(\$3,423.01)</b>	<b>109%</b>	<b>\$36,426.17</b>
<b>5206</b>	<b>Supplies</b>									
5206.000	Supplies	113,600.00	.00	113,600.00	.00	.00	21,351.52	92,248.48	19	17,501.73



# Expense Budget Performance Report

Fiscal Year to Date 06/30/23  
Include Rollup Account and Rollup to Account

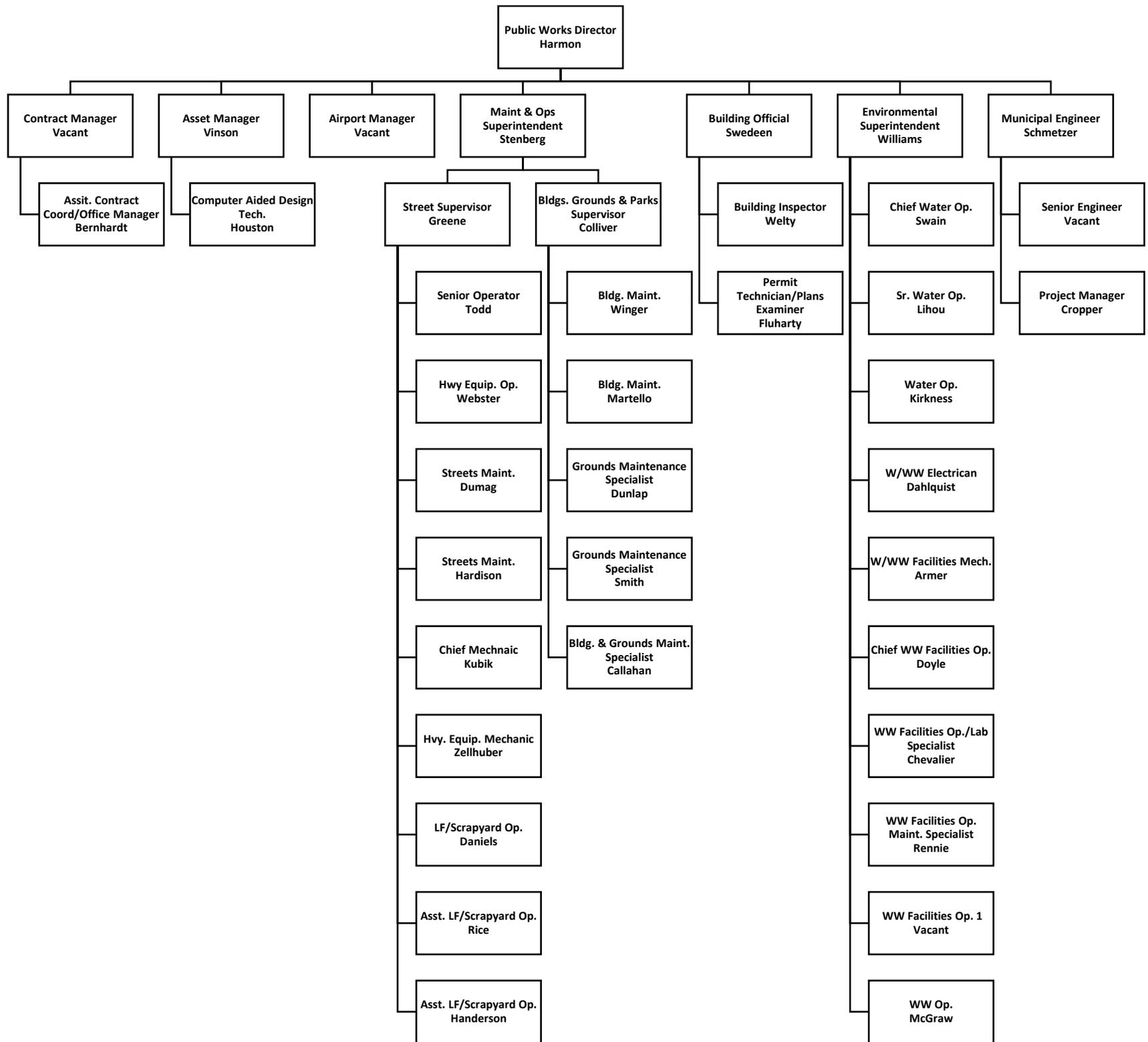
Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year YTD
Fund 100	General Fund									
Division 540	Public Service									
Department 043	Centennial Building									
<b>EXPENSE</b>										
	<b>5206 - Supplies Totals</b>	\$113,600.00	\$0.00	\$113,600.00	\$0.00	\$0.00	\$21,351.52	\$92,248.48	19%	\$17,501.73
<b>5207</b>	<b>Repairs &amp; Maintenance</b>									
5207.000	Repairs & Maintenance	10,750.00	.00	10,750.00	.00	.00	580.00	10,170.00	5	2,235.73
	<b>5207 - Repairs &amp; Maintenance Totals</b>	\$10,750.00	\$0.00	\$10,750.00	\$0.00	\$0.00	\$580.00	\$10,170.00	5%	\$2,235.73
<b>5208</b>	<b>Bldg Repair &amp; Maint</b>									
5208.000	Bldg Repair & Maint	105,703.00	.00	105,703.00	8,808.58	.00	105,702.96	.04	100	62,875.92
	<b>5208 - Bldg Repair &amp; Maint Totals</b>	\$105,703.00	\$0.00	\$105,703.00	\$8,808.58	\$0.00	\$105,702.96	\$0.04	100%	\$62,875.92
<b>5211</b>	<b>Data Processing Fees</b>									
5211.000	Data Processing Fees	77,878.00	.00	77,878.00	6,489.83	.00	77,877.96	.04	100	71,017.92
5211.001	Information Technology Special Projects	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>5211 - Data Processing Fees Totals</b>	\$77,878.00	\$0.00	\$77,878.00	\$6,489.83	\$0.00	\$77,877.96	\$0.04	100%	\$71,017.92
<b>5212</b>	<b>Contracted/Purchased Serv</b>									
5212.000	Contracted/Purchased Serv	11,000.00	12,440.00	23,440.00	.00	12,440.00	.00	11,000.00	53	116,830.00
	<b>5212 - Contracted/Purchased Serv Totals</b>	\$11,000.00	\$12,440.00	\$23,440.00	\$0.00	\$12,440.00	\$0.00	\$11,000.00	53%	\$116,830.00
<b>5214</b>	<b>Interdepartment Services</b>									
5214.000	Interdepartment Services	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>5214 - Interdepartment Services Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>5221</b>	<b>Transportation/Vehicles</b>									
5221.000	Transportation/Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>5221 - Transportation/Vehicles Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>5222</b>	<b>Postage</b>									
5222.000	Postage	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>5222 - Postage Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>5223</b>	<b>Tools &amp; Small Equipment</b>									
5223.000	Tools & Small Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>5223 - Tools &amp; Small Equipment Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>5224</b>	<b>Dues &amp; Publications</b>									
5224.000	Dues & Publications	.00	.00	.00	.00	.00	.00	.00	+++	28.30
	<b>5224 - Dues &amp; Publications Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$28.30
<b>5226</b>	<b>Advertising</b>									
5226.000	Advertising	.00	.00	.00	.00	.00	50.40	(50.40)	+++	831.60
	<b>5226 - Advertising Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.40	(\$50.40)	+++	\$831.60
<b>5227</b>	<b>Rent-Equipment</b>									
5227.002	Rent-Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<b>5227 - Rent-Equipment Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00



# Expense Budget Performance Report

Fiscal Year to Date 06/30/23  
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year YTD
Fund 100	General Fund									
Division 540	Public Service									
Department 043	Centennial Building									
	<b>EXPENSE</b>									
<b>5290</b>	<b>Other Expenses</b>									
5290.000	Other Expenses	600.00	.00	600.00	.00	.00	.00	600.00	0	12,680.00
	<b>5290 - Other Expenses Totals</b>	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0%	\$12,680.00
	<b>EXPENSE TOTALS</b>	<b>\$1,043,054.58</b>	<b>\$12,440.00</b>	<b>\$1,055,494.58</b>	<b>\$15,298.41</b>	<b>\$12,440.00</b>	<b>\$462,518.61</b>	<b>\$580,535.97</b>	<b>45%</b>	<b>\$787,137.46</b>
Department 043	Centennial Building Totals	(\$1,043,054.58)	(\$12,440.00)	(\$1,055,494.58)	(\$15,298.41)	(\$12,440.00)	(\$462,518.61)	(\$580,535.97)	45%	(\$787,137.46)
Division 540	Public Service Totals	(\$1,043,054.58)	(\$12,440.00)	(\$1,055,494.58)	(\$15,298.41)	(\$12,440.00)	(\$462,518.61)	(\$580,535.97)	45%	(\$787,137.46)
Fund 100	General Fund Totals	\$1,043,054.58	\$12,440.00	\$1,055,494.58	\$15,298.41	\$12,440.00	\$462,518.61	\$580,535.97		\$787,137.46
	<b>Grand Totals</b>	<b>\$1,043,054.58</b>	<b>\$12,440.00</b>	<b>\$1,055,494.58</b>	<b>\$15,298.41</b>	<b>\$12,440.00</b>	<b>\$462,518.61</b>	<b>\$580,535.97</b>		<b>\$787,137.46</b>



**PUBLIC WORKS ASSEMBLY UPDATE**  
**WORK COMPLETED THROUGH DECEMBER 2022**

<b><u>Airport Terminal Improvements (DESIGN PHASE)</u></b>		
<b>General</b> Complicated Phasing & Funding	<b>Schedule</b> Federal FY23, FY24 & Beyond	<b>Budget</b> ADOT Aviation Commitment to Fund Project as Designed
<p><b>Key Status Updates:</b></p> <ul style="list-style-type: none"> <li>• Engineering Design and CMAR Preconstruction Services are 35% complete and progressing to 65%.</li> <li>• TSA Construction Grant secured, and CMAR awarded LNTP for TSA Equipment Procurement.</li> </ul>		
<p><b>Milestones This Period:</b></p> <ul style="list-style-type: none"> <li>• Public Works is conducting meetings with FAA and ADOT on project funding and scheduling based in ADOT committing to fully supporting the project as designed under a phased funding plan.</li> <li>• The ADOT in coordination with FAA is pursuing FY23 Stimulus Funding and has included the CBS in upcoming AIP Grant Request for FY24.</li> <li>• On November 1, 2022, CBS issued a Limited Notice to Proceed (LNTP) to the CMAR under a GMP Proposal for the TSA Baggage Handling Screening System design, fabrication, and transportation to Sitka.</li> <li>• On November 8, 2022, CBS Managers and A/E Consultants conducted Stakeholder Meetings with ADOT, Airlines and Lessees and reviewed the 35% plans.</li> <li>• On November 14, 2022, Engineer’s conducted geotechnical and environmental investigation at the Sitka Airport. Geotechnical and environmental data is instrumental in completing the design and Environmental Document.</li> <li>• CBS, Design Team, and CMAR are conducting routine weekly Progress Meetings as design progresses to 65%.</li> </ul>		
<p><b>Future Milestones:</b></p> <ul style="list-style-type: none"> <li>• Complete Environmental Document (Categorical Exclusion) by March 23.</li> <li>• Conduct Stakeholder Project Status Update Meeting in February 23.</li> <li>• Complete 65% Design and CMAR GMP Construction Cost Estimate by April 23.</li> <li>• Continue funding meetings with FAA and ADOT.</li> <li>• Continue to identify funding sources to fill predicted shortfalls for improvements beyond the Passenger Facility Charges (PFC) &amp; Bonding and State of Alaska Airport Improvement Project (AIP) Grant, such as fees for airport terminal users, parking, taxi permits, etc.</li> </ul>		
<p><b>Estimated Total Project Cost:</b> \$33 million.</p>		
<p><b>Authorized Budget:</b></p>		

<ul style="list-style-type: none"> <li>• Passenger Facility Charge Revenue</li> <li>• TSA Design Grant</li> <li>• TSA Construction Grant Funding</li> <li>• FAA/ADOT Aviation Grant</li> </ul>	<p>\$4,045,000 - Bond Secured          \$245,386 – Secured          \$5,294,242 – Secured          \$23,500,000 – Unsecured,          ADOT Aviation is Committed to          Funding in FY24/FY25</p>
<b>Contracts:</b>	
<ul style="list-style-type: none"> <li>• MCG Architects (design)</li> <li>• MCG/Dawson (pre-construction phase)</li> <li>• MCG/Dawson (construction phase)</li> </ul>	<p>\$2,337,441.13          \$1,497,067.00          \$1,406,537.00</p>
<b>Background:</b>	
<p>The Airport Terminal Improvement Project is intended to remedy critical problems identified in the Airport Terminal Master Plan 2008-2011, including conditions in the baggage make-up and TSA baggage screening areas, congested passenger waiting/queuing/screening, etc. The Assembly approved moving forward to the 65% Schematic Design Milestone for the preferred concept plan that was presented to the Assembly on August 8, 2017. PFCs were applied for and approved by the State and FAA and collection of PFCs began May 1, 2018. The total anticipated revenue collection over a 20-year period is \$6,840,000.00, which will finance the \$4,025,000.00 revenue bond along with its fees and debt service. The FAA and ADOT – Aviation Division have verbally committed to supporting the project as designed and is planning for a Phased Funding Approach commencing om FY23.</p>	

<b><u>Knutson Drive Emergency Road Reconstruction</u></b>		
General	Schedule	Budget
Project is 99% Complete	Final Close Out to be Completed by March 15, 2023	Project Completed Well Within Established Budget
<b>Key Status Updates:</b>		
<ul style="list-style-type: none"> <li>• Construction is 100% complete.</li> <li>• Total Project Budget is 82% spent.</li> </ul>		
<b>Milestones This Period:</b>		
<ul style="list-style-type: none"> <li>• Substantial and Physical Completion of Project.</li> <li>• Field All road and utility construction completed during this period.</li> </ul>		
<b>Future Milestones:</b>		
<ul style="list-style-type: none"> <li>• As-Built Record Survey Drawings and Final Completion Date by March 15, 2023.</li> <li>• Spring &amp; Summer 2023 monitor construction and inspect driveway approaches, drainage system, determine if additional stabilization/hydroseeding is required and construct minor pavement repairs around storm drain manhole that was not completed in 2022.</li> </ul>		
<b>Estimated Total Project Cost:</b> \$1,050,000		
<b>Authorized Budget:</b>		

<ul style="list-style-type: none"> <li>General Fund Working Capital</li> </ul>	\$1,380,000
<b>Contracts:</b>	
<ul style="list-style-type: none"> <li>Marble Island, LLC</li> </ul>	\$992,293.80
<b>Background:</b>	
<p>The project was developed to repair embankment stabilization and road repairs necessary due to the gradual subsidence of the slope on the downhill side of Knutson Drive in two locations. The slope failures have required the full closure Knutson Drive in two locations. To facilitate this a temporary, paved access road was constructed from the cul-de-sac on Knutson to Sawmill Creek Road. A design-build contract has been awarded to Marble Island, LLC to facilitate final design and construction in 2022. Phase 1 includes engineering design. Phase 2 includes construction of the repairs.</p>	

<b>Sitka Sea Walk Phase 2 (DESIGN PHASE)</b>		
<b>General</b>	<b>Schedule</b> Project permitting and design is underway but behind the original schedule	<b>Budget</b> Project (Segment 2) Rough Order Magnitude (ROM) Preliminary Cost Estimate is over budget
<b>Key Status Updates:</b>		
<ul style="list-style-type: none"> <li>Total project is 17% complete.</li> <li>Design is 30% complete.</li> <li>Scoping report 100% complete.</li> <li>Construction is 0% complete.</li> <li>Permitting (NEPA) is 80% complete.</li> <li>CBS Budget (match funding) is 18% spent.</li> <li>Total Project Budget is 3% spent.</li> </ul>		
<b>Milestones This Period:</b>		
<ul style="list-style-type: none"> <li>Public Meeting – Preliminary Design and Environmental Scoping Presentation for public input.</li> </ul>		
<b>Future Milestones:</b>		
<ul style="list-style-type: none"> <li>Environmental Document, October 2021 – April 2023.</li> <li>Pursue additional federal funding, which is believed to be currently available, to fund the estimated cost increases and all three segments of the Seawalk Phase II. If funding is secured and with Assembly approval, it is anticipated the CBS match would be funded with funds from the commercial passenger vessel excise tax.</li> <li>Design &amp; Bidding phase, December 2022 – December 2023.</li> <li>Construction, Spring/Summer 2024.</li> </ul>		
<b>Estimated Total Project Cost:</b> \$5.5 million for all three segments of phase II		
<b>Authorized Budget:</b>		
<ul style="list-style-type: none"> <li>CBS Budget- Commercial Passenger Excise Tax (CPET) funds for federal match</li> </ul>	\$ 153,058	
<ul style="list-style-type: none"> <li>Project Budget- Grants from WFL</li> </ul>	\$2,487,388	
<ul style="list-style-type: none"> <li>Project Budget- ADOT&amp;PF match for Grant funding</li> </ul>	\$ 58,695	

Total Available Project Funding	\$2,699,141
<b>Contracts:</b>	
<ul style="list-style-type: none"> <li>PTS, Inc. (project management)</li> </ul>	\$ 50,000
<b>Background:</b>	
<p>The project includes extending the Sitka Sea Walk from the Sitka Public Library toward (and under) O’Connell Bridge and terminating at the West end of Lincoln Street at its intersection with Harbor Way. Phase 2 of the Sea Walk, an 8-foot-wide handicap accessible multi-use path, will continue the same theme as the first phase of the Sea Walk that extends from Harrigan Centennial Hall East through Crescent Harbor Park toward Sitka National Historical Park. Per the Scoping Report completed in 2020, construction of only a portion of the remaining Sea Walk alignment is expected to fit within the available budget. This portion (segment 2) of the Sea Walk will travel along the outside embankment of O’Connell Bridge to the Lightering Facility under the O’Connell Bridge.</p> <p>The project is being managed by ADOT and WFL in coordination with CBS. Development of the environmental document began late fall 2021, design will follow through 2023, and construction is expected to begin in 2024. Multiple rounds of public involvement are anticipated throughout the design process.</p>	

<b>Crescent Harbor High Load Dock &amp; Net Shed (Design-Build Services RFP PHASE)</b>		
<b>General</b>	<b>Schedule</b>	<b>Budget</b> Budget is tight
<b>Key Status Updates:</b>		
<ul style="list-style-type: none"> <li>Total project is 5% complete.</li> <li>Design phase is 5% complete.</li> <li>Construction is 0% complete.</li> <li>Permitting is 0% complete.</li> <li>Budget 8% spent.</li> </ul>		
<b>Milestones This Period:</b>		
<ul style="list-style-type: none"> <li>Advertised Progressive Design-Build (PDB) Services Request on December ?, 2022.</li> </ul>		
<b>Future Milestones:</b>		
<ul style="list-style-type: none"> <li>Proposals due, February 2023.</li> <li>Award Contract February 2023.</li> </ul>		
<b>Estimated Total Project Cost:</b> \$1,212,000		
<b>Authorized Budget:</b>		
<ul style="list-style-type: none"> <li>Harbor Fund Working Capital (FY 22 and FY 23) \$1,212,000</li> </ul>		
<b>Contracts:</b>		
<ul style="list-style-type: none"> <li>Jacobs (design – completed) \$ 16,100</li> <li>PTS, Inc. (project management) \$ 70,500</li> </ul>		

**Background:**

The existing Crescent Harbor High Load Dock (HL Dock) and Net Shed is an in-water timber-pile supported loading dock with a wood plank deck and partially covered structure, which provides direct boat to automobile cargo loading/unloading, gangway access to the Crescent Harbor floats, covered area for fishing net and tackle repair, and covered area for community events. It is critical infrastructure for the harbor, the Sitka based fishing fleet, and the community. The Dock was constructed 57 years ago and the Net Shed 37 years ago.

In September 2019 a structural inspection of the facility was performed by Jacobs Engineering Group (Jacobs). Based on the inspection, Jacobs prepared a Conditions Assessment report, which identifies critical, moderate, and minor structural deterioration, and defects, and recommends replacement of critically deteriorated wood piles (and closure of the portion of the facility supported by these piles), replacement of all of the pile cross-bracing, replacement of a portion of one pile cap, repair/replacement of Net Shed timber column bases, replacement of the safety ladders from the water to the dock’s deck, and misc. minor electrical work.

A design-build solicitation was advertised in January 2022 and received no bids, possibly due to the budget constraints. The Assembly has since approved additional funding and a new Design-Build Services Request for Proposals (RFP) was published in December 2022.

Due to the time that has passed since the Jacobs inspection, a structural re-inspection and updated Conditions Assessment is required and is the first task for the selected Design-Build (DB) Team. Based on the Findings of the updated Conditions Assessment and subject to the project budget, the CBS will work with the DB to develop a repair and fortification plan for the design and construction of the Facility’s most cost-effective structural repair and fortification with the lowest marine environmental impacts, that will extend the Facility’s useful life, for as long as possible.

It is anticipated the design and permitting will be completed by mid-2023 and the construction of the structural repairs and fortification by the end of 2023.



<b>Sitka Seaplane Base (SPB) (PLANNING &amp; DESIGN PHASES)</b>		
<b>General</b> CBS actively pursuing additional funding	<b>Schedule</b> Land Acquisition and Construction Funding Delayed one year to FY24	<b>Budget</b> Estimated construction budget is beyond anticipated funding; existing design funding is adequate
<b>Key Status Updates:</b> <ul style="list-style-type: none"><li>• Total Project is 18% complete.</li><li>• Permitting is 25%.</li><li>• Land Acquisition is 90%.</li><li>• Planning &amp; Enviro. Assess (EA) is 99% complete.</li></ul>		

- Design is 40% complete.
- Construction is 0% complete.
- Budget is 42% spent.
- Reassessment of the Environmental Assessment (EA) and Finding of No Significant Impact (FONSI) has delayed completion of the Section 106 consultation and funding for Land Acquisition and Construction.
- 35% Design construction estimate is higher than anticipated available funding. CBS Management and Consultant Design team is actively pursuing addition funding.

**Milestones This Period:**

- Received Assembly approval for full build-out design.
- Received Assembly approval for fund appropriation to purchase Alaska Department of Education and Early Development (ADEED) land parcel.
- Continued coordination with FAA Environmental on EA/FONSI reassessment.
- Continued Section 7 permitting preparations.
- Continued design to 65%.

**Future Milestones:**

- Complete land acquisition purchase of ADEED land parcel, December 2022.
- Complete reassessment of EA/FONSI in coordination with FAA Environmental.
- Complete 65% marine design and marine permitting applications, February 2023.
- Purchase upland parcel, December 2022.
- Final Design, September 2023.
- Construction, 2024-2025.

**Estimated Total Project Cost:** \$38 million

**Authorized Budget:**

**PHASE 1:**

- FAA Airport Improvement Program (AIP) Grant: \$ 842,629
- General Fund Working Capital: \$ 106,176

**PHASE 2:**

- FAA Airport Improvement Program – Design Grant: \$3,208,066
- Total Project Funding: \$4,156,871**

**Contracts:**

- DOWL – Planning and EA (\$707,079.00) and Design (\$2,280,281): \$2,987,360
- PTS, Inc. (Project Assistance) \$ 110,000

**Background**

The existing SPB is more than 65 years old and at the end of useful life. The Assembly passed an action plan to construct a new facility inside the breakwater on Japonski Island, making this a priority to secure funding and land. Federal funding is anticipated to cover 93.75% of construction costs plus \$150k/year in annual entitlements for long-term major maintenance or expansion.

For more information and history on this project, visit [www.dowl.com/outreach](http://www.dowl.com/outreach) and look for the Sitka SPB Project.

## **Critical Secondary Water Supply (CLOSEOUT PHASE)**

<b>General</b>	<b>Schedule</b>	<b>Budget</b>
Resolving final construction issues; plant is operational	Supply chain delays	
<b>Key Status Updates:</b> <ul style="list-style-type: none"> <li>• Total project is 99% complete.</li> <li>• Design is 100% complete.</li> <li>• Construction is 100% complete.</li> <li>• Permitting is 100% complete.</li> <li>• Budget is 86% spent.</li> <li>• New Membrane Filtration Plant is operational.</li> <li>• Physical and Final completion dates to be modified due to delay in parts ordered previously.</li> </ul>		
<b>Milestones This Period:</b> <ul style="list-style-type: none"> <li>• Achieved Substantial Completion October 10, 2022.</li> <li>• Punchlist issued.</li> <li>• Startup completed.</li> <li>• Commissioning complete.</li> <li>• CBS trainings are underway.</li> </ul>		
<b>Future Milestones:</b> <ul style="list-style-type: none"> <li>• Complete punch list, install delayed parts, May 30, 2023.</li> <li>• Physical completion, May 30, 2023.</li> <li>• Final completion, June 30, 2023.</li> </ul>		
<b>Estimated Total Project Cost: \$18,000,000</b>		
<b>Authorized Budget:</b> <ul style="list-style-type: none"> <li>• Working Capital \$ 530,000</li> <li>• Alaska Clean Water Fund loan \$17,620,000</li> <li>• Alaska Clean Water Fund loan <u>\$ 400,000</u></li> </ul> <b>Total Available Project Funding \$18,550,000</b>		
<b>Contracts:</b> <ul style="list-style-type: none"> <li>• PTS, Inc. (Project Management) \$ 300,000</li> <li>• CRW Engineering Group (Design and Construction Mgmt) \$ 1,769,046</li> <li>• Jacobs (Design Review, Design Management) \$ 87,000</li> <li>• Pall Water (Supply Filtration Equipment) \$ 2,341,355</li> <li>• McGraw/Dawson JV (Construction) \$11,898,409</li> </ul>		
<b>Background:</b> <p>The project will provide a secondary water source, for use when the primary water source – Blue Lake penstock – is unavailable. A new membrane filtration plant will also be constructed as Blue Lake water may also require filtration – not just the UV treatment currently available– if turbidity levels exceed regulatory thresholds. Blue Lake water will not be available when the Electric Department inspects and maintains the penstock providing water from the dam to the power plant.</p> <p>For more information and history on this project, visit the City website at:</p>		

[www.cityofsitka.com](http://www.cityofsitka.com) > Public Works Department > Public Works Projects > Critical Secondary Water Supply or go directly to:  
<https://www.cityofsitka.com/government/departments/publicworks/projects.html>

**Wachusett Street Fish Passage Culvert Improvements (DESIGN PHASE)**

General	Schedule	Budget												
		Actively pursuing grant opportunities												
<p><b>Key Status Updates:</b></p> <ul style="list-style-type: none"> <li>• Total project is 20% complete.</li> <li>• Design is 95% complete.</li> <li>• Construction is 0% complete.</li> <li>• Permitting is 0% complete.</li> <li>• Budget is 10% spent.</li> </ul>														
<p><b>Milestones This Period:</b></p> <ul style="list-style-type: none"> <li>• Received preliminary approval for \$200k Alaska Sustainable Salmon Fund (AKSSF) Grant.</li> <li>• 95% design review.</li> </ul>														
<p><b>Future Milestones:</b></p> <ul style="list-style-type: none"> <li>• Schedule coordination meetings with stakeholders (electrical department, utilities, emergency responders), Spring 2023.</li> <li>• Begin permitting process, Spring 2023.</li> <li>• Complete design, Summer 2023.</li> <li>• Acquire construction funding, 2023.</li> <li>• Bid for construction, Fall 2023.</li> <li>• Complete construction Summer 2024, depending on funding.</li> </ul>														
<p><b>Estimated Total Project Cost:</b> \$1,600,000</p>														
<p><b>Authorized Budget:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">• General Fund Working Capital</td> <td style="text-align: right;">\$ 224,000</td> </tr> <tr> <td colspan="2">Anticipated Grant Funding (not procured at this time and not guaranteed)</td> </tr> <tr> <td style="padding-left: 20px;">• NOAA RFPBR</td> <td style="text-align: right;">\$1,853,390</td> </tr> <tr> <td style="padding-left: 20px;">• USFWS Bipartisan Infrastructure Legislation (BIL) construction grant</td> <td style="text-align: right;">\$TBD</td> </tr> <tr> <td style="padding-left: 20px;">• Alaska Sustainable Salmon Fund (AKSSF) grant</td> <td style="text-align: right;"><u>\$ 200,000</u></td> </tr> <tr> <td><b>Total Available Project Funding</b></td> <td style="text-align: right;"><b>\$2,053,390</b></td> </tr> </table> <ul style="list-style-type: none"> <li>• If any of the prospective grants are not awarded, if the full requested grant amount is not awarded, or if scope modifications needed during final design and construction occur, additional General Funds may be required to complete the project</li> </ul>			• General Fund Working Capital	\$ 224,000	Anticipated Grant Funding (not procured at this time and not guaranteed)		• NOAA RFPBR	\$1,853,390	• USFWS Bipartisan Infrastructure Legislation (BIL) construction grant	\$TBD	• Alaska Sustainable Salmon Fund (AKSSF) grant	<u>\$ 200,000</u>	<b>Total Available Project Funding</b>	<b>\$2,053,390</b>
• General Fund Working Capital	\$ 224,000													
Anticipated Grant Funding (not procured at this time and not guaranteed)														
• NOAA RFPBR	\$1,853,390													
• USFWS Bipartisan Infrastructure Legislation (BIL) construction grant	\$TBD													
• Alaska Sustainable Salmon Fund (AKSSF) grant	<u>\$ 200,000</u>													
<b>Total Available Project Funding</b>	<b>\$2,053,390</b>													
<p><b>Contracts:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">• DOWL (design)</td> <td style="text-align: right;">\$ 38,360</td> </tr> <tr> <td style="padding-left: 20px;">• PTS, Inc. (project management)</td> <td style="text-align: right;">\$ 40,000</td> </tr> </table>			• DOWL (design)	\$ 38,360	• PTS, Inc. (project management)	\$ 40,000								
• DOWL (design)	\$ 38,360													
• PTS, Inc. (project management)	\$ 40,000													

**Background:**

The project includes replacement of two existing 48" CMP culverts carrying Peterson Creek under Wachusett Street and to replace them with a stream simulation design structure to restore fish passage and natural channel function. The project is the sister project to Peterson Storm Sewer Rehabilitation project that was completed last year. Completing the replacement of the Wachusett culvert will open a total of 1.2 km of stream habitat for coho and pink salmon, and dolly varden char and decrease City and Borough of Sitka (CBS) maintenance efforts associated with the existing failing culvert.

Similar to its sister project on Peterson Street, this project has the support from and partnership with the US Fish and Wildlife Service (USFWS).

**Transfer Station Compactor Procurement and Upgrades (BIDDING PHASE)**

General	Schedule	Budget
Exploring options to fit project within available budget has delayed contract execution.	Delay in contract issuance	Additional funds likely needed to complete construction
<b>Key Status Updates:</b> <ul style="list-style-type: none"> <li>• Total project is 15% complete.</li> <li>• Design is 100% complete.</li> <li>• Construction is 0% complete.</li> <li>• Permitting is 0% complete.</li> <li>• Budget is 15% spent.</li> <li>• Bids exceeded project funding. Design team is exploring options to fit work into available budget to allow for contract award.</li> </ul>		
<b>Milestones This Period:</b> <ul style="list-style-type: none"> <li>• Bid Advertised October 19, 2022.</li> <li>• Bid opened November 22, 2022.</li> <li>• Notice of Intent to Award issued December 1, 2022.</li> </ul>		
<b>Future Milestones:</b> <ul style="list-style-type: none"> <li>• Execute contract with low bidder, January 2023.</li> <li>• Receive compactor unit from manufacturer, March 2023.</li> <li>• Construction, Spring 2023.</li> <li>• Substantial Completion, June 30, 2023.</li> </ul>		
<b>Estimated Total Project Cost:</b> \$3,500,000		
<b>Authorized Budget:</b>		
<ul style="list-style-type: none"> <li>• Working Capital</li> </ul>		\$3,000,000
<b>Contracts:</b>		
<ul style="list-style-type: none"> <li>• PTS, Inc. (Project management, Compactor Procurement and Design)</li> </ul>		\$ 259,000
<b>Background:</b>		

Sitka has agreements in place with Alaska Marine Lines and Republic Services to transport and dispose of Sitka's residential solid waste in Washington State. Requirements associated with the transportation of Sitka's solid waste to Washington State have changed to include the need to utilize sealed containers and provide additional compaction of waste being shipped from the Sitka Transfer Station. This project will evaluate the addition of a compactor at the Jarvis Street Transfer Station to assist with the packing and shipping of solid waste out of Sitka. The CBS Public Works Department is working with consultants PTS, Inc and Herrera Environmental Consultants (HEC), to research and arrange the acquisition of a compactor unit and to design and coordinate retrofits needed at the transfer station. Phase 1 entails evaluation of compactor alternatives in a technical memorandum and assisting in procurement and delivery of the selected compactor (compactor purchase agreement has been executed, compactor delivery scheduled for March 2023). Phase 2 entails the design and coordination of necessary retrofits at the transfer station as well as a memo assessing long term solid waste planning alternatives. Phases will run concurrently. CBS elected to forego grant funding due to onerous constraints by the funding agency (USDA).

## **City Hall HVAC (BIDDING PHASE)**

<b>General</b> No health or safety issue.	<b>Schedule</b> Rebid needed.	<b>Budget</b> Bids exceeded budget.
<b>Key Status Updates:</b> <ul style="list-style-type: none"><li>• Total project is 20% complete.</li><li>• Design is 100% complete.</li><li>• Construction is 0% complete.</li><li>• Permitting is 0% complete.</li><li>• Budget is 14% spent.</li><li>• Received one (1) bid from the advertisement in July. Bid exceeded project funding. CBS rejected the bid and will be reworking the scope to better fit current construction prices.</li></ul>		
<b>Milestones This Period:</b> <ul style="list-style-type: none"><li>• Design team and CBS coordination to rework project scope.</li></ul>		
<b>Future Milestones:</b> <ul style="list-style-type: none"><li>• Refine scope for funding constraints, January, 2023.</li><li>• Re-bid project, February, 2023.</li><li>• Construction, Summer 2023 (pending funding).</li></ul>		
<b>Estimated Total Project Cost:</b> \$1,000,000		
<b>Authorized Budget:</b> <ul style="list-style-type: none"><li>• Working Capital <span style="float: right;">\$750,000</span></li></ul>		
<b>Contracts:</b> <ul style="list-style-type: none"><li>• PTS, Inc. (Project Management and Design) <span style="float: right;">\$122,000</span></li></ul>		
<b>Background:</b> <p>The existing HVAC system controls at City Hall are out of date and inconsistent with city-wide systems. This project will retrofit the existing HVAC system controls in City Hall. Phase 1 entailed traveling to Sitka to digitally scan the building for use in preparing measured drawings by which a retrofit design can be prepared. Phase 2, underway now, includes design, bidding, and construction of retrofits. Additional funding is needed for construction based on revised construction cost estimate; however, project team is working to modify scope to reduce costs.</p>		

<b>Lake-Hirst and Monastery-Kinkead Utility &amp; Street Improvements (DESIGN PHASE)</b>														
General	Schedule	Budget												
Additional funding anticipated for construction														
<b>Key Status Updates:</b> <ul style="list-style-type: none"> <li>Total project is 2% complete.</li> <li>Design is 5% complete.</li> <li>Construction is 0% complete.</li> <li>Permitting is 0% complete.</li> <li>Budget is 1% spent.</li> </ul>														
<b>Milestones This Period:</b> <ul style="list-style-type: none"> <li>Held project kickoff meeting, October 2022.</li> <li>Began survey, October 2022.</li> </ul>														
<b>Future Milestones:</b> <ul style="list-style-type: none"> <li>Complete design study, Spring 2023.</li> <li>Design, Spring 2023-Fall 2023.</li> <li>Construction, Summer 2024-2025.</li> </ul>														
<b>Estimated Total Project Cost: \$5,300,000</b>														
<b>Authorized Budget:</b> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="padding-left: 20px;">• Alaska Clean Water Fund (ACWF)</td> <td style="text-align: right;">\$ 1,250,000</td> </tr> <tr> <td style="padding-left: 20px;">• Alaska Drinking Water Fund (ADWF)</td> <td style="text-align: right;">\$ 1,500,000</td> </tr> <tr> <td style="padding-left: 20px;">• Water Fund</td> <td style="text-align: right;">\$ 130,000</td> </tr> <tr> <td style="padding-left: 20px;">• Wastewater Fund</td> <td style="text-align: right;">\$ 50,000</td> </tr> <tr> <td style="padding-left: 20px;">• General Fund</td> <td style="text-align: right;"><u>\$ 798,060</u></td> </tr> <tr> <td><b>Total Available Project Funding</b></td> <td style="text-align: right;"><b>\$ 3,728,060</b></td> </tr> </tbody> </table>			• Alaska Clean Water Fund (ACWF)	\$ 1,250,000	• Alaska Drinking Water Fund (ADWF)	\$ 1,500,000	• Water Fund	\$ 130,000	• Wastewater Fund	\$ 50,000	• General Fund	<u>\$ 798,060</u>	<b>Total Available Project Funding</b>	<b>\$ 3,728,060</b>
• Alaska Clean Water Fund (ACWF)	\$ 1,250,000													
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• Water Fund	\$ 130,000													
• Wastewater Fund	\$ 50,000													
• General Fund	<u>\$ 798,060</u>													
<b>Total Available Project Funding</b>	<b>\$ 3,728,060</b>													
<b>Contracts:</b> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="padding-left: 20px;">• PTS, Inc. (Project Management)</td> <td style="text-align: right;">\$ 150,000</td> </tr> <tr> <td style="padding-left: 20px;">• PND Engineers, Inc. (Design)</td> <td style="text-align: right;">\$ 518,661</td> </tr> </tbody> </table>			• PTS, Inc. (Project Management)	\$ 150,000	• PND Engineers, Inc. (Design)	\$ 518,661								
• PTS, Inc. (Project Management)	\$ 150,000													
• PND Engineers, Inc. (Design)	\$ 518,661													
<b>Background:</b> <p>This project was initiated due to aging water and sewer mains and to improve sewer system flow. The mains in the project area are over 40 years old with some over 50 years old and a number of water infrastructure breaks have occurred in the last decade in the project area. This project will replace all water, sewer and storm drainage infrastructure, as well as pavement within the project corridor. Curb, gutter &amp; sidewalk may or may not be replaced depending on condition and necessity due to the location of the water and sewer mains and services. Construction phasing may be necessary for traffic circulation and/or temporary utility service.</p>														

**Traffic Study and Planning Services (PLANNING PHASE)**

General	Schedule	Budget
Next Phase will require additional funding.		Budget is tight
<p><b>Key Status Updates:</b></p> <ul style="list-style-type: none"> <li>• Total project is 83% complete.</li> <li>• Data collection is 100% complete.</li> <li>• Traffic Data and Observations Report is 90% complete.</li> <li>• Budget is 75% spent.</li> </ul>		
<p><b>Milestones This Period:</b></p> <ul style="list-style-type: none"> <li>• Received draft Traffic Data and Observation memo.</li> <li>• Provided initial feedback on the memo to Kittelson &amp; Associates.</li> </ul>		
<p><b>Future Milestones:</b></p> <ul style="list-style-type: none"> <li>• Receive high level recommendations from Kittelson &amp; Associates, December 2022.</li> <li>• Meet with ADOT to discuss memo and recommendations, December 2022.</li> <li>• CBS meeting to determine next steps, December 2022.</li> <li>• Final Traffic Report, Spring 2023.</li> </ul>		
<p><b>Estimated Total Project Cost:</b> \$150,000</p>		
<p><b>Authorized Budget:</b></p> <ul style="list-style-type: none"> <li>• General Fund <span style="float: right;">\$ 150,000</span></li> </ul>		
<p><b>Contracts:</b></p> <ul style="list-style-type: none"> <li>• PTS, Inc. (Project Management) <span style="float: right;">\$ 35,000</span></li> <li>• Kittelson &amp; Associates, Inc. <span style="float: right;">\$ 110,000</span></li> </ul>		
<p><b>Background:</b></p> <p>This project originated as part of the recently adopted Short-Term Tourism Plan (STTP) in response to the anticipated major increase in cruise ship visitors starting in 2022. The Traffic Study will supplement the STTP, addressing the needs as outlined within, and provide actionable data to support short- and long-term goals. The Traffic Study Report will be the foundational data to support future tourism-focused planning efforts. Efforts shall focus on the cruise ship season (late April through early October) and consider all modes of travel and origin-destination routes (dock-to-downtown). The most in-depth study area shall be the downtown core of Sitka while also considering and accounting for travel to and from cruise ship docks and tourist destinations utilizing major routes. CBS will seek CPET funds to supplement current funding, if needed.</p>		

## **Crescent Harbor Restroom Replacement (PLANNING AND DESIGN PHASE)**

<b>General</b>	<b>Schedule</b>	<b>Budget</b>
This facility is in critical condition and is undersized	Project is urgent	Project is under-funded to accommodate improved facility
<b>Key Status Updates:</b> <ul style="list-style-type: none"> <li>Total project is 10% complete.</li> <li>Design is 50% complete.</li> <li>Construction is 0% complete.</li> <li>Permitting is 0% complete.</li> <li>Budget is 10% spent.</li> </ul>		
<b>Milestones This Period:</b> <ul style="list-style-type: none"> <li>Preferred replacement alternative selected based on existing funding availability.</li> <li>Continued progress on updated design.</li> </ul>		
<b>Future Milestones:</b> <ul style="list-style-type: none"> <li>Complete design, January 2023.</li> <li>Construction, Spring 2023, funding dependent.</li> </ul>		
<b>Estimated Total Project Cost:</b> \$230,000		
<b>Authorized Budget:</b>		
<ul style="list-style-type: none"> <li>General Fund</li> </ul>	\$ 231,784	
<b>Contracts:</b>		
<ul style="list-style-type: none"> <li>PTS, Inc. (Project Management, Concept Study and Design)</li> </ul>	\$ 85,000	
<b>Background:</b> <p>The public restroom facilities at Crescent Harbor off Lincoln Street are aging and in need of replacement. This project will study and upgrade the restrooms at Crescent Harbor to better serve the projected onshore tourist traffic. Project study completed to analyze future capacity needs and evaluate facility replacement concepts. Based on study results, a larger more modern facility is recommended; however, adequate funding is not readily available based on cost estimates developed. A design to rehabilitate the existing facility with new finishes and fixtures will be completed in an effort to deliver the project with existing funds. CBS will seek CPET funds to supplement current funding if needed.</p>		

## **Blatchley Heat Pump Replacement (CONSTRUCTION PHASE)**

General	Schedule	Budget
This is an emergency project; heat should be on this week		
<b>Key Status Updates:</b> <ul style="list-style-type: none"> <li>• Total project is 80% complete.</li> <li>• Design is 100% complete.</li> <li>• Construction is 75% complete.</li> <li>• Permitting is 100% complete.</li> <li>• Budget is 44% spent.</li> <li>• Heat should be on by December 9, 2022.</li> </ul>		
<b>Milestones This Period:</b> <ul style="list-style-type: none"> <li>• Completed mobilization and demolition.</li> <li>• Executed contract with Sitka Electric for required electrical work.</li> <li>• New heat pumps installed.</li> <li>• Start up by Mitsubishi underway.</li> </ul>		
<b>Future Milestones:</b> <ul style="list-style-type: none"> <li>• Complete start up and commissioning, December 2022.</li> <li>• Execute contract with Alerton Contractor for controls work, December 2022.</li> <li>• Substantial Completion, December 2022.</li> </ul>		
<b>Estimated Total Project Cost:</b> \$560,000		
<b>Authorized Budget:</b> <ul style="list-style-type: none"> <li>• Working Capital <span style="float: right;">\$600,000</span></li> </ul>		
<b>Contracts:</b> <ul style="list-style-type: none"> <li>• PTS, Inc. (Project Management and Technical Support) <span style="float: right;">\$ 47,000</span></li> <li>• White Knight (Construction) <span style="float: right;">\$399,975</span></li> <li>• Sitka Electric (Electrical Construction) <span style="float: right;">\$ 17,620</span></li> </ul>		
<b>Background:</b> <p>Blatchley Middle School (BMS) is heated via 10 Mitsubishi heat pumps installed in 2011 as part of the BMS remodel project. The units are twinned together in order to provide the required heating capacity to heat BMS; there are 5 separate systems with 2 pumps each. They were installed with a 7-year compressor warranty and 5-year parts warranty. One local contractor, White Knight Refrigeration &amp; Heating LCC (White Knight), and one regional HVAC controls agency, Gensco, were contacted to inspect the system at BMS after reports the system was not functioning. White Knight and Gensco conducted an inspection of the heating system July 2022 finding several fatal failures within the system.</p> <p>Based on review of inspection reports and risk analysis conducted by CBS Public Works, General Funds in the amount of \$600,000 were approved by the Assembly August 18, 2022, for the replacement of all 10 heat pumps. Temporary heating will be provided by the school district until the new heat pumps can be installed, anticipated December 2022.</p>		

A Sole Source contracting method has been authorized by CBS Administration to expedite this emergency project. Consultant support has been mobilized to supplement CBS staffing capabilities and technical expertise to allow the project to proceed as quickly as possible.

**Sitka Cross Trail Phase 6 (CONSTRUCTION PHASE)**

General	Schedule	Budget
High Profile Community Project	Project will be completed by June 2023	Budget is on track but still tight

**Key Status Updates:**

- Denali Corp awarded Sitka Trail Works \$197,550 for project completion. Sitka Trail Works has currently raised a total of \$287,550 in additional funds for .3 miles left of the cruise ship connector trail. This money will be administered by STW and kept separate from the contract with the City. It will be available as additional match for the Federal Lands Access Program funding if needed by CBS.
- Denali has given STW NTP with the Cruise Ship connector construction.
- Total project is 89% complete with 0.3 miles left to construct.
- Design is 100% complete.
- Permitting is 100% complete.
- Construction of finished trail tread is 89% complete.
- Contract budget is 99.9% spent with \$26,269.26 remaining.

**Milestones This Period:**

- The mainline of the Sitka Cross Trail is complete with the finish course of D-1 applied from Harbor Mountain Road to Starrigavan.
- 5700 lf of the trail D-1 applied during this reporting period.
- Two benches installed on the mainline.
- Work began on the connector trail from the HPR end with approximately 145 lf rocked and approximately 250 lf pioneered.

**Future Milestones:**

- Substantial Completion of entire project by spring 2023.

**Estimated Total Budget Cost:** \$2,555,644 with additional contribution \$197,550 grant from Denali and \$90,000 from Sitka Trail Works.

**Authorized Budget:**

- Federal Lands Access Grant from Western Fed. Lands \$2,382,698
- City General Fund and Passenger Tax Funds -match \$ 72,575
- CARES Community Conservation Corps revegetation \$ 22,575
- match
- Sitka Trail Works contribution- match \$ 142,596
- Total Available Project Funding \$2,620,444

**Contracts:**

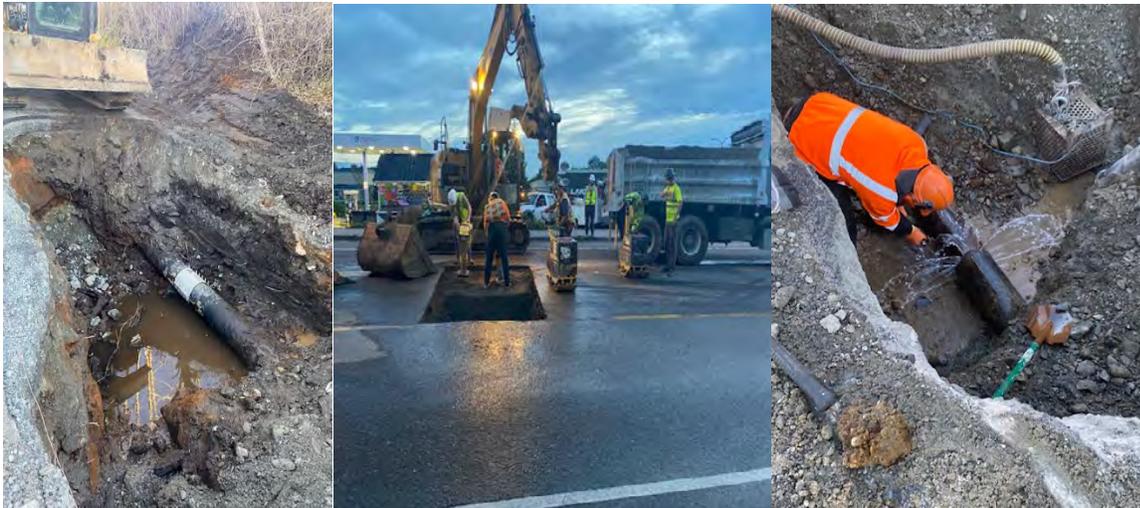
- Sitka Trail Works, Inc. \$2,260,644

**Background:**

The project is being constructed by Sitka Trail Works, who has managed the development of the project from start to finish. The project includes extending the Sitka Cross Trail from Harbor Mountain Road north to the Starrigavan Boat Launch overflow parking lot, adjacent to the USFS Forest & Muskeg trailhead. The project also includes a connector trail and small parking lot for users to access the Cross Trail from the Old Sitka cruise ship dock. The total length of new trail to be constructed is 14,000 feet (2.6 miles), increasing the total length of the Sitka Cross Trail system to over 8 miles, including multiple access points throughout.

## **Environmental Division**

Throughout 2022, the Water Division has dealt with 19 water leak repairs. These leaks have occurred on water mains, water services and hydrant legs. Corrosion has been the culprit for all of the leaks. Please report suspicious water to the Public Works Department.



The Wastewater Division would like to remind citizens not to flush fats, oil and grease (FOG) down the drain. Fog can lead to sewage back-ups in your home or business. FOG should go in your garbage can. Remember that FOG causes clogs. Contact the Public Works Department for more information.

## **Central Garage**

- Repair windshield washer
- Repair door sand spreader
- Repaired drive clutch chemical spreader
- Thawed out frozen door lock F150
- Changed batteries tires and oil ford expedition
- Changed vehicles to winter tires
- Repaired crane
- Repaired blown hydraulic hose mini excavator
- Installed sander Unit 413
- Install snowplow F550
- Replaced steer tire roll off truck

- Repaired fuel pump roll off truck
- Install road legal kits to ATVs
- Replace main cylinder baler scrapyard
- Replace cutting edges grader

## **Streets**

- Bury bio solids
- Repair Cedar Heights Road for Electric Department
- Prepare snow removal equipment
- Training snow removal crew ditch on Charteris and Johnston Street
- Check the storm drains
- Move equipment
- Pre snow dump areas
- Repair potholes
- Dump glass at the recycle yard
- Spray patch
- Take down temporary fence and barricades on Katlian Street
- Ditch property on Katlian St.
- Ditch Edgecumbe Drive, Charles Street, Bart Circle, Pherson Street, Verstovia, Hemlock, Eler, Spruce Street, Kramer Ave, Georgeson Loop, Mills Street and Valhalla Street.
- Repair waterline on New Archangel
- Prep patch on Lake Street
- Repair damaged street signs
- Flush sewer on Monastery Street
- Set up traffic control on Lake Street
- Repair fire hydrant on Hemlock Street
- Checked culvert on Charles Street
- Repaired a manhole lid on Shelikof
- Filled a hole on Smith Street
- Grade gravel roads
- Prepped landfill to receive material
- Strip Wachusett's
- Use the camel to clean out storm drains
- Snow removal and de iced

## **Solid Waste**

- Scrapyard processed vehicles and other materials.
- Sent out 431,860 pounds and a count of 22 gondolas for an average of 19,630 per gondola.

## **Building Maintenance**

- Monthly/quarterly preventative maintenance work orders.
- Snow & Ice mitigation for CBS buildings and support
- Annual Fire Inspection, Fire Alarm, and Backflow preventors
- Annual Building HVAC Controls inspection visit for Diamond System
- Animal Shelter replacement animal wash station installed
- City Hall office moves for planning, assessing, and public works for new staff
- City Hall finance office reconfiguration for staff changes and new staff

- Public Service Center office improvements and moves for new PW staff.
- City/State roof leaks and mitigation. Contact made with State DOT/PF
- Library roof leak, same location – additional follow up required.
- City Hall HVAC CIP review and support.
- Fire Hall boiler repairs.
- Airport CIP support, meetings, and reviews – drilling, tours, etc.
- Marine Service Center Overhead door damage by tenant – in process approving contractor to replacement door.
- Tom Young Cabin - Oil-stained floor replaced due to odor complaints, replaced upgraded containment around stove.
- Tom Young Cabin - Maintenance cabin windows and site.
- Public Service Center – steel Rolloff replacing 350 gal trash cans for additional bear mitigation
- Crescent Harbor Restroom Replacement – project scope.
- Electric Department MAG shack sprinkler system repairs.
- Holiday Décor Support, Library
- Library bookshelves upgrades and relocation support
- Asset Management support
- FY24 Budgeting

### **Grounds Maintenance:**

- Seasonal work orders and preventative maintenance.
- Community Parks and Recreation Support
  - Blatchley Office setup
  - MOU with School & CBS support
  - Storage needs and site planning with school
  - Getting Set up with CBS Finance, Operations, and processes.
  - Support on getting stock, supplies and any setup where help is required
- Vacant Temp Building & Grounds Attendant for Custodial operation needed for public restrooms, trash rounds, and building support – Job Reposted.
- Discussions and meeting on MEHS AstroTurf field and CBS project manage and Maintenance.
- Cross Trail brushing project
- Local Field Site brushing
- Moller 3<sup>rd</sup> base outfield work began for coral for security of baseball clamshell, Baseball mound, and portable soccer goals.
- Large danger trees removed along cross trail, mile 1.
- Storm mitigation, October and November wind and rain events.
- Snow & Ice Mitigation support for Schools, Streets, Buildings, and Parks
- Holiday Décor Installed Downtown Tree
- P&R Committee – Crescent Harbor Tennis Court improvement – pickle ball, tennis, and volleyball court resurfacing support -
- Vandalism and graffiti, police report and repairs Whale Park, Crescent Harbor
- Vandalism and graffiti Police reports and repairs, Skate Park, Whale Park – caught suspects Juveniles charged and restitution paid. Thank you PD.
- Kimsham field B home plate jockbox replaced and bases reconfigured for multi-use baseball options.

- Tom Young Cabin Bouy Replaced.
- Cross Trail Cedar Bridges, danger concerns due to people falling. Investigation possible options.
- Alaska Day - restrooms cleaning
- Seawalk-Next Phase support.
- FY24 Budgeting

### **Building Official Division:**

- More than 220 Development Permits were reviewed and issued through the Office of the Building Official during calendar year 2022 for grading, structural, electrical, mechanical, and plumbing installations and activities in Sitka.
- Over 650 inspections were performed by the Building Official Division in 2022, verifying that permitted grading and construction projects in Sitka are performed in compliance with state and locally adopted building and life safety codes.
- Several projects benefiting the community and large-scale projects were permitted in 2022 and/or are currently under review, including:
  - Ground preparation and installation of primary structural elements for a 220,000 square foot, 5-story hospital facility at 227 Tongass Drive.
  - Installation of an opioid treatment center at 700 Katlian Street.
  - An Aerial Adventure Park along with associated structures and facilities at 4951 Halibut Point Road.
  - Completion of several new facilities at the Old Sitka Cruise Ship Terminal, including:
    - A 5,000 square foot restaurant and commercial kitchen,
    - Tap room, and
    - 5 retail stores.
- In calendar year 2022 approximately 35 new dwellings were permitted to be constructed, including new single and two-family dwellings, multi-dwelling buildings, placement of manufactured homes, “tiny houses” built on permanent foundations, and single-family dwellings remodeled into two-family dwellings.
  - 2 demolition permits were issued for single-family dwellings, resulting in a **NET increase of 33 dwellings in 2022.**
- The open Permit Technician/Plans Examiner position in the Building Official Division has been filled, our new staff member’s first day was on 11/21/2022.

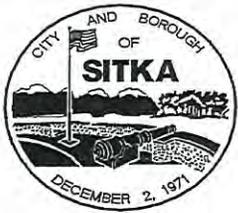


# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund 100 - General Fund</b>									
Division <b>530 - Public Works</b>									
Department <b>031 - Administration</b>									
<b>EXPENSE</b>									
<i>Salaries and Wages</i>									
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	487,374.43	.00	487,374.43	.00	.00	168,758.46	318,615.97	35
5110.002	Holidays	.00	.00	.00	.00	.00	8,232.91	(8,232.91)	+++
5110.003	Sick Leave	.00	.00	.00	.00	.00	11,259.25	(11,259.25)	+++
5110.004	Overtime	1,000.01	.00	1,000.01	.00	.00	40.35	959.66	4
5110.010	Temp Wages	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
<b>5110 - Regular Salaries/Wages Totals</b>		<b>\$489,374.44</b>	<b>\$0.00</b>	<b>\$489,374.44</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$188,290.97</b>	<b>\$301,083.47</b>	<b>38%</b>
<i>Salaries and Wages Totals</i>		<i>\$489,374.44</i>	<i>\$0.00</i>	<i>\$489,374.44</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$188,290.97</i>	<i>\$301,083.47</i>	<i>38%</i>
<i>Fringe Benefits</i>									
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	20,070.00	.00	20,070.00	.00	.00	16,280.57	3,789.43	81
5120.002	SBS	31,228.78	.00	31,228.78	.00	.00	12,509.45	18,719.33	40
5120.003	Medicare	7,386.94	.00	7,386.94	.00	.00	2,959.02	4,427.92	40
5120.004	PERS	107,441.95	.00	107,441.95	.00	.00	44,840.23	62,601.72	42
5120.005	Health Insurance	152,749.56	.00	152,749.56	.00	.00	72,293.52	80,456.04	47
5120.006	Life Insurance	50.52	.00	50.52	.00	.00	26.55	23.97	53
5120.007	Workmen's Compensation	2,910.60	.00	2,910.60	.00	.00	1,651.41	1,259.19	57
<b>5120 - Annual Leave Totals</b>		<b>\$321,838.35</b>	<b>\$0.00</b>	<b>\$321,838.35</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$150,560.75</b>	<b>\$171,277.60</b>	<b>47%</b>
<i>Fringe Benefits Totals</i>		<i>\$321,838.35</i>	<i>\$0.00</i>	<i>\$321,838.35</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$150,560.75</i>	<i>\$171,277.60</i>	<i>47%</i>
<i>Operating Expenses</i>									
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	4,000.00	.00	4,000.00	.00	.00	556.84	3,443.16	14
<b>5201 - Training and Travel Totals</b>		<b>\$4,000.00</b>	<b>\$0.00</b>	<b>\$4,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$556.84</b>	<b>\$3,443.16</b>	<b>14%</b>
<b>5204</b>	<b>Telephone</b>								
5204.000	Telephone	.00	.00	.00	.00	.00	52.96	(52.96)	+++



# Expense Budget Performance Report

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	<b>5204 - Telephone Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52.96	(\$52.96)	+++
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	8,000.00	.00	8,000.00	.00	.00	1,291.45	6,708.55	16
	<b>5206 - Supplies Totals</b>	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$1,291.45	\$6,708.55	16%
<b>5211</b>	<b>Data Processing Fees</b>								
5211.000	Data Processing Fees	99,781.00	.00	99,781.00	.00	.00	41,575.40	58,205.60	42
	<b>5211 - Data Processing Fees Totals</b>	\$99,781.00	\$0.00	\$99,781.00	\$0.00	\$0.00	\$41,575.40	\$58,205.60	42%
<b>5221</b>	<b>Transportation/Vehicles</b>								
5221.000	Transportation/Vehicles	900.00	.00	900.00	.00	.00	.00	900.00	0
	<b>5221 - Transportation/Vehicles Totals</b>	\$900.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0%
<b>5222</b>	<b>Postage</b>								
5222.000	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0
	<b>5222 - Postage Totals</b>	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0%
<b>5223</b>	<b>Tools &amp; Small Equipment</b>								
5223.000	Tools & Small Equipment	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
	<b>5223 - Tools &amp; Small Equipment Totals</b>	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
<b>5224</b>	<b>Dues &amp; Publications</b>								
5224.000	Dues & Publications	1,933.00	.00	1,933.00	.00	.00	870.85	1,062.15	45
	<b>5224 - Dues &amp; Publications Totals</b>	\$1,933.00	\$0.00	\$1,933.00	\$0.00	\$0.00	\$870.85	\$1,062.15	45%
<b>5226</b>	<b>Advertising</b>								
5226.000	Advertising	500.00	.00	500.00	.00	.00	137.60	362.40	28
	<b>5226 - Advertising Totals</b>	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$137.60	\$362.40	28%
<b>5227</b>	<b>Rent-Equipment</b>								
5227.002	Rent-Equipment	3,072.00	.00	3,072.00	.00	.00	.00	3,072.00	0
	<b>5227 - Rent-Equipment Totals</b>	\$3,072.00	\$0.00	\$3,072.00	\$0.00	\$0.00	\$0.00	\$3,072.00	0%
	<i>Operating Expenses Totals</i>	\$123,286.00	\$0.00	\$123,286.00	\$0.00	\$0.00	\$44,485.10	\$78,800.90	36%
	<b>EXPENSE TOTALS</b>	\$934,498.79	\$0.00	\$934,498.79	\$0.00	\$0.00	\$383,336.82	\$551,161.97	41%
	Department <b>031 - Administration Totals</b>	(\$934,498.79)	\$0.00	(\$934,498.79)	\$0.00	\$0.00	(\$383,336.82)	(\$551,161.97)	41%
	Division <b>530 - Public Works Totals</b>	(\$934,498.79)	\$0.00	(\$934,498.79)	\$0.00	\$0.00	(\$383,336.82)	(\$551,161.97)	41%
	Fund <b>100 - General Fund Totals</b>	\$934,498.79	\$0.00	\$934,498.79	\$0.00	\$0.00	\$383,336.82	\$551,161.97	
	<b>Grand Totals</b>	\$934,498.79	\$0.00	\$934,498.79	\$0.00	\$0.00	\$383,336.82	\$551,161.97	



# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

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<b>Fund 100 - General Fund</b>									
Division <b>530 - Public Works</b>									
Department <b>032 - Engineering</b>									
<b>EXPENSE</b>									
<i>Salaries and Wages</i>									
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	324,864.09	.00	324,864.09	.00	.00	67,651.62	257,212.47	21
5110.002	Holidays	.00	.00	.00	.00	.00	3,775.68	(3,775.68)	+++
5110.003	Sick Leave	.00	.00	.00	.00	.00	11,036.70	(11,036.70)	+++
5110.004	Overtime	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0
5110.010	Temp Wages	2,000.00	.00	2,000.00	.00	.00	22,766.00	(20,766.00)	1138
<b>5110 - Regular Salaries/Wages Totals</b>		<b>\$356,864.09</b>	<b>\$0.00</b>	<b>\$356,864.09</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$105,230.00</b>	<b>\$251,634.09</b>	<b>29%</b>
<i>Salaries and Wages Totals</i>		<i>\$356,864.09</i>	<i>\$0.00</i>	<i>\$356,864.09</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$105,230.00</i>	<i>\$251,634.09</i>	<i>29%</i>
<i>Fringe Benefits</i>									
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	8,687.00	.00	8,687.00	.00	.00	7,122.50	1,564.50	82
5120.002	SBS	22,426.77	.00	22,426.77	.00	.00	6,948.67	15,478.10	31
5120.003	Medicare	5,304.84	.00	5,304.84	.00	.00	1,643.63	3,661.21	31
5120.004	PERS	78,069.90	.00	78,069.90	.00	.00	19,505.59	58,564.31	25
5120.005	Health Insurance	96,230.40	.00	96,230.40	.00	.00	25,513.93	70,716.47	27
5120.006	Life Insurance	22.20	.00	22.20	.00	.00	9.25	12.95	42
5120.007	Workmen's Compensation	8,384.14	.00	8,384.14	.00	.00	2,442.81	5,941.33	29
<b>5120 - Annual Leave Totals</b>		<b>\$219,125.25</b>	<b>\$0.00</b>	<b>\$219,125.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$63,186.38</b>	<b>\$155,938.87</b>	<b>29%</b>
<i>Fringe Benefits Totals</i>		<i>\$219,125.25</i>	<i>\$0.00</i>	<i>\$219,125.25</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$63,186.38</i>	<i>\$155,938.87</i>	<i>29%</i>
<i>Operating Expenses</i>									
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	2,250.00	.00	2,250.00	.00	.00	14.95	2,235.05	1
<b>5201 - Training and Travel Totals</b>		<b>\$2,250.00</b>	<b>\$0.00</b>	<b>\$2,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14.95</b>	<b>\$2,235.05</b>	<b>1%</b>
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	500.00	.00	500.00	.00	.00	122.59	377.41	25



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	<b>5206 - Supplies</b> Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$122.59	\$377.41	25%
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	30,000.00	.00	30,000.00	.00	15,210.00	14,790.00	.00	100
	<b>5212 - Contracted/Purchased Serv</b> Totals	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$15,210.00	\$14,790.00	\$0.00	100%
<b>5221</b>	<b>Transportation/Vehicles</b>								
5221.000	Transportation/Vehicles	6,889.00	.00	6,889.00	.00	.00	2,138.06	4,750.94	31
	<b>5221 - Transportation/Vehicles</b> Totals	\$6,889.00	\$0.00	\$6,889.00	\$0.00	\$0.00	\$2,138.06	\$4,750.94	31%
<b>5224</b>	<b>Dues &amp; Publications</b>								
5224.000	Dues & Publications	215.00	.00	215.00	.00	.00	.00	215.00	0
	<b>5224 - Dues &amp; Publications</b> Totals	\$215.00	\$0.00	\$215.00	\$0.00	\$0.00	\$0.00	\$215.00	0%
<b>5226</b>	<b>Advertising</b>								
5226.000	Advertising	500.00	.00	500.00	.00	.00	.00	500.00	0
	<b>5226 - Advertising</b> Totals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
<b>5290</b>	<b>Other Expenses</b>								
5290.000	Other Expenses	350.00	.00	350.00	.00	.00	.00	350.00	0
	<b>5290 - Other Expenses</b> Totals	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0%
	<i>Operating Expenses Totals</i>	\$40,704.00	\$0.00	\$40,704.00	\$0.00	\$15,210.00	\$17,065.60	\$8,428.40	79%
	<b>EXPENSE TOTALS</b>	\$616,693.34	\$0.00	\$616,693.34	\$0.00	\$15,210.00	\$185,481.98	\$416,001.36	33%
Department	<b>032 - Engineering</b> Totals	(\$616,693.34)	\$0.00	(\$616,693.34)	\$0.00	(\$15,210.00)	(\$185,481.98)	(\$416,001.36)	33%
Division	<b>530 - Public Works</b> Totals	(\$616,693.34)	\$0.00	(\$616,693.34)	\$0.00	(\$15,210.00)	(\$185,481.98)	(\$416,001.36)	33%
Fund	<b>100 - General Fund</b> Totals	\$616,693.34	\$0.00	\$616,693.34	\$0.00	\$15,210.00	\$185,481.98	\$416,001.36	
	<b>Grand Totals</b>	\$616,693.34	\$0.00	\$616,693.34	\$0.00	\$15,210.00	\$185,481.98	\$416,001.36	



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund 100 - General Fund</b>									
Division <b>530 - Public Works</b>									
Department <b>033 - Streets</b>									
<b>EXPENSE</b>									
<i>Salaries and Wages</i>									
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	330,023.52	.00	330,023.52	.00	.00	72,047.42	257,976.10	22
5110.002	Holidays	.00	.00	.00	.00	.00	3,676.34	(3,676.34)	+++
5110.003	Sick Leave	.00	.00	.00	.00	.00	1,824.38	(1,824.38)	+++
5110.004	Overtime	27,500.00	.00	27,500.00	.00	.00	7,845.57	19,654.43	29
5110.010	Temp Wages	98,204.00	.00	98,204.00	.00	.00	24,456.00	73,748.00	25
<b>5110 - Regular Salaries/Wages Totals</b>		<b>\$455,727.52</b>	<b>\$0.00</b>	<b>\$455,727.52</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$109,849.71</b>	<b>\$345,877.81</b>	<b>24%</b>
<i>Salaries and Wages Totals</i>		<i>\$455,727.52</i>	<i>\$0.00</i>	<i>\$455,727.52</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$109,849.71</i>	<i>\$345,877.81</i>	<i>24%</i>
<i>Fringe Benefits</i>									
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	12,955.00	.00	12,955.00	.00	.00	5,063.26	7,891.74	39
5120.002	SBS	28,730.40	.00	28,730.40	.00	.00	7,042.80	21,687.60	25
5120.003	Medicare	6,795.90	.00	6,795.90	.00	.00	1,665.90	5,130.00	25
5120.004	PERS	78,655.32	.00	78,655.32	.00	.00	20,198.15	58,457.17	26
5120.005	Health Insurance	112,193.28	.00	112,193.28	.00	.00	21,097.90	91,095.38	19
5120.006	Life Insurance	24.12	.00	24.12	.00	.00	13.27	10.85	55
5120.007	Workmen's Compensation	23,059.66	.00	23,059.66	.00	.00	5,813.44	17,246.22	25
5120.008	Unemployment	.00	.00	.00	.00	.00	833.49	(833.49)	+++
<b>5120 - Annual Leave Totals</b>		<b>\$262,413.68</b>	<b>\$0.00</b>	<b>\$262,413.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$61,728.21</b>	<b>\$200,685.47</b>	<b>24%</b>
<i>Fringe Benefits Totals</i>		<i>\$262,413.68</i>	<i>\$0.00</i>	<i>\$262,413.68</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$61,728.21</i>	<i>\$200,685.47</i>	<i>24%</i>
<i>Operating Expenses</i>									
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	2,200.00	.00	2,200.00	.00	.00	75.00	2,125.00	3
<b>5201 - Training and Travel Totals</b>		<b>\$2,200.00</b>	<b>\$0.00</b>	<b>\$2,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$75.00</b>	<b>\$2,125.00</b>	<b>3%</b>
<b>5202</b>	<b>Uniforms</b>								



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5202.000	Uniforms	3,000.00	.00	3,000.00	709.58	.00	1,234.60	1,765.40	41
<b>5202 - Uniforms Totals</b>		<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$3,000.00</b>	<b>\$709.58</b>	<b>\$0.00</b>	<b>\$1,234.60</b>	<b>\$1,765.40</b>	<b>41%</b>
<b>5203</b>	<b>Utilities</b>								
5203.001	Utilities	84,000.00	.00	84,000.00	.00	.00	29,495.36	54,504.64	35
<b>5203 - Utilities Totals</b>		<b>\$84,000.00</b>	<b>\$0.00</b>	<b>\$84,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$29,495.36</b>	<b>\$54,504.64</b>	<b>35%</b>
<b>5204</b>	<b>Telephone</b>								
5204.000	Telephone	1,000.00	.00	1,000.00	.00	.00	308.45	691.55	31
<b>5204 - Telephone Totals</b>		<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$308.45</b>	<b>\$691.55</b>	<b>31%</b>
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	443,750.00	.00	443,750.00	2,686.58	35,093.60	279,437.59	129,218.81	71
<b>5206 - Supplies Totals</b>		<b>\$443,750.00</b>	<b>\$0.00</b>	<b>\$443,750.00</b>	<b>\$2,686.58</b>	<b>\$35,093.60</b>	<b>\$279,437.59</b>	<b>\$129,218.81</b>	<b>71%</b>
<b>5207</b>	<b>Repairs &amp; Maintenance</b>								
5207.000	Repairs & Maintenance	10,200.00	.00	10,200.00	.00	.00	246.18	9,953.82	2
<b>5207 - Repairs &amp; Maintenance Totals</b>		<b>\$10,200.00</b>	<b>\$0.00</b>	<b>\$10,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$246.18</b>	<b>\$9,953.82</b>	<b>2%</b>
<b>5208</b>	<b>Bldg Repair &amp; Maint</b>								
5208.000	Bldg Repair & Maint	15,220.00	.00	15,220.00	.00	.00	6,341.65	8,878.35	42
<b>5208 - Bldg Repair &amp; Maint Totals</b>		<b>\$15,220.00</b>	<b>\$0.00</b>	<b>\$15,220.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,341.65</b>	<b>\$8,878.35</b>	<b>42%</b>
<b>5211</b>	<b>Data Processing Fees</b>								
5211.000	Data Processing Fees	27,804.00	.00	27,804.00	.00	.00	11,585.00	16,219.00	42
<b>5211 - Data Processing Fees Totals</b>		<b>\$27,804.00</b>	<b>\$0.00</b>	<b>\$27,804.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,585.00</b>	<b>\$16,219.00</b>	<b>42%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	97,000.00	.00	97,000.00	2,400.00	.00	9,858.95	87,141.05	10
<b>5212 - Contracted/Purchased Serv Totals</b>		<b>\$97,000.00</b>	<b>\$0.00</b>	<b>\$97,000.00</b>	<b>\$2,400.00</b>	<b>\$0.00</b>	<b>\$9,858.95</b>	<b>\$87,141.05</b>	<b>10%</b>
<b>5221</b>	<b>Transportation/Vehicles</b>								
5221.000	Transportation/Vehicles	260,799.00	.00	260,799.00	.00	.00	101,525.30	159,273.70	39
<b>5221 - Transportation/Vehicles Totals</b>		<b>\$260,799.00</b>	<b>\$0.00</b>	<b>\$260,799.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$101,525.30</b>	<b>\$159,273.70</b>	<b>39%</b>
<b>5222</b>	<b>Postage</b>								
5222.000	Postage	200.00	.00	200.00	.00	.00	.00	200.00	0
<b>5222 - Postage Totals</b>		<b>\$200.00</b>	<b>\$0.00</b>	<b>\$200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200.00</b>	<b>0%</b>
<b>5223</b>	<b>Tools &amp; Small Equipment</b>								
5223.000	Tools & Small Equipment	8,000.00	.00	8,000.00	.00	.00	884.00	7,116.00	11
<b>5223 - Tools &amp; Small Equipment Totals</b>		<b>\$8,000.00</b>	<b>\$0.00</b>	<b>\$8,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$884.00</b>	<b>\$7,116.00</b>	<b>11%</b>



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<b>5226</b>	<b>Advertising</b>								
5226.000	Advertising	.00	.00	.00	.00	.00	1,250.35	(1,250.35)	+++
<b>5226 - Advertising Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,250.35</b>	<b>(\$1,250.35)</b>	<b>+++</b>
<b>5227</b>	<b>Rent-Equipment</b>								
5227.002	Rent-Equipment	19,368.00	.00	19,368.00	.00	.00	191.95	19,176.05	1
<b>5227 - Rent-Equipment Totals</b>		<b>\$19,368.00</b>	<b>\$0.00</b>	<b>\$19,368.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$191.95</b>	<b>\$19,176.05</b>	<b>1%</b>
<b>5290</b>	<b>Other Expenses</b>								
5290.000	Other Expenses	300.00	.00	300.00	.00	.00	248.21	51.79	83
<b>5290 - Other Expenses Totals</b>		<b>\$300.00</b>	<b>\$0.00</b>	<b>\$300.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$248.21</b>	<b>\$51.79</b>	<b>83%</b>
<i>Operating Expenses Totals</i>		<i>\$972,841.00</i>	<i>\$0.00</i>	<i>\$972,841.00</i>	<i>\$5,796.16</i>	<i>\$35,093.60</i>	<i>\$442,682.59</i>	<i>\$495,064.81</i>	<i>49%</i>
<b>EXPENSE TOTALS</b>		<b>\$1,690,982.20</b>	<b>\$0.00</b>	<b>\$1,690,982.20</b>	<b>\$5,796.16</b>	<b>\$35,093.60</b>	<b>\$614,260.51</b>	<b>\$1,041,628.09</b>	<b>38%</b>
Department <b>033 - Streets Totals</b>		<b>(\$1,690,982.20)</b>	<b>\$0.00</b>	<b>(\$1,690,982.20)</b>	<b>(\$5,796.16)</b>	<b>(\$35,093.60)</b>	<b>(\$614,260.51)</b>	<b>(\$1,041,628.09)</b>	<b>38%</b>
Division <b>530 - Public Works Totals</b>		<b>(\$1,690,982.20)</b>	<b>\$0.00</b>	<b>(\$1,690,982.20)</b>	<b>(\$5,796.16)</b>	<b>(\$35,093.60)</b>	<b>(\$614,260.51)</b>	<b>(\$1,041,628.09)</b>	<b>38%</b>
Fund <b>100 - General Fund Totals</b>		<b>\$1,690,982.20</b>	<b>\$0.00</b>	<b>\$1,690,982.20</b>	<b>\$5,796.16</b>	<b>\$35,093.60</b>	<b>\$614,260.51</b>	<b>\$1,041,628.09</b>	
<b>Grand Totals</b>		<b>\$1,690,982.20</b>	<b>\$0.00</b>	<b>\$1,690,982.20</b>	<b>\$5,796.16</b>	<b>\$35,093.60</b>	<b>\$614,260.51</b>	<b>\$1,041,628.09</b>	



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
<b>Fund 100 - General Fund</b>									
Division <b>530 - Public Works</b>									
Department <b>034 - Recreation</b>									
<b>EXPENSE</b>									
<i>Salaries and Wages</i>									
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	289,728.27	.00	289,728.27	.00	.00	65,202.21	224,526.06	23
5110.002	Holidays	.00	.00	.00	.00	.00	3,350.56	(3,350.56)	+++
5110.003	Sick Leave	.00	.00	.00	.00	.00	4,526.45	(4,526.45)	+++
5110.004	Overtime	4,000.01	.00	4,000.01	.00	.00	6,401.22	(2,401.21)	160
5110.010	Temp Wages	97,950.00	.00	97,950.00	.00	.00	67,520.44	30,429.56	69
<b>5110 - Regular Salaries/Wages Totals</b>		<b>\$391,678.28</b>	<b>\$0.00</b>	<b>\$391,678.28</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$147,000.88</b>	<b>\$244,677.40</b>	<b>38%</b>
<i>Salaries and Wages Totals</i>		<i>\$391,678.28</i>	<i>\$0.00</i>	<i>\$391,678.28</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$147,000.88</i>	<i>\$244,677.40</i>	<i>38%</i>
<i>Fringe Benefits</i>									
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	9,680.00	.00	9,680.00	.00	.00	2,575.61	7,104.39	27
5120.002	SBS	24,603.19	.00	24,603.19	.00	.00	9,185.89	15,417.30	37
5120.003	Medicare	5,819.70	.00	5,819.70	.00	.00	2,168.18	3,651.52	37
5120.004	PERS	64,620.11	.00	64,620.11	.00	.00	16,302.56	48,317.55	25
5120.005	Health Insurance	135,621.60	.00	135,621.60	.00	.00	34,377.00	101,244.60	25
5120.006	Life Insurance	36.36	.00	36.36	.00	.00	15.15	21.21	42
5120.007	Workmen's Compensation	16,724.91	.00	16,724.91	.00	.00	6,398.65	10,326.26	38
<b>5120 - Annual Leave Totals</b>		<b>\$257,105.87</b>	<b>\$0.00</b>	<b>\$257,105.87</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$71,023.04</b>	<b>\$186,082.83</b>	<b>28%</b>
<i>Fringe Benefits Totals</i>		<i>\$257,105.87</i>	<i>\$0.00</i>	<i>\$257,105.87</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$71,023.04</i>	<i>\$186,082.83</i>	<i>28%</i>
<i>Operating Expenses</i>									
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	2,142.00	.00	2,142.00	.00	.00	437.50	1,704.50	20
<b>5201 - Training and Travel Totals</b>		<b>\$2,142.00</b>	<b>\$0.00</b>	<b>\$2,142.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$437.50</b>	<b>\$1,704.50</b>	<b>20%</b>
<b>5202</b>	<b>Uniforms</b>								
5202.000	Uniforms	600.00	.00	600.00	.00	.00	368.63	231.37	61



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	<b>5202 - Uniforms Totals</b>	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$368.63	\$231.37	61%
<b>5203</b>	<b>Utilities</b>								
5203.001	Utilities	60,000.00	.00	60,000.00	.00	.00	33,824.39	26,175.61	56
	<b>5203 - Utilities Totals</b>	<b>\$60,000.00</b>	<b>\$0.00</b>	<b>\$60,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$33,824.39</b>	<b>\$26,175.61</b>	<b>56%</b>
<b>5204</b>	<b>Telephone</b>								
5204.000	Telephone	800.00	.00	800.00	.00	.00	.00	800.00	0
	<b>5204 - Telephone Totals</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>0%</b>
<b>5205</b>	<b>Insurance</b>								
5205.000	Insurance	9,000.00	.00	9,000.00	.00	.00	9,854.28	(854.28)	109
	<b>5205 - Insurance Totals</b>	<b>\$9,000.00</b>	<b>\$0.00</b>	<b>\$9,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,854.28</b>	<b>(\$854.28)</b>	<b>109%</b>
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	64,700.00	.00	64,700.00	323.85	.00	14,355.23	50,344.77	22
	<b>5206 - Supplies Totals</b>	<b>\$64,700.00</b>	<b>\$0.00</b>	<b>\$64,700.00</b>	<b>\$323.85</b>	<b>\$0.00</b>	<b>\$14,355.23</b>	<b>\$50,344.77</b>	<b>22%</b>
<b>5207</b>	<b>Repairs &amp; Maintenance</b>								
5207.000	Repairs & Maintenance	32,000.00	.00	32,000.00	.00	.00	66.97	31,933.03	0
	<b>5207 - Repairs &amp; Maintenance Totals</b>	<b>\$32,000.00</b>	<b>\$0.00</b>	<b>\$32,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$66.97</b>	<b>\$31,933.03</b>	<b>0%</b>
<b>5208</b>	<b>Bldg Repair &amp; Maint</b>								
5208.000	Bldg Repair & Maint	55,516.00	.00	55,516.00	.00	.00	23,131.55	32,384.45	42
	<b>5208 - Bldg Repair &amp; Maint Totals</b>	<b>\$55,516.00</b>	<b>\$0.00</b>	<b>\$55,516.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$23,131.55</b>	<b>\$32,384.45</b>	<b>42%</b>
<b>5211</b>	<b>Data Processing Fees</b>								
5211.000	Data Processing Fees	27,804.00	.00	27,804.00	.00	.00	11,585.00	16,219.00	42
	<b>5211 - Data Processing Fees Totals</b>	<b>\$27,804.00</b>	<b>\$0.00</b>	<b>\$27,804.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,585.00</b>	<b>\$16,219.00</b>	<b>42%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	91,700.00	.00	91,700.00	16,066.60	.00	23,969.55	67,730.45	26
	<b>5212 - Contracted/Purchased Serv Totals</b>	<b>\$91,700.00</b>	<b>\$0.00</b>	<b>\$91,700.00</b>	<b>\$16,066.60</b>	<b>\$0.00</b>	<b>\$23,969.55</b>	<b>\$67,730.45</b>	<b>26%</b>
<b>5221</b>	<b>Transportation/Vehicles</b>								
5221.000	Transportation/Vehicles	75,742.00	.00	75,742.00	.00	.00	28,768.08	46,973.92	38
	<b>5221 - Transportation/Vehicles Totals</b>	<b>\$75,742.00</b>	<b>\$0.00</b>	<b>\$75,742.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28,768.08</b>	<b>\$46,973.92</b>	<b>38%</b>
<b>5223</b>	<b>Tools &amp; Small Equipment</b>								
5223.000	Tools & Small Equipment	5,000.00	.00	5,000.00	.00	.00	2,678.13	2,321.87	54
	<b>5223 - Tools &amp; Small Equipment Totals</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,678.13</b>	<b>\$2,321.87</b>	<b>54%</b>
<b>5226</b>	<b>Advertising</b>								



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5226.000	Advertising	600.00	.00	600.00	.00	.00	508.40	91.60	85
<b>5226 - Advertising Totals</b>		<b>\$600.00</b>	<b>\$0.00</b>	<b>\$600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$508.40</b>	<b>\$91.60</b>	<b>85%</b>
<b>5227</b>	<b>Rent-Equipment</b>								
5227.002	Rent-Equipment	5,000.00	.00	5,000.00	614.83	.00	1,782.21	3,217.79	36
<b>5227 - Rent-Equipment Totals</b>		<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>\$614.83</b>	<b>\$0.00</b>	<b>\$1,782.21</b>	<b>\$3,217.79</b>	<b>36%</b>
<b>5290</b>	<b>Other Expenses</b>								
5290.000	Other Expenses	34,600.00	.00	34,600.00	.00	.00	81.79	34,518.21	0
<b>5290 - Other Expenses Totals</b>		<b>\$34,600.00</b>	<b>\$0.00</b>	<b>\$34,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$81.79</b>	<b>\$34,518.21</b>	<b>0%</b>
<i>Operating Expenses Totals</i>		<i>\$465,204.00</i>	<i>\$0.00</i>	<i>\$465,204.00</i>	<i>\$17,005.28</i>	<i>\$0.00</i>	<i>\$151,411.71</i>	<i>\$313,792.29</i>	<i>33%</i>
<b>EXPENSE TOTALS</b>		<b>\$1,113,988.15</b>	<b>\$0.00</b>	<b>\$1,113,988.15</b>	<b>\$17,005.28</b>	<b>\$0.00</b>	<b>\$369,435.63</b>	<b>\$744,552.52</b>	<b>33%</b>
Department <b>034 - Recreation Totals</b>		<b>(\$1,113,988.15)</b>	<b>\$0.00</b>	<b>(\$1,113,988.15)</b>	<b>(\$17,005.28)</b>	<b>\$0.00</b>	<b>(\$369,435.63)</b>	<b>(\$744,552.52)</b>	<b>33%</b>
Division <b>530 - Public Works Totals</b>		<b>(\$1,113,988.15)</b>	<b>\$0.00</b>	<b>(\$1,113,988.15)</b>	<b>(\$17,005.28)</b>	<b>\$0.00</b>	<b>(\$369,435.63)</b>	<b>(\$744,552.52)</b>	<b>33%</b>
Fund <b>100 - General Fund Totals</b>		<b>\$1,113,988.15</b>	<b>\$0.00</b>	<b>\$1,113,988.15</b>	<b>\$17,005.28</b>	<b>\$0.00</b>	<b>\$369,435.63</b>	<b>\$744,552.52</b>	
<b>Grand Totals</b>		<b>\$1,113,988.15</b>	<b>\$0.00</b>	<b>\$1,113,988.15</b>	<b>\$17,005.28</b>	<b>\$0.00</b>	<b>\$369,435.63</b>	<b>\$744,552.52</b>	



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund 100 - General Fund</b>									
Division <b>530 - Public Works</b>									
Department <b>035 - Building Officials</b>									
<b>EXPENSE</b>									
<i>Salaries and Wages</i>									
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	212,741.10	.00	212,741.10	.00	.00	54,257.58	158,483.52	26
5110.002	Holidays	.00	.00	.00	.00	.00	2,375.57	(2,375.57)	+++
5110.003	Sick Leave	.00	.00	.00	.00	.00	283.00	(283.00)	+++
<b>5110 - Regular Salaries/Wages Totals</b>		<b>\$212,741.10</b>	<b>\$0.00</b>	<b>\$212,741.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$56,916.15</b>	<b>\$155,824.95</b>	<b>27%</b>
<i>Salaries and Wages Totals</i>		<i>\$212,741.10</i>	<i>\$0.00</i>	<i>\$212,741.10</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$56,916.15</i>	<i>\$155,824.95</i>	<i>27%</i>
<i>Fringe Benefits</i>									
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	7,343.00	.00	7,343.00	.00	.00	1,226.03	6,116.97	17
5120.002	SBS	13,509.60	.00	13,509.60	.00	.00	3,585.55	9,924.05	27
5120.003	Medicare	3,195.57	.00	3,195.57	.00	.00	848.14	2,347.43	27
5120.004	PERS	46,803.02	.00	46,803.02	.00	.00	12,791.24	34,011.78	27
5120.005	Health Insurance	74,515.20	.00	74,515.20	.00	.00	25,866.00	48,649.20	35
5120.006	Life Insurance	16.08	.00	16.08	.00	.00	6.70	9.38	42
5120.007	Workmen's Compensation	4,491.85	.00	4,491.85	.00	.00	1,637.78	2,854.07	36
<b>5120 - Annual Leave Totals</b>		<b>\$149,874.32</b>	<b>\$0.00</b>	<b>\$149,874.32</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$45,961.44</b>	<b>\$103,912.88</b>	<b>31%</b>
<i>Fringe Benefits Totals</i>		<i>\$149,874.32</i>	<i>\$0.00</i>	<i>\$149,874.32</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$45,961.44</i>	<i>\$103,912.88</i>	<i>31%</i>
<i>Operating Expenses</i>									
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	14,000.00	.00	14,000.00	.00	.00	2,389.07	11,610.93	17
<b>5201 - Training and Travel Totals</b>		<b>\$14,000.00</b>	<b>\$0.00</b>	<b>\$14,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,389.07</b>	<b>\$11,610.93</b>	<b>17%</b>
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	550.00	.00	550.00	.00	.00	248.04	301.96	45
<b>5206 - Supplies Totals</b>		<b>\$550.00</b>	<b>\$0.00</b>	<b>\$550.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$248.04</b>	<b>\$301.96</b>	<b>45%</b>
<b>5211</b>	<b>Data Processing Fees</b>								



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5211.000	Data Processing Fees	20,684.00	.00	20,684.00	.00	.00	8,618.35	12,065.65	42
	<b>5211 - Data Processing Fees Totals</b>	<b>\$20,684.00</b>	<b>\$0.00</b>	<b>\$20,684.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,618.35</b>	<b>\$12,065.65</b>	<b>42%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	35,750.00	.00	35,750.00	.00	.00	115.00	35,635.00	0
	<b>5212 - Contracted/Purchased Serv Totals</b>	<b>\$35,750.00</b>	<b>\$0.00</b>	<b>\$35,750.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$115.00</b>	<b>\$35,635.00</b>	<b>0%</b>
<b>5221</b>	<b>Transportation/Vehicles</b>								
5221.000	Transportation/Vehicles	10,959.00	.00	10,959.00	.00	.00	4,344.99	6,614.01	40
	<b>5221 - Transportation/Vehicles Totals</b>	<b>\$10,959.00</b>	<b>\$0.00</b>	<b>\$10,959.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,344.99</b>	<b>\$6,614.01</b>	<b>40%</b>
<b>5223</b>	<b>Tools &amp; Small Equipment</b>								
5223.000	Tools & Small Equipment	200.00	.00	200.00	.00	.00	38.51	161.49	19
	<b>5223 - Tools &amp; Small Equipment Totals</b>	<b>\$200.00</b>	<b>\$0.00</b>	<b>\$200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38.51</b>	<b>\$161.49</b>	<b>19%</b>
<b>5224</b>	<b>Dues &amp; Publications</b>								
5224.000	Dues & Publications	1,450.00	.00	1,450.00	.00	.00	1,217.07	232.93	84
	<b>5224 - Dues &amp; Publications Totals</b>	<b>\$1,450.00</b>	<b>\$0.00</b>	<b>\$1,450.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,217.07</b>	<b>\$232.93</b>	<b>84%</b>
<b>5226</b>	<b>Advertising</b>								
5226.000	Advertising	250.00	.00	250.00	.00	.00	128.80	121.20	52
	<b>5226 - Advertising Totals</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$128.80</b>	<b>\$121.20</b>	<b>52%</b>
	<i>Operating Expenses Totals</i>	<b>\$83,843.00</b>	<b>\$0.00</b>	<b>\$83,843.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17,099.83</b>	<b>\$66,743.17</b>	<b>20%</b>
	<b>EXPENSE TOTALS</b>	<b>\$446,458.42</b>	<b>\$0.00</b>	<b>\$446,458.42</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$119,977.42</b>	<b>\$326,481.00</b>	<b>27%</b>
	Department <b>035 - Building Officials Totals</b>	<b>(\$446,458.42)</b>	<b>\$0.00</b>	<b>(\$446,458.42)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$119,977.42)</b>	<b>(\$326,481.00)</b>	<b>27%</b>
	Division <b>530 - Public Works Totals</b>	<b>(\$446,458.42)</b>	<b>\$0.00</b>	<b>(\$446,458.42)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$119,977.42)</b>	<b>(\$326,481.00)</b>	<b>27%</b>
	Fund <b>100 - General Fund Totals</b>	<b>\$446,458.42</b>	<b>\$0.00</b>	<b>\$446,458.42</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$119,977.42</b>	<b>\$326,481.00</b>	
	<b>Grand Totals</b>	<b>\$446,458.42</b>	<b>\$0.00</b>	<b>\$446,458.42</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$119,977.42</b>	<b>\$326,481.00</b>	



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund <b>100 - General Fund</b>									
Division <b>540 - Public Service</b>									
Department <b>047 - Senior Citizens</b>									
<b>EXPENSE</b>									
<i>Operating Expenses</i>									
<b>5203</b>	<b>Utilities</b>								
5203.001	Utilities	20,000.00	.00	20,000.00	.00	.00	7,010.13	12,989.87	35
<b>5203 - Utilities Totals</b>		<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,010.13</b>	<b>\$12,989.87</b>	<b>35%</b>
<b>5204</b>	<b>Telephone</b>								
5204.000	Telephone	2,500.00	.00	2,500.00	.00	.00	936.38	1,563.62	37
<b>5204 - Telephone Totals</b>		<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$936.38</b>	<b>\$1,563.62</b>	<b>37%</b>
<b>5205</b>	<b>Insurance</b>								
5205.000	Insurance	3,500.00	.00	3,500.00	.00	.00	3,306.77	193.23	94
<b>5205 - Insurance Totals</b>		<b>\$3,500.00</b>	<b>\$0.00</b>	<b>\$3,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,306.77</b>	<b>\$193.23</b>	<b>94%</b>
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	3,080.00	.00	3,080.00	435.73	.00	1,300.35	1,779.65	42
<b>5206 - Supplies Totals</b>		<b>\$3,080.00</b>	<b>\$0.00</b>	<b>\$3,080.00</b>	<b>\$435.73</b>	<b>\$0.00</b>	<b>\$1,300.35</b>	<b>\$1,779.65</b>	<b>42%</b>
<b>5207</b>	<b>Repairs &amp; Maintenance</b>								
5207.000	Repairs & Maintenance	3,234.00	.00	3,234.00	.00	.00	.00	3,234.00	0
<b>5207 - Repairs &amp; Maintenance Totals</b>		<b>\$3,234.00</b>	<b>\$0.00</b>	<b>\$3,234.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,234.00</b>	<b>0%</b>
<b>5208</b>	<b>Bldg Repair &amp; Maint</b>								
5208.000	Bldg Repair & Maint	15,688.00	.00	15,688.00	.00	.00	6,536.30	9,151.70	42
<b>5208 - Bldg Repair &amp; Maint Totals</b>		<b>\$15,688.00</b>	<b>\$0.00</b>	<b>\$15,688.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,536.30</b>	<b>\$9,151.70</b>	<b>42%</b>
<b>5221</b>	<b>Transportation/Vehicles</b>								
5221.000	Transportation/Vehicles	30,000.00	.00	30,000.00	.00	.00	3,336.94	26,663.06	11
<b>5221 - Transportation/Vehicles Totals</b>		<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,336.94</b>	<b>\$26,663.06</b>	<b>11%</b>
<i>Operating Expenses Totals</i>		<i>\$78,002.00</i>	<i>\$0.00</i>	<i>\$78,002.00</i>	<i>\$435.73</i>	<i>\$0.00</i>	<i>\$22,426.87</i>	<i>\$55,575.13</i>	<i>29%</i>
<b>EXPENSE TOTALS</b>		<b>\$78,002.00</b>	<b>\$0.00</b>	<b>\$78,002.00</b>	<b>\$435.73</b>	<b>\$0.00</b>	<b>\$22,426.87</b>	<b>\$55,575.13</b>	<b>29%</b>
Department <b>047 - Senior Citizens Totals</b>		<b>(\$78,002.00)</b>	<b>\$0.00</b>	<b>(\$78,002.00)</b>	<b>(\$435.73)</b>	<b>\$0.00</b>	<b>(\$22,426.87)</b>	<b>(\$55,575.13)</b>	<b>29%</b>
Division <b>540 - Public Service Totals</b>		<b>(\$78,002.00)</b>	<b>\$0.00</b>	<b>(\$78,002.00)</b>	<b>(\$435.73)</b>	<b>\$0.00</b>	<b>(\$22,426.87)</b>	<b>(\$55,575.13)</b>	<b>29%</b>



# Expense Budget Performance Report

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Include Rollup Account and Rollup to Account

Fund 100 - General Fund Totals	\$78,002.00	\$0.00	\$78,002.00	\$435.73	\$0.00	\$22,426.87	\$55,575.13
Grand Totals	\$78,002.00	\$0.00	\$78,002.00	\$435.73	\$0.00	\$22,426.87	\$55,575.13

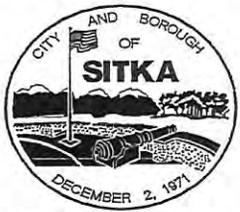


# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund 210 - Water Fund</b>									
Division <b>600 - Operations</b>									
Department <b>601 - Administration</b>									
<b>EXPENSE</b>									
<i>Salaries and Wages</i>									
<b>5110</b>	<b>Overtime</b>								
5110.004	Overtime	23,000.00	.00	23,000.00	.00	.00	.00	23,000.00	0
5110.010	Temp Wages	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0
<b>5110 - Overtime Totals</b>		<b>\$43,000.00</b>	<b>\$0.00</b>	<b>\$43,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,000.00</b>	<b>0%</b>
<i>Salaries and Wages Totals</i>		<b>\$43,000.00</b>	<b>\$0.00</b>	<b>\$43,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,000.00</b>	<b>0%</b>
<i>Fringe Benefits</i>									
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	13,932.00	.00	13,932.00	.00	.00	.00	13,932.00	0
5120.002	SBS	3,489.93	.00	3,489.93	.00	.00	.00	3,489.93	0
5120.003	Medicare	825.51	.00	825.51	.00	.00	.00	825.51	0
5120.004	PERS	5,060.00	.00	5,060.00	.00	.00	.00	5,060.00	0
5120.007	Workmen's Compensation	1,294.30	.00	1,294.30	.00	.00	.00	1,294.30	0
<b>5120 - Annual Leave Totals</b>		<b>\$24,601.74</b>	<b>\$0.00</b>	<b>\$24,601.74</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$24,601.74</b>	<b>0%</b>
<i>Fringe Benefits Totals</i>		<b>\$24,601.74</b>	<b>\$0.00</b>	<b>\$24,601.74</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$24,601.74</b>	<b>0%</b>
<i>Operating Expenses</i>									
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	.00	.00	.00	.00	.00	392.40	(392.40)	+++
<b>5201 - Training and Travel Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$392.40</b>	<b>(\$392.40)</b>	<b>+++</b>
<b>5203</b>	<b>Heating Fuel</b>								
5203.005	Heating Fuel	.00	.00	.00	.00	.00	424.84	(424.84)	+++
<b>5203 - Heating Fuel Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$424.84</b>	<b>(\$424.84)</b>	<b>+++</b>
<b>5205</b>	<b>Insurance</b>								
5205.000	Insurance	61,770.00	.00	61,770.00	5,554.33	.00	33,325.98	28,444.02	54
<b>5205 - Insurance Totals</b>		<b>\$61,770.00</b>	<b>\$0.00</b>	<b>\$61,770.00</b>	<b>\$5,554.33</b>	<b>\$0.00</b>	<b>\$33,325.98</b>	<b>\$28,444.02</b>	<b>54%</b>
<b>5206</b>	<b>Supplies</b>								



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Include Rollup Account and Rollup to Account

5206.000	Supplies	700.00	.00	700.00	.00	.00	.00	700.00	0
<b>5206 - Supplies Totals</b>		<b>\$700.00</b>	<b>\$0.00</b>	<b>\$700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$700.00</b>	<b>0%</b>
<b>5208</b>	<b>Bldg Repair &amp; Maint</b>								
5208.000	Bldg Repair & Maint	8,338.00	.00	8,338.00	.00	.00	3,474.15	4,863.85	42
<b>5208 - Bldg Repair &amp; Maint Totals</b>		<b>\$8,338.00</b>	<b>\$0.00</b>	<b>\$8,338.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,474.15</b>	<b>\$4,863.85</b>	<b>42%</b>
<b>5211</b>	<b>Data Processing Fees</b>								
5211.000	Data Processing Fees	30,466.00	.00	30,466.00	.00	.00	12,694.15	17,771.85	42
<b>5211 - Data Processing Fees Totals</b>		<b>\$30,466.00</b>	<b>\$0.00</b>	<b>\$30,466.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,694.15</b>	<b>\$17,771.85</b>	<b>42%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	21,668.00	.00	21,668.00	.00	.00	404.25	21,263.75	2
<b>5212 - Contracted/Purchased Serv Totals</b>		<b>\$21,668.00</b>	<b>\$0.00</b>	<b>\$21,668.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$404.25</b>	<b>\$21,263.75</b>	<b>2%</b>
<b>5214</b>	<b>Interdepartment Services</b>								
5214.000	Interdepartment Services	253,507.00	.00	253,507.00	.00	.00	105,627.90	147,879.10	42
<b>5214 - Interdepartment Services Totals</b>		<b>\$253,507.00</b>	<b>\$0.00</b>	<b>\$253,507.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$105,627.90</b>	<b>\$147,879.10</b>	<b>42%</b>
<b>5222</b>	<b>Postage</b>								
5222.000	Postage	7,000.00	.00	7,000.00	.00	3,937.50	2,812.50	250.00	96
<b>5222 - Postage Totals</b>		<b>\$7,000.00</b>	<b>\$0.00</b>	<b>\$7,000.00</b>	<b>\$0.00</b>	<b>\$3,937.50</b>	<b>\$2,812.50</b>	<b>\$250.00</b>	<b>96%</b>
<b>5224</b>	<b>Dues &amp; Publications</b>								
5224.000	Dues & Publications	2,000.00	.00	2,000.00	.00	.00	455.00	1,545.00	23
<b>5224 - Dues &amp; Publications Totals</b>		<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$455.00</b>	<b>\$1,545.00</b>	<b>23%</b>
<b>5226</b>	<b>Advertising</b>								
5226.000	Advertising	1,100.00	.00	1,100.00	.00	.00	.00	1,100.00	0
<b>5226 - Advertising Totals</b>		<b>\$1,100.00</b>	<b>\$0.00</b>	<b>\$1,100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,100.00</b>	<b>0%</b>
<b>5230</b>	<b>Bad Debts</b>								
5230.000	Bad Debts	35,000.00	.00	35,000.00	.00	.00	4,539.60	30,460.40	13
<b>5230 - Bad Debts Totals</b>		<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,539.60</b>	<b>\$30,460.40</b>	<b>13%</b>
<b>5231</b>	<b>Credit Card Expense</b>								
5231.000	Credit Card Expense	35,000.00	.00	35,000.00	.00	.00	15,037.88	19,962.12	43
<b>5231 - Credit Card Expense Totals</b>		<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,037.88</b>	<b>\$19,962.12</b>	<b>43%</b>
<b>5290</b>	<b>Other Expenses</b>								
5290.000	Other Expenses	500.00	.00	500.00	.00	.00	1,866.06	(1,366.06)	373
<b>5290 - Other Expenses Totals</b>		<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,866.06</b>	<b>(\$1,366.06)</b>	<b>373%</b>



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Include Rollup Account and Rollup to Account

<i>Operating Expenses Totals</i>	\$457,049.00	\$0.00	\$457,049.00	\$5,554.33	\$3,937.50	\$181,054.71	\$272,056.79	40%
<b>EXPENSE TOTALS</b>	\$524,650.74	\$0.00	\$524,650.74	\$5,554.33	\$3,937.50	\$181,054.71	\$339,658.53	35%
Department <b>601 - Administration</b> Totals	(\$524,650.74)	\$0.00	(\$524,650.74)	(\$5,554.33)	(\$3,937.50)	(\$181,054.71)	(\$339,658.53)	35%
Division <b>600 - Operations</b> Totals	(\$524,650.74)	\$0.00	(\$524,650.74)	(\$5,554.33)	(\$3,937.50)	(\$181,054.71)	(\$339,658.53)	35%
Fund <b>210 - Water Fund</b> Totals	\$524,650.74	\$0.00	\$524,650.74	\$5,554.33	\$3,937.50	\$181,054.71	\$339,658.53	
<b>Grand Totals</b>	\$524,650.74	\$0.00	\$524,650.74	\$5,554.33	\$3,937.50	\$181,054.71	\$339,658.53	



# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 210 - Water Fund									
Division 600 - Operations									
Department 605 - Distribution									
<b>EXPENSE</b>									
<i>Salaries and Wages</i>									
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	236,875.60	.00	236,875.60	.00	.00	46,869.38	190,006.22	20
5110.002	Holidays	.00	.00	.00	.00	.00	3,647.00	(3,647.00)	+++
5110.003	Sick Leave	.00	.00	.00	.00	.00	2,719.14	(2,719.14)	+++
5110.004	Overtime	.00	.00	.00	.00	.00	12,075.28	(12,075.28)	+++
<b>5110 - Regular Salaries/Wages Totals</b>		<b>\$236,875.60</b>	<b>\$0.00</b>	<b>\$236,875.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$65,310.80</b>	<b>\$171,564.80</b>	<b>28%</b>
<i>Salaries and Wages Totals</i>		<i>\$236,875.60</i>	<i>\$0.00</i>	<i>\$236,875.60</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$65,310.80</i>	<i>\$171,564.80</i>	<i>28%</i>
<i>Fringe Benefits</i>									
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	.00	.00	.00	.00	.00	9,839.69	(9,839.69)	+++
5120.002	SBS	14,520.32	.00	14,520.32	.00	.00	4,622.63	9,897.69	32
5120.003	Medicare	3,434.68	.00	3,434.68	.00	.00	1,093.45	2,341.23	32
5120.004	PERS	52,112.27	.00	52,112.27	.00	.00	16,507.42	35,604.85	32
5120.005	Health Insurance	85,369.92	.00	85,369.92	.00	.00	27,881.51	57,488.41	33
5120.006	Life Insurance	42.48	.00	42.48	.00	.00	13.41	29.07	32
5120.007	Workmen's Compensation	7,129.83	.00	7,129.83	.00	.00	2,269.81	4,860.02	32
<b>5120 - Annual Leave Totals</b>		<b>\$162,609.50</b>	<b>\$0.00</b>	<b>\$162,609.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$62,227.92</b>	<b>\$100,381.58</b>	<b>38%</b>
<i>Fringe Benefits Totals</i>		<i>\$162,609.50</i>	<i>\$0.00</i>	<i>\$162,609.50</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$62,227.92</i>	<i>\$100,381.58</i>	<i>38%</i>
<i>Operating Expenses</i>									
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0
<b>5201 - Training and Travel Totals</b>		<b>\$3,500.00</b>	<b>\$0.00</b>	<b>\$3,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,500.00</b>	<b>0%</b>
<b>5202</b>	<b>Uniforms</b>								
5202.000	Uniforms	500.00	.00	500.00	.00	.00	248.40	251.60	50
<b>5202 - Uniforms Totals</b>		<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$248.40</b>	<b>\$251.60</b>	<b>50%</b>



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Include Rollup Account and Rollup to Account

<b>5203</b>	<b>Utilities</b>								
5203.001	Utilities	36,000.00	.00	36,000.00	.00	.00	11,261.28	24,738.72	31
	<b>5203 - Utilities Totals</b>	<b>\$36,000.00</b>	<b>\$0.00</b>	<b>\$36,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,261.28</b>	<b>\$24,738.72</b>	<b>31%</b>
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	33,000.00	.00	33,000.00	.00	.00	2,099.06	30,900.94	6
	<b>5206 - Supplies Totals</b>	<b>\$33,000.00</b>	<b>\$0.00</b>	<b>\$33,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,099.06</b>	<b>\$30,900.94</b>	<b>6%</b>
<b>5207</b>	<b>Repairs &amp; Maintenance</b>								
5207.000	Repairs & Maintenance	4,000.00	.00	4,000.00	.00	.00	17,786.85	(13,786.85)	445
	<b>5207 - Repairs &amp; Maintenance Totals</b>	<b>\$4,000.00</b>	<b>\$0.00</b>	<b>\$4,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17,786.85</b>	<b>(\$13,786.85)</b>	<b>445%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0
	<b>5212 - Contracted/Purchased Serv Totals</b>	<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35,000.00</b>	<b>0%</b>
<b>5221</b>	<b>Transportation/Vehicles</b>								
5221.000	Transportation/Vehicles	24,007.00	.00	24,007.00	.00	.00	8,955.77	15,051.23	37
	<b>5221 - Transportation/Vehicles Totals</b>	<b>\$24,007.00</b>	<b>\$0.00</b>	<b>\$24,007.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,955.77</b>	<b>\$15,051.23</b>	<b>37%</b>
<b>5223</b>	<b>Tools &amp; Small Equipment</b>								
5223.000	Tools & Small Equipment	9,000.00	.00	9,000.00	.00	.00	3,701.25	5,298.75	41
	<b>5223 - Tools &amp; Small Equipment Totals</b>	<b>\$9,000.00</b>	<b>\$0.00</b>	<b>\$9,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,701.25</b>	<b>\$5,298.75</b>	<b>41%</b>
<b>5227</b>	<b>Rent-Equipment</b>								
5227.002	Rent-Equipment	3,000.00	.00	3,000.00	.00	.00	280.00	2,720.00	9
	<b>5227 - Rent-Equipment Totals</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$280.00</b>	<b>\$2,720.00</b>	<b>9%</b>
<b>5290</b>	<b>Other Expenses</b>								
5290.000	Other Expenses	500.00	.00	500.00	.00	.00	.00	500.00	0
	<b>5290 - Other Expenses Totals</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>0%</b>
	<i>Operating Expenses Totals</i>	<i>\$148,507.00</i>	<i>\$0.00</i>	<i>\$148,507.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$44,332.61</i>	<i>\$104,174.39</i>	<i>30%</i>
	<b>EXPENSE TOTALS</b>	<b>\$547,992.10</b>	<b>\$0.00</b>	<b>\$547,992.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$171,871.33</b>	<b>\$376,120.77</b>	<b>31%</b>
	Department <b>605 - Distribution Totals</b>	<b>(\$547,992.10)</b>	<b>\$0.00</b>	<b>(\$547,992.10)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$171,871.33)</b>	<b>(\$376,120.77)</b>	<b>31%</b>
	Division <b>600 - Operations Totals</b>	<b>(\$547,992.10)</b>	<b>\$0.00</b>	<b>(\$547,992.10)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$171,871.33)</b>	<b>(\$376,120.77)</b>	<b>31%</b>
	Fund <b>210 - Water Fund Totals</b>	<b>\$547,992.10</b>	<b>\$0.00</b>	<b>\$547,992.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$171,871.33</b>	<b>\$376,120.77</b>	
	<b>Grand Totals</b>	<b>\$547,992.10</b>	<b>\$0.00</b>	<b>\$547,992.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$171,871.33</b>	<b>\$376,120.77</b>	

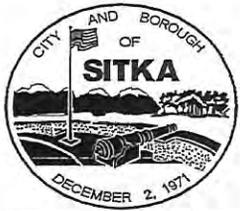


# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund 210 - Water Fund</b>									
Division <b>600 - Operations</b>									
Department <b>610 - Treatment</b>									
<b>EXPENSE</b>									
<i>Salaries and Wages</i>									
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	4,836.00	.00	4,836.00	.00	.00	28,081.30	(23,245.30)	581
<b>5110 - Regular Salaries/Wages Totals</b>		<b>\$4,836.00</b>	<b>\$0.00</b>	<b>\$4,836.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28,081.30</b>	<b>(\$23,245.30)</b>	<b>581%</b>
<i>Salaries and Wages Totals</i>		<i>\$4,836.00</i>	<i>\$0.00</i>	<i>\$4,836.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$28,081.30</i>	<i>(\$23,245.30)</i>	<i>581%</i>
<i>Fringe Benefits</i>									
<b>5120</b>	<b>SBS</b>								
5120.002	SBS	296.51	.00	296.51	.00	.00	1,728.48	(1,431.97)	583
5120.003	Medicare	70.14	.00	70.14	.00	.00	408.85	(338.71)	583
5120.004	PERS	1,064.13	.00	1,064.13	.00	.00	6,203.59	(5,139.46)	583
5120.005	Health Insurance	.00	.00	.00	.00	.00	8,265.25	(8,265.25)	+++
5120.006	Life Insurance	.00	.00	.00	.00	.00	4.29	(4.29)	+++
5120.007	Workmen's Compensation	145.59	.00	145.59	.00	.00	848.76	(703.17)	583
<b>5120 - SBS Totals</b>		<b>\$1,576.37</b>	<b>\$0.00</b>	<b>\$1,576.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17,459.22</b>	<b>(\$15,882.85)</b>	<b>1108%</b>
<i>Fringe Benefits Totals</i>		<i>\$1,576.37</i>	<i>\$0.00</i>	<i>\$1,576.37</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$17,459.22</i>	<i>(\$15,882.85)</i>	<i>1108%</i>
<i>Operating Expenses</i>									
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	5,000.00	.00	5,000.00	.00	.00	295.00	4,705.00	6
<b>5201 - Training and Travel Totals</b>		<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$295.00</b>	<b>\$4,705.00</b>	<b>6%</b>
<b>5202</b>	<b>Uniforms</b>								
5202.000	Uniforms	500.00	.00	500.00	.00	.00	294.99	205.01	59
<b>5202 - Uniforms Totals</b>		<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$294.99</b>	<b>\$205.01</b>	<b>59%</b>
<b>5203</b>	<b>Utilities</b>								
5203.001	Utilities	50,000.00	.00	50,000.00	.00	.00	34,863.40	15,136.60	70
<b>5203 - Utilities Totals</b>		<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$34,863.40</b>	<b>\$15,136.60</b>	<b>70%</b>
<b>5206</b>	<b>Supplies</b>								



# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

5206.000	Supplies	110,000.00	.00	110,000.00	784.60	16,163.08	46,991.81	46,845.11	57
<b>5206 - Supplies Totals</b>		<b>\$110,000.00</b>	<b>\$0.00</b>	<b>\$110,000.00</b>	<b>\$784.60</b>	<b>\$16,163.08</b>	<b>\$46,991.81</b>	<b>\$46,845.11</b>	<b>57%</b>
<b>5207</b>	<b>Repairs &amp; Maintenance</b>								
5207.000	Repairs & Maintenance	41,400.00	.00	41,400.00	.00	.00	12,019.70	29,380.30	29
<b>5207 - Repairs &amp; Maintenance Totals</b>		<b>\$41,400.00</b>	<b>\$0.00</b>	<b>\$41,400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,019.70</b>	<b>\$29,380.30</b>	<b>29%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	20,000.00	.00	20,000.00	.00	550.00	273.26	19,176.74	4
<b>5212 - Contracted/Purchased Serv Totals</b>		<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$550.00</b>	<b>\$273.26</b>	<b>\$19,176.74</b>	<b>4%</b>
<b>5223</b>	<b>Tools &amp; Small Equipment</b>								
5223.000	Tools & Small Equipment	7,800.00	.00	7,800.00	.00	.00	.00	7,800.00	0
<b>5223 - Tools &amp; Small Equipment Totals</b>		<b>\$7,800.00</b>	<b>\$0.00</b>	<b>\$7,800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,800.00</b>	<b>0%</b>
<b>5290</b>	<b>Other Expenses</b>								
5290.000	Other Expenses	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0
<b>5290 - Other Expenses Totals</b>		<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>0%</b>
<i>Operating Expenses Totals</i>		<i>\$236,200.00</i>	<i>\$0.00</i>	<i>\$236,200.00</i>	<i>\$784.60</i>	<i>\$16,713.08</i>	<i>\$94,738.16</i>	<i>\$124,748.76</i>	<i>47%</i>
<b>EXPENSE TOTALS</b>		<b>\$242,612.37</b>	<b>\$0.00</b>	<b>\$242,612.37</b>	<b>\$784.60</b>	<b>\$16,713.08</b>	<b>\$140,278.68</b>	<b>\$85,620.61</b>	<b>65%</b>
Department <b>610 - Treatment Totals</b>		<b>(\$242,612.37)</b>	<b>\$0.00</b>	<b>(\$242,612.37)</b>	<b>(\$784.60)</b>	<b>(\$16,713.08)</b>	<b>(\$140,278.68)</b>	<b>(\$85,620.61)</b>	<b>65%</b>
Division <b>600 - Operations Totals</b>		<b>(\$242,612.37)</b>	<b>\$0.00</b>	<b>(\$242,612.37)</b>	<b>(\$784.60)</b>	<b>(\$16,713.08)</b>	<b>(\$140,278.68)</b>	<b>(\$85,620.61)</b>	<b>65%</b>
Fund <b>210 - Water Fund Totals</b>		<b>\$242,612.37</b>	<b>\$0.00</b>	<b>\$242,612.37</b>	<b>\$784.60</b>	<b>\$16,713.08</b>	<b>\$140,278.68</b>	<b>\$85,620.61</b>	
<b>Grand Totals</b>		<b>\$242,612.37</b>	<b>\$0.00</b>	<b>\$242,612.37</b>	<b>\$784.60</b>	<b>\$16,713.08</b>	<b>\$140,278.68</b>	<b>\$85,620.61</b>	

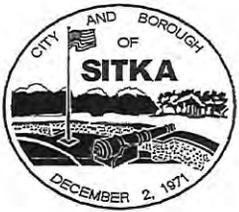


# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund <b>220 - Waste Water Treatment</b>									
Division <b>600 - Operations</b>									
Department <b>601 - Administration</b>									
<b>EXPENSE</b>									
<i>Salaries and Wages</i>									
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	139,358.76	.00	139,358.76	.00	.00	23,860.68	115,498.08	17
5110.002	Holidays	.00	.00	.00	.00	.00	2,328.78	(2,328.78)	+++
5110.003	Sick Leave	.00	.00	.00	.00	.00	503.52	(503.52)	+++
5110.004	Overtime	29,000.00	.00	29,000.00	.00	.00	.00	29,000.00	0
5110.010	Temp Wages	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0
<b>5110 - Regular Salaries/Wages Totals</b>		<b>\$188,358.76</b>	<b>\$0.00</b>	<b>\$188,358.76</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$26,692.98</b>	<b>\$161,665.78</b>	<b>14%</b>
<i>Salaries and Wages Totals</i>		<i>\$188,358.76</i>	<i>\$0.00</i>	<i>\$188,358.76</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$26,692.98</i>	<i>\$161,665.78</i>	<i>14%</i>
<i>Fringe Benefits</i>									
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	29,839.00	.00	29,839.00	.00	.00	5,475.78	24,363.22	18
5120.002	SBS	13,375.50	.00	13,375.50	.00	.00	1,960.15	11,415.35	15
5120.003	Medicare	3,163.85	.00	3,163.85	.00	.00	463.66	2,700.19	15
5120.004	PERS	37,038.47	.00	37,038.47	.00	.00	7,021.18	30,017.29	19
5120.005	Health Insurance	13,408.80	.00	13,408.80	.00	.00	3,243.92	10,164.88	24
5120.006	Life Insurance	8.04	.00	8.04	.00	.00	1.91	6.13	24
5120.007	Workmen's Compensation	6,253.57	.00	6,253.57	.00	.00	1,061.62	5,191.95	17
<b>5120 - Annual Leave Totals</b>		<b>\$103,087.23</b>	<b>\$0.00</b>	<b>\$103,087.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,228.22</b>	<b>\$83,859.01</b>	<b>19%</b>
<i>Fringe Benefits Totals</i>		<i>\$103,087.23</i>	<i>\$0.00</i>	<i>\$103,087.23</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$19,228.22</i>	<i>\$83,859.01</i>	<i>19%</i>
<i>Operating Expenses</i>									
<b>5203</b>	<b>Heating Fuel</b>								
5203.005	Heating Fuel	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0
<b>5203 - Heating Fuel Totals</b>		<b>\$18,000.00</b>	<b>\$0.00</b>	<b>\$18,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,000.00</b>	<b>0%</b>
<b>5204</b>	<b>Telephone</b>								
5204.000	Telephone	1,260.00	.00	1,260.00	.00	.00	411.88	848.12	33



# Expense Budget Performance Report

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Include Rollup Account and Rollup to Account

	<b>5204 - Telephone Totals</b>	\$1,260.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$411.88	\$848.12	33%
<b>5205</b>	<b>Insurance</b>								
5205.000	Insurance	46,770.00	.00	46,770.00	4,269.15	.00	25,614.90	21,155.10	55
	<b>5205 - Insurance Totals</b>	<b>\$46,770.00</b>	<b>\$0.00</b>	<b>\$46,770.00</b>	<b>\$4,269.15</b>	<b>\$0.00</b>	<b>\$25,614.90</b>	<b>\$21,155.10</b>	<b>55%</b>
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	1,200.00	.00	1,200.00	.00	.00	.00	1,200.00	0
	<b>5206 - Supplies Totals</b>	<b>\$1,200.00</b>	<b>\$0.00</b>	<b>\$1,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,200.00</b>	<b>0%</b>
<b>5208</b>	<b>Bldg Repair &amp; Maint</b>								
5208.000	Bldg Repair & Maint	21,280.00	.00	21,280.00	.00	.00	8,866.50	12,413.50	42
	<b>5208 - Bldg Repair &amp; Maint Totals</b>	<b>\$21,280.00</b>	<b>\$0.00</b>	<b>\$21,280.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,866.50</b>	<b>\$12,413.50</b>	<b>42%</b>
<b>5211</b>	<b>Data Processing Fees</b>								
5211.000	Data Processing Fees	73,275.00	.00	73,275.00	.00	.00	30,531.25	42,743.75	42
	<b>5211 - Data Processing Fees Totals</b>	<b>\$73,275.00</b>	<b>\$0.00</b>	<b>\$73,275.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$30,531.25</b>	<b>\$42,743.75</b>	<b>42%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	32,945.00	.00	32,945.00	.00	.00	494.00	32,451.00	1
	<b>5212 - Contracted/Purchased Serv Totals</b>	<b>\$32,945.00</b>	<b>\$0.00</b>	<b>\$32,945.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$494.00</b>	<b>\$32,451.00</b>	<b>1%</b>
<b>5214</b>	<b>Interdepartment Services</b>								
5214.000	Interdepartment Services	360,880.00	.00	360,880.00	.00	.00	150,366.65	210,513.35	42
	<b>5214 - Interdepartment Services Totals</b>	<b>\$360,880.00</b>	<b>\$0.00</b>	<b>\$360,880.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$150,366.65</b>	<b>\$210,513.35</b>	<b>42%</b>
<b>5221</b>	<b>Transportation/Vehicles</b>								
5221.000	Transportation/Vehicles	900.00	.00	900.00	.00	.00	.00	900.00	0
	<b>5221 - Transportation/Vehicles Totals</b>	<b>\$900.00</b>	<b>\$0.00</b>	<b>\$900.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$900.00</b>	<b>0%</b>
<b>5222</b>	<b>Postage</b>								
5222.000	Postage	6,000.00	.00	6,000.00	.00	3,937.50	2,812.50	(750.00)	112
	<b>5222 - Postage Totals</b>	<b>\$6,000.00</b>	<b>\$0.00</b>	<b>\$6,000.00</b>	<b>\$0.00</b>	<b>\$3,937.50</b>	<b>\$2,812.50</b>	<b>(\$750.00)</b>	<b>112%</b>
<b>5224</b>	<b>Dues &amp; Publications</b>								
5224.000	Dues & Publications	2,000.00	.00	2,000.00	.00	.00	200.00	1,800.00	10
	<b>5224 - Dues &amp; Publications Totals</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200.00</b>	<b>\$1,800.00</b>	<b>10%</b>
<b>5226</b>	<b>Advertising</b>								
5226.000	Advertising	1,000.00	.00	1,000.00	.00	.00	53.20	946.80	5
	<b>5226 - Advertising Totals</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$53.20</b>	<b>\$946.80</b>	<b>5%</b>
<b>5230</b>	<b>Bad Debts</b>								



# Expense Budget Performance Report

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Include Rollup Account and Rollup to Account

5230.000	Bad Debts	48,000.00	.00	48,000.00	.00	.00	6,115.16	41,884.84	13
<b>5230 - Bad Debts Totals</b>		<b>\$48,000.00</b>	<b>\$0.00</b>	<b>\$48,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,115.16</b>	<b>\$41,884.84</b>	<b>13%</b>
<b>5231</b>	<b>Credit Card Expense</b>								
5231.000	Credit Card Expense	40,000.00	.00	40,000.00	.00	.00	18,849.77	21,150.23	47
<b>5231 - Credit Card Expense Totals</b>		<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,849.77</b>	<b>\$21,150.23</b>	<b>47%</b>
<i>Operating Expenses Totals</i>		<i>\$653,510.00</i>	<i>\$0.00</i>	<i>\$653,510.00</i>	<i>\$4,269.15</i>	<i>\$3,937.50</i>	<i>\$244,315.81</i>	<i>\$405,256.69</i>	<i>38%</i>
<b>EXPENSE TOTALS</b>		<b>\$944,955.99</b>	<b>\$0.00</b>	<b>\$944,955.99</b>	<b>\$4,269.15</b>	<b>\$3,937.50</b>	<b>\$290,237.01</b>	<b>\$650,781.48</b>	<b>31%</b>
Department <b>601 - Administration Totals</b>		<b>(\$944,955.99)</b>	<b>\$0.00</b>	<b>(\$944,955.99)</b>	<b>(\$4,269.15)</b>	<b>(\$3,937.50)</b>	<b>(\$290,237.01)</b>	<b>(\$650,781.48)</b>	<b>31%</b>
Division <b>600 - Operations Totals</b>		<b>(\$944,955.99)</b>	<b>\$0.00</b>	<b>(\$944,955.99)</b>	<b>(\$4,269.15)</b>	<b>(\$3,937.50)</b>	<b>(\$290,237.01)</b>	<b>(\$650,781.48)</b>	<b>31%</b>
Fund <b>220 - Waste Water Treatment Totals</b>		<b>\$944,955.99</b>	<b>\$0.00</b>	<b>\$944,955.99</b>	<b>\$4,269.15</b>	<b>\$3,937.50</b>	<b>\$290,237.01</b>	<b>\$650,781.48</b>	
<b>Grand Totals</b>		<b>\$944,955.99</b>	<b>\$0.00</b>	<b>\$944,955.99</b>	<b>\$4,269.15</b>	<b>\$3,937.50</b>	<b>\$290,237.01</b>	<b>\$650,781.48</b>	



# Expense Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund 220 - Waste Water Treatment</b>									
Division <b>600 - Operations</b>									
Department <b>607 - Collections</b>									
<b>EXPENSE</b>									
<i>Salaries and Wages</i>									
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	610,757.96	.00	610,757.96	.00	.00	69,132.96	541,625.00	11
5110.002	Holidays	.00	.00	.00	.00	.00	10,024.59	(10,024.59)	+++
5110.003	Sick Leave	.00	.00	.00	.00	.00	18,972.51	(18,972.51)	+++
5110.004	Overtime	.00	.00	.00	.00	.00	9,049.82	(9,049.82)	+++
5110.010	Temp Wages	.00	.00	.00	.00	.00	1,152.00	(1,152.00)	+++
<b>5110 - Regular Salaries/Wages Totals</b>		<b>\$610,757.96</b>	<b>\$0.00</b>	<b>\$610,757.96</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$108,331.88</b>	<b>\$502,426.08</b>	<b>18%</b>
<i>Salaries and Wages Totals</i>		<i>\$610,757.96</i>	<i>\$0.00</i>	<i>\$610,757.96</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$108,331.88</i>	<i>\$502,426.08</i>	<i>18%</i>
<i>Fringe Benefits</i>									
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	.00	.00	.00	.00	.00	17,252.63	(17,252.63)	+++
5120.002	SBS	37,439.25	.00	37,439.25	.00	.00	7,698.98	29,740.27	21
5120.003	Medicare	8,856.00	.00	8,856.00	.00	.00	1,821.18	7,034.82	21
5120.004	PERS	134,366.34	.00	134,366.34	.00	.00	25,861.24	108,505.10	19
5120.005	Health Insurance	217,863.12	.00	217,863.12	.00	.00	36,892.31	180,970.81	17
5120.006	Life Insurance	93.00	.00	93.00	.00	.00	17.54	75.46	19
5120.007	Workmen's Compensation	20,277.36	.00	20,277.36	.00	.00	3,967.07	16,310.29	20
<b>5120 - Annual Leave Totals</b>		<b>\$418,895.07</b>	<b>\$0.00</b>	<b>\$418,895.07</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$93,510.95</b>	<b>\$325,384.12</b>	<b>22%</b>
<i>Fringe Benefits Totals</i>		<i>\$418,895.07</i>	<i>\$0.00</i>	<i>\$418,895.07</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$93,510.95</i>	<i>\$325,384.12</i>	<i>22%</i>
<i>Operating Expenses</i>									
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0
<b>5201 - Training and Travel Totals</b>		<b>\$9,000.00</b>	<b>\$0.00</b>	<b>\$9,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,000.00</b>	<b>0%</b>
<b>5202</b>	<b>Uniforms</b>								
5202.000	Uniforms	2,500.00	.00	2,500.00	.00	.00	957.98	1,542.02	38



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	<b>5202 - Uniforms Totals</b>	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$957.98	\$1,542.02	38%
<b>5203</b>	<b>Utilities</b>								
5203.001	Utilities	120,000.00	.00	120,000.00	.00	.00	41,656.67	78,343.33	35
	<b>5203 - Utilities Totals</b>	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$41,656.67	\$78,343.33	35%
<b>5204</b>	<b>Cell Phone Stipend</b>								
5204.001	Cell Phone Stipend	2,100.00	.00	2,100.00	.00	.00	650.00	1,450.00	31
	<b>5204 - Cell Phone Stipend Totals</b>	\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$650.00	\$1,450.00	31%
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	48,000.00	.00	48,000.00	.00	.00	2,184.74	45,815.26	5
	<b>5206 - Supplies Totals</b>	\$48,000.00	\$0.00	\$48,000.00	\$0.00	\$0.00	\$2,184.74	\$45,815.26	5%
<b>5207</b>	<b>Repairs &amp; Maintenance</b>								
5207.000	Repairs & Maintenance	39,000.00	.00	39,000.00	.00	3,755.00	1,674.91	33,570.09	14
	<b>5207 - Repairs &amp; Maintenance Totals</b>	\$39,000.00	\$0.00	\$39,000.00	\$0.00	\$3,755.00	\$1,674.91	\$33,570.09	14%
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0
	<b>5212 - Contracted/Purchased Serv Totals</b>	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
<b>5221</b>	<b>Transportation/Vehicles</b>								
5221.000	Transportation/Vehicles	182,344.00	.00	182,344.00	.00	.00	72,388.32	109,955.68	40
	<b>5221 - Transportation/Vehicles Totals</b>	\$182,344.00	\$0.00	\$182,344.00	\$0.00	\$0.00	\$72,388.32	\$109,955.68	40%
<b>5223</b>	<b>Tools &amp; Small Equipment</b>								
5223.000	Tools & Small Equipment	5,900.00	.00	5,900.00	.00	.00	.00	5,900.00	0
	<b>5223 - Tools &amp; Small Equipment Totals</b>	\$5,900.00	\$0.00	\$5,900.00	\$0.00	\$0.00	\$0.00	\$5,900.00	0%
<b>5224</b>	<b>Dues &amp; Publications</b>								
5224.000	Dues & Publications	.00	.00	.00	.00	.00	240.45	(240.45)	+++
	<b>5224 - Dues &amp; Publications Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.45	(\$240.45)	+++
<b>5227</b>	<b>Rent-Equipment</b>								
5227.002	Rent-Equipment	4,248.00	.00	4,248.00	.00	.00	.00	4,248.00	0
	<b>5227 - Rent-Equipment Totals</b>	\$4,248.00	\$0.00	\$4,248.00	\$0.00	\$0.00	\$0.00	\$4,248.00	0%
<b>5290</b>	<b>Other Expenses</b>								
5290.000	Other Expenses	1,000.00	.00	1,000.00	.00	.00	1,046.50	(46.50)	105
5290.100	Unanticipated Repairs	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0
	<b>5290 - Other Expenses Totals</b>	\$61,000.00	\$0.00	\$61,000.00	\$0.00	\$0.00	\$1,046.50	\$59,953.50	2%



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<i>Operating Expenses Totals</i>	\$484,092.00	\$0.00	\$484,092.00	\$0.00	\$3,755.00	\$120,799.57	\$359,537.43	26%
<b>EXPENSE TOTALS</b>	\$1,513,745.03	\$0.00	\$1,513,745.03	\$0.00	\$3,755.00	\$322,642.40	\$1,187,347.63	22%
Department <b>607 - Collections</b> Totals	(\$1,513,745.03)	\$0.00	(\$1,513,745.03)	\$0.00	(\$3,755.00)	(\$322,642.40)	(\$1,187,347.63)	22%
Division <b>600 - Operations</b> Totals	(\$1,513,745.03)	\$0.00	(\$1,513,745.03)	\$0.00	(\$3,755.00)	(\$322,642.40)	(\$1,187,347.63)	22%
Fund <b>220 - Waste Water Treatment</b> Totals	\$1,513,745.03	\$0.00	\$1,513,745.03	\$0.00	\$3,755.00	\$322,642.40	\$1,187,347.63	
<b>Grand Totals</b>	\$1,513,745.03	\$0.00	\$1,513,745.03	\$0.00	\$3,755.00	\$322,642.40	\$1,187,347.63	



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 220 - Waste Water Treatment									
Division 600 - Operations									
Department 610 - Treatment									
	<b>EXPENSE</b>								
	<i>Salaries and Wages</i>								
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	9,282.00	.00	9,282.00	.00	.00	84,772.73	(75,490.73)	913
5110.004	Overtime	.00	.00	.00	.00	.00	1,072.81	(1,072.81)	+++
5110.010	Temp Wages	.00	.00	.00	.00	.00	3,289.50	(3,289.50)	+++
	<b>5110 - Regular Salaries/Wages Totals</b>	<b>9,282.00</b>	<b>\$0.00</b>	<b>9,282.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$89,135.04</b>	<b>(\$79,853.04)</b>	<b>960%</b>
	<i>Salaries and Wages Totals</i>	<i>9,282.00</i>	<i>\$0.00</i>	<i>9,282.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$89,135.04</i>	<i>(\$79,853.04)</i>	<i>960%</i>
	<i>Fringe Benefits</i>								
<b>5120</b>	<b>SBS</b>								
5120.002	SBS	569.10	.00	569.10	.00	.00	5,515.00	(4,945.90)	969
5120.003	Medicare	134.61	.00	134.61	.00	.00	1,304.47	(1,169.86)	969
5120.004	PERS	2,042.45	.00	2,042.45	.00	.00	19,074.99	(17,032.54)	934
5120.005	Health Insurance	.00	.00	.00	.00	.00	24,795.19	(24,795.19)	+++
5120.006	Life Insurance	.00	.00	.00	.00	.00	12.03	(12.03)	+++
5120.007	Workmen's Compensation	308.22	.00	308.22	.00	.00	2,986.91	(2,678.69)	969
	<b>5120 - SBS Totals</b>	<b>3,054.38</b>	<b>\$0.00</b>	<b>3,054.38</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$53,688.59</b>	<b>(\$50,634.21)</b>	<b>1758%</b>
	<i>Fringe Benefits Totals</i>	<i>3,054.38</i>	<i>\$0.00</i>	<i>3,054.38</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$53,688.59</i>	<i>(\$50,634.21)</i>	<i>1758%</i>
	<i>Operating Expenses</i>								
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	3,000.00	.00	3,000.00	.00	.00	1,195.32	1,804.68	40
	<b>5201 - Training and Travel Totals</b>	<b>3,000.00</b>	<b>\$0.00</b>	<b>3,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,195.32</b>	<b>\$1,804.68</b>	<b>40%</b>
<b>5202</b>	<b>Uniforms</b>								
5202.000	Uniforms	1,000.00	.00	1,000.00	.00	.00	69.99	930.01	7
	<b>5202 - Uniforms Totals</b>	<b>1,000.00</b>	<b>\$0.00</b>	<b>1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$69.99</b>	<b>\$930.01</b>	<b>7%</b>
<b>5203</b>	<b>Utilities</b>								
5203.001	Utilities	130,000.00	.00	130,000.00	.00	.00	31,250.61	98,749.39	24



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	<b>5203 - Utilities Totals</b>	\$130,000.00	\$0.00	\$130,000.00	\$0.00	\$0.00	\$31,250.61	\$98,749.39	24%
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	50,000.00	.00	50,000.00	.00	1,000.00	19,710.56	29,289.44	41
	<b>5206 - Supplies Totals</b>	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$1,000.00	\$19,710.56	\$29,289.44	41%
<b>5207</b>	<b>Repairs &amp; Maintenance</b>								
5207.000	Repairs & Maintenance	31,500.00	.00	31,500.00	.00	.00	2,171.33	29,328.67	7
	<b>5207 - Repairs &amp; Maintenance Totals</b>	\$31,500.00	\$0.00	\$31,500.00	\$0.00	\$0.00	\$2,171.33	\$29,328.67	7%
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	77,000.00	.00	77,000.00	.00	1,020.00	11,472.49	64,507.51	16
	<b>5212 - Contracted/Purchased Serv Totals</b>	\$77,000.00	\$0.00	\$77,000.00	\$0.00	\$1,020.00	\$11,472.49	\$64,507.51	16%
<b>5222</b>	<b>Postage</b>								
5222.000	Postage	.00	.00	.00	.00	.00	8.93	(8.93)	+++
	<b>5222 - Postage Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.93	(\$8.93)	+++
<b>5223</b>	<b>Tools &amp; Small Equipment</b>								
5223.000	Tools & Small Equipment	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0
	<b>5223 - Tools &amp; Small Equipment Totals</b>	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%
<b>5227</b>	<b>Rent-Equipment</b>								
5227.002	Rent-Equipment	500.00	.00	500.00	.00	.00	.00	500.00	0
	<b>5227 - Rent-Equipment Totals</b>	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
<b>5290</b>	<b>Other Expenses</b>								
5290.000	Other Expenses	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
	<b>5290 - Other Expenses Totals</b>	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
	<i>Operating Expenses Totals</i>	\$296,500.00	\$0.00	\$296,500.00	\$0.00	\$2,020.00	\$65,879.23	\$228,600.77	23%
	<b>EXPENSE TOTALS</b>	\$308,836.38	\$0.00	\$308,836.38	\$0.00	\$2,020.00	\$208,702.86	\$98,113.52	68%
	Department <b>610 - Treatment Totals</b>	(\$308,836.38)	\$0.00	(\$308,836.38)	\$0.00	(\$2,020.00)	(\$208,702.86)	(\$98,113.52)	68%
	Division <b>600 - Operations Totals</b>	(\$308,836.38)	\$0.00	(\$308,836.38)	\$0.00	(\$2,020.00)	(\$208,702.86)	(\$98,113.52)	68%
	Fund <b>220 - Waste Water Treatment Totals</b>	\$308,836.38	\$0.00	\$308,836.38	\$0.00	\$2,020.00	\$208,702.86	\$98,113.52	
	<b>Grand Totals</b>	\$308,836.38	\$0.00	\$308,836.38	\$0.00	\$2,020.00	\$208,702.86	\$98,113.52	

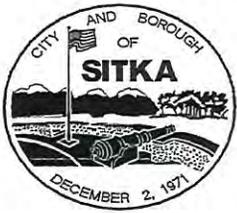


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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 230 - Solid Waste Fund									
Division 600 - Operations									
Department 601 - Administration									
	<b>EXPENSE</b>								
	<i>Operating Expenses</i>								
<b>5205</b>	<b>Insurance</b>								
5205.000	Insurance	5,940.00	.00	5,940.00	542.97	.00	3,257.82	2,682.18	55
	<b>5205 - Insurance Totals</b>	<b>\$5,940.00</b>	<b>\$0.00</b>	<b>\$5,940.00</b>	<b>\$542.97</b>	<b>\$0.00</b>	<b>\$3,257.82</b>	<b>\$2,682.18</b>	<b>55%</b>
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	1,500.00	.00	1,500.00	.00	.00	84.00	1,416.00	6
	<b>5206 - Supplies Totals</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$84.00</b>	<b>\$1,416.00</b>	<b>6%</b>
<b>5211</b>	<b>Data Processing Fees</b>								
5211.000	Data Processing Fees	25,685.00	.00	25,685.00	.00	.00	10,702.10	14,982.90	42
	<b>5211 - Data Processing Fees Totals</b>	<b>\$25,685.00</b>	<b>\$0.00</b>	<b>\$25,685.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,702.10</b>	<b>\$14,982.90</b>	<b>42%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	1,486,539.00	.00	1,486,539.00	.00	.00	469,108.95	1,017,430.05	32
	<b>5212 - Contracted/Purchased Serv Totals</b>	<b>\$1,486,539.00</b>	<b>\$0.00</b>	<b>\$1,486,539.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$469,108.95</b>	<b>\$1,017,430.05</b>	<b>32%</b>
<b>5214</b>	<b>Interdepartment Services</b>								
5214.000	Interdepartment Services	398,721.00	.00	398,721.00	.00	.00	166,133.75	232,587.25	42
	<b>5214 - Interdepartment Services Totals</b>	<b>\$398,721.00</b>	<b>\$0.00</b>	<b>\$398,721.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$166,133.75</b>	<b>\$232,587.25</b>	<b>42%</b>
<b>5222</b>	<b>Postage</b>								
5222.000	Postage	6,000.00	.00	6,000.00	.00	3,937.50	2,812.50	(750.00)	112
	<b>5222 - Postage Totals</b>	<b>\$6,000.00</b>	<b>\$0.00</b>	<b>\$6,000.00</b>	<b>\$0.00</b>	<b>\$3,937.50</b>	<b>\$2,812.50</b>	<b>(\$750.00)</b>	<b>112%</b>
<b>5230</b>	<b>Bad Debts</b>								
5230.000	Bad Debts	40,000.00	.00	40,000.00	.00	.00	15,153.04	24,846.96	38
	<b>5230 - Bad Debts Totals</b>	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,153.04</b>	<b>\$24,846.96</b>	<b>38%</b>
<b>5231</b>	<b>Credit Card Expense</b>								
5231.000	Credit Card Expense	60,000.00	.00	60,000.00	.00	.00	26,310.21	33,689.79	44
	<b>5231 - Credit Card Expense Totals</b>	<b>\$60,000.00</b>	<b>\$0.00</b>	<b>\$60,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$26,310.21</b>	<b>\$33,689.79</b>	<b>44%</b>
	<i>Operating Expenses Totals</i>	<b>\$2,024,385.00</b>	<b>\$0.00</b>	<b>\$2,024,385.00</b>	<b>\$542.97</b>	<b>\$3,937.50</b>	<b>\$693,562.37</b>	<b>\$1,326,885.13</b>	<b>34%</b>



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<b>EXPENSE TOTALS</b>	\$2,024,385.00	\$0.00	\$2,024,385.00	\$542.97	\$3,937.50	\$693,562.37	\$1,326,885.13	34%
Department <b>601 - Administration</b> Totals	(\$2,024,385.00)	\$0.00	(\$2,024,385.00)	(\$542.97)	(\$3,937.50)	(\$693,562.37)	(\$1,326,885.13)	34%
Division <b>600 - Operations</b> Totals	(\$2,024,385.00)	\$0.00	(\$2,024,385.00)	(\$542.97)	(\$3,937.50)	(\$693,562.37)	(\$1,326,885.13)	34%
Fund <b>230 - Solid Waste Fund</b> Totals	\$2,024,385.00	\$0.00	\$2,024,385.00	\$542.97	\$3,937.50	\$693,562.37	\$1,326,885.13	
<b>Grand Totals</b>	\$2,024,385.00	\$0.00	\$2,024,385.00	\$542.97	\$3,937.50	\$693,562.37	\$1,326,885.13	



# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 230 - Solid Waste Fund									
Division 600 - Operations									
Department 620 - Transfer Station									
	<b>EXPENSE</b>								
	<i>Operating Expenses</i>								
<b>5203</b>	<b>Utilities</b>								
5203.001	Utilities	9,000.00	.00	9,000.00	.00	.00	2,930.19	6,069.81	33
	<b>5203 - Utilities Totals</b>	<b>\$9,000.00</b>	<b>\$0.00</b>	<b>\$9,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,930.19</b>	<b>\$6,069.81</b>	<b>33%</b>
<b>5208</b>	<b>Bldg Repair &amp; Maint</b>								
5208.000	Bldg Repair & Maint	8,338.00	.00	8,338.00	.00	.00	3,474.15	4,863.85	42
	<b>5208 - Bldg Repair &amp; Maint Totals</b>	<b>\$8,338.00</b>	<b>\$0.00</b>	<b>\$8,338.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,474.15</b>	<b>\$4,863.85</b>	<b>42%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	2,430,572.00	.00	2,430,572.00	.00	.00	724,842.67	1,705,729.33	30
	<b>5212 - Contracted/Purchased Serv Totals</b>	<b>\$2,430,572.00</b>	<b>\$0.00</b>	<b>\$2,430,572.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$724,842.67</b>	<b>\$1,705,729.33</b>	<b>30%</b>
	<i>Operating Expenses Totals</i>	<b>\$2,447,910.00</b>	<b>\$0.00</b>	<b>\$2,447,910.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$731,247.01</b>	<b>\$1,716,662.99</b>	<b>30%</b>
	<b>EXPENSE TOTALS</b>	<b>\$2,447,910.00</b>	<b>\$0.00</b>	<b>\$2,447,910.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$731,247.01</b>	<b>\$1,716,662.99</b>	<b>30%</b>
	Department 620 - Transfer Station Totals	(\$2,447,910.00)	\$0.00	(\$2,447,910.00)	\$0.00	\$0.00	(\$731,247.01)	(\$1,716,662.99)	30%
	Division 600 - Operations Totals	(\$2,447,910.00)	\$0.00	(\$2,447,910.00)	\$0.00	\$0.00	(\$731,247.01)	(\$1,716,662.99)	30%
	Fund 230 - Solid Waste Fund Totals	\$2,447,910.00	\$0.00	\$2,447,910.00	\$0.00	\$0.00	\$731,247.01	\$1,716,662.99	
	<b>Grand Totals</b>	<b>\$2,447,910.00</b>	<b>\$0.00</b>	<b>\$2,447,910.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$731,247.01</b>	<b>\$1,716,662.99</b>	



# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 230 - Solid Waste Fund									
Division 600 - Operations									
Department 621 - Landfill									
	<b>EXPENSE</b>								
	<i>Operating Expenses</i>								
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0
	<b>5201 - Training and Travel Totals</b>	<b>\$12,000.00</b>	<b>\$0.00</b>	<b>\$12,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,000.00</b>	<b>0%</b>
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	15,500.00	.00	15,500.00	.00	.00	.00	15,500.00	0
	<b>5206 - Supplies Totals</b>	<b>\$15,500.00</b>	<b>\$0.00</b>	<b>\$15,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,500.00</b>	<b>0%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	92,000.00	.00	92,000.00	.00	2,656.00	344.00	89,000.00	3
	<b>5212 - Contracted/Purchased Serv Totals</b>	<b>\$92,000.00</b>	<b>\$0.00</b>	<b>\$92,000.00</b>	<b>\$0.00</b>	<b>\$2,656.00</b>	<b>\$344.00</b>	<b>\$89,000.00</b>	<b>3%</b>
<b>5221</b>	<b>Transportation/Vehicles</b>								
5221.000	Transportation/Vehicles	83,058.00	.00	83,058.00	.00	.00	39,090.04	43,967.96	47
	<b>5221 - Transportation/Vehicles Totals</b>	<b>\$83,058.00</b>	<b>\$0.00</b>	<b>\$83,058.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$39,090.04</b>	<b>\$43,967.96</b>	<b>47%</b>
<b>5290</b>	<b>Other Expenses</b>								
5290.000	Other Expenses	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
	<b>5290 - Other Expenses Totals</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>0%</b>
	<i>Operating Expenses Totals</i>	<b>\$207,558.00</b>	<b>\$0.00</b>	<b>\$207,558.00</b>	<b>\$0.00</b>	<b>\$2,656.00</b>	<b>\$39,434.04</b>	<b>\$165,467.96</b>	<b>20%</b>
	<b>EXPENSE TOTALS</b>	<b>\$207,558.00</b>	<b>\$0.00</b>	<b>\$207,558.00</b>	<b>\$0.00</b>	<b>\$2,656.00</b>	<b>\$39,434.04</b>	<b>\$165,467.96</b>	<b>20%</b>
	Department 621 - Landfill Totals	(\$207,558.00)	\$0.00	(\$207,558.00)	\$0.00	(\$2,656.00)	(\$39,434.04)	(\$165,467.96)	20%
	Division 600 - Operations Totals	(\$207,558.00)	\$0.00	(\$207,558.00)	\$0.00	(\$2,656.00)	(\$39,434.04)	(\$165,467.96)	20%
	Fund 230 - Solid Waste Fund Totals	\$207,558.00	\$0.00	\$207,558.00	\$0.00	\$2,656.00	\$39,434.04	\$165,467.96	
	<b>Grand Totals</b>	<b>\$207,558.00</b>	<b>\$0.00</b>	<b>\$207,558.00</b>	<b>\$0.00</b>	<b>\$2,656.00</b>	<b>\$39,434.04</b>	<b>\$165,467.96</b>	



# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 230 - Solid Waste Fund									
Division 600 - Operations									
Department 622 - Scrap Yard									
	<b>EXPENSE</b>								
	<i>Salaries and Wages</i>								
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	155,785.68	.00	155,785.68	.00	.00	35,294.27	120,491.41	23
5110.002	Holidays	.00	.00	.00	.00	.00	1,519.00	(1,519.00)	+++
5110.003	Sick Leave	.00	.00	.00	.00	.00	1,435.20	(1,435.20)	+++
5110.004	Overtime	.00	.00	.00	.00	.00	196.68	(196.68)	+++
	<b>5110 - Regular Salaries/Wages Totals</b>	<b>\$155,785.68</b>	<b>\$0.00</b>	<b>\$155,785.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,445.15</b>	<b>\$117,340.53</b>	<b>25%</b>
	<i>Salaries and Wages Totals</i>	<i>\$155,785.68</i>	<i>\$0.00</i>	<i>\$155,785.68</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$38,445.15</i>	<i>\$117,340.53</i>	<i>25%</i>
	<i>Fringe Benefits</i>								
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	.00	.00	.00	.00	.00	3,281.08	(3,281.08)	+++
5120.002	SBS	9,549.71	.00	9,549.71	.00	.00	2,557.85	6,991.86	27
5120.003	Medicare	2,258.89	.00	2,258.89	.00	.00	605.02	1,653.87	27
5120.004	PERS	34,272.96	.00	34,272.96	.00	.00	9,179.74	25,093.22	27
5120.005	Health Insurance	51,943.44	.00	51,943.44	.00	.00	11,360.56	40,582.88	22
5120.006	Life Insurance	30.24	.00	30.24	.00	.00	9.25	20.99	31
5120.007	Workmen's Compensation	5,826.30	.00	5,826.30	.00	.00	1,560.60	4,265.70	27
	<b>5120 - Annual Leave Totals</b>	<b>\$103,881.54</b>	<b>\$0.00</b>	<b>\$103,881.54</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28,554.10</b>	<b>\$75,327.44</b>	<b>27%</b>
	<i>Fringe Benefits Totals</i>	<i>\$103,881.54</i>	<i>\$0.00</i>	<i>\$103,881.54</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$28,554.10</i>	<i>\$75,327.44</i>	<i>27%</i>
	<i>Operating Expenses</i>								
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	2,000.00	.00	2,000.00	.00	.00	2,459.55	(459.55)	123
	<b>5201 - Training and Travel Totals</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,459.55</b>	<b>(\$459.55)</b>	<b>123%</b>
<b>5202</b>	<b>Uniforms</b>								
5202.000	Uniforms	2,000.00	.00	2,000.00	.00	.00	155.79	1,844.21	8
	<b>5202 - Uniforms Totals</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$155.79</b>	<b>\$1,844.21</b>	<b>8%</b>



# Expense Budget Performance Report

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Include Rollup Account and Rollup to Account

<b>5203</b>	<b>Utilities</b>								
5203.001	Utilities	28,000.00	.00	28,000.00	.00	.00	6,550.77	21,449.23	23
	<b>5203 - Utilities Totals</b>	<b>\$28,000.00</b>	<b>\$0.00</b>	<b>\$28,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,550.77</b>	<b>\$21,449.23</b>	<b>23%</b>
<b>5204</b>	<b>Telephone</b>								
5204.000	Telephone	2,000.00	.00	2,000.00	.00	.00	667.60	1,332.40	33
	<b>5204 - Telephone Totals</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$667.60</b>	<b>\$1,332.40</b>	<b>33%</b>
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	15,000.00	.00	15,000.00	.00	.00	2,621.20	12,378.80	17
	<b>5206 - Supplies Totals</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,621.20</b>	<b>\$12,378.80</b>	<b>17%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	254,400.00	.00	254,400.00	6,087.33	.00	87,982.37	166,417.63	35
	<b>5212 - Contracted/Purchased Serv Totals</b>	<b>\$254,400.00</b>	<b>\$0.00</b>	<b>\$254,400.00</b>	<b>\$6,087.33</b>	<b>\$0.00</b>	<b>\$87,982.37</b>	<b>\$166,417.63</b>	<b>35%</b>
<b>5221</b>	<b>Transportation/Vehicles</b>								
5221.000	Transportation/Vehicles	.00	.00	.00	1,069.81	.00	3,592.10	(3,592.10)	+++
	<b>5221 - Transportation/Vehicles Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,069.81</b>	<b>\$0.00</b>	<b>\$3,592.10</b>	<b>(\$3,592.10)</b>	<b>+++</b>
<b>5227</b>	<b>Rent-Equipment</b>								
5227.002	Rent-Equipment	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0
	<b>5227 - Rent-Equipment Totals</b>	<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$35,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35,000.00</b>	<b>0%</b>
	<i>Operating Expenses Totals</i>	<i>\$338,400.00</i>	<i>\$0.00</i>	<i>\$338,400.00</i>	<i>\$7,157.14</i>	<i>\$0.00</i>	<i>\$104,029.38</i>	<i>\$234,370.62</i>	<i>31%</i>
	<b>EXPENSE TOTALS</b>	<b>\$598,067.22</b>	<b>\$0.00</b>	<b>\$598,067.22</b>	<b>\$7,157.14</b>	<b>\$0.00</b>	<b>\$171,028.63</b>	<b>\$427,038.59</b>	<b>29%</b>
Department	<b>622 - Scrap Yard Totals</b>	<b>(\$598,067.22)</b>	<b>\$0.00</b>	<b>(\$598,067.22)</b>	<b>(\$7,157.14)</b>	<b>\$0.00</b>	<b>(\$171,028.63)</b>	<b>(\$427,038.59)</b>	<b>29%</b>
Division	<b>600 - Operations Totals</b>	<b>(\$598,067.22)</b>	<b>\$0.00</b>	<b>(\$598,067.22)</b>	<b>(\$7,157.14)</b>	<b>\$0.00</b>	<b>(\$171,028.63)</b>	<b>(\$427,038.59)</b>	<b>29%</b>
Fund	<b>230 - Solid Waste Fund Totals</b>	<b>\$598,067.22</b>	<b>\$0.00</b>	<b>\$598,067.22</b>	<b>\$7,157.14</b>	<b>\$0.00</b>	<b>\$171,028.63</b>	<b>\$427,038.59</b>	
	<b>Grand Totals</b>	<b>\$598,067.22</b>	<b>\$0.00</b>	<b>\$598,067.22</b>	<b>\$7,157.14</b>	<b>\$0.00</b>	<b>\$171,028.63</b>	<b>\$427,038.59</b>	



# Expense Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 230 - Solid Waste Fund									
Division 600 - Operations									
Department 623 - Dropoff Recycle Center									
	<b>EXPENSE</b>								
	<i>Fringe Benefits</i>								
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	5,026.00	.00	5,026.00	.00	.00	.00	5,026.00	0
5120.002	SBS	308.09	.00	308.09	.00	.00	.00	308.09	0
5120.003	Medicare	72.88	.00	72.88	.00	.00	.00	72.88	0
	<b>5120 - Annual Leave Totals</b>	<b>\$5,406.97</b>	<b>\$0.00</b>	<b>\$5,406.97</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,406.97</b>	<b>0%</b>
	<i>Fringe Benefits Totals</i>	<i>\$5,406.97</i>	<i>\$0.00</i>	<i>\$5,406.97</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$5,406.97</i>	<i>0%</i>
	<i>Operating Expenses</i>								
<b>5203</b>	<b>Utilities</b>								
5203.001	Utilities	13,000.00	.00	13,000.00	.00	.00	2,622.22	10,377.78	20
	<b>5203 - Utilities Totals</b>	<b>\$13,000.00</b>	<b>\$0.00</b>	<b>\$13,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,622.22</b>	<b>\$10,377.78</b>	<b>20%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	.00	.00	.00	.00	.00	9,959.38	(9,959.38)	+++
	<b>5212 - Contracted/Purchased Serv Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,959.38</b>	<b>(\$9,959.38)</b>	<b>+++</b>
	<i>Operating Expenses Totals</i>	<i>\$13,000.00</i>	<i>\$0.00</i>	<i>\$13,000.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$12,581.60</i>	<i>\$418.40</i>	<i>97%</i>
	<b>EXPENSE TOTALS</b>	<b>\$18,406.97</b>	<b>\$0.00</b>	<b>\$18,406.97</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,581.60</b>	<b>\$5,825.37</b>	<b>68%</b>
	Department <b>623 - Dropoff Recycle Center Totals</b>	<b>(\$18,406.97)</b>	<b>\$0.00</b>	<b>(\$18,406.97)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$12,581.60)</b>	<b>(\$5,825.37)</b>	<b>68%</b>
	Division <b>600 - Operations Totals</b>	<b>(\$18,406.97)</b>	<b>\$0.00</b>	<b>(\$18,406.97)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$12,581.60)</b>	<b>(\$5,825.37)</b>	<b>68%</b>
	Fund <b>230 - Solid Waste Fund Totals</b>	<b>\$18,406.97</b>	<b>\$0.00</b>	<b>\$18,406.97</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,581.60</b>	<b>\$5,825.37</b>	
	<b>Grand Totals</b>	<b>\$18,406.97</b>	<b>\$0.00</b>	<b>\$18,406.97</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,581.60</b>	<b>\$5,825.37</b>	



# Expense Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 250 - Airport Terminal Building									
Division 600 - Operations									
Department 630 - Operations									
	<b>EXPENSE</b>								
	<i>Salaries and Wages</i>								
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	55,540.80	.00	55,540.80	.00	.00	.00	55,540.80	0
	<b>5110 - Regular Salaries/Wages Totals</b>	<b>\$55,540.80</b>	<b>\$0.00</b>	<b>\$55,540.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$55,540.80</b>	<b>0%</b>
	<i>Salaries and Wages Totals</i>	<i>\$55,540.80</i>	<i>\$0.00</i>	<i>\$55,540.80</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$55,540.80</i>	<i>0%</i>
	<i>Fringe Benefits</i>								
<b>5120</b>	<b>SBS</b>								
5120.002	SBS	3,404.74	.00	3,404.74	.00	.00	.00	3,404.74	0
5120.003	Medicare	805.34	.00	805.34	.00	.00	.00	805.34	0
5120.004	PERS	12,218.98	.00	12,218.98	.00	.00	.00	12,218.98	0
5120.005	Health Insurance	32,987.28	.00	32,987.28	.00	.00	.00	32,987.28	0
5120.007	Workmen's Compensation	166.52	.00	166.52	.00	.00	.00	166.52	0
	<b>5120 - SBS Totals</b>	<b>\$49,582.86</b>	<b>\$0.00</b>	<b>\$49,582.86</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$49,582.86</b>	<b>0%</b>
	<i>Fringe Benefits Totals</i>	<i>\$49,582.86</i>	<i>\$0.00</i>	<i>\$49,582.86</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$49,582.86</i>	<i>0%</i>
	<i>Operating Expenses</i>								
<b>5203</b>	<b>Utilities</b>								
5203.001	Utilities	90,000.00	.00	90,000.00	.00	.00	37,740.96	52,259.04	42
5203.005	Heating Fuel	19,250.00	.00	19,250.00	.00	.00	6,235.42	13,014.58	32
	<b>5203 - Utilities Totals</b>	<b>\$109,250.00</b>	<b>\$0.00</b>	<b>\$109,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,976.38</b>	<b>\$65,273.62</b>	<b>40%</b>
<b>5204</b>	<b>Telephone</b>								
5204.000	Telephone	.00	.00	.00	.00	.00	1,422.97	(1,422.97)	+++
	<b>5204 - Telephone Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,422.97</b>	<b>(\$1,422.97)</b>	<b>+++</b>
<b>5205</b>	<b>Insurance</b>								
5205.000	Insurance	16,411.00	.00	16,411.00	1,589.52	.00	9,537.12	6,873.88	58
	<b>5205 - Insurance Totals</b>	<b>\$16,411.00</b>	<b>\$0.00</b>	<b>\$16,411.00</b>	<b>\$1,589.52</b>	<b>\$0.00</b>	<b>\$9,537.12</b>	<b>\$6,873.88</b>	<b>58%</b>
<b>5208</b>	<b>Bldg Repair &amp; Maint</b>								



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5208.000	Bldg Repair & Maint	74,431.00	.00	74,431.00	.00	.00	31,012.60	43,418.40	42
	<b>5208 - Bldg Repair &amp; Maint Totals</b>	<b>\$74,431.00</b>	<b>\$0.00</b>	<b>\$74,431.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$31,012.60</b>	<b>\$43,418.40</b>	<b>42%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	150,111.00	.00	150,111.00	.00	41,507.34	30,460.07	78,143.59	48
	<b>5212 - Contracted/Purchased Serv Totals</b>	<b>\$150,111.00</b>	<b>\$0.00</b>	<b>\$150,111.00</b>	<b>\$0.00</b>	<b>\$41,507.34</b>	<b>\$30,460.07</b>	<b>\$78,143.59</b>	<b>48%</b>
<b>5214</b>	<b>Interdepartment Services</b>								
5214.000	Interdepartment Services	91,438.00	.00	91,438.00	.00	.00	38,099.15	53,338.85	42
	<b>5214 - Interdepartment Services Totals</b>	<b>\$91,438.00</b>	<b>\$0.00</b>	<b>\$91,438.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,099.15</b>	<b>\$53,338.85</b>	<b>42%</b>
<b>5226</b>	<b>Advertising</b>								
5226.000	Advertising	.00	.00	.00	.00	.00	112.00	(112.00)	+++
	<b>5226 - Advertising Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$112.00</b>	<b>(\$112.00)</b>	<b>+++</b>
<b>5227</b>	<b>Rent-Equipment</b>								
5227.002	Rent-Equipment	13,600.00	.00	13,600.00	.00	.00	11,714.66	1,885.34	86
	<b>5227 - Rent-Equipment Totals</b>	<b>\$13,600.00</b>	<b>\$0.00</b>	<b>\$13,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,714.66</b>	<b>\$1,885.34</b>	<b>86%</b>
<b>5231</b>	<b>Credit Card Expense</b>								
5231.000	Credit Card Expense	1,500.00	.00	1,500.00	.00	.00	744.47	755.53	50
	<b>5231 - Credit Card Expense Totals</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$744.47</b>	<b>\$755.53</b>	<b>50%</b>
	<i>Operating Expenses Totals</i>	<b>\$456,741.00</b>	<b>\$0.00</b>	<b>\$456,741.00</b>	<b>\$1,589.52</b>	<b>\$41,507.34</b>	<b>\$167,079.42</b>	<b>\$248,154.24</b>	<b>46%</b>
	<b>EXPENSE TOTALS</b>	<b>\$561,864.66</b>	<b>\$0.00</b>	<b>\$561,864.66</b>	<b>\$1,589.52</b>	<b>\$41,507.34</b>	<b>\$167,079.42</b>	<b>\$353,277.90</b>	<b>37%</b>
	Department <b>630 - Operations Totals</b>	<b>(\$561,864.66)</b>	<b>\$0.00</b>	<b>(\$561,864.66)</b>	<b>(\$1,589.52)</b>	<b>(\$41,507.34)</b>	<b>(\$167,079.42)</b>	<b>(\$353,277.90)</b>	<b>37%</b>
	Division <b>600 - Operations Totals</b>	<b>(\$561,864.66)</b>	<b>\$0.00</b>	<b>(\$561,864.66)</b>	<b>(\$1,589.52)</b>	<b>(\$41,507.34)</b>	<b>(\$167,079.42)</b>	<b>(\$353,277.90)</b>	<b>37%</b>
	Fund <b>250 - Airport Terminal Building Totals</b>	<b>\$561,864.66</b>	<b>\$0.00</b>	<b>\$561,864.66</b>	<b>\$1,589.52</b>	<b>\$41,507.34</b>	<b>\$167,079.42</b>	<b>\$353,277.90</b>	
	<b>Grand Totals</b>	<b>\$561,864.66</b>	<b>\$0.00</b>	<b>\$561,864.66</b>	<b>\$1,589.52</b>	<b>\$41,507.34</b>	<b>\$167,079.42</b>	<b>\$353,277.90</b>	



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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 260 - Marine Service Center									
Division 600 - Operations									
Department 630 - Operations									
	<b>EXPENSE</b>								
	<i>Operating Expenses</i>								
<b>5203</b>	<b>Utilities</b>								
5203.001	Utilities	17,000.00	.00	17,000.00	.00	.00	11,093.89	5,906.11	65
	<b>5203 - Utilities Totals</b>	<b>\$17,000.00</b>	<b>\$0.00</b>	<b>\$17,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,093.89</b>	<b>\$5,906.11</b>	<b>65%</b>
<b>5204</b>	<b>Telephone</b>								
5204.000	Telephone	2,940.00	.00	2,940.00	.00	.00	988.42	1,951.58	34
	<b>5204 - Telephone Totals</b>	<b>\$2,940.00</b>	<b>\$0.00</b>	<b>\$2,940.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$988.42</b>	<b>\$1,951.58</b>	<b>34%</b>
<b>5205</b>	<b>Insurance</b>								
5205.000	Insurance	7,900.00	.00	7,900.00	732.56	.00	4,395.36	3,504.64	56
	<b>5205 - Insurance Totals</b>	<b>\$7,900.00</b>	<b>\$0.00</b>	<b>\$7,900.00</b>	<b>\$732.56</b>	<b>\$0.00</b>	<b>\$4,395.36</b>	<b>\$3,504.64</b>	<b>56%</b>
<b>5208</b>	<b>Bldg Repair &amp; Maint</b>								
5208.000	Bldg Repair & Maint	106,927.00	.00	106,927.00	.00	.00	44,552.90	62,374.10	42
	<b>5208 - Bldg Repair &amp; Maint Totals</b>	<b>\$106,927.00</b>	<b>\$0.00</b>	<b>\$106,927.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$44,552.90</b>	<b>\$62,374.10</b>	<b>42%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	80,889.00	.00	80,889.00	.00	.00	76.92	80,812.08	0
	<b>5212 - Contracted/Purchased Serv Totals</b>	<b>\$80,889.00</b>	<b>\$0.00</b>	<b>\$80,889.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$76.92</b>	<b>\$80,812.08</b>	<b>0%</b>
<b>5214</b>	<b>Interdepartment Services</b>								
5214.000	Interdepartment Services	24,002.00	.00	24,002.00	.00	.00	10,000.85	14,001.15	42
	<b>5214 - Interdepartment Services Totals</b>	<b>\$24,002.00</b>	<b>\$0.00</b>	<b>\$24,002.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.85</b>	<b>\$14,001.15</b>	<b>42%</b>
	<i>Operating Expenses Totals</i>	<b>\$239,658.00</b>	<b>\$0.00</b>	<b>\$239,658.00</b>	<b>\$732.56</b>	<b>\$0.00</b>	<b>\$71,108.34</b>	<b>\$168,549.66</b>	<b>30%</b>
	<b>EXPENSE TOTALS</b>	<b>\$239,658.00</b>	<b>\$0.00</b>	<b>\$239,658.00</b>	<b>\$732.56</b>	<b>\$0.00</b>	<b>\$71,108.34</b>	<b>\$168,549.66</b>	<b>30%</b>
	Department 630 - Operations Totals	(\$239,658.00)	\$0.00	(\$239,658.00)	(\$732.56)	\$0.00	(\$71,108.34)	(\$168,549.66)	30%
	Division 600 - Operations Totals	(\$239,658.00)	\$0.00	(\$239,658.00)	(\$732.56)	\$0.00	(\$71,108.34)	(\$168,549.66)	30%
	Fund 260 - Marine Service Center Totals	\$239,658.00	\$0.00	\$239,658.00	\$732.56	\$0.00	\$71,108.34	\$168,549.66	
	<b>Grand Totals</b>	<b>\$239,658.00</b>	<b>\$0.00</b>	<b>\$239,658.00</b>	<b>\$732.56</b>	<b>\$0.00</b>	<b>\$71,108.34</b>	<b>\$168,549.66</b>	



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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
<b>Fund 310 - Central Garage Fund</b>									
Division <b>600 - Operations</b>									
Department <b>601 - Administration</b>									
<b>EXPENSE</b>									
<i>Salaries and Wages</i>									
<b>5110</b>	<b>Overtime</b>								
5110.004	Overtime	1,000.01	.00	1,000.01	.00	.00	.00	1,000.01	0
<b>5110 - Overtime Totals</b>		<b>\$1,000.01</b>	<b>\$0.00</b>	<b>\$1,000.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.01</b>	<b>0%</b>
<i>Salaries and Wages Totals</i>		<b>\$1,000.01</b>	<b>\$0.00</b>	<b>\$1,000.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.01</b>	<b>0%</b>
<i>Fringe Benefits</i>									
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	6,288.00	.00	6,288.00	.00	.00	.00	6,288.00	0
5120.002	SBS	446.75	.00	446.75	.00	.00	.00	446.75	0
5120.003	Medicare	105.68	.00	105.68	.00	.00	.00	105.68	0
5120.004	PERS	220.00	.00	220.00	.00	.00	.00	220.00	0
5120.007	Workmen's Compensation	35.20	.00	35.20	.00	.00	.00	35.20	0
<b>5120 - Annual Leave Totals</b>		<b>\$7,095.63</b>	<b>\$0.00</b>	<b>\$7,095.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,095.63</b>	<b>0%</b>
<i>Fringe Benefits Totals</i>		<b>\$7,095.63</b>	<b>\$0.00</b>	<b>\$7,095.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,095.63</b>	<b>0%</b>
<i>Operating Expenses</i>									
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
<b>5201 - Training and Travel Totals</b>		<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>0%</b>
<b>5202</b>	<b>Uniforms</b>								
5202.000	Uniforms	.00	.00	.00	.00	.00	434.35	(434.35)	+++
<b>5202 - Uniforms Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$434.35</b>	<b>(\$434.35)</b>	<b>+++</b>
<b>5203</b>	<b>Utilities</b>								
5203.001	Utilities	35,000.00	.00	35,000.00	.00	.00	6,986.54	28,013.46	20
5203.005	Heating Fuel	6,000.00	.00	6,000.00	.00	.00	3,198.18	2,801.82	53
<b>5203 - Utilities Totals</b>		<b>\$41,000.00</b>	<b>\$0.00</b>	<b>\$41,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,184.72</b>	<b>\$30,815.28</b>	<b>25%</b>
<b>5204</b>	<b>Telephone</b>								



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5204.000	Telephone	2,000.00	.00	2,000.00	.00	.00	638.88	1,361.12	32
<b>5204 - Telephone Totals</b>		<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$638.88</b>	<b>\$1,361.12</b>	<b>32%</b>
<b>5205</b>	<b>Insurance</b>								
5205.000	Insurance	106,050.00	.00	106,050.00	9,130.48	.00	54,757.79	51,292.21	52
<b>5205 - Insurance Totals</b>		<b>\$106,050.00</b>	<b>\$0.00</b>	<b>\$106,050.00</b>	<b>\$9,130.48</b>	<b>\$0.00</b>	<b>\$54,757.79</b>	<b>\$51,292.21</b>	<b>52%</b>
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	800.00	.00	800.00	.00	.00	.00	800.00	0
<b>5206 - Supplies Totals</b>		<b>\$800.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>0%</b>
<b>5208</b>	<b>Bldg Repair &amp; Maint</b>								
5208.000	Bldg Repair & Maint	15,510.00	.00	15,510.00	.00	.00	6,462.50	9,047.50	42
<b>5208 - Bldg Repair &amp; Maint Totals</b>		<b>\$15,510.00</b>	<b>\$0.00</b>	<b>\$15,510.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,462.50</b>	<b>\$9,047.50</b>	<b>42%</b>
<b>5211</b>	<b>Data Processing Fees</b>								
5211.000	Data Processing Fees	17,124.00	.00	17,124.00	.00	.00	7,135.00	9,989.00	42
<b>5211 - Data Processing Fees Totals</b>		<b>\$17,124.00</b>	<b>\$0.00</b>	<b>\$17,124.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,135.00</b>	<b>\$9,989.00</b>	<b>42%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	9,722.00	.00	9,722.00	.00	3,053.75	2,696.61	3,971.64	59
<b>5212 - Contracted/Purchased Serv Totals</b>		<b>\$9,722.00</b>	<b>\$0.00</b>	<b>\$9,722.00</b>	<b>\$0.00</b>	<b>\$3,053.75</b>	<b>\$2,696.61</b>	<b>\$3,971.64</b>	<b>59%</b>
<b>5214</b>	<b>Interdepartment Services</b>								
5214.000	Interdepartment Services	70,752.00	.00	70,752.00	.00	.00	29,480.00	41,272.00	42
<b>5214 - Interdepartment Services Totals</b>		<b>\$70,752.00</b>	<b>\$0.00</b>	<b>\$70,752.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$29,480.00</b>	<b>\$41,272.00</b>	<b>42%</b>
<b>5221</b>	<b>Transportation/Vehicles</b>								
5221.000	Transportation/Vehicles	3,001.00	.00	3,001.00	.00	.00	1,250.00	1,751.00	42
<b>5221 - Transportation/Vehicles Totals</b>		<b>\$3,001.00</b>	<b>\$0.00</b>	<b>\$3,001.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,250.00</b>	<b>\$1,751.00</b>	<b>42%</b>
<b>5223</b>	<b>Tools &amp; Small Equipment</b>								
5223.000	Tools & Small Equipment	.00	.00	.00	.00	.00	1,273.00	(1,273.00)	+++
<b>5223 - Tools &amp; Small Equipment Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,273.00</b>	<b>(\$1,273.00)</b>	<b>+++</b>
<b>5290</b>	<b>Other Expenses</b>								
5290.000	Other Expenses	.00	.00	.00	.00	.00	75.00	(75.00)	+++
<b>5290 - Other Expenses Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$75.00</b>	<b>(\$75.00)</b>	<b>+++</b>
<i>Operating Expenses Totals</i>		<i>\$267,959.00</i>	<i>\$0.00</i>	<i>\$267,959.00</i>	<i>\$9,130.48</i>	<i>\$3,053.75</i>	<i>\$114,387.85</i>	<i>\$150,517.40</i>	<i>44%</i>
<b>EXPENSE TOTALS</b>		<b>\$276,054.64</b>	<b>\$0.00</b>	<b>\$276,054.64</b>	<b>\$9,130.48</b>	<b>\$3,053.75</b>	<b>\$114,387.85</b>	<b>\$158,613.04</b>	<b>43%</b>
Department <b>601 - Administration Totals</b>		<b>(\$276,054.64)</b>	<b>\$0.00</b>	<b>(\$276,054.64)</b>	<b>(\$9,130.48)</b>	<b>(\$3,053.75)</b>	<b>(\$114,387.85)</b>	<b>(\$158,613.04)</b>	<b>43%</b>



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Include Rollup Account and Rollup to Account

Division 600 - Operations Totals	(\$276,054.64)	\$0.00	(\$276,054.64)	(\$9,130.48)	(\$3,053.75)	(\$114,387.85)	(\$158,613.04)	43%
Fund 310 - Central Garage Fund Totals	\$276,054.64	\$0.00	\$276,054.64	\$9,130.48	\$3,053.75	\$114,387.85	\$158,613.04	
Grand Totals	\$276,054.64	\$0.00	\$276,054.64	\$9,130.48	\$3,053.75	\$114,387.85	\$158,613.04	



# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 310	Central Garage Fund								
Division 600	Operations								
Department 630	Operations								
	<b>EXPENSE</b>								
	<i>Salaries and Wages</i>								
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	133,005.60	.00	133,005.60	.00	.00	43,346.75	89,658.85	33
5110.002	Holidays	.00	.00	.00	.00	.00	2,240.56	(2,240.56)	+++
5110.003	Sick Leave	.00	.00	.00	.00	.00	386.37	(386.37)	+++
5110.004	Overtime	.00	.00	.00	.00	.00	205.92	(205.92)	+++
	<b>5110 - Regular Salaries/Wages Totals</b>	<b>\$133,005.60</b>	<b>\$0.00</b>	<b>\$133,005.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$46,179.60</b>	<b>\$86,826.00</b>	<b>35%</b>
	<i>Salaries and Wages Totals</i>	<b>\$133,005.60</b>	<b>\$0.00</b>	<b>\$133,005.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$46,179.60</b>	<b>\$86,826.00</b>	<b>35%</b>
	<i>Fringe Benefits</i>								
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	.00	.00	.00	.00	.00	2,863.44	(2,863.44)	+++
5120.002	SBS	8,153.37	.00	8,153.37	.00	.00	3,006.37	5,147.00	37
5120.003	Medicare	1,928.58	.00	1,928.58	.00	.00	711.11	1,217.47	37
5120.004	PERS	29,261.23	.00	29,261.23	.00	.00	10,789.44	18,471.79	37
5120.005	Health Insurance	37,678.08	.00	37,678.08	.00	.00	15,960.97	21,717.11	42
5120.006	Life Insurance	22.20	.00	22.20	.00	.00	9.25	12.95	42
5120.007	Workmen's Compensation	4,681.82	.00	4,681.82	.00	.00	1,726.30	2,955.52	37
	<b>5120 - Annual Leave Totals</b>	<b>\$81,725.28</b>	<b>\$0.00</b>	<b>\$81,725.28</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35,066.88</b>	<b>\$46,658.40</b>	<b>43%</b>
	<i>Fringe Benefits Totals</i>	<b>\$81,725.28</b>	<b>\$0.00</b>	<b>\$81,725.28</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35,066.88</b>	<b>\$46,658.40</b>	<b>43%</b>
	<i>Operating Expenses</i>								
<b>5202</b>	<b>Uniforms</b>								
5202.000	Uniforms	500.00	.00	500.00	.00	.00	.00	500.00	0
	<b>5202 - Uniforms Totals</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>0%</b>
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	250,000.00	.00	250,000.00	14,405.85	.00	88,194.71	161,805.29	35
	<b>5206 - Supplies Totals</b>	<b>\$250,000.00</b>	<b>\$0.00</b>	<b>\$250,000.00</b>	<b>\$14,405.85</b>	<b>\$0.00</b>	<b>\$88,194.71</b>	<b>\$161,805.29</b>	<b>35%</b>



# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

<b>5207</b>	<b>Repairs &amp; Maintenance</b>								
5207.000	Repairs & Maintenance	75,000.00	.00	75,000.00	.00	.00	30,619.30	44,380.70	41
	<b>5207 - Repairs &amp; Maintenance Totals</b>	<b>\$75,000.00</b>	<b>\$0.00</b>	<b>\$75,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$30,619.30</b>	<b>\$44,380.70</b>	<b>41%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	15,200.00	.00	15,200.00	.00	.00	.00	15,200.00	0
	<b>5212 - Contracted/Purchased Serv Totals</b>	<b>\$15,200.00</b>	<b>\$0.00</b>	<b>\$15,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,200.00</b>	<b>0%</b>
<b>5223</b>	<b>Tools &amp; Small Equipment</b>								
5223.000	Tools & Small Equipment	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
	<b>5223 - Tools &amp; Small Equipment Totals</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>0%</b>
<b>5226</b>	<b>Advertising</b>								
5226.000	Advertising	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
	<b>5226 - Advertising Totals</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>0%</b>
	<i>Operating Expenses Totals</i>	<b>\$343,700.00</b>	<b>\$0.00</b>	<b>\$343,700.00</b>	<b>\$14,405.85</b>	<b>\$0.00</b>	<b>\$118,814.01</b>	<b>\$224,885.99</b>	<b>35%</b>
	<b>EXPENSE TOTALS</b>	<b>\$558,430.88</b>	<b>\$0.00</b>	<b>\$558,430.88</b>	<b>\$14,405.85</b>	<b>\$0.00</b>	<b>\$200,060.49</b>	<b>\$358,370.39</b>	<b>36%</b>
	Department <b>630 - Operations Totals</b>	<b>(\$558,430.88)</b>	<b>\$0.00</b>	<b>(\$558,430.88)</b>	<b>(\$14,405.85)</b>	<b>\$0.00</b>	<b>(\$200,060.49)</b>	<b>(\$358,370.39)</b>	<b>36%</b>
	Division <b>600 - Operations Totals</b>	<b>(\$558,430.88)</b>	<b>\$0.00</b>	<b>(\$558,430.88)</b>	<b>(\$14,405.85)</b>	<b>\$0.00</b>	<b>(\$200,060.49)</b>	<b>(\$358,370.39)</b>	<b>36%</b>
	Fund <b>310 - Central Garage Fund Totals</b>	<b>\$558,430.88</b>	<b>\$0.00</b>	<b>\$558,430.88</b>	<b>\$14,405.85</b>	<b>\$0.00</b>	<b>\$200,060.49</b>	<b>\$358,370.39</b>	
	<b>Grand Totals</b>	<b>\$558,430.88</b>	<b>\$0.00</b>	<b>\$558,430.88</b>	<b>\$14,405.85</b>	<b>\$0.00</b>	<b>\$200,060.49</b>	<b>\$358,370.39</b>	



# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 320	<b>Building Maintenance Fund</b>								
Division 600	<b>Operations</b>								
Department 601	<b>Administration</b>								
	<b>EXPENSE</b>								
	<i>Salaries and Wages</i>								
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	91,287.36	.00	91,287.36	.00	.00	26,712.92	64,574.44	29
5110.002	Holidays	.00	.00	.00	.00	.00	349.76	(349.76)	+++
	<b>5110 - Regular Salaries/Wages Totals</b>	<b>\$91,287.36</b>	<b>\$0.00</b>	<b>\$91,287.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$27,062.68</b>	<b>\$64,224.68</b>	<b>30%</b>
	<i>Salaries and Wages Totals</i>	<b>\$91,287.36</b>	<b>\$0.00</b>	<b>\$91,287.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$27,062.68</b>	<b>\$64,224.68</b>	<b>30%</b>
	<i>Fringe Benefits</i>								
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	.00	.00	.00	.00	.00	6,601.72	(6,601.72)	+++
5120.002	SBS	5,595.84	.00	5,595.84	.00	.00	2,071.30	3,524.54	37
5120.003	Medicare	1,323.67	.00	1,323.67	.00	.00	489.95	833.72	37
5120.004	PERS	20,083.17	.00	20,083.17	.00	.00	8,175.62	11,907.55	41
5120.005	Health Insurance	35,980.56	.00	35,980.56	.00	.00	15,233.24	20,747.32	42
5120.006	Life Insurance	8.04	.00	8.04	.00	.00	3.35	4.69	42
5120.007	Workmen's Compensation	273.80	.00	273.80	.00	.00	101.37	172.43	37
	<b>5120 - Annual Leave Totals</b>	<b>\$63,265.08</b>	<b>\$0.00</b>	<b>\$63,265.08</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$32,676.55</b>	<b>\$30,588.53</b>	<b>52%</b>
	<i>Fringe Benefits Totals</i>	<b>\$63,265.08</b>	<b>\$0.00</b>	<b>\$63,265.08</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$32,676.55</b>	<b>\$30,588.53</b>	<b>52%</b>
	<i>Operating Expenses</i>								
<b>5201</b>	<b>Training and Travel</b>								
5201.000	Training and Travel	15,600.00	.00	15,600.00	.00	.00	.00	15,600.00	0
	<b>5201 - Training and Travel Totals</b>	<b>\$15,600.00</b>	<b>\$0.00</b>	<b>\$15,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,600.00</b>	<b>0%</b>
<b>5211</b>	<b>Data Processing Fees</b>								
5211.000	Data Processing Fees	20,684.00	.00	20,684.00	.00	.00	8,618.35	12,065.65	42
	<b>5211 - Data Processing Fees Totals</b>	<b>\$20,684.00</b>	<b>\$0.00</b>	<b>\$20,684.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,618.35</b>	<b>\$12,065.65</b>	<b>42%</b>
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	.00	.00	.00	.00	.00	256.41	(256.41)	+++



# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

	<b>5212 - Contracted/Purchased Serv Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$256.41	(\$256.41)	+++
<b>5214</b>	<b>Interdepartment Services</b>								
5214.000	Interdepartment Services	84,910.00	.00	84,910.00	.00	.00	35,379.15	49,530.85	42
	<b>5214 - Interdepartment Services Totals</b>	\$84,910.00	\$0.00	\$84,910.00	\$0.00	\$0.00	\$35,379.15	\$49,530.85	42%
<b>5221</b>	<b>Transportation/Vehicles</b>								
5221.000	Transportation/Vehicles	21,569.00	.00	21,569.00	.00	.00	8,638.83	12,930.17	40
	<b>5221 - Transportation/Vehicles Totals</b>	\$21,569.00	\$0.00	\$21,569.00	\$0.00	\$0.00	\$8,638.83	\$12,930.17	40%
	<i>Operating Expenses Totals</i>	\$142,763.00	\$0.00	\$142,763.00	\$0.00	\$0.00	\$52,892.74	\$89,870.26	37%
	<b>EXPENSE TOTALS</b>	\$297,315.44	\$0.00	\$297,315.44	\$0.00	\$0.00	\$112,631.97	\$184,683.47	38%
	Department <b>601 - Administration Totals</b>	(\$297,315.44)	\$0.00	(\$297,315.44)	\$0.00	\$0.00	(\$112,631.97)	(\$184,683.47)	38%
	Division <b>600 - Operations Totals</b>	(\$297,315.44)	\$0.00	(\$297,315.44)	\$0.00	\$0.00	(\$112,631.97)	(\$184,683.47)	38%
	Fund <b>320 - Building Maintenance Fund Totals</b>	\$297,315.44	\$0.00	\$297,315.44	\$0.00	\$0.00	\$112,631.97	\$184,683.47	
	<b>Grand Totals</b>	\$297,315.44	\$0.00	\$297,315.44	\$0.00	\$0.00	\$112,631.97	\$184,683.47	



# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 320	<b>Building Maintenance Fund</b>								
Division 600	<b>Operations</b>								
Department 630	<b>Operations</b>								
	<b>EXPENSE</b>								
	<i>Salaries and Wages</i>								
<b>5110</b>	<b>Regular Salaries/Wages</b>								
5110.001	Regular Salaries/Wages	160,289.68	.00	160,289.68	.00	.00	51,049.40	109,240.28	32
5110.002	Holidays	.00	.00	.00	.00	.00	2,705.16	(2,705.16)	+++
5110.003	Sick Leave	.00	.00	.00	.00	.00	2,141.92	(2,141.92)	+++
5110.004	Overtime	7,500.00	.00	7,500.00	.00	.00	5,661.98	1,838.02	75
5110.010	Temp Wages	6,534.00	.00	6,534.00	.00	.00	.00	6,534.00	0
	<b>5110 - Regular Salaries/Wages Totals</b>	<b>\$174,323.68</b>	<b>\$0.00</b>	<b>\$174,323.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$61,558.46</b>	<b>\$112,765.22</b>	<b>35%</b>
	<i>Salaries and Wages Totals</i>	<i>\$174,323.68</i>	<i>\$0.00</i>	<i>\$174,323.68</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$61,558.46</i>	<i>\$112,765.22</i>	<i>35%</i>
	<i>Fringe Benefits</i>								
<b>5120</b>	<b>Annual Leave</b>								
5120.001	Annual Leave	9,810.00	.00	9,810.00	.00	.00	10,515.00	(705.00)	107
5120.002	SBS	11,287.35	.00	11,287.35	.00	.00	4,411.31	6,876.04	39
5120.003	Medicare	2,669.94	.00	2,669.94	.00	.00	1,043.45	1,626.49	39
5120.004	PERS	36,913.59	.00	36,913.59	.00	.00	14,250.36	22,663.23	39
5120.005	Health Insurance	60,249.84	.00	60,249.84	.00	.00	25,513.93	34,735.91	42
5120.006	Life Insurance	28.32	.00	28.32	.00	.00	11.80	16.52	42
5120.007	Workmen's Compensation	7,067.77	.00	7,067.77	.00	.00	2,731.03	4,336.74	39
	<b>5120 - Annual Leave Totals</b>	<b>\$128,026.81</b>	<b>\$0.00</b>	<b>\$128,026.81</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$58,476.88</b>	<b>\$69,549.93</b>	<b>46%</b>
	<i>Fringe Benefits Totals</i>	<i>\$128,026.81</i>	<i>\$0.00</i>	<i>\$128,026.81</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$58,476.88</i>	<i>\$69,549.93</i>	<i>46%</i>
	<i>Operating Expenses</i>								
<b>5202</b>	<b>Uniforms</b>								
5202.000	Uniforms	400.00	.00	400.00	.00	.00	578.57	(178.57)	145
	<b>5202 - Uniforms Totals</b>	<b>\$400.00</b>	<b>\$0.00</b>	<b>\$400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$578.57</b>	<b>(\$178.57)</b>	<b>145%</b>
<b>5206</b>	<b>Supplies</b>								
5206.000	Supplies	57,932.00	.00	57,932.00	1,881.89	.00	25,341.90	32,590.10	44



# Expense Budget Performance Report

Fiscal Year to Date 12/07/22

Include Rollup Account and Rollup to Account

	<b>5206 - Supplies Totals</b>	\$57,932.00	\$0.00	\$57,932.00	\$1,881.89	\$0.00	\$25,341.90	\$32,590.10	44%
<b>5207</b>	<b>Repairs &amp; Maintenance</b>								
5207.000	Repairs & Maintenance	30,150.00	.00	30,150.00	.00	.00	4,718.13	25,431.87	16
	<b>5207 - Repairs &amp; Maintenance Totals</b>	\$30,150.00	\$0.00	\$30,150.00	\$0.00	\$0.00	\$4,718.13	\$25,431.87	16%
<b>5212</b>	<b>Contracted/Purchased Serv</b>								
5212.000	Contracted/Purchased Serv	564,718.00	.00	564,718.00	6,062.99	.00	34,545.73	530,172.27	6
	<b>5212 - Contracted/Purchased Serv Totals</b>	\$564,718.00	\$0.00	\$564,718.00	\$6,062.99	\$0.00	\$34,545.73	\$530,172.27	6%
<b>5223</b>	<b>Tools &amp; Small Equipment</b>								
5223.000	Tools & Small Equipment	4,664.00	.00	4,664.00	.00	.00	1,905.64	2,758.36	41
	<b>5223 - Tools &amp; Small Equipment Totals</b>	\$4,664.00	\$0.00	\$4,664.00	\$0.00	\$0.00	\$1,905.64	\$2,758.36	41%
<b>5227</b>	<b>Rent-Equipment</b>								
5227.002	Rent-Equipment	2,500.00	.00	2,500.00	.00	.00	706.77	1,793.23	28
	<b>5227 - Rent-Equipment Totals</b>	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$706.77	\$1,793.23	28%
<b>5290</b>	<b>Other Expenses</b>								
5290.000	Other Expenses	.00	.00	.00	.00	.00	22.99	(22.99)	+++
	<b>5290 - Other Expenses Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22.99	(\$22.99)	+++
	<i>Operating Expenses Totals</i>	\$660,364.00	\$0.00	\$660,364.00	\$7,944.88	\$0.00	\$67,819.73	\$592,544.27	10%
	<b>EXPENSE TOTALS</b>	\$962,714.49	\$0.00	\$962,714.49	\$7,944.88	\$0.00	\$187,855.07	\$774,859.42	20%
	Department <b>630 - Operations Totals</b>	(\$962,714.49)	\$0.00	(\$962,714.49)	(\$7,944.88)	\$0.00	(\$187,855.07)	(\$774,859.42)	20%
	Division <b>600 - Operations Totals</b>	(\$962,714.49)	\$0.00	(\$962,714.49)	(\$7,944.88)	\$0.00	(\$187,855.07)	(\$774,859.42)	20%
	Fund <b>320 - Building Maintenance Fund Totals</b>	\$962,714.49	\$0.00	\$962,714.49	\$7,944.88	\$0.00	\$187,855.07	\$774,859.42	
	<b>Grand Totals</b>	\$962,714.49	\$0.00	\$962,714.49	\$7,944.88	\$0.00	\$187,855.07	\$774,859.42	



# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: 23-002      Version: 1      Name:  
Type: Item      Status: AGENDA READY  
File created: 12/29/2022      In control: City and Borough Assembly  
On agenda: 1/10/2023      Final action:  
Title: Approve the December 27 Assembly meeting minutes  
Sponsors:  
Indexes:  
Code sections:  
Attachments: [Consent and Minutes](#)

Date	Ver.	Action By	Action	Result
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# CONSENT AGENDA

## POSSIBLE MOTION

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I MOVE TO APPROVE THE CONSENT AGENDA  
CONSISTING OF ITEM A.

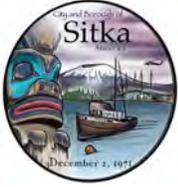
I wish to remove Item(s) \_\_\_\_\_

**REMINDER – When making the motion to approve the consent agenda, please read the title of each item being voted on that is included in the consent vote.**

Should this item be pulled from the Consent Agenda the following motion is suggested:

## **POSSIBLE MOTION**

**I MOVE TO** approve the December 27  
Assembly meeting minutes.



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Draft

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Crystal Duncan,  
Thor Christianson, Chris Ystad,  
Timothy Pike, JJ Carlson*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, December 27, 2022

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

**Present:** 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson

**Absent:** 1 - Duncan

V. CORRESPONDENCE/AGENDA CHANGES

No agenda changes.

[22-187](#)

Reminders, Calendars, and General Correspondence

VI. CEREMONIAL MATTERS

None.

VII. **SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

Tribal Council Chairman Woody Widmark provided a summary of action items from their December 7 and December 14 meetings.

**VIII. PERSONS TO BE HEARD**

Richard Wein requested a report on Blue Lake water sales, offered condolences to Ryan Silva's family, and suggested the Assembly send out ordinances for review prior to hearings.

**IX. CONSENT AGENDA**

**A**     [22-184](#)            Approved the December 13 Assembly meeting minutes

**A motion was made by Christianson that this Item be APPROVED. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson

**Absent:** 1 - Duncan

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

**B**     [22-185](#)            Appoint Andrew Callistini to an unexpired term on the Port and Harbors Commission

Richard Wein commented.

**A motion was made by Mosher that this Item be APPROVED. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson

**Absent:** 1 - Duncan

**C**     [22-186](#)            Reappoint: 1) Christopher Spivey to a three-year term on the Planning Commission, 2) Joseph D'Arienzo to a three-year term on the Tree and Landscape Committee, 3) Scott Wagner to a three-year term on the Local Emergency Planning Commission, and 4) Jeff Budd to a three-year term on the Library Commission

Richard Wein commented.

**A motion was made by Mosher that this Item be APPROVED. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson

**Absent:** 1 - Duncan

**XI. UNFINISHED BUSINESS:**

None.

**XII. NEW BUSINESS:**

**New Business First Reading**

- D**     [ORD 22-31](#)     Amending Title 6 “Business Licenses and Regulations” of the Sitka General Code by updating Chapter 6.19 “Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles” regarding the electric vehicle incentive
- Richard Wein and Neil McDermott commented.
- Members spoke about the incentive and alignment with the City's Strategic Plan.
- A motion was made by Christianson that this Ordinance be APPROVED ON FIRST READING. The motion PASSED by the following vote.**
- Yes:** 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson
- Absent:** 1 - Duncan
- E**     [ORD 22-32](#)     Amending Title 6 “Business Licenses and Regulations” of the Sitka General Code by updating Chapter 6.19 “Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles” by increasing the permit fee for thirty or more passenger vehicles
- From the public, the following commented on the ordinance: Michelle Barker, Richard Wein, Don Kluting, Trudy Prewitt, Bruce Conine, Harry Lysons, Neil McDermott, and John Dunlap.
- A discussion ensued. Christianson, Pike, and Carlson speaking in support, said the ordinance was a start in the right direction for mitigating impacts to the Harrigan Centennial Hall building. Mosher suggested waiting until the end of the 2023 tourist season before making amendments. Eisenbeisz noted while one business was being targeted, other companies would be affected. Ystad reminded buses were integral to operations and could to bring many visitors to the town. He cautioned companies might look for alternative drop-off locations, thus eliminating permit revenue.
- A motion was made by Christianson that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote. (Note: Section 3.02 of the Home Rule Charter states unless an ordinance is rejected by the affirmative votes of not less than a majority, the ordinance shall move to second reading.)**
- Yes:** 3 - Christianson, Pike, and Carlson
- No:** 3 - Mosher, Eisenbeisz, and Ystad
- Absent:** 1 - Duncan
- F**     [ORD 22-33](#)     Amending Title 6 “Business Licenses and Regulations” of the Sitka General Code by updating Chapter 6.19 “Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles”

regarding term of permit

Richard Wein, Bruce Conine, Harry Lysons, Michelle Barker, Neill McDermott, and Andy Nye commented.

Municipal Attorney Hanson explained the ordinance. He reminded designation and assignment of spaces was left to the Harrigan Centennial Hall Manager as approved by the Municipal Administrator each year. The purpose was to increase the permit term from one year to three years and provide a staggered amount of years for the initial offering. Each year, only a portion of the available permits would be available to allow new vendors to bid.

Members discussed. Some preferred to forego amendments and revisit the issue after the 2023 tourist season. Eisenbeisz cautioned the amendment could open up staff to a very passionate response from vendors when that response should be directed to the Assembly.

**A motion was made by Christianson that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Carlson

**Absent:** 1 - Duncan

**G**     [ORD 22-34](#)

Amending Title 6 "Business Licenses and Regulations" of the Sitka General Code by updating Chapter 6.19 "Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles" by changing from sealed bid to open outcry auction

From the public, Michelle Barker, Richard Wein, Bruce Conine, Neil McDermott, and Andy Nye commented.

Municipal Attorney Hanson clarified a business representative could bid, with the owner's permission, if the owner couldn't to attend the auction. For risk management reasons, Municipal Administrator Leach requested to hire a professional auctioneer if the ordinance was approved. Eisenbeisz told of feedback received from citizens expressing concern about intimidation and fear with an outcry auction. Christianson and Ystad, sponsors, reminded citizens at the last meeting voiced support for an outcry auction.

**A motion was made by Christianson that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.**

**Yes:** 5 - Christianson, Mosher, Ystad, Pike, and Carlson

**No:** 1 - Eisenbeisz

**Absent:** 1 - Duncan

**XIII. PERSONS TO BE HEARD:**

Don Kluting spoke about permitting at Harrigan Centennial Hall (HCH), the inequities, past funding sources for the renovation of the building, and access issues to the boat launch in the back of HCH. Bruce Conine commented on the proposed bidding process for vendors at HCH and the maximum number of vendors allowed. Karen

Lucas spoke to HCH permits, lack of Christmas lights on the downtown street posts, and solid waste issues. Richard Wein commented on HCH permitting and suggested capping tourism. Andy Nye and Neil McDermott commented on HCH permitting, urged the community to work together, and mentioned small business challenges. Speaking as a member of the public, Kevin Mosher thanked the public for their comments and spoke to the importance and reasons for a 3-minute time limit per individual for public testimony.

**XIV. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

Administrator - Leach announced that quarterly reports from various departments would be included in the correspondence section of assembly packets starting the new year. He also showed photos of recent damage to the Moller Field men's restroom.

Attorney - Hanson reported on his attendance at the Alaska Municipal Attorneys conference.

Liaison Representatives - Ystad reported on the Port and Harbors Commission meeting.

Clerk - Peterson reviewed the January meeting schedule.

**XV. EXECUTIVE SESSION**

None.

**XVI. ADJOURNMENT**

**A motion was made by Mosher to ADJOURN. Hearing no objections, the meeting ADJOURNED at 8:45pm.**

ATTEST: \_\_\_\_\_

**Sara Peterson, MMC  
Municipal Clerk**



# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: ORD 22-31    Version: 1    Name:  
Type: Ordinance    Status: AGENDA READY  
File created: 12/20/2022    In control: City and Borough Assembly  
On agenda: 1/10/2023    Final action:  
Title: Amending Title 6 "Business Licenses and Regulations" of the Sitka General Code by updating Chapter 6.19 "Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles" regarding the electric vehicle incentive

Sponsors:

Indexes:

Code sections:

Attachments: [Motion Ord 2022-31](#)  
[Memo Ord 2022-31 electric vehicle incentive](#)  
[Ord 2022-31](#)  
[New Sitka General Code 6.19](#)

Date	Ver.	Action By	Action	Result
12/27/2022	1	City and Borough Assembly		

Sponsors: Christianson / Pike

## **POSSIBLE MOTION**

**I MOVE TO** approve Ordinance 2022-31 on second and final reading amending Title 6 “Business Licenses and Regulations” of the Sitka General Code by updating Chapter 6.19 “Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles” regarding the electric vehicle incentive.

Note:

- This ordinance would amend Ordinance 2022-30 which was approved on 12/13/22 and is in the process of being codified. The online version of SGC does not reflect the changes approved in Ordinance 2022-30.
- A pdf of the “new” SGC 6.19 is included for reference with agenda item B.



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Mayor Eisenbeisz and Assembly Members

**From:** Thor Christianson, Tim Pike Assembly Members

**Date:** December 20, 2022

**Subject:** Electric vehicle incentive.

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### **Background**

On December 13 the Assembly passed a sweeping change to how vendors and vehicles would be governed at the HCH. At the time a number of changes were suggested, but at the request of city staff, no changes were made in order to move the process along in time for next year's tourist season. This ordinance addresses one of those changes, the electric vehicle incentive.

### **Analysis**

One of the biggest complaints about the vehicles used in the tourism industry is the pollution, smell and noise they generate. Since Sitka currently has close to 100% renewable electricity generation, it is beneficial to encourage electric vehicles. This ordinance would change the discount for electric vehicles at HCH from 50% to 100%.

### **Fiscal Note**

This should have a limited impact on the amount of fees collected for the next few years, as there are currently little or no electric vehicles in use now in the industry. If we have a large buy-in by the operators, we may have to revisit this at some time in future. By that point, incentives will most likely not be needed any more.

### **Recommendation**

Our recommendation is to pass this ordinance for the following reasons: 1) It provides an incentive for vehicle users to switch to electric vehicles, 2) it will result in increased power sales, and 3) it will reduce some of the negative effects of the tourist industry on Sitka's residents.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2022- 31

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING TITLE 6 "BUSINESS LICENSES AND REGULATIONS" OF THE SITKA GENERAL CODE BY UPDATING CHAPTER 6.19 "REGULATION OF COMMERCIAL OPERATORS SELLING ORGANIZED EXCURSIONS OR RENTING EQUIPMENT FOR ORGANIZED EXCURSIONS AND LOADING/UNLOADING COMMERCIAL VEHICLES" REGARDING THE ELECTRIC VEHICLE INCENTIVE

1. CLASSIFICATION. This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.

2. SEVERABILITY. If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. PURPOSE. The purpose of this ordinance is to change the loading/unloading permit fees reduction for vehicles powered by electricity from 50% to 100%. The intent of this ordinance is to incentivize the use of vehicles powered by electricity.

4. ENACTMENT. NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that the Sitka General Code Title 6, entitled "Business Licenses and Regulations", Chapter 6.19, entitled "Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles", be amended by updating Section 6.19.040, entitled "Permit required for commercial vehicles loading/unloading in certain areas", is revised to read as follows (deleted language stricken, new language underlined):

Title 6 BUSINESS LICENSES AND REGULATIONS

Chapters:

- 6.04 Nonresident Business License
6.08 Junkyards
6.12 Mobile and Manufactured Homes and Mobile and Manufactured Home Park
6.16 Sales on Public Property
6.19 Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles
6.20 Pawnbrokers

\*\*\*

Chapter 6.19 REGULATION OF COMMERCIAL OPERATORS SELLING ORGANIZED EXCURSIONS OR RENTING EQUIPMENT FOR ORGANIZED EXCURSIONS AND LOADING/UNLOADING COMMERCIAL VEHICLES



**Title 6  
BUSINESS LICENSES AND REGULATIONS**

**Chapters:**

- 6.04 Nonresident Business License**
- 6.08 Junkyards**
- 6.12 Mobile and Manufactured Homes and Mobile and Manufactured Home Park**
- 6.16 Sales on Public Property**
- 6.19 Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles**
- 6.20 Pawnbrokers**

\* \* \*

**Chapter 6.19  
REGULATION OF COMMERCIAL OPERATORS SELLING ORGANIZED EXCURSIONS  
OR RENTING EQUIPMENT FOR ORGANIZED EXCURSIONS AND  
LOADING/UNLOADING COMMERCIAL VEHICLES**

**Sections:**

- 6.19.010 Introduction.
- 6.19.020 Definitions.
- 6.19.030 Permit required for commercial operations involving organized excursions in areas subject to this chapter.
- 6.19.040 Permit required for loading/unloading commercial vehicles in certain areas.
- 6.19.050 Penalties.
- 6.19.060 Prohibition of distribution of commercial handbills and leaflets and placement of commercial advertisement signs.

\* \* \*

**6.19.010 Introduction.**

Crescent Harbor is owned by the state of Alaska and the city and borough and operated by the city and borough. The city and borough owns property near Crescent Harbor including the tendering facilities, dock, ramps, shelters, and adjoining parking lots. The city and borough also owns Harrigan Centennial Hall (HCH) including the adjoining plaza the adjoining parking lots. The city and borough also owns the dock known as the O'Connell Bridge Tendering Facility including the ramp and adjoining parking lots. The lands and facilities described in this section are the areas subject to this chapter. In adopting this chapter, the city and borough is exercising its proprietary interests as an owner and operator on all city and borough-owned property, including future tendering facilities, as well as its police powers in the interest of public safety and order. Nothing in this chapter, however, limits the city and borough's ability to further exercise its proprietary powers as it deems necessary to protect its interests or those of the public.

**6.19.020 Definitions.**

The following words and phrases, when used in this chapter, have the following meanings:

- A. "Commercial operations involving organized excursions" means any business, commercial entity, or for-profit enterprise offering: tours on foot; tours or trips by a wheeled vehicle, vessel, aircraft, or watercraft propelled by animal power, human power, engines, motors, or other

motive power; any trip or tour involving the taking of one or more passengers for hire for the purpose of sightseeing, fishing, hunting, visits to natural and cultural displays; any other tour as may be offered by a business operating within the city and borough of Sitka, Alaska; or the rental or sale of any equipment to be used in any trip or tour described in this sentence, whether or not that trip is guided. Methods of transportation used in commercial operations involving organized excursions include but are not limited to: buses, aircraft, vans, pedicabs, bicycles, carriages, kayaks, boats, or walking tours. The rules of conduct and the permit requirements set out in this chapter apply to taxicabs that conduct tours.

B. “Commercial vehicle loading/unloading” means the loading and/or unloading of a vehicle used by commercial operations involving organized excursions in the areas subject to this chapter.

C. “HCH manager” means the city and borough employee who is the manager of Harrigan Centennial Hall and the adjoining plaza, and designated to administer this chapter.

D. “HCH plaza” means the property owned by the city and borough adjoining HCH made up of decorative walkways and gathering places between HCH, and the adjoining parking lots and waterfront.

E. “Permittee” and “permit holder” mean the business entity or its authorized representative conducting commercial operations involving organized excursions or conducting commercial vehicle loading/unloading.

F. “Person” means a natural person, partnership, corporation, limited liability company, association, or other entity organized for a common purpose.

G. “The city and borough” means the city and borough of Sitka, Alaska.

H. “Vehicle” means a device in, upon or by which a person or property may be transported or drawn including devices moved by human, animal, mechanical or other power source.

**6.19.030 Permit required for commercial operations involving organized excursions in areas subject to this chapter.**

A. General. No person shall sell, offer to sell, solicit to sell, take orders to sell, or conduct commercial operations involving organized excursions in the areas subject to this chapter except as authorized by a valid permit obtained from the city and borough pursuant to this chapter. A permit issued pursuant to this section shall be called a “commercial operations permit.” A permit issued pursuant to this section may contain conditions reasonably required for the protection and use of the city and borough land and facilities for which the permit is granted, including limitations as to time, area, equipment, user loading, traffic, parking, discharges, noise, and other factors. Commercial operations involving organized excursions may only be conducted in spaces designated and assigned to commercial operations permit holders by the HCH manager in accordance with this chapter.

B. Terms.

1. A commercial operations permit shall be valid for the period from April 1<sup>st</sup> through December 31<sup>st</sup> of the calendar year issued (the “permit term”), except permits issued under subpart (C)(7) in this section below which shall be valid from April 1<sup>st</sup> through October 15<sup>th</sup>, unless sooner suspended, revoked, or terminated.

2. Permits are not renewable. Issuance of a permit shall not entitle the permit holder to any priority or preferential consideration for subsequent, new, or additional permits for the same or related uses or areas. A new application must be submitted each year for each permit.

3. A commercial operations permit, or any rights or privileges thereunder, may not be assigned or transferred.

4. Acceptance of a permit by the permittee shall constitute an agreement and acknowledgment by such permittee that the permittee has no property right in the permit.

5. Acceptance of a permit by the permittee shall constitute an agreement and acknowledgment by such permittee that the permittee shall indemnify and hold the city and borough, its elected and appointed officers, its employees, and its agents harmless from and against any and all loss, damage or expense for any injury to or death of any person or persons, or for damage to property, resulting from or arising out of any act or omission of such permittee, or any of the permittees' employees, agents, representatives, customers, or contractors.

6. The city and borough, its elected and appointed officers, its employees, and its agents make no representations concerning and assume no responsibility for or regarding any goods or services sold or activities by any permittee, or any of permittee's employees, agents, representatives, contractors, or customers.

C. Limitations.

1. To be eligible for a permit, an applicant must:

a. Hold a current Alaska business license;

b. Maintain a place of business under the name on the Alaska business license within the boundaries of the city and borough; and

c. Maintain a year-round place of business and mailing address in the city and borough, and must designate a single individual by physical address, mailing address and phone number in the city and borough upon whom service of notices and legal proceedings may be made. Service of any notice concerning the permit to that person shall be legal and sufficient notice to any of the holders, owners or any other with an interest in the permit. The HCH manager must be notified in writing no less than ten days before there is a change in the name, address, or phone number of the designated person for a permit. Failure to timely notify the HCH manager shall be considered a violation of the permit.

2. A person with an overdue debt with the city and borough, of any kind whatsoever, is ineligible for a permit.

3. No permit may be issued under this section to a person whose last permit issued under this section was revoked within two calendar years before April 1<sup>st</sup> of the current permit term, unless upon appeal issued by the city and borough administrator for good

cause shown by the applicant with no further administrative appeal available by the city and borough.

4. Permittees may conduct business during the permit term, except during special events when prior notice is given to the permittees by the city and borough.

5. Signs:

- a. Any signs, vehicles and vessels used by permittees in an area regulated by this chapter must be in compliance with the law.
- b. All signs must be freestanding, portable or mobile. Freestanding, portable or mobile signs are limited to one per permittee, and shall not be more than three feet wide and four feet from the ground, and shall only be posted in the assigned space.
- c. All vehicles must be operational at all times.
- d. Unless otherwise permitted, all signs, vehicles, and equipment must be removed from any area for which the city and borough is responsible at the end of each business day.

6. Commercial solicitation/sales spaces. Spaces within the HCH plaza may be designated and assigned to commercial operations permit holders, during the permit term, to accommodate the solicitation and sale of excursions offered by the permit holders. These spaces will be designated and assigned by the HCH manager to the highest bidders in accordance with sealed bid procedures established by the HCH manager and approved by the city and borough administrator. The minimum bid is \$2,500, which must be deposited with the sealed bid and will only be returned if the bid is unsuccessful. Businesses permitted to occupy these spaces will be allowed to apply for and obtain a permit for a space under subpart (C)(7) of this section and must pay the required fees for any space assigned.

7. Commercial outfitter spaces. Spaces within the HCH plaza may be designated and assigned to commercial operations permit holders, from April 1<sup>st</sup> through October 15<sup>th</sup> of the permit term, to accommodate vehicles, equipment, and operations that are necessary for customer outfitting and rental of equipment to be used in an excursion offered by a permittee or used by a customer. These spaces will be designated and assigned by the HCH manager to the highest bidders in accordance with sealed bid procedures established by the HCH manager and approved by the city and borough administrator. The minimum bid is \$5,000, which must be deposited with the sealed bid and will only be returned if the bid is unsuccessful. Vehicles used by the permittee in the assigned space may remain overnight from April 1<sup>st</sup> through October 15<sup>th</sup> of the permit term, but must be moved upon prior notice by the city and borough for special events. Businesses permitted to occupy these spaces will be allowed to apply for and obtain a permit for a space under subpart (C)(6) of this section and must pay the required fees for any space assigned.

D. Fees. There is no fee for applying for a permit. However, the applicant shall pay all costs and expenses required by or related to its application, which are non-refundable by the city and borough whether the permit is denied or granted. If the permit is granted, the permittee shall pay a permit fee for the space assigned to the permittee in accordance with this section before business can be conducted under the permit, but payment shall be made before the permit is

issued and no longer than ten days after the permit is granted, or the permit shall be forfeited. In addition to the applicable permit fee required by this section, the permittee shall pay a permit fee required by section 6.19.040 for each vehicle loading/unloading for the permitted business.

E. Application. A person or business entity seeking a permit shall file a written application on a form provided by the city and borough, and follow the application procedures established by the HCH manager and approved by the city and borough administrator. The application shall contain the following information:

1. Name, address, telephone number and email address of the applicant and all principals of the business;
2. Name, address, telephone number, and email address of contact person for the business;
3. The experience of the applicant in the transportation of passengers;
4. A list of vehicles and description by year, make, model, color, license number and registration number (DMV);
5. A statement, from the state of Alaska, that the applicant has not been convicted of any felony or the following misdemeanor offenses within the preceding five years:
  - a. Prostitution or the promotion of prostitution;
  - b. Sale, transportation, possession, or use of any controlled substance as defined in Sections 11.71.140 through 11.71.190 of the Alaska Statutes;
  - c. Any offense which includes as an element the use or threat of force upon a person;
  - d. Burglary, theft, fraud, or embezzlement;
  - e. Any sexual offenses;
6. Description of commercial operations; and
7. An acknowledgment by the applicant that applicant agrees to be bound by all of the terms, conditions and provisions set forth in this chapter, and such additional terms and conditions as may be set forth in the permit application process or by the HCH manager.

F. Insurance and Indemnification.

1. Prior to issuance of a permit, the permittee must provide the HCH manager with a broker's certificate of insurance showing that the permittee has obtained public liability insurance in the amount and for the risks determined by the city and borough for the proposed use. The certificate must establish that the city and borough is named as additional insured on the policy and that the insurer shall notify the city and borough within thirty days if the policy is modified, canceled, or terminated.

2. Permittees, upon acceptance of a permit, shall execute an instrument under the terms of which the permittee shall agree to indemnify, defend, and hold harmless the city and borough from any and all claims for injury or damage to persons or property suffered in connection with the permittee's activities unless such injury or damage is caused by the intentional misconduct or gross negligence of the city of borough.

G. Issuance of Permit. After review of the application by the HCH manager or his/her written designee, the HCH manager or his/her written designee shall only grant the application upon finding that the applicant for the permit is fit, willing, and able to comply with the law and that granting the permit satisfies public convenience and necessity. The permit shall state the name and address of the applicant, the date of issuance, the vehicles authorized under the permit, and such additional terms, conditions, provisions and limitations deemed appropriate as to public health, safety, and welfare. No permit shall be considered to have been issued until it has been signed by the HCH manager or his/her written designee. In making the above-mentioned findings of public convenience and necessity, the HCH manager shall take into consideration the character, experience, and responsibility of the applicant, and the public health, safety, and welfare. A decision to deny an application for a permit may be appealed by the applicant to the city and borough administrator no later than seven days after notice of denial is delivered to the applicant. Notice sent to the applicant's address stated in the application shall constitute delivery. The notice shall include a brief statement of facts giving reason for the denial. The applicant shall have an opportunity to be heard at an informal hearing and shall have the right to call or cross-examine witnesses. Relevant evidence may be admitted if it is the sort of evidence on which responsible persons are accustomed to rely in the conduct of serious affairs, regardless of the existence of a common law or statutory rule that makes improper the admission of evidence over objection in a civil action. Hearsay evidence may be used to supplement or explain direct evidence, but is not sufficient by itself to support a finding unless it would be admissible over objection in a civil action. The administrator shall issue a written decision. An appeal from the decision of the city and borough administrator may be taken to the superior court for the state of Alaska no later than thirty days after the administrator sends notice of such denial to the applicant.

H. Fraud. Misrepresentation or false advertising will not be tolerated. Any person issued a permit under this section who commits any act of fraud, cheating or misrepresentation, whether through the permittee or through an employee, agent, or representative thereof, while performing an activity provided for or authorized by the permit, directly or indirectly, or who shall barter, sell, or peddle any goods, upon public property other than those specified and authorized in their permit, can face revocation as provided in subsection I of this section.

I. Suspension and Revocation. A permit may be suspended by the HCH manager without advance notice for a period not to exceed ten days if any activities conducted under the permit present an immediate danger to the public health, welfare, or safety. All other suspensions and revocations shall be handled by the city and borough administrator or his/her written designee. The city and borough administrator or his/her written designee may at any time suspend or revoke a permit issued under this section for noncompliance with any term, condition, or provision of the permit, or violation of any provision of this section or other applicable local, state, or federal law, ordinance or regulation. The city and borough administrator or his/her written designee may also suspend or revoke such a permit upon a determination that the operation of the permittee is causing a hazard, or a disruption of pedestrian, vehicular, or watercraft traffic, or that the area affected by the permit is required for another public purpose, or for other reasons. The permittee shall be given prior written notice of the proposed suspension or revocation of the permit which includes written findings as to noncompliance with

the permit. If so requested by such permittee, not later than five days after the date of the written notice of proposed suspension or revocation, the permittee may appeal the decision of the administrator or written designee to a hearing officer selected by the administrator. The notice shall include a brief statement of the facts giving reason for the proposed suspension or revocation. The applicant shall have an opportunity to be heard at an informal hearing and shall have the right to call or cross-examine witnesses. Relevant evidence may be admitted if it is the sort of evidence on which responsible persons are accustomed to rely in the conduct of serious affairs, regardless of the existence of a common law or statutory rule that makes improper the admission of evidence over objection in a civil action. Hearsay evidence may be used to supplement or explain direct evidence, but is not sufficient by itself to support a finding unless it would be admissible over objection in a civil action. The administrator shall issue a written decision. Appeal from a hearing officer's decision may be made no later than thirty days after such decision to the superior court for the state of Alaska sitting in Sitka. Justifications for revocation can include but are not limited to: verified complaints from customers in which services were verbally or otherwise contracted for, but not received from the permit holder or the permit holder's business; physical touching, grabbing, yelling, or shouting to a degree that would constitute disorderly conduct under AS 11.61.110, in an attempt to convince potential customers to purchase services or equipment; interference with competing commercial operators, HCH staff, or harbor department staff; failure to comply with reasonable directions of the HCH manager or staff, the harbormaster or staff, or a police officer; or, conviction of any offense listed in subsection E(6) of this section. No permit may be issued to a person whose last permit issued under this section was revoked within two calendar years before April 1<sup>st</sup> of the current permit term, unless issued by the city and borough administrator for good cause shown by the applicant with no further administrative appeal available by the city and borough.

**6.19.040 Permit required for commercial vehicles loading/unloading in certain areas.**

A. General. No person shall operate, park, stand, or stop a commercial vehicle, or cause or direct the same, within the designated loading/unloading areas at the HCH plaza and the O'Connell Bridge Tendering Facility, except as authorized by a valid permit issued by the HCH manager or his/her written designee pursuant to this section. A permit issued pursuant to this section shall be called a "commercial vehicle loading/unloading permit." Permit holders may only use areas designated for commercial vehicle loading/unloading by the HCH manager, as approved by the city and borough administrator. The applicant must display a sticker issued by the HCH manager in the lower right corner of the front windshield of the vehicle, or as specified by the HCH manager.

B. Incorporation of applicable provisions from section 6.10.030. The following subparts of section 6.10.030, as they presently exist or as they may be revised in the future, are incorporated by reference in this section: subparts (B)(1) – (6) "Terms," subparts (C)(1) – (4) "Limitations," subparts (E)(1)-(7) "Application," subpart (F) "Insurance and Indemnification" (for motor vehicle liability insurance), subpart (G) "Issuance of Permit," subpart (H) "Fraud," and subpart (I) "Suspension and Revocation." The provisions hereby incorporated in this section shall be interpreted and applied to best accommodate and control the permitted motor vehicles loading/unloading in the designated areas.

C. Fees. There is no fee for applying for a permit. However, the applicant shall pay all costs and expenses required by or related to its application, which are non-refundable by the city and borough whether the permit is denied or granted. If the permit is granted, the permittee shall pay a permit fee for each vehicle as follows; under seven passengers \$250, seven to fifteen passengers \$500, sixteen to twenty-nine passengers \$750, thirty or more passengers \$1,000.

The permit fee shall be reduced by 50% for any vehicle powered by electricity. Payment shall be made before the permit is issued or the permit shall be forfeited.

D. The staging of vehicles for commercial vehicle loading/unloading for commercial operations involving organized excursions is prohibited within Crescent Harbor and HCH Plaza parking lots and the O'Connell Bridge Tendering Facility parking lots. Such vehicles will only be allowed in when actively loading/unloading.

**6.19.050 Penalties.**

A. Conducting commercial operations involving organized excursions in violation of a permit issued under section 6.19.030 and loading/unloading a commercial vehicle in violation of a permit under section 6.19.040 are punishable by a fine of two hundred fifty dollars for a first offense and a fine of five hundred dollars for a second or subsequent offense. Such fines are separate from any suspension or revocation imposed pursuant to Section 6.19.030(l).

B. Conducting commercial operations involving organized excursions without a permit issued under section 6.19.030 and loading/unloading a commercial vehicle without a permit issued under section 6.19.040 are punishable by a fine of two hundred fifty dollars for a first offense, and a fine of five hundred dollars for a second or subsequent offense. A second or subsequent offense shall also bring the loss of the privilege of receiving such a permit for two calendar years.

**6.19.060 Prohibition of distribution of commercial handbills and leaflets and placement of commercial advertisement signs.**

Except as otherwise permitted by this chapter, no person may distribute commercial handbills or leaflets, or place commercial advertisement signs in the areas subject to this chapter.



# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: ORD 22-32    Version: 1    Name:

Type: Ordinance    Status: AGENDA READY

File created: 12/20/2022    In control: City and Borough Assembly

On agenda: 1/10/2023    Final action:

Title: Amending Title 6 "Business Licenses and Regulations" of the Sitka General Code by updating Chapter 6.19 "Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles" by increasing the permit fee for thirty or more passenger vehicles

Sponsors:

Indexes:

Code sections:

Attachments: [Motion Ord 2022-32](#)  
[Memo Ord 2022-32 thirty passenger vehicles](#)  
[Ord 2022-32](#)

Date	Ver.	Action By	Action	Result
12/27/2022	1	City and Borough Assembly		

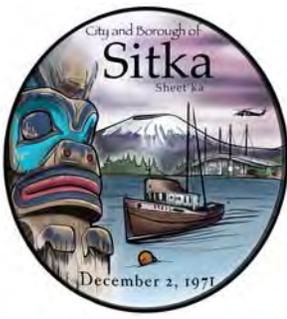
Sponsors: Christianson / Pike

## **POSSIBLE MOTION**

**I MOVE TO** approve Ordinance 2022-32 on second and final reading amending Title 6 “Business Licenses and Regulations” of the Sitka General Code by updating Chapter 6.19 “Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles” by increasing the permit fee for thirty or more passenger vehicles.

Note:

- This ordinance would amend Ordinance 2022-30 which was approved on 12/13/22 and is in the process of being codified. The online version of SGC does not reflect the changes approved in Ordinance 2022-30.
- A pdf of the “new” SGC 6.19 is included for reference with agenda item B.



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Mayor Eisenbeisz and Assembly Members

**From:** Thor Christianson, Tim Pike Assembly Members

**Date:** December 20, 2022

**Subject:** Vehicle fee ordinance.

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### **Background**

On December 13 the Assembly passed a sweeping change to how vendors and vehicles would be governed at the HCH. At the time a number of changes were suggested, but at the request of city staff, no changes were made in order to move the process along in time for next year's tourist season. This ordinance addresses one of those changes, the amount charged for large buses.

### **Analysis**

As the current ordinance stands, the amount charged to smaller vehicles is significantly higher than for large busses. For less than 7 passengers the fee is approximately \$36 dollars per passenger. For 7 to 15 passengers, it is approximately \$33 per passenger. 16 to 29 works out to approximately \$26 per passenger. For large buses, and for this 60 passengers were used even though some of them hold more than that, it works out to \$16 per passenger. Since the negative impact of the large buses is greater than all the other vehicles having a comparable rate is justified.

### **Fiscal Note**

This should double the amount that CBS collects on large buses.

### **Recommendation**

Our recommendation is to pass this ordinance for the following reasons: 1) it has the large buses paying a comparable rate as the other vehicles, 2) it addresses the extra load the passengers put on the HCH infrastructure, and 3) it helps offset the extra cost of running HCH when there is a high tourist load.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2022- 32

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING TITLE 6 "BUSINESS LICENSES AND REGULATIONS" OF THE SITKA GENERAL CODE BY UPDATING CHAPTER 6.19 "REGULATION OF COMMERCIAL OPERATORS SELLING ORGANIZED EXCURSIONS OR RENTING EQUIPMENT FOR ORGANIZED EXCURSIONS AND LOADING/UNLOADING COMMERCIAL VEHICLES" BY INCREASING THE PERMIT FEE FOR THIRTY OR MORE PASSENGER VEHICLES

1. CLASSIFICATION. This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.

2. SEVERABILITY. If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. PURPOSE. The purpose of this ordinance is to change the loading/unloading fees for commercial vehicles with thirty or more passengers from \$1,000 to \$2,000.

4. ENACTMENT. NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that the Sitka General Code Title 6, entitled "Business Licenses and Regulations", Chapter 6.19, entitled "Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles", be amended by updating Section 6.19.040, entitled "Permit required for commercial vehicles loading/unloading in certain areas", is revised to read as follows (deleted language stricken, new language underlined):

Title 6
BUSINESS LICENSES AND REGULATIONS

Chapters:

- 6.04 Nonresident Business License
6.08 Junkyards
6.12 Mobile and Manufactured Homes and Mobile and Manufactured Home Park
6.16 Sales on Public Property
6.19 Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles
6.20 Pawnbrokers

\*\*\*

Chapter 6.19
REGULATION OF COMMERCIAL OPERATORS SELLING ORGANIZED EXCURSIONS OR RENTING EQUIPMENT FOR ORGANIZED EXCURSIONS AND LOADING/UNLOADING COMMERCIAL VEHICLES

Sections:

- 53 6.19.010 Introduction.
- 54 6.19.020 Definitions.
- 55 6.19.030 Permit required for commercial operations involving organized excursions in
- 56 areas subject to this chapter.
- 57 6.19.040 Permit required for loading/unloading commercial vehicles in certain areas.
- 58 6.19.050 Penalties.
- 59 6.19.060 Prohibition of distribution of commercial handbills and leaflets and placement
- 60 of commercial advertisement signs.

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64 **6.19.040 Permit required for commercial vehicles loading/unloading in certain areas.**

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68 C. Fees. There is no fee for applying for a permit. However, the applicant shall pay all costs  
69 and expenses required by or related to its application, which are non-refundable by the city and  
70 borough whether the permit is denied or granted. If the permit is granted, the permittee shall  
71 pay a permit fee for each vehicle as follows; under seven passengers \$250, seven to fifteen  
72 passengers \$500, sixteen to twenty-nine passengers \$750, thirty or more passengers  
73 \$2,000~~4,000~~. The permit fee shall be reduced by 50% for any vehicle powered by electricity.  
74 Payment shall be made before the permit is issued or the permit shall be forfeited.

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78 **5. EFFECTIVE DATE.** This ordinance shall become effective the day after the date  
79 of its passage.

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81 **PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of  
82 Sitka, Alaska, this 10<sup>th</sup> day of January, 2023.

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85 \_\_\_\_\_  
Steven Eisenbeisz, Mayor

86 ATTEST:

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89 \_\_\_\_\_  
Sara Peterson, MMC  
90 Municipal Clerk

91  
92  
93 1<sup>st</sup> reading: 12/27/2022

94 2<sup>nd</sup> and final reading: 1/10/2023

95  
96 Sponsors: Christianson/Pike



# CITY AND BOROUGH OF SITKA

## Legislation Details

File #: ORD 22-33    Version: 1    Name:

Type: Ordinance    Status: AGENDA READY

File created: 12/20/2022    In control: City and Borough Assembly

On agenda: 1/10/2023    Final action:

Title: Amending Title 6 "Business Licenses and Regulations" of the Sitka General Code by updating Chapter 6.19 "Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles" regarding term of permit

Sponsors:

Indexes:

Code sections:

Attachments: [Motion Ord 2022-33](#)  
[Memo Ord 2022-33 term of permit](#)  
[Ord 2022-33](#)

Date	Ver.	Action By	Action	Result
12/27/2022	1	City and Borough Assembly		

Sponsors: Christianson / Ystad

## **POSSIBLE MOTION**

**I MOVE TO** approve Ordinance 2022-33 on second and final reading amending Title 6 “Business Licenses and Regulations” of the Sitka General Code by updating Chapter 6.19 “Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles” regarding term of permit.

Note:

- This ordinance would amend Ordinance 2022-30 which was approved on 12/13/22 and is in the process of being codified. The online version of SGC does not reflect the changes approved in Ordinance 2022-30.
- A pdf of the “new” SGC 6.19 is included for reference with agenda item B.



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Mayor Eisenbeisz and Assembly Members

**From:** Thor Christianson, Chris Ystad Assembly Members

**Date:** December 20, 2022

**Subject:** Changes to the length of HCH vendor permits.

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### **Background**

On December 13 the Assembly passed a sweeping change to how vendors and vehicles would be governed at the HCH. At the time a number of changes were suggested, but at the request of city staff, no changes were made in order to move the process along in time for next years tourist season. This ordinance addresses one of those changes, length of the vendor permits.

### **Analysis**

One of the loudest complaints made when the overhaul was passes was the length of the permits. The argument was made that the financial commitment for a vender set up their business is substantial and the uncertainty of a one-year permit put them at risk. Also, it was noted that they would have a harder time getting financing because of the length of the permit. This is set up in a staggered fashion so that there will be permits available every year, rather than once every three years.

### **Fiscal Note**

This should have a limited impact on the amount of fees collected. It should also make it easier for staff to budget since the amount to be collected will be known.

### **Recommendation**

Our recommendation is to pass this ordinance. It will allow businesses to plan for multiple years, it will give them flexibility, and will provide stability for city revenues.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2022-33

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING TITLE 6 "BUSINESS LICENSES AND REGULATIONS" OF THE SITKA GENERAL CODE BY UPDATING CHAPTER 6.19 "REGULATION OF COMMERCIAL OPERATORS SELLING ORGANIZED EXCURSIONS OR RENTING EQUIPMENT FOR ORGANIZED EXCURSIONS AND LOADING/UNLOADING COMMERCIAL VEHICLES" REGARDING TERM OF PERMIT

1. CLASSIFICATION. This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.

2. SEVERABILITY. If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. PURPOSE. The purpose of this ordinance is to change the term for a commercial operations permit from one year to three years with a staggered term length for permits issued in the initial offering.

4. ENACTMENT. NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that the Sitka General Code Title 6, entitled "Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles", Chapter 6.19, entitled "Permit required for commercial vehicles loading/unloading in certain areas" be amended by updating Section 6.19.030, entitled "Permit required for commercial operations involving organized excursions in areas subject to this chapter", is revised to read as follows (deleted language stricken, new language underlined):

Title 6
BUSINESS LICENSES AND REGULATIONS

Chapters:

- 6.04 Nonresident Business License
6.08 Junkyards
6.12 Mobile and Manufactured Homes and Mobile and Manufactured Home Park
6.16 Sales on Public Property
6.19 Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles
6.20 Pawnbrokers

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Chapter 6.19
REGULATION OF COMMERCIAL OPERATORS SELLING ORGANIZED EXCURSIONS OR RENTING EQUIPMENT FOR ORGANIZED EXCURSIONS AND LOADING/UNLOADING COMMERCIAL VEHICLES

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Sections:

- 6.19.010 Introduction.
- 6.19.020 Definitions.
- 6.19.030 Permit required for commercial operations involving organized excursions in areas subject to this chapter.
- 6.19.040 Permit required for loading/unloading commercial vehicles in certain areas.
- 6.19.050 Penalties.
- 6.19.060 Prohibition of distribution of commercial handbills and leaflets and placement of commercial advertisement signs.

\* \* \*

**6.19.030 Permit required for commercial operations involving organized excursions in areas subject to this chapter.**

\* \* \*

B. Terms.

1. A commercial operations permit shall be valid for three consecutive calendar years for the period from April 1<sup>st</sup> through December 31<sup>st</sup> of each of those ~~the~~ calendar years issued (the “permit term”), except permits issued under subpart (C)(7) in this section below which shall be valid for three consecutive calendar years from April 1<sup>st</sup> through October 15<sup>th</sup> of each of those calendar years, unless sooner suspended, revoked, or terminated. At the first offering under subpart (C)(6), the term for permits shall be staggered between one year terms, two year terms, and three year terms, as designated by the HCH manager and approved by the city and borough administrator. The minimum bid for these staggered terms under subpart (C)(6) is \$2,500 per year. At the first offering under subpart (C)(7), the term for permits shall be staggered between one year terms, two year terms and three year terms, as designated by the HCH manager and approved by the city and borough administrator. The minimum bid for these staggered terms under subpart (C)(7) is \$5,000 per year. All subsequent offerings under subparts (C)(6) and (C)(7) shall be for three year terms as described in this subpart.

2. Permits are not renewable. Issuance of a permit shall not entitle the permit holder to any priority or preferential consideration for subsequent, new, or additional permits for the same or related uses or areas. A new application must be submitted each permit term year for each permit.

\* \* \*

C. Limitations.

\* \* \*

6. Commercial solicitation/sales spaces. Spaces within the HCH plaza may be designated and assigned to commercial operations permit holders, during the permit term, to

102 accommodate the solicitation and sale of excursions offered by the permit holders. These  
103 spaces will be designated and assigned by the HCH manager to the highest bidders in  
104 accordance with sealed bid procedures established by the HCH manager and approved by  
105 the city and borough administrator. The minimum bid is \$7,500 for the permit term. A  
106 successful bidder must pay one-third of its total bid before March 1<sup>st</sup> of each calendar year  
107 of the permit term, or a prorated amount if prepayment is made, or the permit shall be  
108 forfeited and rebid. Permittees may prepay permit fees; however, no prepaid permit fees  
109 shall be refunded for any calendar year of the permit term unless the permittee gives prior  
110 written notice of termination before March 1<sup>st</sup> of a calendar year within the permit term.  
111 ~~\$2,500, which must be deposited with the sealed bid and will only be returned if the bid is~~  
112 ~~unsuccessful.~~ Businesses permitted to occupy these spaces will be allowed to apply for  
113 and obtain a permit for a space under subpart (C)(7) of this section and must pay the  
114 required fees for any space assigned.

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116 7. Commercial outfitter spaces. Spaces within the HCH plaza may be designated and  
117 assigned to commercial operations permit holders, from April 1<sup>st</sup> through October 15<sup>th</sup> of the  
118 permit term, to accommodate vehicles, equipment, and operations that are necessary for  
119 customer outfitting and rental of equipment to be used in an excursion offered by a  
120 permittee or used by a customer. These spaces will be designated and assigned by the  
121 HCH manager to the highest bidders in accordance with sealed bid procedures established  
122 by the HCH manager and approved by the city and borough administrator. The minimum  
123 bid is \$15,000 for the permit term. A successful bidder must pay one-third of its total bid  
124 before March 1<sup>st</sup> of each calendar year of the permit term, or a prorated amount if  
125 prepayment is made, or the permit shall be forfeited and rebid. Permittees may prepay  
126 permit fees; however, no prepaid permit fees shall be refunded for any calendar year of the  
127 permit term unless the permittee gives prior written notice of termination before March 1<sup>st</sup> of  
128 a calendar year within the permit term. ~~is \$5,000, which must be deposited with the sealed~~  
129 ~~bid and will only be returned if the bid is unsuccessful.~~ Vehicles used by the permittee in  
130 the assigned space may remain overnight from April 1<sup>st</sup> through October 15<sup>th</sup> of the permit  
131 term, but must be moved upon prior notice by the city and borough for special events.  
132 Businesses permitted to occupy these spaces will be allowed to apply for and obtain a  
133 permit for a space under subpart (C)(6) of this section and must pay the required fees for  
134 any space assigned.

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136 D. Fees. There is no fee for applying for a permit. However, the applicant shall pay all costs  
137 and expenses required by or related to its application, which are non-refundable by the city and  
138 borough whether the permit is denied or granted. If the permit is granted, the permittee shall  
139 pay a permit fee for the space assigned to the permittee in accordance with this section before  
140 business can be conducted under the permit, ~~but payment shall be made before the permit is~~  
141 ~~issued and no longer than ten days after the permit is granted,~~ or the permit shall be forfeited.  
142 In addition to the applicable permit fee required by this section, the permittee shall pay a permit  
143 fee required by section 6.19.040 for each vehicle loading/unloading for the permitted business.

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147 **5. EFFECTIVE DATE.** This ordinance shall become effective the day after the date  
148 of its passage.  
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150                   **PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of  
151 Sitka, Alaska, this 10<sup>th</sup> day of January, 2023.

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\_\_\_\_\_  
Steven Eisenbeisz, Mayor

155 ATTEST:

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159 Sara Peterson, MMC

160 Municipal Clerk

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162 1<sup>st</sup> reading: 12/27/2022

163 2<sup>nd</sup> and final reading: 1/10/2023

164

165 Sponsors: Christianson/Ystad



# CITY AND BOROUGH OF SITKA

## Legislation Details

File #: ORD 22-34    Version: 1    Name:

Type: Ordinance    Status: AGENDA READY

File created: 12/20/2022    In control: City and Borough Assembly

On agenda: 1/10/2023    Final action:

Title: Amending Title 6 "Business Licenses and Regulations" of the Sitka General Code by updating Chapter 6.19 "Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles" by changing from sealed bid to open outcry auction

Sponsors:

Indexes:

Code sections:

Attachments: [Motion Ord 2022-34](#)  
[Memo outcry auction](#)  
[Ord 2022-34](#)

Date	Ver.	Action By	Action	Result
12/27/2022	1	City and Borough Assembly		

Sponsors: Christianson / Ystad

## **POSSIBLE MOTION**

**I MOVE TO** approve Ordinance 2022-34 on second and final reading amending Title 6 “Business Licenses and Regulations” of the Sitka General Code by updating Chapter 6.19 “Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles” by changing from sealed bid to open outcry auction.

Note:

- This ordinance would amend Ordinance 2022-30 which was approved on 12/13/22 and is in the process of being codified. The online version of SGC does not reflect the changes approved in Ordinance 2022-30.
- A pdf of the “new” SGC 6.19 is included for reference with agenda item B.



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Mayor Eisenbeisz and Assembly Members

**From:** Thor Christianson, Chris Ystad Assembly Members

**Date:** December 20, 2022

**Subject:** Changing from sealed bit to outcry auction for HCH vendor permits.

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### **Background**

On December 13 the Assembly passed a sweeping change to how vendors and vehicles would be governed at the HCH. At the time a number of changes were suggested, but at the request of city staff, no changes were made in order to move the process along in time for next year's tourist season. This ordinance addresses one of those changes, the type of auction for HCH vendor permits.

### **Analysis**

One of the issues that was brought up when the original ordinance was passed was the preference for an outcry auction vs. a sealed bid auction. This ordinance would change the auction from sealed bit to outcry. This would allow greater transparency, since not only the name of the business would be public, but people behind the business would have to be present. It should also make it easier for local businesses to participate since they would have to be in town to attend the auction. It would also make it easier for a business to up their bid in order to keep their business viable.

### **Fiscal Note**

This should not have any major effect on the amount raised by the permits.

### **Recommendation**

Our recommendation is to pass this ordinance for the following reason: it provides transparency and flexibility for the vendors.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2022-34

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING TITLE 6 "BUSINESS LICENSES AND REGULATIONS" OF THE SITKA GENERAL CODE BY UPDATING CHAPTER 6.19 "REGULATION OF COMMERCIAL OPERATORS SELLING ORGANIZED EXCURSIONS OR RENTING EQUIPMENT FOR ORGANIZED EXCURSIONS AND LOADING/UNLOADING COMMERCIAL VEHICLES" BY CHANGING FROM SEALED BID TO OPEN OUTCRY AUCTION

1. CLASSIFICATION. This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.

2. SEVERABILITY. If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. PURPOSE. The purpose of this ordinance is to change the bid procedure for obtaining a commercial operations permit from sealed bid to open outcry auction.

4. ENACTMENT. NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that the Sitka General Code Title 6, entitled "Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles", Chapter 6.19, entitled "Permit required for commercial vehicles loading/unloading in certain areas" be amended by updating Section 6.19.030, entitled "Permit required for commercial operations involving organized excursions in areas subject to this chapter", is revised to read as follows (deleted language stricken, new language underlined):

Title 6
BUSINESS LICENSES AND REGULATIONS

Chapters:

- 6.04 Nonresident Business License
6.08 Junkyards
6.12 Mobile and Manufactured Homes and Mobile and Manufactured Home Park
6.16 Sales on Public Property
6.19 Regulation of Commercial Operators Selling Organized Excursions or Renting Equipment for Organized Excursions and Loading/Unloading Commercial Vehicles
6.20 Pawnbrokers

\*\*\*

Chapter 6.19
REGULATION OF COMMERCIAL OPERATORS SELLING ORGANIZED EXCURSIONS OR RENTING EQUIPMENT FOR ORGANIZED EXCURSIONS AND LOADING/UNLOADING COMMERCIAL VEHICLES

- 52 Sections:
- 53 6.19.010 Introduction.
- 54 6.19.020 Definitions.
- 55 6.19.030 Permit required for commercial operations involving organized excursions in
- 56 areas subject to this chapter.
- 57 6.19.040 Permit required for loading/unloading commercial vehicles in certain areas.
- 58 6.19.050 Penalties.
- 59 6.19.060 Prohibition of distribution of commercial handbills and leaflets and placement
- 60 of commercial advertisement signs.

61 \* \* \*

62

63 **6.19.030 Permit required for commercial operations involving organized excursions in**

64 **areas subject to this chapter.**

65 \* \* \*

66 C. Limitations.

67 \* \* \*

68 6. Commercial solicitation/sales spaces. Spaces within the HCH plaza may be designated

69 and assigned to commercial operations permit holders, during the permit term, to

70 accommodate the solicitation and sale of excursions offered by the permit holders. These

71 spaces will be designated and assigned by the HCH manager to the highest bidders in

72 accordance with open outcry auction ~~sealed bid~~ procedures established by the HCH

73 manager and approved by the city and borough administrator. The minimum bid is \$2,500.,

74 ~~which must be deposited with the sealed bid and will only be returned if the bid is~~

75 ~~unsuccessful.~~ Businesses permitted to occupy these spaces will be allowed to apply for

76 and obtain a permit for a space under subpart (C)(7) of this section and must pay the

77 required fees for any space assigned.

78

79 7. Commercial outfitter spaces. Spaces within the HCH plaza may be designated and

80 assigned to commercial operations permit holders, from April 1<sup>st</sup> through October 15<sup>th</sup> of the

81 permit term, to accommodate vehicles, equipment, and operations that are necessary for

82 customer outfitting and rental of equipment to be used in an excursion offered by a

83 permittee or used by a customer. These spaces will be designated and assigned by the

84 HCH manager to the highest bidders in accordance with open outcry auction ~~sealed bid~~

85 procedures established by the HCH manager and approved by the city and borough

86 administrator. The minimum bid is \$5,000., ~~which must be deposited with the sealed bid~~

87 ~~and will only be returned if the bid is unsuccessful.~~ Vehicles used by the permittee in the

88 assigned space may remain overnight from April 1<sup>st</sup> through October 15<sup>th</sup> of the permit

89 term, but must be moved upon prior notice by the city and borough for special events.

90 Businesses permitted to occupy these spaces will be allowed to apply for and obtain a

91 permit for a space under subpart (C)(6) of this section and must pay the required fees for

92 any space assigned.

93 \* \* \*

94 **5. EFFECTIVE DATE.** This ordinance shall become effective the day after the date

95 of its passage.

96

97 **PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of

98 Sitka, Alaska, this 10<sup>th</sup> day of January, 2023.

99

100 \_\_\_\_\_

101 Steven Eisenbeisz, Mayor

102 ATTEST:

103

104

105

106 \_\_\_\_\_  
Sara Peterson, MMC

107 Municipal Clerk

108

109 1<sup>st</sup> reading: 12/27/2022

110 2<sup>nd</sup> and final reading: 1/10/2023

111

112 Sponsors: Christianson/Ystad



# CITY AND BOROUGH OF SITKA

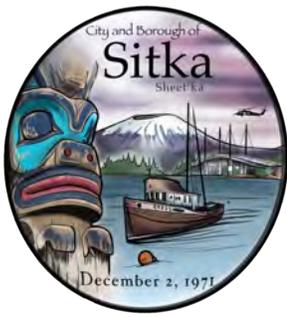
## Legislation Details

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File #: 23-001      Version: 1      Name:  
Type: Item      Status: AGENDA READY  
File created: 12/29/2022      In control: City and Borough Assembly  
On agenda: 1/10/2023      Final action:  
Title: Discussion / Direction / Decision on 2023 Tourism Management Operating Plan  
Sponsors:  
Indexes:  
Code sections:  
Attachments: [Memo and 2023 Tourism Operations Plan](#)

Date	Ver.	Action By	Action	Result
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**Discussion / Direction / Decision**  
on 2023 Tourism Management Operating Plan



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Mayor Eisenbeisz and Assembly Members

**Thru:** John Leach, Municipal Administrator 

**From:** Amy Ainslie, Planning & Community Development Director 

**Date:** January 4, 2023

**Subject:** 2023 Tourism Operations Plan

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### **Background**

Following the Assembly and Planning Commission's Tourism End-of-Season Review joint work session in October, the Planning Commission compiled their recommendations on city operations that should be carried forward to the 2023 visitor season. Those recommendations are now presented to the Assembly for their consideration and direction to staff.

### **Analysis**

The recommendations are grouped into five categories: Lincoln Street closures, temporary restrooms, safety improvements, programs/initiatives, and future planning needs. Each recommendation includes information about the type of resources that would be needed, and what the Assembly's decision points on each recommendation are.

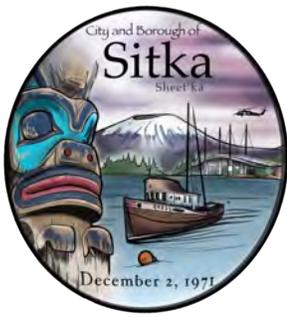
### **Fiscal Note**

After direction on the recommended plan has been given, staff will complete cost estimating and bring back a supplemental appropriation for funding. Therefore, the Assembly will have another opportunity to reduce or remove line items when more cost information is available. However, if there are certain target-budgets for any of the plan elements, this would be valuable information for the Assembly to convey to staff during this discussion.

**Recommendation**

Review the 2023 Tourism Operations Plan, Assembly Discussion, Direction, & Decision Points document and work through the decision points as outlined.

Encl: 2023 Tourism Operations Plan: Assembly Discussion, Direction, & Decision Points



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## 2023 Tourism Operations Plan Assembly Discussion, Direction & Decision Points January 10, 2023

### 1. Lincoln Street Closures

Concepts/Actions	Resources	Decision Points
Continue with Lincoln Street closures as managed in 2022: <ul style="list-style-type: none"> <li>• Closed between Lake St. &amp; Katlian Ave.</li> <li>• On days with 5,000 or more passengers (based on capacity)</li> <li>• Closed from 10 AM to 4 PM, with no parking beginning at 9 AM</li> </ul>	\$\$\$  RFP/ITB for Tourism Operations Management to include management of closures	Direction whether to continue Lincoln St closures  Any changes in logistics/closure threshold

### 2. Temporary Restrooms

Concepts/Actions	Resources	Decision Points
Potential Locations <ul style="list-style-type: none"> <li>• Lincoln Street parking lane near Barracks Street intersection (2022 location)</li> <li>• Totem Square</li> <li>• Harbor Way/Castle Hill (behind Harry Race building)</li> <li>• Private lots: Wells Fargo/FNBA parking lots, Cathedral Way lot</li> <li>• College Drive/Crescent Harbor Playground</li> </ul>	\$\$ - \$\$\$  Grading/pad prep and utility connections  RFP/ITB for Tourism Operations Management to include janitorial services/stocking for temporary restrooms	Direction whether to utilize temporary restrooms  Preferred/non-preferred locations  Direction whether to pursue utility connections (as opposed to water filling/waste pumping)

\*Cost Estimate Guide

\$: <50k

\$\$: 50k – 249k

\$\$\$: 250k+

Ranges represent scalability

### 3. Safety Improvements

Concepts/Actions	Resources	Decision Points
<p>Traffic</p> <ul style="list-style-type: none"> <li>• Intersection changes/management for Lake/Lincoln</li> <li>• Improved pedestrian crossing along Harbor Drive</li> <li>• Crossing guards/pedestrian monitors</li> </ul>	<p>\$\$\$</p> <p>RFP/ITB for Tourism Operations Management to include crossing guards/pedestrian monitors</p>	<p>Direction whether to pursue traffic improvements</p>
<p>Signage</p> <ul style="list-style-type: none"> <li>• Update existing wayfinding signage</li> <li>• Address gaps in wayfinding</li> <li>• Relocate wayfinding signage currently near intersections/crosswalks</li> </ul>	<p>\$\$ - \$\$\$</p> <p>Funding for wayfinding signage refresh project</p>	<p>Direction whether to pursue, timeframe, and actors/leads (commissions, staff, private/public partnership, contracted service, etc.)</p>
<p>Education/outreach for locals and visitors (through rental companies) on bike safety and related local ordinances</p>	<p>\$</p> <p>Funding for new education/outreach program</p>	<p>Direction whether to pursue, timeframe, and desired actors/leads</p>

### 4. Programs/Initiatives

Concepts/Actions	Resources	Decision Points
<p>Continuation of bathroom grant program</p>	<p>\$</p> <p>Funding &amp; desired parameters</p>	<p>Direction whether to pursue, funding level, program parameters, actors/leads</p>
<p>Continuation of walk/bike incentives</p>	<p>\$</p> <p>Funding &amp; desired parameters</p>	<p>Direction whether to pursue, funding level, program parameters, actors/leads</p>
<p>Continuation of food cart permit opportunities in Lincoln St. closure area</p>	<p>\$</p> <p>Staff-time on permit regulations</p>	<p>Direction whether to continue food cart permits in Lincoln St. closure area</p>
<p>Beautification measures for downtown (benches, tables, planters, etc.)</p>	<p>\$ - \$\$\$</p> <p>Funding to procure/donate/contract</p>	<p>Direction whether to pursue, funding level, beautification priorities, actors/leads</p>

## 5. Future Planning Needs

Concepts/Actions	Considerations	Decision Points
<p>Traffic Management</p> <ul style="list-style-type: none"> <li>• Circulation optimization including shuttling pick-up &amp; drop-off</li> <li>• Construction of a bike/pedestrian path on Halibut Point Road</li> </ul>	<p>Given that shuttling locations (pick-up and drop-off) impact the public, consideration of any different/additional shuttling locations should include public review and input</p>	<p>Direction whether to pursue, timeframe, and desired actors/leads</p>
<p>Downtown Beautification</p> <ul style="list-style-type: none"> <li>• Adoption of design standards for preservation/beautification of downtown area</li> <li>• Grants/in-kind donations for paint, planters, etc.</li> </ul>	<p>Historic Preservation Commission could be a potential lead for design standards</p>	
<p>Bus electrification and other electric transportation alternatives, and consideration of no-idling policies</p>	<p>Sustainability Commission as potential lead</p>	
<p>Look for opportunities to add or expand permanent restroom facilities in the downtown area</p>	<p>Could be included in scope of Lincoln Street project</p>	
<p>Pursue opportunities to expand public transit services, add airport services</p>	<p>Could reduce downtown congestion</p>	
<p>Creation of a body/organization dedicated to tourism management, including ways to manage impacts/right-size the industry for the community</p>	<p>This was strongly recommended by the Planning Commission</p> <p>Other SE AK communities have implemented tourism management best practices programs to help address these needs</p>	



# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: 23-003      Version: 1      Name:  
Type: Item      Status: AGENDA READY  
File created: 1/3/2023      In control: City and Borough Assembly  
On agenda: 1/10/2023      Final action:  
Title: Discussion / Direction / Decision on donating \$25,000 to the Alaska Trollers Association legal defense fund

Sponsors:

Indexes:

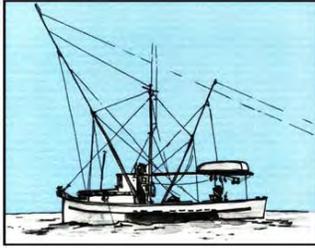
Code sections:

Attachments: [Memo](#)  
[ATA.ALFA Orca White Paper Handout-1](#)  
[ATA Attorney's update](#)  
[For declining orcas, food is fate \\_ Encyclopedia of Puget Sound](#)  
[ORCA - Killer Whale Catastrophe](#)  
[Washington launches program to cut underwater noise in Puget Sound \\_ Crosscut](#)

Date	Ver.	Action By	Action	Result
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Sponsors: Christianson / Mosher

**Discussion / Direction / Decision**  
on donating \$25,000 to the Alaska Trollers  
Association legal defense fund



## **Alaska Trollers Association**

130 Seward #205  
Juneau, AK 99801  
(907) 586-9400  
alaskatrollers@gmail.com

1/4/23

To: City of Sitka Assembly Members and Sitka City Manager John Leach

Dear Assembly Members,

As you know the Historic Southeast Alaska Chinook Fishery, the hub of which is the City of Sitka, is under a threat of elimination by a law suit brought by a radical Puget Sound environmental organization called the Wild Fish Conservancy. WFC has sued the National Marine Fisheries Service over a claimed failure to account for the effect of the SEAK Chinook Harvest on Southern Resident Killer Whales. In a 12/13/22 Recommendation the magistrate hearing the case (and who lives on Puget Sound) recommended the elimination of the Incidental Take permit that allows SEAK fishers to harvest any King Salmon.

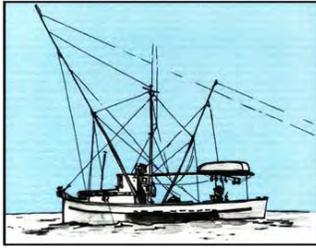
The Alaska Trollers Association, of which I am the President, has been fighting this legal battle since 2020. WFC states that the SRKW are starving from lack of king salmon which they claim is 80% of these whale's diet. This claim is absurd in every aspect. The decade of 2010 to 2020 had the biggest king salmon return on the Columbia River since the dams were built. 2022 had a huge return of Puget Sound Chinook. The science easily debunks WFC claims but the Magistrate wouldn't allow an Evidentiary Hearing at which the facts could be demonstrated.

Since 2020 ATA has spent over 96 thousand dollars (\$5,000 donated by the City of Sitka) defending Alaskans' historic harvest rights. This fight will continue. To help with that ATA is asking for a contribution from Sitka of \$25,000. I know this is a significant ask but the simple truth is that without the financial support of SEAK communities our region will lose it's historic Troll fishery and other supporting Industries.

Thank you for your support and Consideration

Matthew Donohoe

President ATA



## **Alaska Trollers Association**

130 Seward #205  
Juneau, AK 99801  
(907) 586-9400  
alaskatrollers@gmail.com

1/3/23

## **Updated Common (and some not so common) Questions and Answers about the Wild Fish Conservancy's Law Suit and ATA**

### **Q: What's new in the Wild Fish Conservancy's (WFC) Law Suit?**

A: On December 14, 2022 Magistrate Peterson recommended to presiding Judge Jones of the Seattle Federal Court to Vacate the Incidental Take Statement (ITS) included in NMFS's Biological Opinion. The ITS allows SEAK fisheries to incidentally harvest some Puget Sound Chinook. Magistrate Peterson is tasked with doing a Report and Recommendation (R&R) to Judge Jones the presiding Judge. ATA, The State of Alaska, and NMFS have until 1/10/23 to respond to the R&R. Sometime after that (we don't know when) Judge Jones will make his ruling on the issue

### **Q: What action is Magistrate Peterson Recommending?**

Closure of the Winter Troll Season.  
Closure of the Summer Chinook Troll Season

### **Q: Will this also close other SEAK fisheries?**

A: We don't yet know. Magistrate Peterson only mentions closing the Commercial Troll Chinook fishery but she recommends vacating the ITS that allows any SEAK fishery to harvest Chinook.

### **Q: What is the Alaska Trollers Association (ATA)?**

A: ATA is a democratic organization that speaks for the Troll Industry. It is completely funded by fees and donations from the nearly 400 (and growing) dues paying members. ATA is listed as a non-profit corporation with Alaska's Department of Commerce, Community, and Economic Development (DCCED). At 92 years old ATA is the oldest fisheries organization on the North American West Coast.

### **Q: Who does ATA represent?**

A: ATA is the recognized representative of the more than 1,000 active power troll and 400 hand troll permit holders that fish in Southeast Alaska (SEAK). ATA also represents the troll interests of SEAK communities where 83% of active trollers live. ATA's office is in Juneau. In Sitka ATA speaks for the 400 local family business that commercial troll and another 200 plus business that sell fish in Sitka. As many as 400 troll permits have winter trolled in Sitka Sound, and around 600 permits deliver troll caught fish in the summer to Sitka.

**Q: What are trollers?**

A: Trollers are small boats ranging in size mostly from 15' skiffs to 58' freezer boats. Trollers mainly target Chinook and Coho salmon but also harvest chum and pink salmon. Trolling, catching one fish at a time, is an artisan fishery done with hook and line. Trollers are easily recognized by their long trolling poles and make up most of the classic fishing fleet that so appeals to SEAK visitors.

**Q: What's happening?**

A: A Puget Sound based environmental group, the Wild Fish Conservancy (WFC), is suing the National Marine Fishery Service (NMFS) over NMFS's Biological Opinion (BI-OP). A BI-OP is required to allow the harvest of some of the Chinook salmon that are managed under the international agreement between Canada and the U.S. This agreement is called the Pacific Salmon Treaty (PST).

**Q: What is the Issue?**

A: The WFC claims that SEAK have no legitimate claim to 97% of the Chinook guaranteed to SEAK under the PST. The WFC claims these Chinook belong to British Columbia (B.C.) and the Pacific Northwest U.S. The WFC also claim that these Chinook are vital prey for a small Pod of Southern Resident Killer Whales (SRKW). Biologists named this Pod the "L Pod".

The WFC maintains that only large mature Chinook (only wild Chinook, not hatchery) are the primary prey of SRKW. The WFC insists that the "L Pod" is dying from starvation. ATA, NMFS, and the science disputes this.

SEAK harvest rights are protected by an international Treaty Agreement and by a tradition of thousands of years of historic use. Lower 48 origin Chinook (the % of which is much lower than the WFC claimed 97%) in SEAK spend more of their lives in Alaskan waters than in lower 48 waters. They mature and grow by preying on Alaska's feed stocks (like herring and needle fish) which live in Alaska's pristine habitat. Unlike Puget Sound SEAK waters have no **polychlorinated biphenyl (PCB)**, no fish farms, and (so far) little critical habitat loss. While the "L Pod" population has slightly declined in recent years other SRKW populations, such as the Vancouver Island Population and the Southern Alaska Population, have doubled and tripled in size.

**Q: Does the SE Chinook fishery actually have a substantial effect on endangered Chinook stocks?**

A: The stocks of primary concern are Puget Sound Chinook. These stocks are listed as Threatened under the Endangered Species Act. According to the NMFS it is rare that Puget Sound Chinook venture north of B.C.'s Haida Gwaii (formerly The Queen Charlotte Islands) let alone get caught in SEAK.

Appendix B6 of the latest ADF&G Genetic report; (<https://www.adfg.alaska.gov/FedAidPDFs/FDS18-01.pdf>) indicates that only ~3/10th of 1% of the troll kings caught in July of 2016 were from Puget Sound.

From Appendix D1;

Look at The Pacific Salmon Commission's Chinook Technical Committee's latest report (which

is accessible at <https://www.psc.org/publications/technical-reports/technical-committee-reports/chinook/>. See the link to report *TCCchinook (19)-2 V2.*)

The entire SE all-gear catch historically accounts for only 3/10 of 1% of the Puget Sound return.

**Q: Why does ATA disagree with WFC?**

A: WFC says that Southern Resident Killer Whales (SRKW) are starving and the SEAK Chinook harvest is, "Taking Chinook out of the mouths of starving baby killer whales". The science contradicts this saying that SRKW are suffering from the highest concentration of PCBs of any mammal on earth. PCB contamination severely impacts birth rates and calf survival. The "L Pod" and their Puget Sound Chinook prey have been decimated by habitat loss, industrial pollution, fish farms, and all the accoutrements of the fastest growing megalopolis in the U.S.

At the same time that the "L Pod" of SRKW were declining in population other SRKW populations have doubled and tripled. Some marine biologists say that, "These other SRKW may have, in fact, reached carrying capacity".

The science demonstrates that the "L Pod" as Apex Predators are suffering from the highest **polychlorinated biphenyl (PCB)** contamination of any marine mammal on earth. The WFC insist that SRKW eat as many as 380 contaminated Chinook/day. The FDA recommends that humans eat no more than 1lb of Puget Sound's contaminated Chinook/month. PCBs are stored in fat. This PCB contamination impacts the L Pod's survival as a nursing Orca's milk contains 40% fat.

**Q: What is this suit about?**

A: The WFC has sued National Marine Fisheries Service (NMFS) alleging that there was insufficient analysis to show that endangered king stocks and SRKW wouldn't be harmed by the king salmon harvest levels allowed under the 2019 treaty.

**Q: Will the law suit just affect trollers?**

A: All SE Chinook fishermen would see reductions in allowable catch if the quota is reduced. Trollers, charter fishermen, resident sport fishermen, seiners and gillnetters will all be affected.

**Q: How soon could SEAK be affected:**

A: Magistrate Peterson in her Recommendation that the current winter fishery be closed.

**Q: What are Federal Waters?**

A: Federal waters are all water more than three (3) miles off shore.

**Q: How does this affect SEAK/Sitka?**

A: The Treaty sets the Chinook quota for all SE Chinook fishermen. If the court decides that the SE catch jeopardizes endangered species the quota could be further reduced.

**Q: How does this directly affect the City & Borough of Sitka's financial picture?**

A: A reduction in the allowable catch of Chinook would reduce the amount of the Fish Box tax from the charter catch and the Raw Fish tax collected from the troll catch (and other commercial fisheries). Possible elimination of the Troll industry

**Q: How does this economically affect the community of Sitka?**

A: In addition to the lodges, charter guides and commercial fishermen that are directly affected, a reduction in Chinook catch would also reduce demand for fish processing workers & gear sales. Reduced fishing effort would mean fewer purchases of food, fuel, bait, transient moorage etc. Furthermore, NSRAA which receives 3% of the value of all commercial kings caught in Northern SE (not just Sitka) would see a reduction in revenue.

**Q: What is ATA's ask?**

A: \$25,000 to defeat the WFC suit.

**Q: Why should The CBS support ATA's Legal Fund in fighting the WFC's suit?**

A: This suit not only threatens the troll industry it puts SEAK aquaculture and the region's economy in jeopardy. Why should and how can commercial fishermen pay for production they're not allowed to harvest? In terms of king salmon alone, Trollers contribute more money to all of SEAK's aquaculture Chinook production than any other gear group. Most of the productive Chinook grounds in the Sitka area are outside of three miles. If trollers can't fish off-shore then NSRAA and SSRAA will have less critical funding to produce King. Also doing so makes no business sense. Other Alaskan gear groups are also threatened by this suit.



ALFA: Post Office Box 1229 / Sitka, Alaska 99835 907.747.3400 [alfafishak@gmail.com](mailto:alfafishak@gmail.com) [www.alfafish.org](http://www.alfafish.org)

ATA: 130 Seward #205 Juneau, AK 99801 (907) 586-9400 [alaskatrollers@gmail.com](mailto:alaskatrollers@gmail.com) [www.aktrollers.org](http://www.aktrollers.org)

A 2022 report prepared by the **Alaska Longline Fishermen's Association (ALFA)** and the **Alaska Trollers Association (ATA)** responds to the campaign waged by the Wild Fish Conservancy, a Washington State corporation, to blame the Southern Resident orca's population decline on the Southeast Alaska troll fishery - a fleet of small fishing vessels operated by independent fishing families 1000 miles away from the whales' habitat. The report reviews the substantial amount of research detailing the influence of habitat degradation and human pressure on orca population viability and the decades of data establishing that the marine fishery impacts on salmon stocks of importance to the Southern Resident orcas are low – and lowest in Alaska.

- **Pollution, industrial toxins, urbanization, habitat loss and human-caused disturbance are the primary factors limiting the recovery of the Southern Resident orcas:** Any one factor – acoustic disturbances from vessel traffic, the orca observing industry, chemical contaminants, or habitat harms specific to Chinook, chum and coho salmon – may be a significant cause of nutritional stress, higher death rates or failed pregnancies. In short, Southern Resident orcas are threatened primarily because of their prolonged residence each year in Puget Sound and inland Southern British Columbia waters, all areas that are heavily used and contaminated by a growing human population.
- **Vessel traffic alone may be a primary cause of Southern Resident orca population declines:** The Salish Sea has become one of the busiest areas of marine traffic in the world. Vessel strikes are a common cause of injury or death. Noise pollution from vessel traffic is chronic in key foraging areas and makes it difficult for orcas to find and capture prey. The number of commercial orca observing vessels alone that concentrate around foraging orcas has more than quintupled since the 1980s and disrupts orca foraging success. Major increases in noise pollution and the increasing intensity of orca observation correlate strongly with Southern Resident population declines.
- **Southern Resident orcas are among the world's most contaminated marine mammals:** One of the main threats to Southern Resident orca survival - and salmon population recovery - is the high toxic contaminant burden borne by both species which forage in urban and industrial areas. Numerous toxic contaminants – even if banned years ago - persist at high levels today in the Salish Sea marine environment. Female orcas transfer contaminants to calves during pregnancy and while nursing. Calves and juvenile orcas are susceptible to severe health consequences that include shorter life expectancies and lower chances of reproductive success. The contaminants increase the number of failed pregnancies and the post-birth calf mortality rates. The contaminants have the same effects on salmon, particularly salmon species that spend the most time in the Salish Sea, particularly Chinook.
- **Chinook-eating orcas outside the Salish Sea are thriving:** Southern Resident orcas are the only orca population that preys on Chinook in the northeastern Pacific that is declining. Northern and Alaska Resident orca population levels have at least doubled since 1980. The Northern Resident population grew from 120 individual orcas in 1975 to over 300 orcas today, potentially consuming nearly a million more Chinook salmon each year than they did fifty years ago. Overall, the three resident populations consume between 1.6 and 2.3 million Chinook each year, exceeding harvest in all marine, terminal, and freshwater fisheries. There are healthy orcas within the Southern Resident population, and cases of nutritional stress in all northeastern Pacific orca populations that have access to abundant prey. Factors other than a lack of food, such as individual health issues or external disturbances from noise and vessels are more likely causes of nutritional stress for some orcas.
- **Fishery managers have increased the amount of Chinook available to the Southern Resident orcas:** Ocean fisheries have borne substantial cuts to harvests of healthy Chinook stocks for decades to enable higher escapements of infrequently caught weaker stocks. Despite the cuts, there has been no meaningful improvement in Southern Resident orca population productivity because of the failure to address other much more significant impacts. Chinook terminal

run sizes (numbers of fish returning to areas near their natal rivers) in the Salish Sea are over a third larger than they were during the 1990s. Multiple analyses conclude that additional cuts to already low ocean fishery exploitation rates would be unlikely to help recover the Southern Resident orca population.

- **Impacts to stocks of importance to the Southern Resident orcas are minimal in ocean fisheries:** Southern Resident orcas mostly forage on Chinook stocks off the Washington Coast in winter and inland Salish Sea in summer. In general, ocean fisheries have very low impacts on these stocks and the distant Alaska troll fishery has the smallest impact. Many Puget Sound Chinook spend their entire lives in the Salish Sea and very few migrate as far north as Alaska. Sport fishermen in British Columbia and Puget Sound catch 70,000 Puget Sound Chinook in any given year – more than 100 to 200 times as many harvested in the Southeast Alaska troll fishery.
- **Columbia and Snake River summer and fall populations harvested in the Alaska troll fishery have been resilient:** In general returns over the past decade are much higher than they were from the 1980s through the 2000s. During the 21<sup>st</sup> century, total annual runs have exceeded a million Chinook and long-term annual escapement rates have improved dramatically, vastly exceeding escapement goals. As with other stocks, Southeast Alaska harvests of Columbia River salmon are a small proportion of the harvest compared to other fisheries. Columbia River net and sport fisheries alone harvested nearly 220,000 Columbia River Chinook in 2021 – more than the troll fishery's total mixed stock harvest.
- **Puget Sound habitat degradation is preventing salmon and orca recovery:** Multiple scientific analyses, and government reports all point to other factors that harm Salish Sea salmon targeted by the orcas – in particular, deteriorating habitat conditions. Fishery managers recognize that continued destruction and degradation of habitat, not fisheries, is the primary problem limiting the viability of Puget Sound Chinook. Dams and barrier culverts found throughout Puget Sound watersheds block access to habitat and degrade downstream spawning and rearing habitat. Agricultural, industrial, and urban development have heavily altered or destroyed riparian habitats and estuaries that provide salmon habitat and maintain water quality for fish.
- **Conclusion: population, pollution and other disturbances are harming the orcas, not fisheries:** While Canadian fisheries and Washington and Oregon fisheries harvest far more Chinook than the Southeast troll fishery, the primary threats to Southern Resident orca are human-caused pollution and disturbances. Increases in pollution of various types from vessels, vehicles, industrialization and urbanization, residential and agricultural sources are limiting the recovery of the Southern Resident orcas and causing nutritional stress, higher death rates or failed pregnancies. The Wild Fish Conservancy's theory that fishing occurring hundreds of miles away in Alaska is causing orca mortality is not supported by data or research. Cuts to ocean fisheries have been the primary means of improving Chinook escapements over the past three decades and have increased the numbers of Chinook available to the orcas but the orca population has not recovered. As other habitat harms have continued and worsened, so too has the plight of Southern Resident orcas. Southern Resident orca face significant and worsening threats to their survival from population pressure in the Puget Sound area. The decline is disheartening but requires dedicated efforts to improve Salish Sea habitat conditions.
- **Troll fishery harvests are abundance-based and managed for sustainability:** The Pacific Salmon Treaty ensures the sustainability of marine fisheries by managing the fisheries based on the aggregate abundance of mixed, multiple Chinook stocks and enables the harvest of healthy stocks while protecting weaker stocks suffering from chronic habitat degradation.
- **Chinook harvested in Alaska are the highest quality seafood:** Chinook salmon provided by Southeast Alaska's troll fishery is the culinary world's salmon of choice, prized for their color, high oil content, firm texture, and succulent flesh. Trollers fish with hook and line gear on the open ocean and target individual adult salmon when they are "bright," or at their peak quality. Careful individual handling helps maintain this quality.
- **Seafood consumers, retailers and restaurants should feel confident that the Alaska troll fishery is not depleting the prey of Southern Resident orcas nor contributing to their ongoing decline.**

Alaska Trollers Association:

*Wild Fish Conservancy v. Thom, et al.*, USDC Western District of Washington Case No. 2:20-cv-00417

January 3, 2023 Update and Funding Request

Background legal summary provided by ATA attorney Douglas Steding of Northwest Resource Law

“On March 18, 2020, the Wild Fish Conservancy (“WFC”), a Seattle-based anti-hatchery organization, filed a complaint against the National Marine Fisheries Service (“NMFS”) seeking to invalidate the 2019 Biological Opinion that governed the delegation of management authority for Southeast Alaska fisheries from the Federal Government to the State of Alaska. WFC sought to halt the production of Chinook salmon by Columbia River (Washington) hatcheries that were intended to increase prey availability to the Southern Resident Killer Whales. WFC also sought to invalidate the Incidental Take Statement (“ITS”) that covered the Southeast Alaska (“SEAK”) troll fishery.

The Alaska Trollers Association intervened in the lawsuit to protect its members’ interests in the SEAK troll fishery. With limited funds, the Trollers participated in summary judgment briefing on the merits of WFC’s claims in 2021.

In September 2021, Magistrate Judge Michelle Peterson issued a Report and Recommendation finding that the analysis governing the Columbia River (Washington) prey increase program was flawed under federal law, and that the ITS governing the SEAK troll fishery was therefor also legally deficient. Judge Richard Jones adopted Magistrate Peterson’s Report and Recommendation on August 8, 2022.

Since the adoption of that Report and Recommendation, the parties engaged in briefing on what the remedy for NMFS’s violations should be. Judge Peterson issued a second Report and Recommendation on December 13, 2022. That Report and Recommendation would invalidate the ITS for the SEAK troll fishery with respect to the winter and summer fisheries, putting those seasons in jeopardy.”

Without the ITS, the Endangered Species Act is violated, and fishing is prohibited.

ATA has covered over \$96,000 in legal fees to date, and we are not done fighting WFC. Next steps include:

- Preparing and filing objections to Judge Peterson’s December 13, 2022 Report and Recommendation. The ATA and our lawyers are working on these objections now; they are due on January 10, 2023.
- Coordinating with the State of Alaska, NMFS, and Alaska’s federal delegation to ensure that the troll fishery is not closed as a result of WFC’s litigation.
- Working on getting the word out regarding WFC’s actions against the selective, sustainable troll fishery and developing broader public support for keeping that fishery open.

ATA has been working on a very limited budget. Our law firm has done the work at significantly discounted rates and has often written off fees when the ATA does not have the money to pay these fees. WFC is a sophisticated, well-funded litigant, using hired experts, the deep pockets of its donors, and its law firm in its attempt to shut down the troll fishery. We are requesting funding for our legal defense to help even that playing field. Legal fees are anticipated to exceed an additional \$100,000 and ATA is actively engaged in raising funds. Please help us keep our boats on the water.

# For declining orcas, food is fate

Posted 08/12/2018 by Bob Friel

Recent images of a mother orca appearing to grieve for her dead calf have brought worldwide attention to the plight of Puget Sound's endangered Southern Resident orcas. As orca numbers decline, we look at how the effects of toxic chemicals on the whales are magnified even as the residents slowly starve from a general lack of Chinook salmon, their chief source of food.



J16 surfacing near Saturna Island, August 2012. Photo: Miles Ritter (CC BY-NC-ND 2.0)  
<https://www.flickr.com/photos/mrmritter/7730710932>

**T**here's a classic Harry Hershfield cartoon that shows an elderly lady complaining about a restaurant's food: "It's terrible!" she says. "Every mouthful is positively poison! And they give you such small portions!"

It's a funny commentary on the human condition, but that 1927 cartoon, stripped of its irony, is now a tragically literal representation of the situation facing our endangered Southern Resident Killer Whales.

The whales evolved to take advantage of the Salish Sea's and Eastern Pacific Coast's salmon cycle. With all kinds of fish and other prey to choose from, over time this orca ecotype zeroed in on the most plentiful species of large, fatty fish around — an energy-rich, super-sized silver sausage that gathered in huge, predictable, easy to find schools: The Chinook salmon.

King salmon populations themselves evolved to stagger spawning runs throughout the year as their own adaptation to ensure survival, and the orcas of J, K and L Pods learned to time their movements to catch up with the Chinook as they returned to breed in various natal streams from California to British Columbia.

**SSEC 2018**

*Salish Sea Currents*

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US EPA: Southern Resident Killer Whales

Orca Network: Births and deaths

SSEC18: The threat of toxic contaminants to Southern Resident killer whales: monitoring POPs and PAHs in scat samples

SSEC18: Are Southern Resident killer whales on a path to extinction?

Southern Residents could fatten up on the massive schools of kings at the mouth of the Columbia, and then move north into the Salish Sea, which back in the days before we disrupted the ecosystem was like an overstocked farm pond teeming with Chinook pouring in from the open Pacific to hundreds of spawning streams, especially those connected to the Fraser River.

The Chinook of the pre-industrial Columbia and Fraser watersheds were a reliable, plentiful, healthful, year-round moveable feast for the fish-eating killer whales (and, at the same time, generously fed large populations of seals and sea lions as well as the first humans to settle the region).

## A fraction of the population

Today, the Chinook are none of those things. Many wild runs have gone extinct while others are endangered, down to fractions of historic population size. Even the individual fish are smaller, on average, so that the orca must expend more energy to catch the same number of calories.

Hershfield's cartoon critic calling the restaurant's food "poison" was hyperbole. For today's Southern Residents, however, the Chinook served up in their home waters are also, indeed, toxic.

The fish the orcas evolved to depend on for at least 80% of their diet are so contaminated with our persistent organic pollutants (POPs) like PCBs, PBDEs and DDTs, and so liberally seasoned with lead and mercury, that the Washington Department of Health guidelines suggest adult humans eat no more than eight ounces per week of Chinook even when they're caught in what are considered the cleanest waters on the U.S.-side of the Salish Sea.

For "blackmouth" Chinook that live their whole lives inside the Salish Sea instead of feeding out in the open Pacific for years like other kings, the health guidelines limit adults to half that amount.

*Adult orcas eat more than 300 pounds of contaminated fish every day just to stay alive.*

As for adult orcas? They eat more than 300 pounds of contaminated fish every day just to stay alive, with a pregnant female needing as much as an extra 100 pounds when she's feeding for two. And orcas don't have the luxury of trimming out some of the most toxic parts of the fish like we do.

"These are urbanized animals," says Dr. Jessica Lundin, speaking of the toxicants found in Southern Resident Killer Whales. Lundin was part of a University of Washington team that studied toxic chemicals in SRKWs using methods pioneered by Dr. Sam Wasser, director of [UW's Center for Conservation Biology](#) and the founder of [Conservation Canines](#). Conservation Canines is a unique program that sends specially trained dogs around the world to find other animals' scat to measure human impacts on wildlife and help save a variety of endangered species, from elephants to right whales.

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[Killer Whale \(Orcinus orca\)](#)

[Killer Whale - Northeast Pacific Southern Resident Population \(Orcinus orca pop. 5\)](#)

During their monitoring of the Southern Residents, the team's lead dog Tucker enabled the group to collect 266 samples from 54 different whales. "And every single sample was collected non-invasively," says Lundin. "We're really proud of that."

Previously, scientists got most of their extensive health information on Southern Resident Killer Whales through dart biopsies on live animals or necropsies of dead ones. Wasser's lab, however, has developed such sophisticated testing methods that each killer whale dropping sniffed out by Tucker and scooped from the water is dripping with data.



Tucker, the famous whale-scat-tracking dog. Photo: Ingrid Taylar (CC BY 2.0)  
<https://www.flickr.com/photos/taylor/6133792386>

"The tests we can now do on fecal samples," says Wasser, "are similar to what your doctor does during your annual physical — it's like running a health panel from a blood test."

By cross-referencing their samples with the 42 years of population data collected by the Center for Whale Research's Orca Survey, the scientists aren't just observing general trends in the SRKWs, they're getting timely health reports on individual whales whose entire family connections and histories are well documented.

"This kind of detailed contextual information is unprecedented for a study of wild killer whales," says Lundin.

## Stress from lack of food

As covered elsewhere, [read our previous coverage in *Salish Sea Currents*: [Killer whale miscarriages linked to low food supply](#)] the team's measurements of the Southern Residents' glucocorticoid levels and thyroid and other hormones shows disturbing evidence of stress from lack of food and a high number of miscarriages (an especially bad data point in a population of just 75 animals — a 30-year low — that hasn't added a live calf in three years).

They also measured the amount of toxic chemicals, including POPs, that flowed through the whales' systems.

"Though all three pods are 'Southern Residents,'" says Ken Balcomb, founder of the [Center for Whale Research](#), "they have somewhat different feeding strategies." L pod, he explains, spends more time along the coast as far south as California, picking up especially high amounts of agricultural chemicals, while J pod, which historically spends the most time inside the Salish Sea, is burdened with the most industrial pollutants. "It's a sad testimony to the whale's situation," he says, "that toxicologists can distinguish the pods just by their contaminant signatures." [For more information about resident orca contaminant signatures, please see page 18 of the [2016 Salish Sea Toxics Monitoring Review: A Selection of Research](#).]

And here's where the cartoon irony meeting orca reality reaches an unhappy absurdity.



"It was terrible! Every mouthful was positively poison — and what small portions they give you of it." Harry Hershfield comic on page 22 of *Bronx ballads* (1927). Source:

“These POPs are lipophilic, stored in the fat,” says Lundin. “And that’s where mammals keep their emergency energy reserves.”

Under no condition is it good for orcas (or us) to have POPs stored in our adipose tissue since that’s time-released trouble with potential bad effects over the years. But when an animal doesn’t have enough food available to eat and needs to draw on its fat reserves just to keep going, all those harmful chemicals stored in its fat flood into the bloodstream at much higher levels.

So even though biomagnification of toxics through the food web into salmon means that the SRKW’s diet causes them to already be among the most contaminated animals on the planet, the orcas of J, K and L pod desperately need bigger portions of those “poison” meals.

To test this counterintuitive “eat more toxic fish to stay healthier” theory, the researchers looked at the number of fish returning to the Fraser River.

Lundin reports, “We found that, indeed, when Chinook abundance was lowest, the level of toxics in the Southern Resident Killer Whales was highest.”

Previous studies have related high orca mortality and decreased calf production to low prey availability. This new data suggests that not only are the whales calorie-starved, but that the hungrier they get, the more toxics they have circulating and threatening their immune, endocrine and reproductive systems.

“The compounding effects of these stresses — lack of prey and increased metabolization of toxics — happening concurrently,” says Lundin, “may be further perpetuating the effects of increased mortality and decreased calf production.”

More evidence is in the observation of Transient (Biggs) killer whales, which prey on marine mammals that accumulate much higher levels of contaminants than salmon. Even though these whales have more toxics in their fat than SRKWs, their populations are doing fine and having plenty of calves because they have plenty to eat.

For Puget Sound’s resident orcas, the problem of high calf mortality has come into dramatic focus over the last two weeks. News outlets from around the world have been showing images of a mother orca, J35, carrying her calf that died shortly after it was born on July 24. J35 carried the dead calf for at least 17 days and 1000 miles before releasing it. Meanwhile, another young J-pod orca, J50, is in very bad shape, thin and potentially suffering from infections. NOAA scientists have been undertaking desperate measures to attempt to save the three-year-old female including possibly administering antibiotics and attempting to feed her live Chinook.

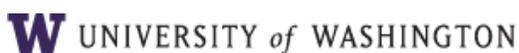
These events have contributed to stepped up efforts from the state’s [orca task force](#) which met last week to discuss solutions to the crisis. In the end, scientists say, it may all come down to one thing: For Puget Sound’s rapidly disappearing resident orca population, food is fate.

Bob Friel is an award-winning author and photographer who has traveled to more than 50 countries to capture stories, photos and TV for Outside, Sunset, Smithsonian Air & Space, NBC, CBS, BBC, MTV, Discovery Channel, Disney/Hyperion, and many other top magazines, television networks and publishers. His acclaimed nonfiction book *The Barefoot Bandit: The True Tale of Colton Harris-Moore*, *New American Outlaw* has been adapted for an upcoming feature film by Academy Award-winning director Robert Zemeckis.

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SEP 28 **KILLER WHALE CATASTROPHE**

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Photo credit: Elfyn Pugh

Major new research shows that half of the world's orca populations are likely to be wiped out by PCBs

Although they were banned in the 1980's PCBs (polychlorinated biphenyls – a persistent organic chemical) are still causing an astonishing level of toxic pollution in our seas. It is estimated that around 14 million tonnes of PCB containing materials, including sealants, paints and electrical materials have still not been disposed of safely under the [Stockholm Convention](#). As a predator at the top of the food chain, killer whales are especially vulnerable to pollution from the toxic chemical as it accumulates up the food chain. The toxins are stored in their blubber layer and travel around their body causing reduced immune function, damaging reproductive organs and leading to cancer. Female killer whales will even offload the toxins into their new born through the rich fatty milk she produces using her fat stores.

Populations are particularly threatened in industrialised areas such as Brazil, the Strait of Gibraltar and around the UK. The last remaining resident pod of killer whales in the UK is most at risk and haven't bred in over 25 years. In 2016 the death of a female, known as Lulu, from the pod showed the highest level of the toxin ever recorded in an animal.

This new research, [published in the journal Science](#), was the largest analysis yet and examined PCB contaminations in 351 killer whales. Scientists used this research along with previous data on how PCBs can affect calf survival and immune systems to model the state of populations in the future. They concluded that 'populations of Japan, Brazil, Northeast Pacific, Strait of Gibraltar and the UK are all tending toward complete collapse'.

ORCA Head of Science and Conservation said 'These new figures show the devastation invisible chemical pollution is having on orcas. At the top of the food chain PCBs build up in their organs slashing the whales' ability to survive and reproduce. With a shocking 50% of orcas set to be wiped out by PCBs alone, our abysmal failures to control chemical pollution ending up in our oceans has caused a killer whale catastrophe on an epic scale. It is essential that requirements to dispose safely of PCBs under the Stockholm Convention are made legally-binding at the next meeting in May 2019 to help stop this scandal.'

In 2004 The Stockholm Convention was put in place and is a global framework for the use of PCBs, however it lacked controls to prevent future PCB pollution.

Currently there is nothing in place to ensure all remaining PCBs are disposed of safely by the target date of 2028, resulting in remaining stocks slowly leaking into and contaminating our water sources.

A group of wildlife charities, including ORCA and co-ordinated by Wildlife and Countryside Link are calling for all countries attending the Stockholm Convention in May 2019 to commit to legally binding targets and establishing an operational compliance and enforcement mechanism. The NGO's are urging the UK Government to lead the way by including binding targets on PCBs in the upcoming Environment Act.

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## ENVIRONMENT

# Washington launches program to cut underwater noise in Puget Sound

Quiet Sound plans to work with the Northwest shipping industry to make it easier for marine creatures to navigate, find food and communicate.

by [Ashley Braun](#) / December 17, 2021 / [Updated at noon on Dec. 17](#)



*An orca surfaces as a Seattle ferry passes through Elliott Bay. Washington State's new Quiet Sound program is working to cut noise pollution, including that of large ships, in orca habitats like the Salish Sea. (Courtesy of NOAA Northwest Fisheries Science Center)*

**I**n many places around the world, the start of the coronavirus pandemic dampened the usual cacophony of human noise in marine waters. From cargo ships and ferries to cruise ships and recreational boats, [vessel traffic dropped](#). The ocean became quieter, and [marine life responded](#), their clicks, whistles, and calls suddenly traveling farther.

Rachel Aronson wants to keep up that slowdown in noise pollution from large commercial vessels in Washington waters, where the beloved, and endangered, southern resident orcas have long been struggling to hear and be heard.

“For whales, it was probably a nice sound vacation, and we can build on that into a system that is sustainable for both humans and for whales,” she said.

To protect endangered orcas in Washington state waters, a new collaborative program called Quiet Sound is preparing to launch several voluntary initiatives in the new year that are aimed at cutting underwater noise from large ships. Aronson directs Quiet Sound via the nonprofit Washington Maritime Blue, and she said the

new measures range from piloting a potential seasonal slowdown zone for commercial vessels to using app-based technology to notify ship operators of nearby orca sightings in real time.



*Rachel Aronson, program director of Quiet Sound, an initiative that aims to reduce the amount of ship noise pollution on local Southern Resident orcas, poses for a photograph at Fisherman's Terminal in Seattle, Washington, Monday, Dec. 13, 2021. The initiative is sponsored by Washington Maritime Blue. (Lindsey Wasson for Crosscut)*

Today, Quiet Sound is just starting to come into focus. Its organizers thus far have concentrated on finding funding, hashing out the program's direction and basic operations, and adding partners among government agencies, tribes, the maritime industry, and nonprofits. Now with more than \$800,000 in funding for the next couple years, including from the state Legislature, the program hopes to turn down the volume on cargo ships, ferries, tugboats, fish processors and oil tankers in greater Puget Sound.

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**Next:** [Podcast | Protecting orcas and their songs from noxious noise](#)

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Quiet Sound's origins can be traced to the Southern Resident Orca Task Force, formed in 2018 by Washington Gov. Jay Inslee. The next year, the task force released [final recommendations](#) for reversing the decline of these struggling marine mammals, and included some recommendations focused on reducing vessel noise.

Vessels, both their presence and the underwater noise they generate, are among the top threats to the recovery of the southern resident orcas who frequent Puget Sound in the summer and fall each year. These echolocating marine mammals rely on sound to navigate, find food and communicate in a relatively dark seascape.

As more ships speed through the growing region's waters, however, [the added noise](#) drowns out the orcas' calls, increases their stress levels and limits their ability to seek out their preferred prey, endangered chinook salmon. Even the mere presence of vessels within 400 yards can disrupt the southern residents, especially females, as they hunt for scarce fish, [research led by the National Oceanic and Atmospheric Administration shows](#).

Like an underwater sprinter, adult orcas burn a lot of energy chasing chinook salmon, one fish at a time, and with less food to go around, adults struggle to catch enough to feed themselves, much less find the energy to reproduce and feed their hungry calves. A noisier ocean makes all of this more challenging.

That's where Quiet Sound hopes to make a difference in the wake of the orca task force's 2019 recommendations.

According to Jon Sloan, interim director of the Port of Seattle's maritime environment and sustainability program, the port first had to take those recommendations and help rally a planning team that includes state, local and federal agencies, the Makah Tribe, the shipping industry and nonprofits like Maritime Blue. And then there was the fundraising. The ports of Seattle and Tacoma and their joint venture ponied up \$100,000 of seed money in their 2021 budgets to get Quiet Sound started.

With those pieces finally coming together, Quiet Sound is eager to start having an impact on noise levels in Puget Sound. Aronson pointed out that slowing down large ships by just a moderate amount translates to even greater reductions in the underwater noise generated by ship propellers and engines, while having only a minimal impact on vessel travel times.



*An orca surfaces near a sailboat and a larger ship in Haro Strait near the San Juans. The Quiet Sound program will help protect orca populations with measures such as voluntary ship slowdowns and having ships avoid key orca feeding areas when whales are present. (Courtesy of Fred Felleman)*

Quiet Sound is modeled on the similarly coalition-focused [Enhancing Cetacean Habitat and Observation program](#), which Canada's biggest port, the Port of Vancouver, started in 2014 to bring together diverse groups to cut noise pollution from large vessels coming into the bustling international port. While its early efforts concentrated on answering basic research questions about, for instance, vessel noise sources and levels, in recent years ECHO has been testing real-world measures to reduce noise impacts from large vessels traveling to and from the port, targeting times and places the southern residents are mostly likely to overlap with ship traffic, according to ECHO program manager Orla Robinson.

One measure suggests that ships slow down in specified zones in Haro Strait and Boundary Pass, which border the San Juan Islands, from June to roughly October, when the orcas tend to follow salmon into this region. Another ECHO initiative asks tugboats to shift their paths away from a critical orca feeding area along the southern coast of Vancouver Island in the Strait of Juan de Fuca, a measure that [led to a 60% to 80% drop](#) in sound intensity in 2020.

Although ECHO is a voluntary program, participation from the shipping industry remains extremely high, around 80% to 90% for ships going into and out of the Port of Vancouver. And Robinson said the program also can point to measurable drops in vessel noise, thanks to a network of underwater microphones, or hydrophones. [Independent research funded by the ECHO program](#) suggests that such efforts to quiet the waters of places like Haro Strait could pay off, increasing the likelihood that the southern residents will return to hunt there.

ECHO's results in British Columbia show promise that the Quiet Sound program could also help address existing vessel traffic noise in Washington waters, said Lovel Pratt, marine protection and policy director at nonprofit Friends of the San Juans.

“Hopefully, the Quiet Sound program will have similar success in terms of participation from the shippers and documented reductions in noise,” she said. Pratt added, however, that such programs aren't perfect solutions, [given the major projected increases](#) in ship traffic in the Salish Sea, in part due to proposals to build or expand fossil fuel projects and shipping terminals.

Aronson, who has been in the job only a few months, is also encouraged by the early successes of ECHO, as well as the Canadian program's support for Quiet Sound's own burgeoning efforts.

While the new program is still trying to bring additional partners on board, Quiet Sound plans to make its public debut in January. That's also when the organization's leaders are set to begin convening working groups to pursue a pilot slowdown area in Washington waters, among other initiatives.

“The dream is: know where the whales are concentrating their activity and where that overlaps with high ship activity; [and then] put the slowdown recommendation into place [when] seasonally appropriate,” said Aronson.

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**Next:** [Fixing septic systems is key to protecting Puget Sound shellfish](#)

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Quiet Sound also plans to tap into ECHO's [WhaleReport Alert System](#), a two-way platform run by the Canadian conservation nonprofit Ocean Wise to flag real-time orca sightings for mariners and port personnel.

The idea is that ships can then curb their speeds, post an additional whale spotter or move away from marine mammals in the area if it's safe to do so. On top of reducing noise pollution, such measures could also lead to fewer ships striking whales. Washington State Ferries, a major source of underwater noise, [have already started](#) using the WhaleReport Alert System after a ship collided with and killed an orca in 2016.

However, the alert system has several limitations, which Quiet Sound acknowledges. For example, it currently can receive whale sighting observations only through the Whale Report app and makes them available only to a private group of users. This setup leaves out an existing array of robust sources that report where orcas have been in Washington waters — data currently available to the public, who are often the ones generating it.

In addition, the alert system has relatively little data on whale sightings south of the Canadian border, something that Aronson and Quiet Sound hope to remedy in the days ahead.

“We'd like to work with some of our friends out there who have good whale data and help them connect their whale data to the WhaleReport Alert System,” said Aronson.



*Two orcas are visible as the MV Wenatchee ferry crosses between Seattle and Bainbridge Island. (Courtesy of NOAA Northwest Fisheries Science Center)*

Critics say Quiet Sound has plenty of potential allies in the Pacific Northwest’s long-established whale observation community, but maintains that the program’s early rollout has already managed to alienate some of them.

Quiet Sound will have to overcome certain tensions within the passionate community of people who have long been working on many of these issues in Washington, according to Fred Felleman, a whale biologist and environmental consultant with expertise in commercial shipping safety. Felleman also happens to be the Port of Seattle’s commission president and a board member of Maritime Blue, but is not speaking in either capacity here.

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**Next:** [Why Salish Sea researchers are targeting superbugs in marine mammals](#)

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“While I’m very supportive of the program’s goals, I do have some serious concerns about its current implementation,” Felleman wrote via email.

As a close observer not permitted to participate directly in rolling out Quiet Sound, Felleman said his concerns began as the not-yet-formed organization was assembling its early partners and developing its direction.

In Felleman’s personal opinion, early planners have neglected the well-established orca-sighting and scientific communities – the type of people with “experience on the water with the whales.” That includes the whale-watching industry, which has its own industry-specific reporting app for sightings, and groups like the nonprofit [Orca Network](#), which has been running a community science network of whale observers in Washington on a shoestring budget for 20 years.

“That’s the part I just think is an unforced error. And it creates alienation amongst the very folks that should be your closest friend,” said Felleman.

Susan Berta, co-founder and executive director of Orca Network, confirmed via email that her group feels left in the dark when it comes to Quiet Sound and its goals, though she saw promise for working together under the right conditions. Berta worries that the program’s focus on the WhaleReport Alert System and its own app

in particular could potentially undermine the region's existing whale reporting infrastructure, like that supported by her own scrappy nonprofit.

For years, Orca Network has been compiling the public's whale sightings in Puget Sound via a hotline, email, and social media (and is supporting the imminent local expansion of a [U.S.-based app](#)). That data is, in turn, used by researchers and natural resource managers, said Berta, and the group does all of this with very little financial support. For instance, the nonprofit receives \$15,000 a year from the federal government to turn its orca observations into an annual report.

If the public started funneling its local orca sightings instead to WhaleReport Alert System via the Whale Report app, Berta fears such competition might divert their members away from Orca Network and “result in loss of data for us, researchers and state and federal agencies who rely on it.”

“We have been asking and hoping for some support of the local [Washington]-based networks who have worked hard to build up our whale sightings and hydrophone networks over the last two decades,” she wrote of Quiet Sound, “but so far there are meetings and more meetings, then silence with no communication while they continue communicating with, working with, and funding Canadian efforts, which is disheartening for us.”

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Aronson is aware of such concerns and hopes Quiet Sound can find an acceptable way to link other sources of data like Orca Network's into the WhaleReport Alert System and connect real-time whale sightings directly to mariners, who right now don't have easy access to them as they steer ships through Washington waters.

“One challenge is just finding the space that we can move things forward without re-creating the work that someone else has already done,” she said.

And while she acknowledges that Quiet Sound may have been a “black box” so far, Aronson is excited to open up the organization with many more opportunities for public engagement and outreach starting in January.

That sentiment is shared by the Port of Seattle's Sloan, who also points to January when Quiet Sound will start reaching out to organizations the group has “unofficially slated” to participate in working groups that would kick off the program's various initiatives. He said, “I know there's some anxiety out there. 'Well, how come we haven't been invited into Quiet Sound yet?' Well, the working groups haven't been formed yet. So that's when that will happen.”

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*CORRECTION: This story has been corrected from an earlier version to show that an orca died after colliding with a ship not a ferry.*

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# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: 23-004      Version: 1      Name:  
Type: Item      Status: AGENDA READY  
File created: 1/4/2023      In control: City and Borough Assembly  
On agenda: 1/10/2023      Final action:  
Title: Legal/Financial Matter: 2022 Crescent Harbor Dock Fire  
Sponsors:  
Indexes:  
Code sections:  
Attachments: [Motion executive session](#)

Date	Ver.	Action By	Action	Result
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## **Executive Session**

### **POSSIBLE MOTIONS**

#### **Step 1:**

**I MOVE TO** go into executive session\* to be advised by the Municipal Attorney regarding the juvenile delinquency proceedings involving the fire damage to Crescent Harbor dock which may have legal and financial impacts for the City and Borough of Sitka.

#### **Step 2:**

**I MOVE** to reconvene as the Assembly in regular session.

\*Sitka General Code 2.04.020 Meetings

D. All meetings shall be open to the public except that the following may be discussed in closed executive session:

1. Matters, the immediate knowledge of which would adversely affect the finances of the municipality;
2. Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;
3. Matters which by law, municipal Charter or ordinances are required to be confidential;
4. Communications with the municipal attorney or other legal advisors concerning legal matters affecting the municipality or legal consequences of past, present or future municipal actions.