

CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Crystal Duncan,
Thor Christianson, Rebecca Himschoot, Chris Ystad*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, October 25, 2022

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[22-157](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

VI. CEREMONIAL MATTERS

[22-155](#) Proclamation - Recognizing Native American Heritage Month

Attachments: [Native American Heritage Month](#)

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [22-152](#) Approve the October 11 Assembly meeting minutes

Attachments: [Consent and Minutes](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- B** [22-153](#) Reappoint: 1) Chad Goeden to a two-year term on the Gary Paxton Industrial Park Board, 2) Lisa Moore to a three-year term on the Tree and Landscape Committee, and 3) Gregg Olson to a three-year term on the Police and Fire Commission

Attachments: [Reappointment Motion](#)

[Goeden -GPIP](#)

[Moore-Tree and Landscape](#)

[Olson-Police and Fire](#)

- C** [22-154](#) Appoint: 1) Casey Campbell to an unexpired term on the Gary Paxton Industrial Park Board and 2) Jorgen Eliason to a three-year term on the Port and Harbors Commission

Attachments: [Appointment Motion](#)

[Campbell-GPIP](#)

[Eliason- Port and Harbors](#)

XI. UNFINISHED BUSINESS:

None.

XII. NEW BUSINESS:**New Business First Reading**

- D** [ORD 22-26](#) Making supplemental appropriations for fiscal year 2023 (Reconstruction of the Sheet Pile Wall and Crane at the Marine Service Center)

Attachments: [Motion Ord 2022-26](#)

[Memo and Ord 2022-26](#)

- E** [ORD 22-27](#) Making supplemental appropriations for fiscal year 2023 (DataCenter Disaster Recovery System)

Attachments: [Motion Ord 2022-27](#)

[Memo and Ord 2022-27](#)

Additional New Business Items

- F [RES 22-28](#) Affirming the month of October as Filipino American History Month

 Attachments: [Motion and Res 2022-28](#)
- G [22-156](#) Appoint an Assembly Member to serve the remainder of Dave Miller's term until the results of the next regular election are certified on October 10, 2023 (individual will be sworn in if present)

 Attachments: [Motion Sheet](#)
 [Miyasato LOI](#)
 [Pike LOI](#)
 [Voisin LOI](#)
 [Wein LOI](#)
 [Sample Ballot Oct 2022](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
Publish: October 21*



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-157 **Version:** 1 **Name:**

Type: Item **Status:** AGENDA READY

File created: 10/20/2022 **In control:** City and Borough Assembly

On agenda: 10/25/2022 **Final action:**

Title: Reminders, Calendars, and General Correspondence

Sponsors:

Indexes:

Code sections:

Attachments: [Reminders and Calendars](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

REMINDERS

| <u>DATE</u> | <u>EVENT</u> | <u>TIME</u> |
|----------------------|---|--------------------|
| Tuesday, October 25 | Regular Meeting | 6:00 PM |
| Thursday, October 27 | Joint Work Session with Planning Commission: Short-term Tourism Plan Review and 2023 Season Planning | 6:00 PM |
| Tuesday, November 8 | Regular Meeting* | 6:00 PM |

*Due to the November 8 General Election, the meeting will be held in the HCH auditorium



Assembly Calendar

2021 Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2023

October 2022

| Sunday | | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | |
|--------|-----|--------|--|---|---|--------|----------|-----|
| 25 | Sep | 26 | 27 | 28 | 29 | 30 | 1 | Oct |
| | | | 6:00pm <u>Regular Assembly Mtg</u> | 5:30pm <u>Police and Fire Commission-Liaison Himschoot</u> | | | | |
| 2 | | 3 | 4 | 5 | 6 | 7 | 8 | |
| | | | Municipal Election | 6:00pm <u>Library Commission-Liaison Duncan</u> 6:00pm <u>School Board - Liaison Himschoot</u> 7:00pm <u>Planning Commission-Liaison Christianson</u> | 12:00pm Sitka Bear Task Force | | | |
| 9 | | 10 | 11 | 12 | 13 | 14 | 15 | |
| | | | 12:00pm <u>Parks and Recreation Committee-Liaison Duncan</u> 6:00pm <u>Regular Assembly Mtg</u> | 5:00pm <u>Tree & Landscape - Liaison Himschoot</u> 6:00pm <u>Historic Preservation Commission-Liaison Himschoot</u> 6:00pm <u>Port & Harbors Commission-Liaison Ystad</u> | 12:00pm <u>LEPC-Liaison Mosher</u> | | | |
| 16 | | 17 | 18 | 19 | 20 | 21 | 22 | |
| | | | HOLIDAY observed by CBS | 12:00pm <u>Health Needs and Human Services Commission-Liaison Duncan</u> 7:00pm <u>Planning Commission - Liaison Christianson</u> | | | | |
| 23 | | 24 | 25 | 26 | 27 | 28 | 29 | |
| | | | 6:00pm <u>Regular Assembly Mtg</u> | <u>Tree and Landscape Committee-Liaison Himschoot</u> 5:30pm <u>Police and Fire Commission-Liaison Himschoot</u> | Duncan 6:00pm Joint Work Session: Planning Commission/Assembly Topic: Short-Term Tourism Plan Review and 2023 Season Planning | | | |
| 30 | | 31 | 1 | 2 | 3 | 4 | 5 | |
| | | | | 6:00pm <u>Library Commission-Liaison Duncan</u> | 12:00pm Sitka Bear Task Force | | | |

Assembly Calendar

2021 Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2023

November 2022

| Sunday | | Monday | Tuesday | | Wednesday | Thursday | | Friday | Saturday | |
|--------|-----|--------|--|-----|---|------------------------------------|-----|-------------------------|----------|--|
| 30 | Oct | 31 | 1 | Nov | 2 | 3 | 4 | 5 | | |
| | | | | | 6:00pm <u>Library Commission-Liaison Duncan</u> 6:00pm <u>School Board - Liaison Himschoot</u> 7:00pm <u>Planning Commission-Liaison Christianson</u> | 12:00pm Sitka Bear Task Force | | | | |
| 6 | | 7 | 8 | | 9 | 10 | 11 | 12 | | |
| | | | 12:00pm <u>Parks and Recreation Committee-Liaison Duncan</u> 6:00pm <u>Regular Assembly Mtg</u> | | 5:00pm <u>Tree & Landscape - Liaison Himschoot</u> 6:00pm <u>Historic Preservation Commission-Liaison Himschoot</u> 6:00pm <u>Port & Harbors Commission-Liaison Ystad</u> | 12:00pm <u>LEPC-Liaison Mosher</u> | | HOLIDAY observed by CBS | | |
| 13 | | 14 | 15 | | 16 | 17 | 18 | 19 | | |
| | | | | | 12:00pm <u>Health Needs and Human Services Commission-Liaison Duncan</u> 7:00pm <u>Planning Commission - Liaison Christianson</u> | | | | | |
| 20 | | 21 | 22 | | 23 | 24 | 25 | 26 | | |
| | | | 6:00pm <u>Regular Assembly Mtg</u> | | 5:30pm <u>Police and Fire Commission-Liaison Himschoot</u> | HOLIDAY observed by CBS | | | | |
| 27 | | 28 | 29 | | 30 | 1 | Dec | 2 | 3 | |

Assembly Calendar

2021 Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2023

December 2022

| Sunday | | Monday | Tuesday | Wednesday | Thursday | | Friday | Saturday |
|--------|-----|-------------------------------|------------------------------------|---|-------------------------------------|-----|--------|----------|
| 27 | Nov | 28 | 29 | 30 | 1 | Dec | 2 | 3 |
| | | | | | | | | |
| 4 | | 5 | 6 | 7 | 8 | | 9 | 10 |
| | | | | 6:00pm <u>Library Commission- Liaison Duncan</u> 6:00pm <u>School Board - Liaison Himschoot</u> | 12:00pm <u>LEPC- Liaison Mosher</u> | | | |
| 11 | | 12 | 13 | 14 | 15 | | 16 | 17 |
| | | | 6:00pm <u>Regular Assembly Mtg</u> | 5:00pm <u>Tree & Landscape - Liaison Himschoot</u> 6:00pm <u>Port & Harbors Commission- Liaison Ystad</u> | | | | |
| 18 | | 19 | 20 | 21 | 22 | | 23 | 24 |
| | | | | 12:00pm <u>Health Needs and Human Services Commission- Liaison Duncan</u> 7:00pm <u>Planning Commission - Liaison Christianson</u> | | | | |
| 25 | | 26 | 27 | 28 | 29 | | 30 | 31 |
| | | HOLIDAY observed by CBS | 6:00pm <u>Regular Assembly Mtg</u> | 5:30pm <u>Police and Fire Commission- Liaison Himschoot</u> | | | | Jan |



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-155 Version: 1 Name:

Type: Ceremonial Status: AGENDA READY

File created: 10/19/2022 In control: City and Borough Assembly

On agenda: 10/25/2022 Final action:

Title: Proclamation - Recognizing Native American Heritage Month

Sponsors:

Indexes:

Code sections:

Attachments: [Native American Heritage Month](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

*OFFICE OF THE MAYOR
City & Borough of Sitka*

Proclamation

RECOGNIZING NATIVE AMERICAN HERITAGE MONTH

WHEREAS, the purpose of Native American Heritage Month is to honor and recognize the indigenous people of our Nation; and

WHEREAS, the Tlingit, Haida, Tsimshian and Eyak cultures of Southeast, Alaska have much to celebrate in their varied and rich cultures; and

WHEREAS, it is important that honor is bestowed on our State's indigenous ancestors -and today's tribal elders - because if not for the survival and adaptive skills of those who have come before us, Alaska's tribal cultures may not be as strong as they are today; and

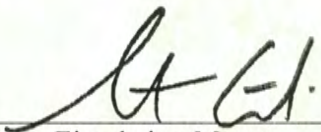
WHEREAS, by continuing to teach the next generation to employ and respect their cultural and spiritual heritage, indigenous languages, oral narratives and traditional foods our state's local, regional and statewide tribal leadership is nurtured and inspired to serve; and

NOW, THEREFORE, BE IT RESOLVED by the Assembly of the City and Borough of Sitka that the citizens of Sitka honor our Native peoples and recognize them for strengthening the diversity of our society.

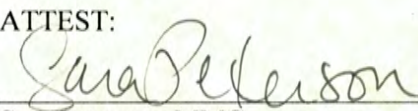
BE IT FURTHER RESOLVED as Mayor of the City and Borough of Sitka that I do hereby proclaim November 2022 as Native American Heritage Month and call upon Sitkans to commemorate this month with appropriate programs, activities, and celebrations.

Signed and sealed on this 25th day of October 2022.





Steven Eisenbeisz, Mayor

ATTEST:


Sara Peterson, MMC
Municipal Clerk



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-152 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 10/19/2022 In control: City and Borough Assembly

On agenda: 10/25/2022 Final action:

Title: Approve the October 11 Assembly meeting minutes

Sponsors:

Indexes:

Code sections:

Attachments: [Consent and Minutes](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

CONSENT AGENDA

POSSIBLE MOTION

**I MOVE TO APPROVE THE CONSENT AGENDA
CONSISTING OF ITEM A.**

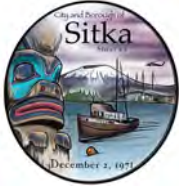
I wish to remove Item(s) _____

**REMINDER – When making the motion to approve the
consent agenda, please read the title of each item
being voted on that is included in the consent vote.**

Should this item be pulled from the Consent Agenda the following motion is suggested:

POSSIBLE MOTION

I MOVE TO approve the October 11 Assembly meeting minutes.



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Draft

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Knox,
Vice Deputy Mayor Kevin Mosher,
Thor Christianson, Crystal Duncan, Rebecca Himschoot,
David Miller*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, October 11, 2022

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Outgoing Assembly Member Knox presided through Unfinished Business. Mayor Eisenbeisz (re-elected) and Assembly Members Ystad and Christianson (re-elected) were sworn in at the beginning of New Business and presided through the remainder of the meeting.

Present: 8 - Christianson, Knox, Mosher, Eisenbeisz, Himschoot, Duncan, Miller, and Ystad

V. CORRESPONDENCE/AGENDA CHANGES

Himschoot wondered about postponing item J until the next meeting when an appointment would be made to fill Miller's seat. Eisenbeisz reminded Code stated appointments were to be made at this meeting.

[22-151](#)

Reminders, Calendars, and General Correspondence

VI. CEREMONIAL MATTERS

[22-139](#)

Resolution 2022-27: Reaffirming the second Monday in October as Indigenous People's Day

Eisenbeisz read in its entirety, Resolution 2022-27, reaffirming the second Monday in October as Indigenous People's Day.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[22-140](#)

Tourism Survey - Planning and Community Development Director

Amy Ainslie, Planning and Community Development Director, encouraged citizens to complete the end-of-season tourism survey. Ainslie told of the October 27 joint work session with the Assembly and Planning Commission to review the season and plan for 2023.

VIII. PERSONS TO BE HEARD

Richard Wein stated economic issues were important especially since Sitka was at the mercy of economic tides. Carin Adickes expressed concern the Sitka Police Department was no longer checking out live traps because the Animal Control Officer position was vacant.

IX. CONSENT AGENDA

A [22-141](#)

Approve the September 22 and September 27 Assembly meeting minutes

A motion was made by Mosher that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Christianson, Knox, Mosher, Eisenbeisz, Himschoot, Duncan, and Miller

Non-voting: 1 - Ystad

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

See items F & G.

XI. UNFINISHED BUSINESS:

B [22-142](#)

Approve the Municipal Clerk's Certificate of Election

A motion was made by Himschoot to formally accept the Certificate of Election for the October 4, 2022 Regular Municipal Election according to the results set forth in the attached election certification prepared by the Municipal Clerk and request that the official tally be included in the minutes as part of the permanent record. The motion PASSED by the following vote.

Yes: 7 - Christianson, Knox, Mosher, Eisenbeisz, Himschoot, Duncan, and Miller

Non-voting: 1 - Ystad

C [22-150](#)

Recognize outgoing Assembly Member(s) - followed by a short recess

The Assembly recognized outgoing Assembly Member Kevin Knox for his service.

XII. NEW BUSINESS:**D [22-143](#) Oath of Office - Newly Elected Officials**

Chris Ystad and Thor Christianson were sworn in as Assembly Members for three-year terms. Steven Eisenbeisz was sworn in for a two-year term as Mayor.

E [22-147](#) Approve the 2022-2025 Public Safety Employees Association (PSEA) Collective Bargaining Agreement

Kimberly Gearity, the labor negotiator, noted this was the fourth and final contract for labor negotiations and provided a summary. Duncan disclosed her nephew worked at the Police Department.

From the public, Richard Wein reminded employee retention was difficult and said the support of public safety was important. He told of the \$508k cost over three years and hoped there would be funds available to remain competitive.

Assembly members thanked Gearity, the staff, and the union for their work.

A motion was made by Christianson that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Christianson, Mosher, Eisenbeisz, Himschoot, Duncan, Miller, and Ystad

Non-voting: 1 - Knox

F [22-149](#) Appoint Kevin Knox to a three-year term on the Parks and Recreation Committee

A motion was made by Himschoot that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Christianson, Mosher, Eisenbeisz, Himschoot, Duncan, Miller, and Ystad

Non-voting: 1 - Knox

G [22-144](#) Appoint seven members to the Sustainability Commission: 1) Elizabeth Bagley, 2) Kent Barkhau, 3) Angela Bowers, 4) Kord Christianson, 5) Erik de Jong, 6) Katie Riley, 7) Aurora Taylor, 8) Carol Voisin, 9) Fernanda Zermoglio

Christianson disclosed his brother was an applicant but believed he could be unbiased. Eisenbeisz ruled Christianson could participate.

Duncan nominated Elizabeth Bagley, Kent Barkhau, Angela Bowers, Kord Christianson, Erik de Jong, Katie Riley, Aurora Taylor, Carol Voisin, and Fernanda Zermoglio to serve on the Sustainability Commission.

From the public, Joel Hanson spoke in support of Barkhau, Bowers, Christianson, Zermoglio, and de Jong. Katie Riley thanked Kord Christianson, a city employee and applicant. If not appointed, Riley hoped Christianson could serve as a liaison. Scott Saline wondered about possible conflicts with a city employee serving.

Zermoglio told of her time in Sitka and desire to serve. Duncan, referenced the establishing ordinance that the Commission include, to the extent possible, at least one individual with background or training as a sustainability professional and at least one individual of Alaska Native heritage with an understanding and appreciation of the historical importance of sustainability on Tlingit Aaní. She wondered how the Assembly was to determine these requirements from the information submitted. Himschoot reminded Sitka Tribe of Alaska had expressed a desire to have dedicated seats on boards/commissions and this was a way to meet that request.

A vote of the Assembly was taken for the seven available seats:

Bagley - 7 votes
Barkhau - 5 votes
Bowers - 7 votes
Christianson - 0 votes
de Jong - 4 votes
Riley - 7 votes
Taylor - 7 votes
Voisin - 5 votes
Zermoglio - 7 votes

The seven applicants appointed to serve on the Sustainability Commission were:

Bagley, Barkhau, Bowers, Riley, Taylor, Voisin, and Zermoglio

H [22-148](#)

Board of Adjustment: Consideration of an appeal filed by John Leach, Municipal Administrator, of the Planning Commission's decision made September 21, 2022, regarding case file V 22-15, a request for a platting variance at 300 Kramer Avenue as filed by Todd Fleming

A motion was made by Christianson to convene as the Board of Adjustment. The motion PASSED by unanimous consent.

Municipal Attorney Brian Hanson indicated he represented the Assembly and reviewed the duties of the Board of Adjustment. Eisenbeisz provided an overview of the hearing process. Ystad disclosed at one time he was employed by Jeremy Twaddle who had co-owned Sound Development with Todd Fleming.

Staff Presentation

Planning Director, Amy Ainslie, relayed her recommendation to the Planning Commission ("Commission") had been to deny the platting variance. In light of their decision to approve the request, her focus would be on representing the majority decision as made by the Commission. She told of SGC 21.04.030(B) stating no more than four lots could be served by private utility easements. Through previous platting variances, eight lots had been approved to be served by a private sewer line. Ainslie relayed the Commission had confidence in the construction of the line, breaks/maintenance needs could be handled by private property owners, and believed precedence had been set by the granting of previous platting variances. The applicant had stated if the variance was granted, the gravity sewer line would be installed, but if denied, future property owners would be responsible. Commissioners believed granting the variance would lessen the development burden for future property owners.

Appellant Presentation

Municipal Administrator, John Leach, stated SGC 21.48.010 listed the required findings that must be made by the Commission for a platting variance to be granted: 1) the

granting of a platting variance will not be detrimental to the public safety, or welfare, or injurious to adjacent property, and 2) the tract to be subdivided is of such unusual size and shape or topographical conditions that strict application of the requirements of this title will result in undue and substantial hardship to the owner of the property. Leach believed neither finding could be found. Leach stated the private utility currently had approval for eight lots to be connected to it. Further expansion would set a dangerous precedent for future development, marginalize the intended purpose of the Code, and encourage circumvention of the major subdivision process. Leach stated further expansion of the utility posed a risk to neighboring properties and city infrastructure that the applicant had not sufficiently addressed. He added it was the responsibility of property owners to maintain the private line. Leach continued by saying in the event of an urgent/catastrophic failure, the inability of a large group of homeowners to organize and mobilize could result in pressure for the City to complete repairs at the expense of ratepayers, and/or adopt the line as city infrastructure. He reminded the applicant had also stated at the September 21 Commission meeting that the sanitary sewer pump was the lower cost option for development. Finally, Leach stated the approval for eight lots to be connected to the current private utility was approved because the land in question was under the control of a single developer, and was not seen as suitable for a major subdivision due to size and topography. The three lots considered in the current platting variance application were well situated to public infrastructure given they front a municipal right-of-way which did not meet the requirement of "substantial hardship to the owner of the property."

Public Comment

Applicant Todd Fleming stated the existing line had been designed by a professional engineer to meet major subdivision code requirements and spoke to costs for homeowners. Richard Wein urged the Assembly to help developers. Chris Spivey, Commission Chair, told of trust in developers, spoke to precedence previously set, and said the City hadn't always developed land well. Darrell Windsor, Commission Member, stated facts and findings were discussed and there was no need for a Commission if the intent was to go by the books. Michael Tisher, the initial sewer line developer, believed the City would accept the line for future development and reminded the lack of sewer access had been a problem with developing lots on Kramer Avenue.

Staff Rebuttal or Clarifying Statements

Ainslie answered questions of the Assembly including assessment values along Kramer Avenue and the location of the Kramer sewer main.

Appellant Rebuttal or Clarifying Statements

Leach said the appeal was not related to the acceptance of infrastructure and clarified the appeal was not stopping development.

Assembly Deliberation

Members discussed the complexities, expressed concern for the long term, and risk management. Ystad spoke in support of the Commission's decision to grant the variance. Christianson, while supportive of staff, also was supportive of the Commission and wondered about a bond or repair fund.

In response to a motion made to grant the appeal, thereby overturning the variance, citizens Richard Wein and Chris Spivey spoke. Wein said the Assembly should side with the Commission and allow the developers to move forward. Spivey urged the Assembly to revisit the reasons for the Commission's decision.

A motion was made by Mosher to GRANT the appeal filed by John Leach, Municipal Administrator, of the Planning Commission's decision made

September 21, 2022, regarding case file V 22-15, a request for a platting variance at 300 Kramer Avenue as filed by Todd Fleming. The motion PASSED by the following vote.

Yes: 5 - Mosher, Eisenbeisz, Himschoot, Duncan, and Miller

No: 2 - Christianson, and Ystad

Non-voting: 1 - Knox

A motion was made by Mosher to reconvene as the Assembly in regular session. The motion PASSED by unanimous consent.

I [22-145](#)

Formally accept the resignation of Assembly Member David Miller and determine the procedure for filling the vacant seat

A motion was made by Miller to formally accept the resignation of Assembly Member David Miller and determine the procedure for filling the vacant seat. The motion PASSED by the following vote.

Yes: 7 - Himschoot, Ystad, Duncan, Mosher, Eisenbeisz, Miller, and Christianson

Non-voting: 1 - Knox

From the public, Richard Wein thanked Miller for his service. Members expressed appreciation to Miller. Miller applauded city staff for their work. A discussion ensued on how to fill the vacancy. A motion was made to request the Municipal Clerk to advertise the vacancy.

From the public, Carin Adickes, Carolyn Evans, and Shirley Robards supported filling the vacant seat with the third highest vote getter in the municipal election, Richard Wein. Krystinn Scheller suggested if there was another vacancy to occur, the Assembly fill it with the next runner up, if that was the method chosen this time. Richard Wein stated a letter of intent was not democracy.

A motion was made by Christianson to request the Municipal Clerk, through the Municipal Administrator, to 1) advertise for letters of interest October 12 through noon on October 24 and 2) place an item on the October 25 agenda to appoint an Assembly Member to fill the vacant seat until the next regular election when a successor is elected and qualified to fill the remainder of the term. The motion PASSED by the following vote.

Yes: 7 - Christianson, Mosher, Eisenbeisz, Himschoot, Duncan, Miller, and Ystad

Non-voting: 1 - Knox

J [22-146](#)

Assignments: Deputy Mayor, Vice-Deputy Mayor, and Assembly Liaisons

Mosher was nominated for Deputy Mayor. Hearing no other nominations, Mosher was appointed. Duncan was nominated for Vice Deputy Mayor. Hearing no other nominations, Duncan was appointed.

The following liaison appointments were made:

Bear Task Force - vacant

Gary Paxton Industrial Park Board - Ystad / Christianson

Health Needs and Human Services Commission - Duncan / Mosher
Historic Preservation Commission - Himschoot / Christianson
Investment Committee - Christianson / Eisenbeisz
Library Commission - Duncan
Local Emergency Planning Commission - Mosher / Duncan
Parks and Recreation Committee - Duncan / Ystad
Planning Commission - Christianson / Ystad
Police and Fire Commission - Himschoot / Mosher
Port and Harbors Commission - Ystad
Sustainability Commission - Mosher / Himschoot
Tree and Landscape Committee - Himschoot
SEDA - Eisenbeisz
Sitka Tribe of Alaska - Eisenbeisz
School Board - Himschoot / Mosher

XIII. PERSONS TO BE HEARD:

Richard Wein noted the economy was shaping up to be very difficult and spoke to developing plans for tourism.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Mayor - Eisenbeisz told of Indigenous People's Day events at the University of Alaska Southeast Sitka.

Clerk - Peterson thanked staff and election workers for a job well done in conducting the Municipal Election.

XV. EXECUTIVE SESSION

None.

XVI. ADJOURNMENT

A motion was made by Christianson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 10:10pm.

ATTEST: _____
Sara Peterson, MMC
Municipal Clerk



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-153 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 10/19/2022 In control: City and Borough Assembly

On agenda: 10/25/2022 Final action:

Title: Reappoint: 1) Chad Goeden to a two-year term on the Gary Paxton Industrial Park Board, 2) Lisa Moore to a three-year term on the Tree and Landscape Committee, and 3) Gregg Olson to a three-year term on the Police and Fire Commission

Sponsors:

Indexes:

Code sections:

Attachments: [Reappointment Motion](#)
[Goeden -GPIP](#)
[Moore-Tree and Landscape](#)
[Olson-Police and Fire](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

POSSIBLE MOTION

I MOVE TO reappoint:

- 1) Chad Goeden to a two-year term on the Gary Paxton Industrial Park Board,
- 2) Lisa Moore to a three-year term on the Tree and Landscape Committee, and
- 3) Gregg Olson to a three-year term on the Police and Fire Commission.



**Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka**

Board/Commission/Committee: Gary Paxton Industrial Park Board of Directors

Name: Chad J. Goeden Preferred Phone: _____

Address: _____ Alternate Phone: _____

Email Address: _____ Fax Number: _____

Length of Residence in Sitka: 12 years Registered to vote in Sitka? ☒ Yes ☐ No

Employer: Retired/self employed small business owner

Organizations you belong to or participate in:

Sitka Sportsman's Association

Explain your main reason for applying:

To give back to my community.

What background, experience or credentials will you bring to the board, commission, or committee membership?

Former interim GPIB board member, retired Alaska State Trooper, former academy commander, small business owner

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

None that I am aware of.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: October 14, 2022 Signature: 

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? ☐ Yes ☐ No

Return to:

Jess Earnshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street

Fax: 907-747-7403 Email: clerk@cityofsitka.org

Chad Goeden

October 14, 2022

Members of the City Assembly
City and Borough of Sitka
100 Lincoln Street
Sitka, AK 99835

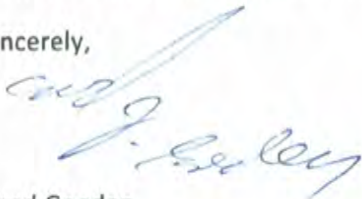
Dear Members of the City Assembly:

Thank you for the opportunity to express my interest in filling the recently vacated seat on the Gary Paxton Industrial Park (GPIP) Board of Directors. I held an interim board position earlier this year, and I look forward to continuing help steer the GPIP going forward if selected. I have lived in Sitka for over 12 years (2004-2007 and 2013 to present) and am looking for opportunities to give back to the city that has given my family and me so much. After 25 years as an Alaska State Trooper, I retired in 2021 as the DPS Training Academy Commander. I have also operated a small business here in Sitka, Premier Training of Alaska, since 2014. I am currently the vice president of the Sitka Sportsman's Association board of directors, where I have served off and on for about five years. I also volunteer as a hunter education instructor.

In the past, I have also volunteered extensively with the Boy Scouts of America, and served as the Southeast vice president for the board of the FBI National Academy Associates, Alaska Chapter.

My desire in serving on the board is to continue to help find projects and customers who will provide long term financial benefit to the city. With the recent approval by the voters to use \$8 million to start developing a boat haul out, I think the future of the GPIP is very bright, and I look forward to helping bring the voters' wishes to fruition.

Sincerely,



Chad Goeden



GARY PAXTON INDUSTRIAL PARK BOARD OF DIRECTORS

| NAME | CONTACT NUMBERS | TERM STARTS | EXPIRES | CATEGORY |
|---|--|--|---|----------------------------------|
| SCOTT WAGNER 304 Nicole Drive | 747-6850 w 747-3791 h scott_wagner@nsraa.org | 11/25/14 6/28/16 6/26/18 7/14/20 7/26/22 | 6/24/16 6/28/18 6/26/20 7/14/22 7/26/24 | CHAIR |
| MIKE JOHNSON 2017 Cascade Creek Road | 747-1401 966-4042 southeastmike@hotmail.com | 8/27/19 4/14/20 3/22/22 | 4/24/20 4/14/22 3/22/24 | |
| CHAD GOEDEN 2012 Cascade Creek Road | 590-4990 chelly@gci.net | 6/14/22 | 9/22/22 | |
| LAUREN MITCHELL 118 Wolff Drive | 738-7796 Lmitchell22@gmail.com | 3/23/21 | 3/23/23 | At -Large |
| <i>CHRIS YSTAD 104 Chirikov Drive</i> | <i>738-1560 747-8487 fathom99835@yahoo.com</i> | <i>10/13/20 3/9/21</i> | <i>3/26/21 3/9/23</i> | <i>Resigned 10/11/22</i> |
| Garry White 329 Harbor Drive, #202 | 747-2660 747-7688 fax garrywhite@gci.net | | | GPIP Director |
| John Leach City & Borough of Sitka 100 Lincoln Street | 747-1808 747-7403 fax john.leach@cityofsitka.org | | | Municipal Administrator |
| Chris Ystad 104 Chirikov Drive | 738-1560 assemblyystad@cityofsitka.org | | | Assembly Liaison |
| Thor Christianson 500 Lincoln Street A9 | 738-2491 assemblychristianson@cityofsitka.org | | | Alternate Assembly Liaison |

Established by Ordinance 00-1568

Five members appointed by the Assembly for 2-year terms, one designated At-Large

Revised: October 12, 2022



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: TREE & LANDSCAPE COMMITTEE
Name: Lisa Moore Preferred Phone: _____
Address: _____ Alternate Phone: _____
Email Address: _____ Fax Number: _____
Length of Residence in Sitka: 22 years Registered to vote in Sitka? ☒ Yes ☐ No
Employer: retired
Organizations you belong to or participate in:

SITKA TREE & LANDSCAPE COMMITTEE, OCEAN WAVE QUILTERS

Explain your main reason for applying:

I WANT TO SERVE ANOTHER TERM - IT IS MY COMMUNITY SERVICE

What background, experience or credentials will you bring to the board, commission, or committee membership?

I am a former member of this COMMITTEE. 21 years on TEL Master Gardener.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

None

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership. The attached letter still applies

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 10-12-2022 Signature: [Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? ☐ Yes ☐ No

Return to:

Melissa Henshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street
Fax: 907-747-7403 Email: melissa.henshaw@cityofsitka.org

To: City of Sitka

Re: Letter of Intent to accompany Tree and Landscape application

To whom it may concern,

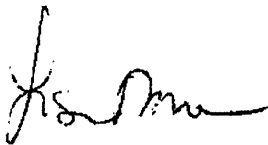
I am a charter member of the Sitka Tree and Landscape Committee, (established in 2001). I have been the secretary for the committee for the entire time. I have volunteered many hours and intend to continue to do so.

I started with the committee to fulfill my obligation of 40 hours of community service for attending the Master Gardener class. It is very satisfying to be able to give community service in such a tangible way. I do enjoy driving past the trees I have helped plan and plant. It is great to be a part of an organization that is active with our hands and not just attend meetings, although I do enjoy the review of city projects, landscaping plans.

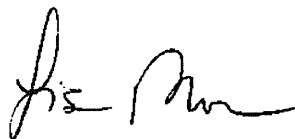
My education is a BS degree in Electrical Engineering from University of Houston, 1987. I worked as an engineer until 2000, when I retired and moved to Sitka. I started a small business in 2004 in quilt pattern design and that is my current employment.

The Tree and Landscape committee has done a lot for the city of Sitka and is recognized by the state board (Alaska Community Forest Council) as one of the most active tree boards in the whole state. We enjoy an active partnership with the city groundskeeping staff. We have planted hundreds of trees, shrubs and groundcovers for the beautification of our town. I hope that you can find a way to continue to support us as a committee.

Lisa Moore



November 31, 2016



Oct 12, 2022

- This letter of intent
still applies



TREE AND LANDSCAPE COMMITTEE

| NAME | CONTACT NUMBERS | TERM STARTS | EXPIRE | CATEGORY |
|--|--|---|---|---------------------|
| DEB MILLER 708 Lake St. | 738-1175 sitkadjm@gmail.com | 10/22/13 10/25/16 11/12/19 | 10/22/16 10/25/19 11/12/22 | CHAIR |
| JOE D'ARIENZO 2219 SMC | 907-419-0213 delsenzo@live.com | 7/24/01 6/14/04 7/10/07 6/22/10 11/12/13 11/22/16 12/11/19 | 7/24/04 7/13/07 7/10/10 6/22/13 11/12/16 11/22/19 12/10/22 | VICE CHAIR |
| LISA MOORE PO Box 2943 | 747-5534 738-3614 moorelisa719@gmail.com | 7/24/01 7/10/07 9/25/07 10/26/10 11/12/13 11/22/16 11/12/19 | 7/24/04 7/13/07 9/25/10 10/26/13 11/12/16 11/22/19 11/12/22 | SECRETARY |
| LIZ MCKENZIE PO Box 144 | 752-7046 c liz.creativeworks@gmail.com | 12/8/15 12/20/18 12/28/21 | 12/8/18 12/20/21 12/28/24 | |
| ELIAS ERICKSON 2908 Sawmill Creek Rd | 738-0000 sitkaelias@gmail.com | 5/11/22 | 5/11/25 | |
| NOLAN SCHLERETH 15 Lifesaver Dr. Apt. B | 781-420-0124 nolan124@gmail.com. | 07/26/22 | 2/23/25 | |
| <i>BRENNON O'CONNOR 110 College Drive Ste. 111</i> | <i>440-371-7913 boconno5@kent.edu</i> | <i>2/9/22</i> | <i>2/9/25</i> | |
| REBECCA HIMSCHOOT PO Box 6075 | 623-8235 assemblyhimschoot@cityofsitka.org | | | Assembly Liaison |

MUNICIPAL STAFF SUPPORT

| | | | |
|--|----------|----------------------------------|---|
| Michael Colliver 100 Lincoln Street | 747-4039 | michael.colliver@cityofsitka.org | Building, Grounds and Parks Supervisor |
|--|----------|----------------------------------|---|

Established by Ord. 01-1625; revised by Ord. 03-1718
 7 members 3-year terms
 Meets: 2nd Wednesday, 5:00 p.m.

Revised: October 12, 2022



**Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka**

Board/Commission/Committee: Police and Fire Commission

Name: Gregg M. Olson Preferred Phone: _____

Address: _____ Alternate Phone: n/a

Email Address: _____ Fax Number: n/a

Length of Residence in Sitka: 3yr/3mo plus 12/2004 to 6/2007 Registered to vote in Sitka? XX Yes ____ No

Employer: Self Employed/Retired

Organizations you belong to or participate in:

Sitka Sportsman's Association; Lions Club International;

Explain your main reason for applying:

I've served one term on the commission. I feel that I still have time to offer and an interest in public safety issues.

What background, experience or credentials will you bring to the board, commission, or committee membership?

Served as a police officer for 10 years; prosecutor for 19 1/2 years; Masters Degree in Justice Administration; Attorney for 34 years.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

None

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

XX
→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 10/18/2022 Signature: Gregg M. Olson

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? XX Yes ____ No

Return to:

Jess Earnshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street

Fax: 907-747-7403 Email: clerk@cityofsitka.org

Gregg M. Olson

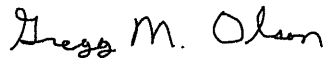
City and Borough of Sitka Assembly
100 Lincoln Street
Sitka, AK 99835

Letter of Interest – Police and Fire Commission

Dear Assembly Members:

This letter advises you of my interest in continuing service as a member of the Police and Fire Commission for another term, provided you continue to desire my services. The commission is one way for me to provide service back to my community, which is consistent with my 34+ years as a public servant to multiple municipalities in Alaska and to the State of Alaska.

Attached to this letter are my applications (current and previous) and my resume. Should you have any questions, please contact me.

A handwritten signature in cursive script that reads "Gregg M. Olson".

Gregg M. Olson

GREGG M. OLSON

EDUCATION

MA Degree, May 2013, Justice Administration, University of Alaska, Fairbanks.
JD Degree, *Cum Laud*, University of Puget Sound School of Law, Tacoma, WA 1988
BA Degree, *Magna Cum Laud*, in Sociology with Certificate in Corrections, Seattle University, Seattle, WA 1985

ACHIEVEMENTS

Instructor, National Attorney General Training and Research
2017 Criminal Justice Professional of the Year, Fairbanks APOA
2015 Prosecutor of the Year, Alaska Department of Law
Associate Editor, University of Puget Sound School of Law, Law Review
Extern, Judge Eugene Wright, Ninth Circuit Court of Appeals – Fall 1987
Certified Instructor, Alaska Police Standards Training Council - Since 1995
Valedictorian, State of Alaska 15th Municipal Police Academy - 1979

RELEVANT WORK EXPERIENCE

CEO/ President, Southeast Alaska Justice and Legal Consulting, LLC 4/2020 to present.

Started this business to provide education services and legal representation and consulting as requested.

District Attorney, State of Alaska, Department of Law, Fairbanks, AK. 6/2015 – 4/30/2019 (retired).

Lead and manage office of about 13 prosecutors and 13 support staff prosecuting most of the criminal conduct occurring in the Fairbanks and Utqiagvik regions. Responsible for fostering working relations between the DA's office and other justice agencies. Directly handled multiple homicide cases including prosecuting the killer of a Fairbanks Police Sergeant.

Assistant Attorney General, State of Alaska Department of Law, Office of Special Prosecutions, Anchorage, AK. 6/2007 – 6/2015.

Handle serious cases originating in rural communities consisting mostly of murder and sexual assault offenses. Assist in coverage and training in rural district attorney offices. Travel regularly to rural courts to attend hearings. Assigned to conduct criminal reviews of officers use of deadly force and to review and prosecute cases of officers accused of criminal activity. Assigned to review, screen and prosecute other complex criminal cases. Prosecuted and convicted two defendants for killing Alaska law enforcement officers.

RELEVANT WORK EXPERIENCE (Continued)

Assistant District Attorney, State of Alaska Department of Law, Sitka, AK
12/2004 to 6/2007

Managed caseload of one attorney office and supervised two support staff. Responsible for the prosecution of all state crimes committed in Sitka, Petersburg, Kake, Angoon and unincorporated areas.

District Attorney, State of Alaska Department of Law, Bethel, AK 10/99 –12/04

Supervising Attorney for the Bethel District Attorney's Office. Supervise staff of 5 attorneys, 3 paralegals, 3 secretaries, and one receptionist. Primarily handle the most serious felony crimes in the office. Make screening decisions on all felonies above class B felonies and all pre-indictment felonies. Community liaison for the office and significant involvement with the women's shelter and the child advocacy center.

Deputy Chief of Police, North Slope Borough, Barrow, AK 7/98 – 10/99
(Administrative Commander 11/96 - 7/98, Support Services Commander 6/94 - 11/96)

Second in command of Alaska's third largest police department; responsible for preparation of \$8,000,000 budget; overseeing all grants, contracts, capital projects, and the administrative investigation process; provided initial legal review of legal issues pertaining to the police department; drafted and reviewed policies and procedures for legal consistency; involved in strategic planning for overall department operations. As Administrative Commander, had similar responsibilities. As Support Services Division Commander, I managed the civilian division including the following units: Corrections, Records, Dispatch, Evidence, Maintenance, Budget, Computer Technology, and Communications Technology.

Adjunct Professor, Ilisagvik College, Barrow, AK 1994 - 1999

Instruct justice related courses at local community college including Introduction to Justice, Criminology, Criminal Law, Criminal Procedure, Law, Justice and Society, and Corrections.

Deputy and Assistant Borough Attorney, North Slope Borough, Barrow, AK
10/91 -- 6/94

Provided legal representation for Municipal Corporation with primary emphasis in contracts, police, jail, and personnel issues.

Assistant Public Defender, State of Alaska Public Defender Agency 8/89 - 10/91

Represented indigent clients charged with felonies or misdemeanors. Handled juvenile delinquency and child in need of aid cases, probation and parole violations, and mental health commitments.

RELEVANT WORK EXPERIENCE (Continued)

Law Clerk, for Robert Coats, Judge, Alaska Court of Appeals 8/88 -- 8/89

Conducted research and wrote bench memorandum for Alaska criminal appellate court.

Security/Counselor, Second Chance, Seattle, WA 1984-1986

Worked in a security/counselor position at a Washington State halfway house in downtown Seattle, WA. Job duties included monitoring residents, searching residents, ordering U.A.'s, checking on employment and status, attending sanction hearings, and building safety and security.

Research Assistant, for Dr. Peter Scharf, Seattle, WA 1983 - 1987

Conducted research and assisted in site evaluations in various projects involving police use of force, police culture, prison education, and landowner's duty to protect.

Lieutenant, Bethel Police Department, Bethel, AK 11/80 - 5/82

Managed police and jail personnel in 30-person department. Participated in long range planning for the department and budget preparation. Investigated major felonies. (Juvenile Sergeant 11/80 - 5/81).

Detective / Sr. Police Officer, Petersburg Police Department, Petersburg, AK 5/78 - 11/80

Investigated major criminal cases. Conducted routine patrol functions and shift supervision, and served as field training officer.

SELECTED TRAINING

DNA: Witness to the Truth, Columbia, SC 2003
Hitting the Mark: Community Gun Violence Prosecution, Los Angeles, CA 2003
Child Fatality Investigations, Anchorage, AK 2001
56th Annual Short Course for Prosecuting Attorneys, Chicago, IL 2001
Prosecuting Rural Domestic Violence, Columbia, SC 2001
Sexual Assault Response Training, Kodiak, AK 2001
Reid Method of Interview and Interrogation, Barrow, AK 1999
96th Administrative Officers Course (Deans Scholar), Southern Police Institute, University of Louisville, KY 1996
Jail Design and Review, National Institute of Corrections, 1996
MacInlow Basic and Advanced Supervisors Course, Barrow, AK 1995
Leadership Development Course, National Institute of Corrections, 1995
Instructor Development Course, Robert Sanford & Associates, 40 hours, 1994
Police Labor and Discipline, AELE, Las Vegas, NV 1993
Police Liability, AELE, Las Vegas, NV 1992
Negotiation and Mediation, 80 hours, Antioch University, Seattle, WA 1986
Reality Therapy, Seattle, WA 1985

SELECTED TRAINING (Cont.)

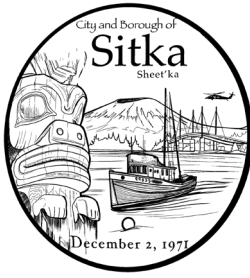
Substance Abuse Counseling I, Petersburg, AK 1983
Contemporary Problems in Substance Abuse, Petersburg, AK 1983
Drug Enforcement Administration two week course, Anchorage, AK 1980
State of Alaska 15th Municipal Police Academy, Sitka, AK 1979
Numerous Legal Seminars

PROFESSIONAL MEMBERSHIPS

Alaska Bar Association – Admitted 1989
Federal District Court for the State of Alaska – Admitted 1992
Alaska Court Criminal Rule Committee – Since approx. 2003
Alaska Bar Lawyers Assistance Committee – Since approx. 2000
National District Attorneys Association
Southern Police Institute Alumni Association
Alaska Association of Chiefs of Police
Alaska Peace Officers Association
National Criminal Justice Association (NCJA)

VOLUNTEER/SOCIAL ORGANIZATIONS

Commissioner, Sitka Police and Fire Commission
Board Member, Sitka Sportsman Association
Firearms Instructor, National Rifle Association
Petersburg Elks 1615 – Member since 1980
Lions Club International – Past President in Barrow and Bethel Clubs
member since 10/1991



POLICE AND FIRE COMMISSION

| NAME | CONTACT NUMBERS | TERM STARTS | EXPIRES | CATEGORY |
|--|---|-------------------------------|-------------------------------|----------------------------------|
| GREGG OLSON 138 Wolff Drive | 907-830-9792 gregg.m.olson@gmail.com | 11/12/19 | 11/12/22 | CHAIR |
| JAMES MELLEMA 2304 A Halibut Point Rd | 752-0412 nitejazz@mac.com | 1/12/16 1/8/19 12/28/21 | 1/12/19 1/8/22 12/28/24 | VICE CHAIR |
| LOYD PLATSON 805 Charles Street | 747-3636 ext 226 623-7560 lplatson@scpsak.org | 9/22/15 10/9/18 11/9/21 | 9/22/18 10/9/21 11/9/24 | |
| LESLIE YOUNG PO Box 3092 | 738-3993 ly99835@gmail.com | 11/9/21 | 11/9/24 | |
| GAIL RODERICK 802 Sirstad Street | 623-2200 lourod@gci.net | 2/23/22 | 9/22/23 | |
| Robert Baty Police Chief | 747-3349 robert.baty@sitkapd.org | | | Ex Officio |
| Craig Warren Fire Chief | 747-3233 craig.warren@cityofsitka.org | | | Ex Officio |
| Rebecca Himschoot PO Box 6075 | 738-6744 assemblyhimschoot@cityofsitka.org | | | Assembly Liaison |
| Kevin Mosher 100 Lincoln Street | 752-0467 assemblymosher@cityofsitka.org | | | Alternate Assembly Liaison |
| Serena Wild Police Dept. Staff | 747-3349 serena.wild@sitkapd.org | | | Secretary |

Established by Ordinance 83-579

Meet fourth Wednesday of each month at 5:30 p.m. – Harrigan Centennial Hall, 330 Harbor Drive

5 members from public 3-year terms

OATH OF OFFICE REQUIRED

Revised: October 12, 2022



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-154 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 10/19/2022 In control: City and Borough Assembly

On agenda: 10/25/2022 Final action:

Title: Appoint: 1) Casey Campbell to an unexpired term on the Gary Paxton Industrial Park Board and 2) Jorgen Eliason to a three-year term on the Port and Harbors Commission

Sponsors:

Indexes:

Code sections:

Attachments: [Appointment Motion](#)
[Campbell-GPIP](#)
[Eliason- Port and Harbors](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

POSSIBLE MOTION

I MOVE TO appoint:

- 1) Casey Campbell to an unexpired term on the Gary Paxton Industrial Park Board and
- 2) Jorgen Eliason to a three-year term on the Port and Harbors Commission.



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: Gary Paxton Industrial Park
Name: Casey Campbell Preferred Phone: _____
Address: _____ Alternate Phone: _____
Email Address: _____ Fax Number: _____
Length of Residence in Sitka: 2yr Registered to vote in Sitka? 1 Yes ___ No ___
Employer: Northrim Bank

Organizations you belong to or participate in:

Seashant

Explain your main reason for applying:

To Continue to support the development at GPIP supporting economic development in Sitka,

What background, experience or credentials will you bring to the board, commission, or committee membership?

See Resume

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

Spouse works for Silver Bay Seafoods

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 10-13-22 Signature: [Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? ___ Yes ___ No

Return to:

Jess Earnshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street

Fax: 907-747-7403 Email: clerk@cityofsitka.org

Casey Campbell

Skills

- Business Leadership
- Financial Analysis
- Economic Modeling
- Public Speaking/Presenting
- Strategic Planning
- Fisheries Management
- Personnel Management
- Commercial Lending
- Non-Profit Leadership
- Facilitation

Professional Experience

MARCH 2022- CURRENT

Vice President, Commercial Loan officer, Northrim Bank Sitka, AK

Managed and grew portfolio of diverse business customers by performing financial analysis, underwriting credit facilities, structuring corporate debt, identifying customer financial needs, and delivering full complement of Northrim products and services. Developed new relationships with non-Northrim customers to increase portfolio.

NOVEMBER 2019- CURRENT

Self Employed

- Owner real estate business.
- Investor in a brewery
- Provide consulting services to write a business plans or analyze financial statments.
- Owner/Harvester of Halibut and Sablefish IFQ.
- Owner of salmon tender
- Contractor to Prince William Sound Aquaculture Corporation, serving as the harvest supervisor from June to September responsible for managing the harvest of cost recovery salmon.

NOVEMBER 2017 – NOVEMBER 2019

General Manager/CEO, Prince William Sound Aquaculture Corporation, Anchorage, AK

Oversee all operations of the largest salmon hatchery corporation in Alaska and manage an annual budget of \$14 million with 135 employees in seven locations. Report to a 45-member Board of Directors to develop and implement strategic goals. Responsible for salmon production providing millions of dollars in economic benefit of to Alaska's commercial, sport, personal use, and subsistence fisheries.

Oversaw restructure of organization, updated enterprise reporting program including accounting software, improved purchasing process, and lowered operational costs. Supervised staff responsible for annual budgets, audits, permitting, capital projects, and fish sales. Provided recommendations on Prince William Sound salmon fishery management to maximize brood stock collection, cost recovery, and commercial opportunity.

Received formal training on board member responsibilities, effective board service, and successful working relationships between boards and staff.

APRIL 2015 – NOVEMBER 2017

Principal Commercial Real Estate Specialist/Vice President, Wells Fargo, Anchorage, AK

Managed and grew commercial real estate portfolio by performing financial analysis, credit underwriting, structuring credit facilities, and negotiating loans with customers. Specialized in commercial real estate lending inside and outside Alaska. Portfolio grew from \$100 million to \$125 million during tenure.

Received training on real estate portfolio management, identifying weaknesses, and strategies for addressing non-performing loans.

NOVEMBER 2014– APRIL 2015

Baker Hughes, Strategic Account Manager, Anchorage, AK

Managed client relationship between Baker Hughes' largest customer, BP Exploration Alaska. Oversaw six product lines, operating as part of a global team. Assisted sales team to increase revenue, led contract negotiations, and developed work plans.

Received training on large account management and global sales.

JANUARY 2010 – NOVEMBER 2014

Senior Business Relationship Manager/Vice President, Wells Fargo, Anchorage, AK

Managed and grew portfolio of diverse business customers by performing financial analysis, underwriting credit facilities, structuring corporate debt, identifying customer financial needs, and delivering full complement of Wells Fargo products and services. Developed new relationships with non-Wells Fargo customers to increase portfolio.

Initially worked in Juneau focusing on the Juneau, Sitka, Skagway and Cordova markets. Transitioned to Anchorage in 2012 to focus on larger businesses including seafood industry clients, Community Development Quota groups, and Alaska Native Corporations.

Specialized in commercial and industrial lending providing term debt, working capital and treasury management services. Portfolio of \$95 million in outstanding loans and \$100 million in deposits. Completed more than \$50 million in new loans as well as loan syndications and other multi-bank transactions.

Received training on large deal structuring, banking regulation and compliance.

APRIL 2007 – DECEMBER 2010

Economic Advisor, State of Alaska Office of Economic Development, Juneau, AK

Advised State of Alaska on multiple topics including disaster declarations, economic impact studies, program development, rural roads, commercial fishing data, critical habitat designations,

financial modeling, Community Quota Entity program review, mariculture industry development, and overall economic development.

Authored State of Alaska Annual Economic Report as well as internal memos on Alaska's economy. Received formal training on facilitation and economic cluster development programs.

DECEMBER 2005 – APRIL 2007

Research Analyst & Seafood Economist, McDowell Group, Juneau, AK

Responsible for data collection, entry, and analysis, report writing, designing economic models using IMPLAN, and performing Monte Carlos simulations.

Primary analyst responsible for contract with the Alaska Seafood Marketing Institute. Collected and analyzed seafood industry data and compiled in-season summaries. Other major projects included analysis of market dynamics impacting ex-vessel prices for the Copper River gillnet fishery.

AUGUST 2005 – DECEMBER 2005

Loan Officer Trainee, Northwest Farm Credit Services, Seattle, WA

Commercial lender specializing in the Alaska seafood industry. Reviewed financial statements, business plans, and fishing plans. Recommendations on lending decisions and adequacy of fishing and business plans to support debt repayment.

JUNE 4, 2005 – JUNE 26, 2005

Research Technician, Natural Resource Consultants, Seattle, WA

Collected data on king crab, opilio crab, and bairdi crab in the Bering Sea aboard the F/V American Eagle in support of industry led biomass estimations for rationalized crab fisheries in the Bering Sea.

SEPTEMBER 2004 – MAY 2005

Assistant Economist (Internship), USDA Forest Service, Sitka, AK

Supported USDA economist on research projects focused on the Southeast Alaska timber industry specifically opportunities to diversify the industry and increase value added production. Completed data collection, report writing, data entry, database building, economic feasibility studies, profit and loss analysis, literature reviews, and survey development and implementation.

Education

2005, Bachelor of Science, Economics / Minor in Business Administration
Central Washington University, Ellensburg, WA

2003, Associate of Arts, Business Administration
Lower Columbia Community College, Longview, WA

Volunteer Activities

- Prince William Sound Aquaculture Corporation (Current Board Member)
- Sea Share - Board of Directors (Current Board Member)
- Alaska Young Fishermen's Summit Steering Committee Member/Presenter

- Aleutian Marketplace Business Competition Judge
- Volunteer Teacher of Economics
- High School Basketball Coach – Juneau Douglas High School
- Salmon Project - Stakeholder Panel
- Booster Club President – Thunder Mountain High School



GARY PAXTON INDUSTRIAL PARK BOARD OF DIRECTORS

| NAME | CONTACT NUMBERS | TERM STARTS | EXPIRES | CATEGORY |
|---|--|--|---|----------------------------------|
| SCOTT WAGNER 304 Nicole Drive | 747-6850 w 747-3791 h scott_wagner@nsraa.org | 11/25/14 6/28/16 6/26/18 7/14/20 7/26/22 | 6/24/16 6/28/18 6/26/20 7/14/22 7/26/24 | CHAIR |
| MIKE JOHNSON 2017 Cascade Creek Road | 747-1401 966-4042 southeastmike@hotmail.com | 8/27/19 4/14/20 3/22/22 | 4/24/20 4/14/22 3/22/24 | |
| CHAD GOEDEN 2012 Cascade Creek Road | 590-4990 chelly@gci.net | 6/14/22 | 9/22/22 | |
| LAUREN MITCHELL 118 Wolff Drive | 738-7796 Lmitchell22@gmail.com | 3/23/21 | 3/23/23 | At -Large |
| <i>CHRIS YSTAD 104 Chirikov Drive</i> | <i>738-1560 747-8487 fathom99835@yahoo.com</i> | <i>10/13/20 3/9/21</i> | <i>3/26/21 3/9/23</i> | <i>Resigned 10/11/22</i> |
| Garry White 329 Harbor Drive, #202 | 747-2660 747-7688 fax garrywhite@gci.net | | | GPIP Director |
| John Leach City & Borough of Sitka 100 Lincoln Street | 747-1808 747-7403 fax john.leach@cityofsitka.org | | | Municipal Administrator |
| Chris Ystad 104 Chirikov Drive | 738-1560 assemblyystad@cityofsitka.org | | | Assembly Liaison |
| Thor Christianson 500 Lincoln Street A9 | 738-2491 assemblychristianson@cityofsitka.org | | | Alternate Assembly Liaison |

Established by Ordinance 00-1568

Five members appointed by the Assembly for 2-year terms, one designated At-Large

Revised: October 12, 2022



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: Ports and Harbors

Name: Torgun Eliason Preferred Phone: _____

Address: _____ Alternate Phone: _____

Email Address: _____ Fax Number: _____

Length of Residence in Sitka: 41 yrs Registered to vote in Sitka? ☒ Yes ☐ No

Employer: Self - commercial fisherman

Organizations you belong to or participate in:
Silver bay seafoods / Southeast Alaska Seiners / Sitka Elks Lodge

Explain your main reason for applying:
To serve our community and our Harbor system

What background, experience or credentials will you bring to the board, commission, or committee membership?
I'm a lifelong Sitkan who is a commercial fisherman and boat owner. I have some knowledge of marine construction and knowledge of boats and the workings of a harbor system.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

My uncle Stan Eliason is the current Harbor Master.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: Oct 19, 22 Signature: [Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? ☐ Yes ☒ No

Return to:

Jess Earnshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street
Fax: 907-747-7403 Email: clerk@cityofsitka.org

To whom it may concern,

My name is Jorgen Eliason and I am a commercial fisherman and lifelong Sitkan. I have 2 commercial fishing vessels currently in the Sitka harbor system. I am applying for the Ports And Harbors commission to serve our community and to serve and represent our harbor users on this commission.

I am a lifelong fisherman who has worked on many different boats over the years. I have also worked off and on in the marine construction industry with a local business. I believe my knowledge of boats from wood to steel and general marine knowledge makes me a good candidate for this position.

In general I am an easy going person and will enjoy the responsibilities that I will hold if appointed to the commission. I am open minded and willing to work with others to help maintain a functioning harbor system for the future of Sitka.

Thank you for your consideration

Jorgen Eliason



PORT AND HARBORS COMMISSION

| NAME | CONTACT NUMBERS | TERM STARTS | EXPIRES | CATEGORY |
|--|--|---------------------------------|-------------------------------|------------------------------|
| SHAUNA THORNTON PO Box 2156 | 907-598-1171 shaunat@gci.net | 11/28/17 3/13/18 4/13/21 | 3/24/18 3/13/21 4/13/24 | CHAIR |
| MICHAEL NURCO 617 Katlian Street A-6 | 738-0927 albatrossalaskacharters@gmail.com | 11/11/15 12/12/17 1/12/21 | 7/8/17 12/12/20 1/12/24 | |
| DAVE GORDON 717 Lake Street | 738-0515 sitkadgordon@gmail.com | 12/13/16 12/10/19 | 12/13/19 12/10/22 | |
| TYLER GREEN 322 Wachussetts Street | 738-5010 tgoceancowboy@gmail.com | 2/12/19 6/11/19 8/9/22 | 6/14/19 6/11/22 8/9/25 | |
| TAMY STEVENSON PO Box 6145 | 907-244-8853 blackdog.whitedog@gci.net | 3/26/19 3/9/22 | 3/26/22 3/9/25 | |
| <i>KEN CREAMER 101 Sunset Drive</i> | <i>738-0223 747-8903 k.creamer@gci.net</i> | <i>9/12/17</i> | <i>10/27/18 10/23/21</i> | <i>Resigned 7/22/20</i> |
| <i>CHRIS YSTAD 104 Chirikov Drive</i> | <i>738-1560 fathom99835@yahoo.com</i> | <i>5/22/18 8/10/21</i> | <i>5/22/21 8/11/24</i> | <i>Resigned 10/11/22</i> |
| Stan Eliason Office: 617 Katlian Street | 747-3439 w 738-0832 stan.eliason@cityofsitka.org | | | Harbormaster Non-voting |
| Chris Ystad 104 Chirikov Drive | 738-1560 assemblyystad@cityofsitka.org | | | Assembly Liaison |
| | | | | |
| Alicia Soto Harbor Office Manager | 747-3439 w alicia.soto@cityofsitka.org | | | Secretary |

7 members from the public, 3-year terms
 Established by Resolution 88-375
 Nine meetings per year, September – May; 2nd Wednesday 6:00 p.m.
 Harrigan Centennial Hall, 300 Harbor Drive

Revised: October 12, 2022



CITY AND BOROUGH OF SITKA

Legislation Details

File #: ORD 22-26 Version: 1 Name:

Type: Ordinance Status: AGENDA READY

File created: 10/19/2022 In control: City and Borough Assembly

On agenda: 10/25/2022 Final action:

Title: Making supplemental appropriations for fiscal year 2023 (Reconstruction of the Sheet Pile Wall and Crane at the Marine Service Center)

Sponsors:

Indexes:

Code sections:

Attachments: [Motion Ord 2022-26](#)
[Memo and Ord 2022-26](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

POSSIBLE MOTION

I MOVE TO approve Ordinance 2022-26 making supplemental appropriations for fiscal year 2023 (*Reconstruction of the Sheet Pile Wall and Crane at the Marine Service Center*).




CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

Thru: John Leach, Municipal Administrator 

From: Melissa Haley, Finance Director

Date: October 19, 2022

Subject: Supplemental Capital Appropriation for the Reconstruction of the Sheet Pile Wall and Crane at the Marine Service Center

Background

The City and Borough of Sitka was awarded a grant under the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grants program for the reconstruction of the sheet pile wall and crane at the Marine Service Center. In April of this year, the Assembly authorized the application for this grant and acknowledged that if approved, matching funding would need to be appropriated. The memo provided in April suggested that likely funding of the match would be the Harbor Fund as well as the Marine Service Center Fund.

The steel sheet pile retaining wall was originally constructed in 1976. Over the years several different corrosion protection systems have been installed to reduce corrosion of the sheet piling and steel tie-back rods. Additionally, there is a crane at the top of the wall that needs to be replaced to continue to support the fishing fleet and businesses that use this to load/unload product. In addition, the Marine Service Center cold storage building relies on the port wall for its structural integrity, as the land it sits on is held up by the wall.

Analysis

Replacement of this asset is needed to both continue to have the port wall available to the fishing fleet as well as smaller cruise ships and to ensure that the Marine Service Center's structural integrity is not compromised. The opportunity to fund this project with the RAISE grant funding is critical to being able to maintain the current level of operations of both the port wall and the cold storage facility, both of which are important to local industry.

The port wall facility asset is owned by the Harbor Fund, but as it is integral to the structural integrity of the Marine Service Center, both funds will evenly share the working capital portion of the repair and once the repair has been completed, a revenue sharing agreement for revenue generated from the port wall will be entered into, to ensure that the investment by both funds is recognized.

Fiscal Note

The total working capital for this project is estimated to be \$2,100,000, this provides the required 20% match of \$1,960,662 with a small buffer for staff time or other expenses that wouldn't be allowable under the RAISE grant. \$1,050,000 will be funded by the Harbor Fund, which, at June 30, 2022, had approximately \$3.4 million available in undesignated working capital. Another \$1,050,000 will be funded by the Marine Service Center Fund, which at June 30, 2022 had approximately \$2.3 million in undesignated working capital.

In addition, the existing contingent appropriation is in the Marine Service Center Fund, but as the asset is owned by the Harbor fund it should be appropriated in the Harbor Fund. A contingent appropriation for the grant amount of \$7,842,488 will be made in the Harbor Fund—the appropriation will remain contingent until the formal grant award is executed, which is anticipated only after a significant amount of design and environmental reviews have taken place.

Recommendation

Approve ordinance 2022-26, appropriating \$2,100,000 (working capital) and \$7,842,488 (contingent grants) in the Harbor Capital Project Fund.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2022-26

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA MAKING SUPPLEMENTAL
APPROPRIATIONS FOR FISCAL YEAR 2023
(Reconstruction of the Sheet Pile Wall and Crane at the Marine Service Center)

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. **CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.

2. **SEVERABILITY.** If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. **PURPOSE.** The purpose of this ordinance is to make a supplemental Capital appropriation for FY2023.

4. **ENACTMENT.** In accordance with Section 11.10 (a) of the Charter of the City and Borough of Sitka, Alaska, the Assembly hereby makes the following supplemental appropriation for the budget period beginning July 1, 2022 and ending June 30, 2023.

| <u>FISCAL YEAR 2023 EXPENDITURE BUDGETS</u> | |
|--|--|
| CAPITAL PROJECTS | |
| Fund 750 – 90901 - MSC Bulkhead Repairs: Increase appropriations in the amount of \$2,100,000 to provide a match to the RAISE grant that has been approved for repair of the bulkhead wall. In addition, the contingent amounts currently budgeted under Fund 760 (Marine Service Center), should be moved to the Fund 750 (Harbor Fund) as that fund owns the bulkhead wall. The amount of the RAISE grant is \$7,842,488. The appropriation will be funded by the Harbor fund (\$1,050,000) and the Marine Service Center Fund (\$1,050,000). | |

EXPLANATION

The Harbor Fund and the Marine Service Center Fund will equally contribute to the match required for the reconstruction of the sheet pile wall at the Marine Service Center. The wall and the crane are assets of the Harbor Fund, however, the integrity of the Marine Service Center building is dependent on this wall as the building has ties that are connected to the wall. For this reason, the cost will be split between the two funds and an agreement to share revenue generated by the wall and the crane will be entered into.

5. **EFFECTIVE DATE.** This ordinance shall become effective on the day after the date of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 8th day of November 2022.

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ATTEST:

Sara Peterson, MMC
Municipal Clerk

1st reading: 10/25/2022
2nd and final reading: 11/8/2022

Sponsor: Administrator

Steven Eisenbeisz, Mayor



CITY AND BOROUGH OF SITKA

Legislation Details

File #: ORD 22-27 Version: 1 Name:
Type: Ordinance Status: AGENDA READY
File created: 10/19/2022 In control: City and Borough Assembly
On agenda: 10/25/2022 Final action:
Title: Making supplemental appropriations for fiscal year 2023 (DataCenter Disaster Recovery System)
Sponsors:
Indexes:
Code sections:
Attachments: [Motion Ord 2022-27](#)
[Memo and Ord 2022-27](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

POSSIBLE MOTION

I MOVE TO approve Ordinance 2022-27 making supplemental appropriations for fiscal year 2023 (*DataCenter Disaster Recovery System*).




CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

Thru: John Leach, Municipal Administrator 

From: Grant Turner, IT Director

Date: October 14, 2022

Subject: Approve Ord 2022-27 (DataCenter Disaster Recovery System)

Background

Business continuity and disaster recovery are key pieces of providing a robust and secure datacenter. Whether we are protecting against ransomware or floods, a proper datacenter backup solution should include a full backup of critical systems on a geographically diverse storage device.

Our existing datacenter is currently being backed up locally on the same storage solution that houses its production data.

We do have 20 TB arrays that are replicating some of our data, but we are unable to back up everything. These arrays are also at end of life and are no longer supported. Our primary array has 5.1 TB left in space, but if we were to fill this up we would have a degradation of performance in access to city data.

Analysis

Part of the role of the IT Department at CBS is to provide staff with the systems and technical resources required for them to complete their duties. In the case of the current datacenter suddenly becoming unavailable due to malicious intrusions into our network or a disaster physically damaging the datacenter itself, the systems that city staff use would become unavailable making their duties incredibly difficult to complete.

A robust business continuity and disaster recovery solution helps meet the need of nearly all the main goals of our recent Strategic Plan, but most specifically goal 4: Planning and investing in sustainable infrastructure. Action 4.3 discusses identifying the infrastructure needed to maintain levels of service for the community and implementing this business continuity and disaster recovery solution would be a great step toward doing that.

By approving this ordinance we will expand the current 30 TB array to 82 TB and upgrade the processors to the current standards as well as future proofing it. It also includes the purchase of a second 82 TB array to be placed remotely to the primary array for one to one backup of city data.

Fiscal Note

This solution has been quoted as costing \$99,917.28. This includes maintenance and support for 3 to 5 years, depending on specific pieces of equipment. The anticipated lifespan of this equipment is up to 10 years and any maintenance support would be added to the subsequent budgets for those years with costs estimated in the range of \$5,000 per year.

This capital appropriation will be funded from the IT Fund and the expense will be allocated across other municipal funds with the FY2024 budget.

Recommendation

Approve the ordinance making an appropriation in the amount of \$99,127.28.

Encl: Leverage Systems quote



Leverage Information Systems

Phone: (425) 482-9200
Fax: (425) 485-9400
PO Box 630
Woodinville, WA 98072

Quote

No.: **2204252**

Date: 09/13/2022

Prepared for:
Don MacKinnon
City and Borough of Sitka

Prepared by: Margaret Weeks
Account No.: 3074
Type: Open Market
Job: HPE

| CLIN | Qty. | Item ID | Description | UOM | Ea. Price | Total |
|---|------|-------------|--|-----|-------------|-------------|
| Promotional Pricing Valid Through 10/26/2022 | | | | | | |
| 001 | 1 | R6H95A | HPE Alletra 5030 HF DC Fld Upgr | EA | \$10,712.90 | \$10,712.90 |
| 002 | 1 | HU4B5A3 | HPE 3Y Tech Care Basic Exch SVC | EA | \$0.00 | \$0.00 |
| 003 | 1 | HU4B5A3007X | HPE Alletra 5030 HF DC Fld Upgr Supp | EA | \$435.57 | \$435.57 |
| 004 | 1 | HA124A1 | HPE Technical Installation Startup SVC | EA | \$0.00 | \$0.00 |
| 005 | 1 | HA124A1 5MS | HPE Tier 1 Storage Array Upg Startup SVC | EA | \$2,097.70 | \$2,097.70 |
| 006 | 1 | Q8B49B | HPE NS HF20X ES3 42TB 2.88TB CTO Shelf | EA | \$14,196.97 | \$14,196.97 |
| 007 | 2 | Q8J27A | HPE NS C13 to C14 FIO Power Cord | EA | \$0.89 | \$1.78 |
| 008 | 1 | HA124A1 | HPE Technical Installation Startup SVC | EA | \$0.00 | \$0.00 |
| 009 | 1 | HA124A1 5MS | HPE Tier 1 Storage Array Upg Startup SVC | EA | \$2,068.97 | \$2,068.97 |
| 010 | 1 | HU4B5A3 | HPE 3Y Tech Care Basic Exch SVC | EA | \$0.00 | \$0.00 |
| 011 | 1 | HU4B5A3 ZEG | HPE NS HF20X ES3 42TB 2.88TB Shelf Supp | EA | \$3,205.46 | \$3,205.46 |
| 012 | 1 | R4U33A | HPE Alletra 5010 CTO Base Array | EA | \$3,619.11 | \$3,619.11 |
| 013 | 1 | Q8B88B | HPE NS 2x10GbE 2p FIO Adptr Kit | EA | \$1,109.07 | \$1,109.07 |
| 014 | 1 | R4U47A | HPE Alletra 5000 2.88TB FIO Cache Bdl | EA | \$6,184.70 | \$6,184.70 |
| 015 | 1 | R4U48A | HPE Alletra 5000 5.76TB FIO Cache Bdl | EA | \$9,855.61 | \$9,855.61 |
| 016 | 2 | Q8J27A | HPE NS C13 to C14 FIO Power Cord | EA | \$0.88 | \$1.76 |
| 017 | 1 | R4U43A | HPE Alletra 5000 84TB SAS FIO HDD Bdl | EA | \$12,119.95 | \$12,119.95 |
| 018 | 1 | R9X15A | HPE Alletra Tier 1 Storage Array Std Trk | EA | \$0.88 | \$0.88 |
| 019 | 1 | Q8G27B | HPE Tier 1 Storage OS Default FIO SW | EA | \$0.83 | \$0.83 |
| 020 | 1 | S0L75AAE | HPE Alletra 5010 SW/Sup 5yr SaaS | EA | \$22,104.00 | \$22,104.00 |
| 021 | 1 | HA124A1 | HPE Technical Installation Startup SVC | EA | \$0.00 | \$0.00 |
| 022 | 1 | HA124A1 5MR | HPE Tier 1 Storage Array Startup SVC | EA | \$3,272.73 | \$3,272.73 |
| 023 | 1 | HU4A6A5 | HPE 5Y Tech Care Essential SVC | EA | \$0.00 | \$0.00 |
| 024 | 1 | HU4A6A5 ZET | HPE NS 2x10GbE 2p Adptr Supp | EA | \$1,451.63 | \$1,451.63 |
| 025 | 1 | HU4A6A5007D | HPE Alletra 5010 CTO Base Array Supp | EA | \$883.25 | \$883.25 |

QuoteNo.: **2204252**

Date: 09/13/2022

| CLIN | Qty. | Item ID | Description | UOM | Ea. Price | Total |
|------|------|---------------------------------|--|-----|------------|------------|
| 026 | 1 | HU4A6A5007N | HPE Alletra 5000 84TB SAS HDD Bdl Supp | EA | \$2,942.68 | \$2,942.68 |
| 027 | 1 | HU4A6A5007T | HPE Alletra 5000 2.88TB FIO CachBdl Supp | EA | \$1,259.10 | \$1,259.10 |
| 028 | 1 | HU4A6A5007U | HPE Alletra 5000 5.76TB FIO CachBdl Supp | EA | \$2,392.63 | \$2,392.63 |
| 029 | 1.00 | Freight - Prepay/Add - No Limit | Prepay And Add Actual Freight Costs From Shipper Invoice | EA | \$0.00 | \$0.00 |

Your Price: **\$99,917.28**Total: **\$99,917.28**

Prices are firm until 10/13/2022 Terms: Net 30

Quoted by: Margaret Weeks, margaretw@leverageis.com**Date:** 9/13/2022**Signature:** _____ **PO#:** _____ **Date:** _____**Print Name:** _____ **Title:** _____ **PH# :** _____**Disclaimer**

Unless otherwise quoted, Standard delivery charges are 30 days ARO. Expedited freight will be charged prepay and add. Please notify your sales rep should you want to use a freight account.

If applicable, sales tax will be charged when invoiced.

Leverage Information Systems 30 day return policy does not apply to changed, opened, or cancelled orders. In the event the customer chooses to change or cancel an order, restocking fees may apply.

- Leverage is a Small Business Enterprise
- Pricing is valid for (30) days
- Accepted Methods of Payment - Check or EFT, Please contact your sales rep for re-quote should you like to pay via Credit Card

Tax ID / EIN# 91-1607710

DUNS# 807596051

Cage Code: 0X6H7

Internal / Restricted Classification

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2022-27
AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA MAKING SUPPLEMENTAL
APPROPRIATIONS FOR FISCAL YEAR 2023
(DataCenter Disaster Recovery System)

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. **CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.

2. **SEVERABILITY.** If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. **PURPOSE.** The purpose of this ordinance is to make a supplemental Capital appropriation for FY2023.

4. **ENACTMENT.** In accordance with Section 11.10 (a) of the Charter of the City and Borough of Sitka, Alaska, the Assembly hereby makes the following supplemental appropriation for the budget period beginning July 1, 2022 and ending June 30, 2023.

| |
|--|
| |
| <u>FISCAL YEAR 2023 EXPENDITURE BUDGETS</u> |
| CAPITAL PROJECTS |
| |
| Fund 700 – DataCenter Disaster Recovery System Project: Increase appropriations in the amount of \$99,918 for the DataCenter Disaster Recovery System. These funds will come from the Information Technology Fund |
| |

EXPLANATION

The City's current DataCenter is in need of a Disaster Recovery system to provide for business continuity and disaster recover should the DataCenter be rendered inoperable.

5. **EFFECTIVE DATE.** This ordinance shall become effective on the day after the date of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 8th day of November 2022.

ATTEST:

Steven Eisenbeisz, Mayor

Sara Peterson, MMC
Municipal Clerk

1st reading: 10/25/2022

2nd and final reading: 11/8/2022

Sponsor: Administrator



CITY AND BOROUGH OF SITKA

Legislation Details

File #: RES 22-28 Version: 1 Name:
Type: Resolution Status: AGENDA READY
File created: 10/19/2022 In control: City and Borough Assembly
On agenda: 10/25/2022 Final action:
Title: Affirming the month of October as Filipino American History Month
Sponsors:
Indexes:
Code sections:
Attachments: [Motion and Res 2022-28](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Sponsors: Duncan / Eisenbeisz

POSSIBLE MOTION

I MOVE TO approve Resolution 2022-28 on first and final reading affirming the month of October as Filipino American History Month.

**CITY AND BOROUGH OF SITKA
RESOLUTION NO. 2022 - 28**

**A RESOLUTION OF THE CITY AND BOROUGH OF SITKA AFFIRMING THE MONTH
OF OCTOBER AS FILIPINO AMERICAN HISTORY MONTH**

WHEREAS, the City and Borough of Sitka recognizes that the Filipino community is the second-largest racial minority group in Alaska and continues to be a long-standing contributing community in Sitka; and

WHEREAS, after decades of advocacy by organizations like the Filipino American National Historical Society, in 2009, Congress designated October as Filipino American History Month, chosen to commemorate the historical moment on October 18, 1587, when the first Filipinos arrived in what is now Morro Bay, California; and

WHEREAS, documentation establishes the first Filipinos in Alaska arrived on a whaling ship in the year 1788. At one point referred to as “Alaskeros”, particularly in the cannery sector, Filipinos had a broad industry presence in: whaling, fur trading, mining, fishing, processing, infrastructure development, and beyond; and

WHEREAS, our Filipino American neighbors are still an integral part of the economy; their work ethic finds them branching into wider ranging occupations, most notably the healthcare field where they have high representation as nurses, doctors, and other medical professions; and

WHEREAS, Filipino Americans have contributed greatly to the fine arts, music, dance, literature, business, journalism, education, science, technology, government, politics, fashion, and other fields in the United States that enrich the landscape of this place; and

WHEREAS, Filipino American servicemen and servicewomen have a longstanding history in the Armed Forces from the Civil War to the Iraq and Afghanistan conflicts, including the 25,000 Filipinos who fought under the United States flag during WWII to protect and defend this country; and

WHEREAS, the US Government didn’t grant full citizenship and/or voting rights to Asian immigrants until McCarran-Walter Act of 1952; and

WHEREAS, it is imperative for Filipino American youth to have positive role models to instill in them the importance of education, complemented with the richness of their ethnicity and the value of their legacy; more so, we recognize the importance of diversity and inclusion at all levels of society including our government structures because representation matters; and

WHEREAS, with their extensive history within our state, we know multiple generations of Filipino Americans have been born and settled roots here. We are beneficiaries that they have made this place their home including their economic, cultural, and societal impacts; and

WHEREAS, we recognize in 2021, Congress overwhelmingly passed the COVID-19 Hate Crimes Act into Law after increasing documented crimes were targeted against the Asian American Pacific Islander (AAPI) community. The City and Borough of Sitka asserts xenophobia and racism have no place here as Sitka is a safe and welcoming community for all; and

WHEREAS, the City and Borough of Sitka has a responsibility to oppose the systemic inequities and injustices that exists for communities negatively affected by colonization and oppression which perpetuates segregation, discrimination, and hardships such as high rates of poverty and income inequality, exacerbating disproportionate health, education, and social crises.

NOW, THEREFORE, BE IT RESOLVED that the City and Borough of Sitka, Alaska recognizes the celebration of Filipino American History Month, October 2022 as a time of reflection and remembrance; and as a time to renew efforts toward the research and examination of history and culture in order to provide an opportunity for all people in the United States to learn with a reminder that Filipino American history is American history; and appreciate more about Filipino Americans and their historic and continued contributions to our city & borough, state, and nation.

Thank you for all that you do for our community. *Salamat sa lahat ng ginagawa ninyo para sa ating komunidad.*

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska, on this 25th day of October, 2022.

Steven Eisenbeisz, Mayor

Attest:

Sara Peterson, MMC
Municipal Clerk

1st and final reading: 10/25/22

Sponsors: Duncan/Eisenbeisz



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-156 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 10/19/2022 In control: City and Borough Assembly

On agenda: 10/25/2022 Final action:

Title: Appoint an Assembly Member to serve the remainder of Dave Miller's term until the results of the next regular election are certified on October 10, 2023 (individual will be sworn in if present)

Sponsors:

Indexes:

Code sections:

Attachments: [Motion Sheet](#)
[Miyasato LOI](#)
[Pike LOI](#)
[Voisin LOI](#)
[Wein LOI](#)
[Sample Ballot Oct 2022](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Appoint Interim Assembly Member

I NOMINATE Carol Voisin, Richard Wein, _____,
_____, to serve the remainder of Dave Miller's term
until the results of the next regular election are certified on
October 10, 2023.

Notes:

- Deadline to file is at noon on October 24, 2022
- Certificate of Applicant Qualifications and Financial Disclosure Statements are on file at the Municipal Clerk's Office.
- The Assembly has the option to appoint the interim Assembly Member by 1) voice vote or 2) vote by secret ballot as stated in Section 2.10 of the Home Rule Charter of the City and Borough of Sitka:

Section 2.10

Four members of the assembly shall constitute a quorum, but a smaller number may adjourn from time to time and may compel the attendance of absent members in the manner and subject to the penalties prescribed by the rules of the assembly. No assembly action shall be valid or binding unless adopted by an affirmative vote of four or more members.

A roll call vote shall be taken on authorizations for the expenditures of funds and on the passage of ordinances. Upon request of an assembly member, a roll call vote shall be taken on any question, and a record of the ayes and nays shall be entered in the journal.

A vote by secret ballot shall be taken only to elect assembly officers and fill assembly vacancies.

Unless otherwise prohibited by this charter, each assembly member shall vote on each question before the assembly for consideration unless excused by an affirmative vote of all remaining assembly members able to vote on the question.

If the Assembly decides to vote by secret ballot:

- A number of colored ballots have been prepared – a different color for each time you vote (i.e. a tie scenario) to keep the votes separated.
- Please mark your ballot with the pencils provided. This way you won't be able to decipher one person's vote from another (i.e. blue ink vs. black ink).
- Fold your ballot in half and insert it into a gray secrecy sleeve.

Mayor, members of Assembly

I'm interested in filling the vacated seat by Chief Miller

Sincerely,


Benjamin Miyasato

RECEIVED

OCT 24 2022

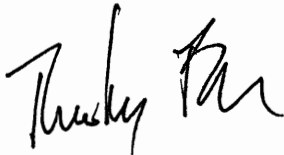
City & Borough of Sitka-
Clerk's Office

RCVD 10-24-22 10:40 am sf

October 24, 2022

Mayor and Assemblymembers,

I would like to put my name forward to fill the seat recently vacated by the irreplaceable Dave Miller. I think my thoughtful, thorough approach would be an asset to this body and our city. I bring experience in strategic planning and have held offices in the local teachers organization. Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Timothy Pike", with a stylized, cursive script.

Timothy Pike

RECEIVED

OCT 24 2022

City & Borough of Sitka-
Clerk's Office

Rcvd 8am 10-24-22

Handwritten initials in blue ink, possibly "SUP", written in a cursive style.

City and Borough of Sitka
Assembly
Sitka, Alaska

RECEIVED
OCT 19 2022
City & Borough of Sitka-
Clerk's Office

Dear Assembly Members:

The Assembly is appointing a citizen to its own select body of those who make decisions and solve problems for the people of Sitka. This is an appointment that I'm certain you don't take lightly. Like you, I don't take lightly your consideration of my name and person to serve the people of Sitka in the place of Dave Miller.

What do I bring to the Assembly?

With eight years, 2008-2016, of serving as an elected city councilor in Ashland, Oregon, I can say that I come with experience where I can hit the road running. I'm well aware of the strong manager form of government that Sitka has and I know how it works. Knowing Robert's Rules of Order is one important duty for an "interim" assembly member and one that I take seriously. Having attended several of your meetings, I've watched how you think as a team of colleagues. You build on one another's thinking in a constructive way that makes your decision making productive and in the best interests of Sitkans. This is a gift that you as a team have and that I will help you keep through respecting each Assembly member's thinking and ideas.

What are my strengths?

I'm an active listener. I turn off my internal voice to "hear" what another person is saying. Critical thinking and problem solving are a part of who I am because not only did I teach these skills to college students, I put them to practice in council meetings. I invited my students to critique my use of these skills in council meetings and learned a great deal from them. Finally, I care

about democracy working in Sitka. I would be proud to be a part of a team that practices this caring in their meetings and actions.

Where do I participate in the community?

I learn about what is happening in Sitka through volunteering. The White Elephant thrift store is a center of activity in Sitka. As a volunteer twice a week, I learn what is going on in the city and people's lives. The Sitka Community Land Trust accepted me as a Board member this spring. Making housing affordable to those who otherwise couldn't venture into home ownership is incredibly rewarding. The Board's hard work and persistence is visible with five houses now built and with plans for several more. I'm proud to be a part of this organization. Not only is making affordable housing happen a passion of mine but also is facilitating Sitka's transition from carbon to renewable forms of energy a necessary passion for the survival of our planet. I want to see the new Sustainability Commission lead us to a better Sitka.

What do I have to offer the Assembly?

Hard work, truth telling, and creative problem solving skills are what I can offer. I know how much work it takes to sit in your chairs. I can do the work with elan. I will also try to keep before the Assembly, when appropriate and necessary, elements of the comprehensive plan that bear on any issue. I will also work with you to see that the strategic plan is kept in line with the plans for implementation. There is a great deal of work to be done. I'm ready to step in for a short time to assist you with it.

No one can ever fill Kevin Knox's shoes, but I would try to fill-in the void that he leaves when it comes to progressive thinking, promoting the voice of the under represented especially those who feel they have no voice, and to foster thinking about nature being a part of our community.

Finally, I like to work on budgets. I really do. Where a community spends and receives its funding tells the larger world who we are.

Thank you for considering my letter of application. I would consider it an honor and a gift to serve with you. Just so you know, I will not run for office following the completion of the one year of Dave Miller's term, should I be appointed to complete it.

Sincerely,


Carol Voisin

cjvoisin@yahoo.com

RECEIVED

OCT 20 2022

City & Borough of Sitka-
Clerk's Office

Letter of Interest for the Vacant Assemble Seat

This is a letter of interest for the Assembly seat recently vacated by Dave Miller.

The hour is late. The Mayor calls for Assembly Liaison and Staff reports. As I look around the room not a creature is stirring, just me, the last citizen standing or rather sitting. I daresay, I am unique in Sitka for having attended virtually every Assembly meeting as a citizen over the last two years, in addition to having been a seated Assemblyman for three years. So to answer the question am I interested in the now vacant seat? — the answer is Yes!

My answer can be seen at every Assembly meeting — my commitment is visible and the views that I express at these meetings are researched and are a matter of public record. Though my bid was not successful in the recent election, I did garner 925 votes or 40% of the votes cast. Running for elected office is no small task, it takes time and effort. It is the ultimate demonstration of interest.

The constitution of the Assembly should not be based on unanimity of opinion. Diversity of opinion is healthy and only adds to the conversation and improves the deliberative process. I therefore place my hat in the ring, and I ask the Assembly to grant my request to be appointed to the now vacant Assembly seat.

Regards,
Richards Wein

**INTERIM ASSEMBLY MEMBER
SECRET BALLOT
October 25, 2022**

****SAMPLE BALLOT****

INSTRUCTIONS

To vote for the candidate of your choice, mark the square to the right of the person's name.

**ONE to be appointed
Vote for NO MORE than 1**

Benjamin Miyasato

☐

Timothy Pike

☐

Carol Voisin

☐

Richard Wein

☐☐

Late Filer Name