CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Knox,
Vice Deputy Mayor Kevin Mosher,
Thor Christianson, Crystal Duncan, Rebecca Himschoot,
David Miller

Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Thursday, September 22, 2022 | **6:00 PM** | **Assembly Chambers**

SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VI. NEW BUSINESS:

A 22-122 Award FY23 Annual General Fund Non-Profit Grants

Attachments: 00 FY23 Non-Profit Grant Applications MEMO
01 Motion
02 FY23 Grant Application
03 FY23 NonProfit Grant Requests
04 FY19 thru FY23 Requests & Approvals Non-Profit Grants
05 Braveheart
06 Sitka Homeless Coalition
07 Sitka Lutheran
08 Alaska Arts SE
09 American Legion
10 Sitka Fastpitch
11 Sitka Trail Works

VII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

VIII. EXECUTIVE SESSION

Not anticipated.

IX. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at https://sitka.legistar.com/Calendar.aspx or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk
Publish: September 19

CITY AND BOROUGH OF SITKA

Legislation Details

File #:	22-122	**Version:**	1	**Name:**	
Type:	Item			**Status:**	AGENDA READY
File created:	8/30/2022			**In control:**	City and Borough Assembly
On agenda:	9/22/2022			**Final action:**	
Title:	Award FY23 Annual General Fund Non-Profit Grants				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	00 FY23 Non-Profit Grant Applications MEMO 01 Motion 02 FY23 Grant Application 03 FY23 NonProfit Grant Requests 04 FY19 thru FY23 Requests & Approvals Non-Profit Grants 05 Braveheart 06 Sitka Homeless Coalition 07 Sitka Lutheran 08 Alaska Arts SE 09 American Legion 10 Sitka Fastpitch 11 Sitka Trail Works				

Date	Ver.	Action By	Action	Result

CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

From: John Leach, Municipal Administrator

Date: August 26, 2022

Subject: FY23 Non-Profit Grant Applications

Background

Although there exists no provision in the Home Rule Charter or Sitka General Code to require General Fund donations to any organization, the current "General Fund Grants for Non-Profit Organizations" is a program that was designed at the Assembly's request in November 2006 to the Commission on Health Needs and Community Services.

Analysis

Enclosed please find copies of the seven requests our office received for the FY23 General Fund Grants for Non-Profit Organizations. Email coversheets are attached to verify date and time of receipt of digital application, and time stamp receipts are attached to hand-delivered applications.

Fiscal Note

A total of $71,110.05 was requested this year and $45,000 is available.

Recommendation

In your packet, there are individual scoring sheets for you to use to review and score each applicant. You will also find a summary scoring sheet with a list of the applicants in their respective category. You can transfer the individual scores to this summary sheet.

Encl: Scoring Sheet
Alaska Arts SE Application
American Legion Application
Braveheart Application

Sitka Fastpitch Application
Sitka Homeless Coalition Application
Sitka Lutheran Application
Sitka Trail Works Application

POSSIBLE MOTIONS

Step 1

I MOVE to award the following FY23 General Fund Non-Profit Grants in the category of Human Services:

Brave Heart Volunteers $_____
Sitka Homeless Coalition $_____
Sitka Lutheran Church $_____

Step 2

I MOVE to award the following FY23 General Fund Non-Profit Grants in the category of Cultural & Educational Services:

Alaska Arts Southeast (Sitka Fine Arts Camp) $_____
American Legion Post 13 $_____

Step 3

I MOVE to award the following FY23 General Fund Non-Profit Grants in the category of Community Development:

Sitka Fastpitch Softball Club $_____
Sitka Trail Works $_____

City and Borough of Sitka

ANNUAL GENERAL FUND GRANTS FOR NON-PROFIT ORGANIZATIONS

APPLICATION MATERIALS FOR FISCAL YEAR 2023

Completed grant applications must be submitted to the Municipal Administrator's Office

<u>Annual Grant Deadline</u> – August 15, 2022 5:00 PM

<u>Special Emergency Grant Deadline</u> – Two weeks prior to Assembly meeting considering application

For further information, please contact:

Holley Dennison, Administrative Coordinator
City and Borough of Sitka
100 Lincoln Street
Sitka, Alaska 99835
(907) 747-1812
FAX (907) 747-7403
holley.dennison@cityofsitka.org

City and Borough of Sitka

General Fund Grants for Non-profit Organizations

APPLICATION CONTENT, ATTACHMENTS, & RATING SCHEDULE

**** Please submit only requested items ****

☐ **Detailed project description overview (one page only) – total pts 10**

- What grant category are you applying for (you may choose only annual or special emergency grant, and only one category under annual grants)?
- What will be done with these funds?
- Who will do it?
- Who will be served?
- When will this service be provided?
- Has the agency received CBS General Fund Grants previously? If so, how many, which years, and for what amount?

☐ **Expected Outcomes (one page only) – total pts 10**

- How will the project be measured as successful?
- What will the tangible community benefit be?
- What are some benchmarks during the project that indicate things are going in the right direction?

☐ **Statement of Need (one page only) – total pts 10**

- How does this project align with the funding category that you are applying for?
- What documented needs (e.g., McDowell Reports, the Comprehensive Plan, Youth Risk Behavior Survey, etc.) does this project address?
- Does the funding from this request leverage other funds for the project? How?

☐ **Organizational Capacity (one page only) – total pts 10**

- Track record (this or similar project delivery and management).
- Community support.
- Board attendance.
- List of Board Members and Officers.

☐ **Budget – total pts 10**

- Statement of assets, revenues, and expenditures for previous year.
- Detailed budget for current year, including funds for this project.
- Include itemized list of grants received or pending for prior and current years.

☐ **Required Documentation – total pts 10**

- Copy of non-profit documentation such as IRS 501c3 designation.
- Current State of Alaska nonprofit organization business license.
- CBS Liabilities Form.

Please submit your completed application, including summary sheet and required documentation by email to Administrative Coordinator, Holley Dennison, at holley.dennison@cityofsitka.org. Type the application using size 10-12 font. *Submit only materials requested.*

City and Borough of Sitka

ANNUAL GRANTS FROM GENERAL FUND

SUMMARY SHEET

Name of Organization: _____

Alaska State Business License Number (if applicable): _____

Name of Contact Person: _____

Phone: _____ Email: _____

Mailing address: _____

Grant Category (check either annual or special emergency grant, and check type of services for annual grant):

- ☐ Annual Grant:
  - ☐ Human Services or
  - ☐ Cultural and Educational Services or
  - ☐ Community Development
- ☐ Special Emergency Grant

Dollars Requested: _____

Match Dollars Committed: _____ Percentage: _____

Sources of Matched Dollars: _____

Brief Description of the Purpose of the Grant: _____

_____

_____

I, _____, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: _____

Title: _____ Date: _____

CITY AND BOROUGH OF SITKA
GENERAL FUND GRANTS FOR
NON-PROFIT ORGANIZATIONS

PROCEDURES

The following table describes the types of City and Borough of Sitka (CBS) General Fund grants that may be awarded to non-profit organizations for: (1) Human Services; (2) Cultural and Educational Services; or (3) Community Development. A non-profit organization may request a grant as an annual award or as a special emergency grant during the fiscal year when the need arises. The percentage of money appropriated from the general fund for non-profit organization grants and the maximum amount of any grant is listed below.

A further explanation of the grant application process, requirements and restrictions is outlined on the next page, and in the attached application packet.

Grant Category Description		Time Frame	Amount
Human Services		Annual Grants	Total Funds - 50% of Grant Budget Maximum Grant - $25,000
Cultural and Educational Services		Annual Grants	Total Funds - 20% of Grant Budget Maximum Grant - $10,000
Community Development		Annual Grants	Total Funds - 20% of Grant Budget Maximum Grant - $10,000
Special Emergency		Special Grants During FY After Annual Grants Awarded	Total Funds - 10% of Grant Budget Maximum Grant - $5,000

Description of Grant Application Procedures, Requirements & Restrictions

- During the annual budget process, the Assembly will establish the amount that will be made available for distribution as grants to Sitka registered non-profit organizations.

- Depending on level of funding available, the Assembly may choose to limit the category of grants it will approve, the total amount it will provide per award, or set other restrictions or special conditions it deems appropriate.

- Advertising for non-profit organizations grants shall begin after ratification of the next fiscal year budget.

- Completed applications must be submitted by email to Administrative Coordinator, Holley Dennison, at holley.dennison@cityofsitka.org by 5:00 p.m. on the due date August 15, 2022. Applications received after the time fixed for receipt will not be considered. The due date for special emergency grants is two weeks prior to the Assembly meeting considering the application.

- All timely received and completed applications shall be reviewed and scored by the Assembly.

- Applicants must be current with all CBS liabilities when the application is filed in order for the application to be considered, including sales taxes, property taxes, utility payments, lease payments, loan payments, promissory notes, etc. To ensure compliance, applicants must complete and submit the CBS Liabilities Form with the Grant Application. This form needs to be signed off by the tax, utility and miscellaneous billing departments indicating that the applicant is current in all obligations owed to the CBS.

- Applications for annual grants will be considered and awarded at a special meeting of the Assembly in September. An application for a special emergency grant will be considered at the first regular Assembly meeting held two weeks after receipt of the application. Applicants will not be given the opportunity to promote their individual grant applications during the Assembly meeting. For an applicant to receive funding, a majority of the Assembly needs to recommend some level of funding.

- Grant monies shall not be used to pay for any tax debt (federal, state, or municipal).

- Non-profit organizations that have received CBS funds as part of the General Fund Budget are ineligible to receive monies from this General Fund Non-profit Organization Grant program.

- Non-profit organizations may only receive one General Fund Non-profit Organization grant during the same fiscal year, either an annual grant or a special emergency grant.

- Grant monies not awarded or used during the fiscal year will rollover as non-profit grant funds for the next fiscal year. Any rollover monies will be counted towards the total grant funds to be appropriated for the next fiscal year toward any of the grant categories.

- Grant monies not spent during the awarded fiscal year must be returned to the CBS.

- Grant monies may not be reallocated for another project not specific to what the organization originally applied for without Municipal Administrator approval.

A Progress and Financial Report must be submitted to Administrative Coordinator Holley Dennison at holley.dennison@cityofsitka.org no later than March 1, 2023. If all grant funds have not been spent and accounted for in the March 1, 2023 report, a supplemental report must be filed by July 14, 2023. Failure to timely submit complete reports may result in the non-profit organization being ineligible in the next fiscal year for general fund grants for non-profit organizations.

General Fund Grants for Non-Profit Organizations for Fiscal Year 2023

CBS Liabilities Form

Complete and submit this form with your Non-Profit Grant Application.

Organization Name: _____

- Property Tax

  _____
  Justin Harris, Supervisory Senior Accountant
  747-1853

- Sales Tax

  _____
  Justin Harris, Supervisory Senior Accountant
  747-1853

- Municipal Leases

  _____
  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

- Loan/Promissory Note

  _____
  Denise Salter, Controller
  747-1836

- Utilities

  _____
  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

CBS Department signatures must be complete to verify your organization is current on all CBS liabilities.

FY23 Non-Profit Grant Requests

	Applicant	FY23 Requests & Funds Available	FY23 Assembly Approved
Human Services			
1	Brave Heart Volunteers	$9,000	
2	Sitka Homeless Coalition	$25,000	
3	Sitka Lutheran Church	$1,000	
Subtotal		$35,000	
	Funds Available FY23	$ 25,000	
Cultural & Educational Services			
4	Alaska Arts Southeast (Sitka Fine Arts Camp)	10,000	
5	American Legion Post 13	6,110.05	
Subtotal		16,110.05	
	Funds Available FY23	10,000	
Community Development			
6	Sitka Fastpitch Softball Club	$ 10,000	
7	Sitka Trail Works	$ 10,000	
Subtotal		$ 20,000	
	Funds Available FY23	$ 10,000	
Special Emergency			
	Funds Available FY23	$ 5,000	
Total FY23 Funds Requested		$71,110.05	
	Total FY23 Funds Available Including Special Emergency Fund	$50,000	
TOTAL			

FY19 thru FY23 Requests & Approvals Non-Profit Grants

Applicant	FY19 Request	FY19 Assembly Approved	FY20 Request	FY20 Assembly Approved	FY21 Request	FY21 Assembly Approved	FY22 Assembly Request	FY22 Assembly Approved	FY23 Assembly Request	FY23 Assembly Approved
Human Services										
Brave Heart Volunteers	$ 18,500	$ 9,071	$ 15,000	$ 10,142	$ 15,000	$ 8,167	$ 9,000	$ 8,060	$ 9,000	
Sitka Counseling & Prevention Services	$ 10,000	$ 4,714	$ 10,000	$ -	$ 10,000	$ 5,167	$ 7,600	$ 5,845		
Sitka Ham Amateur Radio Klub	$ -	$ -	$ -	$ -	$ 8,321	$ 1,000	$ -	$ -		
Sitka Homeless Coalition	$ -	$ -	$ 4,000	$ 4,000	$ -	$ -	$ 7,000	$ 4,536	$ 25,000	
Sitka Lutheran Church	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000	
Sitka Pregnancy Center	$ -	$ -	$ -	$ -	$ 1,000	$ 583	$ -	$ -		
Southeast Alaska Independent Living	$ 16,000	$ 6,500	$ 16,000	$ 7,742	$ 16,000	$ 8,500	$ 20,000	$ 8,179		
The Salvation Army Alaska Sitka Corps	$ 10,000	$ 6,357	$ 17,000	$ 6,342	$ -	$ -	$ -	$ -		
Subtotal	*$ 54,500*	*$ 26,642*	*$ 62,000*	*$ 28,226*	*$ 50,321*	*$ 23,417*	*$ 43,600*	*$ 26,620*	*$ 35,000*	*$ -*
Cultural & Educational Services										
Alaska Arts Southeast (Sitka Fine Arts Camp)	$ 7,500	$ 3,619	$ 7,500	$ 3,967	$ 7,500	$ 5,983	$ 7,500	$ 7,500.00	$ 10,000	
American Legion Post 13	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,110.05	
Betty Eliason Child Care Center	$ 4,248	$ 2,584	$ 10,000	$ 3,067	$ -	$ -	$ -	$ -	$ -	
Civil Air Patrol	$ -	$ -	$ -	$ -	$ 800	$ 533	$ -	$ -	$ -	
Greater Sitka Arts Council	$ 5,000	$ 3,440	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ -	
Subtotal	*$ 16,748*	*$ 9,643*	*$ 27,500*	*$ 7,034*	*$ 8,300*	*$ 6,516*	*$ 7,500*	*$ 7,500*	*$ 16,110.05*	*$ -*
Community Development										
Baranof Bruins Youth Wrestling Club	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ 4,464	$ -	
Sitka Community Land Trust	$ 7,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Sitka Fastpitch Softball Club	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000	
Sitka Trail Works	$ 10,000	$ 8,714	$ 10,000	$ 9,000	$ 10,000	$ 8,000	$ 10,000	$ 5,750	$ 10,000	
Subtotal	*$ 17,000*	*$ 8,714*	*$ 10,000*	*$ 9,000*	*$ 10,000*	*$ 8,000*	*$ 20,000*	*$ 10,214*	*$ 20,000*	$ -
TOTAL	$ 88,248	$ 44,999	$ 99,500	$ 44,260	$ 68,621	$ 37,933	$ 71,100	$ 44,334	$ 71,110.05	$ -

Holley Dennison

From: Angie DelMoral <angie@braveheartvolunteers.org>
Sent: Monday, July 25, 2022 11:12 AM
To: Holley Dennison
Subject: C&B Sitka FY2023 General Fund Grant
Attachments: C&BS FY23 General Fund Grant.pdf

Hi Holley,

Please find our application attached for the FY2023 General Fund Grant for nonprofits. We are grateful for the opportunity to apply. If you need more information or have any questions, please let me know.

Thank you,
Angie

Angie DelMoral
Executive Director
(907) 747-4600
PO Box 6336, Sitka, Alaska 99835
Office location: Manager's House at the Sitka Pioneers Home

City and Borough of Sitka
ANNUAL GRANTS FROM GENERAL FUND

SUMMARY SHEET

Name of Organization: Brave Heart Volunteers (BHV)

Alaska State Business License Number (if applicable): [redacted]

Name of Contact Person: Angie DelMoral, Executive Director

Phone: (907) 747-4600 Email: angie@braveheartvolunteers.org

Mailing address: P.O. Box 6336, Sitka, AK 99835

Grant Category (check either annual or special emergency grant, and check type of services for annual grant):

- ✓ Annual Grant:
  - ✓ Human Services or
  - ☐ Cultural and Educational Services
  - ☐ Community Development
- ☐ Special Emergency Grant

Dollars Requested: $9,000

Match Dollars Committed: $9,000 Percentage: 100%

Sources of Matched Dollars: Individual/business donations, Pick.Click.Give., fundraising, and a grant from the Sitka Alaska Permanent Charitable Trust.

Brief Description of the Purpose of the Grant: Brave Heart Volunteers requests support to fund the management and oversight of volunteer visiting, grief support, caregiver respite, and end-of-life services for care receivers; companionship training and end-of-life training for volunteers; and educational resources for volunteers, health professionals, and community members. All services are free and not duplicated or offered by another organization in Sitka.

I, Michele Friedman, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: Michele Friedman

Title: BHV Board Chair Date: 7/18/22

Detailed Project Description Overview

What grant category are you applying for?
Brave Heart Volunteers (BHV) is applying for an annual Human Services grant.

What will be done with these funds?
BHV requests $9,000 to help support the sustainability of our organization and provide core community-based services in four main areas: 1) Volunteer Visiting; 2) Caregiver Respite & Support; 3) Grief Support & Education; and 4) End-of-Life Compassionate Support.

What will be done with funds?	Who will do it?	Who will be served?	When will this service be provided?
Volunteer Orientations	BHV staff, Board members, volunteers, and local professionals	Interested Sitkans are oriented to BHV and its policies to provide confidential, compassionate care to those in need	Ongoing; requests are received throughout the year
Ongoing Volunteer Support and Education	BHV staff and Board members	Active volunteers	Monthly volunteer check in & online education
Volunteer Visiting and Respite Support	BHV staff, Board members and volunteers	Sitkans who are volunteer visitors, or who receive care from family members	Daily, weekly, monthly; on-going, as needed
Caregiver Support Group and Caregiver Education	BHV staff, Board members and local professionals	Sitkans who are caregivers for elders with dementia, illness, or end-of-life challenges	Support groups as-needed; all year
Adult Grief Education and Grief Support Group	BHV staff, Board members, and local professionals	Adult Sitkans who are experiencing grief and loss	Support groups as-needed; personal Grief Buddies
Annual Compassionate Care at End-of-Life Trainings	BHV staff, Board members, volunteers, and local professionals	Current BHV volunteers and interested Sitkans are trained to serve care receivers at end of life	6-week sessions offered in spring and fall
End-of-Life Services	BHV staff and volunteers	Sitkans at the end of life, their families, and other caregivers	Ongoing, as needed
Communitywide Education and Trainings	Staff, Board members, experts, and others	Community members	Once or twice yearly

Has the agency received CBS General Fund Grants previously? If so, how many, which years, and for what amount?
BHV submitted its first grant application in 2005 and received an award of $8,000. BHV has received funding for the past 16 years with award amounts ranging from $8,000 to $30,000. In 2021, BHV was awarded $8,060.

Expected Outcomes

How will the project be measured as successful?
Indications of success for BHV include:

- Participants, care receivers, and their families provide feedback regarding program service delivery. Our goal is total satisfaction in all areas. Feedback is reviewed by staff and any necessary changes are implemented based on the information provided.
- Attendees of support groups and educational trainings/workshops return for future events.
- BHV continues to see high levels of engagement from participants, families, and volunteers through contributions of time, donations, materials, creativity, and expertise.
- Businesses and individuals continue to donate financially to help sustain BHV.

What will the tangible community benefit be?

The most important benefit to the community is our continual provision of *free* compassionate care-based services. The pandemic created a worldwide sense of isolation and grief, and those feelings were intensified in our elderly and housebound care receivers, who already suffer profound loneliness. Pandemic restrictions also left caregivers and the terminally ill mostly unaided, and deprived grieving families from observing customary funeral rituals, which left many with a prolonged, unresolved anguish. As such, BHV has seen a significant increase in referrals and requests for social, emotional, and instructional support. BHV is here to provide reinforcement, reconnection, and resources to help residents cope with these burdensome stressors.

Additionally, we offer comprehensive educational services for the community about death, hospice, palliative care, advanced directives, dementia, grief, caregiving, and volunteering. Economically speaking, the number of donated volunteer hours also has an enormous financial impact on the whole of Sitka. BHV brings people together from all walks of life, creating a diverse network of support to strengthen our community.

What are some benchmarks during the project that indicate things are going in the right direction? Our program effectiveness and success are measured by tracking data in all program areas, then comparing the data and factoring in feedback. The areas we track include: 1) types of services desired to meet community needs; 2) number and types of trainings; 3) number of people served; 4) number of training and support group participants; 5) number of people using the resource library; 6) number of new volunteers and other participants; 7) number of care receivers; 8) number of new referrals; 9) number and types of community groups and citizens served; and 10) total donations given by community-based individuals and businesses.

Statement of Need

How does this project align with the funding category that you are applying for?
Our Mission is to provide compassionate care, companionship, respite, and education to those facing illness, isolation, end of life, and grief. As a heart-based human services organization, we are tending to unavoidable matters of the human condition: loneliness, grief, terminal illness, and death. Sadly, these are concerns BHV encounters every day among the people we serve and our aim is to alleviate their suffering through social, emotional, and educational support. Also, because Sitka does not have a formal hospice organization, our BHV-trained volunteers are core providers of kindhearted care for those who are facing death and for their caregivers who need respite.

What documented needs (ie McDowell Reports, the Comprehensive Plan, Youth Risk Behavior Survey, etc.) does this project address?
BHV continues to maintain a steady number of care receivers (110+) annually. The primary population we serve is elders, and according to both the *McDowell Group 2019 Sitka Economic Plan* and the *Sitka Comprehensive Plan for 2030*, the population of those age 65+ (especially those age 80+) is expected to "grow rapidly," constituting nearly a quarter of Sitka's population in 2030. Supportive care for our elders and providing opportunities for social engagement is critical to allowing them to "comfortably and safely age in place." The elderly deserve to feel valued and live a dignified, engaged life. Additionally, as our elderly population increases, the need for care at the end of life will naturally increase, and BHV remains committed to providing outstanding care to those in such need.

Does the funding from this request leverage other funds for the project? How?
The demonstration of local government support is essential to our sustainability and ability to apply for local, state, and/or national grants. Consistent funding from the City and Borough of Sitka is also an affirmation to the individuals and businesses wanting to donate to BHV or attend our fundraisers. It also demonstrates an ongoing commitment to serving a vulnerable sector of our population, which is reassuring to our care receivers and volunteers.

Organizational Capacity

Track record (this or similar project delivery and management)
Since 2001, BHV has companioned hundreds of lonely elders, provided unceasing support to the bereaved, and served at countless bedsides of the dying. Our end-of-life and caregiver respite services are not available from any other source in the community. We also offer outstanding volunteer training and community education on grief, loss, and death. Additionally, we manage and serve as an outlet for over 200 caring volunteers (annually) who have a heart for helping others and have donated thousands of hours in service to their neighbors.

We have successfully refined our mission, strengthened our core programs, and perfected our instructional services, which are respected throughout Alaska. Also, our solid partnerships with other service agencies, civic groups, faith groups, health organizations, and nonprofits are another indication of our merit within the community and state.

Community Support
The community's responsiveness and generous support for BHV remains strong and steady. As BHV provides individuals with immediate essential support, many of their friends and families become donors or volunteers themselves. Also, Sitka has a high number of nonprofits vying for the same funding resources, but because of our longevity and the unique services we provide, BHV is able to maintain a significant level of community support.

Board Attendance
Our dedicated Board of Directors has nine members and the current attendance rate is 82%. Traveling and work-schedule conflicts are the main reasons members miss monthly meetings.

List of Board Members and Officers

Board Officers:	Michele Friedman, President
	Frederick Olsen Jr, Vice President
	Gloria Pies, Treasurer
	Jenny Kejka, Secretary
Members:	Shauna Thornton, Jerrod Galanin, Tonya Venneberg, Lacey Tuten, and Dr. Drew Thompson
Honorary Members:	Fr. Dave Elsensohn, Aleeta Bauder, Jean Frank, and Sheri Mayo
Staff:	Angie DelMoral, Executive Director
	Kathryn Winslow, Program Manager

Attachments

- Budget Attachments
  - Statement of assets, revenues, and expenditures for previous year.
  - Detailed budget for current year, including funds for this project.
  - Include itemized list of grants received or pending for prior and current years.
- Required Documentation Attachments
  - Copy of nonprofit documentation such as IRS 501c3 designation.
  - Current State of Alaska nonprofit organization's business license.
  - CBS Liabilities Form.

BRAVE HEART VOLUNTEERS
Profit & Loss
January through December 2021

	Jan - Dec 21
Ordinary Income/Expense	
Income	
4000 · Donations	
4001 · Individuals	24,744
4002 · Businesses	35,000
4003 · Faith Groups	350
4004 · Pick. Click. Give.	3,627
4005 · Donations Other	946
Total 4000 · Donations	64,667
4010 · Fundraising	
4011 · Alaska Airline Raffle	9,090
4013 · Bowls	3,694
4015 · Fundraisers Other	19,297
Total 4010 · Fundraising	32,081
4020 · Grants	
4021 · Foundation Grants	16,895
4022 · Government Grants	25,154
4020 · Grants - Other	820
Total 4020 · Grants	42,869
Total Income	139,617
Cost of Goods Sold	
4100 · Credit Card Merchant Discount	976
Total COGS	976
Gross Profit	138,641
Expense	
5100 · Payroll Expenses	
5101 · Salaries & Wages	94,387
5102 · Payroll Taxes	1,721
5103 · Direct Deposit Fees	-1
5100 · Payroll Expenses - Other	7,619
Total 5100 · Payroll Expenses	103,726
5300 · Professional Fees	
5304 · Accounting	3,580
Total 5300 · Professional Fees	3,580
5302 · Insurance	7,063
5303 · Telephone, Internet, Fax	3,030
5400 · Supplies	
5401 · Office Supplies	3,410
5402 · Companionship Supplies	270
5404 · Education	316
5405 · Fundraiser Expense	4,351
5400 · Supplies - Other	0
Total 5400 · Supplies	8,347
5500 · Training and Development	
5502 · Travel	0
5505 · Conference & Training	0
Total 5500 · Training and Development	0
5600 · Promotion	
5503 · Membership and Dues	246
5601 · Postage	421
5602 · Printing	0
5603 · Advertising & Promotion	605
5600 · Promotion - Other	319
Total 5600 · Promotion	1,591
Total Expense	127,337
Net Ordinary Income	11,304

BRAVE HEART VOLUNTEERS

Profit & Loss Actual Year to Date vs. Full Year Budget

January through December 2021

	Jan - Dec 21	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Donations	64,667	30,000	34,667	216%
4010 · Fundraising	32,081	40,000	-7,919	80%
4020 · Grants	42,869	50,000	-7,131	86%
Total Income	139,617	120,000	19,617	116%
Cost of Goods Sold				
4100 · Credit Card Merchant Discount	976			
Total COGS	976			
Gross Profit	138,641	120,000	18,641	116%
Expense				
5100 · Payroll Expenses	103,727	96,692	7,035	107%
5300 · Professional Fees	3,580	3,700	-120	97%
5302 · Insurance	7,063	7,237	-174	98%
5303 · Telephone, Internet, Fax	3,030	1,920	1,110	158%
5400 · Supplies	8,347	2,900	5,447	288%
5500 · Training and Development	0	2,000	-2,000	0%
5600 · Promotion	1,591	1,746	-155	91%
Total Expense	127,338	116,195	11,143	110%
Net Ordinary Income	11,303	3,805	7,498	297%
Other Income/Expense				
Other Income				
4030 · Restricted donations-Endowment	12,700			
4040 · Endowment Unrealized Gain/Loss	87,663			
4050 · Ameritrade Dividend Income	10,103			
4092 · Interest Income	54			
4095 · Ameritrade Investment Fees	202			
Total Other Income	110,722			
Other Expense				
5700 · Other Expense	0			
5901 · Bank Service Charges	66			
Total Other Expense	66			
Net Other Income	110,656			
Net Income	121,959	3,805	118,154	3,205%

BRAVE HEART VOLUNTEERS
Balance Sheet Comparison to Prior Year
As of December 31, 2021

	Dec 31, 21	Dec 31, 20	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1001 · Northrim Checking 228	93,169	80,697	12,472	15%
1002 · Northrim Savings 031	29,733	29,698	35	0%
1003 · Petty Cash	28	28	0	0%
1004 · Restricted Ameritrade Account	468,054	358,986	109,068	30%
Total Checking/Savings	590,984	469,409	121,575	26%
Total Current Assets	590,984	469,409	121,575	26%
TOTAL ASSETS	**590,984**	**469,409**	**121,575**	**26%**
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
2001 · Payroll Tax Liabilities	873	1,256	-383	-30%
Total Other Current Liabilities	873	1,256	-383	-30%
Total Current Liabilities	873	1,256	-383	-30%
Total Liabilities	873	1,256	-383	-30%
Equity				
3001 · Retained Earnings	0	38,750	-38,750	-100%
3200 · Restricted Net Assets/Endowment	468,054	358,986	109,068	30%
32000 · Unrestricted Net Assets	99	0	99	100%
Net Income	121,958	70,417	51,541	73%
Total Equity	590,111	468,153	121,958	26%
TOTAL LIABILITIES & EQUITY	**590,984**	**469,409**	**121,575**	**26%**

Brave Heart Volunteers
Grants Received or Pending

2022			
Name	**Value**	**Date Closed**	**Status**
Sitka AK Permanent Charitable Trust	$6,083	5/20/22	Awarded
Douglas-Dornan Foundation	$4,525	6/1/22	Pending
2021			
Name	**Value**	**Date Closed**	**Status**
Federal PPP Loan 2nd Draw Grant	$17,903	2/22/21	Awarded
Sitka AK Permanent Charitable Trust	$7,395	4/28/21	Awarded
Sitka Rotary Club	$824	5/18/21	Awarded
ATIAF-Royal Caribbean Grant	$7,500	7/7/21	Awarded
City & Borough of Sitka General Fund Grant	$8,060	9/27/21	Awarded
Sitka Legacy Foundation	$2,000	10/1/21	Awarded
State of AK ARPA-ANRF Grant	$15,000	12/16/21	Awarded

IRS Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: [redacted]
Apr. 10, 2012 LTR 4168C EO
[redacted] 000000 00
[redacted]
BODC: TE

BRAVE HEART VOLUNTEERS INC
% DENNIS LONGSTRETH
PO BOX 6336
SITKA AK 99835-6336

105

Employer Identification Number: [redacted]
Person to Contact: MR. PATTERSON
Toll Free Telephone Number: 1-877-829-5500

Dear TAXPAYER:

This is in response to your Mar. 30, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in OCTOBER 2010.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

Alaska Business License #[redacted]

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

BRAVE HEART VOLUNTEERS, INC.

PO BOX 6336, SITKA, AK 99835-9560

owned by

BRAVE HEART VOLUNTEERS, INC.

is licensed by the department to conduct business for the period

October 6, 2021 to December 31, 2023
for the following line(s) of business:

62 - Health Care and Social Assistance

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

General Fund Grants for Non-Profit Organizations for Fiscal Year 2023

CBS Liabilities Form

Complete and submit this form with your Non-Profit Grant Application.

Organization Name: Brave Heart Volunteers

- Property Tax

  Justin Harris

  Justin Harris, Supervisory Senior Accountant
  747-1853

- Sales Tax

  Justin Harris

  Justin Harris, Supervisory Senior Accountant
  747-1853

- Municipal Leases

  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

- Loan/Promissory Note

  Denise Salter

  Denise Salter, Controller
  747-1836

- Utilities

  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

CBS Department signatures must be complete to verify your organization is current on all CBS liabilities.

Holley Dennison

From: Nodes, Jade <jade.nodes@sitkatribe-nsn.gov>
Sent: Friday, August 12, 2022 10:16 AM
To: Holley Dennison
Cc: Kathy Ingallinera
Subject: Sitka Homeless Coatlition Grant Application
Attachments: City of Sitka Grant application.pdf

Hello Holley,
Please see attached the Sitka Homeless Non-Profit Grant Application.

If you need anything further please let us know.

--
Jade Nodes
Sitka Tribe of Alaska-Social Services
General Assistance Caseworker
204 Siginaka Way. Suite #A
Sitka, AK 99835
(907)747-7245

City and Borough of Sitka

ANNUAL GRANTS FROM GENERAL FUND

SUMMARY SHEET

Name of Organization: Sitka Homeless Coalition

Alaska State Business License Number (if applicable): [redacted]

Name of Contact Person: Jade Nodes

Phone (907) 738-9550 Email: jade.nodes@sitkatribe-ns

Mailing address: PO Box 1112 Sitka, AK 99835

Grant Category (check either annual or special emergency grant, and check type of services for annual grant):

- ☒ Annual Grant:
  - ☒ Human Services or
  - ☐ Cultural and Educational Services or
  - ☐ Community Development
- ☐ Special Emergency Grant

Dollars Requested: $75,000.00

Match Dollars Committed: $40,000 Percentage: _____

Sources of Matched Dollars: donated money from community 2021-2022

Brief Description of the Purpose of the Grant: Salary for the executive director for the continued efforts in building a homeless community for the unhoused in Sitka.

I, Jade Nodes, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: [signature]

Title: Co-Chair of the SHC Date: 8/8/2022

Sitka Homeless Coalition (SHC)

Hítx'i Sáani (Little Houses) Project

Detailed Project Description:

Grant Category: SHC is applying for a $25,000 Human Services Grant.

What will the funds be used for: The funds will be used for a portion of the salary for our first executive director. SHC has recently hired a new executive director to lead our organization. Andrew Hinton has a Masters of Public Administration- MPA, from Columbia University. In September, Andrew will move to Sitka from Anchorage where he has worked as Community Development Fellow at the Cook Inlet Housing Authority.

Who will do it: The Sitka Homeless Coalition.

Background: For the past several years, SHC has provided daily support and advocacy to adults experiencing homelessness. Support services include laundry, showers, cell phone use, job application assistance, memory support, transportation, clothing donations, and equipment donations. SHC also provides crisis management, as a contact for Sitka Police Department and EMT Services. When adults experiencing homelessness need immediate shelter, SHC is notified by local authorities and expected to provide shelter.

The organization's vision has evolved in order to move forward with a trailblazing housing project that will include small affordable cabins built into a cohesive community. The Hítx'i Sáani (Little Houses) Project will directly serve the chronically homeless in Sitka, Alaska. To achieve this the board has been expanded, the volunteer base multiplied, a design team and general contractor hired, administrative supports added, and an executive director hired. Construction and support programs fundraising is in progress. SHC is working closely with the Alaska Mental Health Trust to obtain land, as well as other important collaborative operating partners.

Who will be served: The Hítx'i Sáani (Little Houses) Project will directly serve the chronically homeless in Sitka, Alaska.

When: The goal is to begin construction in the spring of 2023.

Previous CBS General Fund grants:

SHC received a City of Sitka non profit grant in 2022 for a total of $4,635 to provide showers, and laundry services for the unsheltered population.

Expected Outcomes (Keys to Success):

The goal is to complete construction of the cabin community in the Fall 2023. The new executive director will manage the process.

Executive Director Goals & Measure of Success for 2022-23:

- Design and implement strong operational management and accurate financial controls.
- Help plan and supervise construction of cabins including communicating and collaborating with the City of Sitka building, inspection, and permitting departments.
- Finalize a detailed operational and management plan for the cabin community.
- Hire needed staff to begin operations and maintain a volunteer base.

Goals for SHC Executive Director:

1. Keeping Regular "Office" hours.
2. Serving as an overall SHC point of contact.
3. Collaborating, communicating with the City of Sitka.
4.. Answering phone, email, and other correspondence in a timely manner. Gaining board approval when needed.
5.. Research, draft, and submit proposals for grant funding.
6. Tracking and reporting on grants received.
7. Supporting fundraising efforts.
8. Tracking and reporting current donations and other funding to the board.
9. Communicating with the board to keep them informed.
10. Attend all organizational meetings via the internet or in person.
11. Keeping an organization calendar, scheduling meetings, adjusting schedules and completion targets.
12. Helping to create short-term plans and adhering to any deadlines.
13. Helping to make effective operational decisions.
14. Communicating with contractors and supervising quality control on the construction project.
15. Helping to recruit and coordinate volunteers.
16. Keeping track of expenses, ordering office supplies, and communicating with the bookkeeper.

Benchmarks: Cabin Community Construction Timeline Summary:

Current to Spring 2023: Phase 2 Construction

1. Obtain City of Sitka Building Permits.
2. Land Clearing & Excavation
3. Fill, Utilities, Foundation Prep.
4. Foundations

Summer 2023 Phase 3 Construction

1. Build community room
2. Construct remaining cabins
3. Parking landscape, walkways, trails

Fall 2023: Phase 4 Begin Village Operations

1. Outfit Cabins
2. Move in day
3. Complete all landscape and trails
4. Community Garden

Statement of Need:

This project is in direct agreement with the comprehensive plan and aligns with the Human Services funding category of the City of Sitka Non-Profit Grants. This grant will help meet the needs of unsheltered persons within the city of Sitka.

From The City of Sitka Comprehensive Plan 2030:|

"There is a need for low cost housing, transitional housing, temporary housing and shelters to meet the needs of low-income families, and those experiencing homelessness and other life challenges that includes providing for all potential populations especially those at risk or in need."

KEY CHALLENGES AND OPPORTUNITIES FOR THE FUTURE

"Explore housing options and cooperative programs for at-risk populations."

Housing Action:

"H1.2i Create housing for the homeless through public-private partnerships."

Other Studies & Documents:

Alaska Mental Health Trust Authority (AMHTA) showed support for SHC by paying for Agnew:Beck consulting firm to write the initial planning report for a cabin community.. Agnew:Beck completed a comprehensive proposal for implementation including a funding plan, operating budget, construction timeline, and operational recommendations. This work was evaluated through in-state and out-of-state case studies, and extensive stakeholder interviews with local organizations in the fields of affordable housing, local and Tribal government, and health and human services. Many of the points in the Agnew:Beck study have already been decided, acted upon and achieved.

Ending Homelessness and building the cabins on Jarvis Street was selected as the top funding community health goal at the 13th nnual Sitka Health Summit planning day.

The Hítx'i Sáani (Little Houses) Project operating plan was completed in July 2022 by The Professional Development Company.

Essential Leverage for more funding:

The show of significant local government support will play an important part in the leveraging of several SHC grants moving forward. The proposed $25,000 grant from the City of Sitka would help the finalization of the land lease or grant from the Alaska Mental Health Trust Authority. Many private grants that are next on our list to apply for look at local government support as a factor in their decision making.

Organizational Capacity:

The organizational capacity has developed significantly this year and is strong:

- SHC has partnered with Spruce Root Inc. as a fiscal partner to help meet the requirements and demands of fiscal management .
- The Professional Development Company with over 25 years of experience was employed to draft the operational plan and train the new executive director.
- The volunteer base is diverse and has several strong community leaders in the social service and health sector.
- The board of directors has been expanded to nine members and two new co chairs. The board meets at least monthly with special meetings whenever quick decisions are needed.
- There is a weekly development and organizational meeting on Fridays at 10 am.

Community Support:

Local support for this project is strong; Sitka residents selected ending homelessness in our community as a top priority in 2021 through the Sitka Health Summit. This event catalyzed dozens of volunteers and representatives from different organizations to join SHC. Currently, SHC has a group meeting every Friday at 10 am with over a dozen regular participants.

List of Active Committees:

1. Policy & Procedures
2. Communications
3. Fundraising & Events
4. Naming

Current Collaborative Partners Include

- Sitka Tribe
- Outer Coast College
- Professional Development Company
- Spruce Root Inc.
- Sitka Counseling
- Sitka Health Summit Coalition
- Sitka Rotary Club
- HOPE Coalition

Sitka Homeless Coalition Board Members 2022/Monthly Meetings 12+ per year

1. **Co-Chair Kathy Ingallinera**

Board Treasurer

Registered Nurse, Pioneer Home

2. **Co-Chair Jade Nodes**

General Assistance Case Worker, Sitka Tribe of Alaska

3. **Gayle Young**

Neurodevelopmental Diagnostic Team Coordinator (retired), SEARHC

4. **Mary Ann Hall**

Health Advisory Committee, SEARHC

5. **Paul Young**

Board Member

Secondary Education Instructor (retired)

6. **Fortchunatus "Stormy" Wayne**

Board Member

7. **Kyle Larson**

Board Member

Chemical Dependency Counselor, SEARHC

8. **Alison Brazel**

Board Secretary

Licensed Clinical Social Worker, SEARHC

SHC Budget

Fiscal year 2022

Income:
Donations:

Private Donations:	$130,000.00

Grants:

City Non Profit	$4635
GCI Gives	$1000
White Elephant	$1500
ARPA funding	$50,000.00

Total Income: $187,135.00

Expenses:

Individual Needs	$10,000
Supplies	$800
Postage & Mail	$500
Accounting Fees:	$7000
Showers & Laundry	$5000
Storage Facilities:	$3000
Cabin Community:	
Surveys	$1260
Cultural Survey	$1166
Project Design	$1800
Operating Plan	$36,000.00
Contactor	$30 000.00
Grant Writing	$6,000.00
Land Prep/ permits	$45,000.00

Total Expenses: $147,526

SHC Grants Received & Pending

2022:

- ARPA Grant $50,000.00- Received & Spent
- Local Fundraising $130,000.00- Received or pledged, and growing
- Alaska Mental Health Trust Authority Land Grant-Pending

2023:

- City Of SItka- $25,000 Human Services grant for new executive director.-Pending

- Senator Murkowski Congressional Discretionary Spending Grant
  $1,000,000.00- Approved & Pending for Construction Costs- will receive funds approx. March 2023

SHC Cabin Community Estimated Construction Costs

Description	Budget
Cabins: 14x14 196 sq ft. $300sq foot. $58,800 per unit x 12 units	$705,600
Clearing, grading, rock fill, utilities infrastructure	$300,000
Community Room Cabin: 784 sq ft x $300 sq ft	$235,200
Small Commercial Kitchen for supportive meals	$35,000
Counseling & Wellness Space	$25,000
Caretaker Cabin 392 sq ft. x 300	$117,600
Signage/Entrance/Alaska Native House Post/ Donor Recognition Wall	$75,000
Electric Bear Safety Fencing/Bear Resistant Trash Cans	$35,000
Covered Bike Rack & Covered Transport Pavilion	$45,000
Outdoor Community Pavilion	$125,000
Public Sidewalks/ Trails to Cabins	$80,000
Community Garden/ Food Security Growing Area	$70,000
Total Construction	**$1,848,400**

Land Lease	$1
Utilities	$23,500
Maintenance	$10,000
Supplies	$24,000
Personnel(plus taxes)	$98,900
Programs	$2,000
Misc. & Taxes	$6,300
Projected Annual Expenses	**$164,200**

Total Need for 2023: $2,012 600

General Fund Grants for Non-Profit Organizations for Fiscal Year 2023

CBS Liabilities Form

Complete and submit this form with your Non-Profit Grant Application.

Organization Name: Sitka Homeless Coalition

- Property Tax

  ~~Justin Harris, Supervisory Senior Accountant~~
  ~~747-1853~~ 1840 Julie Windsor Tax Specialist

- Sales Tax

  ~~Justin Harris, Supervisory Senior Accountant~~
  ~~747-1853~~ 1840 Julie Windsor Tax Specialist

- Municipal Leases

  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

- Loan/Promissory Note

  Denise Salter 8/3/22
  Denise Salter, Controller
  747-1836

- Utilities

  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

CBS Department signatures must be complete to verify your organization is current on all CBS liabilities.

Alaska Business License #[redacted]

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

SITKA HOMELESS COALITION

250 KAAGWAANTAAN ST, SITKA, AK 99835-7514

owned by

SITKA HOMELESS COALITION

is licensed by the department to conduct business for the period

December 6, 2021 to December 31, 2023
for the following line(s) of business:

62 - Health Care and Social Assistance

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

Department of Commerce, Community, and Economic Development
CORPORATIONS, BUSINESS & PROFESSIONAL LICENSING

State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database Download / Corporations / Entity Details

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	Sitka Homeless Coalition

Entity Type: Nonprofit Corporation

Entity #: [redacted]

Status: Good Standing

AK Formed Date: 5/9/2018

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 7/2/2024

Entity Mailing Address: PO BOX 1112, SITKA, AK 99835

Entity Physical Address: 250 KAAGWAANTAAN ST, SITKA, AK 99835

Registered Agent

Agent Name: Gayle Young

Registered Mailing Address: 250 KAAGWAANTAAN ST, SITKA, AK 99835

Registered Physical Address: 250 KAAGWAANTAAN ST, SITKA, AK 99835

Officials

☐Show Former

AK Entity #	Name	Titles	Owned
	Alison Brazzel	Director, Secretary	
	Jade Nodes	Director, Treasurer, Vice President	
	Kathy Ingllinera	Director, President	

Filed Documents

Date Filed	Type	Filing	Certificate
5/09/2018	Creation Filing	Click to View	Click to View
5/31/2018	Initial Report	Click to View	
5/06/2020	Biennial Report	Click to View	
6/02/2021	Change of Officials	Click to View	
6/16/2022	Biennial Report	Click to View	

An official website of the United States government Here's how you know

OFFICIAL U.S. TIME

ALASKA DAYLIGHT TIME
AKDT (UTC-8)
10:45:07 A.M.

PACIFIC DAYLIGHT TIME
PDT (UTC-7)
11:45:07 A.M.

MOUNTAIN DAYLIGHT TIME
MDT (UTC-6)
12:45:07 P.M.

CENTRAL DAYLIGHT TIME
CDT (UTC-5)
01:45:07 P.M.

EASTERN DAYLIGHT TIME
EDT (UTC-4)
02:45:07 P.M.

24-Hour Clock Display

Coordinated Universal Time (UTC)
18:45:07

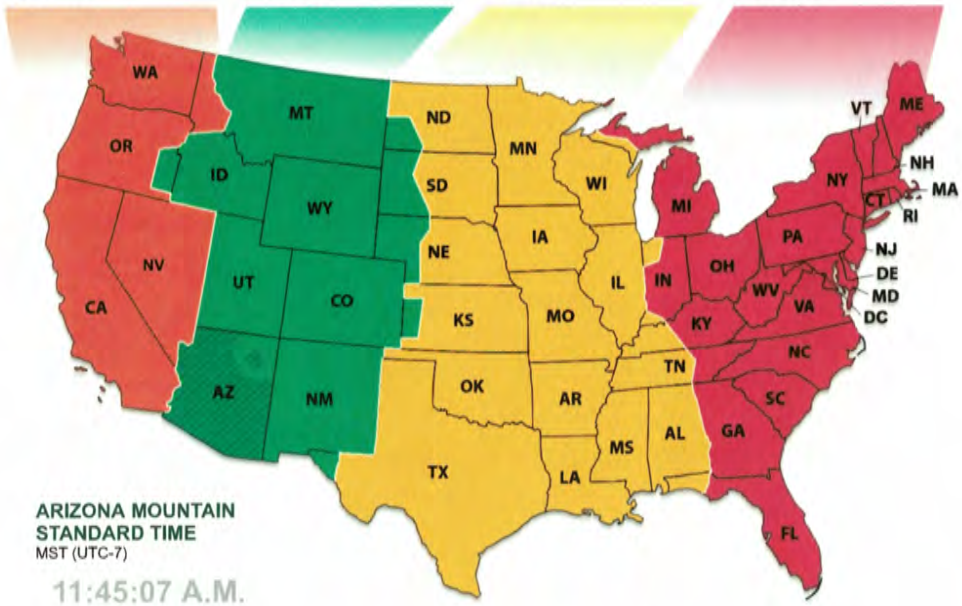
UTC IS ALWAYS DISPLAYED AS A 24-HOUR CLOCK.

ALEUTIAN DAYLIGHT TIME
HADT (UTC-9)
09:45:07 A.M.

HAWAII STANDARD TIME
HST (UTC-10)
08:45:07 A.M.

SAMOA STANDARD TIME
SST (UTC-11)
07:45:07 A.M.

CHAMORRO STANDARD TIME
CHST (UTC+10)
04:45:07 A.M.



ARIZONA MOUNTAIN STANDARD TIME
MST (UTC-7)
11:45:07 A.M.

Your Device's Clock (UTC-8)

Today: 08/15/2022

10:45:07 A.M.

Your clock is off by: +0.029 s

PUERTO RICO ATLANTIC STANDARD TIME
AST (UTC-4)
02:45:07 P.M.

Sitka Lutheran Church - S. Rudd
Non-Profit Grant - Sandra Rudd
8/15/22 10:45AM Received HD

About/Contact

FAQ

// = DAYLIGHT SAVING TIME NOT OBSERVED

CLOCKS ARE CORRECTED FOR NETWORK DELAY

City and Borough of Sitka

ANNUAL GRANTS FROM GENERAL FUND

SUMMARY SHEET

Name of Organization: Sitka Lutheran Church

Alaska State Business License Number (if applicable): _____

Name of Contact Person: Rev. Sandra S. Rudd

Phone: (907) 747-3338 Email: sitkalutheranchurch@gmail.com

Mailing address: P.O. Box 598, Sitka, AK 99835

Grant Category (check either annual or special emergency grant, and check type of services for annual grant):

- ☒ Annual Grant:
  - ☒ Human Services or
  - ☐ Cultural and Educational Services or
  - ☐ Community Development
- ☐ Special Emergency Grant

Dollars Requested: $1000

Match Dollars Committed: $16,417 Percentage: 5.7%

Sources of Matched Dollars: Dedicated Manna Meal funds and in-kind support - volunteer labor and donated food, supplies and utilities

Brief Description of the Purpose of the Grant: Purchase of food and supplies for Manna Meals - free meals for those in need provided the third Sunday of each month.

I, Sandra Rudd, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: Rev. Sandra Rudd Rev. Sandra S Rudd

Title: Pastor Date: August 15, 2022

General Fund Grants for Non-Profit Organizations for Fiscal Year 2023

CBS Liabilities Form

Complete and submit this form with your Non-Profit Grant Application.

Organization Name: Sitka Lutheran Church

- Property Tax

  Justin Harris 8/15/22
  Justin Harris, Supervisory Senior Accountant
  747-1853

- Sales Tax

  Justin Harris 8/15/22
  Justin Harris, Supervisory Senior Accountant
  747-1853

- Municipal Leases

  8/15/22
  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

- Loan/Promissory Note

  Denise Salter 8/15/22
  Denise Salter, Controller
  747-1836

- Utilities

  8/15/22
  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

CBS Department signatures must be complete to verify your organization is current on all CBS liabilities.

Sitka Lutheran Church Project Description

Since 2017, Sitka Lutheran Church has provided Manna Meals for area residents in need of food. At this time, meals are prepared in "to go" bags to reduce the potential for the spread of Covid. Manna This is a collaborative ministry among Sitka Lutheran Church, St Peter's Episcopal Church, Sitka UMC, St Gregory's Catholic Church and the Sitka Adventist Church. Each church assumes responsibility for preparing and distributing meals one Sunday per month; Sitka Lutheran Church is responsible for meals on the third Sunday of each month. Sitka Lutheran also serves as the location for pick up every week. Volunteers from the church prepare the meals on that Sunday and ensure that the church is open on the Sundays on which other churches prepare and serve the meals.

Sitka Lutheran has not previously requested or received grant support from the City and Borough of Sitka.

Expected Outcomes

Through the Manna Meals program, persons in Sitka who are unhoused, food insecure, or otherwise in need of assistance receive balanced, healthy meals each Sunday; Sitka Lutheran provides meals on the third Sunday of each month. No questions are asked and no requirements must be met to receive a Manna Meal; anyone who asks receives a meal, thus having at least a significant portion of his or her nutritional needs met.

Statement of Need

As the Comprehensive Plan notes, approximately 30% of Sitkans "are struggling to make ends meet" and "[a]pproximately 9% of all Sitkans had income below poverty level in the past 12 months. And, 22% of Sitkan Alaska Natives had income below poverty level (±6%). About 10% of Sitkans (± 2%) received Food Stamps/SNAP benefits in last 12 months. In the Sitka School District in 2016, 381 students had low enough household income to qualify for a free lunch and 130 qualified for a reduced fee lunch; together this is 35% of the student body." The July 2020 Sitka Economic Profile (McDowell Report) notes both the seasonality of employment and the negative effects of Covid-19 on the economy of Sitka.

These statistics are borne out by what we have observed in the Manna Meal program. Typically, twenty-five meals are distributed each week. Because there is no other community meal program on Sundays, without this program those whom we serve would not have meals. Because many of those who take Manna Meals are unhoused, available free fish and other resources do not meet the need for nutrition.

The requested funding from the City and Borough of Sitka will be leveraged by both in-kind and financial support from Sitka Lutheran Church and its parishioners.

Sitka Lutheran Church Organizational Capacity

Sitka Lutheran Church has a long history of community engagement and support for local needs. It has supported the Manna Meals program since 2017. The Manna Meals program is led by two long-time parishioners – Helen Cunningham and Paulla Hardy and is supported by the congregation as a whole. In-kind support is also provided; for example, Jerry Fleming provides lettuce from his vegetable garden for the meals. Helen Cunningham purchases eggs so that meals have an additional source of protein. In addition to direct support of Sitka Lutheran and its parishioners, the Manna Meals program is supported by the four other participating churches and their members

Each Sitka Lutheran Manna Meal always includes:

- 2 meat, cheese, and lettuce sandwiches
- 1 string cheese
- 1 piece of fruit
- 1 bar (*e.g.,* granola bar; Clif bar)
- Juice

These items frequently are supplemented with hard-boiled eggs and cookies, donuts, or other treats.

Sitka Lutheran Church
Church Council Member Roster - 2022

Last Year of Term	Name	Office
2022	Harvey Brandt	Secretary
2023	Lois Rhodes	
2023	Hannah Wolfe-MacPike	
2023	Helen Cunningham	
2023	Aaron Swanson	President
2024	Wayne Dye	Vice-President

Clergy and Other Officers

	Pastor Sandra Rudd	Pastor
	Charlotte V. Candelaria	Co-Treasurer
	Melissa Dimsmore	Co-Treasurer
	Kim Hunter	Financial Secretary

The Church Council meets monthly to review church goals and finances. Attendance (in person or Zoom) typically exceeds 90%.

Sitka Lutheran Church Manna Meals Budget

Sitka Lutheran budgets separately for the Manna Meals program. Income is provided by Sitka Lutheran Church members, both through cash contributions and in-kind donations of food, supplies, and time.

Sitka Lutheran Church
Manna Meals Program 2022

Revenue

Cash contributions & grants	$ 1,800.00
In-kind contributions	$ 950.00
Contributed time	$ 14,667.12
Total	**$ 17,417.12**

(3 volunteers per week; 3 hours per week each; 52 weeks)
Time is valued at $31.34 per hour as determined by the 2021 report by independentsector.org
https://independentsector.org/wp-content/uploads/2022/07/Value-of-Volunteer-Time-by-State-2001-2021.pdf

Expenses

Food and supplies	$ 1,800.00
Utilities - in-kind contribution by SLC	$ 350.00
Contributed food and supplies	$ 600.00
Contributed time	$ 14,667.12
Total	**$ 17,417.12**

Assets

Cash on hand for Manna Meals	$ 811.79

Itemized List of Grants

Sitka Lutheran has no pending grants and has never received support for the Manna Meals program.

In the past, Sitka Lutheran Church has received support from the Rotary Club and from Holland America Line Community Advisory Board (2015) for cleaning supplies needed to keep bathrooms available for use by tourists. In 2015, the Alaskan Synod of the Lutheran Church provided support for "Messy Church," an outreach program designed to reach families and children. In 2021, the Synod provided support for purchase of chairs for the sanctuary.

Internal Revenue Service

Department of the Treasury

District
Director

230 S Dearborn St., Chicago, Illinois 60604

Evangelical Lutheran Church
In America
8765 West Higgins Road
Chicago, IL 60631

Person to Contact:
[redacted]
Telephone Number:
(312) 886-12,8
Refer Reply to:
EO: 201:PJM
Employer Identification Number:
[redacted]
Effective Date of Group
Exemption Ruling:
January 1, 1988

Date: APR - 5 1988

Dear Applicant:

We have considered your application for a group exemption letter recognizing your subordinates as exempt from Federal Income Tax as organizations of the type described in Section 501(c)(3) of the Internal Revenue Code.

Our records shows that you were recognized as exempt from Federal Income Tax under Section 501(c)(3) of the Code. The exemption letter remains in effect.

Based on the information supplied, we recognize your named subordinates on the list you submitted as exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code.

Additionally, we have classified the organizations you operate, supervise, or control, and which are covered by your notification to us as organizations that are not private foundations because they are organizations of the type described in Sections 509(a)(1) 509(a)(2) or 509(a)(3) of the Code.

Donors may deduct contributions to you and your subordinates as provided in Section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal Estate and Gift Tax purposes if they meet the applicable provisions of Sections 2055, 2106 and 2522 of the Code.

APR 0 8 1988

Evangelical Lutheran Church In America

You and your subordinates are not required to file Federal Income Tax Returns as long as a tax-exempt status is maintained. But under Section 511 of the Code, an organization is subject to tax on its unrelated business taxable income. If you or your subordinates are subject to the tax, you must file an income tax return Form 990-T, Exempt Organization Business Income Tax Return.

You are not required to file Form 990, Return of Organization Exempt from Income Tax, if you meet the exception in Section 6033(a)(2)(A)(i) of the Code. Your subordinates are also not required to file Form 990 if they qualify as churches or intergrated auxiliaries of churches or otherwise meet the exceptions in Section 1.6033-2(g) of the Income Tax Regulations.

As of January 1, 1984, you and your subordinates are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more to each of your employees during a calendar year. You and your subordinates are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

A church or a qualified church-controlled organization as defined in section 3121(w)(3) of the Code however, may elect to exclude the wages paid to employees (other than for services performed in an unrelated trade or business) from social security taxes. This election must be made by filing Form 8274 by the day before the date your first quarterly employment tax return would be due under the revised law. If you or your subordinaes make this election, your employees who earn $100 or more during a calendar year become liable for the payment of self-employment tax under section 1402 on the wages that you pay them. Once having made this election, you or your subordinates may not revoke it. For further information regarding this election please contact your Key District Director.

Evangelical Lutheran Church In America

Each year, at least 90 days before the end of your annual accounting period, please send the items listed below to the Internal Revenue Service Center at the address shown below.

1. A statement describing any changes during the year in the purpose, character, or method of operation of your subordinates;

2. A list showing the names, mailing addresses (including Postal Zip Code), actual addresses if different, and employer identificaiton numbers of subordinates that since your previous report:

   a. Changed names and addresses;
   b. Were deleted from your roster; or
   c. Were added to your roster.

3. For subordinates to be added, attach:

   a. A statement that the information on which your present group exemption letter is based applies to the new subordinates;
   b. A statement that each has given you written authorization to add its name to the roster;
   c. A list of those to which the Service previously issued exemption rulings or determination letters;
   d. A statement that none of the subordinates is a private foundation as defined in Section 509(a) of the Code if the group exemption letter covers organizations described in Section 501(c)(3);
   e. The street address of subordinates where the mailing address is a P.O. Box; and
   f. The information required by Revenue Procedure 75-50, 1975-2 C. B. 587 for each subordinate that is a school claiming exemption under Section 501(c)(3). Also include any other information necessary to establish that the school is complying with requirements of Revenue Ruling 71-447. 1971-2 C. B. 230. This is the same information required by Schedule A, Form 1023, Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code.

Holley Dennison

From: Rhiannon Guevin <rhiannon@fineartscamp.org>
Sent: Monday, August 1, 2022 1:28 PM
To: Holley Dennison
Subject: Alaska Arts Southeast FY23 Nonprofit Grant Application
Attachments: AASE FY23 Grant app.pdf; City of Sitka FY23 Narrative AASE.pdf

Dear Holley,

I hope that you are doing well and having a lovely summer. Attached is an electronic copy of Sitka Fine Arts Camp's Annual Grant application.

Please let me know if you need any other information or if anything looks amiss.

Best,
Rhiannon

--
Rhiannon Guevin
Operations Director
Sitka Fine Arts Camp
907-747-3085
www.fineartscamp.org
www.facebook.com/sitkafineartscamp

City and Borough of Sitka

ANNUAL GRANTS FROM GENERAL FUND

SUMMARY SHEET

Name of Organization: Alaska Arts Southeast, Inc.

Alaska State Business License Number (if applicable): [redacted]

Name of Contact Person: Roger Schmidt

Phone: 907-747-3085 Email: rschmidt@fineartscamp.org

Mailing address: 110 College Drive, Suite 111, Sitka, AK 99835

Grant Category (check either annual or special emergency grant, and check type of services for annual grant):

- ☒ Annual Grant:
  - ☐ Human Services or
  - ☒ Cultural and Educational Services or
  - ☐ Community Development
- ☐ Special Emergency Grant

Dollars Requested: $10,000

Match Dollars Committed: $30,000 Percentage: 67%

Sources of Matched Dollars: Grants, contributions, earned income

Brief Description of the Purpose of the Grant: The purpose of this grant is to provide need-based financial aid for Sitka students to attend our programs.

I, Roger Schmidt, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: Roger Schmidt

Title: Executive Director Date: 8/1/22

PROJECT OVERVIEW

Sitka Fine Arts Camp (SFAC) is seeking an annual Cultural and Educational Services Grant, which will provide need-based financial aid for Sitka students to attend our summer programs.

After a financially catastrophic year due to Covid-19 and having to cancel our 2020 programming and provide programming at half capacity in summer 2021, SFAC returned at full capacity for summer 2022. During summer 2022, we served 643 students. 28% of our students in summer 2022 were from Sitka. Thanks to grants like the one from the City of Sitka, our programs continue to be need-blind for Sitka students and we awarded over 60 need-based scholarships to Sitka students this summer.

The loss of opportunities that so many young people have had to endure as a result of the Covid-19 Pandemic makes it more vital than ever to provide financial aid for Sitka students during summer 2023. Students who attended SFAC 2022 told us that it was the most important part of their year.

Our financial aid program directly targets high-risk students in the Sitka community who need highly engaging, healthy, and meaningful educational experiences in order to succeed. Evaluations have consistently shown that students who attend our programs see enormous growth, increased self-confidence, and improved performance in school. We have seen that the arts can be one of the most effective ways for kids to feel included in a community and grow skills in teamwork, empathy, and inclusion.

> *""I used to think SFAC was a special event in the middle of the summer - a reward after a grueling school year. But I've begun to see it as more of a fuel to last me all year long. SFAC motivates me to create and connect with others. It is a place where I am allowed to be confident in my abilities and learn by leaps and bounds at the same time."*

Sitka Fine Arts Camp and the City of Sitka represent a mutually beneficial partnership with a positive impact on both partners. SFAC is a driving educational and economic force in the Sitka community. Every summer SFAC attracts over 1000 visitors to Sitka as young people, artists, and family members travel from all over Alaska and the country to spend extended time in Sitka attracted by the arts and the natural beauty of our community. Parents of campers have reported spending over $120,000 in the local community each summer while visiting. Evidence of City support is a vital lever to bring outside money into our organization and community. Large funders look at City support when evaluating their contribution.

In addition to the financial benefits that our organization brings to the community, SFAC's mission contributes to the quality of life in Sitka and the education of its youth. Sitka Fine Arts Camp is a multi-disciplinary arts camp that offers high-quality arts education to students of all ages. During the summer, we provide over 140 classes in the disciplines of dance, theater, creative writing, Alaska Native Arts, visual arts, and music. Our classes are taught by over 70 nationally recognized teaching artists from around the country and Alaska. Many of the faculty, staff, and counselors are from Alaska, allowing students to be exposed to and build ties with local artists from around the state and from their own community. With national and state recognition including the 2015 Governor's Award of Arts Organization of the Year Award, and a 2007 Coming Up Taller Award from the White House, the Camp demonstrates that it is an exemplary summer program in the arts.

During Summer 2022, our 47th season, the Sitka Fine Arts Camp welcomed students from 45 Alaskan communities and 22 states. 34% of our students identify as non-white or bi-racial. The Camp is proud of its role in developing community among Alaska's youth by bringing together students from all over Alaska.

With funds from the City of Sitka, Sitka Fine Arts Camp will provide need-based financial aid to make camp possible for all Sitka students. In 2022, with a grant from the City of Sitka, we were able to provide full or partial scholarships to over 20 Sitka students to attend our elementary, middle, high school, and musical theater camps. We are committed to making attendance at the Camp an option for Sitka families regardless of means. In the summer of 2022, 27% of our students received need-based financial aid amounting to over $140,000 in distributed funds. Tuition covers approximately half the total costs associated with our summer programs. Donations, grants, and in-kind support help to subsidize the other half.

EXPECTED OUTCOMES

Evaluations have consistently shown that students who attend our programs see enormous personal growth, increased self-confidence, and improved performance in school. Especially during Covid-19, which has been emotionally difficult for kids and families in Sitka, the arts and high-quality education will be more important to students than ever.

Starting in 2005 as a NEA pilot program, SFAC has measured growth in knowledge and skills in alignment with national and state arts standards through pre and post testing, classroom observations, surveys, focus groups, and rubrics. Starting in Summer 2018 we expanded our evaluation to measure the impact of SFAC on student engagement and learning and investigating how the SFAC model and instruction influence these student outcomes.

Findings to date: As in the past, the overwhelming majority of our campers report that camp increases their confidence, gives them opportunities they don't have at home, and that they'd come back given the opportunity. Additionally we have learned the importance of faculty turning over the intellectual and creative work to students; the skill of faculty to leverage student thinking and creativity in the service of deepening their understanding and performance of the arts; camp as a refuge from pressures, problems, and personal crises; the role of peers in student engagement and learning. This year we have learned first-hand from our students and parents that camp provides a space for self-expression and community that has rescued many students from a year of depression.

STATEMENT OF NEED

This project aligns directly with the Culture and Educational Services funding category because it increases access to high quality arts education for Sitka students of lesser economic status.

This project will directly address needs within the Sitka School District and the Sitka community. Sitka School District and School Board Strategic Planning documents identify the need for Sitka students to have quality educational experiences at all levels. Culturally diverse opportunities are cited. Reference is also made to healthy after school activities. SFAC meets these objectives with high quality and diverse arts educational experiences that allow students to participate at every grade level. SFAC adds to the diversity and quality of education available to the young people in our community. During a typical year, approximately 20% of Sitka School District students participated in our Camps. In addition to our summer programming, SFAC provides year-round arts programming and artist-in-the-schools residencies during the school year, which further increases the impact of this funding.

The Camp leverages economic goals described in City and SEDA planning documents, by providing an economic return to Sitka through another type of "business", thus contributing to Sitka's diverse and vital local economy. Local wages, revenue from out of town Camp fees, and the City sales tax revenue from Camp visitors contribute to overall community health. Support from the Sitka City and Borough Annual Grants program is important for our organization. Financial support from the City demonstrates to other grantors the importance the City places on having the Sitka Fine Arts Camp in our community. The City's contribution is an important indicator of local support for the Camp's programs and mission.

SFAC continues to be in financial recovery post-Covid-19. In FY21 and FY22, we have been grateful for federal and state Covid-19 relief, which has allowed us to remain financially solvent despite seeing a decrease in demand for other contributed income sources such as the Hames Center and event rentals. A grant from the City of Sitka will be vital in continuing our ability to maintain a strong financial aid program for Sitka's students.

SFAC 2023 will be important for kids in Sitka as we continue to see Covid-19 affect our community. The negative effects of the pandemic on youth have been enormous and Sitka's students, particularly those from low-income households, will need high-quality educational programming more than ever. A grant from the City of Sitka will expand our ability to support these students.

ORGANIZATIONAL CAPACITY

SFAC has a great track record of city, state, and national recognition for its work. In the last nineteen years, Camp has successfully transformed itself from a virtually bankrupt camp serving 60 kids, to an organization with a three million dollar budget that manages and oversees a variety of programs including the Sitka Fine Arts Camp, teacher training programs, artist residency programs, management of the Sitka Performing Arts Center, the Hames Center, and a Performing Arts Series. In addition, our organization has developed strong partnerships and working relationships with many other organizations in our community, especially with the Sitka School District. These partnerships have allowed us to expand our reach and impact more students within the Sitka community.

Our staff and board has worked hard to focus on organizational resiliency and sustainability. Each year, our board has raised and added money to our Operating Reserve. At the end of the last fiscal year, we reached the goal of $745,000 in our reserve fund to use in the case of unexpected emergencies around the liabilities of running a summer camp and managing a historical campus with 20 buildings, many over 100 years in age.

Community Support: Since January 2011 we have had over 1000 individual volunteers contribute over 45,000 volunteer hours. We have raised over 4.5 million dollars in individual and business donations. Our organization is fortunate to have amazing community support that has attracted national coverage amongst national funders like ArtPlace America and the National Endowment for the Arts. Our financial aid program for students is currently supported by individual donors, arts councils, businesses, and organizations all over Alaska including the Greater Sitka Legacy Fund, ALPS Credit Union, the White Elephant, the Atwood Foundation, Juneau Arts and Humanities Council, Ocean Wave Quilters, Sitka Charitable Trust, the Ketchikan Arts and Humanities Council, GCI, ConocoPhillips, Alaska Airlines, Shee Atika, Northrim Bank, and First Bank.

Sitka Fine Arts Camp has a highly engaged board:
Marya Pillifant, President
Mollie Kabler, Vice President
Sue Litman, Treasurer
Martha Pearson, Secretary
Rachel DiNardo
Caroline Goodwin
Jule LeBlanc
James Poulson
Amy Rhyneer
Blossom Teal-Olsen
Oskar Yao
Board Emeritus (retired from board but still active in our organization): Wendy Alderson, Lauren Allen, Peter Apathy, Thor Christianson, Kris Fulton, Mary Goddard, Karen Grussendorf, Mary Hames, Kathryn Snelling, Sam Skaggs

Itemized list of major grantors this year:
Alaska State Council on the Arts: $22,300
Atwood Foundation: $20,000
City of Sitka: $7,500
MJ Murdock Charitable Trust: $50,000
National Endowment for the Arts: $180,000
Saving America's Treasures: $351,000
Sitka Charitable Trust: $8,000
State of Alaska: $24,000

List of Grants Received and Pending:

FY22:
Alaska State Council on the Arts: $22,300 (received)
Atwood Foundation: $20,000 (received)
ConocoPhillips: $5,000 (received)
City of Sitka: $7,500 (received)
First Bank: $5,000 (received)
MJ Murdock Charitable Trust: $50,000 (received)
National Endowment for the Arts: $30,000 (received)
National Endowment for the Arts Covid Relief: $150,000 (received)
Save America's Treasures: $351,000 (received)
Sitka Charitable Trust: $8,000 (received)
State of Alaska: $24,000 (received)
White Elephant: $5,000 (received)

FY23:
Alaska State Council on the Arts: $22,300 (received)
Atwood Foundation: $20,000 (pending)
ConocoPhillips: $5,000 (pending)
City of Sitka: $10,000 (pending)
MJ Murdock Charitable Trust: $400,000 (pending)
National Endowment for the Arts: $75,000 (pending)
State of Alaska: $24,000 (pending)

Alaska Arts Southeast, Inc. Financials				
	FY 22 Budget	FY 22 Actuals (as of 6/30/22)	FY 23 Budget (Tentative)	Notes
Support				
Federal Grants	$0	$183,830	$351,000	
State Grants	$43,300	$34,736	$24,000	
City Grants	$7,500	$7,500	$7,500	
Foundation Grants	$107,784	$117,098	$450,000	
Corporate Grants	$11,000	$14,000	$20,000	
Individual Contributions	$184,354	$183,661	$200,000	
Revenue				
Tuition	$933,798	$936,497	$950,000	
Ticket Sales	$71,200	$84,400	$55,000	
Concession Sales	$12,000	$14,197	$15,000	
Event Rental Revenue	$309,147	$209,311	$250,000	
LT Rental Revenue	$397,273	$311,460	$400,000	
HAMES Revenue	$190,200	$203,191	$220,000	
Interest Income	$840	$654	$0	
Total Support and Revenue	**$2,268,396**	**$2,300,535**	**$2,942,500**	
Expenses				
Salaries & Wages, Taxes, Workers Comp	$1,193,616	$827,910	$1,150,000	
Employee Benefits (Retirements & Healthcare)	$78,631	$36,343	$85,000	
Travel	$10,000	$8,662	$20,000	
Rent	$12,000	$18,578	$10,000	
Utilities	$245,873	$232,197	$280,000	
Office Supplies	$26,594	$38,068	$35,000	
Art Supplies	$40,700	$60,862	$45,000	
Food Supplies	$151,500	$133,132	$150,000	
Postage & Shipping	$600	$895	$600	
Concession Supplies	$9,500	$11,411	$9,500	
Miscellaneous Supplies	$11,200	$10,944	$10,000	
Custodial Supplies	$10,000	$16,583	$15,000	
Maintenance & Repairs	$62,600	$37,705	$60,000	
Equipment Purchases	$10,200	$77,020	$40,000	
Capital Construction	$150,000	$853,881	$762,400	
Hames Center Instructors	$36,000	$14,946	$25,000	
Professional Services	$50,850	$70,814	$100,000	
Insurance	$69,360	$61,234	$75,000	
Licenses & Dues	$120	$1,362	$1,500	
Advertising	$8,720	$14,158	$15,000	
Property Taxes	$6,000	$0	$7,500	
Bank Fees	$27,100	$32,990	$40,000	
Meals & Entertainment	$5,400	$2,868	$6,000	
Grant Specific Expenses	$51,832	$6,486	$0	
Total Expenses	**$2,268,396**	**$2,569,049**	**$2,942,500**	
Change in Net Assets	**$0**	**-$268,514**	**$0**	Current deficit for FY22 from planned expenditure of capital reserves on large capital project

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: October 17, 2001

Alaska Arts Southeast, Inc.
P. O. Box 3086
Sitka, AK 99835-3086

Person to Contact:
[redacted]
Customer Service Specialist
Toll Free Telephone Number:
8:00 a.m. to 9:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
[redacted]

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in August 1975 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than $25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of $20 a day, up to a maximum of $10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Alaska Arts Southeast, Inc.
[redacted]

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of $20 a day for each day you do not make these documents available for public inspection (up to a maximum of $10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,

John E. Ricketts

John E. Ricketts, Director, TE/GE
Customer Account Services

Alaska Business License #[redacted]

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

Sitka Fine Arts Camp

110 College Drive, Suite 111, Sitka, AK 99835

owned by

ALASKA ARTS SOUTHEAST, INC.

is licensed by the department to conduct business for the period

October 22, 2021 to December 31, 2023
for the following line(s) of business:

53 - Real Estate, Rental and Leasing; 61 - Educational Services; 71 - Arts, Entertainment and Recreation

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

General Fund Grants for Non-Profit Organizations for Fiscal Year 2023

CBS Liabilities Form

Complete and submit this form with your Non-Profit Grant Application.

Organization Name: Alaska Arts Southeast, Inc.

- Property Tax

  ~~Justin Harris, Supervisory Senior Accountant~~
  747-~~1853~~ 1840 Julie Windsor - Tax Specialist

- Sales Tax

  ~~Justin Harris, Supervisory Senior Accountant~~
  747-~~1853~~ 1840 Julie Windsor - Tax Specialist

- Municipal Leases

  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

- Loan/Promissory Note

  7/29/22
  Denise Salter, Controller
  747-1836

- Utilities

  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

CBS Department signatures must be complete to verify your organization is current on all CBS liabilities.

An official website of the United States government Here's how you know

OFFICIAL U.S. TIME

ALASKA DAYLIGHT TIME
AKDT (UTC-8)
11:17:41 A.M.

PACIFIC DAYLIGHT TIME
PDT (UTC-7)
12:17:41 P.M.

MOUNTAIN DAYLIGHT TIME
MDT (UTC-6)
01:17:41 P.M.

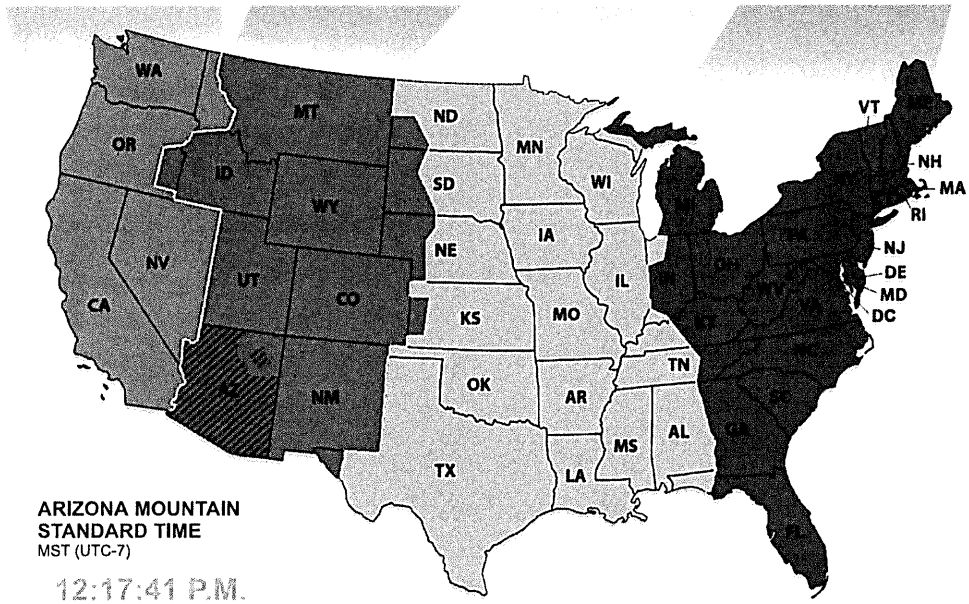
CENTRAL DAYLIGHT TIME
CDT (UTC-5)
02:17:41 P.M.

EASTERN DAYLIGHT TIME
EDT (UTC-4)
03:17:41 P.M.

24-Hour Clock Display

Coordinated Universal Time (UTC)
19:17:41

UTC IS ALWAYS DISPLAYED AS A 24-HOUR CLOCK.



ALEUTIAN DAYLIGHT TIME
HADT (UTC-9)
10:17:41 A.M.

HAWAII STANDARD TIME
HST (UTC-10)
09:17:41 A.M.

ARIZONA MOUNTAIN STANDARD TIME
MST (UTC-7)
12:17:41 P.M.

Your Device's Clock (UTC-8)

Today: 08/15/2022

11:17:41 A.M.

Your clock is off by: +0.046 s

PUERTO RICO ATLANTIC STANDARD TIME
AST (UTC-4)
03:17:41 P.M.

American Legion Post 13 / Ted Allio + Vince Winter
Non-profit Grant Application
Received 8/15/22 @ 11:17 Am
Holey Denman

SAMOA STANDARD TIME
SST (UTC-11)
08:17:41 A.M.

CHAMORRO STANDARD TIME
CHST (UTC+10)
05:17:41 A.M.

About/Contact

FAQ

// = DAYLIGHT SAVING TIME NOT OBSERVED

CLOCKS ARE CORRECTED FOR NETWORK DELAY

City and Borough of Sitka

ANNUAL GRANTS FROM GENERAL FUND

SUMMARY SHEET

Name of Organization: American Legion Post 13

Alaska State Business License Number (if applicable): [redacted]

Name of Contact Person: Ted Allio - Financial Officer, Vince Winter - Commander

Phone: 907.747.8629 Email: americanlegion.post13@yahoo.com / americanlegionsitka@gmail.com

Mailing address: 205 Lincoln Street, Sitka Alaska 99835

Grant Category (check either annual or special emergency grant, and check type of services for annual grant):

- ☐ Annual Grant:
  - ☐ Human Services or
  - ☒ Cultural and Educational Services or
  - ☐ Community Development
- ☐ Special Emergency Grant

Dollars Requested: $6,110.05

Match Dollars Committed: None Percentage: _____

Sources of Matched Dollars: N/A

Brief Description of the Purpose of the Grant: To bring the standards of the American Legion thus enabling us to utilize the hall properly and be able to everyday business with being able to reduce our carbon foot print. With the upgrades we will be able to upgrades we will be able to reduce electrical cost (LED Lighting) correct our appeal worthy of those that gave all. This is critical for operations. COVID forces us to basically shut down and this hindered our ability to raise funds to miantain and correct our facility

I, Vince Winter, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: Vince Winter

Title: Commander, American Legion Post 13 Date: 07/13/2022

City and Borough of Sitka

ANNUAL GENERAL FUND GRANTS FOR NON-PROFIT ORGANIZATIONS

APPLICATION MATERIALS FOR FISCAL YEAR 2023

Completed grant applications must be submitted to the Municipal Administrator's Office

<u>Annual Grant Deadline</u> – August 15, 2022 5:00 PM

<u>Special Emergency Grant Deadline</u> – Two weeks prior to Assembly meeting considering application

For further information, please contact:

Holley Dennison, Administrative Coordinator
City and Borough of Sitka
100 Lincoln Street
Sitka, Alaska 99835
(907) 747-1812
FAX (907) 747-7403
holley.dennison@cityofsitka.org

City and Borough of Sitka

General Fund Grants for Non-profit Organizations

APPLICATION CONTENT, ATTACHMENTS, & RATING SCHEDULE

**** Please submit only requested items ****

☐ **Detailed project description overview (one page only) – total pts 10**

- What grant category are you applying for (you may choose only annual or special emergency grant, and only one category under annual grants)?
- What will be done with these funds?
- Who will do it?
- Who will be served?
- When will this service be provided?
- Has the agency received CBS General Fund Grants previously? If so, how many, which years, and for what amount?

☐ **Expected Outcomes (one page only) – total pts 10**

- How will the project be measured as successful?
- What will the tangible community benefit be?
- What are some benchmarks during the project that indicate things are going in the right direction?

☐ **Statement of Need (one page only) – total pts 10**

- How does this project align with the funding category that you are applying for?
- What documented needs (e.g., McDowell Reports, the Comprehensive Plan, Youth Risk Behavior Survey, etc.) does this project address?
- Does the funding from this request leverage other funds for the project? How?

☐ **Organizational Capacity (one page only) – total pts 10**

- Track record (this or similar project delivery and management).
- Community support.
- Board attendance.
- List of Board Members and Officers.

☐ **Budget – total pts 10**

- Statement of assets, revenues, and expenditures for previous year.
- Detailed budget for current year, including funds for this project.
- Include itemized list of grants received or pending for prior and current years.

☐ **Required Documentation – total pts 10**

- Copy of non-profit documentation such as IRS 501c3 designation.
- Current State of Alaska nonprofit organization business license.
- CBS Liabilities Form.

Please submit your completed application, including summary sheet and required documentation by email to Administrative Coordinator, Holley Dennison, at holley.dennison@cityofsitka.org. Type the application using size 10-12 font. *Submit only materials requested.*

Detailed project description overview (one page only) – total pts 10

• What grant category are you applying for (you may choose only annual or special emergency grant, and only one category under annual grants)?

• What will be done with these funds?

- Purchase of new ceiling tiles for the American Legion.
  - The current state of the tiles are in desperate need of change. They have been in place long before the city/state stopped smoking indoors. They are highly discolored, stained and carry a distinct smell.
- Purchase of new ceiling lighting for American Legion.
  - Lights need to be updated to new LED lighting. It will assist in reducing the Legion's carbon footprint, provide cleaner lighting and assist in reducing cost of electricity to maintain proper lighting.
- Purchase of new flags and supporting accessories for the American Legion.
  - Proper representation of the colors is important to the American Legion. Our current flags have been discolored due to all the years of second hand smoke. The white is more of a brownish color. The flags not only will be present in the Legion properly displayed, but used in parades, color guards and any other presentations needed.

• Who will do it?

- Legionnaires will switch out the ceiling tiles as well as volunteers from our local Coast Guard units here in Sitka
- We will reach out to Sitka Electric to replace the lighting
- Flags will be installed by Legionnaires and proper disposal of old flags will be carried out by the Post 13 Color Guard and USCG.

• Who will be served?

- The American Legion provides life-changing assistance and guidance for veterans, military personnel, their families and communities in thousands of ways every day around the world. Help comes in the form of personal assistance, cash grants, donated goods, disaster relief, labor, networking, volunteerism and advocacy. Here in Sitka we are involved with school scholarships, school awards and we are getting "back to basics". With the new officers now in position many changes have already happened and many more are being reintroduced.

• When will this service be provided?

- Immediately upon receipt of funding.

• Has the agency received CBS General Fund Grants previously? If so, how many, which years, and for what amount?

- Unknown. I did not find any in our documentation in our records

Expected Outcomes (one page only) – total pts 10

• How will the project be measured as successful?

- A form of revenue for the American Legion is the ability to rent out and/or host events in our hall. In its current state it is not on anyone's list due to the condition of years of smoke damage and the overall appeal. The hall is always available for use from Birthday parties, weddings and memorial feeds to USGC events, dinner/meals and award banquets. Once it is able to bring in funds these funds can then be used to support the programs for the community, school programs, etc.

• What will the tangible community benefit be?

- Another place to have to support social gatherings. Currently we conduct all military holiday honors and memorial services within our walls, as well as pool leagues and tournaments. Once this location gets the assistance to correct many issues (many other projects are fluid currently) there will be another option for people and organizations to host these events.

• What are some benchmarks during the project that indicate things are going in the right direction?

- We have already started on many projects this year in beautification. The entire "store front" has been corrected. Gone are the hand written signs, old and broken fixtures and just the overall unprofessional look. We have installed new signage and digital devices. We are in the process of changing our all the old carpeting with new 2' x 2' carpet tiles. The USCG volunteered to remove the old carpet and help install the new. AC Lakeside is handling the shipping from Seattle to the Post. We have upgraded our kitchen with a new Griddle top oven and with the support of Harbor Mountain Brewery we were able to purchase this item.
- We will close most likely a Sunday to change out the ceiling tiles and then have a late opening to afford Sitka Electric to install the new lighting.
- Once we are completed with these major projects we will then have a grand re-opening ceremony to give thanks and to honor properly our new name, the Henry "Gene" Burton Memorial American Legion Post 13. We were able to officially change the name after hard work earlier this year but want to host it properly.

Statement of Need (one page only) – total pts 10

• How does this project align with the funding category that you are applying for?

- The American Legion Post 13 has been a part of Sitka since June 4, 1920. Waldo Mills was our first Commander
- American Legion Post 13 is a historical location in Sitka
- American Legion supports not only veterans but the community and schools, with many donation going to our future leaders (students) (American Legion School Medal Awards and scholarships funds)
- Many members are of cultural significance, as recent as the declassification of documents we now know there were 5 Tlingit Code Talkers. Of the five, four were members of our Sitka Post.
- We supported both American Legion Baseball and Boy Scouts in the past, and we are actively trying to find new leaders in the community to once again support these programs.
- We will be working more closely this year with Pacific High School to assist in whatever we can.
- With the funding we will be more visible in parades and our hall will be utilized more and the Legion once again will be a fun place to come and learn about history as our veterans can share their experiences with students/community.
- Places that have deep roots with Legion supporting their start: National Cemetery, The Public Library, VFW (1946-2001) was started by Legionnaires.
- Currently working with SHARK radio club to create a station to support critical communications in the event conventional communications are unusable.

The American Legion continues to advocate for our military, for our veterans and for a strong America. Since 1919, the American Legion has fought for each generation through the four pillars of service.

- **Strong National Security**
- **Taking Care of Veterans**
- **Mentoring Youth, Education and support**
- **Promoting Patriotism & Honor**

Our organization's positions and programs are guided by resolutions passed by American Legion National Convention delegates, and committee and commission members who represent 2.6 million wartime veterans and their families. These programs, and the men and women who take the time to perform them, are what allow The American Legion to make a difference locally, and on the state and national levels.

• What documented needs (e.g., McDowell Reports, the Comprehensive Plan, Youth Risk Behavior Survey, etc.) does this project address?

- No document needs

• Does the funding from this request leverage other funds for the project? How?

- This does not provide leverage, more of an investment in our ability to continue to be there for active Coast Guard visiting ships, support birthday parties, weddings, host/create UHF Radio communication station (much needed here in Sitka, and many more program.

Organizational Capacity (one page only) – total pts 10

• Track record (this or similar project delivery and management).

New Officers elected 2/2022

- Work with three schools to offer, award the School Award Medal (2 to each school)
  - Talked with Sitka and Mt Edgecombe Superintendents — 2/2022 approved
  - Approved to communicate program to school principals — 3/2022 approved
  - Principle approved — 4/2022 approved
  - Secured framework from Levi Albertson for certificates — 5/2022 secured
  - Secured Norm for the calligraphy — 5/2022 secured
  - Awarded at Graduation — 6/2022 awarded

- Installation of Flag Pole — 6/2022 completed
- Installation of digital display — 5/2022 completed
  - Request donation of TV from AC Lakeside — 4/2022 granted
- Change all store front signage to professional types — 5/2022 completed
- Work with Hal Spackman (SHS&M) to secure historical documents — 4/2022 ongoing
- Replace kitchen griddle/oven — 5/2022 completed
- Floor carpet removal (USCG Volunteers) — 6/2022 pending
- New carpet squares order and install — 6/2022 ordered
- Rotary Club request for new tables and chairs — 7/2022 received
- New lines for beverage dispensing (Sitka Bottling) — 6/2022 scheduled
- Paint store front and building
  - Communicate with True value for Paint Donation (Amanda) — 5/2022 approved
  - Communicated with USCG for paint team volunteers — 6/2022 approved
    - Currently underway will plan once returned to port. — Date pending

• Community support.

- 2020 and 2021 prime distribution center for USDA Food Boxes (145 boxes weekly)
- Toy Drive with AC Lakeside 2020 to current
- School Award Medals and scholarship funds
  - Sitka High School (2 awards: Colton Ewers & Darby Osbourne)
  - Pacific High School (2awards: Angeline Bigley & Karl Cranston-Simmons)
  - Mt Edgecombe High School (2 awards: Ariella Edwards & Kaden Mwarey)
- Tlingit Code Talker ANB recognition: Present with ANB program (6/23/2022)
- August 14th Code Talker day, working with ANB, STA and AC Lakeside to honor
  - Senator Murkowski and Commandant of the USCG, Admiral Fagan presentation of flags to nephew of the brother code talkers Mark and Harvey Jacobs. — 8/12/2022 completed
  - Celebration of our Tlingit Code Talkers on national Navajo Code Talker Day — 8/14/2022 completed
    - Brought in VIPs from the Navajo Nation to speak
    - Performances by local Haa Shagoon and Sheet'ka Kwaan Dancers
    - Food provided by AC Lakeside and local chefs from the Fresh Fish
    - Free educational movie "Navajo Code Talkers of WW2 shown
    - 100% open to the public for educational and celebration

• Board attendance. Meeting from January – June 2nd and 4th Mondays of the month at 7pm
Meeting from July forward the 3rd Monday of the month at 7pm

• List of Board Members and Officers.

American Legion

- Commander: Vince Winter
- 1st Vice Commander: Troy Wingard
- 2nd Vice Commander: William Glenzer (active USCG)
- Adjutant and Treasurer: Ted Allio
- Chaplin: Samuel Pointer
- Sargent at Arms: Bill Ward
- Post Service Officer: Shane Butler
- Judge Advocate: (currently pending, is underway, need final vote)
- Historian: Jeremy DeTemple
- Past Commander: Ron Davis

Budget – total pts 10

• Statement of assets, revenues, and expenditures for previous year.

• Detailed budget for current year, including funds for this project.

- Documents for funding use attached with cost.

• Include itemized list of grants received or pending for prior and current years.

- None received or pending as per the Adjutant

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2021

Open to Public Inspection

A For the 2021 calendar year, or tax year beginning , and ending

B Check if applicable:
- [ ] Address change
- [ ] Name change
- [ ] Initial return
- [ ] Final return/terminated
- [ ] Amended return
- [ ] Application pending

C Name of organization: AMERICAN LEGION POST 13

Doing business as

Number and street (or P.O. box if mail is not delivered to street address): 205 LINCOLN ST | Room/suite

City or town: SITKA | State: AK | ZIP code: 99835

Foreign country name | Foreign province/state/county | Foreign postal code

D Employer identification number: [redacted]

E Telephone number: 907-747-8629

G Gross receipts $ 747375.

F Name and address of principal officer: RONALD DAVIS
PO BOX 13 SITKA AK 99835

H(a) Is this a group return for subordinates? [ ] Yes [X] No

H(b) Are all subordinates included? [ ] Yes [ ] No
If "No," attach a list. See instructions

H(c) Group exemption number ▶

I Tax-exempt status: [ ] 501(c)(3) [X] 501(c) (19) ◀ (insert no.) [ ] 4947(a)(1) or [ ] 527

J Website: ▶

K Form of organization: [X] Corporation [ ] Trust [ ] Association [ ] Other ▶

L Year of formation:

M State of legal domicile: AK

Part I Summary

Activities & Governance

1 Briefly describe the organization's mission or most significant activities: AMERICAN LEGION POST AND CLUB OPERATES SOLELY FOR THE BENEFIT OF VETERANS AND THEIR SUPPORT OF CIVIC AND PATRIOTIC FUNCTIONS.

2 Check this box ▶ [ ] if the organization discontinued its operations or disposed of more than 25% of its net assets.

3	Number of voting members of the governing body (Part VI, line 1a)	3	58
4	Number of independent voting members of the governing body (Part VI, line 1b)	4	
5	Total number of individuals employed in calendar year 2021 (Part V, line 2a)	5	
6	Total number of volunteers (estimate if necessary)	6	
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	4171.
b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	

			Prior Year	Current Year
Revenue	8	Contributions and grants (Part VIII, line 1h)	16937.	5303.
	9	Program service revenue (Part VIII, line 2g)		
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)		2.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	62922.	148890.
	12	Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	79859.	154195.
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1–3)		
	14	Benefits paid to or for members (Part IX, column (A), line 4)		
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	52916.	71353.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)		
	b	Total fundraising expenses (Part IX, column (D), line 25) ▶		
	17	Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	79475.	71684.
	18	Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	132391.	143037.
	19	Revenue less expenses. Subtract line 18 from line 12	-52532.	11158.
			Beginning of Current Year	**End of Year**
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	334677.	339187.
	21	Total liabilities (Part X, line 26)	138155.	131523.
	22	Net assets or fund balances. Subtract line 21 from line 20	196522.	207664.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

▶ Signature of officer | Date 04/07/2022

▶ RONALD DAVIS COMMANDER
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check [ ] if self-employed	PTIN
JOHN R DAPCEVICH		04/07/2022		[redacted]

Firm's name ▶ DAPCEVICH ACCOUNTING SERVICE | Firm's EIN ▶ [redacted]

Firm's address ▶ 221 LINCOLN ST SITKA AK 99835 | Phone no. 907-747-1040

May the IRS discuss this return with the preparer shown above? See instructions [X] Yes [ ] No

For Paperwork Reduction Act Notice, see the separate instructions.

BCA

Part III **Statement of Program Service Accomplishments**

Check if Schedule O contains a response or note to any line in this Part III . . . . . ☐

1 Briefly describe the organization's mission:
AMERICAN LEGION POST AND CLUB OPERATES SOLELY FOR THE BENEFIT OF VETERANS AND THEIR SUPPORT OF CIVIC AND PATRIOTIC FUNCTIONS

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? . . . . . ☐ Yes ☒ No
If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? . . . . . ☐ Yes ☒ No
If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: 580201) (Expenses $ 565834. including grants of $) (Revenue $ 653648.)
GAMING INCOME AND EXPENSES ARE PRIMARILY PULL TABS AND RAFFLES WHICH HELP TO FUND CIVIC PROJECTS AND COMMUNITY WELFARE TO VETERANS.

4b (Code: 722410) (Expenses $ 7517. including grants of $) (Revenue $ 64422.)
LIQUOR, FOOD, AND MERCHANDISE SALES TO MEMBERS AND THEIR INVITED FAMILIES AND GUESTS.

4c (Code: 531120) (Expenses $ 19829. including grants of $) (Revenue $ 24000.)
COMMERICAL RENTAL SPACE PROVIDED TO ASSIST WITH BUILDING OPERATIONAL COSTS.

4d Other program services (Describe on Schedule O.)
(Expenses $ including grants of $) (Revenue $)

4e Total program service expenses ▶ 593180.

Part IV Checklist of Required Schedules

			Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? *If "Yes," complete Schedule A*	1		X
2	Is the organization required to complete *Schedule B, Schedule of Contributors*? See instructions	2		X
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? *If "Yes," complete Schedule C, Part I*	3		X
4	**Section 501(c)(3) organizations.** Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? *If "Yes," complete Schedule C, Part II*	4		
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? *If "Yes," complete Schedule C, Part III*	5		
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? *If "Yes," complete Schedule D, Part I*	6		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? *If "Yes," complete Schedule D, Part II*	7		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? *If "Yes," complete Schedule D, Part III*	8		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? *If "Yes," complete Schedule D, Part IV*	9		X
10	Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? *If "Yes," complete Schedule D, Part V*	10		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.			
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? *If "Yes," complete Schedule D, Part VI.*	11a	X	
b	Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VII.*	11b		X
c	Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part VIII.*	11c		X
d	Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? *If "Yes," complete Schedule D, Part IX.*	11d		X
e	Did the organization report an amount for other liabilities in Part X, line 25? *If "Yes," complete Schedule D, Part X.*	11e		X
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? *If "Yes," complete Schedule D, Part X*	11f		X
12a	Did the organization obtain separate, independent audited financial statements for the tax year? *If "Yes," complete Schedule D, Parts XI and XII*	12a		X
b	Was the organization included in consolidated, independent audited financial statements for the tax year? *If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional*	12b		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? *If "Yes," complete Schedule E*	13		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?	14a		X
b	Did the organization have aggregate revenues or expenses of more than $10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at $100,000 or more? *If "Yes," complete Schedule F, Parts I and IV*	14b		X
15	Did the organization report on Part IX, column (A), line 3, more than $5,000 of grants or other assistance to or for any foreign organization? *If "Yes," complete Schedule F, Parts II and IV*	15		X
16	Did the organization report on Part IX, column (A), line 3, more than $5,000 of aggregate grants or other assistance to or for foreign individuals? *If "Yes," complete Schedule F, Parts III and IV*	16		X
17	Did the organization report a total of more than $15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? *If "Yes," complete Schedule G, Part I.* See instructions.	17		X
18	Did the organization report more than $15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? *If "Yes," complete Schedule G, Part II*	18		X
19	Did the organization report more than $15,000 of gross income from gaming activities on Part VIII, line 9a? *If "Yes," complete Schedule G, Part III*	19	X	
20a	Did the organization operate one or more hospital facilities? *If "Yes," complete Schedule H*	20a		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	20b		
21	Did the organization report more than $5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? *If "Yes," complete Schedule I, Parts I and II*	21		X

Part IV **Checklist of Required Schedules** *(continued)*

			Yes	No
22	Did the organization report more than $5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? *If "Yes," complete Schedule I, Parts I and III*	22		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? *If "Yes," complete Schedule J*	23		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than $100,000 as of the last day of the year, that was issued after December 31, 2002? *If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a*	24a		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	24b		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	24c		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	24d		
25a	**Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.** Did the organization engage in an excess benefit transaction with a disqualified person during the year? *If "Yes," complete Schedule L, Part I*	25a		
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? *If "Yes," complete Schedule L, Part I*	25b		
26	Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? *If "Yes," complete Schedule L, Part II*	26		X
27	Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? *If "Yes," complete Schedule L, Part III*	27		X
28	Was the organization a party to a business transaction with one of the following parties (see the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):			
a	A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? *If "Yes," complete Schedule L, Part IV*	28a		X
b	A family member of any individual described in line 28a? *If "Yes," complete Schedule L, Part IV*	28b		X
c	A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? *If "Yes," complete Schedule L, Part IV*	28c		X
29	Did the organization receive more than $25,000 in non-cash contributions? *If "Yes," complete Schedule M*	29		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? *If "Yes," complete Schedule M*	30		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? *If "Yes," complete Schedule N, Part I*	31		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? *If "Yes," complete Schedule N, Part II*	32		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? *If "Yes," complete Schedule R, Part I*	33		X
34	Was the organization related to any tax-exempt or taxable entity? *If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1*	34		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?	35a		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? *If "Yes," complete Schedule R, Part V, line 2*	35b		
36	**Section 501(c)(3) organizations.** Did the organization make any transfers to an exempt non-charitable related organization? *If "Yes," complete Schedule R, Part V, line 2*	36		
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? *If "Yes," complete Schedule R, Part VI*	37		X
38	Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? **Note:** All Form 990 filers are required to complete Schedule O.	38	X	

Part V **Statements Regarding Other IRS Filings and Tax Compliance**

Check if Schedule O contains a response or note to any line in this Part V ☐

				Yes	No
1a	Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable	1a			
b	Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable	1b			
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		1c		X

Part V Statements Regarding Other IRS Filings and Tax Compliance *(continued)*

			Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return . 2a			
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	2b	X	
	Note: If the sum of lines 1a and 2a is greater than 250, you may be required to *e-file*. See instructions.			
3a	Did the organization have unrelated business gross income of $1,000 or more during the year?	3a	X	
b	If "Yes," has it filed a Form 990-T for this year? *If "No" to line 3b, provide an explanation on Schedule O*	3b	X	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a		X
b	If "Yes," enter the name of the foreign country ►			
	See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).			
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c		
6a	Does the organization have annual gross receipts that are normally greater than $100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b		
7	**Organizations that may receive deductible contributions under section 170(c).**			
a	Did the organization receive a payment in excess of $75 made partly as a contribution and partly for goods and services provided to the payor?	7a		
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c		
d	If "Yes," indicate the number of Forms 8282 filed during the year . 7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e		
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f		
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h		
8	**Sponsoring organizations maintaining donor advised funds.** Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8		
9	**Sponsoring organizations maintaining donor advised funds.**			
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b		
10	**Section 501(c)(7) organizations.** Enter:			
a	Initiation fees and capital contributions included on Part VIII, line 12 . 10a			
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities . 10b			
11	**Section 501(c)(12) organizations.** Enter:			
a	Gross income from members or shareholders . 11a			
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.) . 11b			
12a	**Section 4947(a)(1) non-exempt charitable trusts.** Is the organization filing Form 990 in lieu of Form 1041?	12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year . 12b			
13	**Section 501(c)(29) qualified nonprofit health insurance issuers.**			
a	Is the organization licensed to issue qualified health plans in more than one state?	13a		
	Note: See the instructions for additional information the organization must report on Schedule O.			
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans . 13b			
c	Enter the amount of reserves on hand . 13c			
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a		
b	If "Yes," has it filed a Form 720 to report these payments? *If "No," provide an explanation on Schedule O*	14b		
15	Is the organization subject to the section 4960 tax on payment(s) of more than $1,000,000 in remuneration or excess parachute payment(s) during the year	15		X
	If "Yes," see the instructions and file Form 4720, Schedule N.			
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income?	16		X
	If "Yes," complete Form 4720, Schedule O.			
17	**Section 501(c)(21) organizations.** Did the trust, any disqualified person, or mine operator engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953?	17		X
	If "Yes," complete Form 6069.			

Part VI **Governance, Management, and Disclosure** *For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.*

Check if Schedule O contains a response or note to any line in this Part VI . . . . . [X]

Section A. Governing Body and Management

				Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year . . . If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.	1a	58		
b	Enter the number of voting members included on line 1a, above, who are independent . .	1b			
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee? . . .	2			X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person? . . .	3			X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	4			X
5	Did the organization become aware during the year of a significant diversion of the organization's assets? . . .	5			X
6	Did the organization have members or stockholders? . . .	6		X	
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? . . .	7a		X	
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? . . .	7b		X	
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a	The governing body? . . .	8a		X	
b	Each committee with authority to act on behalf of the governing body? . . .	8b		X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? *If "Yes," provide the names and addresses on Schedule O* . . .	9			X

Section B. Policies *(This Section B requests information about policies not required by the Internal Revenue Code.)*

			Yes	No
10a	Did the organization have local chapters, branches, or affiliates? . . .	10a		X
b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? . . .	10b		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? .	11a	X	
b	Describe on Schedule O the process, if any, used by the organization to review this Form 990.			
12a	Did the organization have a written conflict of interest policy? *If "No," go to line 13* . . .	12a	X	
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12b		X
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? *If "Yes," describe on Schedule O how this was done* . . .	12c	X	
13	Did the organization have a written whistleblower policy? . . .	13		X
14	Did the organization have a written document retention and destruction policy? . . .	14		X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?			
a	The organization's CEO, Executive Director, or top management official. . . .	15a		X
b	Other officers or key employees of the organization . . . If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.	15b	X	
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? . . .	16a		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? . . .	16b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ▶

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

☐ Own website ☐ Another's website ☐ Upon request ☐ Other *(explain on Schedule O)*

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records ▶

AMERICAN LEGION POST 907-747-8629
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Part VII **Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**

Check if Schedule O contains a response or note to any line in this Part VII . . . . . ☐

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than $100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than $100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than $10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee): Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former	(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
(1) TED ALLIO FINANCE OFFICE	1			X				0	0	0
(2) RONALD DAVIS COMMANDER	1			X				0	0	0
(3) JAMES ROBERTS 1ST VICE COMM	1			X				0	0	0
(4) JOHN GORRELL 2ND VICE COMM	1			X				0	0	0
(5) MARGRET CARLSO MANAGER	40				X	X		33700.	0	0
(6) RONALD JAMES JUDGE ADVOCATE	1			X				0	0	0
(7)										
(8)										
(9)										
(10)										
(11)										
(12)										
(13)										
(14)										

Part VII **Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees** *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee): Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former	(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
(15)										
(16)										
(17)										
(18)										
(19)										
(20)										
(21)										
(22)										
(23)										
(24)										
(25)										
1b Subtotal ▶								33700.		
c Total from continuation sheets to Part VII, Section A ▶										
d Total (add lines 1b and 1c) ▶								33700.		

2 Total number of individuals (including but not limited to those listed above) who received more than $100,000 of reportable compensation from the organization ▶

		Yes	No
3 Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual*	3		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than $150,000? *If "Yes," complete Schedule J for such individual*	4		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person*	5		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than $100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than $100,000 of compensation from the organization ▶

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII. . . . . ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512–514
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a					
	b Membership dues	1b	5303.				
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e					
	f All other contributions, gifts, grants, and similar amounts not included above	1f					
	g Noncash contributions included in lines 1a–1f	1g	$				
	h **Total.** Add lines 1a–1f ▶			5303.			
Program Service Revenue			Business Code				
	2a						
	b						
	c						
	d						
	e						
	f All other program service revenue						
	g **Total.** Add lines 2a–2f ▶						
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts) ▶			2.	2.		
	4 Income from investment of tax-exempt bond proceeds ▶						
	5 Royalties ▶						
			(i) Real / (ii) Personal				
	6a Gross rents	6a	24000.				
	b Less: rental expenses	6b	19829.				
	c Rental income or (loss)	6c	4171.				
	d Net rental income or (loss) ▶			4171.		4171.	
			(i) Securities / (ii) Other				
	7a Gross amount from sales of assets other than inventory	7a					
	b Less: cost or other basis and sales expenses	7b					
	c Gain or (loss)	7c					
	d Net gain or (loss) ▶						
	8a Gross income from fundraising events (not including $ ____ of contributions reported on line 1c). See Part IV, line 18	8a					
	b Less: direct expenses	8b					
	c Net income or (loss) from fundraising events ▶						
	9a Gross income from gaming activities. See Part IV, line 19.	9a	653648.				
	b Less: direct expenses	9b	565834.				
	c Net income or (loss) from gaming activities ▶			87814.	87814.		
	10a Gross sales of inventory, less returns and allowances	10a	64422.				
	b Less: cost of goods sold	10b	7517.				
	c Net income or (loss) from sales of inventory ▶			56905.	56905.		
Miscellaneous Revenue			Business Code				
	11a						
	b						
	c						
	d All other revenue						
	e **Total.** Add lines 11a–11d ▶						
	12 **Total revenue.** See instructions. ▶			154195.	144721.	4171.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX . . . . . ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	33700.	33700.		
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	31360.	31360.		
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes	6293.	6293.		
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting	6155.	6155.		
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Schedule O.)				
12 Advertising and promotion				
13 Office expenses	690.	690.		
14 Information technology				
15 Royalties				
16 Occupancy	7792.	7792.		
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	6184.	6184.		
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	10651.	10651.		
23 Insurance	10886.	10886.		
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a 0				
b				
c				
d				
e All other expenses	SEE STMT			
25 **Total functional expenses.** Add lines 1 through 24e	143037.	143037.		
26 **Joint costs.** Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here ▶ ☐ if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X . . . . . ☐

				(A) Beginning of year		(B) End of year
Assets	1	Cash—non-interest-bearing		22697.	1	42980.
	2	Savings and temporary cash investments		2988.	2	3191.
	3	Pledges and grants receivable, net			3	
	4	Accounts receivable, net			4	
	5	Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons			5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)			6	
	7	Notes and loans receivable, net			7	
	8	Inventories for sale or use			8	
	9	Prepaid expenses and deferred charges			9	
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 739230.			
	b	Less: accumulated depreciation	10b 446214.	308992.	10c	293016.
	11	Investments—publicly traded securities			11	
	12	Investments—other securities. See Part IV, line 11			12	
	13	Investments—program-related. See Part IV, line 11			13	
	14	Intangible assets			14	
	15	Other assets. See Part IV, line 11			15	
	16	**Total assets.** Add lines 1 through 15 (must equal line 33)		334677.	16	339187.
Liabilities	17	Accounts payable and accrued expenses			17	
	18	Grants payable			18	
	19	Deferred revenue			19	
	20	Tax-exempt bond liabilities			20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D			21	
	22	Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons			22	
	23	Secured mortgages and notes payable to unrelated third parties		138155.	23	131523.
	24	Unsecured notes and loans payable to unrelated third parties			24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17–24). Complete Part X of Schedule D			25	
	26	**Total liabilities.** Add lines 17 through 25		138155.	26	131523.
Net Assets or Fund Balances		**Organizations that follow FASB ASC 958, check here▶ ☐ and complete lines 27, 28, 32, and 33.**				
	27	Net assets without donor restrictions			27	
	28	Net assets with donor restrictions			28	
		Organizations that do not follow FASB ASC 958, check here▶ [X] and complete lines 29 through 33.				
	29	Capital stock or trust principal, or current funds			29	
	30	Paid-in or capital surplus, or land, building, or equipment fund			30	
	31	Retained earnings, endowment, accumulated income, or other funds		196522.	31	207664.
	32	Total net assets or fund balances		196522.	32	207664.
	33	Total liabilities and net assets/fund balances		334677.	33	339187.

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI . . . . . [X]

1	Total revenue (must equal Part VIII, column (A), line 12)	1	154195.
2	Total expenses (must equal Part IX, column (A), line 25)	2	143037.
3	Revenue less expenses. Subtract line 2 from line 1	3	11158.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	196522.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	-16.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	207664.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII . . . . . [ ]

			Yes	No
1	Accounting method used to prepare the Form 990: [X] Cash [ ] Accrual [ ] Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.			
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: [ ] Separate basis [ ] Consolidated basis [X] Both consolidated and separate basis	2a	X	
b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: [ ] Separate basis [ ] Consolidated basis [ ] Both consolidated and separate basis	2b		X
c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	2c	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	3a		X
b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits	3b		

SCHEDULE D (Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
▶ Attach to Form 990.
▶ Go to *www.irs.gov/Form990* for instructions and the latest information.

OMB No. 1545-0047

2021

Open to Public Inspection

Name of the organization: AMERICAN LEGION POST 13

Employer identification number: [redacted]

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

		(a) Donor advised funds	(b) Funds and other accounts
1	Total number at end of year		
2	Aggregate value of contributions to (during year)		
3	Aggregate value of grants from (during year)		
4	Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

☐ Preservation of land for public use (for example, recreation or education)
☐ Preservation of a historically important land area
☐ Protection of natural habitat
☐ Preservation of a certified historic structure
☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

			Held at the End of the Tax Year
a	Total number of conservation easements	2a	
b	Total acreage restricted by conservation easements	2b	
c	Number of conservation easements on a certified historic structure included in (a)	2c	
d	Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d	

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶

4 Number of states where property subject to conservation easement is located ▶

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ $

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 ▶ $

(ii) Assets included in Form 990, Part X ▶ $

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1 ▶ $

b Assets included in Form 990, Part X ▶ $

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets *(continued)*

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

a ☐ Public exhibition
b ☐ Scholarly research
c ☐ Preservation for future generations
d ☐ Loan or exchange program
e ☐ Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

		Amount
c Beginning balance	1c	
d Additions during the year	1d	
e Distributions during the year	1e	
f Ending balance	1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☒ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment ▶ 0.00 %
b Permanent endowment ▶ 0.00 %
c Term endowment ▶ 0.00 %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

		Yes	No
(i) Unrelated organizations	3a(i)		
(ii) Related organizations	3a(ii)		
b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?	3b		

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land	40,000.			40,000.
b Buildings	623,079.		370,063.	253,016.
c Leasehold improvements				
d Equipment	76,151.		76,151.	
e Other				
Total. Add lines 1a through 1e. *(Column (d) must equal Form 990, Part X, column (B), line 10c.)* ▶				293,016.

Part II **Fundraising Events.** Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than $15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than $5,000.

		(a) Event #1 (event type)	(b) Event #2 (event type)	(c) Other events (total number)	(d) Total events (add col. (a) through col. (c))
Revenue	1 Gross receipts				
	2 Less: Contributions				
	3 Gross income (line 1 minus line 2)				
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs				
	7 Food and beverages				
	8 Entertainment				
	9 Other direct expenses				
	10 Direct expense summary. Add lines 4 through 9 in column (d) ▶				
	11 Net income summary. Subtract line 10 from line 3, column (d) ▶				

Part III **Gaming.** Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than $15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue		653,648.		653,648.
Direct Expenses	2 Cash prizes		540,202.		540,202.
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses		26,632.		26,632.
	6 Volunteer labor	☐ Yes 0.0% ☐ No	☒ Yes 100.0% ☐ No	☐ Yes 0.0% ☐ No	
	7 Direct expense summary. Add lines 2 through 5 in column (d) ▶				566,834.
	8 Net gaming income summary. Subtract line 7 from line 1, column (d) ▶				86,814.

9 Enter the state(s) in which the organization conducts gaming activities: AK

a Is the organization licensed to conduct gaming activities in each of these states? ☒ Yes ☐ No

b If "No," explain:

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? ☐ Yes ☒ No

b If "Yes," explain:

11 Does the organization conduct gaming activities with nonmembers? . . . . . ☐ Yes ☒ No

12 Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? . . . . . ☐ Yes ☒ No

13 Indicate the percentage of gaming activity conducted in:

a The organization's facility	13a	100.00 %
b An outside facility	13b	0.00 %

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ▶

Address ▶

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? . . . . . ☐ Yes ☒ No

b If "Yes," enter the amount of gaming revenue received by the organization ▶ $ _____ and the amount of gaming revenue retained by the third party ▶ $ _____

c If "Yes," enter name and address of the third party:

Name ▶

Address ▶

16 Gaming manager information:

Name ▶ MARGARET CARLSON

Gaming manager compensation ▶ $ _____

Description of services provided ▶ MANAGERIAL CAPACITY

☐ Director/officer ☒ Employee ☐ Independent contractor

17 Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? . . . . . ☒ Yes ☐ No

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ $

Part IV **Supplemental Information.** Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

SCHEDULE O
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.
▶ **Attach to Form 990 or Form 990-EZ.**
▶ **Go to *www.irs.gov/Form990* for the latest information.**

OMB No. 1545-0047

2021

Open to Public Inspection

Name of the organization
AMERICAN LEGION POST 13

Employer identification number
[redacted]

PART IX - LINE 24E

ALL OTHER EXPENSES

SEE ATTACHED WORKSHEET - 29,326

PART XI - RECONCILIATION OF NET ASSETS

ADJUSTMENT MADE TO FUND BALANCES FOR HYBRID ACCOUNTING

Form **4562**

Department of the Treasury
Internal Revenue Service (99)

Depreciation and Amortization
(Including Information on Listed Property)

▶ Attach to your tax return.
▶ Go to *www.irs.gov/Form4562* for instructions and the latest information.

OMB No. 1545-0172
2021
Attachment Sequence No. **179**

Name(s) shown on return	Business or activity to which this form relates	Identifying number
AMERICAN LEGION POST 13	VETERANS ORGANIZATION	[redacted]

Part I **Election To Expense Certain Property Under Section 179**

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	

6 (a) Description of property	(b) Cost (business use only)	(c) Elected cost

7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the **smaller** of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2020 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5. See instructions	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2022. Add lines 9 and 10, less line 12 ▶	13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.

Part II **Special Depreciation Allowance and Other Depreciation (Don't** include listed property. See instructions.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year. See instructions	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	

Part III **MACRS Depreciation (Don't** include listed property. See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2021	17	15,976
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here ▶ ☐		

Section B - Assets Placed in Service During 2021 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19 a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental			27.5 yrs.	MM	S/L	
property			27.5 yrs.	MM	S/L	
i Nonresidential real			39 yrs.	MM	S/L	
property				MM	S/L	

Section C - Assets Placed in Service During 2021 Tax Year Using the Alternative Depreciation System

20 a Class life					S/L	
b 12-year			12 yrs.		S/L	
c 30-year			30 yrs.	MM	S/L	
d 40-year			40 yrs.	MM	S/L	

Part IV **Summary** (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	**Total.** Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions	22	15,976
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

BCA

Part V **Listed Property** (Include automobiles, certain other vehicles, certain aircraft, and property used for entertainment, recreation, or amusement.)

Note: For any vehicle for which you are using the standard mileage rate or deducting lease expense, complete **only** 24a, 24b, columns (a) through (c) of Section A, all of Section B, and Section C if applicable.

Section A—Depreciation and Other Information (Caution: See the instructions for limits for passenger automobiles.)

24a Do you have evidence to support the business/investment use claimed? [X] Yes [ ] No **24b** If "Yes," is the evidence written? [X] Yes [ ] No

(a) Type of property (list vehicles first)	(b) Date placed in service	(c) Business/ investment use percentage	(d) Cost or other basis	(e) Basis for depreciation (business/investment use only)	(f) Recovery period	(g) Method/ Convention	(h) Depreciation deduction	(i) Elected section 179 cost
25 Special depreciation allowance for qualified listed property placed in service during the tax year and used more than 50% in a qualified business use. See instructions						**25**		
26 Property used more than 50% in a qualified business use:								
COMPUTER	08/25/1995	100.0	800	800	5	S/LMM		
COMPUTER	08/04/1999	100.0	2,497	2,497	5	S/LHY		
VAN	07/24/2002	100.0	650	650	5	200DBMQ		
27 Property used 50% or less in a qualified business use:								
		0.0				S/L –		
		0.0				S/L –		
		0.0				S/L –		
28 Add amounts in column (h), lines 25 through 27. Enter here and on line 21, page 1						**28**		
29 Add amounts in column (i), line 26. Enter here and on line 7, page 1							**29**	

Section B—Information on Use of Vehicles

Complete this section for vehicles used by a sole proprietor, partner, or other "more than 5% owner," or related person. If you provided vehicles to your employees, first answer the questions in Section C to see if you meet an exception to completing this section for those vehicles.

	(a) Vehicle 1		(b) Vehicle 2		(c) Vehicle 3		(d) Vehicle 4		(e) Vehicle 5		(f) Vehicle 6	
30 Total business/investment miles driven during the year (**don't** include commuting miles)	3000											
31 Total commuting miles driven during the year												
32 Total other personal (noncommuting) miles driven												
33 Total miles driven during the year. Add lines 30 through 32	3000											
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
34 Was the vehicle available for personal use during off-duty hours?	X											
35 Was the vehicle used primarily by a more than 5% owner or related person?	X											
36 Is another vehicle available for personal use?		X										

Section C—Questions for Employers Who Provide Vehicles for Use by Their Employees

Answer these questions to determine if you meet an exception to completing Section B for vehicles used by employees who **aren't** more than 5% owners or related persons. See instructions.

	Yes	No
37 Do you maintain a written policy statement that prohibits all personal use of vehicles, including commuting, by your employees?		
38 Do you maintain a written policy statement that prohibits personal use of vehicles, except commuting, by your employees? See the instructions for vehicles used by corporate officers, directors, or 1% or more owners		
39 Do you treat all use of vehicles by employees as personal use?		
40 Do you provide more than five vehicles to your employees, obtain information from your employees about the use of the vehicles, and retain the information received?		
41 Do you meet the requirements concerning qualified automobile demonstration use? See instructions		
Note: If your answer to 37, 38, 39, 40, or 41 is "Yes," don't complete Section B for the covered vehicles.		

Part VI **Amortization**

(a) Description of costs	(b) Date amortization begins	(c) Amortizable amount	(d) Code section	(e) Amortization period or percentage	(f) Amortization for this year
42 Amortization of costs that begins during your 2021 tax year (see instructions):					
43 Amortization of costs that began before your 2021 tax year				**43**	
44 **Total.** Add amounts in column (f). See the instructions for where to report				**44**	

[redacted]

2021 ASSET DETAIL REPORT

Description	Date Acqd	Cost	Bus. Use	179+ Spec.	Basis	Method	Rec. Per.	Cv	Prior Depr.	Current Depr.	Next Year	Prior AMT	Current AMT	Gain/ Price	Sales Price	Date Sold
Form: VETERANS ORGANIZATION																
Rental Property: N/A																
Depreciation Class: N/A																
In Service Year: 1980																
VAR EQUIP	01/80	8728	100		8728	SL	5.0	MM	8728							
In Service Year: 1990																
VAR EQUIP	01/90	4300	100		4300	MACRS	5.0	HY	4300							
In Service Year: 1991																
VAR EQUIP	01/91	1066	100			MACRS	5.0	HY	1066							
In Service Year: 1993																
VAR EQUIP	07/93	5557	100		5557	MACRS	5.0	HY	5557							
In Service Year: 1994																
LG SCREEN TV	09/94	3490	100		3490	SL	5.0	MM	3490			495				
CASH REGISTR	10/94	299	100		299	SL	5.0	MM	299							
CASH REGISTR	10/94	429	100		429	SL	5.0	MM	429			68				
FREEZER	11/94	438	100		438	SL	5.0	MM	438			77				
		---			---				---			---				
		4656			4656				4656			640				
In Service Year: 1995																
24 LADDER	01/95	250	100		250	SL	5.0	MM	250			52				
GLASS WASHER	03/95	296	100		296	SL	5.0	MM	296			71				
COMPUTER	08/95	800	100		800	SL	5.0	MM	800			260				
VAR EQUIP	08/95	1212	100		1212	SL	5.0	MM	1212			394				
BINGO CHAIR	11/95	592	100		592	SL	5.0	MM	592			222				
REFRIGERATOR	11/95	649	100		649	SL	5.0	MM	649			244				
		---			---				---			---				
		3799			3799				3799			1243				

[redacted]

2021 ASSET DETAIL REPORT

Description	Date Acqd	Cost	Bus. Use	179+ Spec.	Basis	Method	Rec. Per.	Cv	Prior Depr.	Current Depr.	Next Year	Prior AMT	Current AMT	Gain/ Price	Sales Price	Date Sold
In Service Year: 1998																
BUILDING	11/98	663079	100		623079	SL	39.0	MM	354135	15976	15976	342694	15577			
BAR STOOLS	11/98	3555	100		3555	SL	5.0	MM	3555			3466				
VAR EQUIP	11/98	9378	100		9378	SL	5.0	MM	9378			9145				
		676012			636012				367068	15976	15976	355305	15577			
In Service Year: 1999																
COMPUTER	08/99	2497	100		2497	SL	5.0	HY	2496			2496				
CARPETING	07/99	4900	100		4900	SL	5.0	HY	4900			4900				
KITCHEN EQP	09/99	901	100		901	SL	5.0	HY	900			900				
		8298			8298				8296			8296				
In Service Year: 2000																
MISC EQUIP	07/00	2548	100		2548	SL	5.0	HY	2548			2548				
In Service Year: 2002																
VAN	07/02	650	100		650	MACRS	5.0	MQ	650			628				
MISC EQUIP	10/02	479	100		479	MACRS	5.0	MQ	479			479				
BIG SCRN TV	10/02	1700	100		1700	MACRS	5.0	MQ	1700			1700				
DISHWASHER	12/02	1000	100		1000	MACRS	5.0	MQ	1000			1000				
CLOSING COST	09/02	7950	100		7950	AMORTIZ	15.0		7906							
COPIER	08/02	373	100		373	MACRS	5.0	MQ	373			373				
SECURITY SYS	10/02	367	100		367	MACRS	5.0	MQ	366			367				
DEEP FRYER	10/02	1199	100		1199	MACRS	5.0	MQ	1199			1199				
COMPUTER/ETC	12/02	2560	100		2560	MACRS	5.0	MQ	2560			2559				
		16278			16278				16233			8305				

[redacted]

2021 ASSET DETAIL REPORT

Description	Date Acqd	Cost	Bus. Use	179+ Spec.	Basis	Method	Rec. Per.	Cv	Prior Depr.	Current Depr.	Next Year	Prior AMT	Current AMT	Gain/ Price	Sales Price	Date Sold
In Service Year: 2003																
MISC EQUIP	07/03	2041	100			MACRS	5.0	HY	2041							
In Service Year: 2006																
ICE MACHINE	07/06	2000	100		2000	SL	5.0	HY	2000			2000				
BAR CHAIRS	07/06	707	100		707	ACRS	5.0	HY	706			707				
GRILL	07/06	2150	100		2150	SL	5.0	HY	2150			2150				
		4857			4857				4856			4857				
In Service Year: 2013																
HEAT PUMP	05/13	1090	100		1090	SL	5.0	HY	1090			1090				
Form Totals:		739230			696123				430238	15976	15976	382284	15577			

Form **8879-TE**

Department of the Treasury
Internal Revenue Service

IRS *e-file* Signature Authorization for a Tax Exempt Entity

For calendar year 2021, or fiscal year beginning _____, 2021, and ending _____, 20 _____

▶ Do not send to the IRS. Keep for your records.

▶ Go to *www.irs.gov/Form8879TE* for the latest information.

OMB No. 1545-0047

2021

Name of filer
AMERICAN LEGION POST 13

EIN or SSN
[redacted]

Name and title of officer or person subject to tax
RONALD DAVIS COMMANDER

Part I Type of Return and Return Information

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line **1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a,** or **10a** below, and the amount on that line for the return being filed with this form was blank, then leave line **1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b,** or **10b,** whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

1a Form 990 check here ▶	[X]	**b Total revenue,** if any (Form 990, Part VIII, column (A), line 12)	**1b**	154,195
2a Form 990-EZ check here ▶	[ ]	**b Total revenue,** if any (Form 990-EZ, line 9)	**2b**	
3a Form 1120-POL check here ▶	[ ]	**b Total tax** (Form 1120-POL, line 22)	**3b**	
4a Form 990-PF check here ▶	[ ]	**b Tax based on investment income** (Form 990-PF, Part V, line 5)	**4b**	
5a Form 8868 check here ▶	[ ]	**b Balance due** (Form 8868, line 3c)	**5b**	
6a Form 990-T check here ▶	[ ]	**b Total tax** (Form 990-T, Part III, line 4)	**6b**	
7a Form 4720 check here ▶	[ ]	**b Total tax** (Form 4720, Part III, line 1)	**7b**	
8a Form 5227 check here ▶	[ ]	**b FMV of assets at end of tax year** (Form 5227, Item D)	**8b**	
9a Form 5330 check here ▶	[ ]	**b Tax due** (Form 5330, Part II, line 19)	**9b**	
10a Form 8038-CP check here ▶	[ ]	**b Amount of credit payment requested** (Form 8038]CP, Part III, line 22)	**10b**	

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that [X] I am an officer of the above entity or [ ] I am a person subject to tax with respect to (name of entity) _____, (EIN) _____ and that I have examined a copy of the 2021 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS **(a)** an acknowledgement of receipt or reason for rejection of the transmission, **(b)** the reason for any delay in processing the return or refund, and **(c)** the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

[X] I authorize DAPCEVICH ACCOUNTING SERVIC (ERO firm name) to enter my PIN [redacted] (Enter five numbers, but do not enter all zeros) as my signature on the tax year 2021 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

[ ] As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2021 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax ▶ Date ▶ 04/07/2022

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN. [redacted] (Do not enter all zeros)

I certify that the above numeric entry is my PIN, which is my signature on the 2021 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163,** Modernized e-File (MeF) Information for Authorized IRS *e-file* Providers for Business Returns.

ERO's signature ▶ _____ Date ▶ 08/15/2022

ERO Must Retain This Form—See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So

For Privacy Act and Paperwork Reduction Act Notice, see back of form.

[redacted]

US 990 **Other Functional Expenses: Page 10, Line 24** 2021

Description of the Asset	Total	Program Services	Management and General	Fundraising
FREIGHT/POSTAGE	1,068.	1,068.		
REPAIRS/MAINTENANCE	536.	536.		
OPERATING SUPPLIES	4,471.	4,471.		
TAXES/LICENSES	7,685.	7,685.		
DUES/FEES	2,586.	2,586.		
CIVIC PROJECTS	11,469.	11,469.		
VETERANS ASSISTANCE	1,500.	1,500.		
MERCHANT CARD REES	11.	11.		
	29,326.	29,326.		

US 990 **Main Information Sheet** **2021**

For calendar year 2021 or tax year beginning _____ and ending _____

Name: AMERICAN LEGION POST 13
Name line 2:
Address: 205 LINCOLN ST
City, State, and Zip Code: SITKA AK 99835

EIN: [redacted]
Telephone No: 907-747-8629

Email address .....
Web site address .....
Fiduciary name, if applicable .....
Name of officer signing return ..... RONALD DAVIS
Title of officer/trustee/fiduciary signing return ..... COMMANDER
Group exemption number 0925
Check if exemption application is pending ..... ☐
Accounting method ..... Cash: ☒ Accrual: ☐ Other: ☐ Specify: _____
List states desired ..... AK

Type of exempt organization:

☒ Organization exempt under section 501(c), 527 or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation) (Form 990)

☐ Organization exempt under section 501(c), 527 or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation) with gross receipts less than $200,000 and total assets less than $500,000 at the end of the year (Form 990-EZ)

☐ Private foundation or section 4947(a)(1) nonexempt charitable trust treated as a private foundation (Form 990-PF)

Preparer ID: DD
Preparer name: JOHN R DAPCEVICH

Firm's name: DAPCEVICH ACCOUNTING SERVICE INC
Address: 221 LINCOLN ST
City, State, ZIP Code: SITKA AK 99835-7544

Time in this return: 130 minutes
Date: 04/07/2022
PTIN: [redacted]
Self-employed: ☐
Firm's EIN: [redacted]
Phone: 907-747-1040

Shopping Cart (17)

Email Cart | Empty Cart

Rainier Lowe's Change

You're picking items up in another state

Review your Store(s) to make any desired changes before checkout

Pickup at Rainier Lowe's · 17 Items

Lithonia Lighting
2-Pack 4-ft x 2-ft Cool White LED Panel Light

17

$1,728.56
You Saved $192.10

Item #[illegible] Model #[illegible]

Save For Later | Remove

Store Pickup FREE
Available

Ship to Home
Get it by [illegible]

Truck Delivery
Get it by [illegible]

Order Summary

Item Subtotal (17)	$1,728.56
Estimated Tax	Calculated in Checkout

Add Promo Code

You're saving $192.10 today on this order!

Estimated Total $1,728.56

Start Secure Checkout

Shop Savings Services Ideas What are you looking for today? My Lists Sign In 33 Cart

Shopping Cart (33)

Email Cart | Empty Cart

Rainier Lowe's Change

You're picking items up in another state

Review your Store(s) to make any desired changes before checkout.

Pickup at Rainier Lowe's · 33 Items

Armstrong Ceilings

Textured Contractor 48-in x 24-in 10-Pack White Fissured 15/16-in Drop Ceiling Tile

Item # 303832 Model # 9426

Save For Later | Remove

− 33 +

$1,974.39

Store Pickup FREE

Get it by Wed Jul 27

Unavailable

Truck Delivery

Get it by Thu Jul 28

Order Summary

Item Subtotal (33)	$1,974.39
Estimated Tax	Calculated in Checkout
Add Promo Code	
Estimated Total	**$1,974.39**

Start Secure Checkout

AMERICAN LEGION
FLAG & EMBLEM
(/)

Profile
(https://emblem.legion.org/accountinfo.asp)
62 (https://emblem.legion.org/basket.asp)
Checkout
(https://emblem.legion.org/custinfo.asp)

Product Search

step 1 step 2

Your purchase will cost $2,407.10.

- After your order is processed, *in-stock items* are normally shipped within 7-10 business days (Monday through Friday).
- If you need your items sooner, select an Express shipping method (Javascript:MM_openBrWindow()), such as UPS Next, Second, or Third Day.
  - Express shipping only occurs on business days, Monday through Friday. Holidays are not included.
  - Express shipping applies to in-stock items only.
  - Next Day shipping is not available outside the continental U.S.
  - UPS Next, Second, and Third Day orders received by 1:30 p.m. ET Monday-Friday will be shipped that same day.
- After placing your order, you may be contacted if additional charges for international shipping or over-sized items are necessary.

Billing Address
Vince Winter
454 KATLIAN ST
SITKA, AK 99835 United States
vwinter@gmail.com

Shipping Address
American Legion Post 13
205 Lincoln Street
Sitka, AK 99835 United States
americanlegionsitka@gmail.com

Quantity	Description	Cost

1	4X6 Outdoor American Legion Emblem Flag **Item Number:** 700.101 **Price Each:** $43.95	$43.95
1	Legion Emblem Flagpole Top **Item Number:** 120.214 **Price Each:** $27.95	$27.95
1	Outdoor Auxiliary Flag **Item Number:** 300.101 **Price Each:** $43.95	$43.95
1	Outdoor SAL Flag **Item Number:** 500.101 **Price Each:** $43.95	$43.95
1	Alaska Outdoor Flag 4' x 6' **Item Number:** 105.AK 4X6 **Price Each:** $32.95	$32.95
1	4' x 6' Nylon American Flag **Item Number:** N46 **Price Each:** $23.95	$23.95
1	3x5 Outdoor Nylon Double-Faced Army Flag **Item Number:** 800.165 **Price Each:** $59.95	$59.95
1	3 x 5 Outdoor Nylon Marines Flag - Double Sided **Item Number:** 800.168 **Price Each:** $59.95	$59.95
1	3 x 5 Outdoor Nylon Navy Flag - Double Sided **Item Number:** 800.166 **Price Each:** $59.95	$59.95
1	3 x 5 Outdoor Nylon Air Force Flag - Double Sided **Item Number:** 800.167 **Price Each:** $59.95	$59.95

Shop Savings Services Ideas

What are you looking for today?

My Lists Sign In Cart 17

Shopping Cart (17)

Email Cart | Empty Cart

Rainier Lowe's Change

You're picking items up in another state

Review your Store(s) to make any desired changes before checkout.

Pickup at Rainier Lowe's · 17 Items

Lithonia Lighting

2-Pack 4-ft x 2-ft Cool White LED Panel Light

− 17 +

$112.98/ea

$1,728.56

You Saved $192.10

Item #2559913 Model #CPX2X440L40KNODIMCP2

Save For Later | Remove

Store Pickup FREE

Available

Ship to Home

Get it by Thu, Jul 21

Truck Delivery

Get it by Thu, Jul 14 Schedule your delivery during checkout

Order Summary

Item Subtotal (17)	$1,728.56
Estimated Tax	Calculated in Checkout

Add Promo Code

You're saving $192.10 today on this order!

Estimated Total	$1,728.56

Start Secure Checkout

Shop Savings Services Ideas

What are you looking for today?

My Lists Sign In Cart 33

Shopping Cart (33)

Email Cart | Empty Cart

Rainier Lowe's Change

You're picking items up in another state

Review your Store(s) to make any desired changes before checkout.

Pickup at Rainier Lowe's · 33 Items

Armstrong Ceilings

Textured Contractor 48-in x 24-in 10-Pack White Fissured 15/16-in Drop Ceiling Tile

Item #1303832 Model #942B

Save For Later | Remove

− 33 +

$59.83/ea

$1,974.39

Store Pickup FREE

Get it by Wed, Jul 27

Unavailable

Truck Delivery

Get it by Thu, Jul 28 Schedule your delivery during checkout

Order Summary

Item Subtotal (33)	$1,974.39
Estimated Tax	Calculated in Checkout

Add Promo Code

Estimated Total	**$1,974.39**

Start Secure Checkout

AMERICAN LEGION
FLAG & EMBLEM

(/)

Profile
(https://emblem.legion.org/accountinfo.asp)
62 (https://emblem.legion.org/basket.asp)
Check Out
(https://emblem.legion.org/custinfo.asp)

Product Search

step 1 step 2

Your purchase will cost $2,407.10.

- After your order is processed, *in-stock items* are normally shipped within 7-10 business days (Monday through Friday).
- If you need your items sooner, select an Express shipping method (Javascript:MM_openBrWindow()), such as UPS Next, Second, or Third Day.
  - Express shipping only occurs on business days, Monday through Friday. Holidays are not included.
  - Express shipping applies to in-stock items only.
  - Next Day shipping is not available outside the continental U.S.
  - UPS Next, Second, and Third Day orders received by 1:30 p.m. ET Monday-Friday will be shipped that same day.
- After placing your order, you may be contacted if additional charges for international shipping or over-sized items are necessary.

Billing Address
Vince Winter
454 KATLIAN ST
SITKA, AK 99835 United States
vwinter@gmail.com

Shipping Address
American Legion Post 13
205 Lincoln Street
Sitka, AK 99835 United States
americanlegionsitka@gmail.com

Quantity	Description	Cost

1	4X6 Outdoor American Legion Emblem Flag **Item Number:** 700.101 **Price Each:** $43.95	$43.95
1	Legion Emblem Flagpole Top **Item Number:** 120.214 **Price Each:** $27.95	$27.95
1	Outdoor Auxiliary Flag **Item Number:** 300.101 **Price Each:** $43.95	$43.95
1	Outdoor SAL Flag **Item Number:** 500.101 **Price Each:** $43.95	$43.95
1	Alaska Outdoor Flag 4' x 6' **Item Number:** 105.AK 4X6 **Price Each:** $32.95	$32.95
1	4' x 6' Nylon American Flag **Item Number:** N46 **Price Each:** $23.95	$23.95
1	3x5 Outdoor Nylon Double-Faced Army Flag **Item Number:** 800.165 **Price Each:** $59.95	$59.95
1	3 x 5 Outdoor Nylon Marines Flag - Double Sided **Item Number:** 800.168 **Price Each:** $59.95	$59.95
1	3 x 5 Outdoor Nylon Navy Flag - Double Sided **Item Number:** 800.166 **Price Each:** $59.95	$59.95
1	3 x 5 Outdoor Nylon Air Force Flag - Double Sided **Item Number:** 800.167 **Price Each:** $59.95	$59.95

1	3 x 5 Outdoor Nylon Coast Guard Flag - Double Sided **Item Number:** 800.169 **Price Each:** $59.95	$59.95
1	3x5 Outdoor Nylon Space Force Flag **Item Number:** 800.104 **Price Each:** $27.95	$27.95
1	3'x5' Outdoor POW-MIA Flag (double-face) **Item Number:** 800.123 **Price Each:** $31.95	$31.95
12	Commodore Flag Stand **Item Number:** 120.203 **Price Each:** $27.95	$335.40
12	Wood Flagpole **Item Number:** 120.101 **Price Each:** $49.95	$599.40
1	Gold Metal Eagle Flagpole Top **Item Number:** 120.206 **Price Each:** $32.95	$32.95
2	Fancy Spear Flagpole Top **Item Number:** 120.201 **Price Each:** $13.95	$27.90
10	Military Spear Flagpole Top **Item Number:** 120.202 **Price Each:** $39.95	$399.50
12	Flag Spreader **Item Number:** 120.215 **Price Each:** $19.95	$239.40

Subtotal: **$2,210.90**

(National, State, & Local) Estimated Tax: **$136.25**

GROUND $59.95 **Shipping:** **$59.95**

GRAND TOTAL: $2,407.10

Select a Payment Method

Credit Card

Name on Card:

Card Number:

(No spaces or dashes in between)

Card Type: Please select

Expiration Date: [redacted] [redacted]

Security Code:

What's this?

By clicking/tapping Submit Order, your order will be complete and payment will be applied.

Submit Order

American Legion Flag & Emblem
P.O. Box 36460
Indianapolis, IN 46236
(888) 453-4466 (tel:+18884534466)

Business Hours:
Monday - Friday 8 a.m. - 4:30 p.m.

DEPARTMENTS

- Patriotic (/Patriotic/departments/50/)
- American Legion (/American-Legion/departments/1/)
- Auxiliary (/Auxiliary/departments/35/)
- Sons (SAL) (/Sons-SAL/departments/18/)
- Legion Riders (/Legion-Riders/departments/11/)
- Clearance (/Clearance/departments/65/)

INFO

- About (/Aboutus.asp)
- Contact (/contactus.asp)
- Help (/faq.asp)
- Returns (/faq.asp#return)
- Special Orders (/special_orders.asp)
- Flag Rewards (/flag_rewards.asp)
- Approved Licensees (/approved_licensees.asp)
- Emblem Use Guidelines (https://www.legion.org/emblem/faq)

SHOPPER

- Profile (/accountinfo.asp)
- Log Out (/logout.asp)
- View Cart (/basket.asp)
- Order Forms (/order_forms.asp)
- Request Free Catalog (/inforequest.asp)
- Quick Order (/Quick_order.asp)

• Shop 2022 Catalog by Page (/2022-Catalog-by-Page/departments/66/)

• Flag Education (../flag-education/flag-education.asp)

Privacy Policy (/privacy.asp) • Site Map (/sitemap.asp) • ©2022 The American Legion (https://www.legion.org/)

Required Documentation – total pts 10

• Copy of non-profit documentation such as IRS 501c3 designation.

- Attached

• Current State of Alaska nonprofit organization business license.

- Attached

• CBS Liabilities Form.

- Attached

ALASKA DEPARTMENT OF REVENUE

2022 Charitable Gaming Permit

Permit No
[redacted]

Letter ID: [redacted]

Permittee
AMERICAN LEGION POST # 13
205 LINCOLN ST
SITKA AK 99835

Authorized Games of Chance and Skill

Effective	Game Type
1/28/2022 - 12/31/2022	Pull-Tabs

Self-Directed Location:
AMERICAN LEGION POST 13
205 LINCOLN ST
Sitka, AK 99835-0000

This certifies that the licensee named below has applied and paid the fee for a license to sell and distribute pull-tabs during the stated valid period. Pull-tab sales and distributions shall be conducted in accordance with AS 05.15 and 15 AAC 160. This license is not transferable or assignable.

Alaska Department of Revenue, Tax Division — **January 29, 2022**

Issued By — **Issue Date**

Caution: This does not permit you to do business in Alaska without complying with other State or US Laws.

Alaska Business License # [redacted]

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing

PO Box 110806, Juneau, AK 99811-0806

This is to certify that

AMERICAN LEGION POST #13

205 LINCOLN ST, SITKA, AK 99835

owned by

SITKA POST NO. 13, THE AMERICAN LEGION, DEPARTMENT OF ALASKA

ENDORSEMENT: [redacted]

Effective January 28, 2022 through December 31, 2023

This business license has an endorsement for the physical address shown below:

205 LINCOLN STREET, SITKA, AK 99835

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

Alaska Business License #[redacted]

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

AMERICAN LEGION POST #13

205 LINCOLN ST, SITKA, AK 99835

owned by

SITKA POST NO. 13, THE AMERICAN LEGION, DEPARTMENT OF ALASKA

is licensed by the department to conduct business for the period

January 28, 2022 to December 31, 2023
for the following line(s) of business:

72 - Accommodation and Food Services

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

General Fund Grants for Non-Profit Organizations for Fiscal Year 2023

CBS Liabilities Form

Complete and submit this form with your Non-Profit Grant Application.

Organization Name: American Legion Post 13; Henry "Gene" Burton Sr. Memorial

- Property Tax

  Justin Harris 8/15/22
  Justin Harris, Supervisory Senior Accountant
  747-1853

- Sales Tax

  Justin Harris 8/15/22
  Justin Harris, Supervisory Senior Accountant
  747-1853

- Municipal Leases

  8/15/22
  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

- Loan/Promissory Note

  Denise Salter 8/15/22
  Denise Salter, Controller
  747-1836

- Utilities

  8/15/22
  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

CBS Department signatures must be complete to verify your organization is current on all CBS liabilities.

CITY AND BOROUGH OF SITKA
GENERAL FUND GRANTS FOR
NON-PROFIT ORGANIZATIONS

PROCEDURES

The following table describes the types of City and Borough of Sitka (CBS) General Fund grants that may be awarded to non-profit organizations for: (1) Human Services; (2) Cultural and Educational Services; or (3) Community Development. A non-profit organization may request a grant as an annual award or as a special emergency grant during the fiscal year when the need arises. The percentage of money appropriated from the general fund for non-profit organization grants and the maximum amount of any grant is listed below.

A further explanation of the grant application process, requirements and restrictions is outlined on the next page, and in the attached application packet.

Grant Category Description		Time Frame	Amount
Human Services		Annual Grants	Total Funds - 50% of Grant Budget Maximum Grant - $25,000
Cultural and Educational Services		Annual Grants	Total Funds - 20% of Grant Budget Maximum Grant - $10,000
Community Development		Annual Grants	Total Funds - 20% of Grant Budget Maximum Grant - $10,000
Special Emergency		Special Grants During FY After Annual Grants Awarded	Total Funds - 10% of Grant Budget Maximum Grant - $5,000

Description of Grant Application Procedures, Requirements & Restrictions

- During the annual budget process, the Assembly will establish the amount that will be made available for distribution as grants to Sitka registered non-profit organizations.

- Depending on level of funding available, the Assembly may choose to limit the category of grants it will approve, the total amount it will provide per award, or set other restrictions or special conditions it deems appropriate.

- Advertising for non-profit organizations grants shall begin after ratification of the next fiscal year budget.

- Completed applications must be submitted by email to Administrative Coordinator, Holley Dennison, at holley.dennison@cityofsitka.org by 5:00 p.m. on the due date August 15, 2022. Applications received after the time fixed for receipt will not be considered. The due date for special emergency grants is two weeks prior to the Assembly meeting considering the application.

- All timely received and completed applications shall be reviewed and scored by the Assembly.

- Applicants must be current with all CBS liabilities when the application is filed in order for the application to be considered, including sales taxes, property taxes, utility payments, lease payments, loan payments, promissory notes, etc. To ensure compliance, applicants must complete and submit the CBS Liabilities Form with the Grant Application. This form needs to be signed off by the tax, utility and miscellaneous billing departments indicating that the applicant is current in all obligations owed to the CBS.

- Applications for annual grants will be considered and awarded at a special meeting of the Assembly in September. An application for a special emergency grant will be considered at the first regular Assembly meeting held two weeks after receipt of the application. Applicants will not be given the opportunity to promote their individual grant applications during the Assembly meeting. For an applicant to receive funding, a majority of the Assembly needs to recommend some level of funding.

- Grant monies shall not be used to pay for any tax debt (federal, state, or municipal).

- Non-profit organizations that have received CBS funds as part of the General Fund Budget are ineligible to receive monies from this General Fund Non-profit Organization Grant program.

- Non-profit organizations may only receive one General Fund Non-profit Organization grant during the same fiscal year, either an annual grant or a special emergency grant.

- Grant monies not awarded or used during the fiscal year will rollover as non-profit grant funds for the next fiscal year. Any rollover monies will be counted towards the total grant funds to be appropriated for the next fiscal year toward any of the grant categories.

- Grant monies not spent during the awarded fiscal year must be returned to the CBS.

- Grant monies may not be reallocated for another project not specific to what the organization originally applied for without Municipal Administrator approval.

A Progress and Financial Report must be submitted to Administrative Coordinator Holley Dennison at holley.dennison@cityofsitka.org no later than March 1, 2023. If all grant funds have not been spent and accounted for in the March 1, 2023 report, a supplemental report must be filed by July 14, 2023. Failure to timely submit complete reports may result in the non-profit organization being ineligible in the next fiscal year for general fund grants for non-profit organizations.

Holley Dennison

From: Sitka Fastpitch Softball Club <sitkafastpitchsoftball@gmail.com>
Sent: Monday, August 15, 2022 12:49 PM
To: Holley Dennison
Cc: Nicole Balovich
Subject: CBS 2022 Grant App - Sitka Fastpitch Softball Club
Attachments: CBS 2022 Grant App - Sitka Fastpitch Softball Club.pdf

[You don't often get email from sitkafastpitchsoftball@gmail.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

Hey Holley,
Here is the grant application for Sitka Fastpitch Softball. Let us know if we can change add or remove anything. Not sure about the match & % part on page one?!
Thank you,
Nikki

ANNUAL GRANTS FROM GENERAL FUND

SUMMARY SHEET

Name of Organization: Sitka Fastptich Softball Club

Alaska State Business License Number (if applicable): [redacted]

Name of Contact Person: Nicole Balovich

Phone: (907) 738-8018 Email: sitkafastpitchsoftball@gmail.com

Mailing address: 1417 Davidoff St. Sitka AK 99835

Grant Category (check either annual or special emergency grant, and check type of services for annual grant):

- ☐ Annual Grant:
  - ☐ Human Services or
  - ☐ Cultural and Educational Services or
  - ☒ Community Development
- ☐ Special Emergency Grant

Dollars Requested: $10,000

Match Dollars Committed: $10,000 Percentage: 100%

Sources of Matched Dollars: Fundraising

Brief Description of the Purpose of the Grant: We are requesting a grant for $10,000 to help cover operational costs of Sitka Fastpitch Softball Club. This will help us put other funds towards providing safe, structured, professional athletic opportunities to Sitka's young female population and keep our one of kind facility open to Sitka for rentals. Opportunities provided include nearly year round softball, professional clinics, in state and out of state travel and so much more. Aside from our softball players it provides an indoor 2,400 sq ft turfed facility to Sitka for rentals, it is the only one of its kind in Sitka!

I, Nicole Balovich, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: Nicole Balovich

Title: President & Founder Date: August 10th, 2022

Sitka Fastpitch Softball Club
Physical Address: 311 Price St. B Sitka AK 99835
Mailing Address: 1417 Davidoff St. Sitka AK 99835
Email: sitkafastpitchsoftball@gmail.com
Website: sitkafastpitchsoftball.org

To Whom This May Concern,

Sitka Fastpitch Softball Club would like to be considered as a community grant recipient for the 2022 City of Sitka's Annual Grant for nonprofit organizations.

Background:
We are a nonprofit youth sports club that was established in 2017. Our club provides a year-round softball program to approximately 50 female athletes ages 5-18 years old. We provide professional Softball clinics and competitive travel to other communities across Alaska and out of state opportunities to our youth.

In 2019 Sitka Fastpitch Softball Club bravely opened a 2,400 sq ft indoor turf facility. This is the only one of its kind in Sitka and is available to all of Sitka and other user groups for rentals.

Operations:
We operate solely on sponsors, grants, donations, member fees and fundraising. The funds received from this grant application will go towards our annual operational costs such as space rent, utilities, heating fuel, insurance, equipment, yearly travel expenses and providing top notch clinics to our players that wouldn't be able to experience this otherwise. Our group of volunteer board members, coaches and families are committed to the continued success of the program.

We very proudly serve the youth of Sitka by providing a safe, encouraging, consistent year-round activity. No experience is required, and we encourage new members yearly!

We love opening our doors to other user groups such as the Coast Guard Wives Association for parent tot time or to the community for birthday party rentals. We have never received a CBS General Fund Grant and would be forever grateful as funding from sources like this elevate the pressure of finding local sponsors who are so generous and already spread so thin and from excessive fundraising.

Growth:
Measuring success for us comes in many forms. Our continued growth in new softball players and families joining our club grows each year. In 2017 we started with 10 girls and have continued to rise each year with now just over 50 players in 2022. This past summer, we traveled with 3 teams for nonstop fun playing in softball tournaments, camps, and pick-up games. This was our biggest year yet. We value our goals, satisfaction, efficiency, new and returning members, coaches, and volunteers.

Planning:
Our board meetings include setting yearly goals within our schedule for the year, taking feedback from previous years and focusing on getting the most of what limited resources we have here. With inflation and the high cost of living in Sitka, any amount of funds we get is felt by our members and community.

Tangible benefits include lower fees for families, offering more scholarships to those in need, not being so dependent on the businesses of Sitka for sponsors or the non-stop fundraising.

Sitka Fastpitch Softball Club
Physical Address: 311 Price St. B Sitka AK 99835
Mailing Address: 1417 Davidoff St. Sitka AK 99835
Email: sitkafastpitchsoftball@gmail.com
Website: sitkafastpitchsoftball.org

Intangible benefits include increased flexibility with our operations, higher quality and quantity of our equipment, clinics we hire or tournaments we travel to in turn keeps our players, families, and volunteer staff happy to be a part of what we're doing.

Benchmarks for us may look different then a normal project. With each season, we try to offer more opportunities for all age groups. In turn, our numbers increase as we see our program light fires in Sitka's young female population. This is increasing confidence and self-esteem in our young athletes. No amount of money can buy that for our vulnerable youth but it sure can help provide all the above that they normally wouldn't have access to.

Development:

Community development starts from the ground up and our next generation is fueled by you and me. Our program along with any youth sports program in Sitka fills a special void in these kids' lives. We aspire to create a second family for these girls and hope that by creating a safe youth activity that these girls don't become a statistic as Alaska has some of the highest youth pregnancy rates, STD's, domestic violence, drug use, etc.

In the most recent Youth Risk Behavior Survey done at Sitka High School 53% of participants have drunk alcohol, just under 10% have attempted suicide, nearly 25% feel sad, hopeless, about 46% play video games or watch TV for more than 3 hours a day verses the 15.5% who were active 60+ minutes a day.

Even being a tiny piece of what it takes to help shape our youth is a success. Funding from this request will fuel growth that will in turn keep us alive to keep providing opportunities whether it's buying better equipment, more travel, facility upgrades or softball camps.

Every financial success in a non-profit leads to more dreams of providing that much more. The more we provide the more motivated our members are to fundraise, and our community is to continually support us!

We wouldn't be where we are today without the support from multiple businesses within the community and organizations such as the Elks who have provided many fundraising opportunities.

We thank you for your consideration and are excited to see the continued growth of the club as well as the passion for the sport in so many families in Sitka.

Thank You,

Nikki Balovich, President
Shannon Callahan, Vice President
Danielle Roberts, Treasurer
Tatiana Perkins, Secretary
Mindy Barry, Board Rep
Jael McCarty, Board Rep

Sitka Fastpitch Softball Club
Physical Address: 311 Price St. B Sitka AK 99835
Mailing Address: 1417 Davidoff St. Sitka AK 99835
Email: sitkafastpitchsoftball@gmail.com
Website: sitkafastpitchsoftball.org

"The mission of the Sitka Fastpitch Softball Club is to provide a safe and competitive environment for young players, to learn and enjoy the game of fastpitch softball. Dedicated coaches and volunteers will facilitate our athletes' growth through the development of softball skills, instilling core life values of character, integrity, confidence, self-esteem, and sportsmanship. Our club will strive to promote our values both on and off the field and show respect in both victory and defeat. We will strive to be an outstanding community citizen and represent the club with the utmost respect."

2021 Expenses	Total
Annual Fees	$1,615
Club Expenses	$25,114
Idaho Travel	$14,188
TOTAL:	$40,916

2021 Income	Total
Fees Totals:	$15,983
Sponsors Totals:	$11,450
Fundraising Totals:	$18,369
TOTAL:	$45,802

2022 Expenses	Total
Annual Fees	$1,594
Club Expenses	$17,235
Juneau Travel	$2,827
Oregon Travel	$35,000
TOTAL:	$56,655

2022 Income	Total
Fee Totals:	$25,331
Sponsor Totals:	$7,200
Fundraising Totals:	$28,997
TOTAL:	$61,528

Projected 2023 Budget	Total
Annual Fees	$1,594
Insurance	$1,500
Domain- Auto Renew	$115
Club Expenses	$27,920
Equipment	$2,000
Electric	$3,000
Fuel	$1,500
Rent	$21,420
Juneau Travel	$3,000
Housing	$1,800
Vans	$1,200
Oregon Travel	$30,000
Housing	$12,000
Vans	$9,000
Tournament Fee	$3,000
Uniforms	$1,500
Camp	$2,500
Food	$2,000
TOTAL:	$62,514

Sitka Fastpitch Assests	
Cash	$20,000.00
Pitching Machine	$4,000.00
Turf	$3,500.00
Netting	$2,400.00
Equipment	$5,000.00
TOTAL:	$34,900.00

Alaska Business License #[redacted]

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

SITKA FASTPITCH SOFTBALL CLUB

1417 DAVIDOFF ST., SITKA, AK 99835

owned by

SITKA FASTPITCH SOFTBALL CLUB

is licensed by the department to conduct business for the period

October 22, 2020 to December 31, 2022
for the following line(s) of business:

71 - Arts, Entertainment and Recreation

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

Alaska Entity #[redacted]

State of Alaska
Department of Commerce, Community, and Economic Development
Corporations, Business, and Professional Licensing

Certificate of Incorporation

The undersigned, as Commissioner of Commerce, Community, and Economic Development of the State of Alaska, hereby certifies that a duly signed and verified filing pursuant to the provisions of Alaska Statutes has been received in this office and has been found to conform to law.

ACCORDINGLY, the undersigned, as Commissioner of Commerce, Community, and Economic Development, and by virtue of the authority vested in me by law, hereby issues this certificate to

Sitka Fastpitch Softball Club

IN TESTIMONY WHEREOF, I execute the certificate and affix the Great Seal of the State of Alaska effective **December 18, 2017.**

Mike Navarre
Commissioner

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 0 5 2019

SITKA FASTPITCH SOFTBALL CLUB
1417 DAVIDOFF ST
SITKA, AK 99835-0000

Employer Identification Number:
[redacted]
DLN:
[redacted]
Contact Person:
CUSTOMER SERVICE ID# [redacted]
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 18, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

SITKA FASTPITCH SOFTBALL CLUB

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

General Fund Grants for Non-Profit Organizations for Fiscal Year 2023

CBS Liabilities Form

Complete and submit this form with your Non-Profit Grant Application.

Organization Name: Sitka Fastpitch Softball Club

- Property Tax

  Justin Harris
  Justin Harris, Supervisory Senior Accountant
  747-1853

- Sales Tax

  Justin Harris
  Justin Harris, Supervisory Senior Accountant
  747-1853

- Municipal Leases

  8/15/22
  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

- Loan/Promissory Note

  Denise Salter 8/15/22
  Denise Salter, Controller
  747-1836

- Utilities

  8/15/22
  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

CBS Department signatures must be complete to verify your organization is current on all CBS liabilities.

Holley Dennison

From: Ben Hughey <ben@sitkatrailworks.org>
Sent: Monday, August 15, 2022 1:27 PM
To: Holley Dennison
Subject: Sitka Trail Works Nonprofit Grant application
Attachments: 2023 STW CBS Grant Application.pdf

Hi Holley,

Sitka Trail Works is applying for support for the Sitka Trail Plan, a community planning process we're leading now to chart the future of outdoor recreation in town.

I'm attaching our full application. Please let me know if there's anything missing!

Could you remind me about the process moving forward? Will there be an opportunity to present in person or share more information?

Thanks so much,
Ben

Ben Hughey
Executive Director
Sitka Trail Works
O - 907.747.7244
M - 907.738.1252

Support the Sitka Trail Plan

City and Borough of Sitka

ANNUAL GRANTS FROM GENERAL FUND

SUMMARY SHEET

Name of Organization:	**SITKA TRAIL WORKS INC.**
AK Certificate of Good Standing	[redacted] AK DCED Non-Profit Corporations Section
AK Business License	Forestry
AK Business License	Construction
AK Business License	Specialty Contractor – Landscaping, Rough Carpentry
Name of Contact Person:	Ben Hughey, Executive Director
Phone: (907) 747-7244	**Email**: ben@sitkatrailworks.org
Mailing address:	801 Halibut Point Road, Sitka, AK 99835
Grant Category:	Annual Grant: **Community Development**
Dollars Requested:	$10,000
Match Dollars Committed:	$15,000 STW General Fund $7,015 Pro bono and professional volunteer hours $8,975 Business & foundation contributions
Percentage:	309% STW match dollars to CBS funds ($30,990/$10,000)

Sources of Matched Dollars: STW General Fund & Reserves, Fisherman's Quay, ALPS, Arrowhead Transfer, Chelly Revocable Trust, Aspen Hotels, Horan & Co, Sitka Vision Clinic, Beach Family Trust, Sitka Realty, Pro bono professional consulting, volunteer hourly contributions.

Brief Description of the Purpose of the Grant: Sitka Trail Works is leading a new community planning effort and will use the City grant to create a robust, actionable Trail Plan that charts the future of outdoor access for Sitkans. The City and Borough of Sitka is an MOU partner to the original Sitka Trail Plan of 2003, which led to the development of the Herring Cove, Thimbleberry to Heart Lake, and the Cross Trail.

I, *Ben Hughey*, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: Ben Hughey Title: Executive Director Date: August 15, 2022

Detailed project description overview – Total pts 10

• **What grant category are you applying for?** Community Development

• **What will be done with these funds and who will do it?**
Sitka Trail Works will invest the CBS grant in the creation of a new Trail Plan, building off the success of the landmark 2003 Sitka Trail Plan. The original Trail Plan guided the construction of the Herring Cove Trail, the Thimbleberry to Heart Lake Trail, the entire Cross Trail network, and other destinations that Sitkans cherish today. Twenty years later, it's time for a new vision.

Sitka Trail Works (STW) staff is leading a new community planning process to chart the future of Sitka's outdoor access. This spring, we conducted initial public engagement reaching over 10% of Sitkans, including a public survey with 787 respondents, an open house, and presentations to multiple other community organizations. This summer we're identifying trail route ideas that meet stated public demand, which we'll then compile into a draft plan to be shared with the public this fall.

The CBS grant will cover staff time and contracted professional services to map, analyze, and prioritize among potential future trail projects. With the support of a local cartographer, Sitka Trail Works will use Lidar terrain data to identify potential trail alignments for initial proposals. To highlight the projects with the highest return on investment, STW will hire a landscape architect to develop cost estimates. Staff will manage the analysis, lead a second round of public feedback, coordinate with land management agencies including CBS, and create a publication that formalizes the community vision in a readable and actionable planning document.

The City funding is uniquely important because it supports pre-development planning, which is integral to leveraging additional grants for local trail maintenance and construction efforts in the future.

• **Who will be served? And when?**
All Sitka residents and visitors have access to the trail system and the chance to benefit from an active outdoor lifestyle. Sitkans use trails far more than the average Americans. Responses to the 2022 Trail Plan Survey reveal that hundreds of Sitkans use the trail system almost daily and 94% of respondents use trails at least several times a year.

The current trail planning process aims to provide a diversity of recreation opportunities so that all Sitkans can reap the benefits of time spent outdoors. The 2022 Survey showed that Sitkans use trails for exercise, for recreation, for subsistence hunting and foraging, and to access the mental and spiritual benefits of peaceful time in nature. In addition to the local dog walkers, daily strollers, avid trail runners, berry pickers and road system hunters, our trails serve the visitor industry.

The outdoors is a primary draw for visitors to Sitka and trails are the best way to directly experience our spectacular rainforest. A well developed and maintained trail system is essential infrastructure for the visitor economy, attracting independent travelers and supporting local guiding businesses.

• **Has the (Agency) Non-Profit received grants previously?**
Yes, see table to the right.

For every dollar invested in our trail system, our community reaps significant benefits through local quality of life, the visitor economy, and public health.

CBS Nonprofit grants received previously	
Date	**Amount**
08/30/2010	30,000.00
10/03/2011	10,000.00
09/16/2012	10,000.00
09/24/2013	10,000.00
09/15/2014	8,166.00
09/15/2015	8,400.00
09/26/2016	7,428.00
09/16/2017	7,000.00
09/21/2018	8,714.00
09/21/2019	9,000.00
11/10/2020	8,000.00
9/24/2021	5,750.00

Expected Outcomes – total pts. 10

• How will the project be measured as successful?
This project will be successful when a new Sitka Trail Plan is published that represents the vision of the community, receives the support of all land management agencies, and outlines an actionable path to enhance Sitka's outdoor recreation infrastructure.
A successful plan is dependent on:

- A thorough community engagement process that allows all Sitkans the opportunity to share their input
- The robust involvement and approval by the City and Borough of Sitka, Alaska State Parks, the US Forest Service, Sitka Tribe of Alaska, and the National Park Service
- Drafting the planning document to be easily readable and understandable by a lay audience

• What will the tangible community benefit be?
The benefits of this new Trail Plan can be forecasted based on the outcomes of the 2003 Trail Plan. The original Trail Plan laid the groundwork and facilitated the development of some of the most popular outdoor destinations in the Sitka area, including the Herring Cove-Beaver Lake Trail, the Thimbleberry to Heart Lake Trail, and the Cross Trail network. This infrastructure supports active lifestyles that keep Sitkans healthy and happy while attracting independent travelers and providing opportunities for guiding businesses. Trails provide myriad benefits:

- HEALTH – the 2014 MAPP community health survey revealed that trails contribute to improved health conditions among Sitka's adults. Better connecting the trail system to more neighborhoods will encourage more Sitkans to take part in healthy outdoor activity, reducing incidence of preventable illnesses.
- ECONOMY – The outdoors offers tremendous marketing potential, as illustrated by Visit Sitka's advertising, and trails are necessary infrastructure for independent travelers to enjoy the renowned Tongass rainforest through first hand interaction.
- TRANSPORTATION – the SMC Separated Pathway and the Cross Trail offer walkers and bikers a safer and more pleasant option for non-motorized commuting, reducing vehicle and parking congestion during the busy summer season. A new community plan can reveal more opportunities to enhance active transportation facilities.
- QUALITY OF LIFE – access to the outdoors is an important part of what makes Sitka such a great place to live. Employers like the School District with limited salary ranges need benefits like outdoor access to attract strong candidates in a competitive labor market.

A new Sitka Trail Plan will ensure we continue improvements to the outdoor infrastructure that provides our community so many tangible benefits. Trails are foundational to the health and wellness of our community.

• What are some benchmarks during the project that indicate things are going in the right direction?
Active engagement in the planning process by the community and agencies is essential to the success of the final plan. Early public participation shows a high level of enthusiasm in the community, with 10% of Sitkan adults taking the 2022 Trail Survey.
For this coming year, we'll continue to engage with the public, as well as federal, state, and city staff.
After compiling initial public input this spring and assessing potential projects this summer, STW will distribute a draft Trail Plan for review this fall. The extent of distribution and level of feedback on the draft plan will be an indicator that we're going the right direction.
STW intends to propose an Assembly work session to directly gather the input and review of the City's elected officials. For the US Forest Service, National Park Service, and State Parks, STW will coordinate with local and regional staff to ensure all level of land management decision-making is aligned in the new vision.

Statement of Need – total pts. 10

How does this project align with the funding category that you are applying for?
Planning, building, and maintaining a beautiful, integrated, and diversified trail system for the community of Sitka is truly community development. Our local trails are low-maintenance and high-use recreation infrastructure that make Sitka a great place to live, work, and play. They are good for business, for transportation, and for public health. Sitka Trail Works helps our community grow and develop by creating trails that attract a talented work force and visitors, sustaining the local economy. Many people visit or move to Sitka because of the access to the outdoors, access provided in large part by our trail system that links the town with the expansive public lands in our back yard. "Maintain and expand Sitka's diverse recreational opportunities" is a stated goal of the CBS Comprehensive Plan 2030.

• What documented needs does this project address?
For Sitka to thrive into the future, we need to support the economy, public health, and local quality of life. Sitka's trail system is uniquely positioned to provide significant benefits in all three of those sectors. A new Trail Plan is essential to ensuring we retain and enhance those benefits into the future.

Trails provide the infrastructure for a diverse and resilient visitor economy. Many of the independent travelers that kept Sitka's businesses afloat during the pandemic came to Sitka in part because of our robust trail network. Outdoor recreation was one of the few attractions that was safe to continue during the pandemic and is a primary marketing asset used by Visit Sitka.

We all know that time spent in nature keeps us healthy and happy. The value of public outdoor space and the need for physical activity are always high but have become even more apparent during the pandemic. Parks and trails offer a neutral, low-risk opportunity for exercise, for gathering, and for the spontaneous socializing that knits the fabric of our community. Attractive and accessible options to meet up outside allow Sitkans to continue living their lives and maintaining relationships despite the constraints of a pandemic. Similarly, the threat of contracting the virus made co-morbidities such as diabetes and heart disease even more dangerous, heightening the need to reduce preventable illness through healthy physical activity.

In a competitive labor market, the attractiveness of a job location can be the deciding factor for recruiting talent. Southeast Conference's "Southeast Alaska by the Numbers, 2015" ranked "quality of life and recreational opportunities" as the region's top benefits which attract and maintain businesses and residents. The 2010 McDowell Economic Report states that recreation and the quality of life are the primary reasons given for why people choose to live and remain in Sitka. About one job in ten in Alaska is tied to trip-related outdoor recreation spending. Trails provide for new small business opportunities guiding hikes and offering tours. An increase in tourism results in the generation of more business and subsequently sales tax receipts from tours, equipment rentals, meals, accommodations, and sales of outdoor recreation gear.

Outdoor recreation infrastructure is foundational to Sitka's future economy and community wellness.

• Does the funding from this request help leverage other funds for the project? How?
When Sitka Trail Works applies for grants and appropriations for trail projects we score highly and compete well because we can point to recuring municipal support. This is a critical component and requirement of grants from the Rasmuson Foundation and other funders. The most recent case in point is STW tremendous collaboration with the City that has resulted in $2.4 million for the Cross Trail Phase 6 design, planning and construction from the Federal Lands Access Program (FLAP) for which STW wrote the grant proposal. The grant application scored very highly because of the community support, presence of the Cross Trail project on the AK DOT STIP, and the demonstrated work efficiencies of the CBS collaboration with Sitka Trail Works.

Local trail projects receive grant funding because, in each case, they were held up high as community priorities in the Sitka Trail Plan and supported by the City and Borough of Sitka. With the original Trail Plan now twenty years old, we need an updated Plan to remain relevant and competitive for state and federal funding.

Organizational Capacity – total pts 10

• Track record
Sitka Trail Works is a long-standing partner to the City, providing the planning, grant-writing, and project management expertise that has led to one of the most robust trail networks in rural Alaska.

STW has successfully completed 19 projects include planning, permitting, construction and maintenance of trails, trailhead parking and signs in twenty years, including:
Thimbleberry-Heart Lake, Herring Cove, Sea Lion Cove, Path of Hope, Baranof Lake Trail, Cross Trail Phase I through V, new Indian River Trail access, Fort Rousseau Causeway State Historical Park.
STW collaborated and supported CBS on all 3 Phases of the Sawmill Creek Multiuse Pathway improvements, including successful lobbying for supplemental legislative funding. More recently, the 2016-17 maintenance and repairs to Mosquito Cove, 2015 Trail Storm damage repairs, Indian River maintenance (2018), permitting for Cross Trail Phase 6 complete and construction ongoing.

• Community Support
The tremendous response to the 2022 Sitka Trail Survey shows the enthusiastic local interest in trails. With over 10% of the adult population responding to a survey, hundreds of Sitkans took time to share their detailed thoughts about the future of outdoor recreation. Over 200 people entered personalized written comments with specific ideas for future trail development and maintenance priorities.
Sitka Trail Works is very widely supported in the community. From July 1, 2021 – July 1, 2022 Sitka Trail Works has received $69,207 in donations from over 215 member households. The trail users vote with their wallets in support of the trail system.

• Board Attendance
The nine-member board meets monthly (except December) and there has never been a case when a quorum was not present. As a general rule, eight or nine members are usually present and Board members only miss meetings due to travel. All the Board members hold full time jobs in the community and attend meeting over their lunch hours. Board members also attend committee meetings and donate at least three weekend days per year to lead STW community hikes.

• List of Board Members and Officers

President Don MacKinnon (CBS Information Technology)
Vice President Dawn Johnson (Operations Manager, Northline Seafoods)
Treasurer Roslyn MacKinnon (Samson Tug and Barge, CFO)
Secretary Maegan Bosak (Senior Director of Lands and Property, SEARHC)
Lee House (Owner and Creative Lead at House Creative)
Lione Clare (Wilderness & Community Engagement Coordinator, Sitka Conservation Society)
Doug Osbourne (Health Educator, SEARHC)
Jessika Beam (Project Coordinator, SEARHC)
Mike Jones (Assistant Station Manager, Alaska SeaPlanes)

Attachments

Budget – total pts. 10
• Statement of assets, revenues, and expenditures for previous year
• Detailed budget for current calendar year (FY 2022) Operating Budget.
• Include itemized list of grants received or pending for prior and current years.
Required Documentation – total pts 10
• Copy of nonprofit documentation (IRS 501c3 designation) – 1st page Compliance Letter from IRS.
• Current State of Alaska nonprofit organization business license – State of AK Certificate of Compliance and Business Licenses.
• CBS Liabilities Form

Accrual Basis

Sitka Trail Works, Inc.
Balance Sheet
As of December 31, 2021

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash	
1010 · FNBA Sitka Trail Works Checking	158,931.38
1013 · FNBA Certificate of Deposit-766	27,562.12
Total 1000 · Cash	186,493.50
Total Checking/Savings	186,493.50
Accounts Receivable	
1100 · Accounts Receivable	38,639.04
Total Accounts Receivable	38,639.04
Other Current Assets	
1200 · Undeposited Funds	1,475.00
1220 · Pre paid insurance	6,869.00
1450 · Prepaid expenses (Prepaid expenses)	2,000.00
Total Other Current Assets	10,344.00
Total Current Assets	235,476.54
Fixed Assets	
1610 · Equipment & Furnishings	
1612 · Office Equipment	8,761.96
1616 · Trail Maintenance Equipment	35,000.00
Total 1610 · Equipment & Furnishings	43,761.96
1620 · Vehicles	7,630.00
1690 · Accum Deprec	-51,391.96
Total Fixed Assets	0.00
TOTAL ASSETS	235,476.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
2100 · Payroll Liabilities	719.13
2140 · Accrued sales taxes (990 line 60)	5.85
2350 · Unearned/deferred rev - other (Advanced sales, etc.)	-139.05
Total Current Liabilities	585.93
Total Liabilities	585.93
Equity	
3000 · Net Assets	
3010 · Unrestricted Net Assets (header)	
3012 · Unrestricted assets	124,519.14
Total 3010 · Unrestricted Net Assets (header)	124,519.14
3020 · Temp Restricted	10,500.30
Total 3000 · Net Assets	135,019.44
3090 · Retained Earnings/Unrestricted	107,968.73
Net Income	-8,097.56
Total Equity	234,890.61
TOTAL LIABILITIES & EQUITY	235,476.54

Accrual Basis

Sitka Trail Works, Inc.
Profit & Loss
January through December 2021

	Jan - Dec 21
Ordinary Income/Expense	
Income	
4000 · Contributions & Donations (header)	
4031 · Pet Contributions	550.00
4051 · Temp Restricted-Bench Donations	5,000.00
4010 · Corporate/BusinessContributions	3,500.00
4020 · Private Foundation	6,070.12
4030 · Individual Contributions	32,508.20
4040 · Board	1,125.00
Total 4000 · Contributions & Donations (header)	48,753.32
4100 · Grants	
4120 · State	5,000.00
4130 · Municipal (FLAP Reimbursement)	632,250.50
4140 · CBS Nonprofit Organiz Grant	5,750.00
4150 · Private Foundation	1,000.00
Total 4100 · Grants	644,000.50
4200 · Earned Income (header)	
4210 · Fees and Program Service	
4213 · Equipment Rental	250.00
5008 · Other Fees (990 line 2 & 93g)	500.00
Total 4210 · Fees and Program Service	750.00
4220 · Sales	
4223 · Promotional & Educational	1,361.10
Total 4220 · Sales	1,361.10
Total 4200 · Earned Income (header)	2,111.10
4900 · Other Income	
4910 · Interest and dividends	205.18
Total 4900 · Other Income	205.18
Total Income	695,070.10
Expense	
5000 · Personnel	
5011 · Salaries & Wages	
5012 · Office staff	83,610.00
5013 · Trail crew/other	102,865.00
Total 5011 · Salaries & Wages	186,475.00
5100 · Payroll Taxes	
5101 · FICA	11,989.27
5102 · FICAMED	2,803.93
5103 · AK-ESC	2,880.98
Total 5100 · Payroll Taxes	17,674.18
5200 · Fringe Benefits	
5210 · Health Insurance	6,900.00
5221 · Workers Compensation	10,871.00
Total 5200 · Fringe Benefits	17,771.00
Total 5000 · Personnel	221,920.18

Accrual Basis

Sitka Trail Works, Inc.
Profit & Loss
January through December 2021

	Jan - Dec 21
6000 · Contractual/Consulting	
6010 · Accounting & Audit	2,052.45
6030 · Envir/Survey	11,755.00
6040 · Trail Construction Contract	67,580.46
6050 · Fundraising	523.00
Total 6000 · Contractual/Consulting	81,910.91
6100 · Travel	
6131 · Walk & Bike Conference (Fiscal agent)	5,000.00
6120 · Training & Conferences	803.50
6130 · Meetings, Meals, Retreats	1,240.97
Total 6100 · Travel	7,044.47
6200 · Occupancy	
6230 · Communications	1,442.61
Total 6200 · Occupancy	1,442.61
6300 · Vehicles & Local Transportation	
6320 · Gas & Oil	229.00
6330 · Vehicle Repairs and Maintenance	241.23
6340 · Vehicle Insurance	587.00
Total 6300 · Vehicles & Local Transportation	1,057.23
6500 · Supplies	
6510 · Office Supplies	655.36
6515 · Technology	1,102.61
6525 · Advertising	49.60
6530 · Printing	1,082.61
6540 · Postage	524.10
6550 · Trail Program Supplies	
6552 · Freight/shipping	6,907.47
6554 · Materials/Supplies	30,852.51
6558 · Safety Gear	49.40
6550 · Trail Program Supplies - Other	176,170.26
Total 6550 · Trail Program Supplies	213,979.64
Total 6500 · Supplies	217,393.92
6600 · Equipment lease and repair	
6616 · Mobilization	2,405.00
6615 · Construction Equip Lease	160,333.75
Total 6600 · Equipment lease and repair	162,738.75
6700 · Insurance/Other	
6720 · Insurance	6,176.00
6730 · Dues/Subscriptions/Fees/Permits	
6731 · Banking Fees	543.59
6730 · Dues/Subscriptions/Fees/Permits - Other	2,940.00
Total 6730 · Dues/Subscriptions/Fees/Permits	3,483.59
Total 6700 · Insurance/Other	9,659.59
Total Expense	703,167.66
Net Income	-8,097.56

SITKA TRAIL WORKS FY 2022 BUDGET

	2022 DRAFT	2021 ACTUAL	2021 BUDGET
Income			
4000 · Contributions & Donations			
4010 · Corp/Bus Contr	$4,000	$3,500	$1,800
4020 · Private Foundation	$6,000	$6,070	$3,400
4030 · Individual Contributions	$35,000	$31,133	$25,000
Benches & estate gift	$30,000	$5,000	$5,000
4031 - Pet Contributions	$800	$525	$300
4040 · Board	$1,200	$1,125	$1,000
Total 4000 · Contribs & Dons	$77,000	$47,353	$36,500
4100 · Grants			
NFF, USFS contracts	$1,500		
Sea Lion Cove RTP	$6,632		
4140 · CBS Nonprofit Organiz Grant	$5,000	$5,750	$7,000
Total 4100 · Grants	$13,132	$5,750	$7,000
4200 · Earned Income			
4210 · Fees / Program Service	$200	$500	$500
4213 · Equipment Rental	$1,000	$250	$3,000
Total 4210 · Fees & Prog Serv	$1,200	$750	$3,500
4220 · Sales		$1,361	
4223 · Allen Marine Hikes	$7,200		
4225 · Firewood/Trail Materials			
Total 4220 · Sales	$7,200	$1,361	$0
Total 4200 · Earned Income	$8,400	$2,111	$3,500
4900 · Other Income			
4910 · Interest and dividends	$150	$205	$150
4915 · Administration Recovery CBS/FLAP	$16,800	$28,782	$40,000
Total 4900 · Other Income	$16,950	$28,987	$40,150
TOTAL INCOME	$115,482	$84,201	$87,150
Expense			
5000 · Personnel			
5012 · Salaries - Operations	$79,277	$60,957	$55,605
5100 · Payroll Taxes	$7,938	$5,999	$5,466
5200 · Fringe Benefits	$8,543	$7,500	$5,400
Total 5000 · Personnel	$95,758	$74,455	$66,471
6000 · Non-Personnel Expenses			
6000 · Contractual/Consulting	$2,444	$1,760	$3,000
Trail Plan	$15,000		
6100 · Travel/Training	$1,400	$709	$1,000
6200 · Occupancy	$1,849	$1,443	$5,740
6300 · Allen Marine Rental & STW Vehicle	$3,700	$77	$100
6500 · Supplies & Technology	$4,416	$1,813	$4,380
6600 · Equipment lease and repair	$300	$0	
6700 · Insurance, Dues, Other	$4,403	$3,468	$4,600
Total 6000 · Non-Personnel Expenses	$33,513	$9,271	$18,820
TOTAL EXPENSE	$129,270	$83,726	$85,291
NET INCOME (LOSS)	-$13,788	$475	$1,859

Itemized list of grants received for prior and current years

Current grants by Sitka Trail Works:

$121,968 USDA Forest Service SE AK Sustainability Strategy recreation planning grant
$50,651 National Forest Foundation for maintenance of Salmon Lake Trail in 2022
$120,000 USDI National Park Service for summer youth program in 2023
$37,368 2021 Rec. Trails Program grant for Sea Lion Cove Trail repairs, awarded.
$250,000 Western Federal Lands FLAP grant, Phase 6 Cross Trail construction, July 2021
$117,000 Rasmuson Cross Trail Phase 6 construction match.
$1,930,400 2016 Federal Lands Access Grant (FLAP Phase 6 Cross Trail construction grant awarded 11/2016)

Previous Grants secured by Sitka Trail Works:

Rasmuson Foundation:
$12,020 Rasmuson Tier One Technology Grant
$18,000 Cross trail matching grant
$170,000 Herring Cove Trail and Trailhead parking area
$168,000 Thimbleberry Heart Lake Trail
$10,000 Technology grant
$20,000 Equipment grant

Federal Earmarks:
$850,000 WWII Causeway and multiuse trail (Cross Trail). 2008 Award completely spent.

Alaska Trail Initiative:
$422,000 Sitka Trail Plan Projects awarded in 2006 and completely spent.
$130,000 for WWTI Causeway

Other:
$250,000 2014 FLAP Cross Trail Phase 6 planning and design funding to CBS as a result of the partnership between the City, STW and the US Forest Service Sitka Ranger District
1.9 million Federal Lands Access funding for construction of the Cross Trail 4/5, in partnership with CBS and US Forest Service
$67,000 USFS RAC funding for Cross Trail demolition of old boardwalk, steps, etc.
$49,815 2016 Recreational Trails Program grant for State Parks Mosquito Cove Trail repairs
$51,000 2017 Rec. Trails Program grant for Phase II State Parks Mosquito Cove Trail repairs
$49,000 2015 Recreation Trails Program for Herring Cove storm repairs
$50,000 2006 Recreational Trails Program for Cross Trail upgrade near High School
$70,000 Land and Water Conservation Grant for Sea Lion Cove
$262,000 USFS Centennial of Service Grant Herring Cove Trail
$137,000 Outfitter/Guide fees for Herring Cove Trail

Matching funding campaigns:
$25,185 Local match raised for Phase 6 Cross Trail construction
$84,000 local match STW coordinated a successful effort to leverage an additional $800,000 for the Sitka Cross Trail, Planning, Design Right of Way acquisition and Construction.
$12,000 STW 2013 matching funding for the FLAP program.

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 2 6 1999

SITKA TRAIL WORKS INC.
403 LINCOLN ST STE 210
SITKA, AK 99835

Employer Identification Number:
[redacted]
DLN:
[redacted]
Contact Person:
[redacted] ID# [redacted]
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

License #: [redacted]
Effective: 11/5/2021
Expires: 12/31/2023

State of Alaska

Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing

Regulation of Construction Contractors and Home Inspectors

Licensee: **SITKA TRAIL WORKS, INC.**

License Type: **Specialty Contractor**

Status: **Active**

Doing Business As: **SITKA TRAIL WORKS, INC.**

Commissioner: Julie Anderson

Relationships

No relationships found.

Designations

Type	Group
Rough Carpentry	Specialties
Landscaping	Specialties

SITKA TRAIL WORKS, INC.
801 HALIBUT POINT RD
SITKA, AK 99835-7102

Wallet Card

State of Alaska
Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing
Regulation of Construction Contractors and Home Inspectors

SITKA TRAIL WORKS, INC.

DBA: SITKA TRAIL WORKS, INC.

As

Specialty Contractor

License	Effective	Expires
[redacted]	11/5/2021	12/31/2023

State of Alaska, Department of Law

2022 Charitable Organization Registration and Renewal

General Information

Legal Name	SITKA TRAIL WORKS, INC.
Other Names	**Name**
Mailing Address	801 HALIBUT POINT RD. SITKA AK 99835-7102
Location Address	801 HALIBUT POINT RD. SITKA AK 99835-7102
Telephone Number	907.747.7244
Email Address	TRAIL@SITKATRAILWORKS.ORG
Website	SITKATRAILWORKS.ORG
Id Type	FEIN
Id	[redacted]

Is your organization incorporated?

X Yes — Year of Incorporation: 1997

No — State of Incorporation: ALASKA

Alaska Business License # [redacted]

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

SITKA TRAIL WORKS, INC

801 HALIBUT POINT RD, SITKA, AK 99835-7102

owned by

SITKA TRAIL WORKS, INC.

is licensed by the department to conduct business for the period

October 14, 2020 to December 31, 2022
for the following line(s) of business:

23 - Construction

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

Alaska Business License # [redacted]

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

SITKA TRAIL WORKS, INC

801 HALIBUT POINT ROAD, SITKA, AK 99835

owned by

SITKA TRAIL WORKS, INC.

is licensed by the department to conduct business for the period

October 14, 2020 to December 31, 2022
for the following line(s) of business:

11 - Agriculture, Forestry, Fishing and Hunting

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

General Fund Grants for Non-Profit Organizations for Fiscal Year 2023

CBS Liabilities Form

Complete and submit this form with your Non-Profit Grant Application.

Organization Name: Sitka Trail Works

- Property Tax

  ~~Justin Harris, Supervisory Senior Accountant~~
  747-~~1853~~ 1840 Julie Windsor Tax Specialist

- Sales Tax

  ~~Justin Harris, Supervisory Senior Accountant~~
  747-~~1853~~ 1840 Tax Specialist

- Municipal Leases

  8/4/22
  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

- Loan/Promissory Note

  8/4/22
  Denise Salter, Controller
  747-1836

- Utilities

  8/4/22
  Erica Stocker, Utility/Harbor Billing Clerk
  747-1843

CBS Department signatures must be complete to verify your organization is current on all CBS liabilities.