



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Knox,
Vice Deputy Mayor Kevin Mosher,
Thor Christianson, Crystal Duncan, Rebecca Himschoot,
David Miller*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, June 14, 2022

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[22-093](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Sitka Tourism Feedback 2022.06.07](#)

[AMHT Negotiated Land Sale](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[22-083](#) Sitka Strategic Plan Project Update - Sara Singer Wilson, SSW Consulting

Attachments: [Special Report Strategic Plan](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [22-084](#) Approve the minutes of the May 24 Assembly meeting

Attachments: [Consent and Minutes](#)

- B** [22-085](#) Approve a retail marijuana store license renewal application for Weed Dudes Incorporated at 1321 Sawmill Creek Road Suites J & K

Attachments: [Motion and Memos](#)

[10220 Sitka Renewal Local Government Notice](#)

[10220 Entity Documents](#)

[10220 MJ-20](#)

[10220 Online Application Redacted](#)

[10220 POPPP](#)

- C** [22-086](#) Nominate Mike Reif to the "municipality seat" of the Southeast Alaska Regional Dive Fisheries Association

Attachments: [Motion and Memo](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D** [22-091](#) Appoint: 1) Toccoa Wolf to a three-year term on the Animal Hearing Board in the category of "Veterinarian," 2) Evanne Kegley to a three-year term on the Animal Hearing Board in the category of "non-animal keeper," 3) Kenneth Cameron to an unexpired term on the Investment Committee in the category of "alternate," 4) Alix Snelling to an "at-large" seat on the Sitka Bear Task Force, and 5) Chad Goeden to an unexpired term on the Gary Paxton Industrial Park Board

Attachments: [Motion](#)

[Wolf-Animal Hearing](#)

[Kegley-Animal Hearing](#)

[Cameron-Investment Committee](#)

[Snelling-Bear Task Force](#)

[Goeden-GPIP](#)

- E [22-092](#) Reappoint Rich Krupa to a three-year term on the Parks and Recreation Committee

Attachments: [Krupa-Parks and Recreation](#)

XI. **UNFINISHED BUSINESS:**

- F [ORD 22-12S](#) Amending Title 4 “Revenue and Finance” of the Sitka General Code by adding a new subsection to Chapter 4.09 “Sales Tax” to establish a consumer’s sale tax on marijuana and marijuana products, in place of the existing consumer’s sales tax; and amending Chapter 4.25 “Student Activities Dedicated Travel Fund” such that the tax proceeds will be deposited into and disbursed from that fund for extracurricular student activities; and submitting the question of such amendment to the qualified voters at the regular election on October 4, 2022 (first reading - substitute ordinance to replace the ordinance introduced May 10)

Attachments: [Motion Ord 2022-12S](#)

[Substitute Ord 2022-12S](#)

[Original memo](#)

- G [ORD 22-14](#) Amending Title 15 “Public Utilities” of the Sitka General Code by updating Chapter 15.15 “Utility Cost Subsidization Program”

Attachments: [Motion Ord 2022-14](#)

[Ord 2022-14](#)

XII. **NEW BUSINESS:**

- H [22-087](#) Consideration and award of the request for proposals submitted for the available funds in the Fisheries Enhancement Fund

Attachments: [01 Motion](#)

[02 Memo](#)

[03 FY22 Requests](#)

[04 RFP Advertisement](#)

[05 SSSC Application](#)

[06 ALFA Application](#)

[07 ORD 2006-38](#)

[08 Previous Amounts Granted](#)

- I [22-088](#) Approve a request for temporary natural resource extraction and mining support facilities (rock screening and crushing) at 300 Airport Road and 227 Tongass Drive filed by SouthEast Alaska Regional Health Consortium

Attachments: [Motion](#)

[Memo](#)

[Supporting Documents](#)

- J [22-089](#) Approve a Memorandum of Understanding between the City and Borough of Sitka and the Sitka Cycling Club for a bicycle pump track near the skate park below the intersection of Halibut Point Road and Katlian Street

Attachments: [Motion Memo and MOU](#)

- K [22-090](#) Discussion / Direction / Decision on budgetary parameters associated with the Green Corridor First Mover Commitment

Attachments: [Discussion Decision Misc](#)

[Green Corridor First Mover Commitment 5-13-2022 FINAL CBS Signed](#)

[Memo from May 24 Meeting](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk

Publish: June 10



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-093 **Version:** 1 **Name:**

Type: Item **Status:** AGENDA READY

File created: 6/8/2022 **In control:** City and Borough Assembly

On agenda: 6/14/2022 **Final action:**

Title: Reminders, Calendars, and General Correspondence

Sponsors:

Indexes:

Code sections:

Attachments: [Reminders and Calendars](#)
[Sitka Tourism Feedback 2022.06.07](#)
[AMHT Negotiated Land Sale](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

REMINDERS

<u>DATE</u>	<u>EVENT</u>	<u>TIME</u>
Tuesday, June 14	Regular Meeting	6:00 PM
Tuesday, June 28	Regular Meeting	6:00 PM



MUNICIPAL ELECTION

Monday, July 18	First day to file candidate petitions
Tuesday, July 26	Last scheduled meeting to introduce ordinance for charter changes and ballot measures
Friday, August 5	5:00 PM deadline for filing candidate petitions
Tuesday, August 9	Last scheduled meeting to adopt ordinances for Charter and ballot measures
Tuesday, October 4	Municipal Election

Expiring Terms:

Assembly
Steven Eisenbeisz
Kevin Knox
Thor Christianson

School Board
Paul Rioux
Amy Morrison (2 year term)

Assembly Calendar

2021 Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2023

June 2022

Sunday		Monday	Tuesday	Wednesday		Thursday	Friday		Saturday
29	May	30	31	1	Jun	2	3	4	
Miller		Miller	Miller	Miller 6:00pm <u>Library Commission- Liaison Miller</u> 6:00pm <u>School Board - Liaison Himschoot</u> 7:00pm Planning Commission- Liaison Christianson		Miller 12:00pm Sitka Bear Task Force	Miller		Miller
5		6	7	8		9	10		11
Miller		Miller	Miller 6:30pm Climate Action Task Force - Liaison Mosher	Miller 5:00pm <u>Tree & Landscape - Liaison Himschoot</u> 6:00pm <u>Historic Preservation Commission- Liaison Miller</u> 6:00pm <u>Ports & Harbors- Liaison Knox</u>		Miller 12:00pm <u>Local Emergency Planning- Liaison Miller</u>	Miller		
12		13	14	15		16	17		18
			12:00pm <u>Parks and Recreation Committee- Liaison Knox</u> 6:00pm <u>Regular Assembly Mtg</u>	12:00pm <u>Health Needs & Human Services - Liaison Duncan</u> 6:00pm School Board - Liaison Himschoot 7:00pm <u>Planning Commission - Liaison Christianson</u>					
19		20	21	22		23	24		25
				Duncan 5:30pm <u>Police and Fire - Liaison Duncan</u>					
26		27	28	29		30	1	Jul	2
			Eisenbeisz Duncan 6:00pm <u>Regular Assembly Mtg</u>	Eisenbeisz		Eisenbeisz			

Assembly Calendar

2021 Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2023

July 2022

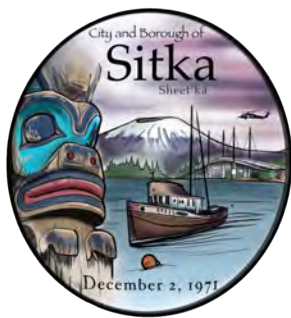
Sunday		Monday	Tuesday	Wednesday	Thursday	Friday		Saturday
26	Jun	27	28	29	30	1	Jul	2
			Eisenbeisz Duncan 6:00pm <u>Regular Assembly Mtg</u>	Eisenbeisz	Eisenbeisz			
3		4	5	6	7	8		9
			Mosher 6:30pm Climate Action Task Force - Liaison Mosher	Mosher 6:00pm <u>Library Commission- Liaison Miller</u> 6:00pm <u>School Board - Liaison Himschoot</u> 7:00pm Planning Commission- Liaison Christianson	Mosher 12:00pm Sitka Bear Task Force	Mosher		Mosher
10		11	12	13	14	15		16
Mosher		Mosher	Mosher 12:00pm <u>Parks and Recreation Committee- Liaison Knox</u> 6:00pm <u>Regular Assembly Mtg</u>	5:00pm <u>Tree & Landscape - Liaison Himschoot</u> 6:00pm <u>Historic Preservation Commission- Liaison Miller</u> 6:00pm <u>Ports & Harbors-Liaison Knox</u>	12:00pm <u>Local Emergency Planning- Liaison Miller</u> 6:00pm <u>Govt- to-Govt Dinner at Westmark</u>			Knox
17		18	19	20	21	22		23
Knox		Knox	Knox	Knox 12:00pm <u>Health Needs & Human Services - Liaison Duncan</u> 7:00pm <u>Planning Commission - Liaison Christianson</u>	Knox	Knox		Knox
24		25	26	27	28	29		30
			Himschoot 6:00pm <u>Regular Assembly Mtg</u>	5:30pm <u>Police and Fire - Liaison Duncan</u>				
31		1	Aug	2	3	4		5
			6:30pm Climate Action Task Force - Liaison Mosher	6:00pm <u>Library Commission- Liaison Miller</u>	12:00pm Sitka Bear Task Force			6

**LINCOLN
STREET**

CLOSURES

2022 Sitka Tourism Feedback Tracking

Date	Source	Concern Type	Submitter Type	Summary
5/13/2022	VS Staff Email	Lincoln St. Closure	Resident	Resident concerned that the street is deserted and needs some vibrancy
5/15/2022	CBS Staff Email	Maksoutoff Restrooms	Resident	Resident concerned that restrooms were going to be located on the Harbor Drive side of Maksoutoff Street.
	VS Staff Phone	Lincoln St. Restrooms	Business Manager	Business concerned with the location of the restrooms on Lincoln St. changing the character of the street and the view in front of their business and would like alternate locations to be considered.
5/21/2022	Sitka Tourism Email	Shore Excursion	Cruise Visitor	Cruise visitor's perception that a tour she went on was not following health safety prodicals
5/23/2022	Feedback Line	Unknown	Unknown	None
5/23/2022	Feedback Line	Lincoln St. Closure	Business Owner	Business Owner concerned with the conjection with traffic at Lake and Lincoln intersection
6/3/2022	VS Email	Traffic Light@ Lincoln & Lake	Resident	Resident concerned with the conjection with traffic at Lake and Lincoln intersection
6/5/2022	Shared with VS Staff	Lincoln St. Closure	Business Owner	Business owner concerned about tar from road patch being tracked in to his store.
6/7/2022	Shared with VS Staff	Lincoln St. Restrooms	Resident	Resident did not understand why the Lincoln St. restrooms were not open for Porch Fest, a community event on 6/4/22



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

ADMINISTRATION

100 Lincoln Street | Sitka, Alaska 99835

www.cityofsitka.com

administrator@cityofsitka.org

907-747-1812

June 7, 2022

VIA EMAIL ONLY

Jusdi Warner, Executive Director
Trust Land Office (TLO)
Alaska Mental Health Trust Authority
2600 Cordova Street, Suite 201
Anchorage, AK 99503
mhtlo@alaska.gov

Re: Notice to Issue Negotiated Land Sale Sitka – MHT 9101115

Dear Ms. Warner,

The City and Borough of Sitka (CBS) submits this letter of opposition to the proposed sale of Alaska Mental Health Trust Authority land in Sitka, case file MHT 9101115. CBS contends that the sale would result in an unacceptable, unmitigated risk to existing CBS infrastructure, the decision does not prioritize long-term revenue maximization, and that the TLO did not work in good faith with CBS to explore alternatives.

Objection 1: Risk to CBS Infrastructure

As noted in the Best Interest Decision, there is long-standing use of the northern portion of Lot 97 (CRM-7006) for the CBS owned and maintained work float. CBS secured a right-of-way grant from the Bureau of Land Management for the access road, parking area, and underlying utilities which was recently renewed for an additional thirty (30) years; a copy of the right-of-way grant is enclosed. Given that the Best Interest Decision itself cites that “The economy of Sitka is primarily dependent on fishing, seafood processing, and tourism related activities”, it should be evident why CBS must fiercely protect its infrastructure that serves maritime industry.

While the Best Interest Decision notes that the applicant has “...stated that they would allow access to the City of Sitka without any conditions if the parcel is purchased”, CBS would have no legal means of recourse if the applicant or another future property owner was no longer inclined to provide said access. In a meeting with the TLO’s Southeast Lands Manager on March 29, 2022, CBS made clear that it would like to work with the TLO to secure access to the work float. CBS was told that options such as subdividing this small remnant area to facilitate a transfer to CBS could be considered; CBS was still awaiting an answer to this inquiry when the Best Interest Decision was issued. Given this

conversation, the statement in the Best Interest Decision that "...there are no known public concerns regarding the proposed action" is inaccurate.

In considering this sale without first taking the necessary steps to properly secure access to public infrastructure, the TLO is imposing unacceptable, unmitigated risk for CBS, a critical sector of Sitka's economy, and the community at large. Furthermore, the TLO's inaction to rectify this situation prior to sale of the property creates an unnecessarily adversarial relationship between a future property owner and the community before development has even begun. Inducing these potential risks and conflict in an effort to hastily dispose of what the TLO considers a "non-performing asset" erodes the public's trust in the TLO to manage its lands prudently as required by 11 AAC 99.020.

Until a formal, legally binding means of securing access to the CBS work float is provided, CBS objects to this sale in the strongest possible terms.

Objection 2: Long-term Revenue Maximization

While this parcel presents a somewhat challenging development proposition, it remains valuable, waterfront property in a community with extremely limited land availability. With a total land area of 36,100 square feet between the five parcel remnants comprising the subject property and a sale price of \$156,000, the TLO will be selling this property at a little less than \$5/square foot which is considerably lower value than surrounding properties by a magnitude of 50-66% compared to average CBS assessed land values. While a negotiated sale does allow others to counteroffer, the limitations of time and advertising are unlikely to yield more robust bids. The thirty-day public comment period in which counteroffers can be made effectively rules out public entities from participating, and it is undeniable that a private party that has had months to plan and research will be unfairly advantaged in a competitive bid situation. The decision to proceed with this sale appears to have been made with the priority of expediency rather than the trust management principle of long-term revenue maximization.

Objection 3: Lack of Good Faith Effort

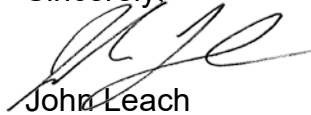
At our March 29th meeting, CBS expressed interest in exploring creative opportunities for land trades that could have resulted in more TLO value realization for not only the subject property, but other TLO lands in Sitka. CBS and TLO are uniquely positioned to work together for mutual benefit, and we were very excited by the prospect of starting a long-term, collaborative partnership that could deliver on the goals of both our organizations. CBS was still awaiting an answer to this inquiry when the Best Interest Decision was issued.

CBS takes issue with the implication in the Best Interest Decision that our inaction to submit a land use application is proof that our interest in the subject parcels was not earnest; CBS was advised not to submit an application while our inquiries shared at the March 29th meeting were purportedly being vetted through TLO management. CBS took that guidance in good faith - good faith that CBS does not feel has been extended in

return. While it's our inclination that this was not an intentional attempt to mislead, but rather a regrettable oversight, the end result is unfortunately the same. Had we been better advised, CBS would have gladly submitted the application to advance our proposal. It's our sincere hope that future efforts between the TLO and CBS proceed with more transparency and better communication.

In conclusion, CBS strongly opposes the proposed sale of property as described in case file MHT 9101115. The sale as currently structured presents unacceptable, unmitigated risk to CBS infrastructure and represents an abdication of the TLO's responsibility to manage its lands prudently by preventing foreseeable conflict. In its haste, the sale has sacrificed long-term revenue maximization, fairness, and a good faith effort to work collaboratively with local government. We urge you to reconsider your determination that this sale, as currently envisioned, is in the best interest of the of the Alaska Mental Health Trust.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Leach', is written over the printed name.

John Leach
Municipal Administrator

Enclosure: Bureau of Land Management Right-of-Way Grant AA061914

Cc (via email): Senator Bert Stedman
 Representative Jonathan Kreiss-Tompkins
 City and Borough of Sitka Assembly



United States Department of the Interior



BUREAU OF LAND MANAGEMENT
Glennallen Field Office
P.O. Box 147
Glennallen, Alaska 99588
www.blm.gov/alaska

In Reply Refer To:
281001 (012)
AA061914

CERTIFIED MAIL 7019 0160 0000 4017 4080
RETURN RECEIPT REQUESTED

City and Borough of Sitka
Michael Harmon
Public Works Director
100 Lincoln Street
Sitka, Alaska 99835

Dear Mr. Harmon:

Enclosed are two copies of the unsigned right-of-way (ROW) grant (BLM Form 2800-14) for your right-of-way renewal for the City and Borough of Sitka Fishermen's Dock access road, parking area and underlying utilities for water and electric service.

Please review the grant and attachments and if they meet your approval, have the appropriate party sign and date all copies and return to the address shown above. Upon our receipt of the documents, the Bureau of Land Management (BLM) Glennallen Field Office (GFO) will issue the ROW grant, absent any other unresolved issues.

Rental Exempt

Pursuant to 43 CFR 2806.14, you are exempt from paying rent.

Monitoring Fee Category

According to Federal regulations contained in 43 CFR 2804.16, you are exempt from paying monitoring fees.

Please sign and return **both** copies of the right-of-way grant and stipulations, within 30 days of receipt. If these requirements are not met, the application may be rejected.

If you have any questions on this matter, please contact Brenda Becker, Realty Specialist by calling (907) 822-7321, or by email bbecker@blm.gov during normal business hours.

Sincerely,

ALYSIA
HANCOCK

Digitally signed by
ALYSIA HANCOCK
Date: 2021.05.12
12:36:17 -08'00'

Alysia Hancock
Glennallen Assistant Field Manager

Enclosure:

2 copies of right-of-way grant and stipulations

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

RIGHT-OF-WAY GRANT/TEMPORARY USE PERMIT

Issuing Office
Glennallen Field Office

Serial Number
AA061914

1. A (right-of-way) (permit) is hereby granted pursuant to:

- a. ☒ Title V of the Federal Land Policy and Management Act of October 21, 1976 (90 Stat. 2776; 43 U.S.C. 1761);
- b. ☐ Section 28 of the Mineral Leasing Act of 1920, as amended (30 U.S.C. 185);
- c. ☐ Other (describe) _____

2. Nature of Interest:

- a. By this instrument, the holder City and Borough of Sitka, Sitka Alaska receives a right to construct, operate, maintain, and terminate a access road, parking area with underlying utilities for water and electrical service. on public lands (or Federal land for MLA Rights-of-Way) described as follows:

Lot 97A
USS 3926, containing .35 acres.

- b. The right-of-way or permit area granted herein is 14 feet wide, 660 feet long and contains .21 acres, more or less. If a site type facility, the facility contains _____ acres.
- c. This instrument shall terminate on December 31, 2051, 30 years from its effective date unless, prior thereto, it is relinquished, abandoned, terminated, or modified pursuant to the terms and conditions of this instrument or of any applicable Federal law or regulation.
- d. This instrument ☒ may ☐ may not be renewed. If renewed, the right-of-way or permit shall be subject to the regulations existing at the time of renewal and any other terms and conditions that the authorized officer deems necessary to protect the public interest.
- e. Notwithstanding the expiration of this instrument or any renewal thereof, early relinquishment, abandonment, or termination, the provisions of this instrument, to the extent applicable, shall continue in effect and shall be binding on the holder, its successors, or assigns, until they have fully satisfied the obligations and/or liabilities accruing herein before or on account of the expiration, or prior termination, of the grant.

3. Rental:

For and in consideration of the rights granted, the holder agrees to pay the Bureau of Land Management fair market value rental as determined by the authorized officer unless specifically exempted from such payment by regulation. Provided, however, that the rental may be adjusted by the authorized officer, whenever necessary, to reflect changes in the fair market rental value as determined by the application of sound business management principles, and so far as practicable and feasible, in accordance with comparable commercial practices.

rental exempt

4. Terms and Conditions:

- a. This grant or permit is issued subject to the holder's compliance with all applicable regulations contained in Title 43 Code of Federal Regulations parts 2800 and 2880.
- b. Upon grant termination by the authorized officer, all improvements shall be removed from the public lands within 180 days, or otherwise disposed of as provided in paragraph (4)(d) or as directed by the authorized officer.
- c. Each grant issued pursuant to the authority of paragraph (1)(a) for a term of 20 years or more shall, at a minimum, be reviewed by the authorized officer at the end of the 20th year and at regular intervals thereafter not to exceed 10 years. Provided, however, that a right-of-way or permit granted herein may be reviewed at any time deemed necessary by the authorized officer.
- d. The stipulations, plans, maps, or designs set forth in Exhibit(s) 1 and 2, dated _____, attached hereto, are incorporated into and made a part of this grant instrument as fully and effectively as if they were set forth herein in their entirety.
- e. Failure of the holder to comply with applicable law or any provision of this right-of-way grant or permit shall constitute grounds for suspension or termination thereof.
- f. The holder shall perform all operations in a good and workmanlike manner so as to ensure protection of the environment and the health and safety of the public.
- g. **No in water construction activities shall occur during the time period of March 15 to May 31, per Alaska D.E.C. Certificate of Reasonable assurance (401) and C.O.E. Section 10 Permit**
- h. **All dredging shall occur at low tide when teh work area is dewatered per C.O.E. Section 10 Permit No.**

IN WITNESS WHEREOF, The undersigned agrees to the terms and conditions of this right-of-way grant or permit.

(Signature of Holder)

(Signature of Authorized Officer)

(Title)

Glennallen Field Manager

(Title)

(Date)

(Effective Date of Grant)

City and Borough of Sitka – Stipulations
AA061914

1.0 Definitions

- 1.1 The Glennallen Field Manager or designated representative is the Authorized Officer (AO), as defined by 43 CFR 2920.0-5(c).
- 1.2 “Grantee” means the City and Borough of Sitka, and any and all assignees that may be of record, including all agents, contractors, subcontractors, and employees.
- 1.3 “Grant” means the license, lease, permit, or other permission granted by the United States to the grantee for the use of public lands and resources.

2.0 General

- 2.1 The grantee will address all matters to the Glennallen Field Manager, P.O. Box 147, Glennallen, Alaska 99588.
- 2.2 In case of change of address, the grantee shall immediately notify the AO.
- 2.3 Any modifications to the proposed activities must be approved in writing by the AO.
- 2.4 This grant is subject to all prior valid and existing rights, and the United States makes no representations or warranties whatever, either expressed or implied, as to the existence, or nature of such valid existing rights.
- 2.5 The right to grant additional rights-of-way or permits for compatible use on, over, under, or adjacent to the land involved in this grant is reserved to the AO.
- 2.6 It is the responsibility of the grantee to ensure that field party members are familiar with and adhere to these stipulations.
- 2.7 The grantee, in exercising the privileges granted under this grant shall comply with the regulations of the Department of the Interior and all Federal, State, Borough and Municipal laws, ordinances, or regulations, which are applicable to the area or operations covered by this grant.
- 2.8 The grantee may be requested by the AO to furnish transportation and quarters for designated field representatives or observers while inspecting operations.
- 2.9 In the advent of a disagreement of the interpretation or implementation of these stipulations the grantee agrees that the AO shall have the final say in how these stipulations are interpreted and implemented.
- 2.10 Grantee shall defend and hold the United States, its assigns, agents, employees, representatives and successors in interest, harmless from and against any and all actions, fees, for injury to or death of any person, persons, or property arising in connections with and as a

direct result of grantee's activities, included but not limited to United States negligence, if any, in failing to recognize or remedy a hazardous condition existing on public lands.

- 2.11 This grant may not be encumbered, hypothecated, assigned, subleased, or transferred without prior written approval by the AO.
- 2.12 The AO may revoke or terminate this grant in whole, or in part, upon a determination by the AO that the terms, conditions, or stipulations of the grant have been violated, or by determination by the AO that the grantee's actions pose a threat to human health or safety, or irreparable harm to the surrounding environment.
- 2.13 This grant does not authorize the grantee to take from the public lands any mineral or vegetative material, including timber, without securing authorization under 30 USC 601 et seq.
- 2.14 This grant does not authorize any other use of the public lands or improvements belonging to the US Government.
- 2.15 Grantee shall comply with Title VI of Civil Rights Act of 1964 (42 U.S.C. 2000 et seq.) and the regulations of the Secretary of the Interior issued pursuant thereto.
- 2.16 The grantee shall protect all Survey Monuments. In the advent of obliteration or disturbance of a survey monument, the grantee shall immediately notify the AO. The grantee will be financially responsible to re-establish the survey monuments to the Bureau standards.
- 2.17 This grant does not relieve the grantee from securing any other permits, licenses, or other authorizations required by federal, state, or local law.

3.0 Vegetation

- 3.1 The grantee will do everything reasonable, both independently and/or upon request of the AO to prevent and suppress fires on or near the lands occupied under the permit.
- 3.2 Use of pesticides or herbicides shall comply with the applicable Federal and State laws. Pesticides or herbicides shall be used in accordance with their registered uses and within limitations imposed by the Secretary of the Interior. Prior to the use of pesticides or herbicides, the grantee shall obtain from the AO written approval of a plan showing the type and quantity of materials to be used, pest(s) to be controlled, method of application, location of storage and disposal of containers, and any other information deemed necessary by the AO. Emergency use of pesticides or herbicides shall be approved in writing by the AO prior to such use.
- 3.3 All activities shall be conducted so as to avoid or minimize disturbance to vegetation. If it becomes necessary to remove vegetation, prior approval by the AO is required.
- 3.4 Any revegetation will be with native species only.

4.0 Waste-Hazardous Materials

- 4.1 All fuel or lubricant spills will be cleaned up immediately, taking precedence over all other matters, except the health and safety of personnel. Spills will be cleaned up utilizing absorbent pads or other Alaska State DEC approved methods. Any such spill sites will be documented so that they can be located during the compliance check.
- 4.2 Recovered spill fluids will be removed and incinerated in approved receptacles.
- 4.3 As soon as possible, but not later than 24 hours, notice of any such discharge as defined in Alaska Statute Title 18, Chapter 75, Article 2, will be given to the AO and any other Federal and State Officials as are required by law.
- 4.4 All State and Federal safety standards and regulations for fuel transportation and handling will be followed. Only fuel products and amounts specifically authorized shall be stored on site and shall be located at least 100 feet away from any source of water. All fuel containers, including barrels and propane tanks, shall be marked with the grantee's name, product type, and year filled.
- 4.5 No hazardous materials shall be transported or disposed within the area of authorized use.
- 4.6 The site must be kept clean. All waste generated during the operation and termination activities of this right-of-way shall be removed and disposed of as required by state and federal laws. As defined in this paragraph "waste" means all discarded matter, including but not limited to human waste, trash, garbage, litter, oil drums, petroleum, ashes, and discarded equipment.
- 4.7 Fuel storage containers, including slow test holding tanks and hazardous substances, with a total combined capacity larger than 55 gallons shall not be placed within 100 feet of the ordinary highwater mark of any water body. Containers which exceed a total combined capacity of 110 gallons must be stored within an impermeable diked area or portable impermeable containment structure capable of containing 110 percent capacity of the largest independent container. All containers must clearly be marked with the content's and the Grantee's name. Drip pans and materials, such as absorbent pads, must be on hand to contain and clean up spills from any transfer or handling of fuel.
- 4.8 Petroleum products or by-products shall not be used for dust suppression.
- 4.9 Areas of operation shall be left clean of all unauthorized foreign objects. This shall include, but is not limited to, wires, pins, flags and reflectors.

5.0 Cultural

- 5.1 There shall be no disturbance of any archaeological or historical sites, including graves and remains of cabins, and no collection of any artifacts whatsoever. Also, collection of vertebrate fossils, including mammoths and mastodon bones, tusks etc., is strictly prohibited. If historic resources are encountered, then all artifacts will be respectfully left in place and the Glennallen Field Office's cultural resources staff will be notified immediately.

- 5.2 Any cultural and/or paleontological resource (historic or prehistoric site or object) discovered by the grantee, or any person working on his behalf, on public or Federal lands shall be immediately reported to the AO. Grantee shall suspend all operations in the immediate area of such discovery until written authorization to proceed is issued by the AO. An evaluation of the discovery will be made by the AO to determine appropriate actions to prevent the loss of significant cultural or scientific values. The Grantee will be responsible for the cost of evaluation and the AO will make any decision as to proper mitigation measures.

6.0 Recreation-Travel Management

- 6.1 The grantee shall not enclose or obstruct in any manner or erect or maintain any signs or structures on roads or trails commonly used for public travel or access to public lands surrounding the permit.
- 6.2 Grantee shall not create new trails with any motorized vehicles including but not limited to passenger vehicles, 4-wheel drive vehicles, UTV's, ATV's, motorcycles, and E-bikes. No new access trails or roads are authorized without written authorization from the Bureau of Land Management.

7.0 Lands

- 7.1 Prior to abandonment of any portion of the facilities authorized by this grant, the grantee shall contact the AO, and if the situation warrants, to arrange a joint inspection of the grant area. The inspection will be held to agree on an acceptable rehabilitation plan. The AO must approve the plan in writing prior to the grantee commencing any abandonment and/or rehabilitation activities.
- 7.2 The grantee shall at his expense, perform all maintenance and repairs, including exterior painting, structural maintenance and repairs, and maintenance of the ground necessary to keep the premises in first class order, repair, and safe condition throughout the term of the grant. The grantee waives the right to make repairs at the expense of the United States Government.
- 7.3 All construction, maintenance, painting, etc., shall be done utilizing natural earth tone colors/materials, approved by the AO.
- 7.4 Any further ground disturbance will be done after approval by the AO.
- 7.5 This grant does not authorize any other use of the public lands or improvements belonging to the US Government.

Permittee Signature

Date

Alaska Mental Health Trust Authority
Trust Land Office
Notice under 11 AAC 99.050 of
Decision to Issue Negotiated Land Sale – Sitka
MHT 9101115

Notice is hereby given that, pursuant to the provisions of AS 38.05.801 and 11 AAC 99, the Executive Director of the Alaska Mental Health Trust Land Office (TLO) has determined that it is in the best interest of the Alaska Mental Health Trust and its beneficiaries to complete a negotiated land sale of certain Trust land to Catherine Schirber. The basis for this determination is explained in a written best interest decision prepared by the Executive Director pursuant to 11 AAC 99.040.

The Trust land affected by the decision is in the community of Sitka and is more particularly described as: Lot 97 & 98 of U.S. Survey No. 3926, located within Section 2, Township 56 South, Range 63 East, Seward Meridian, containing approximately 3.42 acres (MH Parcel(s) CRM-7006 & CRM-1618).

Persons who believe that the written decision should be altered because it is not in the best interest of the Trust or its beneficiaries, or because the decision is inconsistent with Trust management principles set out in 11 AAC 99.020, or any other provision of 11 AAC 99, must provide written comments on or before **4:30 PM, June 15, 2022. Comments should be submitted to the TLO at 2600 Cordova Street, Suite 201, Anchorage, AK 99503, or by fax (907) 269-8905 or email mhtlo@alaska.gov.** Following the comment deadline, the Executive Director will consider timely comments that question the decision on the basis of the best interest of the Alaska Mental Health Trust and its beneficiaries or inconsistency with 11 AAC 99, and the best interest decision may be changed in response to such written comments or other information. Commenting parties will be provided a copy of the final best interest decision after the end of the notice period.

To be eligible to file for reconsideration of the best interest decision, or to file a subsequent appeal to the Superior Court, a person must have submitted written comments during the notice period. Eligible persons will have twenty (20) calendar days after published notice of or receipt of the final written decision to request that the Executive Director reconsider the decision under 11 AAC 99.060(b).

Copies of the written decision are available at the Trust Land Office, or at <https://alaskamentalhealthtrust.org/trust-land-office/>. If you have any questions concerning this action, please contact the Trust Land Office at (907) 269-8658.

In compliance with the Americans with Disabilities Act, the Alaska Mental Health Trust is prepared to accommodate individuals with disabilities. Please contact the Trust Land Office at (907) 269-8658 for assistance. Requests for assistance must be received at least 96 hours prior to the comment deadline in order to ensure that any necessary accommodations can be provided.

The Executive Director of the TLO reserves the right to waive technical defects in this notice or to amend, postpone, or vacate the best interest decision.

DocuSigned by:

Jusdi Warner

Jusdi Warner

Executive Director

5/11/2022

Date

Published Daily Sitka Sentinel: 5/16/2022

Certificate Of Completion

Envelope Id: 1E32116AF03A41FE9409B81F35730B2A

Status: Completed

Subject: Please DocuSign: 9101115 PN_5-9-2022.pdf

Source Envelope:

Document Pages: 1

Signatures: 1

Envelope Originator:

Certificate Pages: 3

Initials: 0

Vanessa Head

AutoNav: Enabled

PO Box 110206

Envelope Stamping: Disabled

Juneau, AK 99811

Time Zone: (UTC-09:00) Alaska

vanessa.head@alaska.gov

IP Address: 158.145.14.25

Record Tracking

Status: Original

Holder: Vanessa Head

Location: DocuSign

5/11/2022 9:12:39 AM

vanessa.head@alaska.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: State of Alaska

Location: DocuSign

Signer Events**Signature****Timestamp**

Jusdi Warner

DocuSigned by:

jusdi.warner@alaska.gov

Jusdi Warner

Sent: 5/11/2022 9:14:39 AM

TLO Executive Director

Security Level: Email, Account Authentication
(None)

Viewed: 5/11/2022 9:20:56 AM

Signed: 5/11/2022 9:25:05 AM

Signature Adoption: Pre-selected Style

Signed by link sent to jusdi.warner@alaska.gov

Using IP Address: 72.35.96.192

Electronic Record and Signature Disclosure:

Accepted: 12/30/2021 9:53:31 AM

ID: 602731d5-3aaf-4076-a8af-4fc6419229d

Company Name: State of Alaska

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

5/11/2022 9:14:39 AM

Certified Delivered

Security Checked

5/11/2022 9:20:56 AM

Signing Complete

Security Checked

5/11/2022 9:25:05 AM

Completed

Security Checked

5/11/2022 9:25:05 AM

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

The Alaska Mental Health Trust Authority
Trust Land Office
Negotiated Land Sale - Sitka

MHT: 9101115

MH Parcels: CRM-1618 & CRM-7006

In accordance with AS 38.05.801 et seq. and the implementing regulations governing Alaska Mental Health Trust (“Trust”) land management (11 AAC 99), Trust land shall be managed consistently with the responsibilities accepted by the State under the Alaska Mental Health Enabling Act (P.L. 84-830, 70 Stat. 709 (1956)). This means that management shall be conducted solely in the best interest of the Trust and its beneficiaries.

In determining the best interest of the Trust and its beneficiaries, and in determining consistency between state law and the Alaska Mental Health Enabling Act, the Executive Director of the Alaska Mental Health Trust Land Office (“TLO”) shall, at a minimum, consider the following interactive Trust management principles in accordance with 11 AAC 99.020:

- Maximization of long-term revenue from Trust land;
- Protection of the corpus;
- Protection and enhancement of the long-term productivity of Trust land;
- Encouragement of a diversity of revenue-producing uses of Trust land; and
- Management of Trust land prudently, efficiently, and with accountability to The Trust and its beneficiaries.

I. Proposed Use of Trust Land. Negotiated Land Sale.

II. Applicant/File #. Catherine Anne Schirber / MHT 9101115.

III. Subject Property.

- A. Legal Description.** Located in Section 2, Township 56 South, Range 63 East, Copper River Meridian, Alaska, and more particularly described as: CRM-7006, Lot 97 of U.S. Survey No. 3926, Alaska (Situated within U.S. Survey No. 1763, Sitka Elimination), containing 2.72 acres, more or less, according to the survey plat accepted by the United States Department of the Interior, Bureau of Land Management in Washington, D.C. on October 5, 1965; and, CRM-1618, Lot 98 of U.S. Survey No. 3926, Alaska (Situated within U.S. Survey No. 1763, Sitka Elimination), containing 0.70 acres, more or less, according to the survey plat accepted by the United States Department of the Interior, Bureau of Land Management in Washington, D.C. on October 5, 1965.
- B. Settlement Parcel Number.** CRM-7006 & CRM-1618.
- C. Site Characteristics/Primary Resource Values.** The subject parcels are located immediately west of downtown Sitka at the base of the John O’Connell Bridge western abutment. The two original Trust parcels now consist of five remnants as a result of developing the bridge abutment, and associated highway ROW. Of the five

remnants, only one is feasible for any type of commercial or residential development. Based on site visits and research, the parcels receive a significant amount of public use by adjacent property owners using the remnant parcels to access the water. One of the remnant parcels on the north side of bridge provides access to the City of Sitka work dock; this remnant is within a paved parking lot. There is also some evidence of homeless camps under the bridge. Although there is a road adjacent to the parcels, the road does not provide drivable access to the parcels. There is electric in the area. The primary resource value of the subject parcels is for disposal through a land sale.

- D. Historical and Existing Uses of the Property.** Trust parcels CRM-7006 and CRM-1618 were originally two separate islands. Construction of the bridge in 1971 involved filling tidelands between the two small islands, and Japonski Island, for the establishment of the bridge abutment. Additionally, the highway ROW cut a large swath through both parcels, in effect making them unusable. Parcel CRM-7006 was divided into two remnants with a larger, vacant 29,660 square foot piece to the south of the ROW, and a 3,664 square foot piece to the north which includes a portion of paved parking lot access linking to the City of Sitka work float gangway. Parcel CRM-1618 includes three small triangular shaped remnants, two to the north of the ROW and one immediately to the south ranging in size of 775 square feet, to 1,209 square feet. All combined, the five remnant parcels form a larger parcel due to common ownership, integrated highest and best use, and proximity to each other. While all five remnants front on the water and have marine access, the road access is less straightforward due to the ROW of which is managed by the Alaska Department of Transportation. When discussing road access with DOT they emphasized that any connections to the subject parcels would likely not be permitted due to safety concerns; they did say that there may be a possibility of tying into the access road which comes off Seward Avenue and provides access to the City of Sitka's work float which is part of a 50-year easement granted to the City of Sitka by the Bureau of Land Management.
- E. Adjacent Land Use Trends.** The economy of Sitka is primarily dependent on fishing, seafood processing, and tourism related activities. Land use trends in the area consist primarily of single-family residences, commercial activity, and outdoor recreation. The parcels make up the bridge abutment on the west side of the John O'Connell Bridge and are subject to high volumes of vehicle traffic between the airport located on Japonski Island, and the business district and marinas located near downtown Sitka. The area also sees regular public use by pedestrians, dog walkers, and site seers.
- F. Previous State Plans/Classifications.** Northern Southeast Area Plan – Baranof Island Area. Sitka; adopted June 2002.
- G. Existing Plans Affecting the Subject Parcel.** Sitka Comprehensive Plan 2030; adopted May 22, 2018.
- H. Apparent Highest and Best Use.** The two subject parcels consist of five subdivided remnants of which only one remnant is conducive to any sort of commercial or residential development; there are other similar sized parcels around Sitka that have been developed for residences. The highest and best use of the subject property is for commercial or residential development, and disposal through a negotiated sale.

- IV. Proposal Background.** In March of 2022, the TLO received an application from Catherine Schirber, seeking to purchase the subject parcels.
- V. Terms and Conditions.** On April 12, 2022, the TLO and the applicant (Catherine Schirber) entered into a purchase and sale agreement outlining the process for purchasing the property through a negotiated sale at a price of \$156,000.00. When the purchase price is paid in full a Quit Claim Deed will be executed.
- VI. Resource Management Considerations.** The proposal is consistent with the “Resource Management Strategy for Trust Land” (RMS), which was adopted October 2021 in consultation with the Trust, and provides for the TLO to maximize return at prudent levels of risk, prevent liabilities, and convert nonperforming assets into performing assets. Experience has demonstrated that it is unlikely that this property will appreciate at a rate that would justify holding for a later sale. It is also not cost effective for the TLO to hold this parcel for a long period of time and incur the associated management costs and liabilities.
- VII. Alternatives.**
- A. Do nothing or offer sometime in the future.** This alternative would delay receipt of revenues from sales, income from land sale contract interest, income from Trust principal interest, and could result in additional costs and risks to the Trust without significant increases in value.
 - B. Leasing the parcel.** Management costs to the Trust will generally decrease on the properties through a sale and there is currently no expressed interest for recreational or commercial lease.
 - C. Alternate development.** The parcels are not well suited to subdivide due to the topographic characteristics and small size of the remnants. Additionally, local ordinances and zoning restrictions to plat, subdivide, develop access, and construct infrastructure makes development of subdivision cost prohibitive. No interest has been expressed for commercial development or material/mineral development.
- VIII. Risk Management Considerations.**
- A. Performance Risks.** Performance risks will be mitigated through the TLO’s Purchase and Sale Agreement, Land Sale Contract, and Quitclaim Deed. In present condition, the parcel is not generating any revenue for the Trust. The parcel is considered a non-performing asset.
 - B. Environmental Risks.** There are no known environmental risks associated with the proposed sale, and there is no history of the TLO authorizing any use on the parcel.
 - C. Public Concerns.** Subject to comments resulting from the public notice, there are no known public concerns regarding the proposed action.
 - D. Other.** The City of Sitka has expressed interests in the subject parcels but has not submitted a land use application to purchase or lease. Based on discussions, it appears that their primary concern is retaining access across the small remnant that leads to the city work dock. This concern was relayed to the applicant, and they stated that they would allow access to the City of Sitka without any conditions if the parcel is purchased.

IX. Due Diligence.

- A. Site Inspection.** An appraiser hired by TLO visited the parcel in June of 2021, and TLO staff were on site in March 2022.
- B. Valuation.** An appraisal of the subject parcel was completed in June of 2021, using a sales comparison approach of similar properties within the region that recently sold and determined the fair market value of the combined parcels to be \$120,000.00. To compensate for not selling the land competitively the TLO required a premium of 30% or \$36,000.00 above the appraised fair market value, for a final negotiated sale price of \$156,000.00 for the parcel.
- C. Terms and Conditions Review.** An agreement for the purchase and sale of the property was completed on April 12, 2022. The agreement outlines the terms and conditions of the sale. The standard TLO land sale documents have been reviewed by the Department of Law.

X. Authorities.

- A. Applicable Authority.** AS 37.14.009(a), AS 38.05.801, and 11 AAC 99 (key statutes and regulations applicable to Trust land management and disposal).
- B. Inconsistency Determination.** As the proposed negotiated sale is specifically authorized under 11 AAC 99, any relevant provision of law applicable to other state lands is inapplicable to this action if it is inconsistent with Trust responsibilities accepted by the State under the Alaska Mental Health Enabling Act (P.L. 84-830, 70 Stat. 709 (1956)) as clarified by AS 38.05.801 and Alaska Mental Health Trust land regulations (11 AAC 99). 11 AAC 99 includes determinations that certain State statutes applicable to other State land do not apply to Trust land unless determined by the Executive Director, on a case-by-case basis, to be consistent with 11 AAC 99.020. The State Statutes deemed inconsistent with Trust management principles and inapplicable to Trust land by these regulations have not been applied to this decision or this action, including, but not limited to, AS 38.04 (Policy for Use and Classification of State Land Surface), AS 38.05.035 (Powers and Duties of the Director), AS 38.05.300 (Classification of Land), AS 38.05.945 (Notice), AS 38.05.946 (Hearings), and 11 AAC 02 (Appeals).
- C. Provisions of law applicable to other state land that are determined to apply to trust land by the executive director, on a case-by-case basis include:**
 - i. AS 38.05.035(i). persons eligible to file a request for reconsiderations
 - ii. 11 AAC 02.030 (a) and (e), filing request for reconsideration
 - iii. 11 AAC 02.040 timely filing
- D. Other provisions of law the TLO deems inconsistent with Trust responsibilities include:**
 - 1. AS 38.05.055, Alaska Residency required for purchase of State land, and AS 38.05.940, Veteran's discounts allowed on purchase price of State land. Preferences or discounts provided to Alaska residents or veterans would be granted at a cost to the Trust, hereby violating key Trust management principles.

2. AS 38.05.127, Access to navigable or public water and requiring “to and along” easements on Trust properties diminishes the sale value of Trust lands and therefore is inconsistent with Trust management principles.

XI. Trust Authority Consultation. TLO consultation is defined in statute and regulation under AS 37.14.009(a)(2)(C) and 11 AAC 99.050 and clarified under 11 AAC 99.030(d) which requires the executive director to consult before issuing a public notice of a written decision of best interest.

XII. Best Interest Decision. Given the information above and the information contained in the complete record, the Executive Director finds that the proposed transaction is in the best interest of the Trust, subject to the terms and conditions addressed in this decision. The decision is based upon the consideration of the five Trust management principles set out in 11 AAC 99.020 and is in full compliance with 11 AAC 99. This decision does not preclude the TLO from determining that an alternative proposal will serve the best interest of the Trust. A future determination of that nature will require a best interest decision specific to the proposal.

A. Non-competitive Disposal Determination. 11 AAC 99.020 (d) allows for the disposal of Trust land through a competitive basis, unless the Executive Director in consultation with the Trust Authority, determines in a written decision required by 11 AAC 99.040 that a non-competitive disposal is in the best interest of the Trust and its beneficiaries. This parcel is being sold at a premium of 30% above the appraised value to compensate for not selling or leasing the land through a competitive process. This 30% premium offer exceeds the historical average of competitive sales in the immediate area. Given the 30% premium price offered, the development constraints, limited access, and historical sales comparisons, a non-competitive disposal is in the best interests of the Trust and its beneficiaries. If another party submits a qualified offer as explained in Section XIII, the Executive Director may consider a competitive sale under the authority of this decision.

XIII. Opportunity for Comment. Notice of this Best Interest Decision will take place as provided under 11 AAC 99.050. Persons who believe that the decision should be altered because it is not in the best interest of the Trust or its beneficiaries, or because the decision is inconsistent with Trust management principles set out in 11 AAC 99.020 or any other provision of 11 AAC 99, must provide written comments to the TLO during the notice period. Other persons who may be interested in purchasing the Property must submit their proposals during the 30-day public notice period. Instructions to apply can be found online at <https://alaskamentalhealthtrust.org/trust-land-office/land-sales/land-use-application/>. To be considered a qualified competing interest, applications must include the application fee, a formal Letter of Intent to include an offer price that exceeds the current offer of \$156,000.00 for the parcel, and a deposit of 10% of the offered price in certified funds. If there is competing interest, all qualified interested parties will be notified by phone, fax, or e-mail how they may participate in the alternative sale process. Following the comment deadline, the Executive Director will consider timely written comments that question the decision based on the best interest of the Trust and its

beneficiaries or inconsistency with 11 AAC 99. The Executive Director may then, in his or her discretion, modify the decision in whole or in part in response to such comments or other pertinent information, or affirm the Best Interest Decision without changes. The Best Interest Decision as modified or affirmed will become the final agency action, subject to reconsideration procedures under 11 AAC 99.060. Additional notice will be provided for a substantially modified decision. If no comments are received by the end of the notice period, this Best Interest Decision will be affirmed, and the proposed action taken. (See notice for specific dates.)

- XIV. Reconsideration.** To be eligible to file for reconsideration of this Best Interest Decision, or to file a subsequent appeal to the Superior Court, a person must submit written comments during the notice period.

Persons who submit timely written comments will be provided with a copy of the final written decision and will be eligible to request reconsideration within 20 calendar days after publication of the notice or receipt of the decision, whichever is earlier under 11 AAC 99.060(b). This request must be accompanied by the fee established by the Executive Director under 11 AAC 99.130, which has been set at \$500, to be eligible for reconsideration. The Executive Director shall order or deny reconsideration within 20 calendar days after receiving the request for reconsideration. If the Executive Director takes no action during the 20-day period following the request for reconsideration, the request is considered denied. Denial of a request for reconsideration is the final administrative decision for purposes of appeal to the superior court under AS 44.62.560.

- XV. Available Documents.** Background documents and information cited herein is on file and available for review at the TLO, located at 2600 Cordova Street, Suite 201, Anchorage, Alaska 99503. Phone (907) 269-8658. Email: mhtlo@alaska.gov.

The disposal action proposed by this decision will occur no less than 30 days after the first publication date of this decision, and after the conclusion of the TLO administrative process. For specific dates or further information about the disposal, interested parties should contact the TLO at the above address, or visit the website at: www.mhtrustland.org

XVI. APPROVED:

DocuSigned by:

Jusdi Warner

Jusdi Warner

Executive Director


Alaska Mental Health Trust Land Office

5/5/2022

Date

In accordance with 11 AAC 99.030(d) and the policies of the Alaska Mental Health Trust Authority, the Trust Land Office has consulted with me, and received concurrence to proceed with the above transaction.

DocuSigned by:


Steve Williams

Chief Executive Officer (CEO)



Alaska Mental Health Trust Authority

5/5/2022

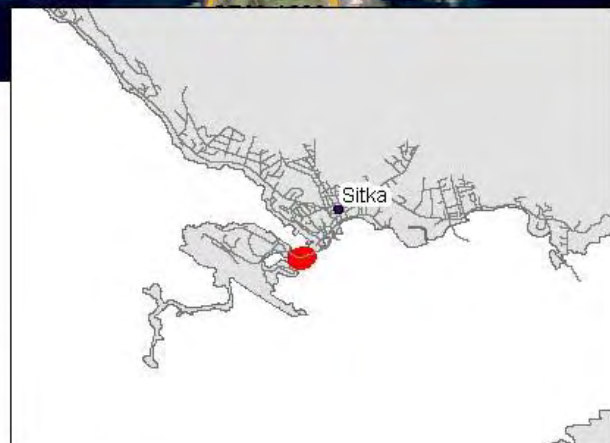
Date



Negotiated Sale
MHT 9101115

 MHT 9101115
 Mental Health Parcels

0 50 100 150 200 250 Feet





CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-083 Version: 1 Name:

Type: Special Report Status: AGENDA READY

File created: 6/7/2022 In control: City and Borough Assembly

On agenda: 6/14/2022 Final action:

Title: Sitka Strategic Plan Project Update - Sara Singer Wilson, SSW Consulting

Sponsors:

Indexes:

Code sections:

Attachments: [Special Report Strategic Plan](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------



Special Report

**Sitka Strategic Plan Project Update
Sara Singer Wilson, SSW Consulting**



MEMORANDUM

To: Sitka Assembly
John Leach, Municipal Administrator

From: Sara Singer Wilson, SSW Consulting

Date: June 8, 2022

Subject: Sitka Strategic Plan Project Update

Purpose

On June 14, 2022, SSW Consulting will provide the Sitka Assembly with the most recent updates on the communication and engagement work for the strategic planning project.

The Assembly will receive all current outreach results, an overview of upcoming engagement opportunities, and learn about ways to encourage the community to participate in the process. There will also be an opportunity to share input on the process or provide additional direction regarding the engagement activities.

Background

The City and Borough of Sitka (CBS) started their strategic planning process in February 2022. The strategic plan will provide the organization with a mission, vision, and values, as well as a defined goals and actions to drive the vision forward.

The project goals include:

1. Development of a strategic plan to guide the City and Borough of Sitka over the next five years
2. A plan that is informed by the public engagement gathered through the Comprehensive Plan update and through additional targeted outreach.
3. A process and plan that identifies CBS's vision and values, critical strategic initiatives, high-level goals, and a reporting framework.

The strategic plan will be a five-year plan focused on guiding and improving the delivery of CBS services. It will guide the organization in executing the community's vision and providing services responsive to the community's current and long-term needs.



SSW CONSULTING

Communication + Engagement Update

The Assembly and the City's leadership team participated in a workshop in March 2022 to share ideas regarding the strategic plan and how to engage the community and organization in the process. Using the input from the workshop, the Strategic Planning Committee and SSW Consulting team developed a Communications and Engagement Strategy to guide the engagement efforts for the plan. The communications and engagement goals include:

- Engage targeted stakeholders to develop a five-year strategic plan that will guide CBS.
- Build on the results of the broad community engagement conducted for the comprehensive planning process.
- Create project awareness across the community and organization and facilitate inclusive outreach opportunities to ensure the vision and values are reflective of Sitka.

In May, the engagement efforts were launched with the project website, an online survey, and a media release notifying the community about the project. At the June 14 Assembly meeting, SSW Consulting will provide an update on the most recent results of the online survey and share an overview of the other engagement tools and activities that will take place over the next few months.



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-084 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 6/7/2022 In control: City and Borough Assembly

On agenda: 6/14/2022 Final action:

Title: Approve the minutes of the May 24 Assembly meeting

Sponsors:

Indexes:

Code sections:

Attachments: [Consent and Minutes](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

CONSENT AGENDA

POSSIBLE MOTION

**I MOVE TO APPROVE THE CONSENT AGENDA
CONSISTING OF ITEMS A, B, & C.**

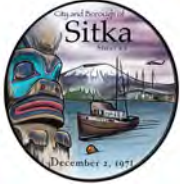
I wish to remove Item(s) _____

**REMINDER – When making the motion to approve the
consent agenda, please read the title of each item
being voted on that is included in the consent vote.**

Should this item be pulled from the Consent Agenda the following motion is suggested:

POSSIBLE MOTION

I MOVE TO approve the minutes of the May 24 Assembly meeting.



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Draft

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Knox,
Vice Deputy Mayor Kevin Mosher,
Thor Christianson, Crystal Duncan, Rebecca Himschoot,
David Miller*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, May 24, 2022

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Present: 7 - Christianson, Knox, Mosher, Eisenbeisz, Himschoot, Duncan, and Miller

V. CORRESPONDENCE/AGENDA CHANGES

Knox announced item G would be postponed to a later date.

[22-082](#)

Reminders, Calendars, and General Correspondence

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

None.

VIII. PERSONS TO BE HEARD

None.

IX. CONSENT AGENDA

A motion was made by Mosher that the Consent Agenda consisting of items A, B, C, & D be **APPROVED**. The motion **PASSED** by the following vote.

Yes: 7 - Christianson, Knox, Mosher, Eisenbeisz, Himschoot, Duncan, and Miller

- A** [22-078](#) Approve the minutes of the May 10 Assembly meeting

This item was **APPROVED ON THE CONSENT AGENDA**.

- B** [22-079](#) Approve the following liquor license documents: 1) a liquor license renewal application submitted by Harbor Mountain Brewing Co. at 1209 Sawmill Creek Road and 2) a restaurant designation permit application and licensed premises diagram change submitted by Trinity Business Services LLC dba Halibut Point Crab and Brew at 4513 Halibut Point Road

This item was **APPROVED ON THE CONSENT AGENDA**.

- C** [RES 22-16](#) Authorizing the Municipal Administrator to apply for and execute a grant with the Alaska State Library for \$71,486 to create an action plan for Alaska Native boarding school history

This item was **APPROVED ON THE CONSENT AGENDA ON FIRST AND FINAL READING**.

- D** [RES 22-17](#) Setting the millage rates for the fiscal year July 1, 2022 through June 30, 2023

This item was **APPROVED ON THE CONSENT AGENDA ON FIRST AND FINAL READING**.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

- E** [ORD 22-10](#) Adopting budgets and capital improvement plan for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2022 through June 30, 2023

A motion was made by Knox that this Ordinance be **APPROVED** on **SECOND AND FINAL READING**. The motion **PASSED** by the following vote.

Yes: 7 - Christianson, Knox, Mosher, Eisenbeisz, Himschoot, Duncan, and Miller

- F** [ORD 22-11](#) Adopting the budget and capital improvement plan for Enterprise Funds for the fiscal year July 1, 2022 through June 30, 2023, amending rates in Title 15 "Public Utilities" of the Sitka General Code and adopting

moorage rates and other harbor fees

A motion was made by Himschoot that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.

Yes: 7 - Christianson, Knox, Mosher, Eisenbeisz, Himschoot, Duncan, and Miller

G ORD 22-12S

Amending Title 4 “Revenue and Finance” of the Sitka General Code by adding a new subsection to Chapter 4.09 “Sales Tax” to establish a consumer’s sale tax on marijuana and marijuana products, in place of the existing consumer’s sales tax; and amending Chapter 4.25 “Student Activities Dedicated Travel Fund” such that the tax proceeds will be deposited into and disbursed from that fund for extracurricular student activities; and submitting the question of such amendment to the qualified voters at the regular election on October 4, 2022 (first reading - this is a substitute ordinance to replace the ordinance that was introduced May 10)

Due to time constraints, Knox stated a substitute ordinance had not been fully vetted and wouldn’t be ready until the June 14 meeting.

A motion was made by Knox to POSTPONE this Ordinance to the June 14 Assembly meeting. The motion PASSED by the following vote.

Yes: 7 - Christianson, Knox, Mosher, Eisenbeisz, Himschoot, Duncan, and Miller

H [ORD 22-13](#)

Amending Title 2 “Administration” of the Sitka General Code by repealing and replacing sections of Chapter 2.04 “City and Borough Assembly” to address Assembly and public participation

A motion was made by Christianson that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.

Yes: 7 - Christianson, Knox, Mosher, Eisenbeisz, Himschoot, Duncan, and Miller

XII. NEW BUSINESS:

New Business First Reading

I ORD 22-14

Amending Title 15 “Public Utilities” of the Sitka General Code by updating Chapter 15.15 “Utility Cost Subsidization Program”

A motion was made by Mosher that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.

Yes: 7 - Christianson, Knox, Mosher, Eisenbeisz, Himschoot, Duncan, and Miller

Additional New Business Items

J [22-077](#)

Approve the Health Needs and Human Services Commission 2022 goals

Health Needs and Human Services Commission Vice Chair Tristan Guevin addressed

the Assembly and reviewed the Commission powers and duties. Guevin told of the Commission's 2021 goals and provided an update on the Sitka Health Equity Report. He stated the Commission's 2022 goal was to finalize the Sitka Health Equity Report and present findings to the Assembly by December 2022.

A motion was made by Himschoot that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Christianson, Knox, Mosher, Eisenbeisz, Himschoot, Duncan, and Miller

K [RES 22-18](#)

Increasing the energy independence of the City and Borough of Sitka by decarbonizing City operations by 2030

Mosher and Christianson stated the Resolution was to be used as a guiding document for the City. Knox spoke to the climate crisis and expressed hope in the addition of a Sustainability Coordinator to staff in FY23. Administrator Leach concurred and told of the efficiencies made by the City to date. In closing, he reminded of the need for community support.

A motion was made by Mosher that this Resolution be APPROVED on FIRST AND FINAL READING. The motion PASSED by the following vote.

Yes: 7 - Christianson, Knox, Mosher, Eisenbeisz, Himschoot, Duncan, and Miller

L [22-080](#)

Discussion / Direction / Decision on a community solution for a shipyard and haulout in Sitka

Assembly members spoke to the importance of a haulout, the project's complexity, and challenges with funding, in particular grant funding. Members discussed the option of a sales or excise tax to pay for a haulout facility. Such a measure would need to be put before the voters. Administrator Leach provided a summary of ideas that had been explored over the past few years. He anticipated projects cost to be \$12-13M and reminded staff was continuing to explore grant opportunities.

From the public, those speaking in support of a haulout were Kim Elliot and Linda Behnken.

A motion was made by Knox to suspend the rules to allow for public comment. The motion PASSED by the following vote.

Yes: 7 - Knox, Eisenbeisz, Himschoot, Mosher, Miller, Christianson, and Duncan

A discussion of the Assembly ensued. Members suggested tasking the Administrator with drafting several options for a ballot measure that could be discussed at a work session. Administrator Leach offered another option would be to delay general fund capital projects and shift that money towards the development of a haulout by a private entity. Eisenbeisz wrapped up the discussion by stating the need for a haulout was clear while the path to build, maintain, and operate a haulout remained in question.

M [22-081](#)

Discussion / Direction / Decision on joining the Maritime Green Corridor First Mover Commitment

Administrator Leach expressed hesitation without clarity of commitments. Some members conveyed a desire to wait and join after commitments were clarified and a Sustainability Coordinator was hired. Other members wished to sign on to the agreement now and have a seat at the table.

From the public, those speaking in support of signing were Eric Jordan, Kent Barkhau, and Linda Behnken.

A motion was made by Christianson to direct the Municipal Administrator to sign on to the Maritime Green Corridor First Mover Commitment. The motion PASSED by the following vote.

Yes: 5 - Christianson, Knox, Himschoot, Duncan, and Miller

No: 2 - Mosher, and Eisenbeisz

XIII. PERSONS TO BE HEARD:

Kent Barkhau spoke to using the funds set aside for utility subsidization to initiate a heat pump program for households that qualified for a subsidy. Barkhau also voiced support for the decarbonization resolution. Eric Jordan stated the need to reduce carbon consumption in the community.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Mayor - Eisenbeisz told of a recent plaque transfer ceremony at the Gary Paxton Industrial Park dock. He stated using the dock was a great opportunity, however, there had been some challenges and improvements were needed.

Administrator - Leach provided an update on the Strategic Plan and announced he would no longer hold "Coffee with the Administrator" sessions.

Liaison Representatives - Knox told of the recent joint work session with the Historic Preservation Commission and the Port and Harbors Commission to discuss additional parking on the Lincoln Street green strip. Duncan reported on the Health Needs and Human Services Commission meeting and announced the Police and Fire Commission scheduled May 25. Himschoot told of the School Board meeting set for June 1 to select a board replacement.

Clerk - Peterson told of June meeting dates and the vacancies to be filled in the October 4 Municipal election.

XV. EXECUTIVE SESSION

None.

XVI. ADJOURNMENT

A motion was made by Knox to ADJOURN. Hearing no objections, the meeting ADJOURNED at 8:58pm.

ATTEST: _____
Sara Peterson, MMC
Municipal Clerk



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-085 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 6/8/2022 In control: City and Borough Assembly

On agenda: 6/14/2022 Final action:

Title: Approve a retail marijuana store license renewal application for Weed Dudes Incorporated at 1321 Sawmill Creek Road Suites J & K

Sponsors:

Indexes:

Code sections:

Attachments: [Motion and Memos](#)
[10220 Sitka Renewal Local Government Notice](#)
[10220 Entity Documents](#)
[10220 MJ-20](#)
[10220 Online Application Redacted](#)
[10220 POPPP](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Should this item be pulled from the Consent Agenda the following motion is suggested:

POSSIBLE MOTION

I MOVE TO approve a retail marijuana store license renewal application for Weed Dudes Incorporated at 1321 Sawmill Creek Road Suites J & K and forward to the Alcohol and Marijuana Control Office without objection.



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

Thru: John Leach, Municipal Administrator

From: Sara Peterson, Municipal Clerk

Date: June 7, 2022

Subject: License renewal for Weed Dudes – Retail Marijuana Store

The Municipal Clerk's Office has received notification from the Alcohol and Marijuana Control Office of the following license renewal application submitted by:

Renewal – Retail Marijuana Store

License #:	10220
License Type:	Retail Marijuana Store
Licensee:	Weed Dudes Incorporated
D.B.A.:	Weed Dudes
Physical Address:	1321 Sawmill Creed Road Suites J & K
Designated Licensee:	Anna Michelle Cleaver

A memo was circulated to various departments who may have a reason to protest this request. No departmental objections were received.

Recommendation:

Approve a retail marijuana store license renewal application for Weed Dudes Incorporated at 1321 Sawmill Creek Road Suites J & K and forward to the Alcohol and Marijuana Control Office without objection.



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

Memorandum

To: Planning Department
Collections - Carolyn
Municipal Billing – Erica
Utility Billing Clerk – Erica
Sales Tax/Property Tax – Justin
Public Works Department – Shilo
Fire Department
Police Department
Electric Department
Building Official

From: Sara Peterson, Municipal Clerk

Date: May 27, 2022

Subject: Renewal for Weed Dudes- Retail Marijuana Store

The Municipal Clerk's Office has been notified by the Alcohol and Marijuana Control Office of the following license renewal application submitted by:

Renewal – Retail Marijuana Store

License #: 10220
License Type: Retail Marijuana Store
Licensee: Weed Dudes Incorporated
D.B.A.: Weed Dudes
Physical Address: 1321 Sawmill Creed Road Suites J & K
Designated Licensee: Anna Michelle Cleaver

Please notify me **no later than noon on Monday, June 6** of any reason to protest this request. This license application is scheduled to go before the Assembly June 14.

Thank you.



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

May 26, 2022

LGB: Weed Dudes, Incorporated
DBA: Weed Dudes
Attn: Sara Peterson
VIA Email: sara.peterson@cityofsitka.org
Cc: jessica.earnshaw@cityofsitka.org

License Number:	10220
License Type:	Retail Marijuana Store
Licensee:	Weed Dudes Incorporated
Doing Business As:	Weed Dudes
Physical Address:	1321 Sawmill Creek Road – STE J & K Sitka, AK 99835-9645
Designated Licensee:	Anna Michelle Cleaver
Phone Number:	907/623-0605
Email Address:	michelle@weeddudessitka.com

☒ License Renewal Application

☐ Endorsement Renewal Application

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

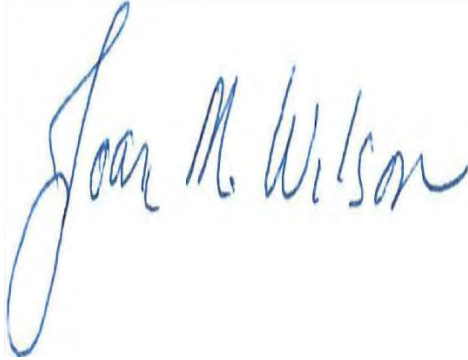
To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to me the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,

A handwritten signature in blue ink that reads "Joan M. Wilson". The signature is written in a cursive style with a large, looping initial "J".

Joan Wilson, Director
907-269-0350

Alaska Entity #10036827

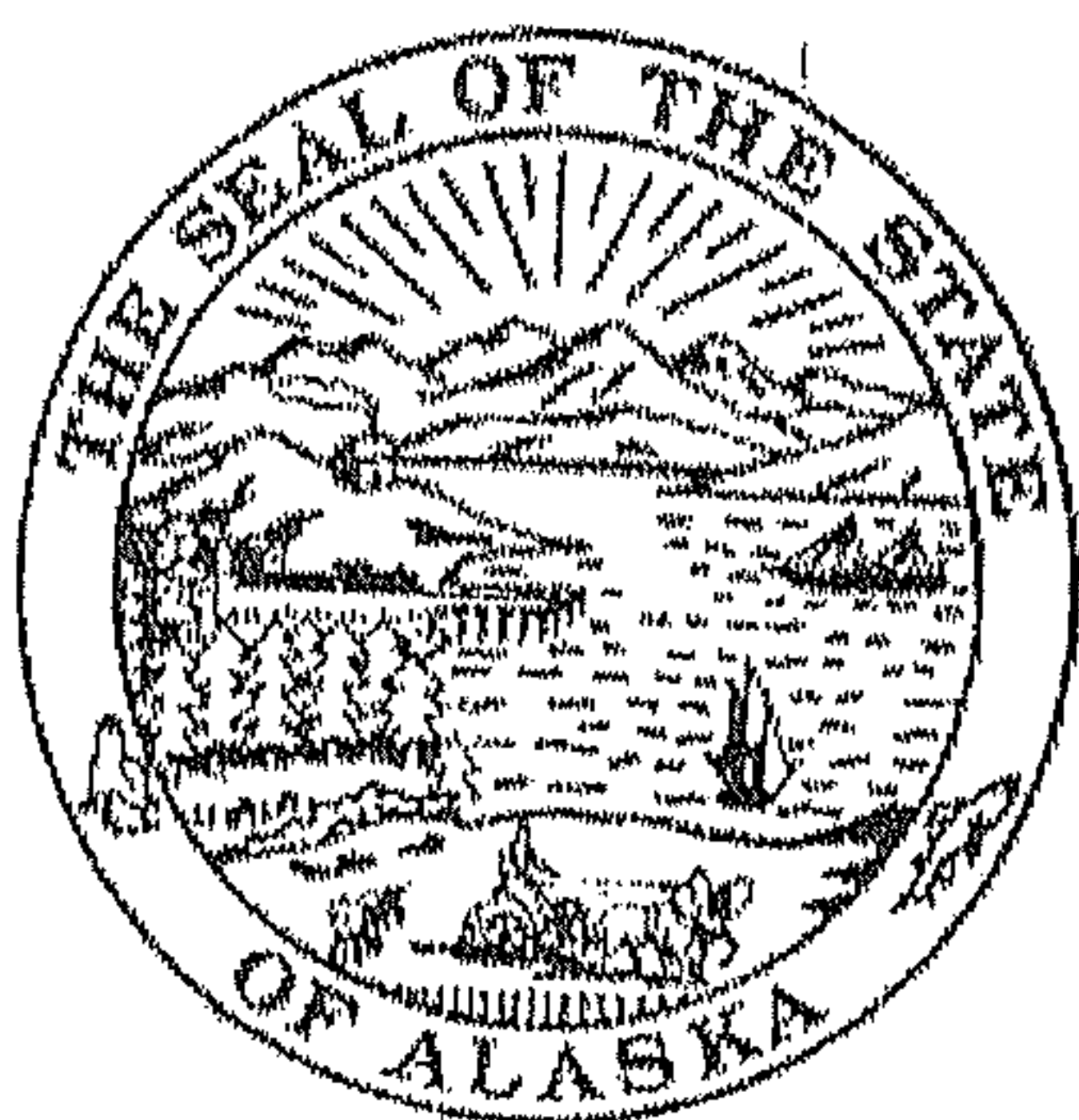
State of Alaska
Department of Commerce, Community, and Economic Development
Corporations, Business, and Professional Licensing

Certificate of Conversion

The undersigned, as Commissioner of Commerce, Community, and Economic Development of the State of Alaska, hereby certifies that a duly signed and verified filing pursuant to the provisions of Alaska Statutes has been received in this office and has been found to conform to law.

ACCORDINGLY, the undersigned, as Commissioner of Commerce, Community, and Economic Development, and by virtue of the authority vested in me by law, hereby issues this certificate to

WEED DUDES INCORPORATED
formerly
Weed Dudes LLC



IN TESTIMONY WHEREOF, I execute the certificate and affix the Great Seal of the State of Alaska effective **March 6, 2020**.

A handwritten signature in cursive script, appearing to read "Julie Anderson".

Julie Anderson
Commissioner

Alaska Business License # 2114050

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing

PO Box 110806, Juneau, AK 99811-0806

This is to certify that

Weed Dudes

1321 Sawmill Creek Road, Suite #J, Sitka, AK 99835-9740

owned by

WEED DUDES INCORPORATED

is licensed by the department to conduct business for the period

October 11, 2021 to December 31, 2023
for the following line(s) of business:

42 - Trade



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Anderson
Commissioner

BYLAWS OF WEED DUDES INCORPORATED

ARTICLE I

OFFICES AND BOUNDARIES

The principal office of Weed Dudes Incorporated (corporation) is in Sitka, Alaska. The Corporation may have such other offices as the Board of Directors (Board) may designate.

ARTICLE II

PURPOSES AND FUNCTIONS

The purposes and functions of the Corporation will be determined by the Board.

ARTICLE III

MEMBERSHIP AND ANNUAL MEETING

The corporation does not have members.

ARTICLE IV

BOARD OF DIRECTORS

The business and affairs of the Corporation will be managed by the Board. The number of directors of the Corporation will be five (5). Each director will hold office until his successor is elected and qualified, unless succession is otherwise provided in these Bylaws. A regular meeting of the Board may be held with or without notice and at the same place as the annual meeting of the members, or one selected by the Board. The Board may provide, by resolution, the time and place for the holding of additional meetings without notice other than such resolution.

Special meetings of the Board may be called by or at the request of the President, Secretary, or any two directors. The person or persons authorized to call special meetings of the Board may fix any place as the place for holding any special meeting of the Board called by

them. Notice of any special meeting will be given at least two (2) days in advance. Any director may waive notice of any meeting. The attendance of a director at a meeting constitutes a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not called or convened lawfully. Neither the business to be transacted nor the purpose of any regular or special meeting of the Board need be specified in the notice or waiver of notice of such meeting.

The act of the majority of the directors present at a meeting at which a quorum is present will be the act of the Board. Any action required or permitted to be taken by the Board may be taken without a meeting if all the members of the Board consent to the action and the consents are noted in the minutes of the meeting.

Any vacancy occurring on the Board may be filled by the affirmative vote of a majority of the remaining directors, though less than a quorum of the Board, or by a sole remaining director. A director elected to fill a vacancy will be elected for the unexpired term of his predecessor in office. Any directorship to be filled by reason of an increase in the number of directors will be filled by election at an annual meeting, or at a special meeting of members called for that purpose. In no case may a vacancy continue for longer than six (6) months or until the next annual meeting, whichever occurs first.

ARTICLE V

OFFICERS

The officers of the Corporation will be a President, one Vice-President, a Secretary, and a Treasurer, each of whom will be elected by the Board. Such other officers as may be deemed necessary may be elected or appointed by the Board. Any two or more offices may be held by

the same person, except the office of President.

The officers of the Corporation will be elected annually by the Board at the first meeting of the Board held after the annual meeting of the members. If the election of officers will not be held at such meeting, such election will be held as soon thereafter as convenient. Each officer will hold office until his successor is elected and qualified, or until his death, or until he resigns or is removed in the manner provided in the Bylaws. Any officer or agent elected or appointed by the Board may be removed by the Board whenever, in its judgment, the best interests of the Corporation would be served thereby, but such removal will be without prejudice to the contract rights, if any, of the person so removed.

The President will be the principal executive officer of the Corporation and, will in general supervise and control all of the business and affairs of the Corporation. In the absence of the President or in the event of his death, inability or refusal to act.

The Vice-President will perform the duties of the President, and when so acting will have all the powers of, and be subject to all the restrictions upon, the President.

The Secretary will (a) keep the minutes of the members and the Board of Directors' meetings in books provided for that purpose; (b) maintain and prepare meeting agendas; (c) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; (d) be custodian of the corporate records; (e) be the parliamentarian of the meetings of the Board and the membership; (f) keep a register of each member's address and keep records of attendance of all meetings, (g) in general, perform all duties incidental to the office of Secretary, and such other duties as may be assigned to him by the President or by the Board.

The Treasurer will keep the books of the corporation and may have to be bonded if the board decides. The Treasurer will be responsible for monies due and payable to the

Corporation, and deposit all such monies in the name of the Corporation in such banks the Board decides and in general, perform all of the duties incidental to the office of Treasurer and such other duties as may be assigned to him by the President or by the Board.

The officers and members of the Board will not receive any salary or payment for carrying out their duties, but may, upon submission of proper documentation and approval by the Board, be reimbursed their reasonable expenses incurred in support of the Corporation.

ARTICLE VI

CONTRACTS, LOANS, CHECKS & DEPOSITS

The Board may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances. No loans will be contracted on behalf of the Corporation and no evidence of indebtedness will be issued in its name unless authorized by a resolution of the Board. Such authority may be general or confined to specific instances.

All checks, drafts, or other orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Corporation will be signed by such officer or officers, agent or agents, of the Corporation and in such manner as will be determined by resolution of the Board. The Corporation will keep correct and complete books and records of account, minutes of the proceedings of its members and Board, and records of its members containing the names and addresses of all members. All funds of the Corporation not otherwise employed will be deposited to the credit of the Corporation in such banks, trust companies, or other depositories as the Board may select.

ARTICLE VII

AMCO received 5/4/2022

FISCAL YEAR

The fiscal year of the Corporation will be January 1 to December 31.

ARTICLE VIII

EXECUTIVE COMMITTEE

The Board may, by resolution adopted by a majority of its members, designate two or more directors to constitute an executive committee, which to the extent provided in the resolution, may exercise the authority of the Board in the management of the Corporation.

ARTICLE IX

WAIVER OF NOTICE

Whenever any notice is required to be given to any member or director of the Corporation under the provisions of these Bylaws or under the provisions of the Articles of Incorporation or under the provisions of the Alaska Corporation Act, a waiver thereof in writing, signed by the person or persons entitled to such notice, whether before or after the time stated therein, will be deemed equivalent to the giving of such notice.

ARTICLE X

AMENDMENTS

These Bylaws may be altered, amended, or repealed and new Bylaws may be adopted by the Board at any regular or special meeting of the Board. On the date below, the Board approved these Bylaws

DATED: 5/20/20
By: A. Michelle Cleaver
Anna Michelle Cleaver
Its: Secretary

WEED DUDES INCORPORATED

Anna Michelle Cleaver

1321 Sawmill Creek Road, Suite J & K

Sitka, AK 99835

907-738-6423

michelle@weeddudessitka.com

May 2, 2022

AMCO

550 W. 7th Ave, Suite 1600

Anchorage, AK 99501

RE: Weed Dudes Inc. Corporate Officers

To Whom it May Concern:

Anna Michelle Cleaver is the sole member and shareholder of Weed Dudes Incorporated. She is the president, treasurer, secretary, etc. She owns 100% of Weed Dudes Incorporated.

Sincerely,

A handwritten signature in black ink that reads "Michelle Cleaver". The signature is written in a cursive, flowing style.

Michelle Cleaver, President

Weed Dudes, Inc.



Alaska Marijuana Control Board

Form MJ-20: 2022-2023 Renewal Application Certifications

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Why is this form needed?

This renewal application certifications form is required for all marijuana establishment license renewal applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306. A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

This form must be completed and submitted to AMCO's Anchorage office by each licensee (as defined in 3 AAC 306.020(b)(2)) before any license renewal application will be considered complete.

Section 1 – Establishment Information

Enter information for the licensed establishment, as identified on the license application.

Licensee:	Weed Dudes, Inc	License Number:	10220
License Type:	Retail Store		
Doing Business As:	Weed Dudes		
Premises Address:	1321 Sawmill Creek Rd #J + #K		
City:	Sitka	State:	AK
		ZIP:	99835

Section 2 – Individual Information

Enter information for the individual licensee who is completing this form.

Name:	Anna Michelle Cleaver
Title:	president, Weed Dudes Inc.

Section 3 – Violations & Charges

Read each line below, and then sign your initials in the box to the right of any applicable statements:

Initials

I certify that I have **not** been convicted of any criminal charge in the previous two calendar years.

I certify that I have **not** committed any civil violation of AS 04, AS 17.38, or 3 AAC 306 in the previous two calendar years.

I certify that a notice of violation has **not** been issued for this license.

Sign your initials to the following statement only if you are unable to certify one or more of the above statements:

Initials

I have attached a written explanation for why I cannot certify one or more of the above statements, which includes the type of violation or offense, as required under 3 AAC 306.035(b).



Alaska Marijuana Control Board

Form MJ-20: 2022-2023 Renewal Application Certifications

Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that no person other than a licensee listed on my marijuana establishment license renewal application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which the marijuana establishment license has been issued.

AMC

I certify that I meet the residency requirement under AS 43.23 or I have submitted a residency exception affidavit (MJ-20a) along with this application.

AMC

I certify that this establishment complies with any applicable health, fire, safety, or tax statute, ordinance, regulation, or other law in the state.

AMC

I certify that the license is operated in accordance with the operating plan currently approved by the Marijuana Control Board.

AMC

I certify that I am operating in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees.

AMC

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Marijuana Control Board.

AMC

By initialing this box, I certify I have submitted an original fingerprint card and the applicable fees to AMCO for AMCO to obtain criminal justice information and a national criminal history record required by AS 17.38.200 and 3 AAC 306.035(d). If I have multiple marijuana licenses being renewed, I understand one fingerprint card and fee will suffice for all marijuana licenses being renewed.

AMC

If multiple licenses are held, list all license numbers below:

#16738 - vanGreen's, Standard Cultivation
(10% share holder)

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

AMC

Anna Michelle Cleaver
Printed name of licensee

Anna Michelle Cleaver
Signature of licensee

License Number: 10220

License Status: Active-Operating

License Type: Retail Marijuana Store

Doing Bu ine A Weed Dude

Business License Number: 2114050

Designated Licensee: Anna Michelle Cleaver

Email Address: michelle@weeddudessitka.com

Local Government Sitka (City and Borough of)

Local Government 2:

Community Council:

Latitude, Longitude: 57.028890, -135.182940

Phy ical Addre 1321 Sawmill Creek Road
Suite #J & K
Sitka, AK 99835-9645
UNITED STATES

Licensee #1	Entity Official #1
<div>Type Entity</div> <div>Alaska Entity Number: 10036827</div> <div>Alaska Entity Name: WEED DUDES INCORPORATE D</div> <div>Phone Number: 907-623-0605</div> <div>Email Address: michelle@weeddudessitka.com</div> <div>Mailing Address: 1321 Sawmill Creek Rd. #J Sitka, AK 99835 UNITED STATES</div>	<div>Type Individual</div> <div>Name: Anna Michelle Cleaver</div> <div>SSN: [REDACTED]</div> <div>Date of Birth: [REDACTED]</div> <div>Phone Number 907 738 6423</div> <div>Email Address: michelle@weeddudessitka.com</div> <div>Mailing Address: 100 Bahovec Ct. Sitka, AK 99835 UNITED STATES</div>

Note: No affiliates entered for this license.

COMMERICAL LEASE AGREEMENT

Eagle Bay Inn LLC

1321 Sawmill Creek Road Suite C

Sitka, Alaska 99835

This lease is made this 1st day of January 2020 by and between Eagle Bay Inn LLC and Anna Michelle Cleaver, Weed Dudes Incorporated. In consideration for the mutual promises and covenants contained herein, and for good and valuable consideration, the parties hereby agree as follows:

Eagle Bay Inn LLC leases to Anna Michelle Cleaver, Weed Dudes Incorporated rents from the Landlord the following described premises: Bays J, J2, & K located at 1321 Sawmill Creek Road of the Sitka Business Plaza. Eagle Bay Inn LLC is aware this is for a Marijuana Business.

The terms of this lease shall be for five years, commencing 1/01/2020 and ending 12/31/2025.

Eagle Bay Inn LLC will not take possession of or remove marijuana from the premises, and that Alaska Marijuana Control Office (AMCO) will be contacted in the event that this is necessary.

Anna Michelle Cleaver, Weed Dudes Incorporated shall pay to Eagle Bay Inn LLC as rent \$45,600.00 per year in equal installments of \$3,800.00. This payment shall include sales tax.

This lease is subject to all present and future mortgages affecting the premises.

Anna Michelle Cleaver, Weed Dudes Incorporated shall use and occupy the premises only as a business: this is subject at all times to the approval of Eagle Bay Inn LLC.

Anna Michelle Cleaver, Weed Dudes Incorporated agrees at their own expense to furnish all utilities and heating expense.

Anna Michelle Cleaver, Weed Dudes Incorporated shall purchase at their own expense liability insurance in the amount of one million dollars, or have it in the business insurance policy, for the premises and shall provide a copy to the landlord Eagle Bay Inn LLC.

Anna Michelle Cleaver, Weed Dudes Incorporated shall be responsible for the snow and ice removal at the back and front of the business entrance. Snow removal of the parking lot shall be provided by Eagle Bay Inn LLC. During heavy snow, the tenant will comply with all parking and removing vehicles as needed.

Anna Michelle Cleaver, Weed Dudes Incorporated agrees that they will not permit or engage in any activity that will affect and increase in the rate of insurance for the building or commit any nuisance thereon.

At the end of the term of this lease, Anna Michelle Cleaver, Weed Dudes Incorporated shall have the right to renew or to surrender and deliver the premise in the same condition (subject to any additions, alterations, or improvements, if any) as presently exists, reasonable wear and tear excluded.

Upon default in any term or condition of this lease, Eagle Bay Inn LLC shall have the right to undertake any or all other remedies permitted by law.

This lease shall be binding upon and insure the benefit of the parties, their heirs, successors and assigns.

Signed this 1st day of January 2020

Anna Michelle Cleaver

Anna Michelle Cleaver

Vicki Brown

Vicki Brown



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-086 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 6/8/2022 In control: City and Borough Assembly

On agenda: 6/14/2022 Final action:

Title: Nominate Mike Reif to the "municipality seat" of the Southeast Alaska Regional Dive Fisheries Association

Sponsors:

Indexes:

Code sections:

Attachments: [Motion and Memo](#)

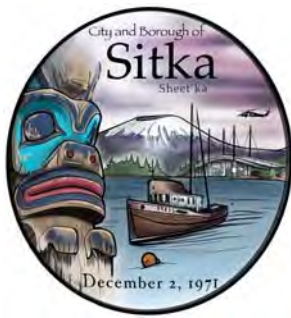
Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Sponsors: Eisenbeisz and Miller

Should this item be pulled from the Consent Agenda the following motion is suggested:

POSSIBLE MOTION

I MOVE TO nominate Mike Reif to the “municipality seat” of the Southeast Alaska Regional Dive Fisheries Association.



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

From: Assembly Members Eisenbeisz and Miller

Date: June 8, 2022

Subject: SARDFA Municipal Seat

Background

Recently, changes by Southeast Conference have required that the Municipal Seat on the Southeast Alaska Regional Dive Fisheries Association board be nominated by the mayor of a community. This nomination does not ensure a seat on the board, it is simply to be placed on the ballot. Mike Reif has approached me about a nomination, as he has held the seat since 2015 and wishes to continue. As the mayor alone is unable to make the nomination, the request is in front of the assembly.

Recommendation

Approve the nomination of Mike Reif to be placed on the ballot of the SARDFA board elections.

Re-elect Mike Reif

SARDFA Municipal Board Seat

Goals:

- To engage all members on the critical issues facing our fisheries.
- To effectively use our assessment fees to promote and obtain a long term sustainable dive fisheries.
- To explore working with our native community to effectively increase the harvest of sea otters.



Highlights:

- I have held the SARDFA Municipal Seat since 2015
- An active Sea Cucumber Committee Member for 10 years
- BS / MS Forest Management / Forest Silviculture.
- Worked as a professional forester on the Tongass and in Eastern Washington
- Created and owned the business **Reif's Hammers & Pipes**, a residential home building and mechanical (plumbing & heating) enterprise for over 25 years.
- Received the “**Alaskan Craftsman Builder of the Year Award**” in 1991.
- Sitka has been my home for over 44 years.

Fisheries and Municipal Experience:



After years of sport fishing and being a commercial deckhand, I had a boat built and started another **small business, Sitka Sea Roamer in 1991**. It is a business that keeps me on the ocean engaged in both fishing charters and commercial halibut, black cod, sea cucumber fisheries ever since and I am now on the water over 120 days a year. In addition to work, Sitka is a great community to volunteer.

I also have a passion to be involved in local city governance and have over 25 years of experience. **From 2011-2014, I was a member of the Sitka Assembly and received the award of Alaska Elective Municipal Official of the Year in 2014 from Alaska Municipal League. Also from 1991-1994, I was a member of the Sitka Assembly and Deputy Mayor for two years.** For many years I was a member of the Sitka Planning and Zoning Commission, serving both as member and Chair. I was also the

Chairperson of the Sitka Charter Review Commission in the mid 90's. I am presently the chair of the Investment Committee that has oversight of over \$70,000,000.00 of the City & Borough of Sitka capital. I was a key member of the SARDFA team that implemented the investment of the diver's fund that has provided significant returns with a balanced and prudent approach.

Like you, I am a harvest diver and in addition I have extensive municipal assembly, committee, and board experience. I know diving and municipal politics and have an excellent working relationship with Senator Bert Stedman and Representative JKT.

Vote

Mike Reif



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-091 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 6/8/2022 In control: City and Borough Assembly

On agenda: 6/14/2022 Final action:

Title: Appoint: 1) Toccoa Wolf to a three-year term on the Animal Hearing Board in the category of "Veterinarian," 2) Evanne Kegley to a three-year term on the Animal Hearing Board in the category of "non-animal keeper," 3) Kenneth Cameron to an unexpired term on the Investment Committee in the category of "alternate," 4) Alix Snelling to an "at-large" seat on the Sitka Bear Task Force, and 5) Chad Goeden to an unexpired term on the Gary Paxton Industrial Park Board

Sponsors:

Indexes:

Code sections:

Attachments: [Motion](#)
[Wolf-Animal Hearing](#)
[Kegley-Animal Hearing](#)
[Cameron-Investment Committee](#)
[Snelling-Bear Task Force](#)
[Goeden-GPIP](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

POSSIBLE MOTION

I MOVE TO appoint:

- 1) Toccoa Wolf to a three-year term on the Animal Hearing Board in the category of "Veterinarian,"
- 2) Evanne Kegley to a three-year term on the Animal Hearing Board in the category of "non animal keeper,"
- 3) Kenneth Cameron to an unexpired term on the Investment Committee in the category of "alternate,"
- 4) Alix Snelling to an "at large" seat on the Sitka Bear Task Force, and
- 5) Chad Goeden to an unexpired term on the Gary Paxton Industrial Park Board.



Application for Appointment to Boards, Committees, and Commissions

City and Borough of Sitka



Board/Commission/Committee: ANIMAL HEARING BOARD
 Name: TOCCOA WOLF Preferred Phone: _____
 Address: _____ Alternate Phone: _____
 Email Address: _____ Fax Number: _____
 Length of Residence in Sitka: 25 yrs Registered to vote in Sitka? ☒ Yes
 _____ No
 Employer: Sitka Animal Hospital (self)

Organizations you belong to or participate in:

Alaska Veterinary Medical Association
World Vets

Explain your main reason for applying:

To improve public safety and advocate for pets and owners when necessary to ensure appropriate responses.

What background, experience or credentials will you bring to the board, commission or committee membership?

Doctor of Veterinary Medicine

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 5/19/22 Signature: [Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? ☒ No _____ Yes

Return to:

Jess Earnshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street
 Fax: 907-747-7403 Email: clerk@cityofsitka.org

Toccoa Wolf

Doctor of Veterinary Medicine

EXPERIENCE

Sitka Animal Hospital, Sitka, AK — Veterinarian

SEPTEMBER 2019 - PRESENT

Owner and veterinarian of full service small animal hospital in rural Alaska providing both routine, surgical, and emergency veterinary services

VSH of Palm Beach Gardens, Jupiter, FL — Emergency Veterinarian

APRIL 2016- JULY 2019

Emergency Veterinarian for large specialty hospital that provided 24 hour emergency care as well as specialties including neurology, internal medicine, dermatology, and surgery

Treasure Coast Animal Hospital, Vero Beach, FL — Emergency Veterinarian

NOVEMBER 2015 - APRIL 2019

Emergency Veterinarian for a 24 hour emergency hospital working as the only doctor on site, overseeing a team of staff, and primary surgeon for the facility.

Dr. Dan's Animal Hospital, Vero Beach, FL — Associate Veterinarian

MAY 2015 - NOVEMBER 2015

Associate Veterinarian for small animal day time practice

D.P.S , Bell, FL — Dairy Hospital Technician

2012

Hospital technician for a large dairy farm responsible for bovine health and drug withdrawal for FDA food safety.

University of Florida Racing Laboratory, Gainesville, FL — Senior Laboratory Technician

2011

Performed drug tests to ensure compliance with racing regulations for racehorses and racing greyhounds in Florida and Kentucky

RELATED EXPERIENCES

Rural Animal And Veterinary Services Volunteer

World Vets Volunteer

University of FLorida
Department Fisheries and
Aquatic Sciences Volunteer

Horse Trainer for Greta
Wrigley Horse Training

AWARDS

AVC 2015 Clinical Conference
Award

Honorable U.S. Navy Shellback

American Animal Hospital
Association Team Leader

U.S.N.S Mercy, Pacific Partnership— U.S. Army Veterinary Corps Pacific Partnership Non-Governmental Organization Leader

2010

Citizen volunteer for deployment as NGO leader and partner for U.S. Army Veterinary Corps Team for Pacific Partnership. PP10 was a deployment for humanitarian aid to Cambodia, Indonesia, Timor Leste, and Vietnam

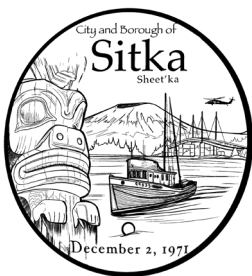
EDUCATION

Atlantic Veterinary College, Charlestown, Prince Edward Island Canada — Doctor of Veterinary Medicine

2011 - 2015

University of Florida, Gainesville, Fl — Animal Science

2010



ANIMAL HEARING BOARD

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
SUSAN ROYCE 1919 Cascade Creek Rd.	747-6064 747-6599 fax svroyce@gmail.com	7/9/02 7/12/05 6/24/08 6/14/11 6/10/14 6/13/17 7/14/20	7/09/05 7/12/08 6/24/11 6/14/14 6/10/17 6/13/20 7/14/23	CHAIR Animal Trainer
MORGAN DOUBLEDAY 1705 Sawmill Creek Rd.	747-5424 w 738-4242 c cogeye@aol.com	4/8/08 6/22/10 6/11/13 6/14/16 6/11/19	7/10/10 6/22/13 6/11/16 6/14/19 6/11/22	Dog Keeper
CARIN ADICKES 1401 Edgecumbe Dr.	738-5667 747-1078 alaskaseapeople@yahoo.com	1/26/10 1/8/13 12/22/15 10/27/20	1/26/13 1/8/16 12/22/18 10/27/23	Animal Interest Group
KATHY INGALLINERA 108 Kiksadi Ct.	966-8764 w 966-2251 h	7/12/11	7/12/14	Non-animal Keeper
MARY ANN JONES 515 Charteris St.	747-1815 w 747-8787 h majeryj@gmail.com	9/13/11	9/13/14	Alternate Resigned 10/12/12
DAVID HUNT 209 Jarvis St.	747-7387 w doctordaveak@gmail.com	8/9/11 8/26/14 5/14/19	8/9/14 8/26/17 5/14/22	Veterinarian Resigned 9/4/19

Note: Hearing boards do not have an assembly liaison nor does the Animal Control Officer sit on the board. The hearing board consists of five members as defined in Ordinance 02-1656.

5 Members from Public and one alternate

Initial terms staggered (1) one-year (2) two-year and (2) three-year terms and (1) alternate with 3-year term. Established by Ordinance 02-1656

The Animal Hearing Board shall meet within 5 business days, or as soon as possible thereafter, after receipt for a hearing.

Revised: October 28, 2020



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka



Board/Commission/Committee: ANIMAL HEARING BOARD
 Name: EVANNE KEGLEY, LVT Preferred Phone: [REDACTED]
 Address: [REDACTED] Alternate Phone: [REDACTED]
 Email Address: [REDACTED] Fax Number: [REDACTED]
 Length of Residence in Sitka: 4 yrs Registered to vote in Sitka? ☒ Yes ☐ No
 Employer: SITKA ANIMAL HOSPITAL
 Organizations you belong to or participate in:
SITKA FOOD CO-OP, BOARD MEMBER, SECRETARY

Explain your main reason for applying:

What background, experience or credentials will you bring to the board, commission, or committee membership?
BACKGROUND: VETERINARY NURSING - EXPERIENCE: COMPANION ANIMAL MEDICINE, SHELTER MEDICINE, EXOTIC ANIMAL & WILDLIFE MEDICINE/REHABILITATION, CREDENTIALS: LICENSED BY THE STATE OF AK AS VETERINARY TECHNICIAN
 Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

NONE

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

— (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 5/18/22 Signature: [Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? ☒ Yes ☐ No

Return to:

Jess Eamshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street
 Fax: 907-747-7403 Email: clerk@cityofsitka.org



EVANNE KEGLEY, LVT

Sitka, AK

PROFILE

Compassionate, cheerful veterinary nurse with fifteen years of experience in the clinical setting with wildlife and companion animals. Community-oriented with the ability to tap into a natural connection with humans and animals to provide high-quality patient, client and coworker support.

EXPERIENCE

SITKA ANIMAL HOSPITAL

SEPTEMBER 2020 - PRESENT - LEAD TECHNICIAN, ASSISTANT MANAGER

Lead technician for general private practice in rural community. Responsible for providing technical support to supervising veterinarian for routine wellness care, medical management of illnesses and injuries, and emergency after-hours services. Other duties include staff training and client education.

PASADO'S SAFE HAVEN, SNOHOMISH SPAY & NEUTER PROGRAM

MAY 2017 - JUNE 2018 - LEAD TECHNICIAN

Lead surgical technician for high-volume spay and neuter clinic held monthly for under-served neighborhoods. Responsible for patient intake, surgical preparation, individual anesthetic & analgesic protocols and monitoring anesthetic recovery of 10-15 dogs per clinic, as well as coordinating assistants, volunteers, and pet owners.

DIAMOND VETERINARY HOSPITAL

JULY 2017 - JULY 2019 - ER TECHNICIAN

Support technician for overnight emergency and critical care services at a 24-hour small animal facility, primarily overnight and swing shift. Responsible for initial triage and intake of emergency cases. Assisted in surgery and provided care for hospitalized patients. Coordinated incoming and outgoing referrals.

CASCADE VETERINARY RELIEF SERVICES

MAY 2017 - JANUARY 2018 - RELIEF TECHNICIAN

Free agent for Puget-sound area hospitals in need of emergency or general practice technician floor support and shift coverage.

NORTH SEATTLE VETERINARY HOSPITAL

FEBRUARY 2016 - JANUARY 2017 - TECHNICIAN

Support technician for outpatient and routine care for a variety of species including cats, dogs, rabbits, guinea pigs, ferrets, hedgehogs, mice, rats and gerbils. Studied and trained for essential technician skills and techniques while finishing my degree program at PIMA. Hired after completing internship and passing the VTNE.

PAWS WILDLIFE HOSPITAL

JULY 2015 - JULY 2016 - WILDLIFE CARE ASSISTANT

Weekly volunteer caregiver for a variety of species, primarily neonatal squirrels and birds. Tasked with creative projects for patient enrichment, diet and medication preparation and administration, and habitat maintenance.

NORTHWEST ANIMAL CARE HOSPITAL

AUGUST 2014 - DECEMBER 2014 - RECEPTIONIST TECHNICIAN ASSISTANT

Client services coordinator and veterinary assistant trainee for outpatient and routine care.

EXPERIENCE (CONTINUED)TRUPANION VETERINARY INSURANCE

NOVEMBER 2011- APRIL 2012 - CUSTOMER SERVICE REPRESENTATIVE, CALL CENTER

BODHI ANIMAL HOSPITAL

SEPTEMBER 2010- MAY 2011 - RECEPTIONIST

NORTHWEST ANIMAL CARE HOSPITAL

SEPTEMBER 2009- SEPTEMBER 2010 - RECEPTIONIST

BROOKFIELD VETERINARY HOSPITAL

SEPTEMBER 2007- SEPTEMBER 2009 - RECEPTIONIST

EDUCATIONVETERINARY TECHNICIAN NATIONAL EXAM (VTNE) - PASSED DECEMBER 2010PIMA MEDICAL INSTITUTE - AAS, VETERINARY TECHNOLOGY, GRADUATED JULY 2010SKILLS

- Comprehensive understanding of veterinary terminology, pharmacology and shorthand
- Ability to multitask and maintain focus under stress
- Computer literacy
- Excellent verbal, written and interpersonal skills
- Fastidious attention to cleaning, stocking and organizing
- Proper animal handling and restraint
- Triage initiation and CPR
- Operating radiology and ultrasound systems and software
- Proficient use of laboratory equipment including IDEXX Procyte, Catalyst, SNAP and VetStat machines
- Cystocentesis
- Ear, skin, urine and fecal cytology assessment
- Wound care and bandaging
- Venipuncture including IV catheter placement
- Surgical preparation including endotracheal intubation, monitoring and recovery
- Calculating, preparing and administering treatments and medications
- Thorough medical record keeping
- Accurate (DEA compliant) medical supply and pharmaceutical inventory management including controlled drugs
- Employee training and teambuilding
- Coordinating referrals, appointments and record exchange
- Client education and support

REFERENCES

Dr. Michael Longoni, DVM
Medical Director
Diamond Veterinary Hospital
425.258.4466

Dr. Toccia Wolf, DVM
Owner
Sitka Animal Hospital
907.747.7387

Natalie Ervin
Manager
North Seattle Veterinary Clinic
206.523.7187

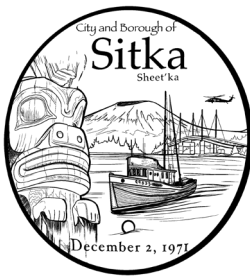
Heidi Hirt, LVT
Vice President
WA State Association of Veterinary Technicians
206.498.5104

EXTRASMENTAL HEALTH FIRST AID TRAININGSITKA COUNSELING

COMPLETED FEBRUARY 2020

SITKA FOOD CO-OPBOARD OF DIRECTORS

MARCH 2019 - PRESENT - SECRETARY



ANIMAL HEARING BOARD

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
SUSAN ROYCE 1919 Cascade Creek Rd.	747-6064 747-6599 fax svroyce@gmail.com	7/9/02 7/12/05 6/24/08 6/14/11 6/10/14 6/13/17 7/14/20	7/09/05 7/12/08 6/24/11 6/14/14 6/10/17 6/13/20 7/14/23	CHAIR Animal Trainer
MORGAN DOUBLEDAY 1705 Sawmill Creek Rd.	747-5424 w 738-4242 c cogeye@aol.com	4/8/08 6/22/10 6/11/13 6/14/16 6/11/19	7/10/10 6/22/13 6/11/16 6/14/19 6/11/22	Dog Keeper
CARIN ADICKES 1401 Edgecumbe Dr.	738-5667 747-1078 alaskaseapeople@yahoo.com	1/26/10 1/8/13 12/22/15 10/27/20	1/26/13 1/8/16 12/22/18 10/27/23	Animal Interest Group
KATHY INGALLINERA 108 Kiksadi Ct.	966-8764 w 966-2251 h	7/12/11	7/12/14	Non-animal Keeper
MARY ANN JONES 515 Charteris St.	747-1815 w 747-8787 h majeryj@gmail.com	9/13/11	9/13/14	Alternate Resigned 10/12/12
DAVID HUNT 209 Jarvis St.	747-7387 w doctordaveak@gmail.com	8/9/11 8/26/14 5/14/19	8/9/14 8/26/17 5/14/22	Veterinarian Resigned 9/4/19

Note: Hearing boards do not have an assembly liaison nor does the Animal Control Officer sit on the board. The hearing board consists of five members as defined in Ordinance 02-1656.

5 Members from Public and one alternate

Initial terms staggered (1) one-year (2) two-year and (2) three-year terms and (1) alternate with 3-year term. Established by Ordinance 02-1656

The Animal Hearing Board shall meet within 5 business days, or as soon as possible thereafter, after receipt for a hearing.

Revised: October 28, 2020



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: Investment Committee
Name: Kenneth Cameron Preferred Phone: [REDACTED]
Address: [REDACTED] Alternate Phone: [REDACTED]
Email Address: [REDACTED] Fax Number: [REDACTED]
Length of Residence in Sitka: 77 years Registered to vote in Sitka? ☒ Yes ☐ No
Employer: Retired

Organizations you belong to or participate in:

See attached

Explain your main reason for applying:

I believe I have the knowledge and wisdom gained from several decades of experience in institutional funds responsibility that will benefit this committee.

What background, experience or credentials will you bring to the board, commission, or committee membership?

see attached

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

N/A

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 5/26/2022

Signature: [Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? ☐ Yes ☐ No

Return to:

Jess Earnshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street

Fax: 907-747-7403 Email: clerk@cityofsitka.org

Kenneth Cameron

Volunteer Service:

Current:

Board Member – SEDA

Board Member – City and Borough of Sitka Employment Relations Board

Former:

Board Member - The Greater Sitka Chamber of Commerce

President and Board Member - Sitka Historical Society

Trustee - Sheldon Jackson College

Trustee - Cook College, Mesa, AZ

Former Positions with Responsibility in Institutional Investing

President, CEO, Board Chairman – Shee Atika, Inc.

President, CEO, Board Chairman – Shee Atika Fund Endowment

President, Trustee – Sheldon Jackson College

Member of Budget , Audit. And Finance Committees - Sheldon Jackson College

Education

Sitka High School – Graduate

University of Maryland - BS

University Pennsylvania School of Dental Medicine - DMD



INVESTMENT COMMITTEE

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
MICHAEL REIF PO Box 2346	738-6016 reifmike55@gmail.com	10/14/14 11/22/16 11/12/19	11/26/16 11/22/19 11/12/22	CHAIR
JERE CHRISTNER 1201 Georgeson Loop	738-4053 toss@ak.net	1/14/14 1/10/17 1/28/20	1/14/17 1/10/20 1/28/23	VICE-CHAIR
BERT STEDMAN 1806 Sawmill Creek Rd.	747-8905 h 747-8620 fax In Juneau: 907-465-3873 h 907-465-3922 business Bstedman@gci.net	6/10/03 6/14/05 6/24/08 6/28/11 6/24/14 6/27/17 7/14/20	6/10/05 6/14/08 6/24/11 6/28/14 6/24/17 6/27/20 7/14/23	
<i>MAX RULE 110 Donna Drive</i>	<i>738-3239 maxrule@me.com</i>	<i>9/26/17 10/13/20</i>	<i>9/26/20 10/13/23</i>	ALTERNATE
Melissa Haley 100 Lincoln Street	747-1836 melissa.haley@cityofsitka.org			Finance Director/ Ex-Officio
Thor Christianson 500 Lincoln Street A9	738-2491 assemblychristianson@cityofsitka.org			Assembly Liaison

Four members from the public one serving as an alternate voting member for three-year terms.

Established by Ordinance 01-1651

Revised: March 30, 2020



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: Bear Task Force
Name: Alexandra Snelling Preferred Phone: _____
Address: _____ Alternate Phone: _____
Email Address: _____ Fax Number: _____
Length of Residence in Sitka: 5 Years Registered to vote in Sitka? ☒ Yes ☐ No
Employer: City and Borough of Sitka & Alaska Department of Fish and Game
Organizations you belong to or participate in:
VFW Post & Auxiliary 224

Explain your main reason for applying:

I am applying to learn how to contribute to our community and for a new form of experience in something that impacts the community at large.

What background, experience or credentials will you bring to the board, commission, or committee membership?

The experience that I have has mostly been in organizing events open to the public.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

None

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 27 JUN 2022 Signature: 

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? ☒ Yes ☐ No

Return to:

Jess Earnshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street
Fax: 907-747-7403 Email: clerk@cityofsitka.org

The Bear Task Force Committee
Letter of Interest

To whom it may concern,

I am applying for an open seat on the Bear Task Force Committee. While I have yet to attain much experience with bears I will show my willingness to go above and beyond to learn new things. I bring with me the ability to actively listen and contribute ideas in a group setting.

While I lived in Aberdeen Washington, I was the Junior Vice at VFW Post 224 and helped organize and run the local junior fishing derby. I was also an Officer in both the Veterans Club and Table Top Gaming Club (TTG) at Grays Harbor College and helped put on weekly events at the college to engage and inform other students about both clubs. TTG was considered the most active club while I was an Officer. I greatly enjoyed my time putting together the events, meeting new people, and answering questions about both the Veterans Club and TTG.

When I moved to Hoquiam I started working at a local game shop that I later bought. I helped organize multiple weekly events for Magic the Gathering such as Friday Night Magic, Booster Drafts, League Tournaments, and Prereleases. During this time I also ran the D&D Adventure league as a weekly event for 6 years. All of these events ran for groups ranging from 6 to 60 people

When I move to Sitka I was still learning about the community and getting to know people. Over the past five years I have taken a position with the Election Board starting as an Election Judge and moving to the Chair for both the City and Borough of Sitka and the State. I also am currently working for both City and Borough of Sitka and Fish and Game. Both positions have expanded my knowledge into new areas that I enjoy learning about. Every day I feel that I learn something new and find ways to apply my new knowledge to each of my positions.

It may seem like my experience is singly in customer service type based events, what it shows is that I am willing to put forth time, effort, and learning into any and everything that I do.

Thank you for your time and consideration,

A handwritten signature in black ink, appearing to read 'Alexandra Snelling', with a stylized, flowing script.

Alexandra Snelling



SITKA BEAR TASK FORCE

NAME	CONTACT NUMBERS	TERM STARTS	CATEGORY
LILLIAN FELDPAUSCH 211 B Cascade Creek Rd.	907-752-0777 lfeldpausch@bihasitka.org	4/12/2022	CHAIR Baranof Island Housing Authority
HARRY GREENE OR MICHAEL HARMON 100 Lincoln Street	907-747-4041 haroldgreene@cityofsitka.org 907-747-1804 michael.harmon@cityofsitka.org	4/12/2022	VICE CHAIR City and Borough of Sitka, Public Works
ROBERT BATY 304 Lake St. Room 102	907-966-5701 robert.baty@sitkapd.org	4/12/2022	Sitka Police Department
STEPHEN BETHUNE 304 Lake St. Room 103	907-747-5449 stephen.bethune@alaska.gov	4/12/2022	AK Dept. of Fish & Game (non-voting member)
OLIVIA MAGNI 505 Sawmill Creek Rd.	907-713-5309 olivia_magni@nps.gov	4/12/2022	Sitka National Historical Park
MARTHA MOSES PO Box 6142	907-738-1275 martha.moses@sitkatriben-sn.gov	4/12/2022	Sitka Tribe of Alaska
ANDREW THOMS 121 Jeff Davis St.	907-747-7509 andrew@sitkawild.org	4/12/2022	Sitka Conservation Society
CLAIRE TURNER 123 Lillian Dr	907-623-8180 claire@fortressofthebear.org	4/12/2022	Fortress of the Bear
<i>TRENTON HAMMOCK 205 Lakeview Dr.</i>	<i>907-623-7198 trentonhammock@gmail.com</i>	<i>4/12/2022</i>	<i>At-large</i>
<i>BRADLEY L. SHAFFER PO Box 6255</i>	<i>907-738-3218 bradleys54@gmail.com</i>	<i>4/12/2022</i>	<i>At-large</i>
Holley Dennison 100 Lincoln Street	907-747-1808 holley.dennison@cityofsitka.org		Staff Liaison
Crystal Duncan PO Box 174	907-738-1910 assemblyduncan@cityofsitka.org		Assembly Liaison
David Miller 839 Lincoln Street	907-738-6890 assemblymiller@cityofsitka.org		Alternate Assembly Liaison

Representatives are from the Alaska Department of Fish and Game, Sitka Police Department, Public Works Department, Alaska Waste Management, Sitka National Historical Park, Sitka Tribe of Alaska, Baranof Island Housing Authority, Sitka Conservation Society, Fortress of the Bears, and two At-Large seats. Established by the Assembly on April 12, 2022, for a six-month period.

Meeting schedule: 1st Thursday of the month; 12:00 p.m. at Harrigan Centennial Hall, 330 Harbor Drive.



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: Gary Paxton Industrial Park Board of Directors
Name: Chad J Goeden Preferred Phone: [REDACTED]
Address: [REDACTED] Alternate Phone:
Email Address: [REDACTED] Fax Number:
Length of Residence in Sitka: 12 years Registered to vote in Sitka? ☒ Yes ☐ No
Employer: Retired

Organizations you belong to or participate in:
Sitka Sportsman's Association

Explain your main reason for applying:

To give back to Sitka and stay involved in my community.

What background, experience or credentials will you bring to the board, commission, or committee membership?

Retired 25 year AST, former academy commander, small business owner.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

None that I am aware of.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: June 8, 2022 Signature: *Chad J. Goeden*

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? ☐ Yes ☐ No

Return to:

Jess Earnshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street
Fax: 907-747-7403 Email: clerk@cityofsitka.org

Chad Goeden

[REDACTED]
Sitka, AK 99835

June 8, 2022

Members of the City Assembly
City and Borough of Sitka
100 Lincoln Street
Sitka, AK 99835

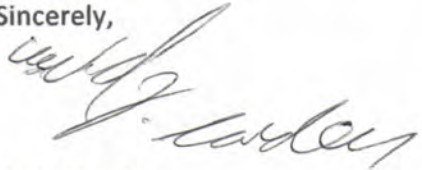
Dear Members of the City Assembly:

Thank you for the opportunity to express my interest in filling the recently vacated seat on the Gary Paxton Industrial Park Board of Directors. I have lived in Sitka for nearly 12 years (2004-2007 and 2013 to present) and am looking for opportunities to give back to the city that has given my family and me so much. After 25 years as an Alaska State Trooper, I retired in 2021 as the DPS Training Academy Commander. I have also operated a small business here in Sitka, Premier Training of Alaska, since 2014. I am currently the vice president of the Sitka Sportsman's Association board of directors, where I have served off and on for about five years. I also volunteer as a hunter education instructor.

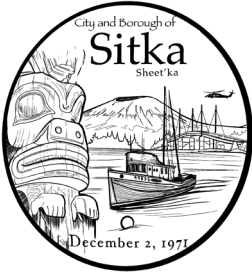
In the past, I have also volunteered extensively with the Boy Scouts of America, and served as the Southeast vice president for the board of the FBI National Academy Associates, Alaska Chapter.

My desire in serving on the board is to help find projects and customers who will provide long term financial benefit to the city. The GPIP is an underutilized asset that can help provide financial diversity to our community, and I look forward to being able to help make progress in that regard.

Sincerely,



Chad Goeden



GARY PAXTON INDUSTRIAL PARK BOARD OF DIRECTORS

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
SCOTT WAGNER 304 Nicole Drive	747-6850 w 747-3791 h scott_wagner@nsraa.org	11/25/14 6/28/16 6/26/18 7/14/20	6/24/16 6/28/18 6/26/20 7/14/22	CHAIR
VAUGHN MORRISON 114 Toivo Circle	738-0294 vmorrison26@yahoo.com	9/25/18 9/22/20	9/25/20 9/22/22	<i>Resigned 5/17/2022</i>
MIKE JOHNSON 2017 Cascade Creek Road	747-1401 966-4042 southeastmike@hotmail.com	8/27/19 4/14/20 3/22/22	4/24/20 4/14/22 3/22/25	
CHRIS YSTAD 104 Chirikov Drive	738-1560 747-8487 fathom99835@yahoo.com	10/13/20 3/9/21	3/26/21 3/9/23	
LAUREN MITCHELL 118 Wolff Drive	738-7796 Lmitchell22@gmail.com	3/23/21	3/23/23	At -Large
Garry White 329 Harbor Drive, #202	747-2660 747-7688 fax garrywhite@gci.net			GPIP Director
John Leach City & Borough of Sitka 100 Lincoln Street	747-1808 747-7403 fax john.leach@cityofsitka.org			Municipal Administrator
Thor Christianson 100 Lincoln Street	738-2491 assemblychristianson@cityofsitka.org			Assembly Liaison
Steven Eisenbeisz 208 Lincoln Street	738-9075 assemblyeisenbeisz@cityofsitka.org			Alternate Assembly Liaison
Makena Hardwick 329 Harbor Drive, #202	747-2660 747-7688 fax sedasitka@gmail.com			Secretary

Established by Ordinance 00-1568

Five members appointed by the Assembly for 2-year terms, one designated At-Large

Revised: June 3, 2022



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-092 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 6/8/2022 In control: City and Borough Assembly

On agenda: 6/14/2022 Final action:

Title: Reappoint Rich Krupa to a three-year term on the Parks and Recreation Committee

Sponsors:

Indexes:

Code sections:

Attachments: [Krupa-Parks and Recreation](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

POSSIBLE MOTION

I MOVE TO reappoint Rich Krupa to a three-year term on the Parks and Recreation Committee.



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: _____

Name: _____

Preferred Phone: _____

Address: _____

Alternate Phone: _____

Email Address: _____

Fax Number: _____

Length of Residence in Sitka: _____

Registered to vote in Sitka? ☒ Yes ☐ No

Employer: _____

Organizations you belong to or participate in:

Explain your main reason for applying:

What background, experience or credentials will you bring to the board, commission, or committee membership?

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: _____

Signature: _____

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? ☐ Yes ☐ No

Return to:

Jess Earnshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street

Fax: 907-747-7403 Email: clerk@cityofsitka.org

Rich Krupa

~~5/28/19~~
6/1/2022

Dear Assembly:

I am applying requesting appointment to the Parks and Recreation Committee. I am currently the Athletic Director at Sitka High School and have spent over 20 years teaching Physical Education in the Sitka School District. I have been very active in a majority of activities in this community as a participant, educator and parent. Whether participating, coaching, officiating or running camps for the youth of this community, my primary focus has always been on what is best for all the children of Sitka.

As the high school Athletic Director, I recognize the importance of the programs that offer youth the opportunity to learn lifelong fitness and athletic skill. I see the positive impacts that organizations such as Little League, Barracudas, Youth Soccer, Flag Football and the Sitka Fine Arts Camp have on our young people. While I work for the Sitka School District, I am truly interested in representing the interests of all of Sitka's youth as a member of the Parks and Recreation Committee.

Thank you for your consideration.

Sincerely,

 ~~5/28/19~~ 6/1/2022

Rich Krupa



PARKS AND RECREATION COMMITTEE

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
JAMES POULSON 1610 Sawmill Creek Road	623-8302 747-3219 w james.poulson1@gmail.com	8/30/18 11/12/19	11/22/19 11/12/22	CHAIR
SARAH LAWRIE 116 Molly Lane	738-5234 justsosarah@gmail.com	11/12/19	11/12/22	VICE CHAIR
BEN HUGHEY 220 Lakeview Drive	738-1252 ben@sitkatrailworks.org	9/8/20	9/8/23	
BRANDON MARX PO Box 6171	747-1700 738-1392 marxlaw@gci.net	5/28/19 7/27/21	6/12/21 7/27/24	
RICH KRUPA PO Box 3126	966-1956 747-3904 krupar@sitkaschools.org	6/11/19	6/11/22	
<i>BARBARA MORSE PO Box 2972</i>	<i>509-312-0617 morseb9@hotmail.com</i>	<i>3/22/16 3/26/19</i>	<i>3/22/19 3/26/22</i>	
<i>SUSAN COMPAGNO 1207 Halibut Point Road</i>	<i>738-3497 747-7457 susancompagno2002@yahoo.com</i>	<i>6/25/19</i>	<i>6/25/22</i>	<i>Resigned 1/18/22</i>
Kevin Knox PO Box 6415	738-4664 assemblyknox@cityofsitka.org			Assembly Liaison
Kevin Mosher 100 Lincoln Street	752-0467 assemblymosher@cityofsitka.org			Alternate
Michael Colliver Building, Grounds, and parks Supervisor City and Borough of Sitka	747-4039 michael.colliver@cityofsitka.org			Ex-Officio
Jess Earnshaw Deputy Clerk	747-1826 jessica.earnshaw@cityofsitka.org			Secretary

7 Members from public - 3-year terms

Established by Ordinance 75-199 (2.56 SGC)

Second Tuesday, Noon – Harrigan Centennial Hall, 330 Harbor Drive

Community Resources				
Mary Miller Sitka National Historical Park 106 Metlakatla Street	747-0111 w 747-5938-fax mary_miller@nps.gov			

Revised: May 10, 2022



CITY AND BOROUGH OF SITKA

Legislation Details

File #: ORD 22-12S Version: 1 Name:
Type: Ordinance Status: AGENDA READY
File created: 5/4/2022 In control: City and Borough Assembly
On agenda: 6/14/2022 Final action:
Title: Amending Title 4 "Revenue and Finance" of the Sitka General Code by adding a new subsection to Chapter 4.09 "Sales Tax" to establish a consumer's sale tax on marijuana and marijuana products, in place of the existing consumer's sales tax; and amending Chapter 4.25 "Student Activities Dedicated Travel Fund" such that the tax proceeds will be deposited into and disbursed from that fund for extracurricular student activities; and submitting the question of such amendment to the qualified voters at the regular election on October 4, 2022 (first reading - substitute ordinance to replace the ordinance introduced May 10)

Sponsors:

Indexes:

Code sections:

Attachments: [Motion Ord 2022-12S](#)
[Substitute Ord 2022-12S](#)
[Original memo](#)

Date	Ver.	Action By	Action	Result
5/24/2022	1	City and Borough Assembly		
5/10/2022	1	City and Borough Assembly	PASSED ON FIRST READING	Pass

POSSIBLE MOTION

I MOVE TO approve Ordinance 2022-12S on first reading amending Title 4 “Revenue and Finance” of the Sitka General Code by adding a new subsection to Chapter 4.09 “Sales Tax” to establish a consumer’s sale tax on marijuana and marijuana products, in place of the existing consumer’s sales tax; and amending Chapter 4.25 “Student Activities Dedicated Travel Fund” such that the tax proceeds will be deposited into and disbursed from that fund for extracurricular student activities; and submitting the question of such amendment to the qualified voters at the regular election on October 4, 2022.

Notes:

- 5/10/22: Ordinance 2022-12 introduced and approved on first reading
- 5/24/22: Ordinance 2022-12 postponed so that sponsors could continue work on substitute ordinance
- Changes reflected in substitute ordinance:
 - Rate of levy of sales tax is 6% on sales made during the first year and 8% on sales made during the second year and each year thereafter. (Previously 6%, 8%, and 10%)
 - Language deleted requiring the amount transferred to be included in the calculation of the local support of education – see lines 170 and 171.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2022-12S

BALLOT PROPOSITION OCTOBER 4, 2022

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING TITLE 4 "REVENUE AND FINANCE" OF THE SITKA GENERAL CODE BY ADDING A NEW SUBSECTION TO CHAPTER 4.09 "SALES TAX" TO ESTABLISH A CONSUMER'S SALE TAX ON MARIJUANA AND MARIJUANA PRODUCTS, IN PLACE OF THE EXISTING CONSUMER'S SALES TAX; AND AMENDING CHAPTER 4.25 "STUDENT ACTIVITIES DEDICATED TRAVEL FUND" SUCH THAT THE TAX PROCEEDS WILL BE DEPOSITED INTO AND DISBURSED FROM THAT FUND FOR EXTRACURRICULAR STUDENT ACTIVITIES; AND SUBMITTING THE QUESTION OF SUCH AMENDMENT TO THE QUALIFIED VOTERS AT THE REGULAR ELECTION ON OCTOBER 4, 2022

1. CLASSIFICATION. This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.

2. SEVERABILITY. If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. PURPOSE. The purpose of this ordinance is to amend the SGC Title 4 "Revenue and Finance" by adding a new subsection in Chapter 4.09 "Sales Tax" to provide for specific consumer sales tax on marijuana and marijuana products and exempt these sales from the general sales tax in section 4.09.010(A). Revenues are to fund the Student Activities Fund of the Sitka School District to support extracurricular student activities and associated travel costs.

4. ENACTMENT. NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that the Sitka General Code Title 4, entitled "Revenue and Finance", be amended by adding a new subsection, and updating existing sections and subsections in Chapter 4.09, entitled "Sales tax", section 4.09.010, entitled "Levy of sales tax", section 4.09.020, entitled "Collection of tax", section 4.09.100, entitled "Exemptions", and Chapter 4.25, entitled "Student Activities Dedicated Travel Fund", to read as follows (deleted language stricken, new language underlined):

**Title 4
FINANCE AND REVENUE**

Chapters:

*** * ***

4.09 Sales Tax

*** * ***

4.25 Student Activities Dedicated Travel Fund

*** * ***

Chapter 4.09
SALES TAX

Sections:

4.09.010 Levy of sales tax.

4.09.020 Collection on tax.

* * *

4.09.100 Exemptions.

* * *

4.09.010 Levy on sales tax.

A. There is levied a consumer's sales tax on sales, rents, and leases made in the city and borough of Sitka. This tax applies to sales, rentals, and leases of tangible personal property; sales of services sold within the city and borough of Sitka; sales of services performed wholly or partially within the city and borough of Sitka when the provision of such services originates or terminates within the city and borough of Sitka; and rentals and leases of real property located within the city and borough of Sitka. Notwithstanding any provision of law, air or sea charter services, provided a person or entity in the business of providing such charter services, are exempt from sales tax by the city and borough of Sitka if the charter does not commence and end within the city and borough of Sitka.

B. The rate of levy of the sales tax levied under subsection A of this section is five percent on sales made during the months of October, November, December, January, February, and March. The rate of levy of the sales tax levied under subsection A of this section is six percent on sales made during the months of April, May, June, July, August, and September.

C. A flat rate of ten dollars per fish box shall be levied on the packaged fish and/or seafood caught or taken and retained by fish charter customers as part of the fish charter. This tax shall be paid by the fish charter customer, collected by whoever packages the fish and/or seafood caught or taken by the fish charter customer, and is in addition to any sales tax paid based on the cost of the charter. This tax is effective January 1, 2007. For purposes of this subsection, a "fish box" means any packaging by a fish charter operator or processor of fish and/or seafood caught or taken as part of the charter by a fish charter customer. The sales tax collected from this levy on fish boxes shall be deposited by the finance director in the following funds in the following ratios:

1. Thirty percent in the harbor fund;
2. Thirty percent in a fisheries enhancement fund, available to be used for any fisheries enhancement proposal upon approval of the proposal by the assembly; and
3. Forty percent in the general fund.

D. In place of the consumer's sales tax levied in subsection A of this section, there is levied a consumer's sales tax on sales made in the city and borough of Sitka of marijuana, as "marijuana" is defined in AS 17.38.900(10), and marijuana products, as "marijuana products" is

defined in AS 17.38.900(15). The rate of levy of the sales tax under this subsection is six percent on sales made during the first year, starting on January 1, 2023, and eight percent on sales made during the second year and each year thereafter. The sales tax collected under this subsection shall be deposited by the finance director into the Student Activities Fund. Each year during the annual budget process an appropriation from the Student Activities Fund will be made based on projected annual revenue and the funds appropriated will be transferred to the Sitka School District. This funding will be restricted to the support of extracurricular student activities and associated travel costs.

~~E~~D. Except as provided in subsection C and D of this section, all moneys accumulated under the terms of this chapter shall be deposited by the finance director in the general fund of the city and borough of Sitka and shall be used for the general operating expenses of the city and borough of Sitka in such a proportion as deemed advisable from time to time by the assembly.

4.09.020 Collection on tax.

A. The tax described in Section 4.09.010(A) and (D) is imposed on the purchaser and must be collected by the seller and paid to the city and borough of Sitka by the seller as provided in Section 4.09.270. The seller holds all taxes collected in trust for the city and borough of Sitka. The tax must be applied to the sales price.

* * *

4.09.100 Exemptions.

* * *

R. ~~Reserved.~~ Marijuana and marijuana products. Sales of marijuana and marijuana products under section 4.09.010(D) are exempt from the levy of sales tax imposed by section 4.09.010(A).

* * *

Y. Exemption for Persons Who Have Reached the Age of Sixty-Five.

1. Any person, sixty-five years of age or older, who is a resident of the state of Alaska may apply for and be issued by the finance director a senior citizen sales tax exemption certificate which entitles the person, person's spouse, or the person's qualified domestic partner to be exempt from sales tax for the purchase of goods, services or rentals which are solely for the personal use or consumption of the person, person's spouse, or the person's qualified domestic partner. This exemption does not apply for purchases for the person, person's spouse, or the person's qualified domestic partner:

a. For use in any trade or business, including but not limited to commercial fishing;
or

b. For purchase of alcoholic beverages, cigarettes, or other tobacco products and marijuana or marijuana products.

* * *

Chapter 4.25 STUDENTS ACTIVITIES DEDICATED TRAVEL FUND

Sections:

4.25.010 Student activities ~~dedicated travel~~ fund.

4.25.020 Revenue source for the student activities ~~dedicated travel~~ fund.

* * *

4.25.010 Student activities ~~dedicated travel~~ fund.

A student activities ~~dedicated travel~~ fund is hereby created. The student activities ~~dedicated travel~~ fund shall be maintained separate and apart from all other funds and accounts of the city and borough. The student activities ~~dedicated travel~~ fund shall only be used to assist with the payment of expenses associated with extracurricular student activities and associated travel costs that is part of a Sitka School District sponsored activity.

4.25.020 Revenue source for the student activities ~~dedicated travel~~ fund.

Notwithstanding any other provision of law, all proceeds received by the city and borough of Sitka from the state of Alaska resulting from marijuana licensing fees and the consumer's sales tax on marijuana and marijuana products shall be deposited in their entirety in the student activities ~~dedicated travel~~ fund.

Proceeds will be appropriated during the annual budget process. ~~The amount transferred is to be included in the calculation of the local support of education per AS 14.17.410.~~

* * *

5. BALLOT PROPOSITION. The following question shall be placed on the ballot at the regular election on October 4, 2022:

Shall the Sitka General Code be amended, effective January 1, 2023, by exempting marijuana and marijuana products from the general levy of sales tax and adding a specific levy of sales tax, 6% the first year and 8% the second year and each subsequent year, for marijuana and marijuana products sold in the municipality, and placing the tax revenues in a dedicated municipal fund for the Sitka School District for extracurricular student activities and associated travel costs?

Yes ☐

No ☐

Informational: See Ordinance 2022-12S

An affirmative vote on this ballot proposition would amend the Sitka General Code section 4.09.010, entitled "Levy on Sales tax", by exempting marijuana and marijuana products from the general sales tax (5% October-March and 6% April-September) and concurrently creating a specific sales tax (6% for first year, and 8% for second year and each subsequent year) on marijuana and marijuana products. If approved by a majority of qualified voters, this amendment will become effective January 1, 2023.

The net effect of approval of the ballot proposition exempting marijuana and marijuana products from general sales tax and creating the marijuana and marijuana specific sales tax would be a zero to one percent increase in taxes in the

first year, and a two to three percent increase for the second year and all subsequent years, depending on the time of the year the tax is collected.

6. EFFECTIVE DATE. This ordinance shall become effective January 1, 2023, upon certification of the October 4, 2022, election results that show a majority of qualified voters approved the enactment.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska, this 28th day of June, 2022.

Steven Eisenbeisz, Mayor

ATTEST:

Sara Peterson, MMC
Municipal Clerk

1st reading: 5/10/2022

1st reading – substitute ordinance: 6/14/2022

2nd and final reading: 6/28/2022

Sponsors: Knox / Mosher / Himschoot



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

From: Assembly Members Knox, Mosher, and Himschoot

Date: May 4, 2022

Subject: Approve Ordinance 2022-12 Marijuana point of sale tax

Background

Most larger Alaska cities with marijuana growers and retail establishments are collecting targeted taxes on marijuana cultivation and sales, along with any standard city sales tax. Anchorage, Juneau, Fairbanks, North Pole and Ketchikan are just a few that leverage sales or excise taxes.

In 2021 the Assembly considered a point of sale tax on marijuana and marijuana products that failed to pass the assembly and get placed on the ballot. This new version takes into account concerns that were raised by businesses, the public and Assembly members. Key differences include:

- Elimination of standard CBS Sales tax and providing a dedicated single Marijuana and Marijuana products point of sale consumer tax.
- Graduated rate structure over a three year period – 6%, 8%, 10%
- Addition of language clarifying that the CBS Senior Sales Tax exemption does not apply.
- Further clarification of dedication of revenue to the SSD Student Activities Fund

Analysis

Revenue generation is a large driver for any tax. Special taxation on products like marijuana, alcohol and cigarettes is often very well supported by voters and communities looking to distribute taxation away from necessary and critical needs and services to place a greater burden on “luxury” items.

Like alcohol and tobacco, the price of marijuana has been found to have the greatest deterrent impact on youth rates of use. Youth are the most price sensitive demographic in the purchasing spectrum when it comes to products like this. The US Surgeon General and the Centers for Disease Control have countless quantitative surveys that outline best practices for alcohol, sugar sweetened beverages and tobacco pricing; though at this time there isn't hard data on marijuana, there is speculative certainty from many of the same researchers that marijuana will be similar. This body of research points to higher prices as a barrier to youth use.

Fiscal Note:

Based on recent retail sales tax data from Sitka's marijuana industry it is estimated that the 6%, 8%, 10% point of sale tax revenue would be approximately \$210,000, \$280,000, and \$350,000 annually. All sales conducted within the CBS will be subject to the tax unless specifically exempted as a wholesale transfer or sale, or other allowed exempt sale. Any tax holidays and the senior sales tax exemption will not apply to this tax. Currently marijuana is exempt under the senior sales tax exemption with an approximate \$6,500 reduction in sales tax revenue from applied exemptions. The current total reduction in sales tax revenue due to the proposed exemption of marijuana sales would be approximately \$195,000.

The Sitka School District currently budgets \$268,476 to student activities which covers everything from the Athletic and Activities Director, coaching staff, officials and referees, activities travel and other supplies and expenses.

Dedicating Revenue:

The ordinance contains a provision to dedicate revenue to the Sitka School District's Student Activity Fund. The Sitka Health Summit Coalition, Sitka School District, Sitka Tribe of Alaska and the Children's Health Fund Action Group originally collaborated to develop the Fund, which now holds and distributes proceeds of marijuana licensing fees.

Sitka has some significant inequities, with great disparity evident in income, opportunity and health outcomes along class and racial lines. Overall, more than 10% of Sitka's children live in poverty and 36% qualify for free or reduced lunch programs, with that number rising to over 45% in 2020.

The cost of extracurricular and after school activities is increasingly high and growing with the inflation of travel costs, and equipment and supply needs. For a single child to participate in one season of a typical club, sport or other organized healthy activity in Sitka, a family must be able to pay up to several hundred if not thousands of dollars in registration, uniform, travel costs, and other fees.

Some activities have tried to shift this burden on families by engaging in fundraising campaigns, with some Sitka School District seasonal sports and activities needing to raise

tens of thousands of dollars for each activity. Fundraising activities carry their own stress of time commitment, and in reality financial contribution buy families, students and organizers. The same workload and the does not in fact remove This financial burden is in addition to the challenge of providing youth with the necessary gear, snacks and transportation needed for full participation in activities. For families with limited resources, these barriers are often insurmountable and kids – often those with the greatest need for healthy, safe activities - are missing out on opportunities to exercise, play, build new skills, and gain exposure to positive peer and adult mentors.

The SSD Student Activity Fund was designed to help close this opportunity gap by funding student participation in activities that improve health and wellbeing. Expanding that mission to provide a stable revenue mechanism to provide activities funding for all Sitka School District youth with affordable and accessible activities benefits the community as a whole.

The Sitka School District's Activities Director manages the program and Sitka School District distributes the funds. The Sitka School District is an ideal partner since they can use the application process that students use to be eligible for free and reduced school lunches to determine eligibility for assistance from the Activities Fund. Funds within the Student Activity Fund would then also be equitably distributed to ensure the greatest success to student extracurricular programs throughout the Sitka School District.



CITY AND BOROUGH OF SITKA

Legislation Details

File #: ORD 22-14 Version: 1 Name:

Type: Ordinance Status: AGENDA READY

File created: 5/17/2022 In control: City and Borough Assembly

On agenda: 6/14/2022 Final action:

Title: Amending Title 15 "Public Utilities" of the Sitka General Code by updating Chapter 15.15 "Utility Cost Subsidization Program"

Sponsors:

Indexes:

Code sections:

Attachments: [Motion Ord 2022-14](#)
[Ord 2022-14](#)

Date	Ver.	Action By	Action	Result
5/24/2022	1	City and Borough Assembly		

POSSIBLE MOTION

I MOVE TO approve Ordinance 2022-14 on second and final reading amending Title 15 “Public Utilities” of the Sitka General Code by updating Chapter 15.15 “Utility Cost Subsidization Program”.

Notes:

- At the April 7 budget meeting:
 - members expressed interest in increasing the monthly utility subsidization amount available for each eligible applicant from \$65 to \$100.
 - to account for the monthly subsidy increase, a motion was approved increasing the expected revenue in the utility subsidization fund for FY23 from \$236,400 to \$356,400 and increasing the FY23 appropriation from \$118,200 to \$198,200. These amounts are included in the FY23 budget.

<u>SPECIAL REVENUE FUNDS</u>	REVENUE	OPERATIONS	CAPITAL/ TRANSFER	TOTAL
Utility Subsidization Fund	\$356,400	\$198,200	\$-0-	\$198,200

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2022-14

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING TITLE 15 “PUBLIC UTILITIES” OF THE SITKA GENERAL CODE BY UPDATING CHAPTER 15.15 “UTILITY COST SUBSIDIZATION PROGRAM”

1. CLASSIFICATION. This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.

2. SEVERABILITY. If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. PURPOSE. The purpose of this ordinance is to increase the maximum applicable monthly subsidy available for each eligible applicant from sixty-five dollars to one hundred dollars.

4. ENACTMENT. NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that the Sitka General Code Title 15 “Public Utilities”, Chapter 15.15 “Utility Cost Subsidization Program”, Section 15.15.020 “Policy and Procedure” is amended to read as follows (new language underlined):

**Title 15
PUBLIC UTILITIES**

Chapters:

* * *

15.15 Utility Cost Subsidization Program

* * *

**Chapter 15.15
UTILITY COST SUBSIDIZATION PROGRAM**

Sections:

* * *

15.15.020 Policy and procedure.

* * *

15.15.020 Policy and procedure.

* * *

H. The applicable monthly subsidy available for each eligible applicant during any subsidization period shall be calculated by taking the total subsidization appropriation for that subsidization period, divided by 12 (months), and, then, divided by the number of eligible applicants for the

upcoming subsidization period. The applicable monthly subsidy shall not exceed ~~sixty-five-one~~
hundred dollars. The applicable monthly subsidy shall be credited before sale tax is applied.

5. EFFECTIVE DATE. This ordinance shall become effective the day after the date
of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of
Sitka, Alaska, this 14th day of June, 2022.

Steven Eisenbeisz, Mayor

ATTEST:

Sara Peterson, MMC
Municipal Clerk

1st reading: 5/24/2022

2nd and final reading: 6/14/2022

Sponsors: Mosher, Christianson, Himschoot



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-087 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 6/8/2022 In control: City and Borough Assembly

On agenda: 6/14/2022 Final action:

Title: Consideration and award of the request for proposals submitted for the available funds in the Fisheries Enhancement Fund

Sponsors:

Indexes:

Code sections:

Attachments: [01 Motion](#)
[02 Memo](#)
[03 FY22 Requests](#)
[04 RFP Advertisement](#)
[05 SSSC Application](#)
[06 ALFA Application](#)
[07 ORD 2006-38](#)
[08 Previous Amounts Granted](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Step 1

Mayor Eisenbeisz announces there is an opportunity for applicants to speak to their proposals.

5 minute time limit per applicant

Step 2

Assembly discussion on potential award amounts.

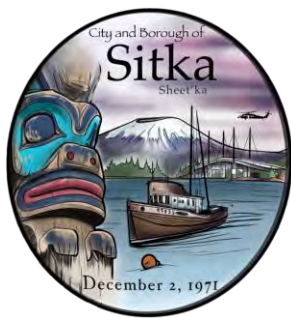
- \$30,600 is available for disbursement from the Fisheries Enhancement Fund. A total of \$40,600 has been requested.
 - Sitka Sound Science Center requested \$30,600
 - Alaska Longline Fisherman's Association requested \$10,000

Step 3

POSSIBLE MOTION

Public comment will be taken after a motion is made.


I MOVE TO award \$_____ to the Sitka Sound Science Center and award \$_____ to the Alaska Longline Fisherman's Association.



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members
From: John Leach, Municipal Administrator 
Date: June 7, 2022
Subject: FY22 Fisheries Enhancement Fund Proposals

The Fisheries Enhancement Fund was established by Ordinance 2006-38 and approved by voters in 2006.

Applications were received via electronic mail. Please see electronic mail date and time for verification the applications were received before the deadline of May 25, 2022, at 2:00 p.m.

The amount available for disbursement from the FY2022 budget is \$30,600. Our office received two timely proposals from:

- Alaska Longline Fishermen's Association
- Sitka Sound Science Center

By the terms of the advertisement, both proposals meet the requirements.

FY22 Fisheries Enhancement Grant Requests

Applicant	FY 2022 Requested	To be Used For	Amount Recommended
Sitka Sound Science Center	\$30,600.00	Maintain its hatchery production and enhancement operations. Supporting hatchery operations and staffing the hatchery.	
Alaska Longline Fishermen's Association	\$10,000.00	1) Enhance Sitka's fisheries through ALFA's Young Fisherman Initiative; and 2) Enhance Sitka's working waterfront through ALFA's initiative to secure a haul out/boatyard for Sitka.	
TOTAL	\$40,600.00		\$0.00

Note: \$30,600 is available for disbursement from the Fisheries Enhancement Fund.

updated 6/6/22 HD

To: Susan McFadden
From: Holley Dennison
Publish: April 15 & 29, May 6, 13, & 20

**City and Borough of Sitka, Alaska
Fisheries Enhancement Fund
Request for Proposals**

Request for Proposals for the disbursement of the available \$30,600 in the Fisheries Enhancement Fund, established by Ordinance 2006-38 and approved by voters in the regular election held October 3, 2006, will be received at the Administrator's Office, City Hall, City and Borough of Sitka, 100 Lincoln Street, Sitka, Alaska. Or, email to holley.dennison@cityofsitka.org by Wednesday, May 25, 2022, 2:00 pm. Proposals received after the time fixed for receipt will not be considered.

Include the following information in the proposal:

- History of the organization
- Current balance sheet
- Pro forma financial statements
- Dollars requested from funds
- State what will be achieved with the funding
- Explain how this will enhance fisheries within the City and Borough of Sitka

Please contact the Administrator's Office for additional information at 100 Lincoln Street, Sitka, Alaska, 747-1812, or holley.dennison@cityofsitka.org.



Application City and Borough of Sitka Fisheries Enhancement Fund

Sitka Sound Science Center

2022

The Sitka Sound Science Center (SSSC) is grateful for the important funds we have received from the Fish Box tax in previous years. **These funds have made a difference in our ability to enhance salmon to the benefit of the entire community.** We respectfully request the City and Borough of Sitka Assembly consider providing the Sheldon Jackson (SJ) Salmon Hatchery \$30,600 from the Fisheries Enhancement Fund. **Importantly, our organization serves the entire community, not just one sector. Every student in the Sitka Schools experiences our programs, and all of Sitka has access to the enhanced fish that originate from the SJ Hatchery.** The SJ Salmon Hatchery work aligns perfectly with the purpose of the Fisheries Enhancement Fund and the Sitka Sound Science Center serves all of our community. Our facility is permitted for 12 million chum, 3 million pink and 250,000 coho salmon eggs. The Sitka Sound Science Center produces these fish for the charter, commercial, sport and subsistence harvest in Sitka Sound and Deep Inlet. We have a partnership with the Northern Southeast Regional Aquaculture, for whom we provide 9 million chum eggs, returning over \$9 million total value to the commercial fishing fleets of Sitka over the past ten years and millions to the guided sport industry. The salmon that SSSC release in front of our facility are valued at another \$400,000 just for the commercial catch. In 2021, SSSC contributed \$1.4 million to the commercial salmon fleet, and enhanced the guided sport fishery. Our hatchery fish are also caught by recreational and subsistence fishermen in Sitka Sound and surrounding waters. Our return site adjacent to the Sage Beach provides a unique opportunity for anglers of all ages to catch salmon.

History of the Organization: Sitka Sound Science Center

The Sitka Sound Science Center (SSSC) is a **non-profit 501c3** organization formed in 2007. The Sitka Sound Science Center is dedicated to increasing understanding and awareness of terrestrial and aquatic ecosystems of coastal Alaska through education and research. Our vision is to build on Sitka's legacy and potential as an educational and scientific community. We have 18 year-round staff members and 14 additional summer employees. We own the 1929-era Sage building and Sitka Sawmill that at one time housed the Sheldon Jackson College science classrooms and laboratories. Today we operate the Molly O Ahlgren Aquarium and the Sheldon Jackson Salmon Hatchery. Our hatchery contributes to the guided sport and recreational fisheries, Sitka Sound common property fishery, and the Deep Inlet chum fishery. The SJ Hatchery is also an educational tool that provides training to people in the UAS Fisheries Technology Training Program as well as in the Sitka School District and Mt. Edgecumbe High School. Students in these programs are the future of salmon enhancement and fisheries management. We provide an aquaculture class (funded by the National Science Foundation) with hands-on, experiential learning to Pacific High School, Mt. Edgecumbe and Sitka High School students as well as facilitated mentorships for fisheries enhancement and marine research.

The Sheldon Jackson Salmon Hatchery was the first hatchery permitted in the State of Alaska. The hatchery was a production facility and a training location where students learned fisheries biology, natural resource management, and fisheries enhancement techniques. Graduates from the fisheries program at Sheldon Jackson College from 1975 to 2007 are now professionals and leaders in fisheries enhancement, management, and policy around the State of Alaska. When the Science Center took over operation of the hatchery in 2007, our board remained committed to contributing to the common property fishery and the continuation of the unique training program our location and facility affords.

Today, SSSC delivers high quality science education programs and conducts collaborative research with several research institutions from around the nation. SSSC works to conduct research that reflects Sitka's locally relevant scientific questions and in close partnership with fishing interests such as DIPAC, Northern Southeast Aquaculture Association, Alaska Department of Fish and Game, National Oceanic and Atmospheric Administration, and Silver Bay Seafoods.

Our programs:

What's new? When NOAA announced it is ending its chinook hatchery research program at Little Port Walter this year, SSSC and NSRAA stepped up to take the 400,000 smolts, rear and then release them. SSSC is in the midst of constructing a new Spawning and Incubation Facility (SPIFY) that is expected to be completed by December 2022. This project is supported by the regional aquaculture associations, the Northern Southeast Regional Aquaculture Association (NSRAA) and the Douglas Island Pink and Chum (DIPAC), as well as the Rasmuson Foundation, the Murdock Trust, Cargill Inc, and the USDA. Sitka Sound Science Center is also a release site for chinook salmon reared by the Northern Southeast Aquaculture Association. These high value fish will be a large draw for the entire community and accessible to people without a boat.

Other Information

We continued our strong research partnerships with, NSRAA, Central Council Tlingit Haida Indian Association, University of Alaska Fairbanks, University of California, University of San Francisco, U.S. Coast Guard, RAND Corporation, National Weather Service, Canadian Geologic Survey, Alaska Volcano Observatory, University of Oregon, NOAA, US Geologic Survey, State Division of Geologic and Geophysical Services, U.S. Forest Service, and the Alaska Department of Fish and Game.

Our educational programs offer experiences for people of all ages. SSSC after school, and summer camps have become enormously popular and our Scientists in the Schools program, integrated into the K-12 curriculum for the Sitka School District and Mt. Edgecumbe High School continue to assist **all students** in all of our schools. Our other education programs include our Sprouts program for 3-5 years olds, and Sitka WhaleFest which brings scientists from around the nation to Sitka each fall to share their research findings and celebrate the marine environment. We institute community research and education programs with Sitka Tribe of Alaska, US Forest Service, University of California Santa Cruz, Williams College, Johns Hopkins University, Exeter College, and Sitka Conservation Society.

Enhancement

Sitka Sound Science Center is part of the almost \$1 billion fisheries enhancement industry in Alaska. Southeast Alaska hatcheries contribute millions of pounds of fish to commercial, charter, sport, personal use and subsistence fisheries, resulting in the injection of millions of dollars into the Sitka economy. The McDowell study (May 2017) demonstrates how important hatcheries are to our community and regional economy. Hatcheries create 2,000 jobs in Southeast Alaska and produce \$90 million in labor income. The SJ Hatchery facility is permitted by the State for 12 million Chums, 3 million Pinks, and 250,000 Coho, providing important local sport, commercial, and charter fishing opportunities near town. Sitka has 81 guided sport businesses and employs more than 160 people (with Sitka residencies). While we don't know the exact numbers of fish taken by nonresident guided anglers, we know hatcheries contribute to their catch. In addition, visitors target our fish when fishing near the Sea Walk and Sage Beach (adjacent to our facility). Our nonprofit organization provides 9 million chum eggs for the Deep Inlet remote release site. Because of our location, SSSC-reared salmon are easily accessible to commercial fishermen, recreational and guided sport fishermen including land-based sport fishing. The return site adjacent to Sage Beach provides a unique opportunity for anglers to catch salmon from the shore, an opportunity used by children, families and elders during the salmon return. We also provide salmon carcasses for locals to use for dog food and gardening. In addition, SSSC is training people to work in fisheries enhancement. We have regular

SITKA SOUND SCIENCE CENTER

834 Lincoln Street
Sitka, Alaska 99835
Phone: 907. 747. 8878
www.sitkascience.org



and long-term internships to train people in aquaculture. **We are the only working training facility hatchery in the State of Alaska, and one of only two in the Pacific Northwest.**

We are part of the State of Alaska \$20 million long term study on the interaction between wild and hatchery chum salmon overseeing the Southeast field crews conducting the research. SSSC continues to conduct controlled research experiments for the hatchery feed company Skroetting in which we are testing alternative fish food ingredients.

Our facility received approximately 19,000 visitors annually in 2019, including many charter clients in town for fishing as well as cruise ship passengers, students and scientists. As part of the visitor experience, we provide them with a history of salmon enhancement and commercial, sport and subsistence fishing in Alaska. We teach visitors about the salmon life cycle, how our community depends on fishing for an economic base and the importance of culture in our relationship with the natural world.

Community Support

Sitka Sound Science Center has a wide breadth of community support as represented by our donation and in-kind support from fish processors such as Silver Bay Seafoods, and Sitka Sound Seafoods; private foundations including the Sitka Permanent Charitable Trust, Rasmuson Foundation, individual members, and a breadth of individual donations. We are also supported by Douglas Island Pink and Chum (DIPAC) and the Northern Southeast Regional Aquaculture Association (NSRAA). Our Board of Directors represents a cross section of Sitka. Our board members are: Trish White (owner, White's Pharmacy); Kitty LaBounty (UAS); Elizabeth Bagley Linda Waller (retired Sitka Sound Seafoods); Rob Allen (chair); Alana Peterson (treasurer, and Spruce Root executive director) Jacqui Foss (USFS); Michael Mausbach (Spruce Root)

Dollars Requested: Sitka Sound Science Center respectfully requests the balance of the fisheries enhancement fund \$30,600.

Statement of what will be achieved with the funding: Fisheries Enhancement funding will enable Sitka Sound Science Center to maintain its hatchery production and enhancement operations. The monies from the Fisheries Enhancement Fund will go directly into supporting hatchery operations and staffing the hatchery. These positions are responsible for overseeing fish health, spawning, daily fish culture, tagging fish, water quality monitoring, research operations, facility issues and other essential hatchery tasks that support strong, healthy fish releases. Because of the small size of our facility, cost recovery fishing does not pay all the bills for our operations. We consider the fish box tax funds as recouping from some of the users who benefit from the Sitka Sound Science Center hatchery. **The funds provided by the fish box tax are vital for our organization, and our hatchery which serves all of Sitka.**

Explanation of how this will enhance the fisheries within the City and Borough of Sitka: Sitka Sound Science Center provides fisheries enhancement in many ways to the entire community. We directly contribute to salmon fishing opportunities for **all users** in Sitka by:

- Enhance the quantity of fish stocks returning to Sitka Sound by releasing 250,000 Coho, 3 million Chum and 3 million Pink salmon that return to Crescent Bay.
- Enhance and contribute to the Deep Inlet terminal fishery in partnership with NSRAA to release 9 million Chum salmon.
- Provide a release and terminal area for king salmon released by NSRAA.

Additionally, we ensure fisheries enhancement into the future by:

- Training adults and students to become competent aquaculture technicians for work at NSRAA or other hatcheries/salmon enhancement projects through on-the-job training
- Introduce **every Sitka K-12 student** to fisheries enhancement, science and other marine related disciplines as options for their future careers by providing hands-on laboratories and supporting science curriculum at all Sitka Schools.
- Educate visitors (including guided sport clients) about hatcheries and how salmon enhancement works in conjunction with wild salmon management and conservation in Southeast Alaska and the important role of commercial, sport and subsistence fishing to Sitka's economy, lifestyle and culture.
- Provide internship opportunities for high school and college students studying science and to work in science education and hatchery operations during the summer.
- Provide summer employment opportunities for Sitka High School students to work in science education and hatchery operations.

ATTACHED:

Hatchery Pro Forma

SSSC recent Balance Sheet

Balance Sheet Comparison

	12/31/2021	12/31/2020
Assets		
Current Assets		
Checking/Savings		
SSSC Checking	\$2,039,148.57	\$1,366,915.33
Wells Fargo Investment	\$280,174.43	\$248,853.27
PayPal	\$4,309.61	\$3,824.26
Petty Cash	\$2,193.44	\$225.70
Total Checking/Savings	\$2,325,826.05	\$1,619,818.56
Accounts Receivable	\$404,179.30	\$155,549.58
Other Current Assets		
AK Airlines Ticket Refunds	\$0.00	\$1,368.55
Prepaid Insurance	\$16,573.15	\$22,675.40
Rental Deposit	\$500.00	\$0.00
Total Other Current Assets	\$17,073.15	\$24,043.95
Total Current Assets	\$2,747,078.50	\$1,799,412.09
Fixed Assets		
Sage Building	\$1,839,550.83	\$1,839,550.83
Lincoln Street Land	\$416,950.00	\$416,950.00
Hatchery Improvements	\$252,009.00	\$252,009.00
Sawmill Creek Building	\$1,467,214.98	\$1,467,214.98
Equipment Capitalized	\$237,568.73	\$237,568.73
Accumulated Depreciation	(\$404,221.00)	(\$404,221.00)
Construction in Progress	\$55,840.04	\$55,840.04
Total Fixed Assets	\$3,864,912.58	\$3,864,912.58
Total Assets	\$6,611,991.08	\$5,664,324.67
Liabilities and Net Assets		
Liabilities		
Current Liabilities		
Accounts Payable	\$40,966.57	\$11,899.62
Credit Cards	\$4,921.49	\$1,811.59
Other Current Liabilites	\$97,010.56	\$100,386.37
Total Current Liabilities	\$142,898.62	\$114,097.58
Long Term Liabilities		
State of Alaska FLP #3	\$392,072.00	\$392,072.00
SBA PPP Loan I	\$0.00	\$192,433.00
SBA PPP Loan II	\$196,867.00	\$0.00
Total Long Term Liabilities	\$588,939.00	\$584,505.00
Total Liabilities	\$731,837.62	\$698,602.58
Net Assets		
Net Asset	\$5,415,461.85	\$4,501,030.48
Operating Reserve Fund	\$151,355.00	\$151,355.00
Debt Service Reserve Fund	\$147,423.91	\$147,423.91
Reserve for Replacement Fund	\$38,074.00	\$38,074.00
Scholarship Reserve Fund	\$22,138.70	\$22,138.70
Endowment Fund	\$105,700.00	\$105,700.00
Total Net Assets	\$5,880,153.46	\$4,965,722.09
Total Liabilities & Net Assets	\$6,611,991.08	\$5,664,324.67

Sheldon Jackson Hatchery (SSSC) Proforma - Revenue
Return Projections & Revenue

Updated

23-May-22

WHC

Actual

Fish
Pounds
Value

SSSC			
Estimated Commerical contribution		2022-2030	
PINK	CHUM	COHO	TOTAL
801,896	363,809	35,998	
2,886,824.15	2,874,094.25	269,981.25	
\$ 519,628.35	2,241,793.52	\$ 210,585.38	\$ 2,972,007.24

Pinks

Brood Year	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Permitted Eggs	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Associated Release	2,700,000	2,700,000	2,819,195	2,901,782	2,850,000	2,850,000	2,850,000	2,850,000	2,850,000	2,850,000	2,850,000	2,850,000	2,850,000
Recovery													
<div>Assumptions</div> <div>marine survival5.2%price</div> <div>commercial harvest %60%inflation</div> <div>comm. price per pound\$ 0.162.5%</div> <div>average weight3.60 lbs</div>	Return Year	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	2 yr olds	191,826	268,455	283,566	150,893	148,200	148,200	148,200	148,200	148,200	148,200	148,200	148,200
	Brood stock	5,812	5,001	9,667	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	Commercial catch	115,096	58,532	127,603	90,536	88,920	88,920	88,920	88,920	88,920	88,920	88,920	88,920
	Cost Recovery (CR) Fish	113,259	185,924	273,889	55,357	54,280	54,280	54,280	54,280	54,280	54,280	54,280	54,280
	CR price \$/lb	\$ 0.18	\$ 0.18	\$ 0.22	\$ 0.18	\$ 0.19	\$ 0.19	\$ 0.20	\$ 0.20	\$ 0.21	\$ 0.21	\$ 0.22	\$ 0.22
	CR Pounds	390,421	669,326	662,547	199,285	195,408	195,408	195,408	195,408	195,408	195,408	195,408	195,408
	Revenue	\$ 68,599.71	\$ 120,478.75	\$ 142,447.61	\$ 36,768.16	\$ 36,954.10	\$ 37,877.95	\$ 38,824.90	\$ 39,795.52	\$ 40,790.41	\$ 41,810.17	\$ 42,855.42	\$ 43,926.81

Chum

Brood Year		2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Permitted Eggs		3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Associated Release		2,902,360	2,795,979	2,293,105	2,743,086	2,987,634	2,966,004	2,978,000	2,760,000	2,760,000	2,760,000	2,760,000	2,760,000	2,760,000	2,760,000	2,760,000	2,760,000
Recovery																	
<div>Assumptions</div> <div>marine survival2.2%</div> <div>3 yr12%</div> <div>4 yr66%</div> <div>5 yr21%</div> <div>6 yr1%</div> <div>commercial harvest65%</div> <div>comm. price per pound\$ 0.78</div> <div>average weight7.90 lbs</div> <div>priceinflation2.5%</div>		Return Year															
		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030				
		3-year-old	6,054	10,208	9,197	7,830	7,862	7,286	7,286	7,286	7,286	7,286	7,286	7,286			
		4-year-old	40,598	15,612	50,581	39,830	43,380	43,066	43,241	40,075	40,075	40,075	40,075	40,075			
		5-year-old	10,781	5,704	16,094	12,673	12,673	13,803	13,703	13,758	12,751	12,751	12,751	12,751			
		6-year-old	648	30	766	504	603	657	653	655	607	607	607	607			
		Total adults	58,081	31,554	76,638	60,837	64,519	64,813	64,882	61,775	60,720	60,720	60,720	60,720			
		Brood stock	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500			
		Commercial catch	6,970	20,510	35,503	39,544	41,937	42,128	42,174	40,154	39,468	39,468	39,468	39,468			
		Cost Recovery (CR) Fish	20,690	12,299	35,700	18,793	20,082	20,185	20,209	19,121	18,752	18,752	18,752	18,752			
		CR price \$/lb	\$ 0.48	\$ 0.78	\$ 0.78	\$ 0.80	\$ 0.82	\$ 0.84	\$ 0.86	\$ 0.88	\$ 0.90	\$ 0.93	\$ 0.95	\$ 0.97			
		CR Pounds	188,437	97,162	240,822	148,465	158,645	159,458	159,650	151,058	148,141	148,141	148,141	148,141			
Revenue		\$ 78,522.00	\$ 75,786.44	\$ 187,841.16	\$ 118,698.10	\$ 130,007.40	\$ 133,940.47	\$ 137,454.41	\$ 133,308.63	\$ 134,002.37	\$ 137,352.43	\$ 140,786.24	\$ 144,305.90				

Coho

Brood Year	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Permitted Eggs	170,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Associated Release	157,554	212,500	225,775	235,000	177,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000
Recovery														
Assumptions														
3 yr olds														
Brood stock														
Commercial catch														
Cost Recovery (CR) Fish														
CR price \$/lb														
CR Pounds														
Revenue														

Chinook - NSRAA smolt release

Brood Year		2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Permitted Eggs		400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
Associated Release			380,000	380,000	380,000	380,000	380,000	380,000	380,000	380,000	380,000	380,000	380,000	380,000
Recovery														
<div><div>Assumptions</div><div><div>marine survival</div><div>0.60%</div></div><div><div>4 yr</div><div>10%</div></div><div><div>5 yr</div><div>62%</div></div><div><div>6 yr</div><div>28%</div></div><div><div>commercial harvest %</div><div>54%</div></div><div><div>comm. price per pound</div><div>\$ 2.63</div></div><div><div>average weight</div><div>14.00 lbs</div></div><div><div>price</div><div>inflation</div><div>2.5%</div></div></div>	Return Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
	4		17	228	228	228	228	228	228	228	228	228	228	
	5		106	1414	1414	1414	1414	1414	1414	1414	1414	1414	1414	
	6		48	638	638	638	638	638	638	638	638	638	638	
	Total adults		171	2280	2280	2280	2280	2280	2280	2280	2280	2280	2280	
	Commercial catch		92	2133	1231	1231	1231	1231	1231	1231	1231	1231	1231	
	Cost Recovery (CR) Fish		5	11	147	1049	1049	1049	1049	1049	1049	1049	1049	
	CR price \$/lb	\$	2.63	\$ 2.88	\$ 2.95	\$ 3.03	\$ 3.10	\$ 3.18	\$ 3.26	\$ 3.34	\$ 3.42	\$ 3.51	\$ 3.60	\$ 3.69
	CR Pounds		70	160	2,058	14,683	14,683	14,683	14,683	14,683	14,683	14,683	14,683	14,683
	Revenue	\$	184.10	\$ 460.80	\$ 6,075.22	\$ 44,428.43	\$ 45,539.14	\$ 46,677.62	\$ 47,844.56	\$ 49,040.67	\$ 50,266.69	\$ 51,523.35	\$ 52,811.44	\$ 54,131.72



Application to Fisheries Enhancement Fund
City and Borough of Sitka

Organization Name: Alaska Longline Fishermen's Association

Street 1: 304 Baranof Street

City: Sitka

State: AK

Zip: 99835

Country: USA

Telephone: 907-747-3400

Mobile: 907-738-3615

Email: alfafishak@gmail.com; alfastaff@gmail.com

Website: www.alfafish.org

Summary of ALFA mission:

The Alaska Longline Fishermen's Association (ALFA) is a non-profit association of independent vessel owners and crewmembers who promote sustainable harvest of marine fisheries, thriving coastal communities, and healthy marine ecosystems. ALFA represents fishermen in local, state, and national marine management forums and actively engages fishermen in marine research, conservation and management to strengthen marine stewardship and improve the economic viability of small-scale fisheries.

Fisheries Enhancement Fund: Overview of Proposal

Respectfully submitted by the Alaska Longline Fishermen's Association

Summary

The Sitka-based Alaska Longline Fishermen's Association (ALFA) is an alliance of small-scale commercial fishermen committed to sustainable fisheries and thriving coastal communities. Our members support science-based fisheries management through collaborative research, policy advocacy and education. We work to safeguard ocean health and improve the economic viability of small boat fishing.

This grant application is divided into the following sections:

- History of our organization (pages 2-3)
- What we achieved with last year's Sitka Fisheries Enhancement Funds (4-9)
- What we will achieve with 2022 funding (pages 4-9)
- How the project will enhance Sitka's fisheries (pages 9)
- Timeline and evaluation of project (pages 10-11)
- Project staff (page 12-13)
- Budget (page 13)
- Enclosures (page 14)

The History of our Organization:

- ALFA was launched in 1978 by fishermen dedicated to protecting fish stocks from foreign fishing and directing the economic benefits of commercial fishing to Alaska fishermen and coastal communities.
- ALFA led a successful campaign to rebuild Alaska sablefish and rockfish stocks in the early 1980s, foregoing harvest until stocks were rebuilt.
- When U.S.-based factory boats replaced the foreign fleet, ALFA again worked to protect the local fishing fleet and the communities that depend on it.
- In 1991, when the current ALFA executive director was hired, ALFA launched what became a successful six-year battle to eliminate trawling from the Southeast Alaska fishing grounds that support the local fishing fleet.
- During development of the Alaska halibut/sablefish catch share program, ALFA successfully championed measures designed to promote sustained participation by Alaska's small boat fleet.
- At the local level, ALFA actively participated in creating and championing the Sitka Local Area Management Plan, which prioritizes access for Sitka's residents to local halibut stocks.
- In response to Covid 19, ALFA maintained an up-to-date webpage for fishermen on CARES Act requirements and relief programs, as well Alaska State and City Mandates. ALFA has also shared regular email updates with members and network partners to support fishermen throughout the pandemic.
- Also, in response to Covid 19, ALFA/ASFT launched a Seafood Donation program that provides free seafood to families in need. Since April 2020, the partnership has distributed 640,000 meals of donated seafood. We also provide seafood to local families and organizations, including Sitka Tribe of Alaska, the Salvation Army, Sitka Pioneer Home and the Sitkans Against Family Violence shelter.

Application to FEF

- ALFA is engaged in multiple national networks and willingly shares lessons learned regarding effective policy advocacy with community-based fishing groups from around the nation. These groups include the Fishing Communities Coalition, the Marine Fish Conservation Network (MFCN), and Businesses for Conservation and Climate Action.
- In 2009, ALFA launched a Fishery Conservation Network that engages scientists and fishermen in collaborative research to improve best fishing practices and the economic viability of small-scale fisheries.
- Since 2009, ALFA has received over \$2.4 million in federal and private foundation grants in support of our marine conservation and fishery enhancement initiatives.
- At the national level, ALFA promotes sustainably harvested seafood and healthy fishing communities and advocated successfully for the Sustainable Fisheries Act that currently guides federal fisheries policy.
- In 2009 and 2011 Linda Behnken and Dan Falvey, respectively, received National Fisherman Highliner awards for their work promoting sustainable fisheries.
- In 2016, Linda Behnken received a White House Champion for Change of Sustainable Seafood award.
- In 2017, Linda was awarded an Alaska legislative honorarium.
- In 2019 ALFA was awarded the Lowell Thomas Jr award from the Alaska Conservation Foundation for “outstanding achievements for a conservation organization.”
- In 2020, Linda received the prestigious Heinz award in the Environmental category for her work promoting healthy oceans.

Organizational Capacity: ALFA operated with a single staff member supported by fishermen and processor membership dues from 1978 until the late 1990s. In the ‘90s, ALFA began to build a stronger statewide presence and ALFA staff engaged in national policy development. After deliberative strategic planning in the early 2000s, ALFA expanded staff capacity, formed collaborative partnerships, secured additional grant support, and engaged fishing members in marine research and conservation initiatives. This collaborative research, which was formalized into the Fishery Conservation Network (FCN) in 2009, now attracts grant invitations from scientists and fishing organizations that recognize the skills and expertise that the organization brings to the table. Core ALFA operations are supported by fishing industry memberships, local and marine businesses, and an annual seafood raffle/fundraiser. Between 2018 and spring 2022, ALFA staff were invited to participate as plenary speakers or panel members at two international forums and five national forums.

Staffing: ALFA currently has five staff members, 2 FTE, 3 part-time. This summer we will host two interns.

Standing: ALFA does not hold any debt and is well recognized as a force for sustainable community-based fisheries at both the state and national level.

For several years, the City of Sitka has supported ALFA's young fishermen initiatives, and each year funding from City of Sitka has allowed us to leverage outside support to enhance Sitka's fisheries with a focus on supporting entry level opportunity. The 2020/21 pandemic years brought both challenges and opportunities to our organization and fishing fleet. We reached all the goals outlined in our 2021 FEF grant and leveraged City support to work with longtime partners to secure over \$2.2 million dollars of grant funds. ALFA/ASFT strategically purchased seafood "stranded" by pandemic restaurant closures, which supported prices for local fishermen and processors, and distributed that seafood to regional families in need, with most of the seafood going to Tribal or military families.

In 2021, ALFA received a USDA Regional Food System Partnership planning grant to promote food security in Alaska. The goal of this work is to create a durable strategy to continue the seafood marketing and distribution network we have built over the past 12 years, building resilience into Alaska's food system and stronger connections between Alaska communities. We intend to continue to source seafood primarily from Sitka for this work to support local fishermen and processors while we also work to connect Bristol Bay fishermen, who are still anticipating record harvests, with parts of the state experiencing severe salmon declines.

In 2021 ALFA also received an Energy Transition Initiative Partnership Planning award to pilot hybrid commercial fishing vessels under the guidance of national energy experts. Fuel costs are approaching 30% of our members gross vessel income while fuel consumption is also contributing to climate change, both challenges we aim to address with this work.

Finally, in 2021 ALFA secured a Denali Commission grant to conduct pre-engineering and permitting for a Sitka haul out and boatyard. We understand ALFA's investment in young fishermen will pay dividends to every community, but Sitka cannot provide the marine services our young—and experienced—fishermen need. Working waterfront infrastructure is essential; the fleet will relocate unless Sitka can provide a haul out and boatyard.

All this work contributes to the future success of Sitka's fishing industry but is particularly important to our young fishermen as they work to launch durable and profitable businesses.

Local support is an essential component of all successful grant writing, and we thank the City of Sitka for your ongoing investment in this work. With your support, we will leverage Sitka's FEFs to secure non-local funding for our Young Fishermen's Initiative and working waterfront programs. With your support, the city will enhance Sitka's fisheries while we work to ensure Sitka fishermen continue to contribute to the long-term economic health of this community.

Supporting Sitka's Young Fishermen: ALFA is deeply engaged in supporting the next generation of fishermen. Thirty years ago, a young person who wanted to fish commercially needed a boat, some fishing gear, and a sense of adventure to get started in the business. Today young fishermen face staggering entry level costs, high operating costs, and a level of risk that is equivalent to buying a starter hotel, instead of a starter house, as a first step in homeownership. As a result, the average age of Alaska's fishermen is increasing and the number of young people entering the fisheries is decreasing. ALFA's Young Fishermen's Initiative addresses that trend through integrated programming to support the success of "generation next" fishermen.

Central to ALFA's mission is the belief that successful community-based fishermen are crucial to sustainable fisheries and sustainable fisheries are essential to thriving coastal economies. ALFA's Young Fishermen's Initiative supports the next generation of Alaska fishermen through

Application to FEF

education/training, mentorship, entry-level loans to purchase fishery access, and active engagement in the fishery stewardship process. Our goal is to ensure the next generation of coastal Alaskans has the same access to thriving coastal fisheries as the last. We are committed to helping young fishermen overcome obstacles to entry, and to ensuring that Sitka continues to have a strong economic base in commercial fisheries.

2020/2021 marked a watershed-level success in our young fishermen's work. As the Assembly may recall, ALFA has worked with like-minded fishing groups from around the country to promote legislation that supports education and training for young fishermen. In December 2020, the Young Fishermen's Development Act was signed into law. The Act establishes the first federal program to support training and education for young wild capture fishermen. The Act passed without funding, but in 2022 Congress appropriated funds to support the Act. The program will be administered through Alaska Sea Grant and funds are anticipated to be available through a competitive grant process later this year. Support from Sitka for ALFA's young fishermen work will allow us to leverage funding through the Sea Grant opportunity once federal funding is available.

What we achieved with funding from the Sitka FEF in 2021:

In 2021, ALFA's Young Fishermen's goals included: 1) building capacity in our crew apprentice program; 2) mentoring young fishermen through Sitka-based education and training programs and our Fishery Conservation Network; and 3) supporting entry level quota share loans to Sitka fishermen. We also worked to expand our community supported fishery program and seafood distribution network to meet need across the state and increase Alaska's food resilience.

In the body of this grant request, we have provided an update on progress made toward each of the identified 2021 objectives, but by way of overview: in 2021, 175 fishermen participated in ALFA's Sitka-based Fishermen's EXPO trainings and workshops (moved to an online forum), 130 fishermen contributed to ALFA's sustainable fisheries and research initiatives, and 14 skippers were trained with 6 skippers hosting 12 young people in our deckhand apprentice program. ALFA also supported 2 interns who participated in fisheries management policy development and communication initiatives, and we engaged 15 young fisherman in fisheries management forums. In addition to the \$2.2 million dollars ALFA leveraged for 2020/21 Covid 19 relief efforts for fishermen and those facing food insecurity, ALFA successfully leveraged FEF investment and member contributions to secure over \$469,460 grants, donations, fundraising and contracts. These projects enhanced Sitka's fisheries both ecologically and economically, and we respectfully request that the City Assembly continue to support ALFA's work. In addition, the Alaska Sustainable Fisheries Trust (ASFT), ALFA's partner organization on young fishermen work, has been selected by OneUSDA as a partner organization to enhance fisheries access for young SE residents.

What we will achieve with funding from the Sitka FEF in 2022

ALFA is requesting a \$10,000 investment from the FEF to: 1) Enhance Sitka's fisheries through ALFA's Young Fishermen's Initiative; and 2) Enhance Sitka's working waterfront through ALFA's initiative to secure a haul out/boatyard for Sitka. As is outlined throughout the report below, local City and Borough of Sitka support is critical to unlocking outside investment in these programs.

ALFA's 2022 Young Fishermen's Initiative objectives include:

1. Build capacity in our crew apprentice program;
2. Mentor young fishermen through Sitka-based education/ training programs and our Fishery Conservation Network; and,
3. Support entry-level fishermen with low-risk loans

ALFA's working waterfront objective/priority is to secure a haul out/boatyard for the Sitka's fleet.

Objective 1: Build capacity in ALFA crew apprentice program:

Five years ago, ALFA launched a crew apprentice program that built on Eric Jordan's highly successful experiential crew initiative to introduce young people to commercial fishing. In the Fall of 2017, ALFA leveraged the Sitka FEF funds to secure a two-year \$70,000 grant from the National Fish and Wildlife Foundation (\$140,000 with required matching funds). Supported by these funds, ALFA worked with Eric and other skippers to develop materials for "green" deckhands, prepare host skippers to provide apprentices with a safe introduction to fishing, and quickly grew the program to include 8 host vessels. In 2018, over 100 young people applied to the crew apprentice program; in 2019 we received 110 applications. In an effort to meet demand, ALFA trained an additional six host skippers in 2019 and placed 18 young crew on boats.

In February 2020, the Alaska Community Foundation granted \$32,400 to the crew apprentice program as part of their vocational training initiative. In March, ALFA and project partners at the Alaska Sustainable Fisheries Trust opened the application process and received 30 applications before state travel restrictions caused us to prematurely close the process. In 2020 we focused on securing fishing opportunities for Sitka residents and a small number of carefully quarantined apprentices, for a total of 10 young people who worked as crew on commercial boats for some or all the season. We reopened the application process in January 2021 and received over 80 applicants. With FEF support, ALFA provided crew apprentice opportunities for 16 young people.

Despite national worker shortage, ALFA received over 65 applications to our crew apprentice program this spring and trained 12 new host skippers. We are currently matching apprentices to host skippers and hoping to launch another batch of young people into the commercial fisheries this season. With FEF support, we will make sure both host skippers and apprentices are prepared, and safety trained for a successful season.

To date ALFA's program has introduced 75 young people (more than half of them women) to commercial fishing. Some of these young people have continued in the fishing business; others have found work in related fields, and all have built skills, confidence, and an appreciation for the work behind sustainably harvested high quality seafood. The crew apprentice program also provides Sitka vessel owners with a larger pool of moderate to fully experienced local crew, and ALFA continues to help connect skippers in need of crew to young people looking for crew positions.

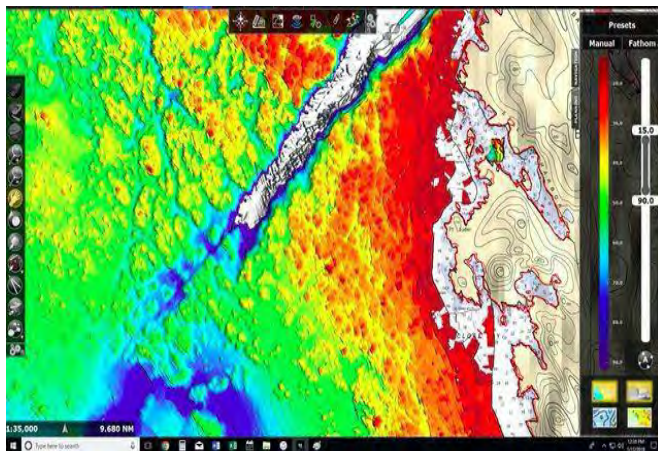
Objective 2: Mentor young fishermen through Sitka-based education and training programs:

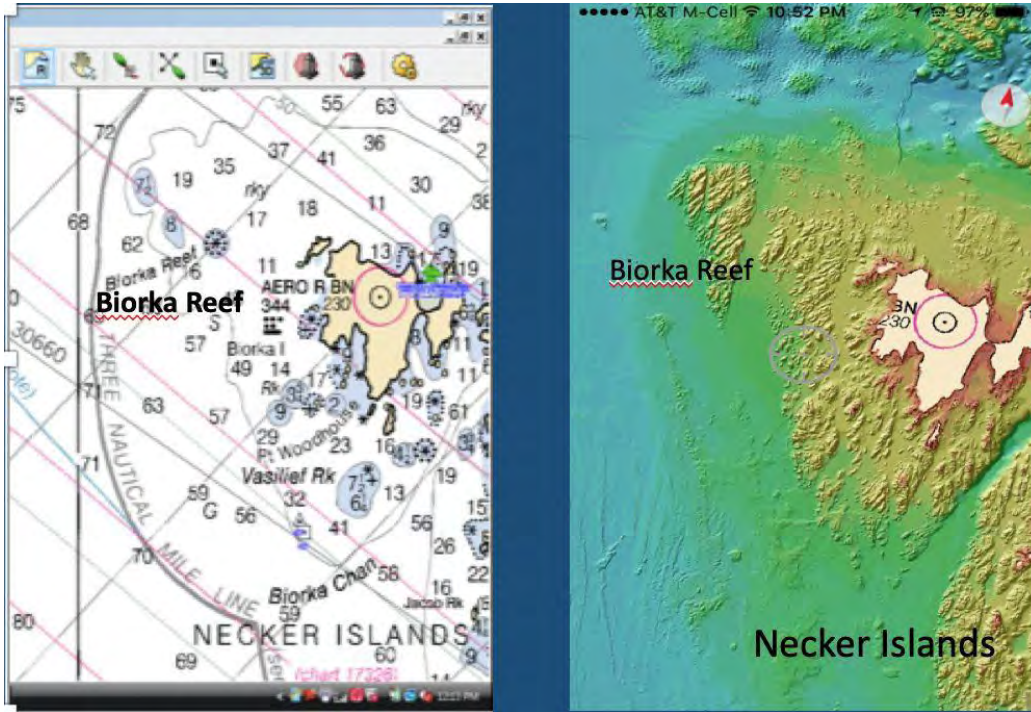
In 2021, 175 fishermen participated in ALFA's education and training workshops. Workshops included updates on climate change and its impacts on fisheries, training in seafloor mapping technology, fishing ergonomics, marine electrical systems, loan programs, and fisheries management

Application to FEF

101 courses. In 2019, ALFA received 36 months of funding from the National Fish and Wildlife Foundation (2019-2021) to expand these fishermen-focused workshops and increase innovation uptake. In 2020/21 ALFA transitioned to an online platform, holding both spring and fall EXPOs free of charge for fishermen. With support from the City, ALFA will again offer Sitka Fishermen Expos this fall and next spring (either in person or on-line) on topics requested by fishermen or fishery managers. In 2021, our Expo programming also catalyzed virtual fishermen workshops now hosted by United Fishermen of Alaska and other regions are looking at following suit with locally adapted topics.

ALFA also mentors young fishermen through our Fishery Conservation Network (FCN). The network engages fishermen in research projects that generate collaboration between fishermen or between fishermen and scientists. By sharing data and information, young fishermen learn from more experienced fishermen, fishermen inform scientists, and all work together to improve best fishing practices and the viability of local fisheries. By way of example: in 2021, 135 fishermen contributed bathymetric data to ALFA's FCN seafloor mapping initiative and 181 participated in electronic monitoring of catch. ALFA integrates the data from fishermen with NOAA and ADFG sonar data to create detailed seafloor maps that are then shared back with contributing fishermen. The maps assist FCN fishermen in successfully and efficiently harvesting target species while controlling bycatch of non-target species-- and provide that assistance using technology that is affordable to our fleet. Below is a screen shot of the bathymetry off Whale Bay, which is 30 miles south of Sitka on Baranof Island, and a comparison of a NOAA and an ALFA bathy chart for the Biorka Island area.





NOAA chart- Biorka Island Area

ALFA FCN Seafloor Map-Biorka Island

Other FCN projects include pioneering hybrid propulsion systems for commercial fishing boats and advancing small scale mariculture. ALFA is working with the National Energy Labs to design hybrid systems and applying for Department of Energy funding to implement the initial conversions. ALFA is also part of a Build Back Better mariculture cluster to guide opportunity in this emerging industry toward Sitka's young fishermen and toward clean energy.

Along with improving resource stewardship and the viability of local fisheries, the FCN provides young fishermen with data that experienced fishermen have taken a lifetime to gather, and at times allows young fishermen to assist older fishermen with new technology. Mentoring has always been part of the fishing industry, but ALFA's FCN builds on and amplifies the benefits. In 2022, ALFA will continue to engage fishermen in FCN projects with a focus on energy transition, seafloor mapping, and small-scale mariculture.

Objective 3: Provide entry-level quota share loans to Sitka residents:

Twelve years ago, ALFA helped launch the Alaska Sustainable Fisheries Trust (ASFT) to support inter-generational transfer of quota and to retain or recover quota for Alaska coastal residents. The complexity and high cost of quota created challenges that we slowly but steadily resolved. In 2019, through collaboration with The Nature Conservancy, Craft3, Catch Together, and the Rasmuson Foundation, ASFT launched the Local Fish Fund (LFF) LLC, which is an innovative financing program designed to assist entry level fishermen. Project partners committed \$1.5 million in Program Related Investment funding to the Local Fish Fund revolving loan fund.

Despite Covid challenges, between January 2019 and December 2020, LFF deployed just shy of 1.5 million in PRI loans to emerging Alaska fishermen. LFF loans are low cost and low risk, with payment based on returns from fishing and an interest rate reduction secured by participation in leadership or conservation initiatives. During 2021, we mentored LFF young fishermen borrowers, who successfully harvested all their quota and made complete loan payments, including principle, despite significant reductions in ex-vessel prices driven by the pandemic. All LFF borrowers participated in resource conservation or management initiatives, and one secured Smithsonian funding to complete an oral histories project on Alaska's commercial fishermen and boatbuilders. LFF project partners are currently completing a program review to evaluate strategies for recapitalizing the fund and securing adequate organizational capacity. Through the SASS initiative, OneUSDA has committed to working with the ALFA/ASFT team to expand LFF loan strategies to engage more Southeast youth in local fisheries and we anticipate leveraging FEF funds to accomplish this critical young fisherman objective.

Enhancing Sitka's Working Waterfront

Objective 1: Securing a haul out/boatyard for Sitka:

As the Assembly is aware, Sitka's last publicly available haul out/boatyard closed this year and, despite years of discussion, no alternative service has been constructed to meet need. Sitka has the largest small boat fleet in Alaska with 630 commercial fishing boats homeported in our harbor system. These boats haul out every year for routine maintenance and safety checks, and every 3 years on average for more substantial repairs or upgrades. Every boat that hauls out for major repairs or upgrades spends thousands, if not hundreds of thousands on marine services that have been competently provided by Sitka's talented marine professionals. Without a haul out/boatyard, Sitka will lose substantial economic activity, tax revenue, high paying year-round jobs and, eventually, a large portion of the commercial fishing fleet. Few commercial boat owners can afford to homeport their vessel in a community that cannot provide essential fleet services and will relocate. ALFA is working hard to secure a haul out/boatyard for Sitka and, with project partners, to create marine service workforce development program. OneUSDA/SASS has committed support to this workforce development initiative provided haul out services are available in Sitka. Because the boatyard property remains in City ownership, City support for ALFA's work to secure this essential working waterfront infrastructure will assist us in leveraging additional investment to carry this project to completion.

How the project will enhance Sitka fisheries:

Funding ALFA's Young Fishermen's Initiative will benefit Sitka's fisheries by ensuring Sitka fishermen continue to have access to adjacent fisheries and that fishing jobs and revenue remain a cornerstone of Sitka's economy. Providing entry-level opportunities, expanded fishery access, and adequate training will strengthen Sitka's stake in the future of fisheries which will, in turn, strengthen Sitka's economic base.

With \$8,000 in funding from the FEF, in 2022 ALFA will leverage outside funding and expand our Young Fishermen's Initiative to: 1) Train and place 18 crew apprentices on Sitka boats; 2) provide training, education and mentorship to 160 fishermen with a focus on young/beginning fishermen,

Application to FEF

either inperson or via an online platform; 3) support the Local Fish Fund borrowers and develop next generation impact investment opportunities; 4) help shape the national and state-wide Young Fishermen's Development Act program. With the remaining \$2,000 in requested funding, ALFA will leverage City support to secure a haul out/boatyard for Sitka and to identify associated workforce development opportunities.

In closing:

Commercial fishing continues to be the largest private sector employer in Alaska and the cornerstone of Sitka's economy. Over 540 commercial fishing permit holders reside in Sitka, another 500 work as crew on commercial fishing boats, and approximately 1000 people work in Sitka's seafood processing sector. Virtually every business in Sitka benefits from commercial fishing dollars. In sum, an investment in helping Sitka fisheries recover from Covid 19 and support from Sitka young fishermen is an investment in Sitka's future.

ALFA's mission is to promote sustainable fisheries and thriving fishing communities through policy engagement, collaboration, and education. We support policy scaled to meet the needs of local fishermen and work to create market forces that support the economic success and political leverage of community-based fishermen. We consider ALFA's Young Fishermen Initiative to be crucial to achieving our mission. We invite the City of Sitka to invest in Sitka's future by supporting ALFA's Young Fishermen and working waterfront initiatives.

Project Timeline and Evaluation (green denotes quarter when activity will be carried out/achieved)**TIMELINE: July 2022-June 2023**

Project Timeline	Q3	Q4	Q1	Q2
Objective 1) Expand apprentice or entry-level deckhand opportunities on commercial fishing boats				
Task 1: Assist crew apprentices with securing deckhand positions				
Task 2: Mentor apprentices and collect feedback from all program participants				
Task 3: Evaluate program and course adjust as indicated				
Task 4: Spring 2023: Open application period for crew and host skippers				
Task 5: Spring 2023: Train additional hostskippers and select 20-30 individuals for apprentice opportunity				

Objective 2) Mentor new fishermen through Sitka-based education and training programs

Task 1: Identify topics for future training/education				
Task 2: Select and invite educators, industry sponsors (via webinar if necessary)				
Task 3: Engage young and established fishermen to enhance training/mentorship				
Task 4: Host Expo events in person or through online platform				

Objective 3) Facilitate inter-generational transfer of fishery access

Task 1: Mentor LFF borrowers and support stewardship engagement				
Task 2: Conduct program evaluation				
Task 3. Work with project partners to identify LFF phase 3 and impact investment opportunities.				

Project Timeline	Q3	Q4	Q1	Q2
Enhance Sitka Working Waterfront: Securing a haul out/boatyard for Sitka				
Coordinate with City leadership to secure haul out/boatyard that meets needs of local fleet and develop long-term strategy for thriving marine service center.				

Overall progress will be monitored relative to achieving the metrics and expected results/outcomes identified above.

ALFA Management Team

<p>Linda Behnken, ALFA, Executive Director</p>	<p>Ms. Behnken is the Executive Director of ALFA and has served in this capacity since 1991. Ms. Behnken has a BA from Dartmouth College and a Masters in Environmental Science from Yale University. Ms. Behnken served on the North Pacific Fishery Management Council (NPFMC) and the International Pacific Halibut Commission. Ms. Behnken received an honorarium from the Alaska State Legislature in 2017, was recognized as a White House Champion of Change for Sustainable Seafood in 2016 and awarded the National Fisherman Highliner award in 2009 for her work promoting sustainable fisheries and thriving coastal communities. In 2019, ALFA was awarded the Lowell Thomas Jr award from the Alaska Conservation Foundation for outstanding contribution to conservation. In 2020, Ms. Behnken won the prestigious Heinz Award. Ms. Behnken has been a Sitka resident since 1985 and fished commercially since 1982. Ms. Behnken will be responsible for project oversight and reporting.</p>
<p>Daniel Falvey, ALFA</p>	<p>Mr. Falvey has a BA in resource management and policy from Western Washington University and training in Geographic Information Systems analysis from Penn State World Campus. He has owned/operated commercial fishing vessels in Alaska since 1984. Mr. Falvey served on the Advisory Panel to the NPFMC from 1991-2004, and currently serves as a member of the Council's electronic monitoring workgroup and Observer Advisory Committee. Mr. Falvey is a member of the International Pacific Halibut Commission's Management Strategy Advisory Board and served on the Advisory Panel of the North Pacific Research Board from 2010-2017. In 2011, Mr. Falvey was awarded the National Fisherman Highliner. Mr. Falvey has worked with ALFA in several capacities since 1993 and has successfully coordinated multiple cooperative research projects. Mr. Falvey will serve as the project's financial manager.</p>
<p>Willow Moore, ALFA</p>	<p>Ms. Moore is the Deputy Director of ALFA. Ms. Moore joined the dynamic ALFA team in 2016. Ms. Moore holds a degree in nursing, an undergraduate BLA</p>

	degree and a Master of Public Administration in Natural Resource Management degree, all from University of Alaska. In 2013 Ms. Moore was the recipient of the Rasmuson educational award and in 2014 was a Rasmuson Foundation Sabbatical award winner. Throughout her 20 years of work in the nonprofit sector, Ms. Moore has specialized in executive management and program development and sustainability, working to build and support business strategies and objectives through effective marketing plans, increased partnerships, developing performance-measurement systems, and improved integration of quality, operational, and financial information.
Natalie Sattler, ALFA	Natalie Sattler is thrilled to be working as the Program Director for ALFA. Natalie holds an undergraduate degree in anthropology, a Master's degree in Educational Psychology Early Literacy from the University of Colorado, Denver and a Master of Science degree in Natural Resource Management and Natural Science Education from the University of Wyoming. Natalie's passion lies in supporting sustainable environments and economies. Natalie has worked for multiple non-profits in the past providing educational, outreach, and communication direction and support in various communities. Most recently, Natalie taught math and science elementary aged students for several years.

Budget**Staff Time (for all objectives)**

Description	# of Units	Per Unit Cost	Total
Alfa Staff Time	200	\$40.00	\$8,000.00

Total Staff Time**\$10,000.00**

ALFA staff time to coordinate outreach to target populations, workshops, program execution stakeholder engagement/support and grant management/reporting requirements. Duties will be assigned to ALFA staff members as appropriate.

For all objectives outlined in this proposal, ALFA will provide project updates on the ALFA, ASFT

Application to FEF

and AO websites as well as through ALFA newsletters. We will continue to build a communication network between deckhand apprentices and other young fishermen, tracking and supporting their ongoing engagement in fisheries or fisheries related fields, while working closely with the City to advance Sitka's working waterfront goals.

Enclosed:

ALFA projected budget and financial statements. Please see enclosed the following attachments, we are happy to provide any necessary further information:

- IRS Non-Profit Status
- ALFA 990 2020 audit
- ALFA December 2020 Financial Statements and Auditor letter
- ALFA Balance Sheet as of April 2022
- ALFA Income Statement as of April 2022
- ALFA 2022 Projected Budget

Latest available ALFA Audited financials for 2021 are projected to be completed this summer (we are also very happy to provide the last five years of audited financial statements if appropriate).

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **APR 09 2010**

ALASKA LONGLINE FISHERMEN'S
ASSOCIATION
PO BOX 1229
SITKA, AK 99835

Employer Identification Number:

DLN:

Contact Person:

DENISE L. TAMAYO

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Form 990 Required:

Yes

Effective Date of Exemption:

January 6, 2009

Contribution Deductibility:

No

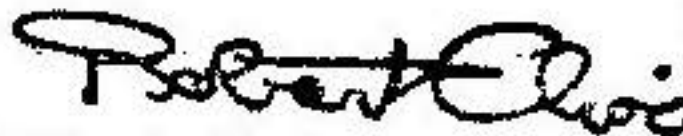
Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), for some helpful information about your responsibilities as an exempt organization.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-NC

Letter 948 (DO/CG)

ALASKA LONGLINE FISHERMEN'S ASSOCIATION
P.O. BOX 1229, SITKA, ALASKA 99835

October 22, 2021

Christine Harrington CPA, LLC
Certified Public Accountant
P.O. Box 1328
Sitka, AK 99835

This representation letter is provided in connection with your audit of the financial statements of the Alaska Longline Fishermen's Association, which comprise the statements of financial position, as of December 31, 2020 and 2019, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of the surrounding circumstances, make it probable that the judgement of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of October 22, 2021, the following representations made to you during your audit.

Financial Statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 6, 2021 including our responsibility for the preparation and fair presentation of the financial statements.
2. The financial statements referred to above are fairly presented in conformity with U.S. GAAP.
3. We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.
4. We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
5. Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.

6. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
7. All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
8. We are in agreement with the adjusting journal entries you have proposed, and they have been posted to the organization's accounts.
9. The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
10. Material concentrations have been appropriately disclosed in accordance with U.S. GAAP.
11. Guarantees, whether written or oral, under which the organization is contingently liable, have been properly recorded and disclosed in accordance with U.S. GAAP.

Information Provided

12. We have provided you with:
 - a. Access to all information, of which we are aware, that is relevant to the preparation of the financial statements, such as records, documentation, and other matters.
 - b. Additional information that you have requested from us for the purpose of the audit.
 - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d. Minutes of meeting of the governing board or summaries of actions of recent meetings for which minutes have not yet been prepared.
13. All material transactions have been recorded in the accounting records and are reflected in the financial statements.
14. We have disclosed to you the results of our assessment of the risk that the financial statement may be materially misstated as a result of fraud.
15. We have no knowledge of any fraud or suspected fraud that affects the organization and involves:
 - a. Management
 - b. Employees who have significant roles in internal control, or
 - c. Other where the fraud could have a material effect on the financial statements.
16. We have no knowledge of any allegations of fraud or suspected fraud affecting the organization's financial statements communicated by employees, former employees, grantors, regulators, or others.
17. We have no knowledge of any instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
18. We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements in accordance with U.S. GAAP, and we have not consulted a lawyer concerning litigation, claims, or assessments.

19. We have disclosed to you the identity of the organization's related parties and all the related party relationships and transactions of which we are aware.
20. The organization has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral other than what was disclosed in the financial statements.
21. We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
22. The Alaska Longline Fishermen's Association is an exempt organization under Section 501(c)(6) of the Internal Revenue Code. Any activity of which we are aware that would jeopardize the Organization's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date.

Signature: Linda Behnken

Title: Executive Director

ALASKA LONGLINE FISHERMEN'S ASSOCIATION

FINANCIAL STATEMENTS

December 31, 2020

ALASKA LONGLINE FISHERMEN'S ASSOCIATION

TABLE OF CONTENTS

	<u>Page</u>
Financial Statements	
Independent Auditor's Report	2
Financial statements:	
Statements of financial position	3
Statements of activities	4
Statements of functional expenses	5
Statements of cash flows	6
Notes to financial statements	7 - 12

CHRISTINE E. HARRINGTON

Certified Public Accountant, LLC

329 Harbor Drive, Suite 210, P.O. Box 1328 Sitka, Alaska 99835 (907) 747-5500

Independent Auditor's Report

Board of Directors

Alaska Longline Fishermen's Association

Sitka, Alaska

I have audited the accompanying financial statements of the Alaska Longline Fishermen's Association (a nonprofit organization), which comprise the statements of financial position as of December 31, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Alaska Longline Fishermen's Association as of December 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Christine E. Harrington

Sitka, Alaska

October 22, 2021

ALASKA LONGLINE FISHERMAN'S ASSOCIATION

STATEMENTS OF FINANCIAL POSITION

December 31, 2020 and 2019

Assets		2020	2019
Current assets:			
Cash and cash equivalents	\$	298,112	\$ 34,632
Grants receivable		114,189	126,100
Other receivables		-	9,160
Retail inventory		6,888	5,110
Prepays and deposits		-	50
Total current assets		419,189	175,052
Other assets			
Fishing permits held for lease		84,920	84,920
	\$	<u>504,109</u>	<u>\$ 259,972</u>
Liabilities and Net Assets			
Current liabilities:			
Accounts payable	\$	4,858	\$ 4,993
Accrued liabilities		26,236	6,787
Deferred revenue		19,202	961
Total current liabilities		50,296	12,741
Net assets:			
Without donor restriction		453,813	247,231
Total net assets		453,813	247,231
	\$	<u>504,109</u>	<u>\$ 259,972</u>

ALASKA LONGLINE FISHERMAN'S ASSOCIATION

STATEMENTS OF ACTIVITIES

For the Year Ended December 31, 2020 and 2019

	<u>2020</u>	<u>2019</u>
Public support and revenue		
Grant revenue	\$ 710,839	\$ 682,065
Contract revenue	85,909	56,729
Product sales	136,766	72,310
Membership dues	31,854	48,939
Interest	105	140
Fundraising	7,457	12,336
Donations	15,498	7,159
Other	<u>1,635</u>	<u>3,464</u>
Total public support and revenue	990,063	883,142
Expenses		
Program services;		
Marine conservation and protection	114,513	631,876
Information outreach to public policy forums	-	19,549
Young fishermen's initiative	1,987	24,522
Direct support to consumers	149,816	110,142
Covid response	<u>492,950</u>	<u>-</u>
Total program services	759,266	786,089
General and administrative	<u>24,215</u>	<u>68,851</u>
Total expenses	<u>783,481</u>	<u>854,940</u>
Change in net assets	206,582	28,202
Net assets, beginning of year	<u>247,231</u>	<u>219,029</u>
Net assets, end of year	<u><u>\$ 453,813</u></u>	<u><u>\$ 247,231</u></u>

ALASKA LONGLINE FISHERMEN'S ASSOCIATION

STATEMENTS OF FUNCTIONAL EXPENSES

For the Year Ended December 31, 2020 and 2019

Year ended December 31, 2020

	Programs						
	Management Policy and Conservation Research	Covid Response	Young Fishermen's Initiative	Direct Support to Stakeholders	Total	General and Administrative	Total
Expenses:							
Personal services	\$ 90,351	\$ 71,914	\$ 20,966	\$ 17,270	\$ 200,501	\$ 16,925	\$ 217,426
Direct support to target population	3,250	50,638	-	-	53,888	503	54,391
Professional services	38,456	22,885	-	10,000	71,341	500	71,841
Travel and conferences	3,375	20	295	291	3,981	75	4,056
Fish purchases	-	276,448	-	118,366	394,814	-	394,814
Program supplies	6,319	5,652	-	3,649	15,620	40	15,660
Other direct costs	1,280	16,309	1,292	240	19,121	6,172	25,293
	<u>\$ 143,031</u>	<u>\$ 443,866</u>	<u>\$ 22,553</u>	<u>\$ 149,816</u>	<u>\$ 759,266</u>	<u>\$ 24,215</u>	<u>\$ 783,481</u>

Year ended December 31, 2019

	Programs						
	Management Policy and Conservation Research	Information Outreach to Public Policy Forums	Young Fishermen's Initiative	Direct Support to Stakeholders	Total	General and Administrative	Total
Expenses:							
Personal services	\$ 130,040	\$ -	\$ 22,468	\$ 37,875	\$ 190,383	\$ 37,948	\$ 228,331
Direct support to target population	11,048	6,750	500	-	18,298	-	18,298
Professional services	284,098	-	1,000	1,444	286,542	10,768	297,310
Travel and conferences	23,998	12,799	191	1,533	38,521	1,112	39,633
Small equipment	25,161	-	-	895	26,056	250	26,306
Program supplies	148,699	-	-	14,504	163,203	252	163,455
Other direct costs	8,832	-	363	53,891	63,086	18,521	81,607
	<u>\$ 631,876</u>	<u>\$ 19,549</u>	<u>\$ 24,522</u>	<u>\$ 110,142</u>	<u>\$ 786,089</u>	<u>\$ 68,851</u>	<u>\$ 854,940</u>

ALASKA LONGLINE FISHERMEN'S ASSOCIATION

STATEMENTS OF CASH FLOWS

For the Year Ended December 31, 2020 and 2019

	2020	2019
Cash flows from operating activities:		
Cash received from granting and contracting agencies	\$ 836,060	\$ 646,402
Cash received from members and contributors	54,809	68,434
Cash received from product sales	136,766	72,310
Cash received from lessors	1,635	3,464
Interest received	105	140
Cash paid to suppliers	(554,393)	(680,236)
Cash paid to employees	(211,502)	(226,229)
Net cash provided (used) by operating activities	263,480	(115,715)
Net change in cash and cash equivalents	263,480	(115,715)
Cash and cash equivalents, beginning of year	34,632	150,347
Cash and cash equivalents, end of year	\$ 298,112	\$ 34,632
Reconciliation of change in net assets to net cash used by operating activities:		
Change in net assets	\$ 206,582	\$ 28,202
Adjustments to reconcile change in net assets to net cash used by operating activities:		
Changes in assets and liabilities		
(Increase) in grants receivable	11,911	(36,286)
(Increase) decrease in inventory	(1,778)	554
Decrease in prepaids and deposits	50	400
Decrease in other receivables	9,160	5,239
(Decrease) in accounts payable	(135)	(64,581)
Increase in accrued liabilities	19,449	2,102
Increase (decrease) in deferred revenue	18,241	(51,345)
Total adjustments	56,898	(143,917)
Net cash provided (used) by operating activities	\$ 263,480	\$ (115,715)

ALASKA LONGLINE FISHERMEN'S ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

December 31, 2020

Note 1. Organization

Alaska Longline Fishermen's Association ("ALFA") is a non-profit association of independent commercial longline vessel owners and crewmembers who are committed to continuing the sustainable harvest of sablefish, halibut, and groundfish, while supporting healthy marine ecosystems and strong coastal communities through resource stewardship and participation in federal, state, and local forums.

ALFA's income includes membership dues, donations, and grant and contract revenue. During 2020, ALFA administered the following grants and contracts:

- A grant from the National Fish and Wildlife Foundation to develop a young fishermen's apprentice program. This work entails screening and training potential apprentice candidates and skipper/mentors. The program will also develop curricula that can facilitate similar programs in other fishing communities.
- Two Covid-relief and capacity grants from Alaska Community Foundation to support the ongoing work of ALFA as well as to support ALFA's efforts to support fishermen facing challenges of Covid-19. All funds for this project support: 1) Distribution of healthy protein to individuals and families who were food insecure in Alaska. 2). Support fishermen and local processors by providing resources and support in navigating Covid 19 as well as by purchasing local seafood, groceries and supporting our local economies 3). Educate and inform local, state and national leaders on the needs of our Alaskan communities, economies and fishermen to ensure Covid 19 best practices/mandates are upheld.
- Two grants from the National Fish & Wildlife Foundation related to at-sea electronic monitoring of the Alaskan halibut and sablefish individual fishing quota IFQ fisheries. These grants supported supplies and contract services necessary to increase the scale of the existing program to meet management targets. The grant also supports stakeholder outreach and engagement in developing at-sea monitoring solutions for this fleet.
- A grant from the United States Department of Agriculture to improve the acceptance of flash frozen seafood by consumers in order to allow rural fishermen to more effectively market their catch. This project will apply innovative technology to quantify the freshness of flash-frozen seafood; conduct fresh versus frozen taste-tests and; create and widely distribute a multi-media Sustainable Seafood outreach kit.
- A grant with the City of Sitka to develop a young fishermen's apprentice program.
- A grant from the National Oceanic and Atmospheric Administration to continue development and testing of active and passive deterrent strategies for sperm and killer whales. This grant supports the development and testing of software and hardware solutions for a towed array hydrophone system that can be shared between vessels in support of a sperm whale detection and avoidance network.

ALASKA LONGLINE FISHERMEN'S ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

Note 1 - continued

- A grant from Alaska Conservation Foundation to host an intern to work on marine policy and Alaskan's Own programming.
- A grant from Alaska Marine Conservation Council to host a fellow to work on marine policy and Alaskan's Own programming
- A contract with the Alaska Sustainable Fisheries Trust to develop innovative financing and conservation programs for new entrants in the Alaskan sablefish and halibut fisheries.
- A 2nd contract with the Alaska Sustainable Fisheries Trust for administrative services and to support sustainable fisheries policy development at the state, federal and national level and stewardship innovation through ALFA's Fishery Conservation Network.
- A contract with the Alaska Fisheries Development Foundation to coordinate training and outreach related to mariculture development in Alaska.
- A contract with the Marine Fisheries Conservation Network to engage young fishermen with fisheries management policy issues at the national level.

Note 2. Summary of Significant Accounting Policies

Basis of Presentation

The Organization prepares its financial statements in accordance with generally accepted accounting principles in the United States of America for not-for-profit organizations. The significant accounting and reporting policies used by the Organization are described below.

Basis of Accounting

The accounting records of ALFA are maintained on an accrual basis of accounting under which revenues are recognized when earned and liabilities and expenses when incurred.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Net Assets

The financial statements report net assets and changes in net assets in two classes that are based upon the existence or absence of restrictions on use placed by contributors and granting agencies, as follows:

ALASKA LONGLINE FISHERMEN'S ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

Note 2. - continued

Net Assets Without Donor Restrictions

Net assets without donor restrictions are resources available to support operations. The only limits on the use of these net assets are the broad limits resulting from the nature of the Organization, the environment in which it operates, the purposes specified in its corporate documents and its initial application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others entered into in the course of its operations.

Net Assets With Donor Restrictions

Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose or in a particular future period. Some donor-imposed restrictions are temporary in nature, and the restriction will expire when the resources are used in accordance with the donor's instructions or when the stipulated time has passed. Other donor-imposed restrictions are perpetual in nature, the Organization must continue to use the resources in accordance with the donor's instructions.

Classification of Transactions

All revenue and net gains are reported as increases in net assets without donor restrictions in the statement of activities unless the donor specified the use of the related resources for a particular purpose or in a future period. All expenses and losses are reported as decreases in net assets without donor restrictions.

Grants are either recorded as contributions or exchange transactions based on the criteria contained in the grant award.

Grant awards that are exchange transactions – Grants that qualify as exchange transactions are recorded as invoiced to the funding sources. Revenue is recognized in the accounting period when the related allowable expenses are incurred. Amounts received in excess of expenses are reflected as deferred revenue.

Grant awards that are contributions – Grants that qualify as contributions are reported at fair value and are unconditional transfers. Revenue is recognized in the period the funding is received or receivable.

Grant awards that are conditional contributions – Grants awards that include a donor-imposed condition which is considered a barrier and a right of return/right of release are recognized as revenue when the barrier/condition is met. Such award receipts are reflected as deferred revenue until the donor-imposed condition is met.

Program income is recognized at the time the services are provided by ALFA and represents income for specific charges related to program activities.

ALASKA LONGLINE FISHERMEN'S ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

Note 2. - continued

Cash and Cash Equivalents

For the Statement of Cash Flows, ALFA includes cash on deposit; cash on hand, money market accounts, certificates of deposits, (if any) and short-term investments with original maturities less than three months, (if any) to be cash equivalents.

Grants and Other Receivables

Grants receivable are recorded based upon the availability of funds under the grant agreements and the provision of services under the terms of the grant. Other receivables include amounts due on contracts for services. Other receivables also include a short-term advance to the Alaska Sustainable Fisheries Trust (ASFT), a nonprofit organization, to provide operating cash. The advance was repaid in 2019.

No allowance for doubtful accounts has been recognized as management considers all amount collectible.

Retail Inventory

Retail inventory includes logo clothing and other items and frozen fish and other seafood products. Inventory is value at cost, using the first-in, first-out method.

Property and Equipment

The Organization's only property and equipment is used office furniture and computer equipment. None of these items meet the criteria for capitalization and have been recognized as an expense when purchased.

Other Assets

Other assets include individual fishing quota (IFQ) which permit the fishing of sablefish in Southeast Alaska. The IFQs are leased to fishermen with the goal of promoting entry into the fishery.

Public Support and Revenue

Contributions are recognized when received. All contributions are reported as increases to net assets without donor restriction unless use of the contributed assets is specifically restricted by the donor. Amounts received that are restricted by the donor to use in future periods or for specific purposes are reported as increases in net assets with donor restrictions

Expense Recognition and Allocation

The cost of providing the ALFA's programs and other activities is summarized on a functional basis in the statement of activities and the statement of functional expenses. Expenses that can be identified with a specific program or support service are charged directly to that program or

ALASKA LONGLINE FISHERMEN'S ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

Note 2. - continued

support service. Costs common to multiple functions have been allocated among the various functions benefited using a reasonable allocation method that is consistently applied.

Management and general expenses include those costs that are not directly identifiable with any specific program, but which provide for the overall support and direction of the organization.

Advertising Costs

Advertising costs are expensed as incurred.

Income Tax

ALFA is exempt from federal income taxes under Section 501c(3) of the Internal Revenue Code. It is the organization's practice to include penalties and interest (if any) associated with income taxes in income tax expense. The ALFA's federal income tax returns (Form 990) are subject to possible examination by the Internal Revenue Service until the expiration of the related statute of limitations on these tax returns, which, in general, have a three-year limitation.

Subsequent Events

ALFA has evaluated subsequent events through the date of the Independent Auditor's Report, which is commensurate with the date the financial statements were available to be issued.

Note 3. Liquidity and Availability

The following reflects ALFA's financial assets as of December 31, 2019 and 2018, reduced by the amounts not available for general use because of contractual or donor-imposed restrictions within one year.

	2020	2019
Financial assets		
Cash and cash equivalents	\$ 298,112	\$ 34,632
Grants receivable	114,189	120,100
Other receivables	-	9,160
Total financial assets at year-end	412,301	163,892
Less those unavailable for general expenditure within one year due to:		
Deferred revenue	19,202	961
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 393,099</u>	<u>\$ 162,931</u>

ALASKA LONGLINE FISHERMEN'S ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

Note 4. Deferred Revenue

Deferred revenue includes both advances from granting agencies which were not spent or otherwise obligated at the end of the year and advances on contracts with third parties. ALFA recognizes contract income based on the estimated percent of completion at year end.

Note 5. Contingencies

Amounts received or receivable from granting agencies are subject to audit and adjustment. Any disallowed claims, including amounts already collected would become a liability of the ALFA. The amount, (if any) of expenses which may be disallowed by granting agencies cannot be determined, although ALFA expects such amounts, (if any) to be immaterial.

ALFA has concentrated its credit risk for cash by maintaining deposits in financial institutions, which may at times exceed the amounts covered by insurance provided by the United States Federal Deposit Insurance Corporation (FDIC). ALFA has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk to cash.

Note 6. COVID-19

In early 2020, an outbreak of the novel strain of coronavirus (COVID-19) emerged globally. As a result, there have been mandates from federal, state and local authorities resulting in an overall decline in economic activity. Due to the availability of federal funding and increased online product sales, ALFA's revenue increased in 2020. The ultimate impact of COVID-19 on the financial performance of the Organization's operations is not estimable at this time.

Form **8879-EO****IRS e-file Signature Authorization
for an Exempt Organization**

OMB No. 1545-0047

Department of the Treasury
Internal Revenue Service

For calendar year 2020, or fiscal year beginning 2020, and ending 2020

▶ Do not send to the IRS. Keep for your records.
▶ Go to www.irs.gov/Form8879EO for the latest information.**2020**

Name of exempt organization or person subject to tax

**ALASKA LONGLINE FISHERMEN
ASSOCIATION**

Taxpayer identification number

Name and title of officer or person subject to tax

**DICK CURRAN
PRESIDENT****RETURN FORM 8879
WITH ORIGINAL SIGNATURES
TO OUR OFFICES****Part I Type of Return and Return Information (Whole Dollars Only)**

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, or 7a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, or 7b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1a Form 990 check here ▶ <input checked="" type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b	872,884
2a Form 990-EZ check here ▶ <input type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2b	
3a Form 1120-POL check here ▶ <input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b	
4a Form 990-PF check here ▶ <input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b	
5a Form 8868 check here ▶ <input type="checkbox"/>	b Balance due (Form 8868, line 3c)	5b	
6a Form 990-T check here ▶ <input type="checkbox"/>	b Total tax (Form 990-T, Part III, line 4)	6b	
7a Form 4720 check here ▶ <input type="checkbox"/>	b Total tax (Form 4720, Part III, line 1)	7b	

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that ☒ I am an officer of the above organization or ☐ I am a person subject to tax with respect to (name of organization) _____, (EIN) _____ and that I have examined a copy of the 2020 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

☒ I authorize **HARRINGTON & HUFF CPAS** to enter my PIN _____ as my signature
ERO firm name

Enter five numbers, but do not enter all zeros

on the tax year 2020 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer or person subject to tax with respect to the organization, I will enter my PIN as my signature on the tax year 2020 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax ▶

Date ▶ **10/26/21****Part III Certification and Authentication**

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2020 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶

Date ▶ **10/26/21****ERO Must Retain This Form — See Instructions****Do Not Submit This Form to the IRS Unless Requested To Do So**

For Paperwork Reduction Act Notice, see back of form.

Form **8879-EO** (2020)

HARRINGTON & HUFF CPAS
PO Box 1328
Sitka, AK 99835

ALASKA LONGLINE FISHERMENS
ASSOCIATION
PO BOX 1229
SITKA, AK 99835

A standard linear barcode consisting of vertical black bars of varying widths on a white background, located at the bottom of the document.

HARRINGTON & HUFF CPAS
PO Box 1328
Sitka, AK 99835
907-747-5500

October 26, 2021

CONFIDENTIAL

ALASKA LONGLINE FISHERMENS
ASSOCIATION
PO BOX 1229
SITKA, AK 99835

Dear Ms. Behnken:

We have prepared the following returns from information provided by you without verification or audit.

Return of Organization Exempt From Income Tax (Form 990)

We suggest that you examine these returns carefully to fully acquaint yourself with all items contained therein to ensure that there are no omissions or misstatements. Attached are instructions for signing and filing each return. Please follow those instructions carefully.

Enclosed is any material you furnished for use in preparing the returns. If the returns are examined, requests may be made for supporting documentation. Therefore, we recommend that you retain all pertinent records for at least seven years.

In order that we may properly advise you of tax considerations, please keep us informed of any significant changes in your financial affairs or of any correspondence received from taxing authorities.

If you have any questions, or if we can be of assistance in any way, please call.

Sincerely,

HARRINGTON & HUFF CPAS

Filing Instructions

ALASKA LONGLINE FISHERMENS ASSOCIATION

Exempt Organization Tax Return

Taxable Year Ended December 31, 2020

Date Due: November 15, 2021

Remittance: None is required. Your Form 990 for the tax year ended 12/31/20 shows no balance due.

Signature: You are using a Personal Identification Number (PIN) for signing your return electronically. Form 8879-EO, IRS *e-file* Signature Authorization for an Exempt Organization should be signed and dated by an authorized officer of the organization and returned to:

HARRINGTON & HUFF CPAS
PO Box 1328
Sitka, AK 99835

Important: Your return will not be filed with the IRS until the signed Form 8879-EO has been received by this office.

Other: Your return is being filed electronically with the IRS and is not required to be mailed. If you Mail a paper copy of your return to the IRS it will delay the processing of your return.

Form **8879-EO****IRS e-file Signature Authorization
for an Exempt Organization**

OMB No. 1545-0047

Department of the Treasury
Internal Revenue Service

For calendar year 2020, or fiscal year beginning _____, 2020, and ending _____, 20

▶ Do not send to the IRS. Keep for your records.
▶ Go to www.irs.gov/Form8879EO for the latest information.**2020**Name of exempt organization or person subject to tax **ALASKA LONGLINE FISHERMENS
ASSOCIATION**

Taxpayer identification number

Name and title of officer or person subject to tax **DICK CURRAN
PRESIDENT****Part I Type of Return and Return Information (Whole Dollars Only)**

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, or 7a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, or 7b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1a Form 990 check here ▶ <input checked="" type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b	872,884
2a Form 990-EZ check here ▶ <input type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2b	
3a Form 1120-POL check here ▶ <input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b	
4a Form 990-PF check here ▶ <input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4b	
5a Form 8868 check here ▶ <input type="checkbox"/>	b Balance due (Form 8868, line 3c)	5b	
6a Form 990-T check here ▶ <input type="checkbox"/>	b Total tax (Form 990-T, Part III, line 4)	6b	
7a Form 4720 check here ▶ <input type="checkbox"/>	b Total tax (Form 4720, Part III, line 1)	7b	

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that ☒ I am an officer of the above organization or ☐ I am a person subject to tax with respect to (name of organization) _____, (EIN) _____ and that I have examined a copy of the 2020 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

☒ I authorize **HARRINGTON & HUFF CPAS** to enter my PIN **[REDACTED]** as my signature
ERO firm name Enter five numbers, but do not enter all zeros

on the tax year 2020 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer or person subject to tax with respect to the organization, I will enter my PIN as my signature on the tax year 2020 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax ▶

Date ▶ **10/26/21****Part III Certification and Authentication**

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2020 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ _____ Date ▶ **10/26/21**

ERO Must Retain This Form — See Instructions**Do Not Submit This Form to the IRS Unless Requested To Do So**

For Paperwork Reduction Act Notice, see back of form.

Form **8879-EO** (2020)

Form **990**Department of the Treasury
Internal Revenue Service**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.
▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2020
Open to Public Inspection**A** For the 2020 calendar year, or tax year beginning , and ending**B** Check if applicable:

- ☐ Address change
- ☐ Name change
- ☐ Initial return
- ☐ Final return/terminated
- ☐ Amended return
- ☐ Application pending

C Name of organization**ALASKA LONGLINE FISHERMENS ASSOCIATION**

Doing business as

Number and street (or P.O. box if mail is not delivered to street address)

PO BOX 1229

Room/suite

City or town, state or province, country, and ZIP or foreign postal code

SITKA**AK 99835****F** Name and address of principal officer:**DICK CURRAN****D** Employer identification number**E** Telephone number**907-747-3400****G** Gross receipts \$**991,374****H(a)** Is this a group return for subordinates? ☐ Yes ☒ No**H(b)** Are all subordinates included? ☐ Yes ☐ No

If "No," attach a list. See instructions

I Tax-exempt status:☐ 501(c)(3)☒ 501(c)

(6)

(insert no.)

☐ 4947(a)(1) or☐ 527**J** Website: **ALFAFISH.ORG****K** Form of organization:☒ Corporation☐ Trust☐ Association☐ Other ▶**H(c)** Group exemption number ▶**L** Year of formation: **1978****M** State of legal domicile: **AK****Part I Summary**

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: See Schedule O		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	9
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	9
	5 Total number of individuals employed in calendar year 2020 (Part V, line 2a)	5	10
	6 Total number of volunteers (estimate if necessary)	6	0
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
b Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	738,162	758,191
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	60,193	87,545
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	140	105
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	28,312	27,043
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	826,807	872,884
	14 Benefits paid to or for members (Part IX, column (A), line 4)		0
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)		0
	16a Professional fundraising fees (Part IX, column (A), line 11e)	228,331	216,578
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ 0		0
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	570,275	449,730
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	798,606	666,308
Net Assets or Fund Balances	19 Revenue less expenses. Subtract line 18 from line 12	28,201	206,576
	20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21 Total liabilities (Part X, line 26)	259,973	504,110
	22 Net assets or fund balances. Subtract line 21 from line 20	12,742	50,303
		247,231	453,807

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer

DICK CURRAN

Type or print name and title

PRESIDENT

Date

Paid**Preparer****Use Only**

Print/Type preparer's name

CHRISTINE E HARRINGTON

Preparer's signature

Date

10/26/21Check ☒ if self-employed

PTIN

P00441102

Firm's name ▶

HARRINGTON & HUFF CPAS

Firm's EIN ▶

Firm's address ▶

PO Box 1328**Sitka, AK 99835**

Phone no.

907-747-5500

May the IRS discuss this return with the preparer shown above? See instructions

For Paperwork Reduction Act Notice, see the separate instructions.

DAA

Form **990** (2020)

Form 990 (2020) **ALASKA LONGLINE FISHERMENS**Page **2****Part III Statement of Program Service Accomplishments**Check if Schedule O contains a response or note to any line in this Part III ☒**1** Briefly describe the organization's mission:**See Schedule O****2** Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

If "Yes," describe these new services on Schedule O.

☐ Yes ☒ No**3** Did the organization cease conducting, or make significant changes in how it conducts, any program services?

If "Yes," describe these changes on Schedule O.

☐ Yes ☒ No**4** Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **666,308** including grants of \$) (Revenue \$ **101,070**)
CONDUCT MARINE RESEARCH ASSOCIATED WITH THE LONGLINE FISHERIES AND ADVOCATE FOR INDUSTRY WITH GOVERNMENT REGULATORY AGENCIES

4b (Code:) (Expenses \$ **N/A** including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ **N/A** including grants of \$) (Revenue \$)

4d Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **666,308**

Form 990 (2020) **ALASKA LONGLINE FISHERMENS****Part IV Checklist of Required Schedules**Page **3**

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A		X
2 Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III	X	
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? If "Yes," complete Schedule D, Part V		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI		X
b Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		X
c Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		X
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I See instructions		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X
20a Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		X
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		X

Form 990 (2020) **ALASKA LONGLINE FISHERMENS**Page **4****Part IV Checklist of Required Schedules (continued)**

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions, for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? If "Yes," complete Schedule L, Part IV		X
b A family member of any individual described in line 28a? If "Yes," complete Schedule L, Part IV		X
c A 35% controlled entity of one or more individuals and/or organizations described in lines 28a or 28b? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note: All Form 990 filers are required to complete Schedule O.	X	

Part V Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
1a Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	11	
b Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	0	
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		

Form 990 (2020) **ALASKA LONGLINE FISHERMENS****Part V** Statements Regarding Other IRS Filings and Tax Compliance (continued)Page **5**

		Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	10
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note: If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	2b	X
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a	X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a	X
b	If "Yes," enter the name of the foreign country ▶ See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a	X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b	X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c	
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a	X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b	
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a	X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b	
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c	X
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d	
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e	X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f	X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g	
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h	
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8	
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a	
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b	
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12	10a	
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders	11a	
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note: See the instructions for additional information the organization must report on Schedule O.	13a	
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
c	Enter the amount of reserves on hand	13c	
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a	X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b	
15	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 720, Schedule N.	15	X
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 720, Schedule O.	16	X

Form 990 (2020) **ALASKA LONGLINE FISHERMENS**Page **6**

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI ☒

Section A. Governing Body and Management

	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year. If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.	1a	9
b Enter the number of voting members included on line 1a, above, who are independent	1b	9
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		<input checked="" type="checkbox"/>
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?		<input checked="" type="checkbox"/>
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		<input checked="" type="checkbox"/>
5 Did the organization become aware during the year of a significant diversion of the organization's assets?		<input checked="" type="checkbox"/>
6 Did the organization have members or stockholders?	<input checked="" type="checkbox"/>	
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		<input checked="" type="checkbox"/>
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		<input checked="" type="checkbox"/>
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a The governing body?	<input checked="" type="checkbox"/>	
b Each committee with authority to act on behalf of the governing body?	<input checked="" type="checkbox"/>	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O		<input checked="" type="checkbox"/>

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a Did the organization have local chapters, branches, or affiliates?		<input checked="" type="checkbox"/>
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	<input checked="" type="checkbox"/>	
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a Did the organization have a written conflict of interest policy? If "No," go to line 13		<input checked="" type="checkbox"/>
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?		
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done		
13 Did the organization have a written whistleblower policy?		<input checked="" type="checkbox"/>
14 Did the organization have a written document retention and destruction policy?		<input checked="" type="checkbox"/>
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official		<input checked="" type="checkbox"/>
b Other officers or key employees of the organization		<input checked="" type="checkbox"/>
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		<input checked="" type="checkbox"/>
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed **None**

18 Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain on Schedule O)

19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, address, and telephone number of the person who possesses the organization's books and records **►**

OFFICE MANAGER

PO BOX 1229

SITKA

AK 99835

907-747-3400

Form 990 (2020) **ALASKA LONGLINE FISHERMENS**Page **7****Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**Check if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former** directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations. See instructions for the order in which to list the persons above.

☒ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) DICK CURRAN	1.00									
PRESIDENT	0.00	X		X				0	0	0
(2) JEFF FARVOUR	1.00									
VICE PRESIDENT	0.00	X		X				0	0	0
(3) TERRY PERENSOVICH	1.00									
SECRETARY	0.00	X		X				0	0	0
(4) WENDY ALDERSON	1.00									
BOARDMEMBER	0.00	X						0	0	0
(5) FRANK BALOVICH	1.00									
BOARDMEMBER	0.00	X						0	0	0
(6) STEVE FISH	1.00									
BOARDMEMBER	0.00	X						0	0	0
(7) CALE LADUKE	1.00									
BOARDMEMBER	0.00	X						0	0	0
(8) NORM PILLEN	1.00									
BOARDMEMBER	0.00	X						0	0	0
(9) PHIL WYMAN	1.00									
BOARDMEMBER	0.00	X						0	0	0
(10)										
(11)										

Part VII	Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees <i>(continued)</i>
-----------------	--

<div> <div>(A)</div> <div>Name and business address</div> </div> <div> <div>(B)</div> <div>Description of services</div> </div> <div> <div>(C)</div> <div>Compensation</div> </div>		
<div>2</div> <div>Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization ▶</div>		0

Form 990 (2020) **ALASKA LONGLINE FISHERMENS**Page **9****Part VIII Statement of Revenue**Check if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a				
	b Membership dues	1b	31,854			
	c Fundraising events	1c				
	d Related organizations	1d				
	e Government grants (contributions)	1e	183,706			
	f All other contributions, gifts, grants, and similar amounts not included above	1f	542,631			
	g Noncash contributions included in lines 1a-1f	1g	\$			
	h Total. Add lines 1a-1f		758,191			
	Program Service Revenue	2a CONTRACT INCOME	Business Code			
		541700	85,909	85,909		
b A SHARES LEASE			1,636	1,636		
c						
d						
e						
f All other program service revenue						
g Total. Add lines 2a-2f			87,545			
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		105			105
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6a Gross rents	(i) Real (ii) Personal				
	b Less: rental expenses					
	c Rental inc. or (loss)					
	d Net rental income or (loss)					
	7a Gross amount from sales of assets other than inventory	(i) Securities (ii) Other				
	b Less: cost or other basis and sales exps.					
	c Gain or (loss)					
	d Net gain or (loss)					
	8a Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	8a	8,767			
	b Less: direct expenses	8b	1,310			
	c Net income or (loss) from fundraising events		7,457			
	9a Gross income from gaming activities. See Part IV, line 19	9a				
	b Less: direct expenses	9b				
	c Net income or (loss) from gaming activities					
10a Gross sales of inventory, less returns and allowances	10a	136,766				
b Less: cost of goods sold	10b	117,180				
c Net income or (loss) from sales of inventory		19,586	19,586			
Miscellaneous Revenue	11a	Business Code				
	b					
	c					
	d All other revenue					
	e Total. Add lines 11a-11d					
	12 Total revenue. See instructions		872,884	107,131	0	105

Form 990 (2020) **ALASKA LONGLINE FISHERMENS**Page **10****Part IX Statement of Functional Expenses**Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).
Check if Schedule O contains a response or note to any line in this Part IX ☐**Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.**

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	191,938			
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	8,072			
10 Payroll taxes	16,568			
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting	18,184			
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	46,347			
12 Advertising and promotion	8,383			
13 Office expenses	4,715			
14 Information technology				
15 Royalties				
16 Occupancy	12,079			
17 Travel	4,056			
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance	4,000			
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a PROGRAM SUPPLIES	297,575			
b RESEARCH COSTS	54,391			
c				
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	666,308	0	0	0
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Form 990 (2020) **ALASKA LONGLINE FISHERMENS**Page **11****Part X Balance Sheet**Check if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest-bearing	33,224	1	230,446
	2 Savings and temporary cash investments	1,409	2	67,667
	3 Pledges and grants receivable, net	126,100	3	114,189
	4 Accounts receivable, net	9,160	4	
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use	5,110	8	6,888
	9 Prepaid expenses and deferred charges	50	9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a		
	b Less: accumulated depreciation	10b		10c
	11 Investments—publicly traded securities		11	
	12 Investments—other securities. See Part IV, line 11		12	
	13 Investments—program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	84,920	15	84,920
16 Total assets. Add lines 1 through 15 (must equal line 33)	259,973	16	504,110	
Liabilities	17 Accounts payable and accrued expenses	11,781	17	31,101
	18 Grants payable		18	
	19 Deferred revenue	961	19	19,202
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25	12,742	26	50,303
	Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.		
27 Net assets without donor restrictions		247,231	27	453,807
28 Net assets with donor restrictions			28	
Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.				
29 Capital stock or trust principal, or current funds			29	
30 Paid-in or capital surplus, or land, building, or equipment fund			30	
31 Retained earnings, endowment, accumulated income, or other funds			31	
32 Total net assets or fund balances		247,231	32	453,807
33 Total liabilities and net assets/fund balances	259,973	33	504,110	

Form **990** (2020)

Form 990 (2020) **ALASKA LONGLINE FISHERMENS**Page **12****Part XI Reconciliation of Net Assets**Check if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	872,884
2	Total expenses (must equal Part IX, column (A), line 25)	2	666,308
3	Revenue less expenses. Subtract line 2 from line 1	3	206,576
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	247,231
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	453,807

Part XII Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII ☐

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	X	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits		

Form **990** (2020)

Schedule B(Form 990, 990-EZ,
or 990-PF)Department of the Treasury
Internal Revenue Service**Schedule of Contributors**▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.
▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2020

Name of the organization

**ALASKA LONGLINE FISHERMENS
ASSOCIATION**

Employer identification number

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

☒ 501(c)(**6**) (enter number) organization☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation☐ 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule**

- ☒
- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

- ☐ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33¹/₃% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000; or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ▶ \$

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990, 990-EZ, or 990-PF) (2020)

Name of organization

ALASKA LONGLINE FISHERMENS

Employer identification number

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	N/A	\$ 57,023	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	N/A	\$ 33,562	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	N/A	\$ 10,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	N/A	\$ 30,853	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	N/A	\$ 80,830	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
6	N/A	\$ 493,271	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

ALASKA LONGLINE FISHERMENSEmployer identification number
[REDACTED]**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	N/A	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
8	N/A	\$ 7,500	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

SCHEDULE C
(Form 990 or 990-EZ)**Political Campaign and Lobbying Activities**

OMB No. 1545-0047

2020**Open to Public Inspection**Department of the Treasury
Internal Revenue Service**For Organizations Exempt From Income Tax Under section 501(c) and section 527**▶ **Complete if the organization is described below.**▶ **Attach to Form 990 or Form 990-EZ.**▶ **Go to www.irs.gov/Form990 for instructions and the latest information.****If the organization answered "Yes," on Form 990, Part IV, line 3, or Form 990-EZ, Part V, line 46 (Political Campaign Activities), then**

- Section 501(c)(3) organizations: Complete Parts I-A and B. Do not complete Part I-C.
- Section 501(c) (other than section 501(c)(3)) organizations: Complete Parts I-A and C below. Do not complete Part I-B.
- Section 527 organizations: Complete Part I-A only.

If the organization answered "Yes," on Form 990, Part IV, line 4, or Form 990-EZ, Part VI, line 47 (Lobbying Activities), then

- Section 501(c)(3) organizations that have filed Form 5768 (election under section 501(h)): Complete Part II-A. Do not complete Part II-B.
- Section 501(c)(3) organizations that have NOT filed Form 5768 (election under section 501(h)): Complete Part II-B. Do not complete Part II-A.

If the organization answered "Yes," on Form 990, Part IV, line 5 (Proxy Tax) (See separate instructions) or Form 990-EZ, Part V, line 35c (Proxy Tax) (See separate instructions), then

- Section 501(c)(4), (5), or (6) organizations: Complete Part III.

Name of organization **ALASKA LONGLINE FISHERMENS ASSOCIATION**

Employer identification number

Part I-A Complete if the organization is exempt under section 501(c) or is a section 527 organization.**1** Provide a description of the organization's direct and indirect political campaign activities in Part IV. (See instructions for definition of "political campaign activities")**2** Political campaign activity expenditures (See instructions)

▶ \$

3 Volunteer hours for political campaign activities (See instructions)**Part I-B Complete if the organization is exempt under section 501(c)(3).****1** Enter the amount of any excise tax incurred by the organization under section 4955

▶ \$

2 Enter the amount of any excise tax incurred by organization managers under section 4955

▶ \$

3 If the organization incurred a section 4955 tax, did it file Form 4720 for this year?
☐ Yes ☐ No
☐ Yes ☐ No
4a Was a correction made?**b** If "Yes," describe in Part IV.**Part I-C Complete if the organization is exempt under section 501(c), except section 501(c)(3).****1** Enter the amount directly expended by the filing organization for section 527 exempt function activities

▶ \$

2 Enter the amount of the filing organization's funds contributed to other organizations for section 527 exempt function activities

▶ \$

3 Total exempt function expenditures. Add lines 1 and 2. Enter here and on Form 1120-POL, line 17b

▶ \$

4 Did the filing organization file Form 1120-POL for this year?
☐ Yes ☐ No
5 Enter the names, addresses and employer identification number (EIN) of all section 527 political organizations to which the filing organization made payments. For each organization listed, enter the amount paid from the filing organization's funds. Also enter the amount of political contributions received that were promptly and directly delivered to a separate political organization, such as a separate segregated fund or a political action committee (PAC). If additional space is needed, provide information in Part IV.

(a) Name	(b) Address	(c) EIN	(d) Amount paid from filing organization's funds. If none, enter -0-	(e) Amount of political contributions received and promptly and directly delivered to a separate political organization. If none, enter -0-
(1)				
(2)				
(3)				
(4)				
(5)				
(6)				

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule C (Form 990 or 990-EZ) 2020

Part II-A Complete if the organization is exempt under section 501(c)(3) and filed Form 5768 (election under section 501(h)).

- A** Check ☐ if the filing organization belongs to an affiliated group (and list in Part IV each affiliated group member's name, address, EIN, expenses, and share of excess lobbying expenditures).
- B** Check ☐ if the filing organization checked box A and "limited control" provisions apply.

Limits on Lobbying Expenditures

(The term "expenditures" means amounts paid or incurred.)

1a Total lobbying expenditures to influence public opinion (grassroots lobbying)**b** Total lobbying expenditures to influence a legislative body (direct lobbying)**c** Total lobbying expenditures (add lines 1a and 1b)**d** Other exempt purpose expenditures**e** Total exempt purpose expenditures (add lines 1c and 1d)**f** Lobbying nontaxable amount. Enter the amount from the following table in both columns.

If the amount on line 1e, column (a) or (b) is:	The lobbying nontaxable amount is:
Not over \$500,000	20% of the amount on line 1e.
Over \$500,000 but not over \$1,000,000	\$100,000 plus 15% of the excess over \$500,000.
Over \$1,000,000 but not over \$1,500,000	\$175,000 plus 10% of the excess over \$1,000,000.
Over \$1,500,000 but not over \$17,000,000	\$225,000 plus 5% of the excess over \$1,500,000.
Over \$17,000,000	\$1,000,000.

g Grassroots nontaxable amount (enter 25% of line 1f)**h** Subtract line 1g from line 1a. If zero or less, enter -0-**i** Subtract line 1f from line 1c. If zero or less, enter -0-**j** If there is an amount other than zero on either line 1h or line 1i, did the organization file Form 4720 reporting section 4911 tax for this year?☐ Yes ☐ No**4-Year Averaging Period Under Section 501(h)**

(Some organizations that made a section 501(h) election do not have to complete all of the five columns below.
See the separate instructions for lines 2a through 2f.)

Lobbying Expenditures During 4-Year Averaging Period

Calendar year (or fiscal year beginning in)	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) Total
2a Lobbying nontaxable amount					
b Lobbying ceiling amount (150% of line 2a, column (e))					
c Total lobbying expenditures					
d Grassroots nontaxable amount					
e Grassroots ceiling amount (150% of line 2d, column (e))					
f Grassroots lobbying expenditures					

Part II-B Complete if the organization is exempt under section 501(c)(3) and has NOT filed Form 5768 (election under section 501(h)).

For each "Yes," response on lines 1a through 1i below, provide in Part IV a detailed description of the lobbying activity.

	(a)		(b) Amount
	Yes	No	
1 During the year, did the filing organization attempt to influence foreign, national, state, or local legislation, including any attempt to influence public opinion on a legislative matter or referendum, through the use of:			
a Volunteers?			
b Paid staff or management (include compensation in expenses reported on lines 1c through 1i)?			
c Media advertisements?			
d Mailings to members, legislators, or the public?			
e Publications, or published or broadcast statements?			
f Grants to other organizations for lobbying purposes?			
g Direct contact with legislators, their staffs, government officials, or a legislative body?			
h Rallies, demonstrations, seminars, conventions, speeches, lectures, or any similar means?			
i Other activities?			
j Total. Add lines 1c through 1i			
2a Did the activities in line 1 cause the organization to be not described in section 501(c)(3)?			
b If "Yes," enter the amount of any tax incurred under section 4912			
c If "Yes," enter the amount of any tax incurred by organization managers under section 4912			
d If the filing organization incurred a section 4912 tax, did it file Form 4720 for this year?			

Part III-A Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6).

	Yes	No
1 Were substantially all (90% or more) dues received nondeductible by members?		X
2 Did the organization make only in-house lobbying expenditures of \$2,000 or less?		X
3 Did the organization agree to carry over lobbying and political campaign activity expenditures from the prior year?		X

Part III-B Complete if the organization is exempt under section 501(c)(4), section 501(c)(5), or section 501(c)(6) and if either (a) BOTH Part III-A, lines 1 and 2, are answered "No" OR (b) Part III-A, line 3, is answered "Yes."

1 Dues, assessments and similar amounts from members	1	
2 Section 162(e) nondeductible lobbying and political expenditures (do not include amounts of political expenses for which the section 527(f) tax was paid).		
a Current year	2a	
b Carryover from last year	2b	
c Total	2c	
3 Aggregate amount reported in section 6033(e)(1)(A) notices of nondeductible section 162(e) dues	3	
4 If notices were sent and the amount on line 2c exceeds the amount on line 3, what portion of the excess does the organization agree to carryover to the reasonable estimate of nondeductible lobbying and political expenditure next year?	4	
5 Taxable amount of lobbying and political expenditures (See instructions)	5	

Part IV Supplemental Information

Provide the descriptions required for Part I-A, line 1; Part I-B, line 4; Part I-C, line 5; Part II-A (affiliated group list); Part II-A, lines 1 and 2 (See instructions); and Part II-B, line 1. Also, complete this part for any additional information.

**SCHEDULE D
(Form 990)**Department of the Treasury
Internal Revenue Service**Supplemental Financial Statements**▶ Complete if the organization answered "Yes" on Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
▶ Attach to Form 990.▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2020Open to Public
Inspection

Name of the organization

**ALASKA LONGLINE FISHERMENS
ASSOCIATION**

Employer identification number

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.
Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		<input type="checkbox"/> Yes <input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?		<input type="checkbox"/> Yes <input type="checkbox"/> No

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

	Held at the End of the Tax Year
1 Purpose(s) of conservation easements held by the organization (check all that apply): <input type="checkbox"/> Preservation of land for public use (for example, recreation or education) <input type="checkbox"/> Protection of natural habitat <input type="checkbox"/> Preservation of open space <input type="checkbox"/> Preservation of a historically important land area <input type="checkbox"/> Preservation of a certified historic structure	
2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.	
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d
3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶	
4 Number of states where property subject to conservation easement is located ▶	
5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶	
7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$	
8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.	

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.
Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.	
b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:	
(i) Revenue included on Form 990, Part VIII, line 1	▶ \$
(ii) Assets included in Form 990, Part X	▶ \$
2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:	
a Revenue included on Form 990, Part VIII, line 1	▶ \$
b Assets included in Form 990, Part X	▶ \$

Schedule D (Form 990) 2020 **ALASKA LONGLINE FISHERMENS**Page **2****Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets** (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

- a ☐ Public exhibition
 b ☐ Scholarly research
 c ☐ Preservation for future generations
 d ☐ Loan or exchange program
 e ☐ Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection?

☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?

☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

- c Beginning balance
 d Additions during the year
 e Distributions during the year
 f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability?

☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment ☐ %
 b Permanent endowment ☐ %
 c Term endowment ☐ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) Unrelated organizations
 (ii) Related organizations

	Yes	No
3a(i)		
3a(ii)		
3b		

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment				
e Other				

Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)

Schedule D (Form 990) 2020 **ALASKA LONGLINE FISHERMENS**Page **3****Part VII Investments – Other Securities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.)		

Part VIII Investments – Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.)		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1) QUOTA SHARE HELD FOR LEASE	84,920
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.)	84,920

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.)	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ☐

Schedule D (Form 990) 2020 **ALASKA LONGLINE FISHERMENS**Page **4****Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.**
Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	872,884
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	
3	Subtract line 2e from line 1	3	872,884
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	5	872,884

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.
Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	666,308
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	
3	Subtract line 2e from line 1	3	666,308
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	5	666,308

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Schedule D (Form 990) 2020 **ALASKA LONGLINE FISHERMENS**
Part XIII Supplemental Information *(continued)*

SCHEDULE O
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue Service**Supplemental Information to Form 990 or 990-EZ**Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2020**Open to Public
Inspection**Name of the organization **ALASKA LONGLINE FISHERMENS
ASSOCIATION**Employer identification number
[REDACTED]**Form 990 - Organization's Mission**

ALFA IS AN ASSOCIATION OF INDEPENDENT LONGLINE FISHERMEN WHO ARE COMMITTED TO CONTINUING THE SUSTAINABLE HARVEST OF SABLEFISH, HALIBUT, AND GROUND FISH, WHILE SUPPORTING HEALTHY MARINE ECOSYSTEMS AND STRONG COASTAL COMMUNITIES.

Form 990, Part VI, Line 6 - Classes of Members or Stockholders

MEMBERSHIP IN THE ORGANIZATION IS AVAILABLE TO ANY INDIVIDUAL WITH AN INTEREST IN LONGLINE FISHERIES. MEMBERSHIP REQUIRES ONLY THE PAYMENT OF ANNUAL DUES.

Form 990, Part VI, Line 11b - Organization's Process to Review Form 990

BOARD MEMBERS CAN REVIEW AN ELECTRONIC COPY OF FORM 990 PRIOR TO IT BEING FILED.

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation

DOCUMENTS ARE AVAILABLE FOR REVIEW DURING REGULAR BUSINESS HOURS AT ORGANIZATION OFFICES.

Federal Statements**Taxable Interest on Investments**

<u>Description</u>		<u>Amount</u>	<u>Unrelated</u>	<u>Exclusion</u>	<u>Postal</u>	<u>Acquired after</u>	<u>US</u>
			<u>Business</u>	<u>Code</u>	<u>Code</u>	<u>6/30/75</u>	<u>Obs (\$ or %)</u>
INTEREST		\$ 105		14			
Total		<u>\$ 105</u>					

Federal Statements

Form 990, Part IX, Line 11g - Other Fees for Service (Non-employee)

Description	Total	Program	Management &	Fund
	Expenses	Service	General	Raising
Other Fees	\$ 46,347	\$ 46,347	\$	\$
Total	\$ 46,347	\$ 46,347	\$ 0	\$ 0

ALFA
Balance Sheet
As of April 30, 2022

Apr 30, 22

ASSETS

Current Assets

Checking/Savings

First Bank Checking 8480	323,594.70
First Bank Savings 8450	98,743.80
Gaming Account 8500	2,876.36
PayPal	240.78
Petty Cash	159.37

Total Checking/Savings	425,615.01
-------------------------------	-------------------

Accounts Receivable

11000 · Accounts Receivable	2,100.00
-----------------------------	----------

Total Accounts Receivable	2,100.00
----------------------------------	-----------------

Other Current Assets

11001 · A/R for Audit	-2,100.00
1200 · Undeposited Funds	1,500.00
1210 · Inventory Asset	6,888.25
1400 · Grant Receivable	65,106.55

Total Other Current Assets	71,394.80
-----------------------------------	------------------

Total Current Assets	499,109.81
-----------------------------	-------------------

Other Assets

A Quota Shares	84,920.00
----------------	-----------

18600 · Other Assets

18601 · Sitka Community Boatyard Equity	15,000.00
---	-----------

Total 18600 · Other Assets	15,000.00
-----------------------------------	------------------

Total Other Assets	99,920.00
---------------------------	------------------

TOTAL ASSETS	599,029.81
---------------------	-------------------

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 · Accounts Payable	625.00
--------------------------	--------

Total Accounts Payable	625.00
-------------------------------	---------------

Other Current Liabilities

Health Reimbursement HRAs

Employee 1	3,521.18
Employee 2	4,500.00
Employee 3	3,902.10
Employee 4	4,800.00

Total Health Reimbursement HRAs	16,723.28
--	------------------

Payroll Tax Liability	345.24
------------------------------	---------------

Sales Tax Payable	-1,056.84
--------------------------	------------------

24001 · *Payroll Liabilities	71.27
------------------------------	-------

2500 · Unearned Income	961.10
------------------------	--------

Total Other Current Liabilities	17,044.05
--	------------------

Total Current Liabilities	17,669.05
----------------------------------	------------------

Total Liabilities	17,669.05
--------------------------	------------------

ALFA
Balance Sheet
As of April 30, 2022

	<u>Apr 30, 22</u>
Equity	
32000 · Retained Earnings	513,905.27
Net Income	<u>67,455.49</u>
Total Equity	<u>581,360.76</u>
TOTAL LIABILITIES & EQUITY	<u><u>599,029.81</u></u>

ALFA

Income Statement

January through April 2022

	Jan - Apr 22
Ordinary Income/Expense	
Income	
4000 · Grant Income	52,014.11
4005 · Contract Income	6,393.28
4010 · Individual Membership Dues	13,930.00
4020 · Business Membership	17,200.00
4030 · Donation Income	53,050.00
4050 · Retail Sales	192.17
4060 · Alaskans Own Fish Sales	56,374.80
Total Income	199,154.36
Cost of Goods Sold	
5000 · Cost of Goods Sold	263.50
5002 · Credit Card Merchant Fees	2,510.35
5010 · Fish Purchases	8,219.56
5020 · Shipping Supplies/Packaging	686.55
5030 · Freight/Shipping/Air Cargo	2,682.84
Total COGS	14,362.80
Gross Profit	184,791.56
Expense	
100 · Personnel Services Expense	
Employee Benefits	19,200.00
110 · Payroll Tax Expense	5,150.47
120 · Director Salary	13,715.89
130 · Salary & Wages	44,408.07
Total 100 · Personnel Services Expense	82,474.43
200 · Direct Support to Target Pop	
250 · Dues, Subscription & Memberships	5,175.00
Total 200 · Direct Support to Target Pop	5,175.00
300 · Consultants & Contracted	
350 · Legal	518.50
360 · Professional Services	10,482.40
300 · Consultants & Contracted - Other	840.00
Total 300 · Consultants & Contracted	11,840.90
400 · Travel & Conferences	
410 · NPFMC	409.84
450 · Board of Fisheries	728.89
460 · Other Travel	915.57
Total 400 · Travel & Conferences	2,054.30
500 · Program & Capital Expenditure	
540 · Scientific	4,686.67
560 · Moorage & Storage	346.50
607 · Program	500.00
Total 500 · Program & Capital Expenditure	5,533.17
600 · Other Direct Costs	
601 · Postage, Shipping, PO Rental	379.08
602 · Rent	2,000.00
603 · Telephone/Internet	1,026.00
605 · Office	233.64
606 · Software/Computer Supplies	1,764.23
610 · Advertising/Printing	1,570.63
699 · Bank Charges	57.07
Total 600 · Other Direct Costs	7,030.65

2:39 PM

05/03/22

Accrual Basis

ALFA
Income Statement
January through April 2022

	Jan - Apr 22
66001 · *Payroll Expenses	3,280.46
Total Expense	117,388.91
Net Ordinary Income	67,402.65
Other Income/Expense	
Other Income	
720 · Interest/Div Income	52.84
749 · Transfer Overhead Income	1,344.18
Total Other Income	1,397.02
Other Expense	
849 · Overhead Expense	1,344.18
Total Other Expense	1,344.18
Net Other Income	52.84
Net Income	67,455.49

Alaska Longline Fishermen's Association Pro Forma Projected Budget 2022		
		Projected
INCOME		2022
Bank Accounts		
Checking as of 4.30.2022		\$323,594.70
Savings Account		\$98,743.80
New Income		
ALFA Memberships + Events		\$33,000.00
Business Memberships		\$10,000.00
Donation		\$2,000.00
Fundraising/corporate sponsors		\$10,000.00
Retail sales		\$2,000.00
AO		\$140,000.00
A shares		\$7,000.00
ASFT Admin Contract		\$11,000.00
Grant income		
	City of Sitka - projected	\$10,000.00
	Small grants/donations including, NW Farm Credit, seafood donation program, mariculture and others	\$4,000.00
	ACF Rapid Response	\$5,000.00
	NFWF EM	\$9,000.00
	RFSP USDA grant (total \$189,000, 2 year grant)	\$94,500.00
	Packard	\$15,000.00
Subtotal Grants & Other Income		\$577,770.00
Contract Funding	ACF Intern	\$6,000.00
	Edgerton Contract	\$70,500.00
Subtotal Contract		\$79,000.00
2022 Est. Total Income		\$656,770.00
EXPENSES		
Personnel (100)		
	Director	\$50,500.00
	Program Director	\$66,800.00
	Deputy Director	\$15,200.00
	Office Manager	\$38,500.00
	Project Director	\$22,500.00
	AO/Seafood Donation Coordinator	\$48,000.00
	Workman's Comp and NOAA	\$1,900.00
Total Personnel		\$243,400.00
Other Expenses		
Direct Support (200)		\$7,700.00
Contract (300)*	Admin.	\$10,000.00
	Project	\$50,500.00
Travel (400)		\$8,900
Program and Capital (500) Est COGS		\$120,000.00
Other Direct (600)		\$21,000.00
Admin Overhead (700)		\$22,000.00
Total Other		\$240,100.00
2022 Total Est. Expenses		\$483,500.00
Net Income		\$173,270.00

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2006-38

-AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING SITKA GENERAL CODE SECTION 4.09.010 ENTITLED "LEVY OF SALES TAX" TO IMPOSE A FLAT SALES TAX RATE TO BE PAID BY FISHING CHARTER CUSTOMERS ON THE VALUE OF PACKAGED FISH AND/OR SEAFOOD CAUGHT OR TAKEN BY FISHING CHARTER CUSTOMERS.

1. **CLASIFICATION.** This ordinance is of a permanent nature and is intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska upon election certification.

2. **SEVERABILITY.** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. **PURPOSE.** Sitka General Code Section 4.09.030, entitled "Presumption of taxability—sales price and purchase price," recognizes that "in a sale which the amount of money paid does not represent the value of the property or service purchased, the sales tax must be imposed on the value of property or service purchased." Under the current Sitka General Code sales tax provisions, the value of the packaged fish and/or seafood obtained by fish charter customers as part of a charter has not been taxed. Fish charter customers are charged the same charter fee regardless if they obtain fish and/or seafood as part of a charter, and is then packaged for the customer. The purpose of this ordinance is to impose a sales tax on the value of the packaged fish and/or seafood caught or taken and retained by fish charter customers as a result of their charter.

The proposed amendment to Sitka General Code Section 4.09.010 would impose a flat rate charge of \$10 per fish box as a reasonable sales tax levy rate for the value of the packaged fish and/or seafood of fishing charter customers. This flat rate levy and the amount of the tax takes into consideration that each fish box may contain a varied amount, type, and size of fish and/or seafood which makes it difficult to precisely calculate its value. Additionally, since the fish and/or seafood has been caught and/or taken by the charter customer, the value of the packaged fish and/or seafood cannot be directly correlated with retail sales prices of fish and/or seafood. Thus, the City and Borough of Sitka, Alaska finds that the flat rate charge of \$10 per fish box is a reasonable sales tax rate.

Additionally, the sales tax collected from this levy on fish boxes shall be deposited by the finance director in the following funds and in the following rations:

- a. 20% in the harbor fund;
- b. 30% in the Sitka Permanent Fund;
- c. 20% in a fisheries enhancement fund, available to be used for any fisheries enhancement proposal upon approval of the proposal by the Assembly; and
- d. 30% in the general fund.

4. **ENACTMENT.** NOW, THEREFORE, BE IT ENACTED By the City and Borough of Sitka that Sitka General Code Section 4.09.010, entitled "Levy of Sales Tax," is amended by adding a new subsection to read as follows (new language underlined, deleted language stricken):

4.09.010 Levy of sales tax.

- A. There is levied a consumer's sales tax on sales, rents, and leases made in the City and Borough of Sitka. This tax applies to sales, rentals, and leases of tangible personal property; sales of services sold within the City and Borough of Sitka; sales of services performed wholly or partially within the City and Borough of Sitka when the provisions of such services originates or terminates within the City and Borough of Sitka; and rentals and leases of real property located with the City and Borough of Sitka. Notwithstanding any provision of law, air or sea charter services, provided a person or entity in the business of providing such charter services, are exempt from sales tax by the City and Borough of Sitka if the charter does not commence and end within the City and Borough of Sitka.
- B. The rate of levy of the sales tax levied under subsection A of this section is five percent on sales made during the months of October, November, December, January, February, and March. Effective April 1, 2004, the rate of levy of the sales tax levied under subsection A of this section is six percent on sales made during the months of April, May, June, July, August, and September. The rate of levy of the sales tax shall become five percent all year around three days after the Administrator certifies in writing to the Assembly that either (a) any and all bonds issued pursuant to the ratification by the voters on March 18, 2003, of propositions set out in Ordinances Nos. 02-1707 and 02-1712 are entirely paid off or (b) the seasonal sales tax increase of one percentage point on sales made during the months of April, May, June, July, August, and September described in the previous sentence has generated (or-based on historical projections-will generate in the next succeeding quarter) sufficient revenues to pay off any and all bonds issued pursuant to the ratification by the voters on march 18, 2003, of propositions set out in Ordinances Nos. 02-1707 and 02-1712, whether or not such bonds have been paid off.

- C. A flat rate of \$10 per fish box shall be levied on the packaged fish and/or seafood caught or taken and retained by fish charter customers as part of the fish charter. This tax shall be paid by the fish charter customer,
- D. collected by whoever packages the fish and/or seafood caught or taken by the fish charter customer, and is in addition to any sales tax paid based on the cost of the charter. This tax is effective January 1, 2007. For purposes of this subsection, a fish box means any packaging by a fish charter operator or processor, of fish and/or seafood caught or taken as part of the charter by a fish charter customer. The sales tax collected from this levy on fish boxes shall be deposited by the finance director in the following funds in the following ratios:
1. 20% in the harbor fund;
 2. 30% in the Sitka Permanent Fund;
 3. 20% in a fisheries enhancement fund, available to be used for any fisheries enhancement proposal upon approval of the proposal by the Assembly; and
 4. 30% in the general fund.
- E. Except as provided in subsection C above, all moneys accumulated under the terms of this chapter shall be deposited by the Finance Director in the general fund of the City and Borough of Sitka and shall be used for the general operating expenses of the City and Borough of Sitka in such a proportion as deemed advisable from time to time by the Assembly.


5. **EFFECTIVE DATE.** This ordinance shall become effective immediately on certification of the election results that show a majority of qualified voters approved the enactment.

PASSED BY A MAJORITY VOTE OF THE ELECTORATE AT A REGULAR MUNICIPAL ELECTION HELD OCTOBER 3, 2006.

**Results: YES = 2,011
NO = 1,000**


Marko Dapceovich, Mayor

ATTEST:


Colleen Pellett, MMC
Municipal Clerk

Fisheries Enhancement Fund Request for Proposal History

Available Funds	\$30,600		\$22,000		\$38,000		\$35,592		\$42,000		\$38,000		\$37,989		\$39,765		\$33,900		\$31,000	
Entities Applied	FY22		FY21		FY20		FY19		FY18		FY17		FY16		FY15		FY14		FY13	
	Requested	Received	Requested	Received	Requested	Received	Requested	Received	Requested	Received	Requested	Received	Requested	Received	Requested	Received	Requested	Received	Requested	Received
Sitka Sound Science Center	\$30,600	pending	\$22,000	\$14,000	\$38,000	\$23,000	\$35,592	\$25,592	\$42,000	\$22,000	\$38,000	\$28,000	\$37,900	\$27,900	\$39,700	\$39,765	\$33,900	\$33,900	\$31,000	\$31,000
Alaska Longline Fisherman's Association	\$10,000	pending	\$8,000	\$8,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$15,000	\$10,000	\$10,000	\$10,000	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply
Sitka Seafood Festival	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	\$11,500	\$0	did not apply	did not apply	did not apply	did not apply
Chinook Futures Coalition	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	\$9,500	\$9,500	did not apply	did not apply	did not apply	did not apply	\$5,000	\$0	did not apply	did not apply	did not apply	did not apply
Jere Christner	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	\$31,000	\$0	\$31,000	\$0
Alaska Trollers Association	did not apply	did not apply	did not apply	did not apply	\$5,000	\$5,000	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply	did not apply

updated 6/6/22 HD



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-088 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 6/8/2022 In control: City and Borough Assembly

On agenda: 6/14/2022 Final action:

Title: Approve a request for temporary natural resource extraction and mining support facilities (rock screening and crushing) at 300 Airport Road and 227 Tongass Drive filed by SouthEast Alaska Regional Health Consortium

Sponsors:

Indexes:

Code sections:

Attachments: [Motion](#)
[Memo](#)
[Supporting Documents](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

POSSIBLE MOTION

I MOVE TO approve temporary natural resource extraction and mining support facilities (rock screening and crushing) at 300 Airport Road and 227 Tongass Drive in the public lands district as requested by the Southeast Alaska Regional Health Consortium and subject to the conditions of approval listed in the staff memo. I further move to find that the use is in the public interest, all reasonable safeguards are to be employed to protect the surrounding area, and that there are no reasonable alternative locations for the use.

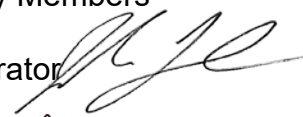



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

Thru: John Leach, Municipal Administrator 

From: Amy Ainslie, Planning Director 

Date: June 8, 2022

Subject: SEARHC Request for Temporary Approval of Natural Resource Extraction and Mining Support Facilities (rock screening and crushing)

Background

This request was filed by the Southeast Alaska Regional Health Consortium (SEARHC) to seek temporary approval to operate rock screening and crushing on site in conjunction with the site preparation planned to begin this summer to prepare for construction of the new hospital. The grading permit process oversees and regulates blasting activities to take place (and is therefore not part of this approval); SEARHC would like to process the blasted rock on site, as the resulting gravel will be used as fill. Processing rock on the site reduces the time and expense of trucking blasted rock offsite to be processed and then trucked back to the site for use. Processing on site also substantially reduces traffic generation that would be associated with offsite processing.

SGC Table 22.16.015-5 Manufacturing/Storage Uses in the Zoning code regulates higher intensity, commercial and industrial uses. One such use is "Natural resource extraction and mining support facilities". SGC 22.08.630 defines "Natural resource extraction" as *"...commercial or industrial operations involving the removal of timber, native vegetation, peat, mulch, topsoil, fill, sand and gravel, rock or any operations having similar characteristics. Said use includes the use of heavy equipment such as loaders, dozers, backhoes and other equipment such as crushers."*

The hospital site (227 Tongass Drive) as well as the property leased as a prep/storage yard (300 Airport Road) are in the P – Public lands district. According to Table 22.16.015-5, natural resource extraction and mining support facilities are prohibited in this zone. However, there is a footnote to this table that applies to the P zone specifically, *"Public facilities not otherwise identified may be permitted in the public zone subject to planning commission recommendation and assembly approval subject to findings of fact that show*

the use is in the public interest, all reasonable safeguards are to be employed to protect the surrounding area, and that there are no reasonable alternative locations for the use.”

The Planning Commission reviewed this requested at their June 1st meeting and recommended approval by a 3-1 vote.

Analysis

Traffic generation: It is anticipated that the site will be experiencing increased traffic in conjunction with construction activities. However, this proposal would reduce the amount of traffic generated when compared to the alternative of offsite processing.

Noise: Noise is one of the primary concerns related to on-site rock processing. While there will be an elevated noise level as a function of construction activities, the proposal does generate additional noise. The primary mitigations available would be limitations on the hours of operation and required buffering distances to neighboring properties. It is notable that the primary use in the area likely to be disturbed by increased noise would be the existing hospital use – SEARHC will be incentivized to limit disturbances for their patients.

Odors: Minimal odor generation expected, however equipment/machinery can create exhaust fumes/odors.

Other impacts: Dust generation results from rock processing. In a particularly dry summer season, this can negatively affect surrounding properties. Watering is the primary mitigation to this impact.

Hours of operation: SEARHC has proposed limited hours of operation from 7AM to 6PM, Monday through Saturday. The approval is also temporary, with the proposed dates to be July 1, 2022 through December 31, 2022.

Surrounding uses: The closest surrounding uses are US Coast Guard Housing and Mt. Edgecumbe High School (MEHS). The proposed location at 227 Tongass Drive is approximately 400 feet from the closest structure on Coast Guard housing, and the trees along the west property line are being preserved as a buffer. SEARHC aims to have the majority of blasting and processing completed before MEHS students return from school, but there may be some overlap. Students generally do not need to access the western end of Seward Avenue frequently, as the staircase that connects the lower and upper parts of the campus is on the eastern end of Seward. The second option, 300 Airport Road, is very well buffered from surrounding uses. However, this location comes with the drawback of still needing trucking to take place along Tongass Drive.

Effects on vehicular and pedestrian safety: The primary safety concern will be blasting rather than processing of rock; safety provisions for blasting are managed through the grading permit. However, it may be advisable to establish a minimum distance from streets/sidewalks for processing operations in order to provide a buffer to passing vehicles and pedestrians. The reduction in large equipment and vehicle traffic

in the area is beneficial to vehicular and pedestrian safety.

The following conditions of approval were drafted as reasonable safeguards/mitigations for potential adverse impacts:

1. Approval is valid between July 1, 2022, and December 31, 2022.
2. Hours of operation are limited to no earlier than 7:00 AM and no later than 6:00 PM Monday through Saturday.
3. The applicant will take all reasonable efforts to manage dust generation.
4. Screening or crushing equipment shall be placed and operated no closer than 300 feet to any structure and no closer than 150 feet to any street or sidewalk.
5. The operations shall be consistent with the application, narrative, and plans that were submitted with this request.
6. The Planning Commission, at its discretion and upon receipt of meritorious complaint, may schedule a public hearing at any time for the purpose of resolving issues with the request and mitigating adverse impacts on nearby properties which may include altering or adding conditions of approval with appeal rights to the Assembly. A decision to revoke the approval must be made by the Assembly after Planning Commission review and recommendation.

Fiscal Note

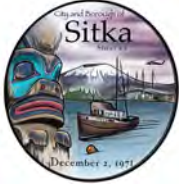
There is no fiscal impact for CBS as a result of the request.

Recommendation

Planning staff recommends approval of the proposal. State and local road systems are particularly strained this summer season between the increased visitor-related traffic, the Sawmill Creek Road project, and construction throughout town. Alleviation of heavy equipment and vehicle traffic from this site will benefit system-wide congestion. With a temporary approval and appropriate conditions of approval, potential negative impacts can be mitigated.

The Assembly should review the drafted conditions of approval and consider if any alterations or additions are needed.

Encl: Supporting Documents (including excerpt of draft Planning Commission minutes, site plans, photos, maps, and applications)



CITY AND BOROUGH OF SITKA

Minutes - Draft

Planning Commission

Wednesday, June 1, 2022

7:00 PM

Harrigan Centennial Hall

I. CALL TO ORDER AND ROLL CALL

II. CONSIDERATION OF THE AGENDA

III. CONSIDERATION OF THE MINUTES

A [PM 22-11](#)

IV. PERSONS TO BE HEARD

V. PLANNING DIRECTOR'S REPORT

VI. REPORTS

VII. THE EVENING BUSINESS

B [P 22- 02](#)

C [MISC 22-08](#) Public hearing and consideration of a request for temporary approval to operate natural resource extraction and mining support facilities (rock screening and crushing) at 300 Airport Road and 227 Tongass Drive in the public lands district. The properties are also known as Lot 15E US Survey 1496 and Lot 1, SEARHC Subdivision. The request is filed by the Southeast Alaska Regional Health Consortium (SEARHC). The owners of records are SEARHC and the State Department of Education.

Ainslie introduced the proposal for temporary approval for rock screening and crushing in support of the SEARHC hospital expansion project. She explained that blasted rock generated from site preparation would be used as fill on the site after being processed. She noted that offsite processing would generate significant truck traffic across downtown, exacerbating congestion issues already occurring that summer. She also noted that while natural resource processing is not typically allowed in the Public lands district, the code did offer this ad-hoc approval process. Ainslie presented the locations of the two proposed processing sites, as well as the distances to other uses such as Mount Edgecumbe High School (MEHS) and Coast Guard housing. At the Tongass Drive site, there was minimum separation of approximately 400-500 feet, and elevation differences particularly to MEHS facilities. At the Airport Road site, there was minimum separation of approximately 650-870 feet. Ainslie cited noise generation as a primary

concern, and that proposed limitations on hours of operation (7am -6pm Monday through Saturday) were proposed as mitigation. She also noted that SEARHC would be incentivized to mitigate adverse effects as much as possible, due to their hospital being the closest use and remaining in operation for the duration of the project. The request was for a temporary approval lasting from July 1st to December 31st, 2022. She concluded that the application benefited the project and the community as a whole by reducing negative traffic impacts; staff recommended approval.

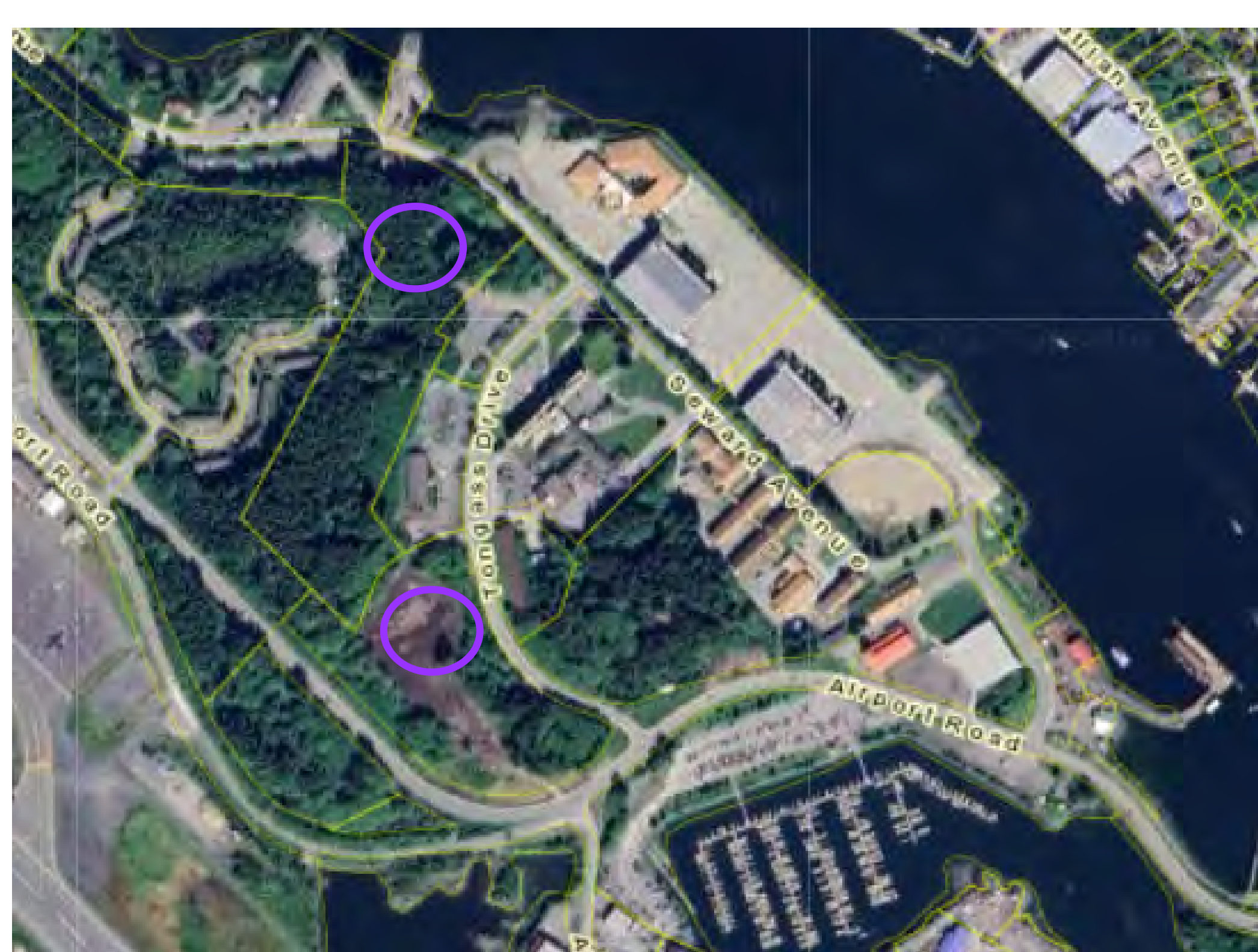
The applicants, SEARHC representatives Michael Pountney and Maegan Bosak explained the temporary nature of the permit, the benefits to traffic, and the necessity of rock crushing to complete the hospital project. They also noted their incentive to self-mitigate impacts. Pountney stated that he did not believe rock crushing would be louder than other construction activities. Ainslie noted that the application only applied to screening and crushing, not the blasting and grading activities which were already approved through the grading permit process.

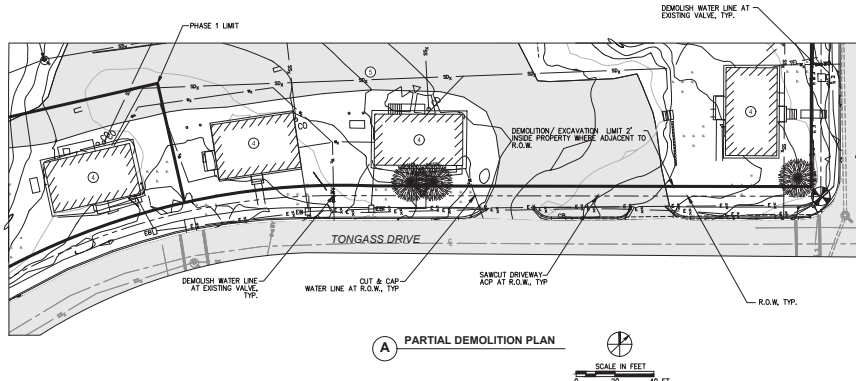
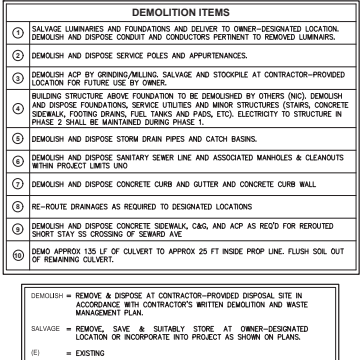
Mudry raised safety concerns relating to crushing activities generating rock or metal projectiles threatening nearby uses. Applicants noted fencing, distance, vegetation, and elevation barriers to any flying debris. Mudry asked what recourse the public would have for complaints, particularly those from nearby residents in Coast Guard housing. Ainslie responded that one of the conditions of approval provided recourse for those with a meritorious complaint. Commissioners agreed that the Planning Commission, rather than the Assembly, would likely be the more appropriate hearing body for any complaints made given their familiarity with these types of cases. Riley stated that she was in favor of the 300 Airport Road location but had concerns about 227 Tongass Drive given its proximity to neighboring uses.

M-Windsor/S-Mudry moved to recommend approval of the request for temporary approval to operate natural resource extraction and mining support facilities (rock screening and crushing) at 300 Airport Road and 227 Tongass Drive in the public lands district. The properties were also known as Lot 15E US Survey 1496 and Lot 1, SEARHC Subdivision. The request was filed by the Southeast Alaska Regional Health Consortium (SEARHC). The owners of records were SEARHC and the State Department of Education. Motion passed 3-1 by voice vote.

M-Windsor/S-Mudry moved to adopt the findings as listed in the staff report. Motion passed 3-1 by voice vote.

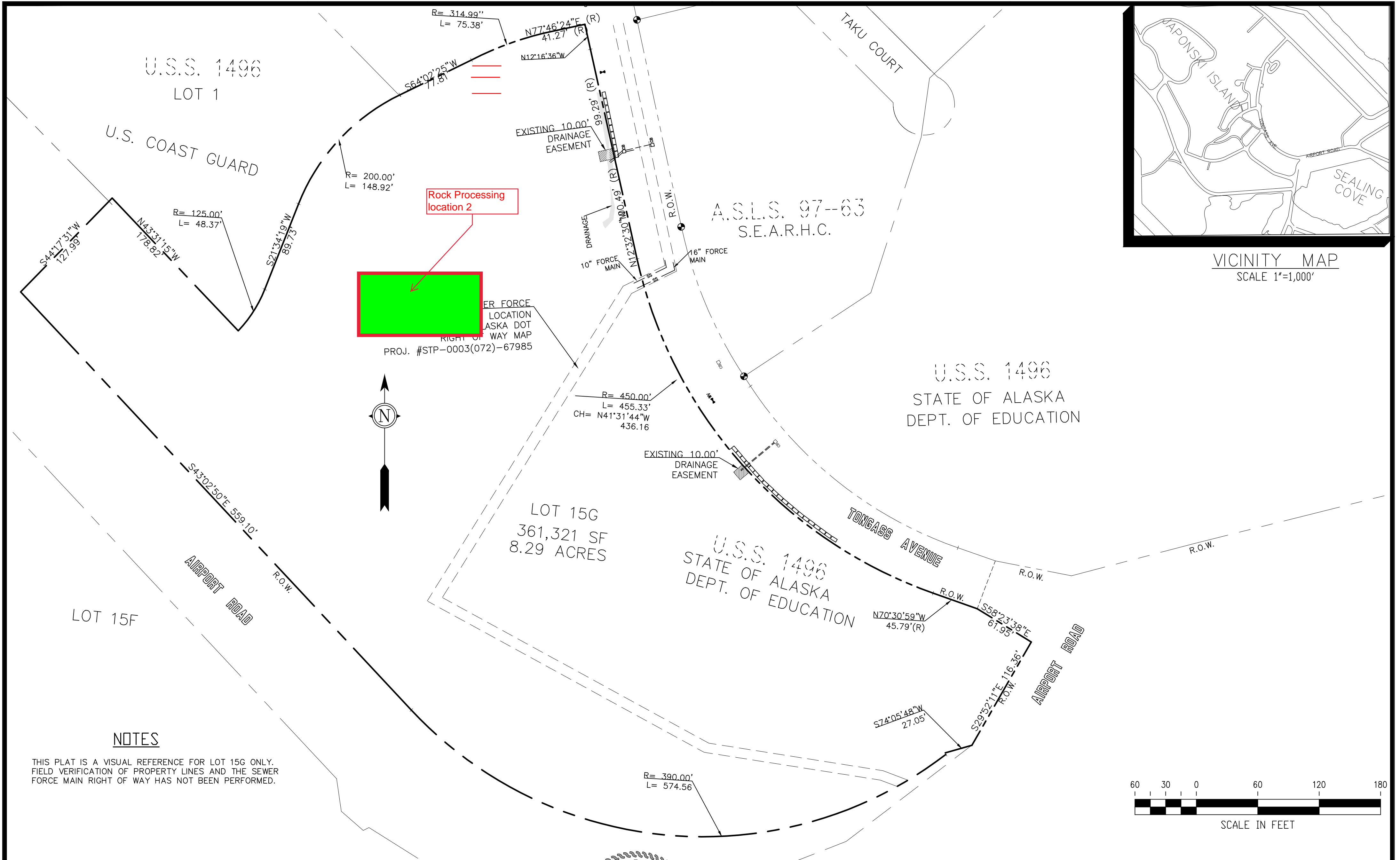
VIII. ADJOURNMENT





Location of portable crusher location 1

[illegible]



NORTH 57
LAND SURVEYING
(907) 747-6700 2007 CASCADE CREEK ROAD, SITKA, AK 99835

BY	DATE	REV.	DESCRIPTION OF CHANGE
RECORD OF REVISIONS			

DESIGNED: K. O'NEILL
DRAWN: JCH/ZACAD
CHECKED: KD
DATE OF PLAT: APRIL 10, 2020
SCALE: 1" = 60'
DRAWING NAME: 40032-10
PROJECT NO. 40032-10

REFERENCE PLAT

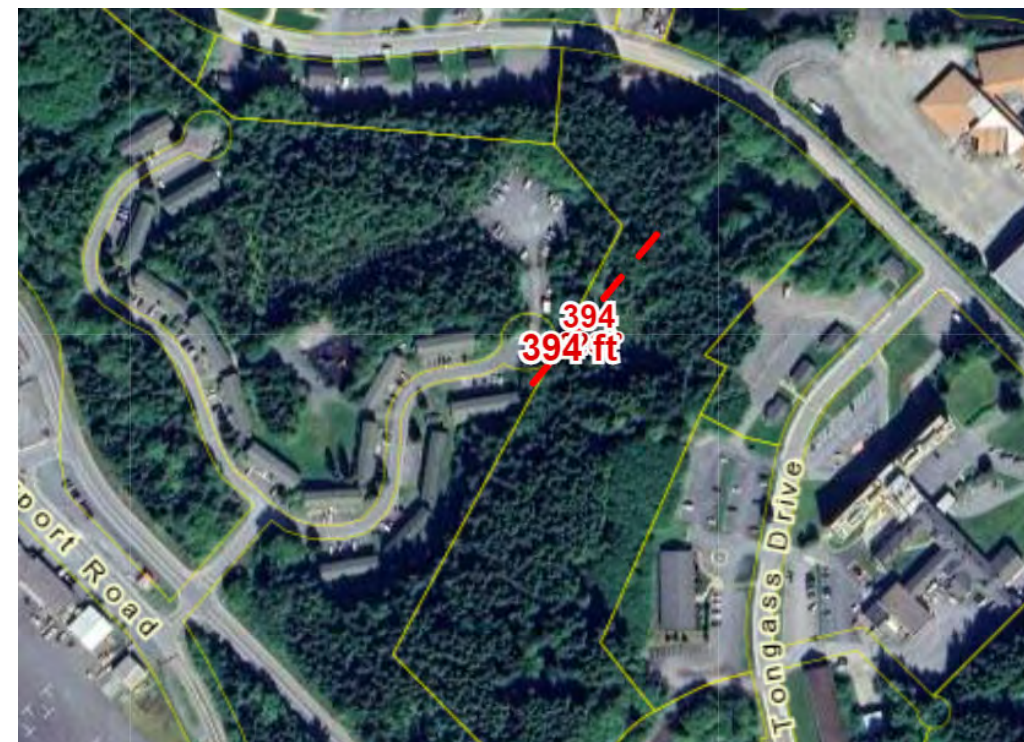
LOT 15G USS 1496

CLIENT: SEARHC

SHEET 1 OF 1

Location Option 1 – 227 Tongass Drive

Distance to closest USCG housing structure ~394 feet



Distance to closest MEHS structure ~523 feet



Location Option 2 – 300 Airport Road

Distance to closest USCG housing structure ~655 feet



Distance to closest MEHS structure ~870 feet

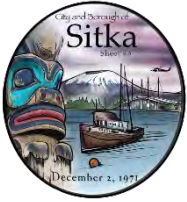


Location Option 1 – 227 Tongass Drive



Location Option 2 – 300 Airport Road





CITY AND BOROUGH OF SITKA

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

GENERAL APPLICATION

- Applications must be deemed complete at least **TWENTY-ONE (21)** days in advance of next meeting date.
- Review guidelines and procedural information.
- Fill form out completely. No request will be considered without a completed form.
- Submit all supporting documents and proof of payment.

APPLICATION FOR:

☐ VARIANCE☐ CONDITIONAL USE☐ ZONING AMENDMENT☐ PLAT/SUBDIVISION

BRIEF DESCRIPTION OF REQUEST: _____

PROPERTY INFORMATION:

CURRENT ZONING: _____ PROPOSED ZONING (if applicable): _____

CURRENT LAND USE(S): _____ PROPOSED LAND USES (if changing): _____

APPLICANT INFORMATION:

PROPERTY OWNER: _____

PROPERTY OWNER ADDRESS: _____

STREET ADDRESS OF PROPERTY: _____

APPLICANT'S NAME: _____

MAILING ADDRESS: _____

EMAIL ADDRESS: _____ DAYTIME PHONE: _____

Last Name

Date Submitted

Project Address

REQUIRED SUPPLEMENTAL INFORMATION:

For All Applications:

- ☐ Completed General Application form
- ☐ Supplemental Application (Variance, CUP, Plat, Zoning Amendment)
- ☐ Site Plan showing all existing and proposed structures with dimensions and location of utilities
- ☐ Floor Plan for all structures and showing use of those structures
- ☐ Proof of filing fee payment
- ☐ Other: _____

For Marijuana Enterprise Conditional Use Permits Only:

- ☐ AMCO Application

For Short-Term Rentals and B&Bs:

- ☐ Renter Informational Handout (directions to rental, garbage instructions, etc.)

CERTIFICATION:

I hereby certify that I am the owner of the property described above and that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application and does not ensure approval of the request. I understand that public notice will be mailed to neighboring property owners and published in the Daily Sitka Sentinel. **I understand that attendance at the Planning Commission meeting is required for the application to be considered for approval.** I further authorize municipal staff to access the property to conduct site visits as necessary. I authorize the applicant listed on this application to conduct business on my behalf.

Owner

Date

Owner

Date

I certify that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application and does not ensure approval of the request.

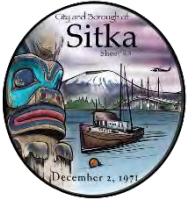
Applicant (If different than owner)

Date

Last Name

Date Submitted

Project Address



CITY AND BOROUGH OF SITKA

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT
SUPPLEMENTAL APPLICATION FORM
CONDITIONAL USE PERMIT

APPLICATION FOR

- ☐ MARIJUANA ENTERPRISE
- ☐ SHORT-TERM RENTAL OR BED AND BREAKFAST
- ☐ OTHER: _____

CRITERIA TO DETERMINE IMPACT – SGC 22.24.010(E) *(Please address each item in regard to your proposal)*

- Hours of operation: _____

- Location along a major or collector street: _____

- Amount of vehicular traffic to be generated and impacts of the traffic on nearby land uses:

- Potential for users or clients to access the site through residential areas or substandard street creating a cut through traffic scenario: _____

- Effects on vehicular and pedestrian safety: _____

- Ability of the police, fire, and EMS personnel to respond to emergency calls on the site: _____

- Describe the parking plan & layout: _____

- Proposed signage: _____

- **Presence of existing or proposed buffers (ie. Fences, boundary walls, natural barriers, etc.) on the site or immediately adjacent the site:**

- **Amount of noise to be generated and its impacts on neighbors:** _____

- **Other criteria that surface through public comments or planning commission review (odor, security, safety, waste management, etc):**


- **Mitigation/ Management Plan (How will site be managed to ensure low/no impact on neighbors?)**

REQUIRED FINDINGS (SGC 22.16.015-6 Footnote 1):

1. Public facilities not otherwise identified may be permitted in the public zone subject to planning commission recommendation and assembly approval subject to findings of fact that show *(Applicant to initial each finding to signify their agreement that each finding can be made)*:

	Initial
1. The use is in the public interest;	
2. All reasonable safeguards are to be employed to protect the surrounding area; and	
3. There are no reasonable alternative locations for the use.	

ANY ADDITIONAL COMMENTS _____



Applicant

Date



CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-089 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 6/8/2022 In control: City and Borough Assembly

On agenda: 6/14/2022 Final action:

Title: Approve a Memorandum of Understanding between the City and Borough of Sitka and the Sitka Cycling Club for a bicycle pump track near the skate park below the intersection of Halibut Point Road and Katlian Street

Sponsors:

Indexes:

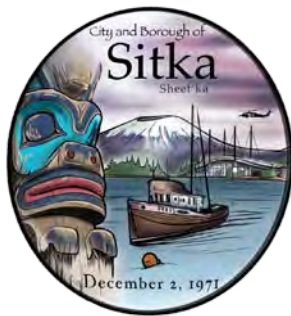
Code sections:

Attachments: [Motion Memo and MOU](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

POSSIBLE MOTION

I MOVE TO approve a Memorandum of Understanding between the City and Borough of Sitka and the Sitka Cycling Club for a bicycle pump track near the skate park below the intersection of Halibut Point Road and Katlian Street and authorize the Municipal Administrator to execute the document.



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

From: John Leach, Municipal Administrator

Date: June 8, 2022

Subject: Memorandum of Understanding with the Sitka Cycling Club

Background

The Sitka Cycling Club (SCC), an association of Sitka volunteers, has approached the City and Borough of Sitka (CBS) about constructing and maintaining a bicycle pump track near the skate park in the airplane turnaround complex.

A pump track is a perpetual loop that can be ridden without peddling, consisting of rollers and berms. It can provide a playground for kids and adults alike, from beginners to professionals and provides a community with a sustainable and fun activity.

Analysis

The Public Works Department has reviewed the proposed track concept and are comfortable with the proposal and the selected location.

The bicycle pump track constructed as part of the project is intended to be safe, accessible, low difficulty, low maintenance and designed to excite and engage all levels of bike riders.

Fiscal Note

All costs of construction and maintenance will be borne by Sitka Cycling Club.

Although there will be a few hours of coordination in the field with the Public Works Department, this will not be a significant budget impact to the CBS.

Recommendation

Approve the Memorandum of Understanding between the City and Borough of Sitka and the Sitka Cycling Club.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
CITY AND BOROUGH OF SITKA AND SITKA CYCLING CLUB
FOR A BICYCLE PUMP TRACK**

Re: The construction and maintenance of a bicycle pump track by the Sitka Cycling Club on land owned by the City and Borough of Sitka at a location near the skate park below the intersection of Halibut Point Road and Katlian Street.

This Memorandum of Understanding ("MOU") is entered into by and between the City and Borough of Sitka ("CBS") and the Sitka Cycling Club ("SCC"), hereinafter collectively referred to as the "Parties." The bicycle pump track referenced above is hereinafter referred to as the "Project."

Article I – Purpose and Intent

The purpose of this MOU is to establish and define the rights, responsibilities, and obligations between the Parties with respect to the Project.

The bicycle pump track, constructed as part of the Project, is a perpetual loop that can be ridden without peddling, which consists of rolling surfaces and strategically placed berms. It is a playground from children and adults alike, from beginners to professionals. It provides the community with a sustainable and fun activity. The bicycle pump track constructed as part of the Project is intended to be safe, accessible, low difficulty, low maintenance and designed to excite and engage all levels of bike riders.

Article II – Roles and Responsibilities

The Parties understand and agree as follows:

A. CBS shall:

1. Identify staff (by name, address, email, phone numbers, and responsibility) to SCC for direct communication regarding the Project;
2. Communicate directly with the Project Manager, and other SCC volunteers identified by SCC, regarding all Project activities and operations and review the same for approval, change, or disapproval as appropriate, as determined in CBS' sole discretion, after consultation and cooperation with SCC;
3. Make site visits as deemed necessary;
4. Provide a release instrument to SCC, and its volunteers, which acts as a release of liability and an assumption of risk by SCC, and its volunteers; and
5. Maintain comprehensive general liability insurance for the land upon which the Project is being constructed, with coverage as determined in CBS' sole discretion.

B. SCC shall:

1. Provide the funds, resources and deliverables necessary to complete the Project;
2. Comply with all federal, state and municipal laws and regulations, including environmental, applicable to the Project, and obtain permits required by those laws and regulations as necessary;

3. Develop and implement design and construction policies consistent with risk management best practices and industry standards, if available, which include, but not be limited to, developing and instituting rules, eliminating unreasonable hazards, and developing and installing an effective signage system to indicate the rules, unexpected hazards, and encourage responsible riding;
 4. Design and construct the Project such that it does not impede or conflict with the use of the skate park;
 5. Manage the Project activities and operations, including the personnel (including volunteers) and the work performed by those personnel, and seek review by CBS of the same for approval, change, or disapproval as appropriate, as determined in CBS's sole discretion, after consultation and cooperation with SCC;
 6. Identify a Project Manager (by name, address, email, and phone numbers) responsible for managing the activities and operations of the Project, including, but not limited to, communicating and meeting with CBS, scheduling and coordinating critical activities and operations, seeking prior CBS approval for those activities and operations, and cooperating and coordinating with CBS on all aspects of the Project;
 7. Identify volunteers (by name, address, email, phone numbers, and responsibility) responsible for direct communication to CBS regarding the Project;
 8. Communicate directly with CBS, to staff identified by CBS, regarding the Project;
 9. Permit site visits, as deemed necessary by CBS;
 10. Participate in meetings, as scheduled by CBS;
 11. Indemnify, defend, save, and hold CBS harmless from any claims, lawsuits, or liability, including attorney's fees and costs, arising from any intentional misconduct or negligent act, error, or omission, occurring during the course of or as a result of SCC's, or its volunteers', performance under this MOU, except those arising from the intentional misconduct or negligent acts, errors or omissions of CBS;
 12. Sign and deliver to CBS the release instrument provided by CBS which acts as a release of liability and assumption of risk by SCC, and obtain the same from its volunteers;
 13. Take all necessary and reasonable precautions to ensure the safety and security of the Project personnel (including volunteers) and other persons during Project activities and operations, and secure the Project site during all times to ensure the safety of the Project and the public;
 14. Upon completion of the Project, be responsible for maintaining the bicycle pump track pursuant to the attached maintenance agreement hereby incorporated by reference;
 15. Upon completion of the Project, identify a contact person or persons (by name, address, email, phone numbers, and responsibility) responsible for direct communication to and from CBS regarding maintenance and management of the trail(s); and
 16. Only if desired, obtain and maintain insurance for the Project, SCC, and its personnel (including volunteers), with the understanding that CBS has no obligation to provide such insurance coverage.
- C. CBS is the owner of the land on which the Project sits. Any structures, improvements, materials, equipment or personal property constructed on or placed upon CBS land as a result of this Project becomes the property of CBS, with SCC neither retaining nor receiving any interest in the same, unless otherwise mutually agreed in writing by the Parties.
- D. This MOU may only be modified or amended by written mutual agreement of the Parties.

- E. This MOU shall be effective for four and a half (4 ½) months, starting June 15, 2022, and ending October 31, 2022, unless terminated earlier as provided herein. The Parties may mutually agree in writing to extend this MOU. This MOU may be terminated by CBS, without cause, by giving ten (10) days written notice, at which time SCC shall cease all construction activities, if any. This MOU may be terminated by either party for material breach by the other party or by written mutual agreement of the Parties. The obligation of SCC to maintain the Project shall survive any termination of this MOU.
- F. This MOU was approved by the CBS Assembly on June 14, 2022.

Article III – Authorizing Signatures

CITY AND BOROUGH OF SITKA

Date

By: John Leach
Its: Municipal Administrator

STATE OF ALASKA)
) ss.
FIRST JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 2022, by John Leach, Municipal Administrator of the CITY AND BOROUGH OF SITKA, an Alaska home rule municipality, on behalf of the municipality.

Notary Public in and for the State of Alaska
My commission expires: _____

[ADDITIONAL SIGNATURE AND ACKNOWLEDGEMENT ON NEXT PAGE]

SITKA CYCLING CLUB

Date

By: Doug Osborn
Its: President

STATE OF ALASKA)
) ss.
FIRST JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 2022, by Doug Osborn, President of Sitka Cycling Club, an association of volunteers, on behalf of the association.

Notary Public in and for the State of Alaska
My commission expires: _____

**USE AND MAINTENANCE AGREEMENT (PERMIT)
BETWEEN
CITY AND BOROUGH OF SITKA
AND
SITKA CYCLING CLUB
FOR
BICYCLE PUMP TRACK BY THE SKATE PARK**

This Permit is made and entered into effective June 15, 2022, by and between the City and Borough of Sitka (hereinafter "Permittor"), and Sitka Cycling Club, an association of volunteers (hereinafter "Permittee").

Section 1. Definitions.

The following definitions shall apply herein:

- A. "Permittee" means Sitka Cycling Club (hereinafter "SCC");
- B. "Permittor" means the City and Borough of Sitka (hereinafter "CBS");
- C. "User" or "Users" refers to the Permittee or SCC or pump track bikers;
- D. "Administrator" means the Municipal Administrator of the CBS, or designee;
- E. "Permit" means this instrument;
- F. "Maintain" means to keep in an existing state, preserve from failure as described in Section 3 below; and
- G. "Premises" as identified in Section 2 below.

Section 2. Premises.

A. Permittor hereby grants to the Permittee a permit to use and maintain the Premises for pump track bikers. The Premises is located in Sitka, near the skate park below the intersection of Halibut Point Road and Katlian Street as drawn on the attached drawing. Permittee may not exclude the general public from accessing and utilizing the Premises unless a permitted race or competition is taking place.

B. This document is intended to be a use and maintenance agreement for Permittee for the Premises in accordance with the terms set forth herein. Permittee shall acquire no interest in the Premises or any other real or personal property of Permittor by virtue of this Permit, nor shall Permittor acquire any interest in the personal property, equipment or materials of Permittee that have not been permanently affixed to the Premises.

Section 3. Term.

A. The term of this Permit shall not exceed five (5) years. Said term shall commence June 15, 2022, and end on June 14, 2027, unless earlier terminated pursuant to the terms of this Permit.

B. Prior to initial occupancy and/or commencement of use, Permittee shall participate in an inspection of the Premises with the Permittor for the purpose of identifying the condition of the Premises and permitted areas of use.

Section 4. Maintenance.

A. SCC will maintain the Premises, such as is reasonable and necessary for use of the Premises by Users. SCC will establish and follow a very general maintenance program, focusing primarily on the seasonal cleanup, and in line with the established priorities.

B. Priority will always be given to obvious hazards, or conditions that could potentially pose risk to the safety of Users. Such conditions cannot be simply enumerated or defined but must be evaluated in the field on a case-by-case basis.

C. Regular maintenance will consist of clearing (deadfall and encroaching vegetation), basic loop smoothing and repairs, berm inspection and repair, and drainage feature installation and maintenance/repair.

D. Deferred maintenance will consist of all work that is not necessary for immediate track function, but that should be completed in order to assure long-term track viability.

Section 4. Nonexclusivity.

Permittee agrees and understands that this Permit is nonexclusive. Permittor may grant rights to one or more other user groups, or others generally, to utilize the Premises and facilities on Permittor's property. In addition, Permittee agrees to cooperate with Permittor and other permittees in the avoidance or mitigation of interference of maintenance among permittees of the Premises.

Section 5. Revocation/Termination/Expiration.

This Permit may be revoked:

A. By mutual consent of the parties.

B. For the convenience of either party, provided that the revoking party notifies the other in writing of its intent to revoke under this paragraph at least ten (10) days prior to the effective date of the revocation.

C. For cause, by either party where the other party fails in any material way to perform its obligations under this Permit, provided however, that as a condition of the exercise of its right of revocation under this paragraph, the revoking party shall notify the other party of its

intent to revoke this Permit and with reasonable specificity the grounds therefore, and the defaulting party shall have within ten (10) days of receiving notice either to cure the default complained of, or to commence and proceed with diligence to cure the default.

Section 6. Duties Upon Revocation/Expiration/Termination.

A. Upon the effective date of revocation, termination or expiration of this Agreement, Permittee shall immediately cease use and maintenance of the Premises and remove all equipment and personal property from the Premises, and if applicable, turn over all project, design, and construction documents to Permittor. If after a separately agreed upon and reasonable period, provisions for the removal of such equipment and personal assets are not made, such shall become the property of Permittor which may have such property removed at Permittee's expense.

B. Structures, improvements, and personal property of Permittor which are altered or damaged by Permittee, its members, employees, and guests, normal wear and tear excepted, shall be replaced, restored, or repaired by Permittee to the satisfaction of Permittor, with such work as may be required to be commenced within thirty (30) days with written notice to the Permittee by Permittor.

C. Upon expiration or termination of this Permit, Permittee shall participate in an inspection of the Premises with the Permittor for the purpose of a walkthrough of the Premises. Permittee's personal assets and inventory shall have been removed from the Premises, unless arrangements are made with the Permittor to allow some storage on the Premises. The Permittee shall leave the Premises in a neat, clean, and undamaged condition.

Section 7. Reporting of Accidents.

Permittee shall notify the Administrator of any injury or damage incurred by persons or property on the Premises as soon as possible, but in no case shall it be later than the first working day following Permittee learning of such injury or damage.

Section 8. Risk of Loss.

During the term of this Permit, Permittee shall bear the risk of loss for any improvements and fixtures installed or constructed on the Premises, and for any personal property the Permittee brings to the Premises in the event that such improvements, fixtures, or personal property are damaged or destroyed in whole or in part, by whatever cause.

Section 9. Right of Entry.

Permittor reserves the right to enter the Premises at all reasonable times and to exercise all the rights and privileges of a landowner, including the right to permit other parties to maintain the Premises, and Permittee shall allow Permittor to do so.

Section 10. No Property Interest.

This Permit is intended to be a permit for Permittee to use and maintain the Premises in accordance with the terms set forth herein. Permittee shall acquire no interest in the Premises or any other real or personal property of Permittor by virtue of this Permit.

Section 11. Capital Improvements / Ownership of Improvements to the Premises.

A. Any capital improvements to the Premises constructed or installed by Permittee during the term of this Permit, shall become the property of Permittor upon the completion of construction.

B. Permittee may alter or improve the Premises by the addition of temporary alterations. However, before any alterations or improvements are made, they must be approved and designated as temporary alterations in writing by Administrator. Upon revocation or expiration of this Permit, Permittor may retain for its own benefit any such decorations, alterations, or improvements upon mutual consent of the parties.

C. Permittee shall remove those temporary improvements to the Premises to which Permittee may be entitled under subparagraph A of this section within ten (10) days after termination or expiration of this Permit. In the event that Permittee fails to comply with the terms of this section, Permittor shall be entitled to retain the improvements or remove them at Permittee's expense.

Section 12. Permit Requirements.

Permittee shall acquire and maintain in good standing all permits, licenses, and other entitlements necessary to its performance under this Permit. Permittee agrees to comply with all applicable laws, ordinances, rules and regulations, together with any policies, procedures and conditions of permit issuance, and any violation by Permittee shall be sufficient grounds for immediate revocation of this Permit. Permittee shall pay all taxes, if any, pertaining to its performance under this Permit.

Section 13. Notices.

Any notice required pertaining to the subject matter of this Permit shall be personally delivered, sent via facsimile, e-mail, or mailed by prepaid first class, registered or certified mail, return receipt requested to the following addresses:

PERMITTOR:

Municipal Administrator
100 Lincoln Street
Sitka, Alaska 99835
Telephone: (907) 747-1808
Facsimile: (907) 747-7403
Email: administrator@cityofsitka.org

PERMITTEE:

Katherine Prussian
Sitka Cycling Club
302 Wachusetts Street
Sitka, Alaska 99835
Telephone: (907) 738-5379
Email: kkprussian@yahoo.com

*Notices are effective upon the earlier of proof of receipt, proof of good transmission (facsimiles and emails) or three days after mailing.

Section 14. Liens.

Permittee shall not suffer any liens or encumbrances to be levied upon the Premises, or any other land owned or controlled by Permittor. Permittee shall hold Permittor harmless from any such actions and be responsible for payment of any related costs that Permittor may incur.

Section 15. Environmental.

A. Permittee agrees and covenants not to use, store or abandon any toxic wastes, hazardous chemicals, or any other regulated substances, which in any way may create liability for contaminated soils or waters, without the prior written consent of Permittor. Permittee shall not apply chemicals/pesticides on or around the Premises. Should Permittee breach this clause, the hold harmless provisions hereof shall apply and Permittor may independently demand and require Permittee to promptly cure any soil or water contamination or other damage at Permittee's expense. Permittor may also take remedial steps or seek administrative or judicial relief and seek from Permittee recovery of costs, including attorney fees and court costs, associated with any remedial, administrative or judicial action.

B. Permittee may not store or apply any other chemicals or pesticides on the Premises. Unauthorized application of chemicals or pesticides in any form, other than approved by Permittor, may immediately void this Permit. Unauthorized application shall be referred to the State of Alaska Department of Environmental Conservation office.

C. It is the Permittee's responsibility to comply with OSHA requirements, as applicable, within snack shacks/buildings and connexes, if any.

Section 16. Security of Premises/Safety.

Permittee shall have sole responsibility for safety, including safe conduct and safe maintenance of Premises, during times of scheduled maintenance, including those times Permittee schedules the Premises for maintenance by others. Permittee agrees to correct any safety concerns in a prompt manner. Permittee shall secure all materials and/or equipment that might create an attractive nuisance when not in maintenance.

Section 17. Signs.

Permittee shall not place or erect signs, poles, lights or advertising devices on the Premises, without prior written approval by Permittor.

Section 18. Quiet Possession.

Permittee, upon observing the conditions and terms of this Permit, shall and may have at all times during the term hereby granted peaceful and quiet enjoyment and possession of the

Premises, except as otherwise set forth in this Permit.

Section 19. Personnel.

A. Permittee shall notify Permittor in writing, within 10 days of appointment to or resignation from, the key positions and officers of the organization.

B. The staff and personnel involved in this agreement will at all times represent all parties to this agreement in a professional manner and reflect the commitment of all parties to quality services and customer satisfaction.

E. When Permittee is considering holding a special event at the Premises, the Permittee will need to apply for a special event permit through the Parks and Recreation Department. Special event fees may apply to the Permittee. Other permits required by the City and Borough of Sitka may also be required. Separate fees for permits related to special events may be applicable. Permittee is aware that application should be made at least 30 days prior to the date they would like to have a special event, and that Permittor does not guarantee that a special event permit will be issued to Permittee.

Section 20. Political Activity.

There shall be no partisan political activity or any activity to further the election or defeat of any candidate for public, political, or party office as part of or in connection with this Permit, nor shall any of the user fees be used for such purposes.

Section 21. Conflict of Interest

Permittee represents and warrants that neither it nor any of its officers, trustees, employees, or volunteers has any interest, nor shall they acquire any interest directly or indirectly, which would or may conflict in any manner or degree with the performance or rendering of the services herein provided. Permittee further represents and warrants that in the performance of this agreement, no person having such interest or possible interest shall be employed by it. No elected official or other officer or employee of the City and Borough of Sitka, nor any person whose salary is payable, in whole or in part shall take place in any decision relating to this agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is, directly or indirectly, interested; nor shall any such person have any interest, direct or indirect, in this agreement or in the proceeds thereof.

PART II
GENERAL PROVISIONS

Section 1. Nonwaiver.

The failure of either party at any time to enforce a provision of this Permit shall in no way constitute a waiver of the provision, nor in any way affect the validity of this Permit or any part hereof, or the right of such party thereafter to enforce each and every provision hereof.

Section 2. Amendment.

A. This Permit shall only be amended, modified or changed in writing, and executed by the authorized representatives of the parties.

For the purposes of amendment of this Permit, the only authorized representatives of the parties are:

Permittee: President of SCC or authorized designee.

Permitter: Municipal Administrator, or authorized designee.

B. Any attempt to amend, modify, or change this Permit by either an unauthorized representative or unauthorized means shall be void.

Section 3. Jurisdiction; Choice of Law.

Any civil action rising from this Permit shall be brought in the Superior Court for the First Judicial District of the State of Alaska at Sitka. The laws of the State of Alaska shall govern the rights and obligations of the parties under this Maintenance Agreement.

Section 4. Severability.

Any provision of this Permit decreed invalid by a court of competent jurisdiction shall not invalidate the remaining provisions of this Permit.

Section 5. Integration.

This instrument and all appendices and amendments hereto embody the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Permit shall supersede all previous communications, representations or agreements, either oral or written between the parties hereto.

Section 6. Liability.

Permitter and Permittee shall each indemnify, defend, save and hold the other harmless from any and all claims, lawsuits, or liability, including attorney's fees and costs, allegedly arising out of, in connection with, or incident to any loss, damage or injury to persons or property due solely to a wrongful or negligent act, error, or omission of the Permitter, its agents,

employees, or invitees or Permittee, its agents, employees or invitees, respectively, occurring during the course of Permittee's maintenance of the Premises pursuant to this Permit.

Responsibility for all claims, lawsuits, or liability, including attorney's fees and costs, resulting from loss, damage or injury to persons or property allegedly arising from the wrongful or negligent acts, errors or omissions of both Permittor, its agents, employees or invitees and Permittee, its agents, employees or invitees, shall be apportioned on the basis of fault in accordance with AS 09.17.080.

Section 7. Relationship of Parties.

Permittee shall perform its obligations hereunder as an independent contractor. Permittor may administer this Permit and monitor Permittee's compliance with its obligations hereunder. Permittor shall not supervise or direct Permittee other than as provided in this section.

Section 8. Nondiscrimination.

A. Permittee shall not discriminate against any person wishing to join Permittee's organization because of race, color, religion, national origin, ancestry, age, sex, marital status or mental or physical handicap.

B. Permittee shall not discriminate against any person wishing to maintain the Premises because of race, color, religion, national origin, ancestry, age, sex, marital status or mental or physical handicap.

C. Permittee shall comply with all applicable Federal, State and Municipal laws concerning the prohibition of discrimination.

Section 9. Permits, Laws, Taxes.

Permittee shall acquire and maintain in good standing, all permits, licenses, and other entitlements necessary to its performance under this Permit. All actions taken by Permittee under this Permit shall comply with all applicable constitutions, ordinances, rules, and regulations. Permittee shall pay all taxes pertaining to its performance under this Permit.

Section 10. Condition and Status of Premises.

Permittee acknowledges that Permittee has examined the Premises and accepts same in its present condition without any representation or warranty expressed or implied in fact or by law, by Permittor as the title, nature, condition or usability of the Premises for the purposes set forth in this Permit, all of said warranties being hereby expressly disclaimed by Permittor.

Section 11. Surrender of Premises.

At the expiration of the Permit term, upon revocation of the Permit, upon re-entry by Permittor or otherwise, Permittee shall peacefully and quietly surrender the Premises within ten

(10) days, in as good a condition as it was at the beginning of the initial term, reasonable maintenance and wear and damages by the elements excepted.

Section 12. Assignments.

Any assignment by Permittee of its interest in any part of this Permit or any delegation of duties under this Permit shall be void, and any attempt by Permittee to assign any part of its interest or delegate duties under this Permit shall give Permittor the right to immediately revoke this Permit without any liability for work performed, or without any other action required on Permittor's part.

IN WITNESS WHEREOF the parties have executed this Permit on the date and at the place listed below.

CITY AND BOROUGH OF SITKA

SITKA CYCLING CLUB

By: John Leach
Its: Municipal Administrator

By: Katherine Prussian
Its: Pump Track Coordinator

Date: _____

Date: _____

[ACKNOWLEDGEMENTS ON NEXT PAGE]

STATE OF ALASKA)
) ss.
FIRST JUDICIAL DISTRICT)

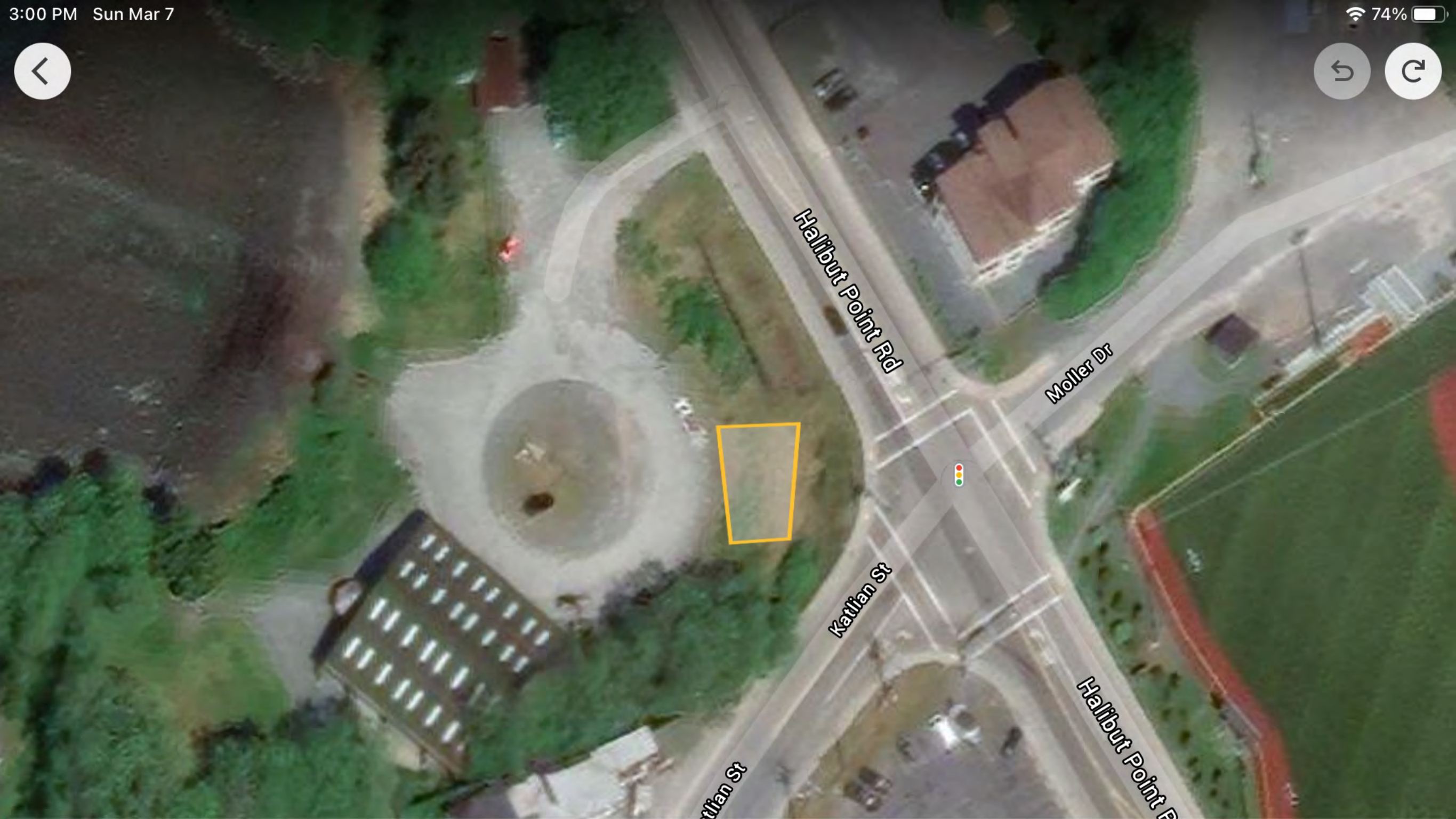
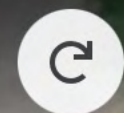
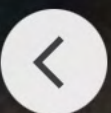
The foregoing instrument was acknowledged before me this _____ day of _____
2022, by John Leach, Municipal Administrator of the CITY AND BOROUGH OF SITKA, an
Alaska home rule municipality, on behalf of the municipality.

Notary Public in and for the State of Alaska
My commission expires: _____

STATE OF ALASKA)
) ss.
FIRST JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____
2022, by Katherine Prussian, Pump Track Coordinator of Sitka Cycling Club, an association of
volunteers, on behalf of the association.

Notary Public in and for the State of Alaska
My commission expires: _____



Perimeter ?

187 ft ▾



Area

2,027 ft² ▾





CITY AND BOROUGH OF SITKA

Legislation Details

File #: 22-090 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 6/8/2022 In control: City and Borough Assembly

On agenda: 6/14/2022 Final action:

Title: Discussion / Direction / Decision on budgetary parameters associated with the Green Corridor First Mover Commitment

Sponsors:

Indexes:

Code sections:

Attachments: [Discussion Decision Misc](#)
[Green Corridor First Mover Commitment 5-13-2022 FINAL CBS Signed](#)
[Memo from May 24 Meeting](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Discussion / Direction / Decision on budgetary parameters associated with the Green Corridor First Mover Commitment.

**Exploring an Alaska, British Columbia, Washington
Maritime Green Corridor
First Mover Commitment**

Project: Launch a collaborative effort led by ports, industry, governments, and de-carbonization subject matter experts to explore the feasibility of a maritime green corridor aimed at accelerating the deployment of zero greenhouse gas emission ships and operations between Alaska, British Columbia, and Washington.

Background: A green corridor is a shipping route where zero greenhouse gas solutions are considered, demonstrated and supported. Green corridors—through collaboration across sectors—establish the technological, economic, and regulatory feasibility needed to accelerate implementation of low and ultimately zero greenhouse gas vessels. In 2021, twenty-four countries, including the United States and Canada, signed the Clydebank Declaration and in doing so, committed to support the establishment of at least six green corridors by 2025 while aiming to scale up activity in future years.

It is up to first movers to collaborate, define, and implement the optimum pathway to get to zero in the Pacific Northwest of North America.

While initially formed by the cruise ports in the Pacific Northwest, with input from the cruise industry, this initiative welcomes participation from all sectors of the and maritime industry and other regional ports.

Commitment to Participation:

We, the undersigned participants in this voluntary effort, commit to:

- Working together to explore the feasibility of a green corridor in the Pacific Northwest of North America, including, but not limited to, further defining the scope and application of the green corridor concept;
- Enhancing and supporting the emission-reduction efforts already underway and using the green corridor as a testbed for low and zero greenhouse gas technologies and ships, as feasible; and
- Working collaboratively to define the governance structures, terms, and frameworks needed to guide this regional effort.

Any partner may leave the project upon notification to the other partners at the contact information below.

PORT OF SEATTLE

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

CITY AND BOROUGH OF JUNEAU

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

VANCOUVER FRASER PORT AUTHORITY

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

HAINES BOROUGH

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

CARNIVAL CORPORATION

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

NORWEGIAN CRUISE LINE HOLDINGS

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

ROYAL CARIBBEAN GROUP

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

CRUISE LINES INTERNATIONAL ASSOCIATION

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

GLOBAL MARITIME FORUM

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

BLUE SKY MARITIME COALITION

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

WASHINGTON MARITIME BLUE

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

CITY AND BOROUGH OF SITKA

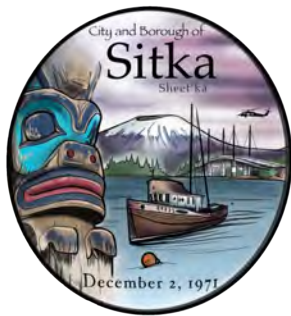
By: _____

Name: John M. Leach

Title: Municipal Administrator

Contact Information: administrator@cityofsitka.org

Date signed: 5/25/2022



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

From: John Leach, Municipal Administrator

Date: May 18, 2022

Subject: Green Corridor First Mover Commitment

Background

Green Corridors are defined by the U.S. State Department as maritime routes that showcase low- and zero-emission lifecycle fuels and technologies with the ambition to achieve zero greenhouse gas emissions across all aspects of the corridor in support of sector-wide decarbonization no later than 2050. In the shipping industry, this means developing alternative fuel ships and their supporting infrastructure as well as electrifying ports. Los Angeles to Shanghai will be the world's first green shipping corridor.

In 2021, twenty-four countries, including the United States and Canada, signed the Clydebank Declaration and in doing so, committed to support the establishment of at least six green corridors by 2025. Achieving zero-emission shipping corridors and the necessary shore-side infrastructure is a monumental challenge and will require research, development, demonstration, and deployment of new fuels and technologies at a massive scale and policies that incentivize the shift to low- and zero-emission fuels and technologies.

Analysis

In early spring of 2022, the Port of Seattle presented the idea of using southeast Alaska as a feasibility study model for the world's first green cruise corridor. The entire corridor would comprise of Alaska, Washington, and British Columbia.

The City and Borough of Juneau has partnered with the Port of Seattle and British Columbia ports on this initiative, and a press release was issued on May 17, 2022 announcing the agreement (<https://www.portseattle.org/news/port-city-and-borough-juneau-vancouver-fraser-port-authority-and-leading-global-cruise-lines>).

It is important to note that Alaskan ports have varied levels of development, ownership, infrastructure funding, and power availability. Any green corridor model must be built to accommodate varying levels of port development.

The First Mover Commitment is supported by Carnival Corporation, Norwegian Cruise Line, Royal Caribbean, and Cruise Lines International Association as well as the Ports of Seattle and Vancouver. These parties have committed to working together to establish a Green Corridor Roadmap that explores the feasibility of zero-emission ships and identifies an implementation plan for an industry transition to zero emissions.

I am unaware of any coordination that may have taken place with the State of Alaska Governor's office or other state government officials.

Fiscal Note

It is unknown at this time what financial commitments would be created by joining the partnership, but it is expected to result in in-kind staff work and potential financial contributions to the overall effort.

Recommendation

Consider the information presented in this memo and the attached First Mover Commitment and direct the Administrator to act in accordance with the direction of the Assembly.

Encl: First Mover Commitment
Port of Seattle Press Release

**Exploring an Alaska, British Columbia, Washington
Maritime Green Corridor
First Mover Commitment**

Project: Launch a collaborative effort led by ports, industry, governments, and non-governmental organizations to explore a maritime green corridor aimed at accelerating the deployment of zero emission ships and operations between Alaska, British Columbia, and Washington.

Background: A green corridor is a cruising or shipping route where zero climate and air emission solutions are demonstrated and supported. Green corridors—through collaboration across sectors—create the technological, economic, and regulatory feasibility needed for zero-emission ships to succeed. In 2021, twenty-four countries, including the United States and Canada, signed the Clydebank Declaration and in doing so, committed to support the establishment of at least six green corridors by 2025 while aiming to scale up activity in future years. It is up to first movers to collaborate, define and implement the optimum pathway to get to zero.

While initially focused on cruise ships and cruise ports in the Pacific Northwest, other industries are encouraged join.

Commitment to Participation:

We, the undersigned participants in this voluntary effort, commit to:

- Working together to explore the feasibility of a green corridor in the Pacific Northwest of North America;
- Leveraging and supporting the emission-reduction efforts already underway and using the green corridor as a testbed for zero-emission ships and the maritime industry transition to zero climate and air emissions; and
- Working collaboratively to define the governance structures, terms, and frameworks needed to guide this regional effort.

Any partner may leave the project upon notification to the other partners at the contact information below.

PORT OF SEATTLE

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

CITY AND BOROUGH OF JUNEAU

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

[ENTITY]

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

[ENTITY]

By: _____

Name: _____

Title: _____

Contact Information: _____

Date signed: _____

DRAFT

Port, City and Borough of Juneau, Vancouver Fraser Port Authority, and Leading Global Cruise Lines to Explore Feasibility for First-of-its-kind 'Green Corridor'



May 17, 2022

The Port of Seattle, City and Borough of Juneau, Vancouver Fraser Port Authority, leading global cruise lines, as well as the Global Maritime Forum, Blue Sky Maritime Coalition, and Washington Maritime Blue announced a new commitment today to explore the feasibility of the world's first cruise-led 'green corridor.'

Cruise line and industry partners include Carnival Corporation and its cruise brands including Princess Cruises, Holland



America Line, Carnival Cruise Line, Seabourn, and Cunard; Norwegian Cruise Line Holdings and its cruise brands including Norwegian Cruise Line, Oceania Cruises, and Regent Seven Seas Cruises; Royal Caribbean Group including its brands Royal Caribbean International, Celebrity Cruises, and Silversea Cruises; and Cruise Lines International Association, the world's largest cruise industry trade association.

The First Mover Commitment was announced during the International Association of Ports and Harbors World Ports Conference in Vancouver, British Columbia.

- **First Movers took questions from the media on Tuesday, May 17. Watch the media availability (<https://youtu.be/ff0zxu6Ayg>).**

A green corridor is a maritime route where zero greenhouse gas emission solutions are demonstrated and supported. Green corridors — through collaboration across sectors — create the technological, economic, and regulatory feasibility needed for zero greenhouse gas emission ships to succeed.

The collaborative effort is aimed at exploring the feasibility of a green corridor that could accelerate the deployment of zero greenhouse gas emission ships and operations between Alaska, British Columbia, and Washington. Nearly 300 ships leave Seattle for Alaska in a six-month cruise season; in total Alaska hosts more than 600 cruise sailings per year.

First Mover partners will leverage and support each other's decarbonization work already underway and bring those resources and technological advancements to this focused and coordinated effort. Partners agree to:

- Work together to explore the feasibility of a green corridor in the Pacific Northwest of North America, including, but not limited to, further defining the scope and application of the green corridor concept;
- Enhance and support the emission-reduction efforts already underway and use the green corridor as a testbed for low and zero greenhouse gas technologies and ships, as feasible; and
- Work collaboratively to define the governance structures, terms, and frameworks needed to guide this regional effort.

"These first movers are coming together around the need to address the most pressing issue of our time — climate change," **said Port of Seattle Commissioner Fred Felleman.** "By exploring the development of a Green Corridor, we're bringing resources and technological advancements to this region where commercially viable zero greenhouse gas emissions ships may sail that much sooner. We're not naïve about the challenges ahead. But we recognize the urgency to act as we transition to an inclusive blue economy that works for the climate, commerce, and communities alike."

"We need to quickly make dramatic reductions in greenhouse gas emissions," **said Port of Seattle Commissioner Hamdi Mohamed.** "Achieving a zero greenhouse gas emission shipping corridor and the necessary shore-side infrastructure is a monumental challenge. Ports are up to the challenge to bring partners together and help lead the transformation to a blue economy."

“The Pacific Northwest is both an area of tremendous natural beauty, and an area of global leadership in advancing sustainable shipping,” **said Robin Silvester, president and CEO of the Vancouver Fraser Port Authority.** “We’ve been proud (/) to work with regional partners on important cross-border efforts such as the Northwest Ports Clean Air Strategy, to phase out all port-related emissions by 2050, and through the ECHO Program, to reduce the impacts of commercial shipping on endangered whales. We look forward to building on those efforts, in collaboration with our partners, customers, and local stakeholders, by exploring the feasibility of a first-of-its-kind “green corridor” to advance cleaner, greener shipping at the Port of Vancouver and through this region.”

“Government and industry leaders need to collaborate, define and implement the optimum pathway to get to zero climate emissions, starting now, in the Pacific Northwest between the ports of Alaska and Washington. Our region has a history of leadership on maritime environmental initiatives and we are proud to continue that work with this bold next step,” **said City and Borough of Juneau City Manager Rorie Watt.**

“This opens a new chapter for the cruise industry and each of our brands,” **said Jan Swartz, Group President of Holland America Group.** “Working together, we are pioneering a new frontier to help protect the environment as we continue our commitment to net-zero greenhouse gas emissions.”

“We are committed to pursue net-zero greenhouse gas emissions by 2050 across our operations and value chain, working alongside our key partners and stakeholders to achieve this shared goal,” **said Frank Del Rio, president and CEO of Norwegian Cruise Line Holdings, Ltd.** “Alaska is one of our guests’ most popular cruise destinations and we are proud to be a first mover in exploring how, together with our partners, we can model the innovation, commitment, and collaboration needed to decarbonize this journey.”

“Cruise industry, cross-sector community and government collaborations are critical to advancing our collective path to net zero,” **said Jason Liberty, president and CEO, Royal Caribbean Group.** “This aligns with our own Destination Net Zero(SM) commitment to pursue net-zero emissions across our operations so that communities in Alaska and the Pacific Northwest benefit as we continue to deliver great vacations responsibly and drive progress toward a more sustainable future.”

“The cruise industry is committed to pursuing net-zero carbon emissions by 2050. The First Mover Commitment in the Pacific Northwest is a demonstration of the collaboration and innovation needed between ports and the cruise industry to achieve our shared goals,” **said Kelly Craighead, president and CEO of Cruise Lines International Association.** “We appreciate the opportunity to be one of the first partners in this initiative and welcome all sectors of the maritime industry to join this important effort.”

“We at the Global Maritime Forum have been vocal champions of the Green Corridors concept, and we think they are a crucial tool for accelerating shipping’s long-term transition to zero-emissions and getting the sector to the tipping point of 5% zero-emission fuels by 2030. Moving to new fuels, new vessels, and new shore-side infrastructure is complex, but inclusive, collaborative efforts like this one can make it possible. We’re proud to bring our global network in support of this exciting effort in the Pacific Northwest,” **Jesse Fahrenstock, Global Maritime Forum head of research and analysis.**

“Getting to net-zero emissions will require continued innovation along with collaboration across all levels of stakeholders and diverse perspectives. As a member-led organization focused on decarbonizing the maritime industry, Blue Sky Maritime Coalition is proud to join this effort and help move the industry one step closer to our goal of net zero,” **said Blue Sky Maritime Coalition Executive Director, President and CEO, David Cummins.**

“As maritime routes that showcase low- and zero-emission lifecycle fuels and technologies, Green Shipping Corridors offer a pathway for the collaborations needed to achieve the critical projects and actions for accelerating innovations to achieve zero greenhouse gas emissions. Cruise vessels and the associated charging/fueling infrastructure can provide key demonstrations for new technologies, paving the way for additional vessel types and broader collaborations. Washington Maritime Blue members are engaged in key pilot projects in this space and are excited to participate further,” **said Washington Maritime Blue Vice President of Strategies and Projects Jennifer States.**

While initially formed by cruise ports in the Pacific Northwest, with input from the cruise industry, this initiative welcomes participation from all sectors of the maritime industry and other regional ports. Domestic cargo lines, ferries, commercial fishing, tug and barges, and other ports have a strong interest and shared goals around climate action which may require an expanded agreement to reflect new participants or corridors in the region.

Why a cruise-led green corridor in the North Pacific Ocean

In 2021, 24 countries, including the United States and Canada, signed the Clydebank Declaration and in doing so, committed to supporting the establishment of at least six green corridors by 2025 while aiming to scale up activity in future years. It is up to first movers to collaborate, define and implement the optimum pathway to get to zero.

Washington, British Columbia, and Alaska are highly diversified hubs for maritime research and development, innovation, engineering, and private sector companies pioneering clean technologies and maritime fuels. Alaska cruises are some of the most in-demand itineraries in the world. A distinct maritime corridor already exists between the Puget Sound and Alaska with regularly scheduled vessel calls by operators in the cruise, commercial fishing, cargo, ferries, and tug industries.

Contact

Peter McGraw | Port of Seattle Media Officer
(206) 787-3446 | mcgraw.p@portseattle.org (<mailto:mcgraw.p@portseattle.org>)

Related to Port, City and Borough of Juneau, Vancouver Fraser Port Authority, and Leading Global Cruise Lines to Explore Feasibility for First-of-its-kind 'Green Corridor'

Exploring an Alaska, British Columbia, Washington Maritime Green Corridor ([/projects/exploring-alaska-british-columbia-washington-maritime-green-corridor](#))

On May 17, 2022, the Port of Seattle, City and Borough of Juneau, Vancouver Fraser Port Authority, Carnival Corporation, Norwegian Cruise Line Holdings, Royal Caribbean Group, Cruise Lines International...

[Read More](#) ([/Projects/Exploring-Alaska-British-Columbia-Washington-Maritime-Green-Corridor](#))

Explore More

[Seattle Maritime Academy Prepares Students for Amazing Careers \(/blog/seattle-maritime-academy-prepares-students-amazing-careers\)](#)

[The Past, Present, and Future of Shore Power \(/blog/past-present-and-future-shore-power\)](#)

[International Arrivals Facility is Fully Open \(/blog/international-arrivals-facility-fully-open\)](#)

[Port of Seattle Commission Passes Proclamation Supporting AANHPI Community \(/news/port-seattle-commission-passes-proclamation-supporting-aanhpi-community\)](#)

[Students Reimagine the Next Successful Business at SEA \(/blog/students-reimagine-next-successful-business-sea\)](#)

[How Do You Test an Airport Building? \(/blog/how-do-you-test-airport-building\)](#)

[Regenerative Travel Company Unites Travelers and Communities \(/blog/regenerative-travel-company-unites-travelers-and-communities\)](#)

[Fly Quiet Awards Recognize Airline Efforts to Reduce Aircraft Noise \(/news/fly-quiet-awards-recognize-airline-efforts-reduce-aircraft-noise\)](#)

[Maritime Cargo Comings and Goings 2021 \(/blog/maritime-cargo-comings-and-goings-2021\)](#)

[Community Expertise Improves Fish Advisory Signs \(/blog/community-expertise-improves-fish-advisory-signs\)](#)

 Get Updates with Our E-Newsletter:

you@email.com

Follow the Port of Seattle on:










<https://www.facebook.com/portseattle>
<https://www.twitter.com/portseattle>
<https://www.instagram.com/portseattle>
<https://www.youtube.com/portseattle>
<https://www.linkedin.com/company/port-of-seattle>
<https://www.portseattle.org/sites/default/files/2021-01/Port%20of%20Seattle%20Q1%2020%20Financial%20Statement.pdf>

[NEWSROOM \(/NEWSROOM\)](#) | [EMPLOYEE SERVICES \(/EMPLOYEE-SERVICES\)](#) | [CAREERS \(/CAREERS\)](#) | [PAY YOUR BILL \(/BUSINESS/PAY-YOUR-BILLS\)](#)

[Sitemap \(/sitemap\)](/sitemap) | [Language Disclaimer \(/language-disclaimer\)](/language-disclaimer) | [Accessibility \(/accessibility\)](/accessibility) | [Privacy Policy \(/privacy-policy\)](/privacy-policy)

© Copyright 2022 Port of Seattle. All Rights Reserved.