



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Knox,
Vice Deputy Mayor Kevin Mosher,
Thor Christianson, Crystal Duncan, Rebecca Himschoot,
David Miller*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, September 13, 2022

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[22-128](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Sitka Tourism Feedback Report 22.9.6](#)

VI. CEREMONIAL MATTERS

[22-124](#) Service Awards- Climate Action Task Force Members

Attachments: [Climate Action Task Force Certificates](#)

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[22-125](#)

- 1) Climate Action Task Force Final Report
- 2) Sitka Rocky Gutierrez Airport Terminal Improvements Project Update

Attachments: [Special Reports](#)

[Climate Action Task Force Final Report](#)

[1. SIT-Assembly.Presentation.9.13.22 REVISED](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [22-126](#)

Approve the August 18 and August 23 Assembly meeting minutes

Attachments: [Consent and Minutes](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

B [ORD 22-16S](#)

Amending Title 2 "Administration" of the Sitka General Code by adding Chapter 2.15 "Sustainability Commission"

Attachments: [Motion](#)

[Memo](#)

[Ord 2022-16S Substitute Ordinance](#)

C [ORD 22-20](#)

Updating Title 19 "Building and Construction" of the Sitka General Code by adding a new chapter and modifying and amending the majority of all other chapters within this Title

Attachments: [Motion Ord 2022-20](#)

[Memo Ord 2022-20](#)

[Ord 2022-20 Title 19 Building and Construction_Final](#)

- D [ORD 22-21](#) Amending Title 22 “Zoning” of the Sitka General Code by updating Chapter 22.08 “Definitions” and Chapter 22.24 “Special Use Permits” (Short-Term Rentals)

Attachments: [Motion Ord 2022-21](#)

[Ord 2022-21 Short Term Rental Code Update_Final](#)

[April 2022 Townhall Short-Term Rentals](#)

- E [ORD 22-22](#) Making supplemental appropriations for fiscal years 2022 and 2023 (Re-appropriations and Supplemental Appropriations)

Attachments: [Motion Ord 2022-22](#)

[Memo Ord 2022-22](#)

[Ord 2022-22](#)

XII. NEW BUSINESS:

New Business First Reading

- F [ORD 22-23](#) Amending Title 4 “Revenue and Finance” of the Sitka General Code by amending chapter 4.12 “Property Tax” Section 4.12.025 “Exemptions”

Attachments: [Motion and Memo Ord 2022-23](#)

[Ord 2022-23](#)

- G [ORD 22-24](#) Updating Title 9 “Health and Sanitation” of the Sitka General Code by modifying chapter 9.16 “Ambulance Service”

Attachments: [Motion and Memo Ord 2022-24](#)

[Ord 2022-24](#)

- H [ORD 22-25](#) Making supplemental appropriations for fiscal year 2023 (Crescent Harbor Finger Repair)

Attachments: [Motion](#)

[Signed Memo and Ord 2022-25](#)

Additional New Business Items

- I [RES 22-24](#) Authorizing an application to the Edward Byrne Memorial Justice Assistance Grant (JAG) program for a pass-through grant with the State of Alaska Department of Public Safety Division of Administrative Services Grants Office

Attachments: [Motion Res 2022-24](#)

[Signed Memo and Res 2022-24](#)

- J** [RES 22-25](#) Authorizing the Municipal Administrator to apply for and execute a grant with the National Oceanic and Atmospheric Administration (NOAA) restoring fish passage through barrier removal notice of funding opportunity for \$1,853,390 to support the Wachusetts Storm Sewer Rehabilitation Project

Attachments: [Motion](#)

[Signed Memo and Res 2022-25](#)

- K** [22-127](#) Decision on whether to allow sales tax free day(s) following the Thanksgiving holiday and set date(s)

Attachments: [Motion](#)

[Memo 2022 Sales tax free days](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk

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