



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Knox,  
Vice Deputy Mayor Kevin Mosher,  
Thor Christianson, Crystal Duncan, Rebecca Himschoot,  
David Miller*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

---

Tuesday, August 23, 2022

6:00 PM

Assembly Chambers

---

#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[22-120](#) Reminders, Calendars, and General Correspondence

Attachments: [Calendars and Reminders](#)

[Sitka Tourism Feedback Report August 2-15 2022](#)

VI. CEREMONIAL MATTERS

*None.*

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[22-121](#) Introductions: AFS 2022-23 high school exchange students

Attachments: [AFS High School Exchange Students](#)

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [22-117](#)     Approve the August 9 Assembly meeting minutes

**Attachments:** [Consent and Minutes](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- B**     [22-118](#)     Reappoint Stacy Mudry to a three-year term on the Planning Commission

**Attachments:** [Motion and application.](#)

**XI. UNFINISHED BUSINESS:**

- C**     [ORD 22-16S](#)   Amending Title 2 "Administration" of the Sitka General Code by adding Chapter 2.15 "Sustainability Commission" (substitute ordinance)

**Attachments:** [Motion and Memo Ord 2022-16S](#)

[Ord 2022-16S Substitute Ordinance](#)

**XII. NEW BUSINESS:****New Business First Reading**

- D**     [ORD 22-22](#)     Making supplemental appropriations for fiscal years 2022 and 2023 (Re-appropriations and Supplemental Appropriations)

**Attachments:** [Motion Ord 2022-22](#)

[Memo Ord 2022-22](#)

[Ord 2022-22](#)

- E**     [ORD 22-20](#)     Updating Title 19 "Building and Construction" of the Sitka General Code by adding a new chapter and modifying and amending the majority of all other chapters within this Title

**Attachments:** [Motion Ord 2022-20](#)

[Memo Ord 2022-20](#)

[Ord 2022-20 Title 19 Building and Construction\\_Final](#)

- F      [ORD 22-21](#)      Amending Title 22 “Zoning” of the Sitka General Code by updating Chapter 22.08 “Definitions” and Chapter 22.24 “Special Use Permits” (Short-Term Rentals)

**Attachments:** [Motion Ord 2022-21](#)

[Ord 2022-21 Short Term Rental Code Update\\_Final](#)

[April 2022 Townhall Short-Term Rentals](#)

#### **Additional New Business Items**

- G      [RES 22-23](#)      Supporting Sitka Maritime Heritage Society’s application under the FY22 Historic Preservation Fund Grant program for Certified Local Governments

**Attachments:** [Motion Res 2022-23](#)

[Memo Japonski Island Boathouse CLG Grant](#)

[Res 2022-23](#)

[Japonski Island Boathouse CLG Grant Application & Support Docs.](#)

- H      [RES 22-22](#)      Authorizing the Municipal Administrator to apply for a Safe Streets for All (SS4A) Grant with the Department of Transportation (DOT) for \$550,000 with a \$150,000 match commitment to support development of a Comprehensive Safety Action Plan

**Attachments:** [00 Motion Res 2022-22](#)

[01 Assembly Memo SS4A Action Plan](#)

[02 Action Plan Components](#)

[03 Res 2022-22 SS4A Grant](#)

[04 Application Safe Streets](#)

[05 STA LetterOfSpprt CBS SS4A-GrantPrgrm 8-12-22 \(2\)](#)

- I      [22-116](#)      Discussion / Direction / Decision on Secure Rural Schools Election Percentages

**Attachments:** [Memo Secure Rural Schools](#)

#### **XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

#### **XIV. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

#### **XV. EXECUTIVE SESSION**

*Not anticipated.*

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: August 19*