



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Knox,
Vice Deputy Mayor Kevin Mosher,
Thor Christianson, Crystal Duncan, Rebecca Himschoot,
David Miller*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, October 26, 2021

6:00 PM

Assembly Chambers

WORK SESSION 5:00 PM

Climate Action Task Force

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[21-165](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders](#) [Calendars](#)

V. CEREMONIAL MATTERS

None anticipated.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[21-160](#) Special Reports: 1) The Pathways Coalition-Active Family Outdoor Challenge and 2) Blank Rome Government Relations, LLC

Attachments: [Special Reports](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [21-162](#) Approve the minutes of the October 12 Assembly meeting

Attachments: [Consent Motion](#)
 [Motion Minutes](#)
 [Minutes October 12](#)

- B** [21-163](#) Approve liquor license transfer of controlling interest applications for Pioneer Liquor, Inc. dba Pioneer Bar and Pioneer Liquor Store at 212 Katlian Street

Attachments: [Motion](#)
 [Signed Memos](#)
 [01 #865 dba Pioneer Bar LGB Notice Sitka City and Borough](#)
 [02 #865 AB-01](#)
 [03 #865 AB-02](#)
 [04 #872 dba Pioneer Liquor Store LGB Notice Sitka City and Borough](#)
 [05 #872 AB-01](#)
 [06 #872 AB-02](#)

IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [21-161](#) Reappoint Catherine Riley to a three-year term on the Planning Commission

Attachments: [01 Motion](#)
 [02 Application and Letter](#)
 [03 Planning Commission Roster](#)

X. UNFINISHED BUSINESS:

- D** [ORD 21-37](#) Amending Title 2 “Administration” of the Sitka General Code by updating Chapter 2.04 “City and Borough Assembly” to include a land acknowledgment to the agenda
 Attachments: [Motion Ord 2021-37](#)
 [2021-37 Land Acknowledgment_Final](#)
- E** [ORD 21-15S](#) Amending Title 13 “Port and Harbors” of the Sitka General Code by updating Chapter 13.10 “Float Regulations” (boat launch ramp parking at Sealing Cove/Crescent Harbor)
 Attachments: [01 Motion](#)
 [02 Memo Sealing Cove trailer parking lot Substitute Ordinance 10.20.21](#)
 [03 Ord 2021-15S](#)
 [04 9-8-21 PH meeting minutes](#)
 [05 PFC092221](#)
 [06 Previous memo, ord, and meeting minutes](#)

XI. NEW BUSINESS:

New Business First Reading

- F** [ORD 21-38](#) Amending the tidelands lease between the City and Borough of Sitka and Sitka Sound Science Center by adding tidelands adjacent to 834 Lincoln Street to the lease area and adjusting the lease rent
 Attachments: [01 Motion](#)
 [02 Assembly Memo_SSSC Tidelands Lease Amendment](#)
 [03 Ord 21-38](#)
 [04 First Amendment to Lease Agreement between CBS and SSSC](#)
 [05 SSSC Tidelands Lease Amendment Supporting Documents](#)
- G** [ORD 21-40](#) Authorizing the lease of Tract A, ATS 1327 and a Portion of Tract B, ATS 1327, municipal tidelands seaward of 1406 Sawmill Creek Road to Sharon Williamson and Lisa Williamson
 Attachments: [01 Motion](#)
 [02 Assembly Memo Williamson Tidelands Lease](#)
 [03 Ord 21-40](#)
 [04 Tidelands Lease Agreement CBS & Williamson](#)
 [05 Williamson Tidelands Lease Supporting Documents](#)

- H [ORD 21-39](#) Making supplemental appropriations for Fiscal Year 2022 (Solid Waste Compactor)

Attachments: [01 Motion Ord 21-39](#)

[02 Transfer Station Compactor Assembly Memo 08.13.2021](#)

[03 Ord 21-39](#)

Additional New Business Items

- I [21-164](#) Discussion / Direction / Decision on directing the Municipal Administrator to work with the Sitka Cycling Club on a memorandum of understanding for the development and maintenance of a pump track adjacent to the skatepark and airplane turnaround on Halibut Point Road

Attachments: [01 Motion](#)

[02 Memo and pump track materials](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XIV. EXECUTIVE SESSION

Not anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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