



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz  
Deputy Mayor Thor Christianson,  
Vice Deputy Mayor Valorie Nelson,  
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, October 12, 2021

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. ROLL CALL**

**IV. CORRESPONDENCE/AGENDA CHANGES**

**V. CEREMONIAL MATTERS**

*None.*

[21-159](#) Reminders, Calendars, and General Correspondence

*Attachments:* [Reminders and Calendars](#)

[2021 PW Progress Reports - 10 October](#)

**VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

[21-151](#) Special Report - Sitka Landslide Warning System Update

*Attachments:* [Sitka Landslide Warning System](#)

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. CONSENT AGENDA**

*All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [21-150](#)     Approve the minutes of the September 14, 23, and 28 Assembly meetings

**Attachments:**   [Consent and Minutes](#)

**IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

*See New Business Item H*

**X. UNFINISHED BUSINESS:**

- B**     [ORD 21-29](#)     Authorizing the sale of the former Sitka Community Hospital Site located at 209 Moller Drive, 202 Brady Street, 204 Brady Street, and 302 Gavan Street to the Southeast Alaska Regional Health Consortium (SEARHC)

**Attachments:**   [Motion Ord 2021-29](#)

[02 Memo Sale of Former SCH Site](#)

[03 Sale of Former SCH Site Attachments](#)

[04 Ord 2021-29](#)

- C**     [ORD 21-36](#)     Making supplemental appropriations for Fiscal Year 2022 (FY2021 Open Purchase Orders)

**Attachments:**   [Motion Ord 2021-36](#)

[Memo and Ord 2021-36](#)

- D**     [21-152](#)     Approve the Municipal Clerk's Certificate of Election

**Attachments:**   [Motion Certificate of Election 2021](#)

[Certificate of Election Final 101221](#)

- E**     [21-153](#)     Recognize outgoing Assembly Member(s) - followed by a short recess

**Attachments:**   [Recognize Outgoing Members](#)

[Nelson Service Award](#)

**XI. NEW BUSINESS:**

- F**     [21-154](#)     Oath of Office - Newly Elected Officials

**Attachments:**   [OATH OF OFFICE Assembly Member](#)

- G**      [21-157](#)      Discussion / Direction on leasing city tidelands adjacent to 1406 Sawmill Creek Road to Sharon and Lisa Williamson  
**Attachments:** [Discussion Direction tidelands lease](#)  
[Signed Assembly Memo\\_1406 SMC Tidelands Lease Request](#)  
[Lease Supporting Documents\\_1406 SMC Tidelands](#)
- H**      [21-155](#)      Approve a standard marijuana cultivation facility license renewal application for Darren H. Phillips dba Fiberflite at 120 Jarvis Street Unit C  
**Attachments:** [Motion and documentation](#)
- I**      [21-156](#)      Appoint 1) Karen Lucas to a three-year term on the Historic Preservation Commission, and 2) Thomas Martin to an unexpired term on the Library Commission  
**Attachments:** [Motion](#)  
[Lucas application and roster](#)  
[Martin application and roster](#)
- J**      [ORD 21-37](#)      Amending Title 2 “Administration” of the Sitka General Code by updating Chapter 2.04 “City and Borough Assembly” to include a land acknowledgment to the agenda (1st reading)  
**Attachments:** [Motion Ord 2021-37](#)  
[Ord 2021-37](#)
- K**      [21-158](#)      Assignments: Deputy Mayor, Vice-Deputy Mayor, and Assembly Liaisons  
**Attachments:** [Appoint Deputy and Vice Deputy 2021](#)  
[LIAISONS 2020-2021](#)

**XII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIII.      REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XIV.      EXECUTIVE SESSION**

*Not anticipated.*

**XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
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