



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz  
Deputy Mayor Thor Christianson,  
Vice Deputy Mayor Valorie Nelson,  
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, July 13, 2021

6:00 PM

Assembly Chambers

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#### **WORK SESSION 5:00 PM**

[21-119](#) Republic Services-Municipal Solid Waste

**Attachments:** [Work Session Republic Services](#)

#### **REGULAR MEETING**

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[21-120](#) Reminders, Calendars, and General Correspondence

**Attachments:** [01 Reminders & Calendars](#)

[21-121](#) Public Works 2021 Progress Reports June 2021

**Attachments:** [02 2021 Public Works Progress Reports - 7 July](#)

V. CEREMONIAL MATTERS

*None*

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. CONSENT AGENDA**

*All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**A [21-111](#) Approve the minutes of the June 22 Assembly meeting**

**Attachments:** [01 Consent Motion](#)  
[02 Motion Minutes June 22](#)  
[03 Minutes June 22](#)

**IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

*None*

**X. UNFINISHED BUSINESS:****B [ORD 21-14](#) Proposing to amend Title 4 “Revenue and Finance” of the Sitka General Code by adding a new Chapter 4.27 “Excise Tax On Motor Fuel” to establish an excise tax on motor fuel sold, transferred, or used in the City and Borough of Sitka, providing for administration of collecting the tax, and providing for penalties for failure to pay taxes due; and submitting the question of such an amendment to the qualified voters at the regular election on October 5, 2021**

**Attachments:** [01 Motion Ord 2021-14](#)  
[02 Memo Ord 2021-14](#)  
[03 Ord 2021-14](#)

**C [ORD 21-17](#) Proposing to amend Title 4 “Revenue and Finance” of the Sitka General Code by adding a new subsection to Chapter 4.09 “Sales Tax” to establish a consumer’s sales tax on marijuana and marijuana products, in addition to the existing consumer’s sales tax; and amending Chapter 4.25 “Student Activities Dedicated Travel Fund” such that the tax proceeds will be deposited into and disbursed from that fund for extracurricular student activities; and submitting the question of such amendment to the qualified voters at the regular election on October 5, 2021**

**Attachments:** [01 Motion Ord 2021-17](#)  
[02 Memo Ord 2021-17](#)  
[03 Ord 2021-17](#)

- D      [ORD 21-16](#)      Making supplemental appropriations for fiscal year 2022 (Lincoln Street Paving Project)

**Attachments:**   [01 Motion Ord 2021-16](#)  
[02 Memo NCL Donation to Lincoln Street](#)  
[03 Ord 2021-16](#)

- E      [ORD 21-18](#)      Amending Title 15 “Public Utilities” of the Sitka General Code by updating Chapter 15.06 “Solid Waste Treatment and Refuse Collection” to reduce the refuse collection rate for customers living within the harbor system

**Attachments:**   [01 Motion Ord 2021-18](#)  
[02 Memo Ord 2021-18](#)  
[03 Ord 2021-18](#)

XI.      **NEW BUSINESS:**

**New Business First Reading**

- F      [ORD 21-19](#)      Making supplemental appropriations for fiscal year 2022 (Cross Trail Phase 6)

**Attachments:**   [01 Motion Ord 2021-19](#)  
[02 Memo Supplemental Appropriations](#)  
[03 Ord 2021-19](#)

**Additional New Business Items**

- G      [21-113](#)      Authorize the Municipal Administrator to accept additional funding in the amount of \$250,000 for project 90814 (Cross Trail Phase 6) from Western Federal Lands

**Attachments:**   [01 Motion Western Federal Lands](#)  
[02 Memo Western Federal Lands](#)

- H      [21-112](#)      Discussion/Direction/Decision on proposed lease terms between the City and Borough of Sitka and Sitka Community Boatyard for the development of haul out and shipyard at the Gary Paxton Industrial Park
- Attachments:** [01 Motion for Sitka Community Boat yard](#)  
[02 Memo GPIP haul out and shipyard proposal terms Assembly 0630](#)  
[03 Assembly Memo - SCB Haul Out Proposal](#)  
[04 Haul Out Proposal Clarifying Questions Memo](#)  
[05 Haul Out Proposal Response Memo](#)  
[06 haul out questions final](#)  
[08 Haul out RFP GW final 2021](#)  
[09 SCB Lease Terms - Final](#)  
[10 Final Scoping Summary Report 9.30.2019 reduced \(pg. 1-7\)](#)  
[11 GPIP Haulout proposal Serka.Behnken](#)
- I      [21-114](#)      Approve the Sitka Community Hospital (SCH) building sale request for proposals (RFP) evaluation and selection team
- Attachments:** [01 Motion SCH](#)  
[02 Memo SCH](#)
- J      [21-115](#)      Approve a temporary lease between the City and Borough of Sitka and Secon, Inc. for municipal property at Granite Creek Lease Area Site 7
- Attachments:** [01 Motion Secon, Inc.](#)  
[02 Memo Secon](#)  
[03 First Amendment to Lease SECON notarized](#)  
[04 Granite Creek lease](#)  
[05 Secon Granite Creek Temporary Lease updated 7.2.21](#)
- K      [21-116](#)      Discussion/Direction/Decision on City and Borough of Sitka funding priorities from American Rescue Plan Act (ARPA) of 2021
- Attachments:** [01 Motion ARPA](#)  
[02 Memo ARPA Priorities](#)
- L      [21-117](#)      Discussion/Direction/Decision to approve the terms recommended by the Municipal Administrator and presented to Republic Services regarding municipal solid waste.
- Attachments:** [01 Motion Municipal Solid Waste](#)  
[02 Memo Municipal Solid Waste](#)  
[03 May 11 Republic Service Presentation](#)

- M**      [21-118](#)      Discussion/Direction/Decision on letter of non objection to the issuance of permit ADL 233127, 10-year aquatic farm site lease of a 15.0 acre portion of state tidelands located in No Thorofare Bay in Sitka Sound

**Attachments:** [01 Discussion Direction Letter of non-objection](#)  
[02 CBS\\_Agency and Public Notice\\_ADL 233127](#)

**XII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIII.     REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XIV.     EXECUTIVE SESSION**

*Not anticipated*

**XV.     ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Jessica Earnshaw, Acting Municipal Clerk  
Publish: July 9th*