



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz  
Deputy Mayor Thor Christianson,  
Vice Deputy Mayor Valorie Nelson,  
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, June 22, 2021

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[21-110](#) Reminders, Calendars, and General Correspondence

Attachments: [01 Reminders & Calendars](#)

[02 Fire Risk Proposal to Republic Services 6-10-21 \(encl\)](#)

V. CEREMONIAL MATTERS

[21-105](#) Arbor Day Proclamation

Attachments: [Arbor Day Proclamation](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[21-106](#) Greater Sitka Chamber of Commerce/ Visit Sitka Quarterly Report

Attachments: [Visit Sitka Financial Operational Report FY2021-Q3](#)

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. CONSENT AGENDA**

*All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [21-100](#)     Approve the minutes of the June 8 Assembly meeting
- Attachments:** [01 Consent Motion](#)  
                          [02 Motion Minutes June 8](#)  
                          [03 Minutes June 8](#)
- B**     [RES 21-17](#)     Accepting CoronaVirus State and Local Fiscal Recovery Funds Award to Non-Entitlement Units of Local Government (NEUS) from the Alaska Department of Commerce, Community, and Economic Development
- Attachments:** [Motion Res 2021-17](#)  
                          [Res 2021-17](#)

**IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- C**     [21-102](#)     Reappoint 1) Roberta Littlefield to a three-year term on the Historic Preservation Commission in the category of "At-Large", and 2) Amy Zanzoski to a three-year term on the Local Emergency Planning Committee under Category 4 "Community Groups"
- Attachments:** [Motion for appointments](#)  
                          [Littlefield HPC Application](#)  
                          [Zanzoski LEPC Application](#)

**X. UNFINISHED BUSINESS:**

- D**     [ORD 21-15A](#)     Amending Title 13 "Port and Harbors" of the Sitka General Code by updating Chapter 13.10 "Float Regulations" (boat launch ramp parking at Sealing Cove/Crescent Harbor) 1st reading as amended
- Attachments:** [01 Motion Ord 2021-15A](#)  
                          [02 Ord 2021-15A](#)

- E      [ORD 21-12](#)      Making supplemental appropriations for fiscal year 2021 (potable water to Gary Paxton Industrial Park dock)

**Attachments:** [01 Motion Ord. 2021-12](#)

[02 Memo](#)

[03 Ord 2021-12](#)

- F      [ORD 21-13](#)      Making supplemental appropriations for fiscal year 2021 (Brady lift station emergency repair)

**Attachments:** [01 Motion Ord. 2021-13](#)

[02 Memo](#)

[03 Ord 2021-13](#)

XI.      **NEW BUSINESS:**

**New Business First Reading**

- G      [ORD 21-14](#)      Proposing to amend Title 4 “Revenue and Finance” of the Sitka General Code by adding a new Chapter 4.27 “Excise Tax On Motor Fuel” to establish an excise tax on motor fuel sold, transferred, or used in the City and Borough of Sitka, providing for administration of collecting the tax, and providing for penalties for failure to pay taxes due; and submitting the question of such an amendment to the qualified voters at the regular election on October 5, 2021

**Attachments:** [01 Motion Ord 2021-14](#)

[02 Memo Ord 2021-14](#)

[03 Ord 2021-14](#)

- H      [ORD 21-17](#)      Proposing to amend Title 4 “Revenue and Finance” of the Sitka General Code by adding a new subsection to Chapter 4.09 “Sales Tax” to establish a consumer’s sales tax on marijuana and marijuana products, in addition to the existing consumer’s sales tax; and amending Chapter 4.25 “Student Activities Dedicated Travel Fund” such that the tax proceeds will be deposited into and disbursed from that fund for extracurricular student activities; and submitting the question of such amendment to the qualified voters at the regular election on October 5, 2021

**Attachments:** [01 Motion Ord 2021-17](#)

[02 Memo Ord 2021-17](#)

[03 Ord 2021-17](#)

- I      [ORD 21-18](#)      Amending Title 15 “Public Utilities” of the Sitka General Code by updating Chapter 15.06 “Solid Waste Treatment and Refuse Collection” to reduce the refuse collection rate for customers living within the harbor system  
**Attachments:** [01 Motion Ord 2021-18](#)  
[02 Memo Ord 2021-18](#)  
[03 Ord 2021-18](#)
- J      [ORD 21-16](#)      Making supplemental appropriations for fiscal year 2022 (Lincoln Street Paving Project)  
**Attachments:** [01 Motion Ord 2021-16](#)  
[02 Memo NCL Donation to Lincoln Street](#)  
[03 Ord 2021-16](#)

**Additional New Business Items**

- K      [RES 21-14](#)      Authorizing the Municipal Administrator to apply for a Rebuilding American Infrastructure With Sustainability And Equity (RAISE) 2021 Grant with the U.S. Department of Transportation (USDOT) for \$6,464,800 with a 20% match commitment to support haulout infrastructure at the Gary Paxton Industrial Park (GPIP)  
**Attachments:** [01 Motion Res 2021-14](#)  
[02 Signed Memo RAISE Grant GPIP Haul-out](#)  
[03 Res 2021-14](#)  
[04 GPIP Haulout narrative RAISE Grant 2021](#)
- L      [RES 21-15](#)      Authorizing the Municipal Administrator to apply for a Rebuilding American Infrastructure With Sustainability and Equity (RAISE) 2021 Grant with the U.S. Department of Transportation (USDOT) for \$7,344,720 with a 20% match commitment to support the reconstruction of the port wall and crane at the Marine Services Center (MSC)  
**Attachments:** [01 Motion Res 2021-15](#)  
[02 Signed Memo RAISE Grant MSC](#)  
[03 Res 2021-15](#)  
[04 RAISE 2021 MSC Wall and Crane narrative](#)

- M**      [RES 21-16](#)      Authorizing the Municipal Administrator to apply for a Port Infrastructure Development Program (PDIP) 2021 grant with the U.S. Department of Transportation (USDOT) for \$7,344,720 with a 20% match commitment to support the reconstruction of the port wall and crane at the Marine Services Center (MSC)
- Attachments: [01 Motion Res 2021-16](#)  
   [02 Signed Memo PDIP Grant MSC](#)  
   [03 Res 2021-16](#)  
   [04 PDIP 2021 MSC Wall and Crane narrative](#)
- N**      [21-103](#)      Approve a two-year lease between the City and Borough of Sitka and North Pacific Seafoods for the Sitka Marine Service Center at 611 Katlian Street
- Attachments: [01 Motion lease](#)  
   [02 Memo and supporting documents](#)  
   [03 MSC Lease](#)
- O**      [21-104](#)      Discussion / Direction / Decision on proposed terms for a lease of 4951 Halibut Point Road
- Attachments: [01 Motion](#)  
   [02 Memo 4951 HPR RFP Response](#)  
   [03 4951 HPR - RFP Response & Correspondence](#)

### XIII.      REPORTS

#### a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

### XIV.      EXECUTIVE SESSION

*Not anticipated*

### XV.      ADJOURNMENT

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: June 18*