



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz  
Deputy Mayor Thor Christianson,  
Vice Deputy Mayor Valorie Nelson,  
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, June 8, 2021

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. ROLL CALL**

**IV. CORRESPONDENCE/AGENDA CHANGES**

[21-098](#) Reminders, Calendars, and General Correspondence

**Attachments:** [01 Reminders & Calendars](#)

[02 Sitka Community Land Trust Correspondence](#)

[03 Human Resources May Turnover and Hire Report](#)

[04 Police Department Quarterly Report](#)

[05 Public Works 2021 Progress Reports - 5 May](#)

**V. CEREMONIAL MATTERS**

*None.*

**VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. CONSENT AGENDA**

*All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [21-095](#)     Approve the minutes of the May 25 Assembly meeting

**Attachments:** [Consent and Minutes](#)

- B**     [RES 21-13](#)     Authorizing a 75/25 matching grant application to the Office of Justice Programs - FY21 COPS Office Hiring Program

**Attachments:** [01 Motion](#)

[02 Memo](#)

[03 Res 2021-13](#)

**IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

*None.*

**X. UNFINISHED BUSINESS:**

- C**     [ORD 21-11](#)     Amending Title 4 "Revenue and Finance" of the Sitka General Code by updating Chapter 4.10 "Alaska Remote Seller Sales Tax"

**Attachments:** [01 Motion Ord 2021-11](#)

[02 Memo and Ord 2021-11](#)

[03 Uniform Code Updates\\_Member Adoption Process March 2021](#)

[04 Summary of Uniform Code Updates\\_March 2021](#)

- D**     [21-091](#)     Discussion on potential uses for the Norwegian Cruise Line Holdings Ltd. donation (public comment to be taken)

**Attachments:** [Memo Norwegian Cruise Line Holdings Ltd donation](#)

- E**     [21-093](#)     Discussion on potential uses for American Rescue Plan Act funding (public comment to be taken)

**Attachments:** [Memo on ARPA Spending Options](#)

**XI. NEW BUSINESS:****New Business First Reading**

- F**     [ORD 21-15](#)    Amending Title 13 “Port and Harbors” of the Sitka General Code by updating Chapter 13.10 “Float Regulations” (boat launch ramps at Sealing Cove/Crescent Harbor)  
          **Attachments:** [01 Motion Ord 2021-15](#)  
                      [02 Memo](#)  
                      [03 Ord 2021-15](#)
- G**     [ORD 21-12](#)    Making supplemental appropriations for fiscal year 2021 (potable water to Gary Paxton Industrial Park dock)  
          **Attachments:** [01 Motion Ord 2021-12](#)  
                      [02 Memo](#)  
                      [03 Ord 2021-12](#)
- H**     [ORD 21-13](#)    Making supplemental appropriations for fiscal year 2021 (Brady lift station emergency repair)  
          **Attachments:** [01 Motion Ord 2021-13](#)  
                      [02 Memo](#)  
                      [03 Ord 2021-13](#)

#### **Additional New Business Items**

- I**     [21-096](#)        Consideration and award of the request for proposals submitted for the available funds in the Fisheries Enhancement Fund  
          **Attachments:** [01 Motion](#)  
                      [02 Memo](#)  
                      [03 FY21 Requests](#)  
                      [04 RFP Advertisement](#)  
                      [05 SSSC Application](#)  
                      [06 ALFA Application](#)  
                      [07 ORD 2006-38](#)  
                      [08 Previous Amounts Granted](#)
- J**     [21-097](#)        Approve a revision to "Section V. Library Users Policy" eliminating late fines  
          **Attachments:** [01 Motion](#)  
                      [02 Memo](#)  
                      [03 Current Library Users Policy](#)  
                      [04 Revised Library Users Policy](#)  
                      [05 2020-11-04 Library Commission Minutes](#)  
                      [06 2021-04-07 Library Commission Minutes](#)

**XII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XIV. EXECUTIVE SESSION**

*Not anticipated.*

**XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk*

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