



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz  
Deputy Mayor Thor Christianson,  
Vice Deputy Mayor Valorie Nelson,  
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, April 27, 2021

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[21-078](#) Reminders, Calendars, and General Correspondence

Attachments: [Calendars and Reminders](#)  
[Sitka Alaska- Update 4.9.2021](#)

V. CEREMONIAL MATTERS

[21-069](#) Alaska Legislature Certificate - In Memoriam Richard Nelson

Attachments: [In Memoriam Richard Nelson](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[21-070](#) Special Report - Blank Rome Government Relations LLC

Attachments: [Special Report Blank Rome Government Relations LLC](#)

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. CONSENT AGENDA**

*All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [21-071](#)     Approve the minutes of the April 13 and 20 Assembly meetings

**Attachments:** [Consent and Minutes](#)

- B**     [21-072](#)     Approval of liquor license applications: 1) renewal application for Allen Marine Tours, Inc at Lot 6 Finn Island, and 2) transfer of ownership application, restaurant designation permit application, and premises diagram application for Pizza Express, LLC dba Pizza Express at 1321 Sawmill Creek Road Suite E, F, G, H, I

**Attachments:** [Motion Liquor License Apps](#)

[Memo and Allen Marine Documents](#)

[Memo and Pizza Express Documents](#)

**IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

*None.*

**X. UNFINISHED BUSINESS:**

- C**     [ORD 21-06](#)     Making supplemental appropriations for fiscal year 2021 (Harrigan Centennial Hall A/V Upgrades)

**Attachments:** [Motion Ord 2021-06](#)

[Memo and Ord 2021-06](#)

- D**     [ORD 21-07](#)     Amending Ordinance No. 2020-30 passed and approved on June 9, 2020; and establishing an effective date (extension of expiration date for refinancing AEA loan)

**Attachments:** [Motion Ord 2021-07](#)

[Memo and Ord 2021-07](#)

[APPROVED Ord 2020-30](#)

**XI. NEW BUSINESS:****New Business First Reading**

- E      [ORD 21-08](#)      Making supplemental appropriations for fiscal year 2021 (Sitka Community Hospital Dedicated Fund)

**Attachments:** [Motion Ord 2021-08](#)  
[Memo and Ord 2021-08](#)

### **Additional New Business Items**

- F      [21-073](#)      Approve the agreement to terminate lease between the City and Borough of Sitka and Christian A. Scantling / Deborah N. Wynsen for 725 Signaka Way

**Attachments:** [Motion](#)  
[Assembly Memo\\_Early Termination of Lease Christian Scantling and Deborah Agreement to Terminate Lease by CBS and Scantling and Wynsen](#)  
[Original April Wheldon - William Akan Lease Agreement Assigned to Christian S Executed Consent to Assignment- Assignment and Assumption of Lease](#)  
[Letter Requesting to be Let Out Of Lease Christian Scantling Deborah Wynsen](#)  
[Reply Acknowledging Request to be Let Out Of Lease Christian Scantling Debo](#)

- G      [21-074](#)      Approve the Sitka Marine Services Center General Terms and Conditions related to Seafood Producers Cooperative lease activities

**Attachments:** [Motion](#)  
[Marine Service Center - 2022 Rates \(SPC\)](#)

- H      [21-077](#)      Approve the Request for Proposals for Rental of Marine Services Center Cold Storage Space at 600 Katlian Street

**Attachments:** [Motion](#)  
[Memo Marine Service Center RFP](#)

- I      [21-076](#)      Discussion / Direction / Decision on the plan by Norwegian Cruise Line Holdings, Ltd., to donate One Million Dollars (\$1M) to the City and Borough of Sitka, to help mitigate the economic impact from the ongoing cruise suspension, with no strings attached and no quid pro quo, leaving the decisions as to distribution of the donation entirely up to the City

**Attachments:** [Motion](#)

- J      [21-068](#)      Discussion / Decision on the "assembly@cityofsitka.org" group email address

**Attachments:** [Discussion Decision group email address](#)

### **XII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XIV. EXECUTIVE SESSION**

*Not anticipated.*

**XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: April 23*