



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz
Deputy Mayor Thor Christianson,
Vice Deputy Mayor Valorie Nelson,
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, February 23, 2021

6:00 PM

Assembly Chambers

WORK SESSION 5:00 PM

APEI 101 for Municipal Leaders Training

[21-030](#)

APEI 101 for Municipal Leaders Training

Attachments: [APEI 101 for Muni Leadership](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[21-031](#)

Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[2021-02-09 Delegation Letter - PVSA \(signed\)](#)

[SPD Quarterly Report Feb 2021](#)

V. CEREMONIAL MATTERS

[21-025](#)

Proclamation Supporting Public Awareness on the Epidemic of Missing and Murdered Indigenous Women, Girls, Relatives, Persons, and other Local Citizens

Attachments: [Proclamation](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [21-026](#) Approve the minutes of the February 4 and February 9 assembly meetings

Attachments: [Consent and Minutes](#)

B [RES 21-06](#) Authorizing the Municipal Administrator to apply for the National Park Service Planning Assistance Program (1st and final reading)

Attachments: [Motion Memo Res and App](#)

IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

X. UNFINISHED BUSINESS:

C [ORD 21-02](#) Making supplemental appropriations for fiscal year 2021 (Bulk Water Line at Gary Paxton Industrial Park)

Attachments: [Motion Ord 2021-02](#)

[Memo and Ord 2021-02](#)

[GPIP Bulk Line Repair NSRAA Proposed Budget](#)

[Signed Water Agreement](#)

D [ORD 21-03](#) Making supplemental appropriations for fiscal year 2021 (Electric Department - International Crane)

Attachments: [Motion Ord 2021-03](#)

[Memo and Ord 2021-03](#)

XI. NEW BUSINESS:

New Business First Reading

- E [ORD 21-04](#) Amending Title 13 “Port and Harbors” of the Sitka General Code by amending Chapter 13.12 “Enforcement” at Section 13.12.050 “Fines”
Attachments: [Motion Ord 2021-04](#)
[Memo and Ord 2021-04](#)

Additional New Business Items

- F [20-242](#) Approve the promotion of Melissa Henshaw from Deputy Clerk/Records Specialist to Public & Government Relations Director
Attachments: [Motion and Memo](#)
- G [RES 21-05](#) Urging the Federal government to issue a temporary waiver to the Passenger Vessel Services Act and asking the CDC to issue technical guidance to allow cruise lines to resume operations in Alaska in 2021 (1st and final reading)
Attachments: [Motion and Res 2021-05](#)
- H [21-027](#) Approve the First Extension of Lease Agreement between the City and Borough of Sitka and Northern Southeast Regional Aquaculture Association Inc for Block 4 Lot 3 of the Gary Paxton Industrial Park
Attachments: [Motion and Memo](#)
[First Lease Extension Final](#)
[NSRAA GPIP Lot 3 Lease Extension Request](#)
- I [21-028](#) Approve the proposed adjustments to the Gary Paxton Industrial Park Port Tariff Fee Schedule (Port Tariff #4)
Attachments: [Motion and Memo](#)
[Overview Proposed Adjustments](#)
[Master Tariff No 4](#)
- J [21-029](#) Approve a Purchase Agreement for Raw Water in Bulk for Export between the City and Borough of Sitka and Arctic Blue Waters Alaska Inc
Attachments: [Motion and Memo](#)
[Purchase Agreement for Raw Water in Bulk for Export](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XIV. EXECUTIVE SESSION

Not anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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