



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz  
Deputy Mayor Thor Christianson,  
Vice Deputy Mayor Valorie Nelson,  
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, December 22, 2020

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. ROLL CALL**

**IV. CORRESPONDENCE/AGENDA CHANGES**

[20-246](#) Reminders, Calendars, and General Correspondence

**Attachments:** [Reminders and Calendars](#)

[Unified Command Holiday Message.](#)

[Birky Certificate](#)

[Marban Certificate](#)

[4th Quarter FY2020 Financial Reporting Package rs](#)

**V. CEREMONIAL MATTERS**

*None.*

**VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. CONSENT AGENDA**

*All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**      [20-240](#)      Approve the minutes of the November 24, December 1, and December 8 meetings

**Attachments:** [Consent and Minutes](#)

**IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

*None.*

**X. UNFINISHED BUSINESS**

*None.*

**XI. NEW BUSINESS:**

- B**      [20-241](#)      Approve Amendment No. 1 to Biokare Inc. dba Eckert Fine Beverages Purchase Agreement for Raw Water for Export

**Attachments:** [Motion Eckert](#)

[Memo Administrator Water Purchase Agreement](#)

[Memo GPIIP Director Eckert Water Agreement Extension](#)

[Extension Request BioKare, Inc. Eckert Fine Beverages Sitka agreement 3.1](#)

[Amendment 1 Bulk Water Agreement](#)

[Eckert Fine Beverages Purchase Agreement](#)

- C**      [20-244](#)      Approve the issuance of a Request for Proposal for private sector development of a haul out at the Gary Paxton Industrial Park

**Attachments:** [Motion Haul Out](#)

[Memo Administrator GPIIP Haul Out RFP](#)

[Memo GPIIP Director Vessel Haul Out Facility RFP Assembly](#)

[RFP Private Sector Development of Marine Service Industry](#)

- D**      [20-243](#)      Approve a temporary lease between the City and Borough of Sitka and K&E Alaska, Inc. for municipal property at Granite Creek Lease Area Site 4 using prior agreement

**Attachments:** [Motion and Memo Temporary Lease](#)

[December 11 Correspondence to KE](#)

[Temporary Lease Granite Creek\\_CBS\\_KE](#)

[Prior documents](#)

- E      [RES 20-32](#)      Declaring a local emergency in response to the 2020 Complex Weather System and a request for State and Federal assistance  
                                 **Attachments:** [Motion and Memo Res 2020-32](#)  
   [Res 2020-32 declaring a local emergency in response to weather system](#)  
   [Governor Dunleavy Disaster-Declaration-Southeast-Storm](#)
- F      [20-245](#)      Update/Discussion on the CARES Act Working Group progress (public comment to be taken)  
                                 **Attachments:** [Update Discussion Cares Act.](#)

**XII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIII.      REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XIV.      EXECUTIVE SESSION**

*Not anticipated.*

**XV.      ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Melissa Henshaw, CMC, Acting Municipal Clerk  
Publish: December 18*