



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz  
Deputy Mayor Thor Christianson,  
Vice Deputy Mayor Valorie Nelson,  
Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, November 10, 2020

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[20-226](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[PW Assembly Update\\_10 October](#)

V. CEREMONIAL MATTERS

[20-221](#) Ceremonial: 1) Proclamation Honoring Veteran's Day, and, 2) Citation Honoring Elaine Strelow

Attachments: [Veterans Day Proclamation](#)

[Strelow Citation](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. CONSENT AGENDA**

*All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [20-219](#)     Approve the minutes of the two October 20 assembly meetings and October 27 assembly meeting  
**Attachments:** [Consent and Minutes](#)
- B**     [20-218](#)     Approve the following liquor license renewal applications: 1) BPO Elks Lodge #1662 at 412 Sawmill Creek Road, 2) Pioneer Liquor Inc. dba Pioneer Bar at 212 Katlian Street, and, 3) Pioneer Liquor Inc. dba Pioneer Liquor Store at 212 Katlian Street  
**Attachments:** [Motion and Memos](#)  
[363, 865, 872 LGB Notice - City of Sitka in Borough 102320](#)  
[363 BPO Elks Lodge #1662 CRA CLUB](#)  
[865 Pioneer Bar CRA BD](#)  
[872 Pioneer Liquor Store CRA PS](#)

**IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- C**     [20-220](#)     Reappoint Doug Osborne to a three-year term on the Health Needs and Human Services Commission  
**Attachments:** [Motion](#)  
[Osborne Health Needs Application](#)

**X. UNFINISHED BUSINESS:**

- D      [20-182](#)      Award FY21 General Fund Non-Profit Grants (postponed at the September 24 special assembly meeting)

**Attachments:** [Possible Motions Non Profit Grants 2020](#)

[Minutes September 24](#)

[FY21Grantapp.](#)

[FY21 NonProfit Grant Requests](#)

[01 Brave Heart Volunteers](#)

[02 Sitka Counseling and Prevention Services](#)

[03 Sitka Ham Amateur Radio Klub](#)

[04 Sitka Pregnancy Center](#)

[05 Southeast Alaska Independent Living](#)

[06 Alaska Arts Southeast](#)

[07 Civil Air Patrol](#)

[08 Sitka Trail Works](#)

XI.      **NEW BUSINESS:**

**New Business First Reading**

- E      [ORD 20-52](#)      Amending Title 2 "Administration" of the Sitka General Code Chapter 2.04 "City and Borough Assembly" by amending Section 2.04.040 "Committees"

**Attachments:** [Motion](#)

[Ord 2020-52](#)

**Additional New Business Items**

- F      [RES 20-29](#)      Reestablishing a Climate Action Task Force to advise the Assembly on methods for planning and mitigating the impacts of climate change (1st and final reading)

**Attachments:** [Motion Res 2020-29](#)

[Memo Res 2020-29](#)

[Res 2020-29](#)

- G      [RES 20-30](#)      Encouraging people in the City and Borough of Sitka to continue COVID-19 prevention efforts for keeping Sitka Schools open (1st and final reading)

**Attachments:** [Motion Res 2020-30](#)

[Res 2020-30](#)

- H      [20-222](#)      Discussion / Direction / Decision on the Request for Proposal for the development of the 17 acre waterfront parcel at 4951 Halibut Point Road  
**Attachments:** [Discussion Direction Decision](#)  
[Memo RFP 4951 HPR](#)  
[Draft RFP\\_4951 HPR](#)  
[Background\\_RFI & Attachments](#)
- I      [20-224](#)      Discussion / Direction on the sale of the former Sitka Community Hospital building  
**Attachments:** [Discussion Direction](#)  
[Assembly Memo SCH Building Sale](#)  
[Attachments SCH Building Sale](#)
- J      [20-223](#)      Update / Discussion on the CARES Act Working Group progress (public comment to be taken)  
**Attachments:** [Update Discussion Cares Act](#)

**XII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIII. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XIV. EXECUTIVE SESSION**

- K      [20-225](#)      Municipal Administrator Employment Agreement  
**Attachments:** [Motion](#)

**XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: November 6*