



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Kevin Mosher,
Kevin Knox, Dr. Richard Wein, Valorie Nelson, Thor Christianson

Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, September 22, 2020

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[20-193](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[20-183](#) SEARHC President Charles Clement: Sitka's Integrated Health Care System - 6 Month Report

Attachments: [SEARHC_2020_Executive_CBS 2-Pg Report](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [20-187](#) Approve a standard marijuana cultivation facility license renewal application for Darren H. Phillips dba Fiberflite at 120 Jarvis Street Unit C

Attachments: [Motion and Memos Fiberflite](#)
[13577 Renewal Local Government Notice](#)
[13577 Renewal Online Application Redacted](#)
[13577 MJ-20 Renewal Application Certifications](#)
[13577 POPPP](#)

IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- B** [20-186](#) Appoint Wendy Alderson to an unexpired term on the Planning Commission

Attachments: [Motion Alderson](#)
[Planning Commission Alderson Application](#)

- C** [20-184](#) Appoint one to a two-year term on the Gary Paxton Industrial Park Board of Directors: Vaughn Morrison (incumbent), Chris Ystad

Attachments: [Motion GPIIP Board](#)
[GPIIP Morrison Application](#)
[GPIIP Ystad Application](#)
[GPIIP Roster](#)

- D** [20-185](#) Appoint one to a three-year term on the Police and Fire Commission: Gary Oines, Samuel L. Pointer Jr., Wayne Young

Attachments: [Motion Police and Fire Commission](#)
[Police & Fire Oines Application](#)
[Police & Fire Pointer Application](#)
[Police & Fire Young Application](#)
[Police & Fire Roster](#)

X. UNFINISHED BUSINESS:

None.

XI. NEW BUSINESS:**New Business First Reading**

- E [ORD 20-49](#) Making supplemental appropriations for fiscal year 2021 (using COVID-19 funds for harbor restrooms)
 Attachments: [Motion Ord 2020-49](#)
 [Memo Ord 2020-49](#)
 [Ord 2020-49](#)
- F [ORD 20-50](#) Amending Title 11 "Vehicles and Traffic" of the Sitka General Code by adding Chapter 11.80 "Permanent Motor Vehicle and Trailer Registration"
 Attachments: [Motion Ord 2020-50](#)
 [Memo Ord 2020-50](#)
 [Ord 2020-50](#)

Additional New Business Items

- G [20-190](#) Discussion / Direction / Decision of a final City and Borough of Sitka seal design to bring forward for Assembly approval on October 13
 Attachments: [Discussion Direction Decision city seal](#)
 [City Seal Designs](#)
 [City Seals_ Letterhead Mock-Ups](#)
 [City Seals_ Business Card Mock-Ups](#)
- H [RES 20-27](#) Declaring an economic disaster in the City and Borough of Sitka due to COVID-19 and poor regional returns of all salmon species
 Attachments: [Motion Res 2020-27](#)
 [Res 2020-27](#)
- I [20-191](#) Approve hire offer for Craig Warren as Fire Chief
 Attachments: [Motion Fire Chief](#)
 [Memo Warren Hire](#)
 [Craig Warren Offer Letter Fire Chief](#)
 [Warren Resume.](#)
- J [20-188](#) Discussion / Direction / Decision of the Municipal Administrator's annual recommended transfer to the Public Infrastructure Sinking Fund
 Attachments: [Motion PISF](#)
 [Memo-Transfer to PISF FY2021](#)
- K [20-189](#) Update / Discussion on the CARES Act Working Group progress (public comment to be taken)
 Attachments: [Update CARES Act Working Group](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XIV. EXECUTIVE SESSION

Not anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk

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