



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Kevin Mosher,
Kevin Knox, Dr. Richard Wein, Valorie Nelson, Thor Christianson

Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, June 9, 2020

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[20-119](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Board of Regents UA Letter](#)

[PW Assembly Update 5 May 6.2.20](#)

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [20-115](#) Approve the minutes of the May 26 and May 28 Assembly meetings
- Attachments:** [Consent and Minutes](#)
- B** [20-117](#) Approve a restaurant designation permit application and licensed premises diagram application for Hector Barragan dba Pizza Express at 1321 Sawmill Creek Road Suite E, F, G, H, I
- Attachments:** [01 Motion and Memos](#)
 [02 5204 AB-14 and AB-03 FULL PACKET](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [20-118](#) Reassign category membership of Historic Preservation Commission member Roberta Littlefield from "Native Community" to "At-Large"
- Attachments:** [Motion and Application](#)

XI. UNFINISHED BUSINESS:

- D** [20-106](#) Approve the City and Borough of Sitka Athletic Field Use Policy and Guidelines as recommended by the Parks and Recreation Committee (this item was postponed at the May 12, 2020 meeting)
- Attachments:** [00 Motion.](#)
 [May 12 Minutes](#)
 [01 Assembly memo for Athletic Field Use Policy](#)
 [02 REVISION Field Use Policy - Draft 4.7.2020](#)
 [03 P&R compiled minutes](#)
 [04 Athletic Field Use Permit Application](#)
 [05 AthleticFieldUsePermitGuidelines_2019](#)
- E** [ORD 20-26](#) Amending Title 2 "Administration", Chapter 2.04 "City and Borough Assembly", Section 2.04.010 "Agenda"
- Attachments:** [Motion Ord 2020-26](#)
 [Ord 2020-26](#)

- F [ORD 20-27](#) Amending Title 2 "Administration", Chapter 2.20 "Fire Department",
Section 2.20.010 "Establishment"
Attachments: [Motion Ord 2020-27](#)
[Ord 2020-27](#)
- G [ORD 20-30](#) Authorizing the City to obtain a loan from the Alaska Municipal Bond Bank
in a principal amount not to exceed \$7,000,000 to refinance for savings the
City's outstanding loan from the Alaska Energy Authority; authorizing the
issuance to the Bond Bank of a junior lien electric revenue refunding bond
of the City to evidence and secure the loan; authorizing the Municipal
Administrator and Chief Finance and Administrative Officer to enter into a
loan agreement with the Bond Bank setting forth the terms and conditions
of the loan and the refunding bond; and establishing an effective date
Attachments: [Motion Ord 2020-30](#)
[Memo Ord 2020-30](#)
[Ord 2020-30](#)
- H [ORD 20-28](#) Establishing the CARES Act Utilities Subsidization Program
Attachments: [Motion Ord 2020-28](#)
[Memo Ord 2020-28](#)
[Ord 2020-28](#)
- I [ORD 20-29](#) Establishing the CARES Act Moorage Costs Subsidization Program
Attachments: [Motion Ord 2020-29](#)
[Memo Ord 2020-29](#)
[Ord 2020-29](#)
- J [ORD 20-31](#) Making supplemental appropriations for Fiscal Year 2021 (CARES Act
Funding - Utilities and Moorage Accounts)
Attachments: [Motion Ord 2020-31](#)
[Memo Ord 2020-31](#)
[Ord 2020-31](#)

XII. **NEW BUSINESS:**

New Business First Reading

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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