



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Kevin Mosher,
Kevin Knox, Dr. Richard Wein, Valorie Nelson, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, March 10, 2020

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[20-068](#) Reminders, Calendars, and General Correspondence

Attachments: [01 Reminders and Calendars](#)

[02 Smith Certificate](#)

[03 Kirkness Certificate](#)

[04 Chill Drill 2020 3](#)

[05 CBS Correspondence State Funding for Community Jails](#)

[06 No Name Mountain Granite Creek Master Plan Project Status Report 3](#)

[07 PW Assembly Update 2 Feb. 3.4.2020](#)

V. CEREMONIAL MATTERS

[20-061](#) Awards - Sitka High School Drama, Debate, and Forensics Team

Attachments: [DDF Certificates](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[20-062](#) SEARHC President Charles Clement: Sitka's Integrated Health Care System - 6 Month Report

Attachments: [19-20 Executive Reports Sitka2020 Report Final rs](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [20-060](#) Approve the minutes of the February 20 and February 25 Assembly meetings

Attachments: [Consent and Minutes](#)

B [20-059](#) Approve a liquor license renewal application for Beak LLC dba Beak Restaurant at 2 Lincoln Street, Suite 1A

Attachments: [Motion and Memos.](#)

[LGB Notice - City of Sitka in Borough 4971](#)

[4971 Complete Renewal Application](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

C [20-063](#) Reappoint Nicole Filipek to a three-year term on the Library Commission

Attachments: [Motion Filipek](#)

[Filipek Application Library](#)

D [20-064](#) Appoint Nalani Natise-Durden James to an unexpired term on the Library Commission

Attachments: [Motion Natise-Durden James](#)

[James Application Library](#)

- E [20-067](#) Appoint Jennifer Klejka to a three-year term on the Local Emergency Planning Committee under Category 2 (Law Enforcement, Civil Defense, Fire Fighting, First Aid, Local Evnt/Hospital, and Transportation Personnel)

Attachments: [Motion Klejka](#)

[Klejka Application LEPC](#)

XI. **UNFINISHED BUSINESS:**

- F [ORD](#)
[20-02S\(A\)](#) Amending Title 6 “Business Licenses And Regulations”, Title 19 “Building and Construction”, and Title 22 “Zoning” of the Sitka General Code by modifying Chapter 6.12 “Mobile and Manufactured Homes and Mobile and Manufactured Home Parks”, Chapter 19.09 “Residential Code”, Chapter 22.08 “Definitions”, Chapter 22.16 “District Regulations”, Chapter 22.24 “Special Use Permits” and adding Sections 6.12.205 “Construction Requirements For Tiny Houses and Tiny Houses On Chassis”, Section 22.08.798 “Tiny House”, and Section 22.08.799 “Tiny Houses On Chassis” (2nd and final reading)

Attachments: [Motion Ord 2020-02S\(A\)](#)

[Ord 2020-02S\(A\)](#)

[00 supplemental memo - transmittal amended ordinance- 4Feb20](#)

[excerpt from Planning Commission draft minutes 15Jan20](#)

[FAQs](#)

[01 21Jan20 transmittal memo tiny houses -brylinsky to assembly](#)

[02 2030 Comp Plan excerpt](#)

[03 2030 Technical Plan excerpt](#)

[04 Assembly Action Plan -Tiny Homes](#)

[05 SEDA 2016 Strategic Plan excerpt](#)

[06 Excerpt from minutes of 18Dec19 PandZ meeting](#)

[07 11Dec19 StaffReport to commission ZA 19-06](#)

[08 8Jan20 update memo to commission](#)

[09 2018 IRC Appendix Q-Tiny Houses](#)

[10 Written Public Comment](#)

XII. **NEW BUSINESS:**

New Business First Reading

- G [ORD 20-07](#) Making supplemental appropriations for Fiscal Year 2020 (Sitka Police Department Legal Expenses)

Attachments: [Motion Ord 2020-07](#)

[Ord 2020-07](#)

- H [ORD 20-08](#) Making supplemental appropriations for Fiscal Year 2020 (Crescent Harbor Lightering Float Repairs)
Attachments: [Motion Ord 2020-08](#)
[Memo Ord 2020-08](#)
[Ord 2020-08](#)
[Sitka Lightering Float Condition Report_01.21.2020](#)
- I [ORD 20-09](#) Amending Title 22 “Zoning” of the Sitka General Code by modifying Chapter 22.08 “Definitions” and Chapter 22.16 “District Regulations”, and adding Section 22.08.162 “Bulk Retail”
Attachments: [Motion Ord 2020-09](#)
[Memo Ord 2020-09](#)
[Ord 2020-09](#)
[Planning Commission Materials](#)

Additional New Business Items

- J [20-058](#) Discussion / Direction of the City and Borough of Sitka's response to climate change and next steps
Attachments: [Discussion Direction CBS response to climate change](#)
- K [20-065](#) Approve a Request for Proposal for the construction and operation of a marine haul out and shipyard at the Gary Paxton Industrial Park
Attachments: [Motion RFP](#)
[Assembly memo Haul Out New \(002\)](#)
[Haul out RFP Board Approved - 3.3.2020](#)
[GPIP Lot Legend](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- L [20-066](#) Legal / Financial Matters: SCH / SEARHC Affiliation - U.S. Office of Inspector General Liability
Attachments: [Motion Executive Session](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
Publish: March 6*